

City of Cheyenne
Community Development Block Grant
2021 Annual Action Plan



May 2021

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

As a designated entitlement jurisdiction, the City of Cheyenne receives an annual allocation of federal funding designated to assist in the development of viable communities by supporting projects that provide decent, safe and sanitary housing that is both affordable and sustainable, homelessness, and expand economic opportunities for low- and moderate-income persons. The Action Plan is prepared pursuant to 24 CFR Part 91 Consolidated Submission for Community Planning and Development Programs and is required to be submitted to the U.S. Department of Housing and Urban Development (HUD) as a prerequisite to receiving funds under the following grant programs: Community Development Block Grant (CDBG).

The City is required to develop a Five-Year Consolidated Plan (ConPlan) and an Annual Action Plan (Action Plan) for the use of these funds. This 2021 Annual Action Plan encapsulates the second year of the 2020-2024 Consolidated Plan for Housing and Community Development. Funding priorities will continue to be used to support the low-income residents of Cheyenne.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Activities identified in the 2021 Annual Action Plan will implement the goals of the Five-Year Consolidated Plan. The objectives provide specific actions to revitalize a low- and moderate-income neighborhood, provide for facility rehabilitation, provide transportation and food for low-income individuals, and promote fair housing choices.

Performance outcomes from these objectives will result in improvements to neighborhoods through public infrastructure improvements and facility rehabilitation. The plan also provides for community and supportive services for low- and moderate-income persons, and those with special needs.

Specifically, the City will do the following:

Provide Safe, Decent, Affordable Housing:

1. Assist 12 low-income homeowners with needed rehabilitation.

Promote Self-Sufficiency Through Service Provision:

1. Assist 3,627 low-income persons with public service activities other than low/moderate income housing benefit.

Public Facilities Assistance:

1. Assist 3,000 low-income persons with public facilities activities other than low/moderate income housing benefit.

Preserve and improve low-income neighborhoods:

1. Assist 1,120 low-income persons with public facilities or infrastructure activities other than low/moderate income housing benefit.
2. Purchase and rehabilitate one house.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Cheyenne believes the programs proposed for the 2021 Annual Action Plan continues to be the most efficient and effective use of CDBG funds.

The City's past programs have focused on community needs that continue to exist including ageing housing, public facility rehabilitation, neighborhood improvements, and social service support for low-income residents.

During the last 5-Year Comprehensive Consolidated Plan we exceeded expectations with our public service grants to assist low-income residents; our housing rehabilitation goal; our goal to preserve and improve low-income neighborhoods, and our homeless shelter assistance goal. We also provided assistance to public facilities but did not meet our identified goal. There were other goals that were set that we did not receive applications for, so were unable to meet.

These goals were discussed during the public hearings and were used to identify the goals for the next 5-year plan.

The FY 2019 CAPER identified two activities that were questioned. The City is working with HUD to address these issues.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Cheyenne began its citizen participation and consultation process in September 2020. Due to Covid-19 the majority of the public meetings/hearings were done via Zoom. A Notice of Funding Available (NOFA) announcing the Fiscal Year 2021 CDBG funding cycle was beginning was published in the local paper, posted on the City of Cheyenne website, e-mailed to over 570 residents, and posted on LinkedIn and Facebook. A virtual public meeting/training session was held on October 7, 2020 with 15 residents attending.

A News Release announcing that a virtual public hearing was to be held on November 4, 2020, was published in the local paper, posted on the City of Cheyenne website, e-mailed to over 570 residents, and posted on LinkedIn and Facebook. Residents of the City were encouraged to attend the virtual public hearing and provide comments on the concept paper applications that were received. Fourteen residents attended. The Advisory Council consulted and reviewed the submitted concept papers to determine which would proceed to the full application phase. The Advisory Council met with the individual applicants on February 3, 2020, to ask specific questions regarding the submitted grant applications. Five residents attended the February meeting along with eight Advisory Council Members.

On March 26, 2021, a draft of the Annual Action Plan was published and made available at the County Library, City Clerk's Office, Housing & Community Development Office and on the City Website, for 30-days to allow the citizens of Cheyenne to comment on the plan. NOTE: Last year's Entitlement amount was used with Tier 1 and Tier 2 funding identified.

A public notice was published in the local paper, posted on the City Website, e-mailed to over 570 residents, agencies, and churches, posted on LinkedIn and Facebook. A public hearing was scheduled for April 26, 2021, during the bi-monthly City Council Meeting. An announcement of this public hearing was published on April 12, 2021. This will be the final opportunity for citizens to comment on the plan. City Council reviewed the plan during their Finance Committee Meeting on May 3, 2021 and approved the Plan during the bi-monthly City Council Meeting on May 10, 2021.

