

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was held on Monday, August 5, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Dr. Michelle Aldrich, Chairwoman; Bryan Cook; Richard Johnson; and Jeff White.

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### **AGENDA ITEMS**

11. RESOLUTION – Amending the City of Cheyenne 2023 Program Year Annual Action Plan, prepared by the Cheyenne Housing & Community Development Office. (SPONSOR – MR. ESQUIBEL)

Mr. White moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Amy Gorby, Community Development Manager, provided a staff report and Jason Sanchez, Community Recreation & Events provided additional information. Chairwoman Aldrich and committee member White commented on the item.

12. RESOLUTION – Authorizing submission of an application to the Wyoming State Loan and Investment Board for a loan from the Wyoming Drinking Water State Revolving Fund for the Hypochlorite Generation Project in the amount of four million dollars and authorizing the Director of the Board of Public Utilities to execute the application and all related documents. (SPONSOR – DR. RINNE)

Mr. White moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Frank Strong, Board of Public Utilities Engineering & Water Resources Manager, provided a staff report.

13. LEASES/CONTRACTS/LEGAL:

- f) Contract between the City of Cheyenne, Office of Youth Alternatives, and Laramie County to provide probation/diversion services to youth appearing in both the Laramie County Circuit Court and the Municipal Court for the City of Cheyenne. (Revenue to the City)

Mr. Cook moved to approve in an amount of \$78,280.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Jay Sullivan, Youth Alternatives Director, provided a staff report and Chairwoman Aldrich commented on the item.

- g) Contract between the City of Cheyenne, Office of Youth Alternatives, and Laramie County to provide services to the Laramie County Juvenile Crisis Shelter. (Revenue to the City)

Mr. White moved to approve in an amount of \$88,580.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Jay Sullivan, Youth Alternatives Director, provided a staff report and Kris Jones, City Clerk, provided additional information. Committee members Cook and Johnson commented on the item.

15. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- e) Consideration of Bid #E-18-24 for SCBA (Self Contained Breathing Apparatus) Compressors for Cheyenne Fire Rescue. (Homeland Security, Assistance to Firefighters Grant)

Mr. White moved to accept the bid from LN Curtis and Sons in an amount not to exceed \$399,829.08, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Lieutenant Ryan Anderson, Fire & Rescue Department, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Committee member Johnson commented on the item.

- f) Consideration of Bid #S-29-24 for an Agreement between the City of Cheyenne and Miller and Sons Construction, Inc. for the Vandehei Repair and Restoration Project. (General Fund Reserves)

Mr. White moved to accept the bid in an amount not to exceed \$180,652.10, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Committee member Johnson commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:22 p.m.

Submitted by,



Jennifer McClelland  
Executive Assistant to the City Council