

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Tuesday, February 3, 2026, in City Council Chambers and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Ken Esquibel, Chairman; Mark Moody; Jeff White; and Lawrence Wolfe.

AGENDA ITEMS

18. LEASES/CONTRACTS/LEGAL:

- c) Lease Agreement between the City of Cheyenne and the Girl Scouts of Montana and Wyoming, for 45.93 acres of city-owned real property located near the former Roundtop Water Treatment Facility to be used for the purposes of conducting activities consistent with the By-Laws and Articles of Incorporation of the Girl Scouts of Montana and Wyoming. (Revenue to the City)

Mr. Moody moved to approve in an amount of \$100.00 annually for the period of 5 years, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report. Committee member Wolfe commented on the item.

19. CONTRACT MODIFICATIONS:

- a) Contract Modification #1 to Contract #8111 between the City of Cheyenne, Office of Youth Alternatives, and the Laramie County Community Juvenile Services Joint Powers Board for a Juvenile Diversion Coordinator to provide diversion related services to increase the potential contract dollar amount. (Revenue to the City)

Mr. Moody moved to approve in an amount of \$78,175.65, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Jay Sullivan, Youth Alternatives Director, provided a staff report.

20. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration of Bid #S-8-26 for an Agreement between the City of Cheyenne and Fencetrak, Inc. d/b/a Full Tilt Services, for the Dry Creek Restoration Project. Phase 1: Meadowland, Holmes, and Henderson Ditches project. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Moody moved to accept the bid in an amount not to exceed \$458,282.50, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Sam Berta, Engineering, provided a staff report. Chairman Esquibel and all committee members commented on the item.

- c) Consideration of Bid #S-10-26 for an Agreement between the City of Cheyenne and Mechanical Systems, Inc., for the North Cheyenne Community Park Drainage Improvement project. (Development Impact Fees)

Mr. Wolfe moved to accept the bid in an amount not to exceed \$121,606.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report.

- d) Consideration of Bid #S-11-26 for an Agreement between the City of Cheyenne and Miller and Sons Construction, Inc., for the Parsley Boulevard Greenway Connectors project. (2021 Specific Purpose Tax Fund)

Mr. Wolfe moved to accept the bid in an amount not to exceed \$228,970.80, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Darci Hendon, THEENA Engineering, advised she was filling in for Jean Anderson-Shrednik, Parks & Greenway Planner, and explained the proposed contract would connect greenway with an existing sidewalk. Committee members Moody and White commented on the item.

OTHER ITEMS FOR THE AGENDA:

- a) Contract Modification #1 to Contract #7777 between the City of Cheyenne and the Wyoming Department of Transportation for Federal Project B231031, Cheyenne Streets, US30, Dell Range Boulevard and Whitney Road Laramie County. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Moody moved to approve in an amount not to exceed \$866,240.00, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report.

- b) Cooperative Agreement between the City of Cheyenne and Laramie County for Federal Project B231031, Cheyenne Streets, US30, Dell Range Boulevard and Whitney Road Laramie County. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Wolfe moved to approve in an amount not to exceed \$2,523,500.00, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Committee members Moody and Wolfe commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:20 p.m.

Submitted by,

A handwritten signature in cursive script that reads "J. McClelland". The signature is written in black ink and is positioned above the printed name.

Jennifer McClelland
Executive Assistant to the City Council