The H&CD Office has expanded its Citizen Participation outreach via social media with over 1,590 connections on LinkedIn, over 465 friends on Facebook, and over 200 followers of the H&CD Facebook page. The e-mails, LinkedIn, and Facebook include contacts with local non-profits, businesses, churches, city, county, and state agencies. The H&CD Office is also working with the Wyoming Office of Health Equity and Google Translation to provide translation services for residents with Limited English Proficiency (LEP).

The Citizen's Participation Plan also addresses how to deal with anticipated funding. The H&CD Office Advisory Council will identify two tiers of funding. Tier 1 funding will be calculated using the prior year funding amount. Tier 2 funding will only be available if additional funding is awarded. If FY 2021

funding comes in less than Tier 1, all public services sub-grantees identified will take an equal percentage cut and any identified general service sub-grantees will be cut. If HUD has not identified the exact dollar amount to be awarded to Entitlement Communities by March 26th of the 2019 plan year, the H&CD Program Manager will submit the Draft Annual Action Plan/ Draft Consolidated Plan for a 30-day comment period using anticipated dollar amounts. Once HUD has published the awarded amount, the Plan will be updated with exact numbers then submitted to HUD.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Even though the residents of Cheyenne were provided multiple opportunities to comment on the Fiscal Year 2021 Annual Action Plan no comments have been received. Public Notices were placed in the local newspaper, on the City Website, on LinkedIn, and on Facebook. The public notices were also e-mailed through the Laramie County Community Partnership and to over 550 residents, agencies, and churches. Public Meetings / Hearings were held prior to the 30-day comment period and one Public Hearing was held at the end.

No comments were received during the 30-day comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments have been received.

7. Summary

The H&CD Office provides the citizens of Cheyenne the opportunity to comment on the Community Development Block Grant (CDBG) cycle multiple times throughout the process. A final public hearing will be held during the City Council meeting on April 26, 2021 and will be the last date that written comments will be accepted for inclusion in the Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHEYENNE	
CDBG Administrator	CHEYENNE	Housing & Community Development Office
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency for the administration of the Fiscal Year 2021 Annual Action Plan CDBG Funding is the City of Cheyenne Housing & Community Development Office.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Cheyenne is in constant contact with various agencies to ensure funding priorities are in line with current community development goals. The City's various departments, including the Mayor's Office, Development Office, Planning Office, Transit Department, Community Recreation and Events Department, and Metropolitan Planning Office (MPO) foster communication with the Cheyenne Housing Authority and numerous local agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The H&CD Office is working with WyoNAHRO. Unfortunately, due to COVID-19 the Annual Conference was cancelled in 2020. Prior to COVID-19 WyoNAHRO was working on implementing a State Housing Trust Fund.

The H&CD Office Program Manager is also a member of the Wyoming Homeless Collaborative (COC) and Laramie County Community Partnership (Housing Action Team). Again, due to COVID-19 the Wyoming Homeless Collaborative did not hold their membership meetings. The Laramie County Community Partnership, Housing Action Team was able to hold a few virtual meetings in 2020. These teams are made up of members of the community to include State Government, School District, Medical, and local non-profits.

Hopefully after the COVID-19 restrictions are lifted the communication lines will be open again and the meetings will resume, either in person or virtually.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Wyoming Continuum of Care is an organization of service providers, state government, officials, members of the faith-based community, employees of the Veteran's Administration, and other individuals providing services to or interested in the care of people who are homeless. The Wyoming Continuum of Care is known as the Wyoming Homeless Collaborative (WHC). The Governor identified the Department of Family Services as the Lead Agency. The WHC works diligently to ensure that the Point in Time Count is a success each year. Due to Covid-19 the 2021 Point in Time Count limited the unsheltered count.

In 2019 the State of Wyoming through the Department of Family Services Homelessness Program procured the services of Marbut Consulting to conduct a Homelessness Services Needs Assessment and to develop Strategic Action Step Recommendations to improve service delivery in order to help reduce homelessness.

