

## FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, December 16, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Dr. Michelle Aldrich, Chairwoman; Bryan Cook; Richard Johnson (via Zoom); and Jeff White.

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### AGENDA ITEMS

6. APPLICATIONS/LICENSES/PERMITS:

- a) Application for a bar & grill liquor license filed with the City Clerk's Office for Rock Ranch LLC d/b/a Nellie's, 4020 Airport Parkway, Cheyenne, WY.

Mr. White moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Kylie Soden, Deputy City Clerk, provided a staff report and committee member White commented on the item.

19. ORDINANCE –3<sup>rd</sup> READING – Amending Chapter 2.16.010 of the Municipal Code of the City of Cheyenne, Wyoming, requiring the City Treasurer to annually evaluate and report to the Governing Body any outstanding debt owed the City by any City Board, Council or Commission Member.

Mr. White moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Ward III Councilman, Richard Johnson, and sponsor of the item, advised there have been no changes to the proposed ordinance since approval on 2<sup>nd</sup> reading.

29. RESOLUTION – Amending the City of Cheyenne 2024 Program Year Annual Action Plan, prepared by the Cheyenne Housing and Community Development Division. (SPONSOR – MR. ESQUIBEL)

Mr. Cook joined the meeting at 12:03 p.m. during discussion of item #29.

Mr. White moved to adopt, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Amy Gorbey, Community Development Manager, provided a staff report and Jason Sanchez, Community Recreation & Events Director provided additional information. Chairwoman Aldrich commented on the item.

32. RESOLUTION – Designating local banks as depositories for municipal funds.  
(SPONSOR – DR. ALDRICH)

Mr. White moved to adopt, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Brenda Moureaux, Deputy City Treasurer, provided a staff report and Chairwoman Aldrich commented on the item.

34. LEASES/CONTRACTS/LLEGAL:

- b) Memorandum of Understanding between the City of Cheyenne and Laramie County Wyoming to provide public transportation services to Laramie County Community College and for an area of Laramie County immediately adjacent to the City. (Revenue to the City)

Mr. White moved to approve in an amount of \$93,000.00, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report. Chairwoman Aldrich and committee member White commented on the item.

- c) Memorandum of Understanding between the City of Cheyenne, Cheyenne Police Department, Memorial Hospital of Laramie County d/b/a Cheyenne Regional Medical Center, Volunteers of America, Healthworks, Community Action of Laramie County, Wyoming Department of Corrections, Laramie County Sheriff's Office, District Attorney, Drug Court and Treatment Court Programs, Laramie County and the Office of the State Public Defender for the Laramie County Law Enforcement Assisted Diversion (LEAD) Program Policy Coordinating Group.

Mr. White moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Lieutenant Joel Hickerson, Police Department, provided a staff report. Chairwoman Aldrich commented on the item and committee members Johnson and White thanked all involved in the program. Ward I Councilman Pete Laybourn also commented on the item.

36. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration to purchase between the City of Cheyenne and Spieth Gymnastics, for the purchase of gymnastics equipment for the new Cheyenne Gymnastics Facility. (Recreation Fund & Lotto Proceeds)

Mr. White moved to accept the bid in an amount not to exceed \$200,518.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report. Chairwoman Aldrich and committee member White commented on the item.

OTHER ITEMS FOR THE AGENDA:

- a) Contract between the City of Cheyenne, Office of Youth Alternatives, and the Laramie County Community Juvenile Services Joint Powers Board for a Juvenile Diversion Coordinator to provide diversion related services. (Revenue to the City)

Mr. White moved to approve in an amount of \$156,251.30, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Jay Sullivan, Youth Alternatives Director, provided a staff report and Chairwoman Aldrich commented on the item.

- b) Contract Modification #1 to Contract #7772 between the City of Cheyenne and State of Wyoming, Office of State Lands & Investments to increase the grant award from \$1,000,000.00 to \$1,421,212.00 for the Van Buren Avenue Storm Sewer Interceptor Project. (Wyoming State and Local Fiscal Recovery Funds (ARPA))

Mr. Cook moved to approve in an amount of \$421,212.00, seconded by Mr. White. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and Chairwoman Aldrich commented on the item.

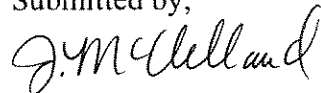
- c) ANNOUNCEMENT: For calendar year 2025, starting Monday, January 6, 2025, the Public Services Committee will meet on Monday's at 12:00 p.m. (noon) and the Finance Committee will meet on Tuesday's at 12:00 p.m. (noon) in Room 104 of the Municipal Building at 2101 O'Neil Avenue.

Mr. White thanked councilmembers Cook and Johnson for their service to the City of Cheyenne.

Mr. Cook also extended a thank you to staff and fellow councilmembers.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:23 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the City Council