

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, March 20, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Jeff White, Chairman, Dr. Michelle Aldrich, Ken Esquibel, and Scott Roybal.

AGENDA ITEMS

Prior to the clerk reading the first item on the agenda, Mr. Roybal moved to suspend the rules to hear item #19(j) last on the agenda due to the anticipated controversy and potential lengthy debate, seconded by Dr. Aldrich. Motion to suspend the rules carried by unanimous voice vote.

16. RESOLUTION – Authorizing the City Treasurer to discharge uncollectible debts pursuant to W.S. § 16-4-502. (SPONSOR – MR. WHITE)

Dr. Aldrich moved to adopt, seconded by Mr. Roybal. Dr. Aldrich moved to amend to discharge Mr. Arthur Miller's debt in an amount of \$300.00, Mr. Jesse Perez's debt in an amount of \$2,176.00, and Mr. Eric Ramirez's debt in an amount of \$5,765.77 and to allow for the remaining debt to be reviewed by the City Attorney's office for collection, seconded by Mr. Roybal. Motion to amend failed with Mr. Esquibel and Mr. Roybal voting "NO", and Dr. Aldrich voting "YES". Main motion carried with Mr. Esquibel and Mr. Roybal voting "YES", and Dr. Aldrich voting "NO".

Renee Smith, Grants Manager, provided a staff report. Stefanie Boster, City Attorney; Robin Lockman, City Treasurer; and Deanne Widauf, Housing & Community Development Program Manager, provided additional information. Committee members Aldrich and Roybal commented on the item.

17. RESOLUTION – Expressing the will of the Governing Body to prioritize and adequately fund specified downtown 6th Penny Tax Maintenance and Improvement Projects. (SPONSOR – MR. ROYBAL)

Dr. Aldrich moved to adopt, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and Christy McCarthy, Cheyenne Depot Museum Executive Director, provided additional information. Committee members Aldrich and Esquibel commented on the item and public comment was made by Michael White.

18. RESOLUTION – Authorizing the Mayor to enter into a Memorandum of Understanding with Laramie County, Albany County, and the City of Laramie allocating Impact

Assistance Funds resulting from an application to construct and operate a mine filed by the Gold King Corp. before the Industrial Siting Division. (SPONSOR – MR. SEGRAVE)

Mr. Roybal moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report and committee member Aldrich commented on the item.

19. LEASES/CONTRACTS/LEGAL:

- e) Sponsorship Agreement between the City of Cheyenne and HollyFrontier Cheyenne Renewable Diesel Company, LLC to designate HollyFrontier as the presenting sponsor of 2023 Superday, Superday Tour de Prairie and the Superday 5K walk/run. (Revenue to the City)

Dr. Aldrich moved to approve in an amount of \$25,000.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Lori DeVilbiss, Recreation Manager, provided a staff report and Jason Sanchez, Community Recreation & Events, provided additional information. Chairman White and committee member Esquibel commented on the item. Holly Talbott made public comment.

- f) Agreement between the City of Cheyenne and the Cheyenne Umpires Association for the 2023 and 2024 Softball seasons. (Recreation Programs Fund)

Dr. Aldrich moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

David Mullen, Recreation Sports Specialist, provided a staff report and Lori DeVilbiss, Recreation Manager, provided additional information. Committee members Aldrich and Esquibel commented on the item.

- g) Right-of-Way License Agreement between the City of Cheyenne and Bent 15, LLC for a portion of Lots 12, 13, 14, 15, 16, 17 and 18, Block 413, Original City of Cheyenne, Laramie County, Wyoming, known at 1509 Bent Avenue.

Dr. Aldrich moved to approve, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and committee member Aldrich commented on the item.

- h) Professional Services Agreement between the City of Cheyenne and TDSi - The Design Studio, inc., for the Gymnastics Facility Site Development, Engineering and Architectural Plans Project. (Recreation Programs Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$293,844.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report. Chairman White and committee member Esquibel commented on the item. Public comments were made by Laura Bowen, Holly Talbott, and Michael White.