The City of Cheyenne H&CD Office is a member of the WHC and attends the membership meetings. Unfortunately, these meetings were put on hold in 2020 due to Covid-19. The WHC wants to implement regional meetings and Laramie County Community Partnership, Housing Action Team has been asked to facilitate the South East Regional Meetings.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

N/A The City of Cheyenne does not receive the Emergency Solutions Grant (ESG). The Homeless Management Information System (HMIS) assists Continuum of Care planning groups to identify needs and gaps in provision of housing and services to assist persons who are homeless.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Cheyenne
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Economic Development Lead Agency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Cheyenne is the lead agency for preparation of the 5-Year Consolidated Plan and Annual Action Plans. Staff from multiple different offices attended a virtual meeting for the Annual Action Plan. The outcome was to identify which goals would be addressed during the second plan year. Staff members have also consulted with the program manager via e-mail or in person on eligibility issues.
2	Agency/Group/Organization	CHEYENNE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was contacted. Information was requested on the housing authority's needs of public housing tenants, applicants, and housing choice voucher holders and how these needs compare to the population of Cheyenne. Information regarding fair housing training and Section 3 residents were also requested.
3	Agency/Group/Organization	Family Promise Cheyenne
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a community meeting for the Consolidated Plan. The outcome was to identify the needs of the residents of Cheyenne. Staff also attended a zoom meeting for the Fiscal Year 2021 Annual Action Plan to review the identified five-year goals.
4	Agency/Group/Organization	NEEDS, INC.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a community meeting for the Consolidated Plan. The outcome was to identify the needs of the residents of Cheyenne. Staff also attended a zoom meeting for the Fiscal Year 2021 Annual Action Plan to review the identified five-year goals.
5	Agency/Group/Organization	HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a community meeting for the Consolidated Plan. The outcome was to identify the needs of the residents of Cheyenne. Staff also attended a zoom meeting for the Fiscal Year 2021 Annual Action Plan to review the identified five-year goals.
6	Agency/Group/Organization	SAFEHOUSE
	Agency/Group/Organization Type	Services - Victims

	What section of the Plan was addressed by Consultation?	Victims Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a zoom meeting for the Fiscal Year 2021 Annual Action Plan to review the identified five-year goals.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Cheyenne Housing and Community Development Office provided an opportunity and invited participation and comments from all organizations serving low- and moderate-income residents and residents with special needs for the Annual Action Plan process. All recipients of the notice were asked to share with their clients / contacts.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Wyoming Homeless Collaborative	The Wyoming Homeless Collaborative (WHC) is an inclusive, community-based group that plans for and manages homeless assistance resources and programs efficiently and effectively with the ultimate goal of ending homelessness in Wyoming. The WHC is the planning body in the State of Wyoming that coordinates the community's policies, strategies, and activities toward ending homelessness. Its work includes (1) gathering and analyzing information in order to determine the local needs of people experiencing homelessness, (2) implementing strategic responses, (3) educating the community on homeless issues, (4) providing advice and input on the operations of homeless services, and (5) measuring CoC performance. The WHC designates the Collaborative Applicant and the HMIS Lead Agency. The Continuum of Care (CoC) program is designed to promote community-wide goals to end homelessness; provide funding to quickly rehouse homeless individuals and families while minimizing trauma and dislocation to those persons; promote access to and effective utilization of mainstream programs; and optimize self-sufficiency among individuals and families experiencing homelessness. The program is composed of transitional housing, permanent supportive housing for disabled persons, permanent housing, supportive services and HMIS. The City of Cheyenne Five-Year Consolidated Plan's Homelessness goal is to provide sufficient, safe, and secure housing and supportive services to those in need, with an ultimate goal of self-sufficiency. The following objectives were identified: 1) Assist five hundred homeless persons with public facility assistance, 2) Assist 45 households with alternative housing, 3) Assist 50 persons with homelessness prevention.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Cheyenne Housing & Community Development (H&CD) Office is a member of WyoNAHRO. WyoNAHRO works with housing entities throughout the state and brings in needed training. The 2020 Conference was cancelled due to Covid-19. The 2021 Conference is September 9-10, 2021.

The H&CD Office is also a member of the Wyoming Homeless Collaborative. The 2020-member meeting was canceled due to Covid-19. The 2021-member meeting is March 16, 2021.

The H&CD Office also works with the Laramie County Community Partnership Housing Action Team. They meet monthly via Zoom meetings. The Housing Action Team is looking at two action steps that were identified in the Marbut Report. 1) Create State-wide Funding for Root Cause Treatment and Recovery Programs and 2) Source New Housing Opportunities of all Types Whenever Possible, Especially Transitional Housing. Sub-committees are being formed for these two action steps.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The H&CD Office arranged two public meetings to meet with stakeholders and set goals to be incorporated within the Fiscal Year 2021 Annual Action Plan. The second year of the 2020 - 2024 Consolidated Plan.

