

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, April 15, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Michelle Aldrich, Chairwoman, Bryan Cook (via Zoom), Richard Johnson (via Zoom), and Jeff White.

AGENDA ITEMS

6. APPLICATIONS/LICENSES/PERMITS:

- a) Application for a retail liquor license transfer of location filed with the City Clerk's Office for Scooters Scoreboard LLC d/b/a Scooter's Scoreboard Bar, from 507 E. Lincolnway to 619 E. Lincolnway, Cheyenne, WY.

Mr. White moved to approve, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Kris Jones, City Clerk, provided a staff report.

- b) Application for a retail liquor license transfer of ownership filed with the City Clerk's Office for Wyoming Pipe Dreams, Inc. d/b/a The Lamp Lounge & Drive Through Package Liquor Store, 101 W. 6th St., Cheyenne, WY (license currently held by W.W. Enterprises, Inc. d/b/a The Lamp Lounge & Drive Through Package Liquor Store).

Mr. White moved to approve, seconded by Mr. Cook. Motion carried with Mr. Cook and Mr. White voting "YES" and Mr. Johnson voting "NO".

Kris Jones, City Clerk, provided a staff report. Committee members Cook, Johnson, and White commented on the item.

23. LEASES/CONTRACTS/LEGAL:

- c) Professional Services Agreement between the City of Cheyenne and DHM Design PC for engineering services for the 15th Street Master Plan Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. White moved to approve in an amount not to exceed \$153,055.00, seconded by Mr. Cook. Motion carried with Mr. Cook and Mr. White voting "YES" and Mr. Johnson voting "NO".

Tom Cobb, City Engineer, provided a staff report and noted an alternate funding source needed to be identified by the governing body. Robin Lockman, City Treasurer, and Jason Sanchez,

Community Recreation & Events Director, provided additional information. Chairwoman Aldrich and committee members Cook and Johnson commented on the item.

25. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- d) Consideration to Purchase for an agreement between the City of Cheyenne and Atmos Technologies, for providing daily cover on the active working face of the City of Cheyenne Happy Jack Landfill. (Solid Waste Fund)

Mr. White moved to approve in an amount not to exceed \$270,000.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Samuele Quattrini, Landfill Manager, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Chairwoman Aldrich and committee member Johnson commented on the item.

- e) Consideration of Bid #S-2-24 for an agreement between the City of Cheyenne and Asphalt Preservation, LLC, for the 2024 Surface Seal Project #1. (2019-2022 Optional 1% Sales Tax Fund)

Mr. White moved to accept the bid in an amount not to exceed \$1,791,141.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Doug Klahn, Construction Manager, provided a staff report and committee member Johnson commented on the item.

- f) Consideration of Bid #E-14-24 for 1.5 cubic yard rear-load dumpsters. (Solid Waste Fund)

Mr. White moved to accept the bid from Kois Brothers Equipment, in an amount not to exceed \$78,360.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report. Chairwoman Aldrich and committee members Cook and Johnson commented on the item.

- g) Consideration of Bid #E-15-24 for furnishing Bituminous Asphalt Hot Mix, Tack Oil, and Cold Mix on an annual basis, for the City of Cheyenne, Street & Alley Division. (2019-2022 Optional 1% Sales Tax Fund)

Mr. White moved to accept the bid from JTL Group Inc. d/b/a Knife River for the purchase of Bituminous Asphalt Hot Mix in an amount not to exceed \$382,500.00 and Cold Mix in an amount not to exceed \$56,250.00 and the bid from Simon Contractors for the purchase of Tack Oil in an amount not to exceed \$14,400.00, for a total amount for both bidders in an amount not to exceed \$453,150.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Chairwoman Aldrich commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:33 p.m.

Submitted by,

A handwritten signature in cursive script that reads "J. McClelland".

Jennifer McClelland
Executive Assistant to the City Council