

Cheyenne Historic Preservation Board

Meeting Date & Time: **Tuesday, December 13, 2022 – 6:00 pm**

Meeting Place: Council Chambers 2101 O'Neil Avenue and Zoom

Zoom Information: Meeting ID: 863 7640 7097 Passcode: Historic
Dial in: +1 346 248 7799 US (Houston)
<https://us02web.zoom.us/j/86376407097?pwd=UWc4RWdaeWE5cXdnQmNveEd2NVpPQT09>

Attendees: Cheyenne Historic Preservation Board
Ex-Officio City Council Representative (invited)
Urban Planning Office Representative (invited)

Agenda:

1. **Roll Call**
2. **Approval of Minutes from:**
 - a. November 8, 2022 regular meeting
3. **Audience Business:** Comments from the Audience (Each limited to 5 minutes, please)
4. **Comments/Report from City Council Rep.**
5. **Comments/Report from Urban Planning Office Rep.**
6. **Committee Chairs' & Liaisons' Reports**
7. **Old Business**
 - a. Airport Fountain Naming Resolution
 - b. Capitol North Historic District Update
8. **New Business**
 - a. Letter of Support for the Pumphouse
 - b. Annual Report to SHPO
 - c. LeClercq Jones and Dubois Award Nominations
 - d. Update on 315 E 21st Street
9. **Other Business**
10. **Adjourn**

Looking Ahead:

Next Work Session: XXX, 2022, 5:30 pm

Next Board Meeting: January 10, 2023, 6 pm

2022 CHPB Member Duties

<u>Chair:</u>	<u>Milward Simpson</u>
<u>Vice-Chair:</u>	<u>Max Carre</u>
<u>Secretary:</u>	<u>Cathie Tabor-Douglas</u>
<u>City Council Liaison:</u>	<u>Richard Johnson</u>
<u>DDA Liaison:</u>	<u>Don Herrold</u>
<u>Historic Cheyenne, Inc. Liaison:</u>	<u>David Benner</u>
<u>DDA Design Committee:</u>	<u>Amber Conwell</u>
<u>Historic Places Committee:</u>	<u>Josh, Max, Libby, Amber, and Jason</u>
<u>Marketing & Community Outreach Committee:</u>	<u>Cathie, Don, Milward, and Amber</u>
<u>Fundraising Committee:</u>	<u>David, John, Milward, and Gary</u>

2022 Activities

Action/Event	Project Status	Project Lead
Airport Fountain & Grant	Signage, event, end of Phase II	Historic Places Committee Sam
National Register of Historic Places Nominations	Capitol North Historic District Expansion, Warren Rest House, West Edge District	Historic Places Committee Gary and Josh
Demo by Neglect Ordinance	Introduce ordinance to Council December 2022	Historic Places Committee Milward and Jason
Review Guidelines	Draft guidelines for historic districts	Historic Places Committee Amber
Marketing Materials	Create digital brochures	Marketing Committee Cathie
Homes with History Tour	Plaques with QR codes detailing the history of homes.	Marketing Committee Gary
Partner Outreach	Reach out to partners to promote historic preservation	Marketing Committee Milward and Don
Fundraising Plan	Develop plan for all fundraising activities and possibilities	Fundraising Committee
HCI Fiscal Sponsorship	Research process for establishing a fiscal sponsor relationship with HCI.	Fundraising Committee David

2022 Watch list	Airport Terminal/ Control Tower
	Walking Tour
	Historic Districts/Local Listings
	Outreach & Education
	Ames Pumphouse