

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, October 2, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Jeff White, Chairman, Dr. Michelle Aldrich (via Zoom), Ken Esquibel, and Scott Roybal.

AGENDA ITEMS

10. ORDINANCE –2nd READING – Creating Section 12.04.240, Mobile Storage Containers on Public Right-of-Way; Permit Required, of Chapter 12.04, Streets, Sidewalks and Driveways Generally, of Title 12, Streets, Sidewalks and Public Places, of the Municipal Code of the City of Cheyenne, Wyoming and making a conforming amendment as specified. (SPONSOR – DR. ALDRICH, MR. SEGRAVE AND MR WHITE)

Mr. Roybal moved to approve, seconded by Mr. Esquibel. Motion carried with Dr. Aldrich and Mr. Roybal voting “YES” and Mr. Esquibel voting “NO”.

Dr. Michelle Aldrich, Councilwoman Ward III, and sponsor of the item advised the proposed ordinance is a result of a 2021 Public Meeting. John Brodie, Deputy City Attorney, provided an overview of the proposed ordinance. Tom Cobb, City Engineer, suggested amendments and requested a two-week postponement. Vicki Nemecek, Public Works Director, and Doug Klahn, Construction Manager, provided additional information. Committee member Esquibel commented on the item and public comment was made by Kirk Messenger and Michael White.

20. LEASES/CONTRACTS/LLEGAL:

- c) Agreement between the City of Cheyenne and Creative Outdoor for construction of and placement of benches, shelters, and concrete pads within and along bus routes, upon which advertising may be sold and establishing a fee for use of the City right-of-way. (Revenue to the City)

Mr. Esquibel moved to approve, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Rena Jording, Transit Director, provided a staff report and committee member Aldrich commented on the item.

- d) Memorandum of Understanding between the City of Cheyenne and Laramie County to provide public transportation services to Laramie County Community College and for an area of Laramie County immediately adjacent to the City. (Revenue to the City)

Mr. Esquibel moved to approve in an amount of \$88,000.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Renaë Jording, Transit Director, provided a staff report. Chairman White and committee members Aldrich and Esquibel commented on the item.

- e) Agreement between the City of Cheyenne and WYDOT for a Wyoming Rural Public Transportation grant to assist in providing a local match for operating funds for the Transit Program for FY 2024. (Revenue to the City)

Mr. Esquibel moved to approve in an amount of \$300,000.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Renaë Jording, Transit Director, provided a staff report and committee member Esquibel commented on the item.

- f) Juvenile Housing Agreement between the City of Cheyenne and Laramie County for the housing of juvenile detainees in the Laramie County Juvenile Services Center located at the Archer Complex. (General Fund)

Mr. Esquibel moved to approve, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Captain David Janes, Police Department, provided a staff report.

21. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- a) Consideration of Bid #E-1-24 for furnishing furniture for three (3) new fire stations for the Cheyenne Fire Rescue Department. (2021 Specific Purpose Option Tax Fund)

Mr. Esquibel moved to accept the bid from Indoff, Inc, in an amount not to exceed \$24,141.30; Retail Associates, Inc. Ashley Cheyenne, in an amount not to exceed \$24,750.00; and Working Fire Furniture & mattress Co, Inc, in an amount not to exceed \$64,993.68; for a total amount not to exceed \$113,884.98, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Battalion Chief John Fitzgerald, Fire & Rescue Department, provided a staff report and committee member Roybal commented on the item.

- b) Consideration of Bid #E-3-24 for furnishing loose equipment for five (5) fire apparatus for the Cheyenne Fire Rescue Department. (2019-2022 Optional 1% Sales Tax Fund and 2021 Specific Purpose Option Tax Fund)

Mr. Esquibel moved to accept the bid from Front Range Fire Apparatus (Colorado), in an amount not to exceed \$411,648.63, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Battalion Chief John Fitzgerald, Fire & Rescue Department, provided a staff report and committee members Aldrich and Roybal commented on the item.

- c) Consideration of Bid#S-3-24 for an Agreement between the City of Cheyenne and Reiman Corp. for the Yellowstone Road and Central Avenue Concrete Repairs Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Esquibel moved to accept the bid in an amount not to exceed \$935,576.50, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Doug Klahn, Construction Manager, provided a staff report and Tom Cobb, City Engineer, provided additional information. Chairman White and committee member Roybal commented on the item and public comment was made by Michael White.

- d) Consideration to purchase between the City of Cheyenne and RCN Technologies for the purchase of twelve (12) connected emergency blue light call stations. (2021 Specific Purpose Option Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$145,301.60, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and Jesse Granus, T-Mobile, provided information related to system connectivity. Committee members Aldrich and Esquibel commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 1:00 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council