

PUBLIC SERVICES COMMITTEE MINUTES

A meeting of the Public Services Committee held on Tuesday, December 22, 2020, via an Electronic Meeting, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Rocky Case, Chairman; Bryan Cook, Dicky Shanor and Scott Roybal.

CITY STAFF: Alessandra McCoy-Fakelman, Deputy City Attorney; Charles Bloom, Planning & Development Director; Kylie Soden, Deputy City Clerk; Mark Christensen, Seth Lloyd and Connor White, Planning & Development; Mike O'Donnell, City Attorney; Vicki Nemecek, Public Works Director; Darrin Hass, Human Resources Director; Jeanne Vetter, Parks and Greenway Planner; Lisa Pafford, Planning & Development Deputy Director; Brendan Ames, Chief Economic Development Officer; Tom Mason, Metropolitan Planning Organization (MPO) Director; and Eric Fountain, Mayor's Chief of Staff.

OTHERS PRESENT: Dr. Mark Rinne, City Council President; Pete Laybourn, Ward I City Councilman; Casey Palma, Steil Surveying; Mike Grant, Fox Farm Storage; Scott Larson; Wesley Taylor, Sampson Energy; Darci Hendon, Larry Gallagher; Tim Forbis; Patti Riesland, Mayor's Council for People with Disabilities; and Dr. Michelle Aldrich.

AGENDA ITEMS

11. ORDINANCE –2nd READING – Annexing to the City of Cheyenne, Wyoming, land located southeast of the intersection of Powderhouse Road and East Carlson Street. (SPONSOR – ROCKY CASE)

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning & Development, provided a staff report and advised the applicant is requesting to annex 17 acres of land for development of a future public school noting, #12 on the agenda is the affiliated zone change.

12. ORDINANCE –2nd READING – Amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from County A-1 Agricultural and Rural Residential to P Public District for a tract of land generally located southeast of the intersection of Powderhouse Road and East Carlson Street. (SPONSOR – ROCKY CASE)

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning & Development, provided a staff report and advised the applicant is requesting rezoning of land to P Public for the development of a future public school noting, #11 on the agenda is the affiliated annexation. Upon inquiry, Mr. Lloyd advised construction is set to start 2021.

13. ORDINANCE –2nd READING – Amending the Unified Development Code (UDC) to define, establish permissibility, and create specific use standards for the use ‘Mini Storage’. (SPONSOR – ROCKY CASE)

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Mark Christensen, Planning & Development, provided a staff report and advised the text amendment to the ordinance is to define and create specific use standards for the use of a mini storage. Mike Grant, Fox Farm Storage, requested the text amendment and is looking to develop another storage unit on Allison Road to accommodate storage needs in the City.

14. ORDINANCE –2nd READING – Amending Section 2.04.020, Mayor-Election-Term of Office, of Chapter 2.04, Mayor and City Council, of Title 2, Administration and Personnel, of the Municipal Code of the city of Cheyenne, Wyoming. (SPONSOR – DR. MARK RINNE)

Mr. Shanor moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Alessandra McCoy-Fakelman, Deputy City Attorney advised this ordinance establishes all future employees hired in the mayor’s office will be classified under an at-will employee status and serve at the pleasure of the mayor. Dr. Mark Rinne, City Council President, voiced new administration should be able to hire new staffing to accommodate the new administration. Seth Lloyd, Cheyenne Public Employees Association, voiced concerns with the vagueness of the ordinance and requested clarification as to positions directly affected. Ms. Fakelman advised only staff hired within the mayor’s office would be directly affected and a plan is in place to amend the City of Cheyenne Personnel rules later in the spring to define and reflect this change.

22. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Capital Heights Addition, Third Filing, a replat of all of Lots 3 and 4, Block 1018, Capital Heights Addition, Cheyenne, Laramie County, Wyoming (located west of and adjacent to Dillon Avenue north of Foyer Avenue, currently addressed as 3810 Dillon Avenue). (SPONSOR – ROCKY CASE)

Mr. Roybal moved to adopt, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Conner White, Planning & Development, provided a staff report and advised the land is currently developed with an existing single-family home which will be demolished for future development of 4 lots with single family townhomes.

23. RESOLUTION – Approving a Special Use Permit for oil and gas support services for Lot 1, Block 1, Plains Industrial Park, 2nd Filing, Laramie County, Wyoming. (SPONSOR – ROCKY CASE)

Mr. Cook moved to adopt, seconded by Mr. Shanor. Mr. Cook moved to amend by substitute dated December 17, 2020, seconded by Mr. Roybal. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

DISCUSSION: Charles Bloom, Planning & Development Director, provided a staff report and advised the proposed site consists of 11.44 acres to be used to conduct the exploration and extraction of oil and gas. Casey Palma, Steil Surveying, provided a detailed presentation explaining property and services. Wesley Taylor, Sampson Energy, explained the life process of oil wells and state regulation requirements.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:57 P.M.

Submitted by,



Mary Salas
Administrative Assistant to the City Council