

Meeting Minutes: Cheyenne Historic Preservation Board

Meeting Date: May 12, 2026

Time: 6:00 PM

Location: Council Chambers

Item 1: Roll Call

Amber Conwell called the meeting to order at 6:00 PM.

X	Amber Conwell, Chair
Absent	Gary Sims
X	David Benner, Secretary
X	Josh Chrysler, Vice Chair
X	Elisabeth DeGrenier
X	Patrick Bustos
X	Kelly Sevier
X	Patrick Vann
X	Chuck Burdick
X	Josephine Carlson
Absent	Ken Esquibel, City Council Representative

There was a quorum with one member absent.

Item 2: Approval of Minutes:

April 14, 2026, minutes – motion made by Josh Chrysler, Patrick Vann second. Minutes pass unanimously. (1:50)

Item 3: Disclosures

No disclosures to report.

Item 4: Audience Business: Public Input - 5 Minute Limit

Councilmen Laybourn gave remarks regarding the Boards work with various projects. (2:30)

Item 5: City Council Representative Reports

Charles Bloom gave the City Council report (13:57).

Item 6: Planning & Development Reports

Charles Bloom gave the Planning & Development report (20:40).

Item 7: Strategic Goals Report

a) National Register of Historic Places:

- Elisabeth DeGrenier gave updates on the National Register of Historic Places projects.(58:24)

b) Oral Histories Project:

- Josh Chrysler gave a small update on Oral Histories. (1:01:50).

c) Historic Preservation Month:

- There was discussion about events for Historic Preservation Month (1:02:30).
 - Mayor's Proclamation on May 11th (1:02:34).
 - Dubois Award – Reopened to July 31st (1:02:42)
 - LeClercq Jones Award – Asher Building – Event planned for June 6th (1:03:13)

d) Education of the Public – Historic Preservation & Marketing Committee:

- David Benner gave an update on Education of the Public. (1:06:53).
- Elisabeth DeGrenier gave an update on Marketing (1:10:45).

e) Ornaments:

- No updates on Ornaments (1:13:17).

f) Airport Fountain Planning:

- Kelly Sevier gave an update on the Airport Fountain Planning (1:13:24).

g) Pumphouse:

- Majority of Pumphouse discussions occurred under Audience Business and City Council Representative Reports. (1:22:05).

h) Design Guidelines:

- There was no update on the Design Guidelines (1:22:11).

i) Watch List Items: (1:22:32)

I. Governor's Masion Historic District

- No updates on the Governor's Mansion Historic District.

II. Tour of Schools Closing

- No updates on the Tour of Schools Closing.

III. Van Tassel Carriage House

- No updates on the Van Tassel Carriage House.

IV. Demo by Neglect Ordinance

- There was discussion about Demo by Neglect Ordinance by Josh Chrysler, Patrick Bustos, and

David Benner. (1:22:40)

Item 8: New Business

a. Demolition Permit – PLPH-26-1 – 418 W. 1st Avenue (37:11)

- Moved to be before Item 7: Strategic Goals Report
- There was discussion on the demolition permit for 418 W. 1st Avenue.
- A motion was made to approve the demolition permit. The motion was made by David Benner, seconded by Josh Chrysler. Approved with a majority with Patrick Bustos opposing.

Item 9: Old Business (1:26:12)

- a. Erin Fagan discussed a property located at 315 E. 21st Street that is doing work on his home about coming before the board at the next meeting to give an update on the improvements (1:26:20).
- b. Charles Bloom brought up the Lousia Swain Building Easement for discussion (1:28:46). Patrick Bustos made a motion; seconded by David Benner (1:40:30).

Item 10: Other Business

Item 11: Meeting Adjourned: 7:42 PM