

**Cheyenne Downtown Development Authority (DDA)**  
**Special Meeting of the Board of Directors**  
Monday, March 13, 2023, 10:30 a.m.

**Meeting Minutes**

I. Call to Order:

Board Member Roll Call:

Present: Wendy Volk, Anthony Ortiz, Steph Reese (Zoom), Bruce Heimbeck (Zoom),  
Pete Laybourn (Zoom), Dave Teubner (Zoom)

Absent: Craig Kerrigan

Staff in Attendance: Charles Bloom, Planning and Development Director; Stefanie  
Boster, City Attorney; Robin Lockman, City Treasurer; Lonnie Olson, Planner I.

Public: Glenn Garrett

II. Minutes: None

III. New Business

A. [Approval of Revised Memorandum of Agreement \(MOA\) between DDA &  
City of Cheyenne](#)

Charles Bloom presented the agenda item noting the changes from the previously approved Memorandum of Agreement. He stated that upon approval by the Board the amended copy would be presented to the Governing Body as a substitute for final approval at their regular meeting later that evening. Mr. Garrett, a member of the public, had a comment regarding the status of the Memorandum of Agreement that was the subject of the agreement and how it related to minutes having not been approved. Mr. Bloom noted that Minutes formed the official record of the meeting and did not have an effect on the status of the prior approval. MOTION BY ORTIZ TO APPROVE, LAYBOURN SECONDED, MOTION CARRIED UNANIMOUSLY.

IV. Adjournment

MOTION BY TEUBNER TO ADJURN, SECONDED BY ORTIZ, MOTION CARRIED UNANIMOUSLY.