

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Tuesday, October 7, 2025, at the Laramie County School District #1 Boardroom and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Pete Laybourn, Chairman; Ken Esquibel; Mark Moody; and Tom Segrave.

AGENDA ITEMS

6. APPLICATIONS/LICENSES/PERMITS:

- a) Application for a transfer of ownership of retail liquor license filed with the City Clerk's Office for Apple Colorado, LLC, d/b/a Applebee's Neighborhood Grill & Bar, 1401 Dell Range Blvd., Cheyenne, WY (license currently held by AB Cheyenne, WY, LLC d/b/a Applebee's Neighborhood Grill & Bar).

Mr. Moody moved to approve, seconded by Mr. Segrave. Motion carried with Mr. Moody and Mr. Segrave voting "YES" and Mr. Esquibel voting "NO."

Kylie Soden, City Clerk, provided a staff report and committee member Esquibel commented on the item.

18. LEASES/CONTRACTS/LEGAL:

- e) Professional Services Agreement between the City of Cheyenne and Plan One Architects, for the Municipal Building Renovation Design project. (2021 Specific Purpose Option Tax Fund)

Mr. Segrave moved to approve in an amount not to exceed \$1,474,550.00, seconded by Mr. Moody. Motion carried with Mr. Esquibel and Mr. Segrave voting "YES" and Mr. Moody voting "NO."

Adele Bartel, Public Works Staff Engineer, provided a staff report and Craig LaVoy, Public Works Deputy Director, provided additional information. Britt Morgan, Plan One Architects, provided information related to landscaping. Chairman Laybourn and committee members Moody and Segrave commented on the item.

20. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- c) Consideration to Purchase between the City of Cheyenne, and KONE, Inc., for the George Cox Parking Facility Elevator Modernization. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Moody moved to accept the bid in an amount not to exceed \$207,420.00, seconded by Mr. Segrave. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report. Chairman Laybourn and committee member Moody commented on the item.

- d) Consideration of Bid #S-2-26 for an Agreement between the City of Cheyenne and Richardson Construction, Inc., for the Depot Renovation Project. (2021 Specific Purpose Option Tax Fund)

Mr. Segrave moved to accept the bid in an amount not to exceed \$1,874,421.00, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and Christy McCarthy, Cheyenne Depot Museum Executive Director, provided additional information. Chairman Laybourn and committee members Moody and Segrave commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:22 p.m.

Submitted by,



Jennifer McClelland

City Council Administrative Assistant