

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was held on Monday, December 19, 2022, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Jeff White, Chairman, Ken Esquibel, and Richard Johnson (via Zoom). Absent: Dr. Michelle Aldrich.

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### **AGENDA ITEMS**

6. APPLICATIONS/LICENSES/PERMITS:

- a) Transfer of ownership of retail liquor license application filed with the City Clerk's Office for Railspur, LLC d/b/a Railspur, 707 W. Lincolnway, Cheyenne, WY (license currently held by Get Bent, LLC).

Mr. Esquibel moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Kris Jones, City Clerk, provided a staff report and Chad Willett, applicant, was available to answer questions. Chairman White and committee member Mr. Esquibel commented on the item.

19. RESOLUTION – Authorizing the execution of a Promissory Note to the State of Wyoming in the amount of \$4,862,745.00 to Fund Fire Pension A. (General Fund) (SPONSOR – MR. WHITE)

Mr. Esquibel moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Stefanie Boster, City Attorney, provided a staff report. Committee member Mr. Esquibel commented on the item.

20. RESOLUTION – Designating local banks as depositories for municipal funds. (SPONSOR – MR. WHITE)

Mr. Esquibel moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Brenda Moureaux, Deputy City Treasurer, provided a staff report.

21. RESOLUTION – Re-appropriating the Fiscal Year 2023 Budget of the City of Cheyenne according to the provisions of W. S. §§ 16-4-112 & 16-4-113. (SPONSOR – MR. WHITE) SS-00077)

Mr. Esquibel moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report.

24. LEASES/CONTRACTS/LEGAL:

- g) Professional Services Agreement between the City of Cheyenne, Cheyenne Fire & Rescue Department and TimeClockPlus for scheduling software. (General Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$31,868.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Division Chief Andrew Dykshorn, Fire & Rescue Department, provided a staff report.

25. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- c) Consideration of Bid #S-7-23 for an Agreement between the City of Cheyenne and High Plains Energy Inc. d/b/a Pinnacle Electric & Construction Corp., for the Cheyenne Junior League Ballfields Lighting Installation Project. (Community Facility Fees Fund & American Rescue Plan Federal Recovery Funds (ARPA))

Mr. Esquibel moved to approve in an amount not to exceed \$1,764,915.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and Renee Smith, Grants Manager, provided additional information. Chairman White and committee members Mr. Esquibel, and Mr. Johnson commented on the item.

- d) Consideration to Purchase between the City of Cheyenne and Power Equipment Company for the replacement of the tracks and rollers on the undercarriage of a D6 Liebherr Dozer utilized at the City of Cheyenne Landfill. (Solid Waste Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$48,651.08, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Craig LaVoy, Public Works Deputy Director, provided a staff report.


- e) Consideration to Purchase between the City of Cheyenne and Meridian Rapid Defense Group LLC, for the purchase of an Anti-Vehicle Barrier and Trailer System for the Community Recreation and Events Department. (2015-2018 Optional 1% Sales Tax Fund and American Rescue Plan Federal Recovery Funds (ARPA))

Mr. Esquibel moved to approve in an amount not to exceed \$90,115.98, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:19 p.m.

Submitted by,

A handwritten signature in black ink, appearing to read "J. McClelland". The signature is written in a cursive, flowing style.

Jennifer McClelland

Executive Assistant to the City Council