

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, December 18, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Jeff White, Chairman, Ken Esquibel, and Scott Roybal. Absent: Dr. Michelle Aldrich.

AGENDA ITEMS

16. ORDINANCE –2nd READING – Amending Ordinance No. 4520 Defining the Terms and Conditions of Employment for Sworn Officers of the Cheyenne Police Department for Fiscal Year 2023-2024. (SPONSOR – MR. WHITE)

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Captain David Janes, Police Department, provided a staff report and committee member Roybal commented on the item.

23. RESOLUTION – Re-appropriating the Fiscal Year 2024 Budget of the City of Cheyenne according to the provisions of W.S. §§ 16-4-112 and 16-4-113. (SPONSOR – MR. WHITE)

Mr. Roybal moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report and Jeanine West, Cheyenne/Laramie County Emergency Management Agency Director, provided additional information. Committee member Roybal commented on the item.

24. RESOLUTION – Designating local banks as depositories for municipal funds. (SPONSOR – MR. WHITE)

Mr. Esquibel moved to adopt, seconded by Mr. Roybal. Motion carried unanimous voice vote.

Brenda Moureaux, Deputy City Treasurer, provided a staff report and committee member Roybal commented on the item.

25. RESOLUTION – Expressing the will of the Governing Body directing the Mayor to hire a Special Projects Manager to assist the City of Cheyenne in managing and coordinating 6th Penny Tax projects and other city project priorities as directed by the Mayor. (SPONSORS – MR. ESQUIBEL, MR. JOHNSON, MR. LAYBOURN, MR. SEGRAVE AND MR. WHITE)

Mr. Esquibel moved to adopt, seconded by Mr. Roybal. Mr. Esquibel moved to amend by substitute dated December 13, 2023, seconded by Mr. Roybal. Motion to amend carried by unanimous voice vote. Main motion, as amended carried by unanimous voice vote.

Tom Segrave, Councilman Ward II, and sponsor of the item provided an overview of the proposed position and presented a substitute for the committee to consider. Chairman White and committee members Esquibel and Roybal commented on the item.

26. RESOLUTION – In accordance with Section 2D of the second amended and restated Project Development and Administration Agreement between the City of Cheyenne, the Cheyenne-Laramie County Corporation for Economic Development and Granite Peak Development Limited Partnership, and pursuant to W.S. §15-1-112(b), authorizing the sale of the rails, ties and related rail equipment in the Swan Ranch Industrial Park to Granite Peak Development Limited Partnership upon determining that the sale benefits the economic development of the community. (SPONSOR – MR. WHITE)

Mr. Roybal moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report and Joe Stephenson, Granite Peak Development Limited Partnership, provided additional information. Committee members Esquibel and Roybal commented on the item.

27. RESOLUTION – Authorizing submission of the Capital Construction Loan application to the State Loan and Investment Board on behalf of the Governing Body of the City of Cheyenne for the construction of water, sewer and road infrastructure to support housing for F.E. Warren Air Force Base and for economic development. (SPONSOR – MR. WHITE)

Mr. Roybal moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Mayor Patrick Collins provided a brief history of the project and noted a new partnership with Coldwell Banker. Stefanie Boster, City Attorney; Renee Smith, Grants Manager; and Rob Graham, Coldwell Banker; provided additional information. Committee members Esquibel and Roybal commented on the item.

28. LEASES/CONTRACTS/LEGAL:

- d) Professional Services Contract between the City of Cheyenne and Lance & Hall, LLP for public defense services. (General Fund)

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report.

- e) Purchase and Sale Agreement between the City of Cheyenne and Taurus Holdings, LLC for approximately 2.10 acres of vacant land west of Snyder Avenue at 7th Street and more particularly described in Exhibit A. (2023-2026 Optional 1% Sales Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$151,000.00, seconded by Mr. Roybal. Upon staff clarification, Mr. Esquibel made a friendly amendment for the approved amount to reflect the additional closing costs of \$4,000.00 for a total amount not to exceed \$155,000.00., Mr. Roybal agreed with the amendment. Motion carried by unanimous voice vote.

Wes Bay, Deputy City Engineer, provided a staff report.

29. CONTRACT MODIFICATIONS:

- b) Contract Modification #1 to Contract #7775 between the City of Cheyenne and Sunrise Engineering for additional design services for the 7th Street Drainage and Access Improvements Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$13,300.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Wes Bay, Deputy City Engineer, provided a staff report.

- c) Contract Modification #1 to Contract #7561 between the City of Cheyenne and HDR Engineering, Inc. for additional engineering services related to the Pedestrian Traffic Safety Study and HAWK System Design Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$10,420.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Wes Bay, Deputy City Engineer, provided a staff report. Chairman White and committee members Esquibel and Roybal commented on the item.

30. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration to Purchase between the City of Cheyenne and Meridian Rapid Defense Group LLC, for the purchase of an Anti-Vehicle Barrier and Trailer System for the Community Recreation and Events Department. (2019-2022 Optional 1% Sales Tax Fund, 2021 Specific Purpose Option Tax Fund and Wyoming Department of Homeland Security)

Mr. Roybal moved to approve in an amount not to exceed \$100,059.34, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and Renee Smith, Grants Manager, provided additional information. Committee members Esquibel and Roybal commented on the item.

- c) Consideration to Purchase between the City of Cheyenne and Axon Enterprise, Inc., for the purchase of Axon Body 4, Body Worn Video Cameras for the City of Cheyenne Police Department. (General Fund Reserves and Future Specific Purpose Option Tax Fund Ballot)

Mr. Esquibel moved to approve in an amount not to exceed \$800,797.50, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Captain David Janes, Police Department, provided a staff report and Madison Blazovich, City Prosecutor, provided additional information. Committee members Esquibel and Roybal commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 1:00 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council