- i) Easement Agreement between the City of Cheyenne and Visionary Communications LLC for constructing, reconstructing, maintaining, operating, repairing, inspecting, surveying, altering, abandoning, replacing and/or removing fiber optic cable and related material at 514 West Fox Farm Road. (Revenue to the City)

Mr. Roybal moved to approve in an amount of \$5,113.63, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Chief John Kopper, Fire & Rescue Department, provided a staff report and Stephanie Boster, City Attorney, provided additional information. Grant Greenough, Visionary Communications LLC, was available for questions and committee member Aldrich commented on the item.

20. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- c) Consideration of Bid #E-13-23 for ten (10) portable litter fences for the City of Cheyenne Landfill. (Solid Waste Fund)

Dr. Aldrich moved to accept the bid from Metta Technologies, Inc., Toledo, Ohio, in an amount not to exceed \$79,000.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Samuele Quattrini, Landfill Manager, provided a staff report and committee member Aldrich commented on the item.

- d) Consideration of Bid #E-15-23 for 95 gallon and 65 gallon automated refuse carts for the City of Cheyenne Sanitation Division. (Solid Waste Fund)

Dr. Aldrich moved to accept the bid from Rehrig Pacific Company, Red Oak, Texas, in an amount not to exceed \$282,845.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Craig LaVoy, Public Works Deputy Director, provided a staff report and committee member Aldrich commented on the item.

- e) Consideration to Purchase between the City of Cheyenne and Front Range Fire Apparatus for the purchase of one (1) BME Fire Trucks, LLC, BME Freightliner Model 34 Targhee Type 3, 4x4 Fire Engine. (2021 Specific Purpose Option Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$428,000.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Battalion Chief John Fitzgerald, Fire & Rescue Department, provided a staff report and committee member Roybal commented on the item.

23. OTHER BUSINESS

- b) RESOLUTION - Authorizing Paydhealth, LLC, to provide advocacy and financial case management services for eligible specialty prescription drugs through alternative funding programs effective July 1, 2023.

Dr. Aldrich moved to adopt, seconded by Mr. Roybal. Motion carried with Dr. Aldrich and Mr. Roybal voting "YES" and Mr. Esquibel voting "NO".

Darrin Hass, Human Resources Director, provided a staff report. Chairman White and committee members Aldrich, Esquibel, and Roybal commented on the item. Seth Lloyd, Cheyenne Public Employees Association, provided public comment on the item.

Following the vote on item #23(b) the committee took a brief recess from 1:17 p.m. to 1:23 p.m.

19. LEASES/CONTRACTS/LEGAL:

- j) Lease Agreement between the City of Cheyenne and Meals on Wheels of Cheyenne, Inc. for a portion of the property located at 2015 S. Greeley Hwy. (General Fund)

Dr. Aldrich moved to approve, seconded by Mr. Roybal. Dr. Aldrich moved to amend by substitute dated March 17, 2023, seconded by Mr. Roybal. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried with Dr. Aldrich and Mr. Roybal voting "YES" and Mr. Esquibel voting "NO".

Eric Fountain, Compliance Director, provided a staff report. Stefanie Boster, City Attorney, and TJ Barttelbort, Purchasing Manager, provided additional information. Chairman White, committee members Aldrich, Esquibel, and Roybal, and Councilman Pete Laybourn, Ward I, commented on the item. Public Comments were made by: Pat & Sherri Baird; Toni Brannan; Laura Bowen (via Zoom); Joan Franklin; Dr. Tiffany Healey; Chloe Illowey, Cheyenne Animal Shelter (CAS) Board Member; Kendra McCallister; Karen McNicholas; Lana Officer; Patrick Rudd; Holly Talbott; Britney Tennant, CAS CEO; Michael White; Kaitlyn Wilson (via Zoom); and Dr. Tessha Winsch, CAS Medical Director. A letter was submitted to the committee from Sharon Benson, retired Meals on Wheels Director.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 2:30 p.m.

Submitted by,

A handwritten signature in black ink, reading "J. McClelland". The signature is written in a cursive style with a large, stylized initial "J" and "M".

Jennifer McClelland

Executive Assistant to the City Council