

FINANCE COMMITTEE MINUTES

Due to the Martin Luther King Jr. holiday, a meeting of the Finance Committee was instead held on Tuesday, January 18, 2022, at the Kiwanis Community House (due to Municipal Building closure) and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Michelle Aldrich, Acting Chairwoman; Ken Esquibel; and Richard Johnson. Absent: Jeff White.

CITY STAFF: TJ Barttelbort, Purchasing Manager; Robin Lockman, City Treasurer; Craig LaVoy, Public Works Deputy Director; Tom Cobb, City Engineer; Stefanie Boster, City Attorney; Chief John Kopper, Division Chief Byron Matthews, Division Chief Andrew Dykshorn, and Battalion Chief John Fitzgerald, Fire and Rescue Department; Charles Bloom, Planning and Development Director; Captain David Janes, Police Department; Andy Worshek, Mayor's Chief of Staff; Brenda Moureaux, Deputy City Treasurer; Jason Sanchez, Community Recreation & Events Deputy Director; and Kris Jones, City Clerk.

OTHERS PRESENT: Gunner Malm, Laramie County Commissioner.

AGENDA ITEMS

11. **ORDINANCE –3rd READING –** Amending Chapter 10.76, Abandoned Vehicles, of Title 10, Vehicles and Traffic, of the Code of the City of Cheyenne, Wyoming.

Mr. Johnson moved to approve on 3rd and final reading, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

DISCUSSION: Captain David Janes, Police Department, provided a staff report and advised the proposed amendment allows for the use of private contractors to tow and hold vehicles, updates definitions, and designates officers and city employees who may enforce the ordinance noting no changes have been proposed since 2nd reading at the January 10, 2022, meeting of the governing body.

12. **ORDINANCE –3rd READING –** Amending Chapter 8.60, Nuisances, of Title 8, Health and Safety, of the Code of the City of Cheyenne, Wyoming.

Mr. Johnson moved to approve on 3rd and final reading, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

DISCUSSION: Stefanie Boster, City Attorney, provided a staff report and advised the proposed amendment coincides with the previous item (#11) and includes updated definitions and appellant process noting no changes have been proposed since 2nd reading at the January 10, 2022, meeting of the governing body.

13. ORDINANCE –3rd READING – Amending Chapter 6.08.200, Keeping of Bees, of Chapter 6.08, Animal Care and Control Regulations Generally, of Title 6, Animals, of the City of Cheyenne, Wyoming.

Mr. Johnson moved to approve on 3rd and final reading, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

DISCUSSION: Stefanie Boster, City Attorney, provided a staff report and advised the proposed amendment moves the “keeping of bees” from Chapter 8.60 – Nuisances and places it in Chapter 6.08 – Animal Care & Control Regulations Generally of the City Code. Ms. Boster noted no changes have been proposed since 2nd reading at the January 10, 2022, meeting of the governing body.

17. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- e) Consideration of Bid #E-9-22 for furnishing three (3) new multi-purpose response vehicles (type 1 pumpers) and one (1) 100’ heavy duty aerial tower, for the City of Cheyenne, Cheyenne Fire & Rescue Department. (Specific Purpose Sales Tax).

Mr. Johnson moved to accept the bid from Front Range Apparatus, Fredrick, CO, in an amount not to exceed \$3,740,216.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

DISCUSSION: Battalion Chief John Fitzgerald, Fire and Rescue Department, provided a staff report and advised the proposed bid will replace Engine’s 1, 6, and 3 and provided age details of each engine. Upon inquiry, Battalion Chief Fitzgerald provided information on the long wait to receive the equipment and the required deposit. Robin Lockman, City Treasurer, provided information on the funding mechanism which includes borrowing funds from the 5th Penny fund (1% Sales Tax Fund).

OTHER ITEMS FOR THE AGENDA:

RESOLUTION – Establishing and adopting a parking fine schedule for parking fees pursuant to City Code Section 10.60.040. (SPONSOR – DR. ALDRICH, MR. SEGRAVE)

Mr. Johnson moved to adopt, seconded by Mr. Esquibel. Motion carried with Mr. Esquibel voting “YES”, Mr. Johnson voting “NO” and Dr. Aldrich breaking the tie by voting “YES”.

DISCUSSION: Stefanie Boster, City Attorney, provided a staff report and advised the proposed resolution establishes the fines to be charged for parking offenses as it relates to the ordinance. Ms. Boster advised the resolution reads the same as the back of current parking tickets. Upon inquiry, Ms. Boster provided information on the reference (in the resolution) regarding paying a ticket in two (2) business days.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:18 p.m.

Submitted by,

A handwritten signature in blue ink that reads "J. McClelland". The signature is written in a cursive style with a large, stylized initial "J".

Jennifer McClelland
Executive Assistant to the City Council