

CITY OF CHEYENNE
PLANNING COMMISSION MINUTES
February 5, 2024
6:00 P.M.

MEMBERS PRESENT: Bob Mathia, Chair; Boyd Wiggam, Vice-Chair; Meghan Connor, Secretary; Tony Laird, Darrell Hibbens

MEMBERS ABSENT: Amy Hernandez, Brian Thomas

CITY STAFF PRESENT: Charles Bloom, AICP, Planning and Development Director; Valerie Pickard, Planning & Development Office Manager; Sophia Maes, Planner I; Athen Mores, Planner I

OTHERS PRESENT: None

ITEM 1: CALL MEETING TO ORDER / ROLL CALL

Bob Mathia, Chair, called the meeting to order at 6:02 PM

Roll Call was done by Charles Bloom, Planning and Development Director. There was a quorum with 5 members present.

ITEM 2: APPROVAL OF AGENDA AND MINUTES

Mr. Wiggam made a motion to approve the January 2nd meeting minutes. Mr. Laird seconded the motion. Mr. Wiggam made a motion to add an amendment to the minutes, adding a reference to the Zoom disruption, short recess, and the resending of the Zoom link during the January 2nd meeting. Motion was seconded by Ms. Connor. Ms. Connor made a motion to add an amendment to the minutes, calling for the spelling of her name to be corrected from Megan to Meghan. Motion was seconded by Mr. Wiggam.

The minutes were approved as amended unanimously by a vote of 5-0.

ITEM 3: DISCLOSURES

None

ITEM 4: PLANNING PROJECTS

ITEM A: POSTPONED FROM 01/02/2024

[PUDC-23-200 \(Previously PUDC-23-170\) / 5419 Ridge Rd, Expedited Plat](#)

Agent: Brianne Peterson

Case Planner: Sophia Maes, Planner I

Sophia Maes, Planner I, read the item into the record and presented the item, stating that this item was simply an acknowledgement of the withdrawal of a plat application.

Mr. Wiggam made a motion to acknowledge the withdrawal of this item. Ms. Connor seconded the motion.

Roll Call: Motion to acknowledge the withdrawal of this item was passed unanimously by a vote of 5-0.

ITEM 5: ANNUAL BOARD TRAINING BY PLANNING AND DEVELOPMENT DIRECTOR CHARLES BLOOM

Mr. Bloom gave the board the Annual Board Training. Mr. Wiggam asked for an updated Planning and Development Department organizational chart.

** Minutes are meant to provide a brief summary of the meeting's action items, discussions, and decisions made. For more detailed information, please request a recording from the Planning & Development Staff.*

ITEM 5: OTHER BUSINESS/STAFF ANNOUNCEMENTS

Mr. Bloom informed the Board about the first survey for the Cheyenne DDA Plan of Development, asking for the members to participate and share the anonymous survey before it closes on February 9th. He stated that a second survey would roll out on February 10th.

Mr. Bloom stated that the mid-month Planning Commission meeting would occur on February 20th (a Tuesday), which would center around the Annual UDC Review.

ITEM 6: MEETING ADJOURNED: 7:09 PM



Staff Signature



Board Officer