

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Tuesday, November 18, 2025, in City Council Chambers and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Pete Laybourn, Chairman; Ken Esquibel; Mark Moody; and Dr. Mark Rinne.

AGENDA ITEMS

14. **ORDINANCE –2nd READING** – Amending Section 5.76.050, Residential Door-to-Door Solicitor Restrictions-Prohibited Practices, of the Municipal Code of the City of Cheyenne, Wyoming, to expand the types of soliciting prohibited at a residence with a posted ‘No Solicitors’ notice, to amend the permissible hours for soliciting, and to clarify existing code. (SPONSORS – DR. ALDRICH AND MR. WHITE)

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Moody. Mr. Moody moved to amend section E to replace 7:00 a.m. with 8:00 a.m. Motion to amend carried by unanimous voice vote. Mr. Esquibel moved to amend by striking in entirety section B, item number 5, seconded by Mr. Moody. Motion to amend failed with Mr. Moody and Dr. Rinne voting “NO” and Mr. Esquibel voting “YES.” Dr. Rinne moved to amend section B, item number 5 to strike “and pamphleteering,” seconded by Mr. Moody. Motion to amend carried by unanimous voice vote. Main motion carried with Mr. Moody and Dr. Rinne voting “YES” and Mr. Esquibel voting “NO.”

David Hopkinson, Deputy City Attorney, provided a staff report. Committee members Esquibel, Moody and Rinne commented on the item.

16. **RESOLUTION** – Authorizing the City Treasurer to discharge uncollectible debts pursuant to Wyoming Statute § 16-4-502. (SPONSOR – MR. LAYBOURN)

Mr. Moody moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report. Upon inquiry, David Hopkinson, Deputy City Attorney, and Captain David Janes, Police Department, provided additional information. Chairman Laybourn and all committee members commented on the item.

18. **RESOLUTION** – Authorizing the submission of an application to the Wyoming Business Council under the Business Ready Community Grant and Loan Program on behalf of the City of Cheyenne for a Community Readiness Grant for the purpose of purchasing 8.37 acres of land for the development of affordable housing. (SPONSOR – MR. LAYBOURN)

Mr. Esquibel moved to adopt, seconded by Dr. Rinne. Motion carried with Mr. Esquibel and Dr. Rinne voting “YES” and Mr. Moody voting “NO.”

Renee Smith, Economic Resource Administrator, provided a staff report. Connor Marshall and Justin Shephard, Kamka Responsible Development, LLC and developing team, provided additional information, as did Mayor Patrick Collins. Chairman Laybourn and all committee members commented on the item. Public comment was made by Exie Brown.

19. RESOLUTION – Supporting the City of Cheyenne’s application for a Land and Water Conservation Fund Grant to complete the Primary Pathway at the Cheyenne Botanic Gardens in Lions Park. (SPONSOR – MR. LAYBOURN)

Mr. Moody moved to adopt, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Renee Smith, Economic Resource Administrator, provided a staff report and committee member Moody commented on the item.

20. LEASES/CONTRACTS/LEGAL:

- b) Agreement between the City of Cheyenne and Safe Harbor, A Children’s Justice Center, to provide a safe and secure environment for families who have been affected by abuse. (General Fund)

Mr. Moody moved to approve in an amount not to exceed \$20,000.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report and Lynn Huyler, Safe Harbor, A Children’s Justice Center Director, provided additional information. Committee member Moody commented on the item.

- c) Agreement between the City of Cheyenne and Volunteers of America Northern Rockies, Harmony House Social Detox Center, to provide social, non-medical alcohol and drug detoxification services. (General Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$136,875.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report and Heidi McNeil, Vice President of Resident Services, Volunteers of America Northern Rockies, provided additional information. Committee member Moody commented on the item.

- d) Agreement between the City of Cheyenne and Laramie County Senior Services, Inc., to provide supportive Senior Services. (General Fund)Mr. Esquibel moved to accept the bid from Fremont Motor Company in an amount not to exceed \$102,083.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Mr. Esquibel moved to approve in an amount not to exceed \$100,000.00, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report and Katie Brady, Laramie County Senior Services Executive Director, provided additional information. Chairman Laybourn commented on the item.

- e) Professional Services Agreement between the City of Cheyenne and HDR Engineering, Inc., for the Compost Operations Plan project. (Solid Waste Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$93,580.00, seconded by Dr. Rinne. Motion carried with Mr. Esquibel and Dr. Rinne voting "YES" and Mr. Moody voting "NO."

Sam Quattrini, Landfill Manager, provided a staff report and Vicki Nemecek, Public Works Director, provided additional information. Chairman Laybourn and committee members Esquibel and Moody commented on the item.

21. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- f) Consideration of Bid #E-9-26 for the surplus sale of evidence seized firearms. (Revenue to the City)

Dr. Rinne moved to accept the bid from Black Rain Ordnance, Inc., in an amount not to exceed \$30,030.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Sergeant Kevin Malatesta, Police Department, provided a staff report and committee member Moody commented on the item.

- g) Consideration of Bid #E-10-26 for furnishing Three (3) new Fairway Mowers for the City of Cheyenne Golf Division. (Golf Fund)

Dr. Rinne moved to accept the bid from LL Johnson Distributing in an amount not to exceed \$293,900.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:24 p.m.

Submitted by,



Jennifer McClelland
City Council Administrative Assistant