

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, April 18, 2022, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Jeff White, Chairman; Dr. Michelle Aldrich; Ken Esquibel; and Richard Johnson.

CITY STAFF: TJ Barttelbort, Purchasing Manager; Robin Lockman, City Treasurer; Tom Cobb, City Engineer; Stefanie Boster, City Attorney; Chief John Kopper, Fire and Rescue Department; Craig LaVoy, Public Works Deputy Director; Teresa Moore, Community Recreation & Events Director; Jason Sanchez, Community Recreation & Events Deputy Director; Brenda Moureaux, Deputy City Treasurer; Tina Worthman, Botanic Gardens Manager; Seth Lloyd, Cheyenne Public Employee Association (CPEA); and Kris Jones, City Clerk.

OTHERS PRESENT: Mayor Patrick Collins; Councilman Pete Laybourn, Ward I; Councilman Tom Segrave, Ward II; Patti Riesland, Mayor's Council for People with Disabilities; John Shaffer; and Ben Nemeec.

AGENDA ITEMS

11. **ORDINANCE – 3rd READING – Amending the City of Cheyenne's Solid Waste Fee Schedule.**

Dr. Aldrich moved to approve on 3rd and final reading, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

DISCUSSION: Craig LaVoy, Public Works Deputy Director, provided a staff report and advised no changes have been made since approval on 2nd reading at the April 11, 2022, meeting of the governing body.

12. **ORDINANCE – 3rd READING – Increasing the compensation for the Mayor of the City of Cheyenne, commencing January 1, 2025.**

Mr. Esquibel moved to approve on 3rd and final reading, seconded by Mr. Johnson. Motion carried with Mr. Esquibel and Mr. Johnson voting "YES" and Dr. Aldrich voting "NO".

DISCUSSION: Stefanie Boster, City Attorney, provided a staff report and advised no changes have been made since approval on 2nd reading at the April 11, 2022, meeting of the governing body and noted Wyoming State Statute 15-2-103 grants the governing body the authority to fix salaries of the mayor and council members in towns not operating under the commission or city manager form of government. Ms. Boster advised the increase would not affect the current mayor's salary.

13. **ORDINANCE – 3rd READING – Increasing the compensation for members of the City Council of the City of Cheyenne and providing an effective date.**

Mr. Esquibel moved to approve on 3rd and final reading, seconded by Mr. Johnson. Motion carried with Mr. Esquibel and Mr. Johnson voting “YES” and Dr. Aldrich voting “NO”.

DISCUSSION: Stefanie Boster, City Attorney, provided a staff report and advised no changes have been made since approval on 2nd reading at the April 11, 2022, meeting of the governing body and noted Wyoming State Statute 15-2-103 grants the governing body the authority to fix salaries of the mayor and council members in towns not operating under the commission or city manager form of government. Seth Lloyd, CPEA, provided information related to comments previously made that the CPEA supported the increase based on cost-of-living increases. Mr. Lloyd advised that due to the period of time of the council members were not provided a raise, the cost of living increase nearly doubled the salary and voiced concerns if cost-of-living increases are not considered for all city employees periodically. Dr. Aldrich echoed Mr. Lloyd’s comments related to periodically reviewing salaries and keeping up with cost-of-living increases for all city employees.

21. **LEASES/CONTRACTS/LEGAL:**

- g) **Professional Services Agreement between the City of Cheyenne and Martin/Martin Wyoming, Inc. for the Belvoir Ranch Pedestrian Bridge – Civil, Bridge Design, and Bidding/Construction Services. (Belvoir Ranch Recreation Fund)**

Mr. Esquibel moved to approve in an amount not to exceed \$185,700.00, seconded by Mr. Johnson. Dr. Aldrich moved to postpone until the May 9, 2022, meeting of the governing body. Motion died due to lack of a second. Motion carried with Mr. Esquibel, Mr. Johnson, and Mr. White voting “YES” and Dr. Aldrich voting “NO”.

The committee experienced technical issues during item #21(g) and #22(c) resulting in Chairman White voting due to no volume for Mr. Johnson who, was on Zoom.

DISCUSSION: Tom Cobb, City Engineer, provided a staff report and advised the professional services agreement will provide for design and construction services for a pedestrian bridge over the railroad tracks. Councilman Pete Laybourn, Ward I, voiced concerns with understanding the site location and details related to accessing the site. Councilman Laybourn requested a tour of the area and recommended a postponement of the item to understand the process of building the bridge. Upon inquiry, Mr. Cobb advised the process includes the coordination with the Union Pacific Railroad (UPRR) resulting in a higher design cost and encouraged the committee to approve the contract to keep the process moving. Dr. Aldrich voiced support for opening the Belvoir Ranch but expressed concerns with completion of the bridge based on the history of communication with the UPRR. Mr. Esquibel expressed interest in touring the area and voiced support of Mr. Cobb’s comments to get the process moving. Mr. Esquibel provided information related to bridges over railroad tracks as it relates to safety of the train traffic. Mayor Patrick Collins provided information related to the recommendation that a bridge be installed over the railroad tracks, not a path under them and noted multiple consultants have been involved in the

process. Upon inquiry, Mayor Collins advised previously the governing body approved funds to Visit Cheyenne for the project. Additional discussion included the estimated cost of building the bridge.

22. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- c) Consideration of Bid #E-15-22 for furnishing two (2) new small articulated loaders and one (1) new heavy duty vehicle for the City of Cheyenne, Community Recreation & Events Department. (2019-2022 1% Sales Tax Funding)

Dr. Aldrich moved to accept the bid from Bobcat of the Rockies, Cheyenne, Wyoming, in an amount not to exceed \$186,380.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

DISCUSSION: Jason Sanchez, Community Recreation & Events Deputy Director, provided a staff report and advised the proposed bid would replace aged out equipment for the Botanic Gardens, the Golf Division and new equipment for the Clean and Safe Department. Mr. Sanchez advised the Clean and Safe Department would use the equipment to assist in snow removal in the downtown area. Mr. Esquibel and Councilman Pete Laybourn, Ward I, expressed support for the use of the equipment by the Clean and Safe Department to assist in downtown snow removal efforts.

- d) Consideration of Bid #E-22-22 for furnishing three (3) new infield groomers for the Community Recreation - Events Department – Parks Division. (2019-2022 1% Sales Tax Funding)

Dr. Aldrich moved to accept the bid from Stotz Equipment, Evansville, Wyoming, in an amount not to exceed \$98,550.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote

DISCUSSION: Jason Sanchez, Community Recreation & Events Deputy Director, provided a staff report and advised the proposed bid would replace aged out equipment. Mr. Esquibel expressed support for the equipment for the safety of ball players.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:38 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the City Council