

Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: Tuesday, April 11, 2023– 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

Meeting called to order by Milward

1. Roll Call

- X Milward Simpson, Chair
- X Max B. Carre', Vice Chair
- X Cathie Tabor-Douglas, Secretary
- X Gary Sims
- X David Benner
- X Don Herrold
- X Josh Chrysler
- X Amber Conwell
- Elizabeth Bales
- X Patrick Bustos

Others Present: Lonnie Olson and Charles Bloom, City Planning, Councilman Richard Johnson

2. Approval of Minutes:

March minutes were reviewed. Patrick moved to approve; Max seconded. All approved

3. Audience Business:

Elizabeth Marshall from the public attended as she recently became a part of the FE Warren Spouses group for historic homes tour.

4. Comments/Report from City Council Rep.

Councilman Richard Johnson talked about the strategic plan discussion on black history in Cheyenne. He had a conversation with Jim Byrd about racism in the 60's to 70's. Jim knows a lot about the history and is willing to do a walk around the cemetery and have a talk about the people that are buried there in a video. Jim could be a good asset with our black history research. City is still working on the pump house project.

5. Comments/Report from Urban Planning Office Rep.

Lonnie reported Airport Fountain Naming Resolution we have 307 certified signatures. Was introduced at council for first reading last night. It will have 2 readings through council. Charles from the planning office discussed funding from the City budget for the two awards the board gives out – LeClerc Jones and Dubois. Lonnie received a letter addressed to the Historic Board from the estate of Wanda Glen Rice. She has named the Historic Preservation Board as a

beneficiary in her estate for the airport preservation project. We will be notified in about 3 months as to the amount. Historical sign that Gary had located is planned to be put at the Depot Plaza. Grant for Masonic Temple was awarded in the amount of \$18,000 of federal funds.

6. Strategic Goals Reports

Historic Structures Signage – Gary would like it to be named Homes with History. Gary made a motion; seconded by Patrick. Approved by all. Committee had a conference call with Montana and gained some very useful information on how they have been running their program. The committee will be looking for companies to do the sign on a smaller budget that will last. Milward told the committee that he had talked to Dominic Bravo with the local lodging tax department and they may have a grant program that we could pursue. Gary will do a write up to apply for the grant. Wyoming Cultural Trust Funds Grant could be good to pursue as well.

National Register Places – Continued work being done on Capitol North extension and progress is being made. Next step is a meeting with SHPO. Project for doing a survey and national registration nomination for buildings associated with the African American community is being worked on as well. They are looking at possible grants for this.

Airport Fountain Celebration – Committee will be meeting this week to discuss the celebration.

Historic Preservation Month – Committee has not met. Patrick is working with news media to see about some publications on it. Don is working on the Facebook and would like to post weekly during the month. Any suggestions from the board would be appreciated. LeClerc Jones will be awarded May 6 at 1:00 at First Presbyterian Church. They will be providing refreshments and cookies as well as doing a tour. Richard will read the proclamation. Award sign will be here in time for the event.

Education of the youth in Historic Preservation – No meeting yet but David has been checking into what the schools have been doing.

7. Old Business

Update on 315 E 21st – Lonnie had sent out a memorandum regarding what was provided by the applicant. The applicant is online for comment. He is proposing moving the stairway onto the west side of the building and not in the 3-foot addition on the front of the house. The applicant had indicated he could have 3 windows on the front to the west of the door as 4 would require a header to be installed. Rendering from the applicant were provided for the boards review to show the stairway and the windows by email to Lonnie just before the meeting. The applicant was asked to attend the next meeting to provide the information on what he is proposing and have the information sent to Lonnie so that we can review.

Concerns were discussed from the board that there is not material given to the owners in this district to inform them of the preservation needed. The board feels that this is something we should look at getting done.

Dubois Award Nominations – Don will follow up on the mid-mod home that he had an initial conversation on. Very broad criteria – used for a home and a mailing address in Cheyenne. Josh had further criteria and will get to the board by way of Lonnie. Patrick’s committee will review the criteria for the awards to see if we need to provide more information on what homes qualify.

8. New Business

Demo by Neglect – Board has not reviewed the revisions present by the City yesterday morning. Charles talked about the changes that were made to include calling it Neglected Structure and made it more in line with the current standing City Codes. The Board will review the document and discuss at the next meeting.

9. Other Business

Pump house contracts – City is trying to get this wrapped up, but there is a lot going on at the city. It is an ongoing project that is very time consuming.

10. Adjourn

Meeting adjourned