

COMMITTEE OF THE WHOLE MINUTES

A meeting of the Committee of the Whole was held on Wednesday, June 4, 2025, in Council Chambers and via electronic meeting, starting at 6:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Mark Rinne, Council President and Chairman; Dr. Michelle Aldrich; Dr. Kathy Emmons; Ken Esquibel (via Zoom); Pete Laybourn; Mark Moody; Scott Roybal; Tom Segrave; and Jeff White.

AGENDA ITEMS

9. **ORDINANCE –3rd READING** – Appropriating moneys for the City of Cheyenne, Wyoming, for the various purposes in conducting the municipal government of said City and fixing the amount of general and special taxes as part of the revenue required to meet the said appropriation, all for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

Mr. Roybal moved to approve on 3rd and final reading, seconded by Mr. Segrave.

Mr. Segrave moved to amend to add \$10,000.00 to the City Council Department temporary/part-time line item and \$977.00 to applicable benefit line items for a total of \$10,977.00 and to deduct \$6,900.00 from the Miscellaneous Department Insurance line item and \$4,077.00 from the Miscellaneous Department General Discretionary line item, for a total of \$10,977.00, seconded by Mr. Roybal. Motion to amend carried by unanimous voice vote.

Mr. Moody moved to decrease the “Professional Services” line item in the Planning & Development Division by \$150,000.00 and move funds to the Miscellaneous Department General Fund, seconded by Dr. Aldrich. Motion to amend failed with all members voting “NO” with the exception of Mr. Moody voting “YES.”

Main motion, as amended, carried with all members voting “YES” with the exception of Dr. Aldrich and Mr. Moody voting “NO.”

Mayor Patrick Collins provided a brief overview of the amendments to the budget since originally presented to the governing body.

Jennifer McClelland, City Council Administrative Assistant, provided information related to the amendment to add funds for temporary/part time help in the City Council Division. Charles Bloom, Planning & Development Department Director, provided additional information related to the amendment to decrease the “Professional Services” line item in the Planning & Development Department and reviewed the advantages of updating the “Plan Cheyenne” document. Committee members Aldrich, Emmons, Laybourn, Moody, Roybal, and Segrave commented on the proposed amendments.

28. LEASES/CONTRACTS/LEGAL:

- i) Memorandum of Understanding between the City of Cheyenne and the Cheyenne Downtown Development Authority for professional and administrative services for the fiscal year beginning July 1, 2025 and ending June 30, 2026. (General Fund)

Dr. Aldrich moved to approve, seconded by Mr. White. Dr. Aldrich moved to amend section 4(a)(i) to remove “The Director of the Planning and Development Department” in the first sentence and replace it with “The Downtown Development Authority (DDA) Board”, seconded by Mr. Roybal. Motion to amend carried with all members voting “YES.” Main motion, as amended carried with all members voting “YES” with the exception of Mr. Laybourn and Mr. Moody voting “NO.”

Sophia Maes, Downtown Development Authority (DDA) Administrator, provided a brief history of the last three years and the City’s administrative support of the Board and its staff. Ms. Maes noted the proposed MOU is for the period of one year. Charles Bloom, Planning & Development Department Director, provided additional information. DDA President (and councilman), Scott Roybal, along with other DDA Board Members, Brian Bau and Wendy Volk spoke in support of the proposed MOU with the City. President Rinne and committee members Aldrich, Laybourn, Moody, and White commented on the item.

There being no further items for the agenda to come before the Committee of the Whole, the meeting was adjourned at 7:05 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council