A virtual training session was held in October to walk the attendees through the application process. The identified 5-year goals were highlighted. A public notice was published inviting anyone interested to attend and learn about the Community Development Block Grant (CDBG) program.

A zoom public hearing was held in November to introduce the applications that were received for the FY 2021 Annual Action Plan. A public notice was published inviting the community to attend and comment on the applications.

A public notice was published inviting the community to comment on the plan and notify them that a resolution will go before City Council on April 26, 2021.

A public hearing was held in April, during the 30-day comment period for the Draft Annual Action Plan, at a city Council meeting. An announcement was posted two weeks prior to the meeting notifying the community of the public hearing.

In addition to the public notices being published within the local newspaper the notices were also published on the City Website, e-mailed to over 570 individuals, agencies, churches, etc. and were also distributed via LinkedIn and Facebook to over 2,000 individuals.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	An afternoon meeting was set up at the Municipal Building and via Zoom on Wednesday, October 7, 2020. Fifteen residents attended the meeting.	No verbal or written comments were received.	No verbal or Written comments were received.	
2	Public Hearing	Non-targeted/broad community	An afternoon meeting was set up at the Municipal Building and via Zoom on Wednesday, November 4, 2020. Fourteen residents attended the meeting.	No verbal or written comments were received.	No verbal or written comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	An afternoon meeting was set up at the Municipal Building on Wednesday, February 3, 2021. Thirteen residents attended the meeting.	No verbal or written comments were received.	No verbal or written comments were received.	
4	Public Hearing	Non-targeted/broad community	An evening hearing was held during City Council on Monday April 26, 2021. On average 50 community members attend the meeting. The meeting is also recorded and made available on the City website.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

For Fiscal Year 2021 the City of Cheyenne CDBG allocation is \$485,401. Recaptured funding will be available in 2021 but might not be available for the remaining 3 years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	485,401	0	121,599	607,000	1,411,794	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not have a matching requirement and is not being used to match any funding sources in Cheyenne. Even so, some local nonprofit agencies do provide leveraged dollars for the projects that they receive CDBG funding for.

Habitat for Humanity will leverage their homeowner rehabilitation grant with Habitat ReStore Revenue.

Needs, Inc. is anticipating receiving an additional \$65,000 from Food Bank of the Rockies, \$10,000 from private donations, and they are still looking for additional leverage dollars for their crisis food assistance program.

Safehouse Services, Inc. will leverage their Victim Emergency Fund with private donations.

Habitat for Humanity is still looking for leverage dollars for their home acquisition grant.

Community Recreation and Events received partial funding for their playground and will need to leverage the remaining dollars.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publicly owned land or property within Cheyenne that will be used to address the needs of the Consolidated Plan / Annual Action Plan.

Discussion

The applicants are encouraged to provide leveraged dollars but since there is no match requirement for CDBG funding it is not required.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide safe, decent affordable housing	2020	2024	Affordable Housing	City of Cheyenne	Housing Rehabilitation	CDBG: \$20,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit
2	Promote self-sufficiency through service provision	2020	2024	Homeless Non-Homeless Special Needs	City of Cheyenne	Supportive Services for Low-income & Special Needs	CDBG: \$65,000	Public service activities other than Low/Moderate Income Housing Benefit: 3627 Persons Assisted
3	Public Facilities Assistance	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Cheyenne	Public Facilities	CDBG: \$250,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Preserve and improve low-income neighborhoods	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	City of Cheyenne	Neighborhood Improvements or Infrastructure	CDBG: \$175,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1120 Persons Assisted Homeowner Housing Added: 1 Household Housing Unit
5	Program Administration	2020	2024	Program Administration	City of Cheyenne	Program Administration	CDBG: \$97,000	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide safe, decent affordable housing
	Goal Description	<p>This goal is to provide safe, decent affordable housing by providing homeowner housing rehabilitation and direct financial assistance to homebuyers. In FY 2021 the following will be assisted:</p> <ul style="list-style-type: none"> - Habitat for Humanity will assist approximately 12 low-income homeowners with needed rehabilitation.
2	Goal Name	Promote self-sufficiency through service provision
	Goal Description	<p>This goal is to provide public service activities. In FY 2021 the following activities will be assisted:</p> <ul style="list-style-type: none"> - Needs will assist low-income residents with Crisis Food Assistance and Bus Pass Assistance. - Safehouse will assist victims of domestic violence with health care assistance. - Laramie County Senior Services will purchase a Software Scanning System to keep better track of who is utilizing their services.

