

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Tuesday, March 18, 2025, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Pete Laybourn, Chairman; Ken Esquibel; Mark Moody; and Scott Roybal.

AGENDA ITEMS

7. APPLICATION/LICENSES/PERMITS:

- a) Transfer of location application of a retail liquor license filed with the City Clerk's Office for F & G Corporation d/b/a The Green Door, from 301 E. Lincolnway to 255 Storey Blvd., Cheyenne, WY.

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Kylie Soden, City Clerk, provided a staff report and Ben Trautwein, applicant, provided additional information. Ms. Soden and Charles Bloom, Planning & Development Department Director, provided information related to requirements for sexually oriented businesses. Chairman Laybourn and committee members Esquibel and Roybal commented on the item.

- b) Renewal application filed with the City Clerk's Office for F & G Corporation d/b/a The Green Door, 255 Storey Blvd., Cheyenne, WY.

Mr. Esquibel moved to approve, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Kylie Soden, City Clerk, provided a staff report and committee member Roybal commented on the item.

- c) Application for a restaurant liquor license filed with the City Clerk's Office for Frontier Trampoline Park Inc. d/b/a Frontier Trampoline Park, 3501 E. Lincolnway, Suite B, Cheyenne, WY.

Mr. Esquibel moved to approve, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Kylie Soden, City Clerk, provided a staff report and Ashley Hodge, applicant, provided additional information. Chairman Laybourn and committee member Esquibel commented on the item.

- d) Application for a restaurant liquor license filed with the City Clerk's Office for Thompson-Weaver LLC d/b/a Parkway Pizza, 3753 E. Lincolnway B-6, Cheyenne, WY.

Mr. Moody moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Kylie Soden, City Clerk, provided a staff report. Christopher Thompson and Mitchell Weaver, applicants, were available for questions.

- 13. RESOLUTION – Adopting the revised City of Cheyenne, Wyoming, Investment Policy Statement. (SPONSORS – DR. RINNE AND MR. SEGRAVE)

Mr. Roybal moved to adopt, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report.

- 17. LEASES/CONTRACTS/LEGAL:

- c) Agreement between the Cheyenne Civic Center and Local 229 of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, for production services. (Civic Center Fund)

Mr. Esquibel moved to approve, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Jason Sanchez, Community & Recreation Department Director, provided a staff report and committee member Moody commented on the item.

- d) 2025-2026 Collective Labor Agreement between the City of Cheyenne and Cheyenne Firefighters, Local Union No. 279, International Association of Firefighters.

Mr. Moody moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Chief John Kopper, Fire Rescue Department, provided a staff report.

- e) Professional Services Agreement between the City of Cheyenne and Trihydro Corporation for the Landfill Compliance Monitoring Services. (Solid Waste Fund)

Mr. Roybal moved to approve in an amount not to exceed \$281,007.00 for the term of 3 years, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Craig LaVoy, Public Works Deputy Director, provided a staff report and chairman Laybourn commented on the item.

18. CONTRACT MODIFICATIONS:

- a) Contract Modification #1 between the City of Cheyenne and Benchmark Engineers, PC for additional engineering services for the Christensen Road Design Modifications project. (2017 Specific Purpose Option Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$52,836.00, seconded by Mr. Roybal. Motion carried with Mr. Esquibel and Mr. Roybal voting "YES" and Mr. Moody voting "NO."

Tom Cobb, City Engineer, provided a staff report. Chairman Laybourn and committee member Esquibel commented on the item.

- b) Contract Modification #2 between the City of Cheyenne, Office of Youth Alternatives and Laramie County School District #1 to extend the contract for community and crisis counseling services. (Revenue to City)

Mr. Roybal moved to approve in an amount of \$361,386.90, seconded by Mr. Moody. Motion carried by unanimous voice vote.

Jay Sullivan, Youth Alternatives Director, provided a staff report and committee member Roybal commented on the item.

19. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration of Bid #S-15-25 for an Agreement between the City of Cheyenne and Quality Electric for the Cheyenne Fire Rescue – Installation of Owner Provided Backup Generators for Stations #2 and #6 project. (Development Impact Fees and Homeland Security Grant)

Mr. Moody moved to accept the bid in an amount not to exceed \$149,467.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

John Fitzgerald, Fire Rescue Battalion Chief, provided a staff report and committee member Roybal commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:33 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the City Council