

PUBLIC SERVICES COMMITTEE MINUTES

Due to the Juneteenth holiday, on June 19, 2023, a meeting of the Public Services Committee was instead held on Wednesday, June 21, 2023, in Committee Room 104 and via electronic meeting, starting at 12:04 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Tom Segrave, Acting Chairman, Dr. Aldrich, Pete Laybourn, and Dr. Rinne. Absent: Bryan Cook.

AGENDA ITEMS

12. ORDINANCE –2nd READING – Creating Chapter 2.96, Ethical Obligations of Public Officials, Public Members and City Employees, of Title 2, Administration and Personnel, of the Municipal Code of the City of Cheyenne, Wyoming, specifying the ethical duties and obligations of Public Officials, Public Members and Employees of the City of Cheyenne. (POSTPONED FROM JUNE 12, 2023)

Mr. Laybourn moved to approve on 2nd reading, seconded by Dr. Rinne. Dr. Rinne moved to postpone until the July 10, 2023, meeting of the governing body, seconded by Mr. Laybourn. Motion to postpone carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report. Eric Fountain, Compliance Director, and Vicki Nemecek, Public Works Director, commented on the item. Committee members Laybourn and Rinne commented on the item.

13. ORDINANCE –2nd READING – Amending Chapter 15.20, National Electrical Code Adopted-Appendix K, International Building Code-Administrative Provisions Adopted, of Title 15, Buildings and Construction, of the Municipal Code of the City of Cheyenne, Wyoming, updating the Incorporated National Electrical Code Provisions as specified. (SPONSOR – MR. COOK)

Mr. Laybourn moved to approve on 2nd reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Antony Pomerleau, Chief Building Inspector, provided a staff report and advised a public meeting for the proposed amendment has been scheduled for the evening of June 21, 2023, at the Kiwanis Community House at 6:00 p.m. Committee member Aldrich commented on the item.

14. ORDINANCE –2nd READING – Annexing to the City of Cheyenne, Wyoming, land located northwest of and adjacent to the intersection of Thomas Road and Ridge Road. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Bruce Perryman, AVI P.C., provided additional information. Committee member Laybourn commented on the item and public comment was made by Michael White.

15. ORDINANCE –2nd READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of MR Medium-Density Residential for land being annexed to the City of Cheyenne located northwest of and adjacent to the intersection of Thomas Road and Ridge Road. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Bruce Perryman, AVI P.C., provided additional information. Public comment was made by Rebecca Murchie and Elizabeth Stapel.

16. ORDINANCE –2nd READING – Annexing to the City of Cheyenne, Wyoming, land located south of and adjacent to Rawlins Street, east of Cleveland Avenue. (SPONSOR – MR. COOK)

Mr. Laybourn moved to approve on 2nd reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and committee members Laybourn and Rinne commented on the item.

17. ORDINANCE –2nd READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of MR Medium-Density Residential for land being annexed to the City of Cheyenne located south of and adjacent to Rawlins Street, east of Cleveland Avenue. (SPONSOR – MR. COOK)

Mr. Laybourn moved to approve on 2nd reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report.

18. ORDINANCE –2nd READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of AG Agricultural for land being annexed to the City of Cheyenne located southwest of and adjacent to the intersection of Holland Court and Ridge Road. (SPONSOR – MR. COOK)

Mr. Rinne moved to approve on 2nd reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Jason Stevens, Bedrock Construction, provided additional information. Public comment was made by Rebecca Murchie and Elizabeth Stapel.

19. ORDINANCE –2nd READING – Amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from LI Light Industrial and MR Medium-Density Residential to MR Medium-Density Residential for land located on Lots 14 and 15, Christensen Park. (SPONSOR – MR. COOK)

Dr. Rinne recused himself from the vote prior to a motion on item #19 and requested Dr. Aldrich join the committee. Dr. Aldrich joined the committee at 12:44 p.m. and remained as a member of the committee for the remainder of the meeting.

Mr. Laybourn moved to approve on 2nd reading, seconded by Dr. Aldrich. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Trey Rinne, AVI P.C., provided additional information. Chairman Segrave and committee member Laybourn commented on Dr. Rinne’s recusing himself from the vote on the item.

Dr. Rinne rejoined the committee following the vote on item #19.

20. ORDINANCE –2nd READING – Amending Section 2.4.2 Annexations of the Unified Development Code, and creating Section 2.2.8, Assigned Zoning, clarifying City zone assignment processes in concert with annexations and when removing City zone districts. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading, seconded by Dr. Aldrich. Motion carried with Dr. Aldrich and Dr. Rinne voting “YES” and Mr. Laybourn voting “NO”.

Connor White, Planning & Development Department, provided a staff report and Charles Bloom, Planning & Development Department Director, provided additional information. Committee members Aldrich, Laybourn, and Rinne commented on the item. Public comment was made by Michael White.

21. ORDINANCE –2nd READING – Amending Section 2.2.1.c.5 and 2.2.2.c.6 of the Unified Development Code (UDC), amending protest petitions for zoning map amendments and planned developments. (SPONSOR – MR. COOK)

Dr. Rinne moved to approve on 2nd reading. Motion died due the lack of a second.

Connor White, Planning & Development Department, provided a staff report and Stefanie Boster, City Attorney, provided additional information. Chairman Segrave and committee members Aldrich and Rinne commented on the item. Public comment was made by Rebecca Murchie, Jason Stevens, and Elizabeth Stapel.

Dr. Rinne excused himself from the meeting at 1:21 p.m. due to a previously scheduled work commitment.

23. RESOLUTION – Approving water services, by outside user agreement, for properties to be known as Ironhorse 3rd Filing, Laramie County, Wyoming generally located southeast of West Riding Club Road and Hynds Boulevard. (POSTPONED FROM JUNE 12, 2023)

Mr. Laybourn moved to adopt, seconded by Dr. Aldrich. Mr. Laybourn moved to postpone until the July 10, 2023, meeting of the governing body, seconded by Dr. Aldrich. Motion to postpone carried by unanimous voice vote.

Frank Strong, Board of Public Utilities Engineering & Water Resources Manager, provided a staff report and advised the applicant has requested an additional two-week postponement. Lucas Buckley, applicant, provided information related to the requested postponement. Committee member Laybourn commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:31 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the Cheyenne City Council