

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was held on Tuesday, April 7, 2026, in City Council Chambers and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Ken Esquibel, Chairman; Mark Moody; Jeff White, and Lawrence Wolfe.

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### **AGENDA ITEMS**

10. APPLICATIONS/LICENSES/PERMITS:

- a) Application for a bar & grill liquor license filed with the City Clerk's Office for Mongolian Bar & Grill, d/b/a Mongolian Bar & Grill, 1637 Stillwater Ave. Ste. C, Cheyenne, WY.

Mr. White moved to approve, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Kylie Soden, City Clerk, provided a staff report and committee member White commented on the item.

19. ORDINANCE – 2<sup>nd</sup> READING – Appropriating money for the Reed Avenue Corridor Project. (SPONSORS – DR. ALDRICH, MR. ESQUIBEL, MR. LAYBOURN, MR. WHITE AND MR. WOLFE)

Mr. White moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Wolfe. Motion carried with Mr. White and Mr. Wolfe voting "YES" and Mr. Moody voting "NO."

Tom Cobb, City Engineer, provided a staff report and provided an update on the project. Chairman Esquibel and all committee members commented on the item. Public comments were made by Darin Westby, Westby Edge Brewing; Tony Lucero, A&C Feed; and Ward I Councilman, Pete Laybourn.

23. LEASES/CONTRACTS/LEGAL:

- a) Drainage Easement Agreement between the City of Cheyenne and CBH Properties Cheyenne, LLC for a recently constructed stormwater detention pond.

Mr. Moody moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

Erin Gates, Staff Engineer, provided a staff report.

- b) Drainage Easement Agreement between the City of Cheyenne and Tractor Supply Company for a recently constructed stormwater detention pond.

Mr. Moody moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

Erin Gates, Staff Engineer, provided a staff report.

- c) Professional Services Agreement between the City of Cheyenne and McGee, Hearne & Paiz, LLP d/b/a MHP Assurance Services, LLP, for auditing the Annual Financial Statements of the City of Cheyenne, Wyoming and its Board of Public Utilities. (General Fund and BOPU)

Mr. Wolfe moved to approve in an amount not to exceed \$548,600.00 for the period of 3 years, seconded by Mr. White. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report. Committee members Moody and Wolfe commented on the item.

## 25. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- a) Consideration to Purchase between the City of Cheyenne and Fuel Management Solutions, Inc., for fuel site pump upgrades at the Prairie View Golf Course, and Airport Golf Course. (Fleet Maintenance Fund)

Mr. Moody moved to approve in an amount not to exceed \$131,844.36, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Craig LaVoy, Public Works Deputy Director, provided a staff report and committee member Moody commented on the item.

## 26. ANNOUNCEMENTS/REPORTS/MOTIONS:

- e) Designation of the Official Voting Delegate and Alternate Delegate for the City of Cheyenne at the June 4, 2026 Wyoming Association of Municipalities Summer Convention Business Meeting to be held in Laramie, Wyoming.

Mr. White moved to designate Dr. Mark Rinne as the Official Voting Delegate and Mayor Patrick Collins as the Alternate Delegate, seconded by Mr. Wolfe. Motion carried with Mr. White and Mr. Wolfe voting "YES" and Mr. Moody abstaining from voting.

Mayor Patrick Collins provided information related to the need to designate a voting delegate and alternate. Committee members Moody and White commented on the item.

OTHER ITEMS FOR THE AGENDA:

CONTRACT MODIFICATIONS:

- a) Contract Modification #1 to contract #8169 between the City of Cheyenne and JTL Group Inc., d/b/a Knife River for the 2025 City Overlay #1 Project. (2023-2026 Optional 1% Sales Tax Fund)

Mr. White moved to approve in an amount of \$217,150.20, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Doug Klahn, 1% Construction Manager, provided a staff report.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:53 p.m.

Submitted by,



Jennifer McClelland  
Executive Assistant to the City Council