

## PUBLIC SERVICES COMMITTEE MINUTES

Due to the July 4<sup>th</sup> holiday, a meeting of the Public Services Committee was instead held on Wednesday, July 5, 2023, in Committee Room 104 and via electronic meeting, starting at 12:04 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Bryan Cook, Chairman, Dr. Aldrich, Pete Laybourn, and Dr. Rinne.  
Absent: Tom Segrave

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### AGENDA ITEMS

8. ORDINANCE –2<sup>nd</sup> READING – Creating Chapter 2.96, Ethical Obligations of Public Officials, Public Members and City Employees, of Title 2, Administration and Personnel, of the Municipal Code of the City of Cheyenne, Wyoming, specifying the ethical duties and obligations of Public Officials, Public Members and Employees of the City of Cheyenne. (POSTPONED FROM JUNE 26,2023)

Dr. Aldrich moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Laybourn. Dr. Aldrich moved to amend section 2.96.050(A)(2) to strike the words “Advocate or” and in section 2.96.060 to strike in the 1<sup>st</sup> sentence “or the removal of a public official or public member from his or her office or position”, seconded by Mr. Laybourn. Motion to amend carried by unanimous voice vote. Dr. Rinne moved to amend by substitute dated July 5, 2023. Motion to amend died due to the lack of a second. Dr. Rinne moved strike section 2.96.040(B), seconded by Dr. Aldrich. Motion to amend carried by unanimous voice vote. Dr. Aldrich moved to amend existing City Code section 2.52.010 to insert “in Chapter 2.96 of city code or” after the phrase “Unless otherwise provided”, seconded by Mr. Laybourn. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

John Brodie, Deputy City Attorney, provided a staff report and committee members Aldrich, Laybourn, and Rinne commented on the item.

9. ORDINANCE –3<sup>rd</sup> READING – Amending Chapter 15.20, National Electrical Code Adopted-Appendix K, International Building Code-Administrative Provisions Adopted, of Title 15, Buildings and Construction, of the Municipal Code of the City of Cheyenne, Wyoming, updating the Incorporated National Electrical Code Provisions as specified.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Antony Pomerleau, Chief Building Inspector, provided a staff report.

10. ORDINANCE –3<sup>rd</sup> READING – Annexing to the City of Cheyenne, Wyoming, land located northwest of and adjacent to the intersection of Thomas Road and Ridge Road.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Aldrich. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report.

11. ORDINANCE –3<sup>rd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of MR Medium-Density Residential for land being annexed to the City of Cheyenne located northwest of and adjacent to the intersection of Thomas Road and Ridge Road.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report.

12. ORDINANCE –3<sup>rd</sup> READING – Annexing to the City of Cheyenne, Wyoming, land located south of and adjacent to Rawlins Street, east of Cleveland Avenue.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report.

13. ORDINANCE –3<sup>rd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of MR Medium-Density Residential for land being annexed to the City of Cheyenne located south of and adjacent to Rawlins Street, east of Cleveland Avenue.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report.

14. ORDINANCE –3<sup>rd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of AG Agricultural for land being annexed to the City of Cheyenne located southwest of and adjacent to the intersection of Holland Court and Ridge Road.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and public comment was made by Elizabeth Stapel.

15. ORDINANCE –3<sup>rd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from LI Light Industrial and MR Medium-Density Residential to MR Medium-Density Residential for land located on Lots 14 and 15, Christensen Park.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report.

16. ORDINANCE –3<sup>rd</sup> READING – Amending Section 2.4.2 Annexations of the Unified Development Code, and creating Section 2.2.8, Assigned Zoning, clarifying City zone assignment processes in concert with annexations and when removing City zone districts.

Dr. Aldrich moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Rinne. Motion carried with Dr. Aldrich and Dr. Rinne voting “YES” and Mr. Laybourn voting “NO”.

Connor White, Planning & Development Department, provided a staff report.

17. ORDINANCE –3<sup>rd</sup> READING – Amending Section 2.2.1.c.5 and 2.2.2.c.6 of the Unified Development Code (UDC), amending protest petitions for zoning map amendments and planned developments.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Aldrich. Dr. Rinne moved to strike 20% of property owners and replace it with 50% of property owners throughout the proposed sections, seconded by Dr. Aldrich. Motion to amend failed with Dr. Aldrich and Mr. Laybourn voting “NO” and Dr. Rinne voting “YES”. Main motion failed with Dr. Aldrich and Mr. Laybourn voting “NO” and Dr. Rinne voting “YES”.

