

COMMITTEE OF THE WHOLE MINUTES

A meeting of the Committee of the Whole was held on Wednesday, June 10, 2020 via an Electronic meeting, starting at 6:03 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Mark Rinne, Chairman; Rocky Case, Bryan Cook, Ken Esquibel, Pete Laybourn, Mike Luna, Scott Roybal, Dicky Shanor and Jeff White.

CITY STAFF: Jason Sanchez, Community Recreation & Events Deputy Director; Teresa Moore, Community Recreation & Events Director; Charles Bloom, Planning & Development Director; Robin Lockman, City Treasurer; Darrin Hass, Human Resources Director; Chief Greg Hoggatt, Byron Matthews and Theron Haws, Fire & Rescue Department; Kris Jones, City Clerk; Brad Brooks, Board of Public Utilities (BOPU) Director; Ashley Miller, BOPU Administration Manager; Joe Chenchar, Assistant City Attorney; Chief Brian Kozak, Cheyenne Police Department; Eric Fountain, Mayor's Chief of Staff; Jay Sullivan, Director of Youth Alternatives; Mary Salas, Administrative Assistant City Council; Amanda Leventis, Account Analyst; Brenda Moureaux, Deputy City Treasurer; Kathy Emmons, City/County Health Department Director; Kylie Soden, Deputy City Clerk; Mike O'Donnell, City Attorney; Michael Skinner, Public Information Officer; Tony Ross, Senior Municipal Court Judge; Steve Gaer, Facilities Manager; Bruce Trembath, Chief Building Official; Jeffrey Gillotti, Ice & Events Manager; Desiree Vapenik, Aquatics Manager; TJ Barttelbort, Purchasing Manager; Sam Payne, Parks Manager; Tom Mason, Metropolitan Planning Organization (MPO); Craig LaVoy, Public Works Deputy Director; Tina Worthman, Botanic Gardens Manager; Tom Cobb, City Engineer; and Amy Gorbey, Civic Center Vendor Coordinator.

OTHERS PRESENT: Mayor Marian Orr; Margaret Austin, Wyoming Tribune Eagle; Susan Castaneda, Cheyenne Animal Shelter CEO; Richard Mincer, Cheyenne Animal Shelter Board; Amber Ash, Executive Director Downtown Development Authority (DDA); Erin LaBlanc, Director of Senior Services/Laramie County Senior Activity Center; Heidi McNeil, Alcohol Receiving Center (ARC); Lynn Huyler, Safe Harbor; Joe Dougherty, Ward II; Bill Weaver; Geoffrey McPherson; Laura Griffith, Recover Wyoming Director; Anthony Talcott and Karen Miller.

AGENDA ITEMS

11. **ORDINANCE – 3rd READING –** Appropriating moneys for the City of Cheyenne, Wyoming for various purposes in conducting the municipal government of said City and fixing the amount of general and special taxes as part of the revenue required to meet the said appropriation, all for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

Mr. Luna moved to approve on 3rd and final reading, seconded by Mr. White. Main motion, as amended, carried by unanimous voice vote.

Mr. Shanor moved to amend by adding footnotes #1 through #13 and by adding that the City Treasurer is given authority as part of this amendment to make any technical amendments to these footnotes and the budget ordinance to reflect the intent of these footnotes, seconded by Mr. Cook. Motion to amend carried by unanimous voice vote.

Footnote 1: Authorized General Fund full time positions for FY2021 shall not exceed 382.

Footnote 2: Salaries of the 382 authorized General Fund positions as well as salaries all other funds shall not be increased in FY2021 through any type of raise, merit pay, cost of living adjustment, or any other reason. This footnote excludes members of the Police Department and Fire Union who are governed by separate compensation agreements.

Footnote 3: The first \$17,500 realized in FY2021 reserves from not rolling over line items as indicated in Footnote 12 from FY2020 shall be added to the Miscellaneous Department to be appropriated to Safe Harbor.

Footnote 4: Dollars \$17,501-\$32,000 realized in FY2021 reserves from not rolling over line items as indicated in Footnote 12 from FY2020 shall be added to the Miscellaneous Department to be appropriated to Animal Shelter.

Footnote 5: Dollars \$32,001-\$57,000 realized in FY2021 reserves from not rolling over line items as indicated in Footnote 12 from FY2020 shall be added to the Miscellaneous Department to be appropriated to Laramie County Senior Services.

Footnote 6: Dollars \$57,001-\$115,500 realized in FY2021 reserves from not rolling over line items as indicated in Footnote 12 from FY2020 shall be added to the Miscellaneous Department to be appropriated to Animal Control.

Footnote 7: Dollars \$115,500-\$160,415 realized in FY2021 reserves from not rolling over line items as indicated in Footnote 12 from FY2020 shall be added to the Fire Department budget.

Footnote 8: Consistent with Senate Enrolled Act 1 (SEA 1) of the Wyoming Legislature's 2020 Special Session, Section 1(b)(iii) "economic development projects"-the first \$51,328.26 of federal CARES Act dollars the City of Cheyenne receives after reimbursement to the City for direct COVID-19 related expenditures pursuant to SEA 1 shall be appropriated to the Downtown Development Authority for the following expenditures: Emergency Microgrants - \$51,328.26.

