

FINANCE COMMITTEE MINUTES

Due to the Martin Luther King Jr. holiday a meeting of the Finance Committee was instead held on Tuesday, January 17, 2023, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Scott Roybal, Acting Chairman, Dr. Michelle Aldrich, and Ken Esquibel. Absent: Jeff White, Chairman.

AGENDA ITEMS

17. ORDINANCE –3rd READING – Amending Ordinance No. 4455 defining the Terms and Conditions of Employment for sworn officers of the Cheyenne Police Department for Fiscal Year 2022-2023 by updating the department’s pay plan schedule as specified in Exhibit B relevant to cost-of-living adjustments for city employees.

Mr. Esquibel moved to approve on 3rd and final reading, seconded by Dr. Aldrich. Motion carried by unanimous voice vote.

Captain David Janes, Police Department, provided a staff report.

24. RESOLUTION – Declining the Community Development Block Grant (CDBG) entitlement grant between the City of Cheyenne and the U.S. Department of Housing and Urban Development (HUD). (POSTPONED FROM 01-09-23)

Mr. Esquibel moved to adopt, seconded by Dr. Aldrich. Motion failed with Dr. Aldrich voting “NO” and Mr. Esquibel voting “YES”.

Mayor Patrick Collins provided an overview of the resolution and Renee Smith, Grants Manager, provided additional information. Committee members Aldrich and Esquibel commented on the item. Public comments on the item were made by Dan Dorsch, Habitat of Humanity Laramie County; Erin LaBlanc, Laramie County Senior Center; and Amy Spieker, Laramie County Community Partnership.

26. RESOLUTION – Approving Water and Sanitary Sewer Services, by Outside User Water and Sanitary Sewer Services Agreements, for UMC Properties, LLC, for North Range Business Park 3rd Filing: Lot 2, Block 9, Laramie County, Wyoming. (SPONSOR – MR. WHITE)

Dr. Aldrich moved to adopt, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Frank Strong, Board of Public Utilities, provided a staff report and Brad Emmons, AVI P.C, provided additional information. Committee member Aldrich commented on the item.

28. LEASES/CONTRACTS/LLEGAL:

- a) Memorandum of Understanding between the City of Cheyenne, Cheyenne Police Department, and City of Laramie, Laramie Police Department, for law enforcement extra-territorial assistance. (POSTPONED FROM 01-09-23)

Dr. Aldrich moved to approve, seconded by Mr. Esquibel. Dr. Aldrich moved to amend by substitute dated January 17, 2023, seconded by Mr. Esquibel. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report. Committee member Aldrich commented on the item.

- f) Professional Services Agreement between the City of Cheyenne and AVI Professional Corporation, for the Storey Boulevard Extension Project Design and Bidding/Construction Services Project. (2019-2022 1% Optional Sales Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$175,747.50, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Committee member Aldrich commented on the item.

- g) Professional Services Agreement between the City of Cheyenne, Cheyenne Metropolitan Planning Organization (MPO), and BenchMark Engineers, P.C., for the Southwest Drive Corridor Plan. (MPO Federal Funds)

Dr. Aldrich moved to approve in an amount not to exceed \$116,480.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Ginny Stevens, Metropolitan Planning Organization Senior Planner, provided a staff report.

- i) Sub-Award Agreement between the City of Cheyenne, Cheyenne Fire Rescue and the Memorial Hospital of Laramie County to provide grant funded community paramedicine services. (WY Department of Health, Community Emergency Medical Services Grant Program)

Dr. Aldrich moved to approve in an amount of \$198,000.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Division Chief Andrew Dykshorn, Fire & Rescue Department, provided a staff report. Committee member Aldrich commented on the item.

29. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration of Bid #S-8-23 for an agreement between the City of Cheyenne and Cheeney Landscaping, Inc., for the Cheyenne Cemeteries Irrigation System Replacement Project. (2021 Specific Purpose Option Tax Fund)

Dr. Aldrich moved to approve in an amount not to exceed \$2,068,800.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report. Committee members Aldrich and Esquibel commented on the item and Pete Laybourn, City Councilman Ward I, also commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:46 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council

