

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was held on Monday, July 17, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Jeff White, Chairman, Dr. Michelle Aldrich, Ken Esquibel and Scott Roybal.

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### **AGENDA ITEMS**

26. LEASES/CONTRACTS/LLEGAL:

- d) Professional Services Agreement between the City of Cheyenne and Summit Engineering for Engineering Design for the Sun Valley to Kiwanis Park Greenway Connector. (2021 Specific Purpose Option Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$108,085.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Jean Vetter, Parks & Greenway Planner, provided a staff report and committee member Roybal commented on the item.

- e) Intergovernmental Agreement between the City of Cheyenne and Laramie County School District #1 concerning joint use of facilities.

Dr. Aldrich moved to approve, seconded by Mr. Roybal. Dr. Aldrich moved to amend by substitute dated July 14, 2023, seconded by Mr. Roybal. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

Mayor Patrick Collins provided information related to the negotiation of the proposed contract and Jason Sanchez, Community Recreation & Events Director, provided additional information. Committee members Aldrich and Roybal commented on the item.

27. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- a) Consideration of Bid #E-27-23 for the Transfer Station Lift Station Package and Equipment. (Solid Waste Fund)

Dr. Aldrich moved to accept the bid from Advanced Pump and Equipment, d/b/a Russell Industries, Casper, WY, in an amount not to exceed \$127,451.40, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Adele Bartel, Public Works Staff Engineer, provided a staff report.

- b) **Consideration of Bid #E-28-23 for the Compost Facility Waste Hauling Project. (Solid Waste Fund)**

Dr. Aldrich moved to accept the bid from Pine Bluffs Gravel & Excavating, Pine Bluffs, WY, in an amount not to exceed \$112,900.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Samuele Quattrini, Landfill Manager, provided a staff report.

#### OTHER ITEMS FOR THE AGENDA:

- a) **RESOLUTION - Expressing the support of the Governing Body for the Board of Public Utilities' application to the Wyoming State Loan and Investment Board for funding through the Local Government Project ARPA Grants Program for the Drinking Water Disinfection System Conversion Project in the amount of \$4,463,000.00 and authorizing the director of the Board of Public Utilities to execute the application and all related documents. (SPONSORS - JOHNSON, RINNE, WHITE)**

Dr. Aldrich moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Sarah Bargsten, Board of Public Utilities (BOPU) Water Conservation Specialist, provided a staff report. Frank Strong, BOPU Engineering & Water Resources Manager, and Renee Smith, Grants Manager, provided additional information. Committee members Aldrich and Esquibel commented on the item.

- b) **RESOLUTION – Authorizing the submission of a Local Government Project ARPA Grant Application to the State Loan and Investment Board on behalf of the Governing Body for the City of Cheyenne for the purpose of land acquisition of blighted property on 15<sup>th</sup> Street for the development of Low-Income Housing. (SPONSOR - WHITE)**

Dr. Aldrich moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Renee Smith, Grants Manager, provided a staff report and Dan Dorsch, Habitat for Humanity of Laramie County Executive Director, provided additional information. Committee members Aldrich, Esquibel and Roybal commented on the item.

- c) **RESOLUTION - Whereby the Governing Body of the City of Cheyenne authorizes a Special Cheyenne Downtown Development Authority District Election to be held October 18, 2023, as provided by Wyoming Statute § 15-9-217(b) which, upon affirmative majority vote of the qualified voters within the district, will authorize a Special Assessment of twenty (20) mills upon real property within the district, excluding real property used exclusively for residential purposes, for a period of four (4) years. (SPONSORS – LAYBOURN & WHITE)**

Dr. Aldrich moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Kris Jones, City Clerk, provided a staff report and Thom Gabrukiewicz, Downtown Development Authority Administrator, provided additional information. Chairman White and committee member Aldrich commented on the item. Public comments were made by Ward I Councilman Pete Laybourn, and Downtown Development Authority board member, who also commended Jason Sanchez, Community Recreation & Events Director, for a successful Clean & Safe crew.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:37 p.m.

Submitted by,

A handwritten signature in black ink, appearing to read "J. McClelland". The signature is written in a cursive, flowing style.

Jennifer McClelland  
Executive Assistant to the City Council