

Meeting Minutes: Cheyenne Historic Preservation Board

Meeting Date: April 14, 2026

Time: 6:00 PM

Location: Council Chambers

Item 1: Roll Call

Amber Conwell called the meeting to order at 6:00 PM.

X	Amber Conwell, Chair
Absent	Gary Sims
X	David Benner, Secretary
X	Josh Chrysler, Vice Chair
X	Elisabeth DeGrenier
Absent	Patrick Bustos
X	Kelly Sevier
X	Patrick Vann
X	Chuck Burdick
X	Ken Esquibel, City Council Representative

There was a quorum with two members absent.

Item 2: Approval of Minutes:

March 10, 2026, minutes – motion made by Patrick Vann, David Benner second. Minutes pass unanimously. (1:50)

Item 3: Disclosures

No disclosures to report.

Item 4: Audience Business: Public Input - 5 Minute Limit

Item 5: City Council Representative Reports

Councilman Esquibel gave the City Council report (2:35).

Item 6: Planning & Development Reports

Charles Bloom gave the Planning & Development report (6:09).

Item 7: Strategic Goals Report

a) National Register of Historic Places:

- Elisabeth DeGrenier gave updates on the National Register of Historic Places projects. Updates were given on DeGrenier's payments for her work (15:16).

b) Oral Histories Project:

- Small update for Oral Histories. Josh Chrysler is shifting the focus for Oral Histories to be collected. (20:30).

c) Historic Preservation Month:

- There was discussion about events for Historic Preservation Month (22:40).
- LeClercq Jones was awarded to Asher House. The motion was made by Chrysler, seconded by Benner. The motion passed unanimously (34:00).

d) Education of the Public – Historic Preservation & Marketing Committee:

- Elisabeth DeGrenier gave an update on marketing efforts (41:08).
- Cass Raffa of the DDA informed the board about the DDA downtown banners program. (45:33)

e) Ornaments:

- No updates on Ornaments (47:55).

f) Airport Fountain Planning:

- Kelly Sevier gave an update on the Airport Fountain Planning and opened fountain up for discussion (48:09).

g) Pumphouse:

- Charles Bloom gave an update for the Pumphouse (58:07).

h) Design Guidelines:

- Amber Conwell gave an update for Design Guidelines (58:55). Cass Raffa and Sophia Maes, Director of the DDA, added input (1:00:22)

i) Watch List Items: (1:02:40)

I. Governor’s Masion Historic District

- No updates on the Governor’s Mansion Historic District.

II. Tour of Schools Closing

- Erin Fagan gave an update on the Deming School closure (1:03:17).

III. Van Tassel Carriage House

- No updates on the Van Tassel Carriage House.

IV. Demo by Neglect Ordinance

- No updates on the Demo by Neglect Ordinance.

Item 8:New Business

Item 9: Old Business

a. Saving Places Conference

- Erin Fagan informed the board that receipts are needed for reimbursement (1:06:10).

Item 10: Other Business

a. Certificate of Appropriateness

- Erin Fagan informed the Board that a Certificate of Appropriateness will be brought to the board at the May 12 meeting (1:07:34).
- Charles Bloom informed the Board about potential development on a historic building (1:08:30)

Item 11: Meeting Adjourned: 7:12 PM