Connor White, Planning & Development Department, provided a staff report and committee members Aldrich and Rinne commented on the item. Public comment was made by Michael White.

18. ORDINANCE –2<sup>nd</sup> READING – Creating Chapter 8.68, Camping in Public Places, of Title 8, Health and Safety, of the Municipal Code of the City of Cheyenne, Wyoming, Prohibiting the Act of Camping on Public Property as Specified. (SPONSORS – MR. LAYBOURN AND MR. WHITE)

Dr. Rinne excused himself from the meeting during discussion on item #18, at 1:02 p.m. due to a previously scheduled work commitment.

Mr. Laybourn moved to approve on 2<sup>nd</sup> reading, seconded by Dr. Aldrich. Dr. Aldrich moved amend section 8.68.040(B) by striking the sentence “When abating any campsite under this section, the department shall remove all personal property to a designated storage location and shall not dispose of or otherwise destroy any personal property until after the expiration of sixty(60) days from the date the property was removed from the campsite” and in section 8.68.040

(D)(3) striking both 3(a) and 3(b) and amending the sentence in (D)(3) to read “Advising that all personal property removed by the City from the unauthorized campsite after the expiration of forty-eight (48) hour notice period will be disposed of”, seconded by Mr. Laybourn. Motion to amend failed with Chairman Cook and Mr. Laybourn voting “NO” and Dr. Aldrich voting “YES”. Main motion carried by unanimous voice vote.

John Brodie, Deputy City Attorney provided a staff report and Eric Fountain, Compliance Director, provided additional information. Committee members Aldrich, Laybourn and Rinne commented on the item and public comment was made by Cathy Deister and Robert McDaniel, residents of the Trails End Mobile Home Park.

19. RESOLUTION – Approving water services, by outside user agreement, for properties to be known as Ironhorse 3<sup>rd</sup> Filing, Laramie County, Wyoming generally located southeast of West Riding Club Road and Hynds Boulevard. (POSTPONED FROM JUNE 26, 2023)

The item died due to the lack of a motion.

No staff report was available. Matt Kauffman, developer, was available for questions. Committee member Aldrich commented on the item and public comment was made by Michael White.

24. RESOLUTION – Pursuant to Wyoming Statute § 15-9-106 Finding and Declaring Jolly Rogers and Expanded Downtown in the City of Cheyenne as blight and authorizing the redevelopment thereof. (SPONSORS – MR. JOHNSON AND MR. WHITE)

The item died due to the lack of a motion.

Lonnie Olson, Planning & Development Department, provided a staff report and committee members Aldrich and Laybourn commented on the item.

25. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Sunrise Hills North Subdivision, a replat of a portion of Tract 25, Dell Range Addition, Laramie County, Wyoming (located northwest of and adjacent to the intersection of Thomas Road and Ridge Road) (SPONSOR – MR. COOK)

Mr. Laybourn moved to adopt, seconded by Dr. Aldrich. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report. Kelly Schroeder, AVI P.C., and Bernie Lowerly, applicant, provided additional information. Committee member Laybourn commented on the item.

26. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Christensen Park, 2<sup>nd</sup> Filing, a Replat of Lot 15, Christensen Park, City of Cheyenne, Laramie County, Wyoming (located northwest of the intersection of Cribbon Avenue and Dodge Ct.) (SPONSOR – MR. COOK)

Dr. Aldrich moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Kelly Schroeder, AVI P.C., provided additional information.

27. RESOLUTION – To initiate annexation proceedings by the City of Cheyenne for an area generally located west of Interstate 25, north of State Highway 210, east of Roundtop Road, and south of Horsecreek Road, commonly known as Francis E. Warren Air Force Base, Wyoming. (SPONSORS – DR. ALDRICH AND MR. SEGRAVE)

Dr. Aldrich moved to adopt, seconded by Mr. Laybourn. Dr. Aldrich moved to amend by substitute dated July 3, 2023, seconded by Mr. Laybourn. Motion to amend failed with Dr. Aldrich voting “YES” and Mr. Laybourn voting “NO”. Main motion carried by unanimous voice vote.

John Brodie, Deputy City Attorney, provided a staff report and Councilman Tom Segrave, and sponsor of the item, provided additional information. Committee member Laybourn commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 2:05 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the Cheyenne City Council