

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, July 15, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Michelle Aldrich, Chairwoman; Bryan Cook; Richard Johnson (via Zoom); and Jeff White.

AGENDA ITEMS

13. LEASES/CONTRACTS/LEGAL:

- c) Minimum Revenue Guaranteed Payment Agreement between the City of Cheyenne and the Cheyenne Regional Air Service Focus Team (CRAFT) for Fiscal Year Ending June 30, 2025. (2021 Specific Purpose Option Tax Fund)

Mr. White moved to approve in an amount not to exceed \$400,000.00, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report. Wendy Volk, Cheyenne Regional Air Service Focas Team (CRAFT) President, provided a brief history of CRAFT. Committee members Johnson and White commented on the item.

- d) Juvenile Housing Agreement between the City of Cheyenne and Laramie County for the housing of juvenile detainees in the Laramie County Juvenile Services Center located at the Archer Complex. (General Fund)

Mr. Cook moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

Captain David Janes, Police Department, provided a staff report and committee member Cook commented on the item.

- e) Contract between the City of Cheyenne, Laramie County Sheriff's Department and Laramie County for housing prisoners at the Laramie County Detention Center. (General Fund)

Mr. White moved to approve, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Captain David Janes, Police Department, provided a staff report and committee member Johnson commented on the item.

- f) Improvement Agreement between the City of Cheyenne and Brakes Plus, LLC for Pedestrian Connectivity Improvements Cash-In-Lieu of Right-Of-Way Improvements for development of a Brakes Plus.

Mr. White moved to approve, seconded by Mr. Cook. Motion carried with Mr. Cook and Mr. White voting "YES" and Mr. Johnson voting "NO."

Tom Cobb, City Engineer, provided a staff report and committee member Cook commented on the item.

- g) Land Lease between the City of Cheyenne and Swan Ranch Cheyenne Rail, L.L.C. which supersedes and replaces the Railcar Storage Agreement, City Contract #7665, by and between Cheyenne Rail Hub, LLC.

Mr. Cook moved to approve, seconded by Mr. Johnson. Motion carried with Mr. Cook and Mr. Johnson voting "YES" and Mr. White voting "NO."

Tom Cobb, City Engineer, provided a staff report and John Brodie, Deputy City Attorney provided additional information. Chairwoman Aldrich and committee members Cook and White commented on the item.

14. CONTRACT MODIFICATIONS:

- a) Contract Modification #1 for the Cheyenne Transmission, Pump Station and Tank 2020 Project Agreement. (Drinking Water SRF and Wyoming Water Development and ARPA Grants)

Mr. Cook moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

Brent Davis, Board of Public Utilities, provided a staff report.

15. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration of Bid #S-17-24 for an Agreement between the City of Cheyenne and Miller & Sons Construction, Inc. for the 2024 Miscellaneous Concrete Project. (2023-2026 Optional 1% Sales Tax Fund)

Mr. White moved to accept the bid in an amount not to exceed \$835,089.40, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and committee member White commented on the item.

- c) Consideration of Bid #S-23-24 for an Agreement between the City of Cheyenne and Streamline Markings for the 2024 Epoxy Striping Project. (2023-2026 Optional 1% Sales Tax Fund)

Mr. White moved to accept the bid in an amount not to exceed \$198,921.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Rick Amen, Traffic Engineer, provided a staff report. Chairwoman Aldrich and Ward I Councilman, Pete Laybourn, commented on the item.

- d) Consideration of Bid #E-21-24 for or one (1) new 2024 to 2026 Low Ground Pressure/Waste Handling Dozer (42,000 lb min. operating weight) for the Landfill Division. (Solid Waste Fund)

Mr. Cook moved to accept the bid from Wyoming Machinery Company in an amount not to exceed \$593,506.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Sam Quattrini, Landfill Manager, provided a staff report.

- e) Consideration of Bid #E-22-24 for one (1) new 2024 to 2026 Low Ground Pressure/Waste Handling Dozer (50,000 lb min. operating weight) for the Landfill Division. (Solid Waste Fund)

Mr. Cook moved to accept the bid from Wyoming Machinery Company in an amount not to exceed \$820,267.00.00, seconded by Mr. White. Motion carried by unanimous voice vote.

Sam Quattrini, Landfill Manager, provided a staff report and Bryan Bell, Fleet Manager, provided additional information. Committee member Johnson commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:50 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council