

Meeting Minutes: Cheyenne Historic Preservation Board

Meeting Date: March 10, 2026

Time: 6:00 PM

Location: Council Chambers

Item 1: Roll Call

Amber Conwell called the meeting to order at 6:00 PM.

X	Amber Conwell, Chair
Absent	Gary Sims
X	David Benner, Secretary
X	Josh Chrysler, Vice Chair
X	Elisabeth DeGrenier
X	Patrick Bustos
X	Kelly Sevier
Absent	Patrick Vann
X	John Burdick
X	Ken Esquibel, City Council Representative

There was a quorum with two members absent.

Item 2: Approval of Minutes:

February 10, 2026, minutes – motion made by Kelly Sevier, seconded by Patrick Bustos. (1:45)

Item 3: Disclosures

No disclosures to report.

Item 4: Audience Business: Public Input - 5 Minute Limit

Item 5: City Council Representative Reports

Councilman Esquibel gave the City Council report (2:50).

Item 6: Planning & Development Reports

Charles Bloom gave the Planning & Development report (20:38).

Item 7: Strategic Goals Report

a) National Register of Historic Places:

- Elisabeth DeGrenier gave updates on the National Register of Historic Places projects (35:35).

b) Oral Histories Project:

- There was no update for Oral Histories (39:58).

c) Historic Preservation Month:

- There was discussion about events for Historic Preservation Month (40:13).

d) Education of the Public – Historic Preservation & Marketing Committee:

- Elisabeth DeGrenier gave an update on marketing efforts (58:09). The board authorized \$250 until the end of the fiscal year for marketing purposes. Motion was made by Patrick Bustos; seconded by Josh Chrysler (1:03:00). The motion passed unanimously.

e) Ornaments:

- No updates on Ornaments (1:03:40).

f) Airport Fountain Planning:

- Kelly Sevier gave an update on the Airport Fountain Planning and opened fountain up for discussion (1:03:50). A motion was made to approve up to \$10,000.00 for an assessment of the Airport Fountain with Pacific Coast (1:35:04). The motion was made by Patrick Bustos; second by Josh Chrysler. The motion passed unanimously.

g) Pumphouse:

- There was no update for the Pumphouse (1:37:48).

h) Design Guidelines:

- There was no update for Design Guidelines (1:38:40).

i) Watch List Items: (1:39:09)

I. Governor’s Masion Historic District

- No updates on the Governor’s Mansion Historic District.

II. Tour of Schools Closing

- No updates on the Tour of Schools Closing.

III. Van Tassel Carriage House

- No updates on the Van Tassel Carriage House.

IV. Demo by Neglect Ordinance

- No updates on the Demo by Neglect Ordinance.

Item 8: New Business

a. Saving Places Conference

- There was a recap of the Saving Places Conference (1:39:39).

Item 9: Old Business

a. Strategic Plan Meeting – Strategic Plan 2026

- There was small discussion about the Strategic Plan (1:51:45). A motion to approve the Strategic Planning goals for 2026 (1:52:22). The motion was made by David Benner; second by Patrick Bustos. The motion passed unanimously.

b. 2025 Annual Report

- Erin Fagan gave an update on the 2025 Annual Report (1:52:38).

c. Big Boy Sign

- Erin Fagan gave an update on the Big Boy Sign (1:53:17).

Item 10: Other Business

a. Attendance/Contact Members Who Have Been Absent

- Erin Fagan and Charles Bloom gave an update on membership (1:53:50).

b. Lousia Swain Building

- Josh Chrysler asked about an update on the Lousia Swain building. Erin Fagan gave an update (1:58:00).

Item 11: Meeting Adjourned: 8:00 PM