

Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: Tuesday, May 10, 2022 – 6:00 pm

Meeting Place: Zoom

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

Meeting called to order by Milward

1. Roll Call

- X Milward Simpson, Chair
- X Max B. Carre', Vice Chair
- X Cathie Tabor-Douglas, Secretary
- Jason Bogstie
- Gary Sims
- X David Benner
- X John Brewster
- X Don Herrold
- X Josh Chrysler
- X Amber Conwell
- X Libby Bales

Others Present: Mark Christensen, City Planning, Charles Bloom, City Planning, Richard Johnson, City County Rep

2. Approval of Minutes:

No minutes presented – Mark and Cathie will get together for recording to get them typed up and can be reviewed on the next meeting.

3. Audience Business:

Historic Preservation Month – The mayor read the Historic Preservation Month Proclamation for the board designating May Historic Preservation Month for the City of Cheyenne. The mayor complimented the board on their efforts in historic preservation for Cheyenne. Pictures were taken at the meeting. Due to scheduling conflicts the two awards will not be presented this evening and future plans will be made.

4. Comments/Report from City Council Rep.:

None

5. Comments/Report from Urban Planning Office Rep.:

Mark reporting for the planning department. Planning office is busy working on the west edge rezoning and urban renewal. New employee – Lonnie Olsen has been hired and will be assisting the board and was introduced. Lonnie just recently graduated from University of Utah with a Masters in urban and regional planning. Originally from Laramie, Wyoming and glad to be back to the state.

Charles reported Wednesday night there will be an Open House at the Depot to discuss the 15th street railroad experience. And just following is the west edge open house. The board is welcome to attend. Currently they are in the budget adoption process. They have designated an account for the two awards given by the board annually.

Update on the Hynds building and the hole project – Mark reported both have been classified as blighted and are outlined as renewal projects in the URA. Both plans are posted on the city site for urban renewal. Charles presented some information on how blight is established for the URA.

6. Committee Chairs' & Liaisons' Reports:

Gary had asked who would be the representative for HCI Board. Charles will represent the city on the HCI Board.

Marketing committee – Don discussed the need to keep an eye out on how we can market for the Dubois block.

7. Old Business:

Airport Fountain naming resolution: At this time, we have approximately 60 signatures. The pages can be delivered to the planning office. Winters farmers market is done. Possibly places to get more signatures are Kiwanis meetings and Fridays on the plaza. Fridays on the Plaza start in June. Board thinks this is a good idea. Kiwanis have meetings that we could do a presentation at one of their meetings. Amber can check with one of her employees as he is a member and will email the board back on what is possible.

Pump phase II update – pump is being put in at the end off May. Sprinkler system has some issues and the repairs are being made and should be finalized by the time the pump is in. Tiles will be installed in August.

Historic District Signs – confirming there is approximately \$700 needed to be raised for these signs. Fundraising committee will need to discuss some plans for this.

8. New Business:

The open house with the Church is not going to go through for Historic Preservation month.

Possibility is to do a small gathering at TownSquare Title for the LeClerc Jones award. Cathie said an open house is possible on May 24th from 4-6. Cathie will make arrangements for drink and snacks for the even and have office available for tours. Good promotion for Historic Preservation month. Award to be given around 5:15 so any board that can be present can attend. Press release will be taken care of by Mark if need be and Cathie and Don will get together for marketing material.

9. Other Business:

Libby would like to be on the Saving Places committee. This would be over a quorum so Milward will check with Jason to see if he wants to continue on it. David would be willing to step down if needed as he sits on 2 others. David will step down and Libby will sit on this committee.

Design Committee is on hold for now. Not sure how long this will be on hold and not sure if it will happen in the near future. Don and Milward discussed the need for the board to be included in these discussions when they are held.

Milward mentioned a website update for members of the board. Update was done during the meeting. Charles is working on updates for information that was outdated on the website.

Mark reported meetings will continue to be in council chambers with hybrid option.

10. Adjourn:

John moved to adjourn; David seconded it. All approved.