

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was held on Monday, November 7, 2022, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Jeff White, Chairman, Dr. Michelle Aldrich, Ken Esquibel, and Richard Johnson (via Zoom).

---

### **AGENDA ITEMS**

23. RESOLUTION – Authorizing submission of an application to the Wyoming Water Development Commission for grant funding for the Borie Wellfield Expansion Project in the amount of \$7,035,000.00 and authorizing the Director of the Board of Public Utilities to execute the application and all related documents. (SPONSOR – MR. WHITE)

The item died due to the lack of a motion to adopt.

Brad Brooks, Board of Public Utilities (BOPU) Director, provided a staff report and committee member Dr. Aldrich commented on the item.

27. LEASES/CONTRACTS/LEGAL:

- e) Professional Services Agreement between the City of Cheyenne and Paladin Technologies Inc., for the Camera System and NVR System upgrades at the Cheyenne Public Safety Center (CPSC). (2012 Specific Purpose Option Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$53,993.81, seconded by Mr. Esquibel. Motion carried with Dr. Aldrich and Mr. Esquibel voting “YES” and Mr. Johnson voting “NO”.

Lieutenant Joel Hickerson, Police Department, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Committee members Dr. Aldrich, Mr. Esquibel and Mr. Johnson commented on the item.

- f) Memorandum of Understanding between the City of Cheyenne and Laramie County Community College (LCCC) to provide Commercial Driver’s License (CDL) “Your Truck” Training to City employees. (Fleet Internal Service Fund)

Dr. Aldrich moved to approve, seconded by Mr. Esquibel. Dr. Aldrich moved to amend by striking number 4(C) and the inclusion of “evening hours” in number 5(I), seconded by Mr. Esquibel. Motion to amend carried with Dr. Aldrich and Mr. Esquibel voting “YES” and Mr. Johnson voting “NO”. Main motion, as amended, carried with Dr. Aldrich and Mr. Esquibel voting “YES” and Mr. Johnson voting “NO”.

Vicki Nemecek, Public Works Director, provided a staff report. Michael Geissler, CDL Program Manager, LCCC, provided additional information related to the proposed amendments. Committee members Dr. Aldrich, Mr. Esquibel and Mr. Johnson commented on the item.

- g) Professional Services Agreement between the City of Cheyenne and Terracon consulting engineers proposal for materials testing and special inspection services for new Emergency Response Facilities located at Converse Avenue, Countryside Avenue, and Hansen Street (3 locations). (2021 Specific Option Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$121,980.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Division Chief Byron Matthews, Fire & Rescue Department, provided a staff report.

OTHER ITEMS FOR THE AGENDA:

Cooperative agreement between the City of Cheyenne and Wyoming Department of Transportation (WYDOT) for 2023 epoxy pavement marking.

Dr. Aldrich moved to approve in an amount not to exceed \$139,611.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Doug Klahn, 1% Construction Manager, provided a staff report. Committee member Dr. Aldrich commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:37 p.m.

Submitted by,



Jennifer McClelland  
Executive Assistant to the City Council