

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was instead held on Monday, March 6, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Jeff White, Chairman, Ken Esquibel, and Scott Roybal. Absent: Dr. Michelle Aldrich.

AGENDA ITEMS

7. APPLICATIONS/LICENSES/PERMITS:

- a) Renewal applications for existing City liquor licenses (retail, restaurant, limited retail, resort, bar and grill licenses, microbrewery, satellite distillery, special malt beverage and winery permits) filed with the City Clerk's Office.

Mr. Esquibel moved to approve, seconded by Mr. Roybal. Mr. Esquibel moved to divide the question to consider the renewal of the retail liquor license application for Poor Richard's separately, seconded by Mr. Roybal. Motion to divide the question carried by unanimous voice vote. Mr. Roybal moved to approve the renewal of the retail liquor license application for Poor Richard's, seconded by Mr. Esquibel. Motion to approve failed with Mr. Esquibel and Mr. Roybal voting "NO". Main motion, with the exception of the retail liquor license application for Poor Richard's, carried by unanimous voice vote.

Kris Jones, City Clerk, provided a staff report.

23. LEASES/CONTRACTS/LLEGAL:

- i) 2023-2025 Collective Labor Agreement between the City of Cheyenne and Cheyenne Firefighters, Local Union No. 279, International Association of Firefighters.

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Chief John Kopper, Fire & Rescue Department, provided a staff report and committee member Esquibel commented on the item.

- j) Professional Services Agreement between the City of Cheyenne, Cheyenne Board of Public Utilities and McGee, Hearne & Paiz, LLP to provide financial and compliance auditing services for the fiscal years ending June 30, 2023 and 2024. (General Fund)

Mr. Roybal moved to approve in an amount to exceed \$180,850.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report and Stephanie Pickering, McGee, Hearne, & Paiz, LLP, provided additional information. Committee member Roybal commented on the item.

24. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- d) Consideration of Bid #S-15-23 for an Agreement between the City of Cheyenne and Inman Roofing, Inc., for the Sanitation Transfer Station Reroof Project. (Solid Waste Fund)

Mr. Esquibel moved to accept the bid in an amount not to exceed \$373,730.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report and committee member Roybal commented on the item.

- e) Consideration to purchase two (2) used SUV's for the City of Cheyenne, Compliance Department. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Esquibel moved to approve in an amount of \$70,000.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

TJ Barttelbort, Purchasing Manager, provided a staff report and committee members Esquibel and Roybal commented on the item.

OTHER ITEMS FOR THE AGENDA:

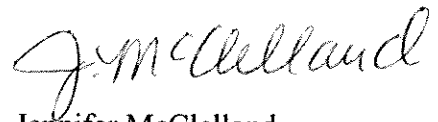
Memorandum of Agreement between the City of Cheyenne and the Downtown Development Authority (DDA) to provide professional and administrative services.

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report and Robin Lockman, City Treasurer, provided additional information. Chairman White, committee members Esquibel and Roybal, and Councilman Pete Laybourn, Ward I, commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:34 p.m.

Submitted by,

A handwritten signature in black ink, reading "J. McClelland". The signature is written in a cursive style with a large, looped initial "J".

Jennifer McClelland

Executive Assistant to the City Council