

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Tuesday, July 8, 2025, in Council Chambers and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Pete Laybourn, Chairman; Ken Esquibel; Mark Moody; and Scott Roybal.

AGENDA ITEMS

16. RESOLUTION – Directing the City of Cheyenne to list the Cheyenne Auxiliary Pumping Station located at 1504 Dillon Avenue, Cheyenne, Wyoming for sale to the public as specified. (POSTPONED FROM JUNE 23, 2025)

Mr. Moody moved to adopt, seconded by Mr. Esquibel. Mr. Moody moved to amend by substitute dated July 7, 2025, seconded by Mr. Esquibel. Motion to amend carried with Mr. Esquibel and Mr. Moody voting “YES” and Mr. Roybal voting “NO.” Main motion, as amended, carried with Mr. Esquibel and Mr. Moody voting “YES” and Mr. Roybal voting “NO.”

John Brodie, City Attorney, provided information related to Robert’s Rules and the postponement of the item, noting the current document for discussion is dated June 20, 2025. David Hopkinson, Deputy City Attorney, provided a staff report on the current version of the proposed resolution and reviewed the proposed substitute. Committee member Esquibel and Ward III City Councilwoman Dr. Michelle Aldrich commented on the item.

17. RESOLUTION – Adopting the 2025-2027 City of Cheyenne Comprehensive Consolidated Plan and 2025 Annual Action Plan, as prepared by the Cheyenne Housing and Community Development Office and setting the public comment period and public hearings for the plans. (CDBG GRANT) (SPONSOR – MR. ESQUIBEL)

Mr. Roybal moved to adopt, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Amy Gorbey, Community Development Manager, provided a staff report and reviewed the allocation of funds. All committee members commented on the item. Rick Amen, City Traffic Engineer, and Dan Dorsch, Habitat for Humanity of Laramie County Executive Director, commented on the item.

18. RESOLUTION – Authorizing the submission of an application by the City of Cheyenne for federal funding through the Transportation Alternatives Program administered by the Wyoming Department of Transportation for the purpose of constructing safety and intersection geometric improvements for the Pershing Boulevard and Windmill Road Intersection Project. (SPONSOR – MR. LAYBOURN)

Mr. Esquibel moved to adopt, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Chairman Laybourn and committee member Moody commented on the item. Ward III City Councilwoman Dr. Michelle Aldrich also commented on the item.

21. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- i) Consideration of Bid #S-19-25 for an Agreement between the City of Cheyenne and Z and Z Sealcoating for the 2025 Crack Seal Project. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Moody moved to accept the bid in an amount not to exceed \$421,948.90, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and committee member Roybal commented on the item.

- j) Consideration of Bid #S-20-25 for an Agreement between the City of Cheyenne and Asphalt Preservation, LLC, for the 2025 Surface Seal Project. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Roybal moved to accept the bid in an amount not to exceed \$2,308,936.65, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Committee members Moody and Roybal commented on the item.

- k) Consideration of Bid #S-26-25 for an Agreement between the City of Cheyenne and Vintage Rail Restorations for the Cheyenne Railcar Project, Historic Exterior Restoration, Bid Package No. 2. (2021 Specific Purpose Option Tax Fund, General Fund Reserves and Economic Development Administration Grant)

Mr. Roybal moved to accept the bid in an amount not to exceed \$987,050.00, seconded by Mr. Esquibel. Motion carried with Mr. Esquibel and Mr. Roybal voting "YES" and Mr. Moody voting "NO."

Tom Cobb, City Engineer, provided a staff report and noted a June 20, 2026, completion date. All committee members and Ward III City Councilwoman Dr. Michelle Aldrich commented on the item. Public comments were made by Brian Bau, Roger Marshall, and Ed Melko.

- l) Consideration of Bid #S-27-25 for an Agreement between the City of Cheyenne and Mechanical Systems, Inc. for the Cheyenne Aquatic Center Pool Boiler Replacement Project. (One Time State Distribution Funds)

Mr. Moody moved to accept the bid in an amount not to exceed \$138,100.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report.

22. APPLICATIONS/LICENSES/PERMITS:

- a) Request to extend the time period in which F & G Corporation d/b/a The Green Door has to become operational for an additional year for their retail license, located at 255 Storey Blvd., Cheyenne, Wyoming.

Mr. Roybal moved to approve, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Kylie Soden, City Clerk, provided a staff report and Ben Trautwein, applicant, was available for questions. Committee member Roybal commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:01 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the Cheyenne City Council