

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, April 1, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Michelle Aldrich, Chairwoman, Bryan Cook, Richard Johnson, and Jeff White.

AGENDA ITEMS

6. APPLICATIONS/LICENSES/PERMITS:

- a) Application for a restaurant liquor license filed with the City Clerk's Office for Rebecca Andrew Ventures, Inc. d/b/a Mr. Jim's Pizza, 4001 Laramie St., Unit A, Cheyenne, WY.

Mr. White moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Kris Jones, City Clerk, provided a staff report and Michael Gire, Mr. Jim's Pizza, provided additional information. Committee members Cook and White commented on the item.

18. LEASES/CONTRACTS/LEGAL:

- b) Professional Services Agreement between the City of Cheyenne and Atmos Technologies for a supply of alternative daily cover foam for the City of Cheyenne Happy Jack Landfill. (Solid Waste Fund)

Item died due to the lack of a motion.

TJ Barttelbort, Purchasing Manager, provided a staff report and requested the committee kill the item so that it may be resubmitted for the next agenda cycle as a "sole source" purchase.

- c) Grant Agreement for Wyoming Outdoor Recreation grant funds between the City of Cheyenne and State of Wyoming, Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails for the Belvoir Ranch Trail. (Belvoir Ranch Recreation Fund and Wyoming Outdoor Recreation Grant)

Mr. Cook moved to approve in an amount of \$486,736.00 with a city match of \$121,684.00, seconded by Mr. White. Motion carried by unanimous voice vote.

Renee Smith, Economic Resource Administrator, provided a staff report and Tom Cobb, City Engineer, provided additional information. Committee members Cook, Johnson, and White commented on the item.

19. CONTRACT MODIFICATIONS:

- a) Contract Modification #2 to Contract #7531 between the City of Cheyenne and Waste Management of Colorado, Inc. for recycling services through April 15, 2025. (Solid Waste Fund)

Mr. White moved to approve in an amount not to exceed \$250,000.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Works Director, provided a staff report and committee member Johnson commented on the item.

20. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- a) Consideration of Bid #E-11-24 for six (6) trucks for the City of Cheyenne (mid-size, 1 ton, cab & chassis). (2019-2022 Optional 1% Sales Tax Fund, 2021 Specific Purpose Option Tax Fund, and Weed & Pest Fund)

Mr. White moved to accept the bid from Ken Garff, Cheyenne, in an amount not to exceed \$364,251.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Vicki Nemecek, Public Work Director, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Chairwoman Aldrich and committee member Johnson commented on the item.

- b) Consideration of Bid #E-13-24 for three (3) motorcycles for the City of Cheyenne Police Department. (2019-2022 Optional 1% Sales Tax Fund)

Mr. White moved to accept the bid from PS CO1, LLC, D/B/A Northern Colorado Powersports, in an amount not to exceed \$76,493.34, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Lieutenant Joel Hickerson, Police Department, provided a staff report and TJ Barttelbort, Purchasing Manager, provided additional information. Committee member Johnson commented on the item.

- c) Consideration of Bid #S-8-24 for an agreement between the City of Cheyenne and JTL Group Inc. d/b/a Knife River, for the Powderhouse & Carlson Intersection Signal Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. White moved to approve in an amount not to exceed \$1,229,369.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Chairwoman Aldrich and committee members Johnson commented on the item.

21. APPLICATIONS/LICENSES/PERMITS:

- a) Request to extend the time period in which The Blue Stem Wine House LLC has to become operational for an additional year for their winery license located at 1909 Warren Ave., Cheyenne, WY.

Mr. Cook moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

Kris Jones, City Clerk, provided a staff report and Brandon and Virginia Erdmann, Blue Stem Wine House LLC, provided additional information. Committee member Johnson commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:30 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council