

FINANCE COMMITTEE MINUTES

Due to the New Year's Day holiday and the Sine Die and first meeting of the governing body a meeting of the Finance Committee was instead held on Wednesday, January 4, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Jeff White, Chairman, Dr. Michelle Aldrich, Ken Esquibel, and Scott Roybal.

AGENDA ITEMS

17. **ORDINANCE –2nd READING** – Amending Ordinance No. 4455 defining the Terms and Conditions of Employment for sworn officers of the Cheyenne Police Department for Fiscal Year 2022-2023 by updating the department's pay plan schedule as specified in Exhibit B relevant to cost-of-living adjustments for city employees. (SPONSOR – MR. WHITE)

Dr. Aldrich moved to approve on 2nd reading, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Officer Craig, Sanne, Police Department and President of the Police Protective Association, provided a staff report and Robin Lockman, City Treasurer, provided additional information. Committee member Aldrich commented on the item.

22. **RESOLUTION** – Authorizing a cost-of-living salary increase to eligible full-time employees of the City of Cheyenne. (All City Funds) (SPONSORS – MR. ESQUIBEL, MR. JOHNSON, MR. ROYBAL, AND MR. SEGRAVE)

Mr. Roybal moved to adopt, seconded by Dr. Aldrich. Dr. Aldrich moved to amend by substitute dated December 29, 2022, seconded by Mr. Roybal. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

Mayor Patrick Collins provided an overview of proposed increases and presented a substitute with adjusted increases. Committee member Roybal commented on the item.

23. **RESOLUTION** – Declining the Community Development Block Grant (CDBG) entitlement grant between the City of Cheyenne and the U.S. Department of Housing and Urban Development (HUD). (SPONSOR – MR. WHITE)

Mr. Esquibel moved to adopt, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Mayor Patrick Collins provided an overview of staff concerns related to the CDBG program and Renee Smith, Grants Manager, provided a detailed staff report and proposed timeline for declining funds. Chairman White, and committee members Aldrich, Esquibel, and Roybal commented on

the item. Chris Volske, Wyoming Community Development Authority, and Erin LaBlanc, Cheyenne Senior Center, commented on the item.

26. LEASES/CONTRACTS/LEGAL:

- c) Memorandum of Understanding between the City of Cheyenne, Cheyenne Police Department, and City of Laramie, Laramie Police Department, for law enforcement extra-territorial assistance.

Dr. Aldrich moved to approve, seconded by Mr. Esquibel. Motion carried with Mr. Esquibel and Mr. Roybal voting "YES", and Dr. Aldrich voting "NO".

Lieutenant Joel Hickerson, Police Department, provided a staff report. Committee member Aldrich commented on the item.

- d) Real Estate Purchase Agreement between the City of Cheyenne and James O. Woods, IV and Leah K. Woods, Trustees of the James O. Woods, IV, Living Trust dated July 19, 2017 and Leah K. Woods and James O. Woods, IV, Trustees of the Leah K. Woods Living Trust, dated July 19, 2017 for the purchase of real property generally located on the east side of Parsons Place and north of US 30, consisting of approximately 59,330 square feet. (2017 Specific Purpose Option Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$195,000.00, seconded by Mr. Esquibel. Motion failed by unanimous voice vote.

Jean Vetter, Parks & Greenway Planner, provided a staff report. Committee members Aldrich and Roybal commented on the item.

- e) Memorandum of Understanding between the Cheyenne Police Department, Memorial Hospital of Laramie County d/b/a Cheyenne Regional Medical Center, Laramie County Sheriff's Department, Laramie County and Dr. Clair White of the University of Wyoming regarding the establishment and implementation of a Community-Based Law Enforcement and Behavioral Health Co-Response to behavioral health emergency calls within Laramie County. (Wyoming Department of Health Grant).

Dr. Aldrich moved to approve, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Renee Smith, Grants Manager, provided a staff report.

- f) Donation Agreement between the City of Cheyenne and Union Pacific Railroad Company to accept a donation of selected heritage fleet railroad cars.

Dr. Aldrich excused herself from the meeting at 1:09 p.m., during discussion of Item #26(f), due to a previous employment commitment.

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Chairman White and committee members Aldrich, Esquibel, and Roybal commented on the item. Ward I City Councilman Pete Laybourn commented on the item and requested he be allowed to take Committee member Aldrich's place on the committee which was denied by Chairman White.

- g) Agreement between the City of Cheyenne and Cheyenne Rail Hub, LLC, to provide for the temporary storage of railcars owned by the City of Cheyenne. (2017 Specific Purpose Option Tax Fund and EDA Grant No. 05-79-06167)

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Chairman White and committee member Roybal commented on the item.

27. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- d) Consideration of Bid #E -10-23 for two (2) new four-door 2023 mid-size model SUVs, and one (1) new 2023 1-ton crew cab full size pickup truck (SWAT truck) for the Cheyenne Police Department. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Roybal moved to accept the bid from Ken Garff Cheyenne, Cheyenne, Wyoming, in an amount not to exceed \$229,382.14, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Lieutenant Joel Hickerson, Police Department, provided a staff report and TJ Barttelbort provide additional information related to the surcharge language. Committee member Roybal commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 1:35 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council