

PUBLIC SERVICES COMMITTEE MINUTES

A meeting of the Public Services Committee was held on Tuesday, December 5, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Bryan Cook, Chairman, Pete Laybourn, Dr. Rinne, and Tom Segrave.

AGENDA ITEMS

Dr. Rinne moved to suspend the rules to allow for item #16 to be moved to the beginning of the agenda prior to item #9, seconded by Mr. Segrave. Motion carried by unanimous voice vote.

Dr. Rinne advised the committee that due to the anticipated length of the meeting, President Johnson, author of item #16, requested the committee consider the item at the beginning of the agenda due to a previously scheduled work commitment.

16. ORDINANCE –2nd READING – Amending Title 6, Animals, of the Municipal Code of the City of Cheyenne, Wyoming, regarding the registration, control, impoundment and general care of animals and birds within the city. (SPONSOR – MR. JOHNSON)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Segrave. Dr. Rinne moved to reinsert section 6.08.090 – Quantity of Animals – which was proposed to be to be stricken from the ordinance, seconded by Mr. Segrave. Motion to amend carried by unanimous voice vote. Main motion, as amended failed with Mr. Laybourn and Mr. Segrave voting “NO” and Dr. Rinne voting “Yes”.

President Richard Johnson, Councilman Ward III, and author of the ordinance provided a brief history and overview of the proposed ordinance. John Brodie, Deputy City Attorney; Eric Fountain, Compliance Director; and Elizabeth Wagner, Animal Control Officer, provided additional information. Committee members Laybourn and Rinne commented on the item and public comment was made by Britney Tennant, Cheyenne Animal Shelter CEO.

9. ORDINANCE –3rd READING – Amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from CB Community Business and HR High-Density Residential to MUB Mixed-Use Business for land located northwest of the intersection of Dell Range Boulevard and Whitney Road.

Mr. Segrave moved to approve on 3rd and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Seth Lloyd, Planning & Development Department Senior Planner, provided a staff report and Brad Emmons, AVI P.C. was available for questions.

10. ORDINANCE –3rd READING – Annexing to the City of Cheyenne, Wyoming, various tracts of land completely surrounded by current City limits situate in northwest Cheyenne generally located north of Dell Range Boulevard and west of Powderhouse Road.

Mr. Segrave moved to approve on 3rd and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Charles Bloom, Planning & Development Department Director, provided a staff report. Committee member Laybourn commented on the item.

11. ORDINANCE –3rd READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classifications of AG Agricultural LR - Low Density Residential, MR - Medium Density Residential, CB - Community Business, and MUR - Mixed-Use Residential for land annexed to the City of Cheyenne generally located north of Dell Range Boulevard and west of Powderhouse Road.

Mr. Segrave moved to approve on 3rd and final reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Charles Bloom, Planning & Development Department Director, provided a staff report.

12. ORDINANCE –2nd READING – Amending subsection 6.7.5.b of the Unified Development Code (UDC), changing building façade design requirements to reduce required windows on urban loft multifamily residential and mixed-use residential development. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Laybourn. Dr. Rinne moved to amend section (b)(1) to delete “Where the interior operation or program of the building warrants screening from the street, a closed display window of at least 2.5 feet deep may be substituted along up to 50% of the linear distance of the façade”, seconded by Mr. Laybourn. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried with Mr. Laybourn and Dr. Rinne voting “YES” and Mr. Segrave voting ‘NO”.

Seth Lloyd, Planning & Development Department Senior Planner, provided a staff report. Chairman Cook and committee members Laybourn, Rinne, and Segrave commented on the item. Public comment was made by Ansley Mouw, Winters Griffith Architects.

13. ORDINANCE –2nd READING – Amending subsection 5.1.5 of the Unified Development Code (UDC), removing minimum lot area requirements for detached dwellings, semi-attached dwellings, attached dwellings, and multi-dwelling buildings. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Laybourn. Motion failed with Mr. Laybourn and Mr. Segrave voting “NO” and Dr. Rinne voting “YES”.

Connor White, Planning & Development Department, provided a staff report and Seth Llyod,

Planning & Development Senior Planner, provided additional information. Committee members Rinne and Segrave commented on the item. Public comments were made by Brad Brooks, Board of Public Utilities (BOPU) Director, and Sarah Bargsten, BOPU Water Conservation Specialist.

Following item #13, Chairman Cook called for a recess. The committee recessed at 1:36 p.m. and resumed at 1:41 p.m.

14. ORDINANCE –2nd READING – Amending subsection 5.1.5 of the Unified Development Code (UDC), removing density requirements for multi-dwelling buildings. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report. Committee member Segrave commented on the item. Public comments were made by Ansley Mouw, Winters Griffith Architects, and Jason Stephens, Gateway Construction.

15. ORDINANCE –2nd READING – Amending subsection 6.2.4 of the Unified Development Code (UDC), amending Table 6-2, required automobile parking for multi-family development. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Segrave. Dr. Rinne moved to amend section (3) to strike “0.5 space per unit” and read “1.0 space per unit for studio or one bedroom”, seconded by Mr. Segrave. Motion to amend carried with Mr. Laybourn and Dr. Rinne voting “YES” and Mr. Segrave voting “NO”. Main motion, as amended, carried with Mr. Laybourn and Dr. Rinne voting “YES” and Mr. Segrave voting “NO”.

Connor White, Planning & Development Department, provided a staff report. Committee members Laybourn, Rinne, and Segrave commented on the item. Public comments were made by Ansley Mouw, Winters Griffith Architects, and Jason Stephens, Gateway Construction.

24. RESOLUTION – Supporting the conversion of a portion of the Dutcher Ball Fields, located at 4200 Converse Avenue, Cheyenne Wyoming from Perpetual Public Outdoor Recreation use and committing to encumber the Rotary Park property to be donated by the Cheyenne Rotary Club Foundation to include a deed restriction for Perpetual Public Outdoor Recreation use pursuant to the requirements set forth in the Land and Water Conservation Fund Act of 1965. (SPONSOR – DR. RINNE)

Mr. Laybourn moved to adopt, seconded by Mr. Segrave. Motion carried by unanimous voice vote.

Jean Vetter, Parks & Greenway Planner, provided a staff report and committee member Segrave commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 2:16 p.m.

Submitted by,

A handwritten signature in cursive script that reads "J. McClelland".

Jennifer McClelland

Executive Assistant to the Cheyenne City Council