FINANCE COMMITTEE
MINUTES

A meeting of the Finance Committee was held on Tuesday, December 2, 2025, in City Council Chambers and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Pete Laybourn, Chairman; Mark Moody; Jeff White; and Lawernce Wolfe. Absent: Ken Esquibel.

AGENDA ITEMS

19. RESOLUTION – Authorizing a three percent (3%) cost-of-living salary adjustment for all full-time and part-time employees of the City of Cheyenne. (Various City Funds) (SPONSOR – MR. LAYBOURN)

Mr. Wolfe moved to adopt, seconded by Mr. Moody. Motion carried with Mr. White and Mr. Wolfe voting "YES" and Mr. Moody voting "NO."

Mayor Patrick Collins provided an overview of the proposed resolution and the need to keep salaries competitive. Committee members Moody, White, and Wolfe commented on the item. Public comments were made by Seth Lloyd and Stephanie Lowe.

20. RESOLUTION – Repealing Resolution No. 6479 and directing the relisting of the Cheyenne Auxiliary Pumping Station located at 1504 Dillon Avenue, Cheyenne, Wyoming for sale or lease, with revised terms to facilitate redevelopment and community benefit. (SPONSORS – DR. ALDRICH, MR. MOODY AND MR. WHITE)

Mr. Moody moved to adopt, seconded by Mr. White. Mr. White moved to postpone until the December 22, 2025, meeting of the governing body, seconded by Mr. Moody. Motion to postpone carried by unanimous voice vote.

David Hopkinson, Deputy City Attorney, provided a staff report and Charles Bloom, Planning & Development Department Director provided additional information. Chairman Laybourn and all committee members commented on the item. Public comments were made by Randy Byers, The Design Studio; Maren Kallas and Stephanie Lowe, Historic Cheyenne Inc.; Milward Simpson, Cheyenne Historic Preservation Board; and Megan Stanfill, Alliance for Historic Wyoming.

22. CONTRACT MODIFICATIONS:

    a) Contract Modification #1 to Contract #8046 between the City of Cheyenne and Ayres and Associates for the 19th Street Drainage and Intersection Improvements Project for additional storm sewer design, additional roadway design on Missile Drive and the addition of lighting on the 19th Street bridge. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Moody moved to approve in an amount not to exceed $63,150.00, seconded by Mr. White. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report.

b) Contract Modification #1 to Contract #8213 between the City of Cheyenne and Z&Z Seal Coating for the 2025 Crack Seal Project for additional crack seal and remaining work. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Wolfe moved to approve in an amount not to exceed $189,000.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Doug Klahn, Construction Manager, provided a staff report. Chairman Laybourn and committee members Moody and Wolfe commented on the item.

23. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

c) Consideration of Bid #S-5-26 for an Agreement between the City of Cheyenne and Big Horn Contracting, LLC, for the High Plains Arboretum - Headhouse, Greenhouse, and Lath House Renovation (WY State Parks and Cultural Resources – Arboretum Grant)

Mr. Moody moved to accept the bid in an amount not to exceed $2,366,424.00, seconded by Mr. Wolfe. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and committee member Moody commented on the item.

d) Consideration of Bid #S-6-26 for an Agreement between the City of Cheyenne and Rockies Environmental and Demolition Services, for the High Plains Arboretum – Greenhouse and Lath House Demolition and Abatement. (WY State Parks and Cultural Resources – Arboretum Grant)

Mr. Wolfe moved to accept the bid in an amount not to exceed $148,175.00, seconded by Mr. Moody. Mr. Moody moved to amend the memorandum to remove references to "irrigation project," seconded by Mr. White. Motion to amend carried with Mr. Moody and Mr. White voting "YES" and Mr. Wolfe voting "NO." Main motion, as amended carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and committee members Moody and Wolfe commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:16 p.m.

Submitted by,

Jennifer McClelland
City Council Administrative Assistant