Footnote 9: Consistent with Senate Enrolled Act 1 (SEA 1) of the Wyoming Legislature's 2020 Special Session, Sections 1(b)(i)&(iv)-the \$51,328.27th cent and dollar through the \$196,681.27th cent and dollar of federal CARES Act funds the City of Cheyenne receives after reimbursement to the City for direct COVID-19 related expenditures pursuant to SEA 1 shall be

appropriated to the City/County Health Department for expenditures consistent with federal law and SEA 1. If this dollar amount exceeds the eligible expenditures of the City/County Health Department, the remaining next dollar on will then be prioritized to the intent of Footnote 10.

Footnote 10: Consistent with Senate Enrolled Act 1 (SEA 1) of the Wyoming Legislature's 2020 Special Session, Section 1(b)-the \$196,681.28th cent and dollar through the \$311,681.27th cent and dollar of federal CARES Act funds the City of Cheyenne receives after reimbursement to the City for direct COVID-19 related expenditures pursuant to SEA 1 shall be appropriated to the Alcohol Receiving Center for expenditures consistent with federal law and SEA 1. If this dollar amount exceeds the eligible expenditures of the Alcohol Receiving Center, the remaining next dollar on will then be prioritized to the intent of Footnote 11.

Footnote 11: Consistent with Senate Enrolled Act 1 (SEA 1) of the Wyoming Legislature's 2020 Special Session, Section 1(b)(iv), any CARES Act dollars received by the City of Cheyenne after reimbursement to the City for direct COVID-19 related expenditures through SEA 1 or otherwise, not spent as set forth in footnotes 10, 11, 12 shall next be appropriated to eligible expenditures budgeted to be funded by reserves in FY2021. Said expenditures are related to the \$775,000 designated for the Civic Center and the \$260,000 Minimum Revenue Guarantee for the Airport.

Footnote 12: There are General Fund line items historically rolled over each fiscal year that will not be rolled over, either in part or in total in FY2021, and will instead be used to fund \$17,500 for Safe Harbor, \$15,000 for the Cheyenne Animal Shelter for shelter services, \$25,000 for Laramie County Senior Services and \$58,500 for the Cheyenne Animal Shelter for animal control services. An additional \$57,688 will be used to fund the Fire Department. These rollover line items total \$132,685 and include \$50,000 in Belvoir Ranch Planning/Development (001-21-2113-40-43906); \$13,216 in Right of Way Purchases/Professional Fees (001-21-2113-40-43908); \$56,196 in Municipal Building Major Replacements (001-21-2113-40-86935) and \$13,273 in Capital Improvement Expenses (001-21-2113-40-32107). The remaining funds in the amount of \$41,003 will be transferred from the Miscellaneous Department insurance line item as a result of a lower property, liability and crime coverage rate increase than what was projected.

Footnote 13: Move \$61,997 from the Miscellaneous Department insurance line item to the Community Recreation and Events Aquatics Division as a result of a lower property, liability and crime coverage insurance rate increase than was projected.

The City Treasurer is given authority as part of this amendment to make any technical amendments to these footnotes and the budget ordinance to reflect the intent of these footnotes.

Mr. Shanor moved to amend Footnote #2 to read "This footnote excludes seasonal workers and does not prohibit an employee from being promoted into a pre-existing higher position with a

pre-existing higher pay”, seconded by Mr. Luna. Motion to amend carried by unanimous voice vote.

DISCUSSION: Heidi McNeil, Alcohol Receiving Center, thanked councilmembers and the mayor for exploring funding options and reported on the statistics of alcohol use in Wyoming. Susan Castaneda, Cheyenne Animal Shelter CEO, advised a reduction of Animal Control hours would be a result of funding cuts. Ms. Castaneda advised on issues with the fee structure of animals to be kept in court cases. Laura Griffith, Recover Wyoming Director, spoke in support of funding for the Alcohol Receiving Center and explained the dangers of detoxing from alcohol. Kathy Emmons, City/County Health Department Director, explained the impact on the health departments budget as a result of anticipated mandatory meningitis vaccinations for the upcoming school year. Upon inquiry, Robin Lockman, City Treasurer, answered questions related to unemployment compensation and election expenses. Mr. Roybal expressed his support for income and limited use of roll over funds from the Belvoir Ranch to be used for this year’s budget shortfalls. Upon inquiry, Teresa Moore, Community Recreation & Events Director, advised on maximizing programs and funding for part-time staff for the Aquatic Center. Desiree Vapenik, Aquatics Manager, advised on funding and timeline for opening of Johnson Pool. Upon inquiry, Ms. Vapenik advised on the rate increase schedule. Upon inquiry, Mr. Shanor advised the rollover funds (footnotes #1-7) will be available after July 1, 2020 and that it is unknown when the CARES Act dollars will be available however, re-appropriations could be made if funding is needed for those community programs to continue operation prior to receiving CARES Act dollars. Mr. White expressed support for the amendment and advised that his understanding is that CARES Act dollars may not be used to back fill reserves. Upon inquiry, Ms. Lockman advised on when payments are made to community programs. Erin LaBlanc, Director of Senior Services/Laramie County Senior Activity Center; Lynn Huyler, Safe Harbor; Heidi McNeil, Alcohol Receiving Center; and Amber Ash, Executive Director DDA expressed gratitude for funding their various community programs.

There being no further items for the agenda to come before the Committee of the Whole, the meeting was adjourned at 7:21 PM.

Submitted by,



Jennifer McClelland

Executive Assistant to the City Council