



BOARD OF ADJUSTMENT MEETING MINUTES

FEBRUARY 15, 2024
6:00 P.M.

- MEMBERS PRESENT:** Curtis Clabaugh, Markese Green, Mark Moody, Dustin Brown, Erin LeBlanc, Jeffery Bolt (Board Attorney)
- MEMBER ABSENT:** Linda Burt, Trent Carrol, Charles Bloom, AICP (Planning and Development Director)
- QUORUM PRESENT:** Dustin Brown (Chair) called the meeting to order at 6:00 pm. Roll Call was taken; a quorum was present with six members in attendance.
- CITY STAFF PRESENT:** Connor White (Planner), Valerie Pickard (Planning & Development Office Manager), Stefanie Boster (Staff Attorney), Seth Lloyd (Senior Planner), Athen Mores (Planner)
- OTHERS PRESENT:** Adrienne Lemmers, Jana Ward, Austin Cope

APPROVAL OF MINUTES: [January 18, 2024](#)

Mr. Brown made a motion to approve the minutes and Mrs. LeBlanc seconded the motion. The minutes were approved unanimously.

ITEM A: **Postponed From 01/18/2024.**
REQUEST: [PUDC-23-194: Variance requests to UDC Section 6.5, Signs, for a newly proposed Maverik located within the CB Community Business zone.](#)

Location: Lot 1, Block 1, Maverik Campstool Subdivision

Agent: Austin Cope

Case Planner: Connor White, Planner II

Mrs. Pickard, read Item A into the record.

Mr. White, read the staff report and changes from the meeting that occurred last month.

Mr. Brown, Chair, asked for questions from the Board.

Mr. Moody, asked what are the additional paperwork filed to the proposal was for the record

Mr. White, answered the question with stating a variance was filed , and changes to the signage were all filed. The signage has dropped nearly in half of total SF.

Hearing no further questions, Mr. Brown asked the agent to present the item.

Ms. Ward, agent for the owner, presented the item.

Mr. Moody, asked is 56 feet was sufficient enough for trucks to see opposed to 75 feet.

Ms. Ward, stated that they used the same height distance as the pilot and that it will be visible.

Mr. Brown, asked for further public comment. Hearing none, he closed the public comment.

Mr. Moody, asked to approve the motion.

Mrs. LeBlanc, seconded the motion.

Mr. Clabaugh, commented he was pleased with the motion and the efforts to change the sign.

RESULT: The motion passed with all members present voting yes

OTHER BUSINESS:

Mr. White, stated that the BOA meeting for next month is cancelled, and that Erin Fagan will be filling in for him in the future. He also stated that the UDC has been updated and available.

ADJOURNED: 6:16PM



Produced by City Staff



Board Official

** Minutes are meant to provide a brief summary of the meeting's action items, discussions, and decisions made. For more detailed information, please refer to the audio recording found on the City of Cheyenne's website.*