

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was instead held on Monday, February 5, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Dr. Michelle Aldrich, Chairwoman, Bryan Cook, (joined the meeting at 12:03 p.m. during discussion and prior to vote of agenda item #14) Richard Johnson, and Jeff White.

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### **AGENDA ITEMS**

14. **ORDINANCE –2<sup>nd</sup> READING** – Amending Ordinance No. 4431, which established a new compensation schedule for members of the City Council of the City of Cheyenne, to clarify the manner in which compensation is to be computed and providing for an effective date. (SPONSOR – MR. ESQUIBEL)

Mr. White moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Stefanie Boster, City Attorney, and Kris Jones, City Clerk, provided additional information. Ken Esquibel, City Council President, provided a report and committee member Johnson commented on the item.

18. **LEASES/CONTRACTS/LEGAL:**

- d) Professional Services Agreement between the City of Cheyenne and TDSi for Professional Design Services for the Cheyenne Depot Museum Improvements Project. (2021 Specific Purpose Option Tax Fund)

Mr. Johnson moved to approve in an amount not to exceed \$122,433.00, seconded by Mr. Cook. Motion carried by unanimous voice vote. Motion carried with Mr. Cook and Mr. White voting “YES” and Mr. White declaring a conflict of interest.

Committee member White declared a conflict due to his personal affiliation with a staff member of the Depot Museum. Jason Sanchez, Community Recreations and Events Director, provided a staff report and committee chair Aldrich commented on the item. Ward I City Councilman Pete Laybourn commented on the item.

19. **CONTRACT MODIFICATIONS:**

- a) Contract Modification #1 to Contract #7717 between the City of Cheyenne and TDSi for the Gymnastics Facility Site Development Project for additional

construction services and extending the term of the contract. (Recreation Program Fund)

Mr. Cook moved to approve in an amount not to exceed \$109,500.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report. Committee member Cook commented on the item.

- c) Contract Modification #1 to Contract #7728 between the City of Cheyenne and AVI for additional design elements for the Dell Range Design Services Project for the reconstruction of a portion of Dell Range Boulevard (between Van Buren Avenue and Whitney Road). (2023-2026 Optional 1% Sales Tax Fund)

Mr. White moved to approve in an amount not to exceed \$38,515.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report.

## 20. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- d) Consideration of Bid #S-9-24 for the Spiker Parking Garage Restroom Renovation. (2021 Specific Purpose Option Tax Fund)

Mr. Johnson moved to accept the bid from Construction Specialists, Inc., in an amount not to exceed \$269,000.00, seconded by Mr. White. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report. TJ Barttlebort, Purchasing Manager, provided additional information. Committee chair Aldrich, and committee members Johnson and White commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:25 p.m.

Submitted by,



Kris Jones  
City Clerk