3	Goal Name	Public Facilities Assistance
	Goal Description	This goal is to provide assistance to public facilities within the City. In FY 2021 the following activity will be assisted: - Laramie County Senior Services will replace their HVAC/Air Cooling System in their Senior Center.
4	Goal Name	Preserve and improve low-income neighborhoods
	Goal Description	This goal will provide assistance to low-income neighborhoods to include infrastructure, spot blight demolition, and purchase/rehabilitation of a blighted property. In FY 2021 the following will be assisted: - Community Recreation and Events will receive partial funding to replace an old and worn non-ADA playground. - Habitat for Humanity will receive funding to purchase and rehabilitate an abandoned house.
5	Goal Name	Program Administration
	Goal Description	To provide program administration for Fiscal Year 2021.

Projects

AP-35 Projects – 91.220(d)

Introduction

Below is a summary of the eligible projects that will take place during the program year that address the City's priority needs. Specific objectives are detailed in the individual project descriptions below. Accomplishments of each project will be addressed using the following categories:

Objectives:

1. Create Suitable Living Environments
2. Providing Decent Affordable Housing
3. Creating Economic Opportunities

Outcomes:

1. Availability / Accessibility
2. Affordability
3. Sustainability

Projects

#	Project Name
1	Habitat for Humanity Home Repair
2	Laramie County Senior Svs - Software Scanning System
3	Needs, Inc. Bus Passes
4	Needs, Inc. Crisis Food Assistance
5	Laramie County Senior Svs - HVAC
6	Safehouse - Victim Emergency Fund
7	CRE - Optimist Park Playground
8	Habitat for Humanity - Home Acquisition
9	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is closely aligned with the housing and community development needs identified by the stakeholders and citizens who participated in the development of the Consolidated Plan. The primary obstacle to addressing underserved needs is lack of funds. The cost of needed improvements to the City far exceeds the City's five-year allocation of HUD block grant funds. The City also faces budgetary constraints associated with the economic downturn and COVID-19.

AP-38 Project Summary
Project Summary Information

1	Project Name	Habitat for Humanity Home Repair
	Target Area	City of Cheyenne
	Goals Supported	Provide safe, decent affordable housing
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$20,000
	Description	To provide homeowner rehabilitation to approximately 12 low-income homeowners.
	Target Date	12/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 12 low-income homeowners.
	Location Description	Their office is located at 715 E. 15th Street, Cheyenne, WY 82001. The homes that will be assisted will be identified after funding is made available.
	Planned Activities	To provide rehabilitation to low-income homeowners.
2	Project Name	Laramie County Senior Svs - Software Scanning System
	Target Area	City of Cheyenne
	Goals Supported	Promote self-sufficiency through service provision
	Needs Addressed	Supportive Services for Low-income & Special Needs
	Funding	CDBG: \$8,800
	Description	To provide a software scanning system to a senior center.
	Target Date	6/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3,000 seniors utilize the facility.
	Location Description	Laramie County Senior Center, 2101 Thomes Avenue, Cheyenne, WY 82001.
	Planned Activities	To purchase a software scanning system to be utilized at the local senior center.
3	Project Name	Needs, Inc. Bus Passes
	Target Area	City of Cheyenne
	Goals Supported	Promote self-sufficiency through service provision

	Needs Addressed	Supportive Services for Low-income & Special Needs
	Funding	CDBG: \$18,200
	Description	To provide free bus passes to low-income residents of Cheyenne.
	Target Date	6/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 low-income residents will receive free bus passes.
	Location Description	Needs, Inc., 900 Central Avenue, Cheyenne, WY 82007
	Planned Activities	To provide free bus passes to low-income residents of Cheyenne.
4	Project Name	Needs, Inc. Crisis Food Assistance
	Target Area	City of Cheyenne
	Goals Supported	Promote self-sufficiency through service provision
	Needs Addressed	Supportive Services for Low-income & Special Needs
	Funding	CDBG: \$30,000
	Description	To provide crisis food assistance to low-income residents of Cheyenne.
	Target Date	6/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 247 low-income residents will receive crisis food assistance in Cheyenne.
	Location Description	Needs, Inc., 900 Central Avenue, Cheyenne, WY 82007.
	Planned Activities	To provide crisis food assistance to low-income residents.
5	Project Name	Laramie County Senior Svs - HVAC
	Target Area	City of Cheyenne
	Goals Supported	Public Facilities Assistance
	Needs Addressed	Public Facilities
	Funding	CDBG: \$250,000
	Description	To provide for the replacement of the HVAC / Air Cooling System.
	Target Date	4/15/2022

