

**CITY OF CHEYENNE**  
**PLANNING COMMISSION MINUTES**  
**March 6, 2023**  
**6:00 P.M.**

**MEMBERS PRESENT:** Philip Griggs, Chair; Brian Tyrrell, Vice-Chair; Robert Chamberlin, Secretary; Megha Connor, Bob Mathia, Boyd Wiggam

**MEMBERS ABSENT:** Amy Hernandez

**CITY STAFF PRESENT:** Charles W. Bloom, AICP, Planning & Development Director; Valerie Pickard, Planning and Development Office Manager; Stephanie Boster, City Attorney; Seth Lloyd, Senior Planner; Cassie Pickett, Staff Engineer; Connor White, Planner II; Erin Fagan, Planner II

**OTHERS PRESENT:** Shane Hansen, Richard Johnson, Mark Rinne

**ITEM 1: CALL MEETING TO ORDER / ROLL CALL**

Philip Griggs, Chair, called the meeting to order at 6:00 PM

Roll Call was done by Seth Lloyd, Senior Planner. There was a quorum with 6 members present.

**ITEM 2: APPROVAL OF AGENDA AND MINUTES**

Brian Tyrrell made a motion to approve the meeting minutes from January 17, 2023. Robert Chamberlin seconded the motion. The minutes from the January 17<sup>th</sup> Planning Commission Meeting were approved unanimously.

Brian Tyrrell made a motion to approve the meeting minutes from February 6, 2023. Robert Chamberlin seconded the motion. The minutes from the February 6<sup>th</sup> Planning Commission Meeting were approved unanimously.

**ITEM 3: PLANNING PROJECTS**

**ITEM A:** **POSTPONED FROM 2/6/2023**  
[UDC-22-00367 / Industry Town, Preliminary Plat](#)  
Agent: Brandon Swain  
Case Planner: Seth Lloyd, Senior Planner

Seth Lloyd, Senior Planner, read the item into the record.

Philip Griggs, Chair, stated the applicant has requested to withdraw the item.

Mr. Lloyd stated that was correct.

Brian Tyrrell made a motion to acknowledge the withdraw of the item. Robert Chamberlin seconded the motion.

Roll Call: Motion to acknowledge the withdrawal of the item was passed unanimously by a vote of 5-0.

**ITEM B:** [UDC-23-00022-01 / 908 Southwest Drive, Zone Change](#)  
Agent: Shane Hansen  
Case Planner: Connor White, Planner II

*\* Minutes are meant to provide a brief summary of the meeting's action items, discussions, and decisions made. For more detailed information, please refer to the audio recording found on the City of Cheyenne's website.*

Seth Lloyd, Senior Planner, read the item into the record.

Shane Hansen, agent, presented the project.

Philip Griggs, Chair, asked for questions from the Board.

Bob Mathia asked if the two houses on the land are owned by the same person.

Mr. Hansen stated that was correct.

Connor White, Planner II, gave the staff report.

Mr. Griggs asked if the Animal Shelter and High Plains Industrial, located to the north are in the City.

Mr. White stated the Animal Shelter and the small property to the north are within the City. He stated there is a 16' alley behind the lot that is in the County.

Brian Tyrrell asked if water and sewer are available.

Mr. White stated sewer is available but water is not currently available. He stated they would not be asking the property owner to connect to water at this time. He stated the reason for the annexation is that one of the houses has a failing septic system. He stated they would be connecting to sewer.

Mr. Griggs asked for public comment. Hearing none, he closed the public comment.

Mr. Tyrrell made a motion approve the rezoning of Tract 12 and 13, Mountain View Homes Subdivision, Laramie County, Wyoming to LR as shown in the attached zone change map, noting that the project meets the review criteria for approval. Robert Chamberlin seconded the motion.

Roll Call: Motion to approve the item was passed unanimously by a vote of 5-0.

**ITEM 4: OTHER BUSINESS/STAFF ANNOUNCEMENTS:**

- Board appreciation event at LCCC is on March 10<sup>th</sup>
- No mid month Planning Commission meeting
- OpenGov launch on March 20th

**ITEM 5: MEETING ADJOURNED: 6:09 PM**



Staff Signature



Board Officer