	Estimate the number and type of families that will benefit from the proposed activities	There are approximately 3,000 seniors who utilize the senior center.
	Location Description	Laramie County Senior Services, 2101 Thomas Avenue, Cheyenne, WY 82001.
	Planned Activities	To provide for the replacement of the old HVAC / Air Cooling System for a Senior Center.
6	Project Name	Safehouse - Victim Emergency Fund
	Target Area	City of Cheyenne
	Goals Supported	Promote self-sufficiency through service provision
	Needs Addressed	Supportive Services for Low-income & Special Needs
	Funding	CDBG: \$8,000
	Description	To provide health care services for victims of domestic violence.
	Target Date	6/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 80 individuals of domestic violence will receive assistance.
	Location Description	Safehouse is the local domestic violence shelter for Cheyenne,
	Planned Activities	To provide health care services to victims of domestic violence.
7	Project Name	CRE - Optimist Park Playground
	Target Area	City of Cheyenne
	Goals Supported	Preserve and improve low-income neighborhoods
	Needs Addressed	Neighborhood Improvements or Infrastructure
	Funding	CDBG: \$75,000
	Description	To provide partial funding for a low-income neighborhood park playground.
	Target Date	5/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	There are 1,120 low-income residents within the neighborhood.

	Location Description	Optimist Park, 914 Carey Avenue, Cheyenne, WY 82007.
	Planned Activities	To replace an old, worn, non-ADA playground within a low-income neighborhood.
8	Project Name	Habitat for Humanity - Home Acquisition
	Target Area	City of Cheyenne
	Goals Supported	Preserve and improve low-income neighborhoods
	Needs Addressed	Neighborhood Improvements or Infrastructure
	Funding	CDBG: \$100,000
	Description	To provide for the acquisition and rehabilitation of a blighted home.
	Target Date	7/15/2022
	Estimate the number and type of families that will benefit from the proposed activities	One low-income family will receive a new home.
	Location Description	Habitat for Humanity, 715 E. 15th Street, Cheyenne, WY 82001. The property to be acquired has not been determined at this time.
	Planned Activities	To provide for the purchase and rehabilitation of a blighted home.
9	Project Name	Program Administration
	Target Area	City of Cheyenne
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$97,000
	Description	To provide for program administration for FY 2021.
	Target Date	7/1/2022
	Estimate the number and type of families that will benefit from the proposed activities	Program Administration only.
	Location Description	Housing & Community Development, 2101 O'Neil Avenue, Cheyenne, WY 82001.
	Planned Activities	Program Administration for FY 2021 CDBG funds.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The geographic area of the jurisdiction is the City of Cheyenne. Approximately 91 percent of the offices are located in Census Tract 7, with 43 percent of the funding identified to be spent within Census Tract 7; and 12 percent within Census Tract 2. The remainder of the funding will be spread throughout the City of Cheyenne for low- to moderate-income households and persons.

Geographic Distribution

Target Area	Percentage of Funds
City of Cheyenne	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Housing & Community Development Advisory Council's priorities are to serve the low- to moderate-income population. The grant recipients have to demonstrate that their clients are low- to moderate-income city residents. The majority of their clients live in Census Tracts 2, 3, 7, 10 and 13, which are the City of Cheyenne's low-income neighborhoods. It is estimated that approximately 90 percent of our grant allocation will be dedicated to these low-income neighborhoods.

Discussion

The following grants have been recommended for funding and are located within the identified Census Tract.

Habitat for Humanity Home Repair \$20,000. Their main office is located in Census Tract 7, Block 3. All of their assistance will be given to low-income homeowners that are scattered throughout Cheyenne.

Laramie County Senior Services - Software Scanning System \$8,800. Their main office is located in Census Tract 7, Block 1. All of their assistance will be given to seniors that are scattered throughout Cheyenne.

Needs, Inc. - Bus Passes \$18,200. Their main office is located in Census Tract 2, Block 2. All of their assistance will be given to low-income residents that are scattered throughout Cheyenne.

Needs, Inc. - Crisis Food Assistance \$30,000. Their main office is located in Census Tract 2, Block 2. All of their assistance will be given to low-income residents that are scattered throughout Cheyenne.

Laramie County Senior Services - HVAC / Air Cooling System \$250,000. Their main office is located in

Census Tract 7, Block 1. All of their assistance will be given to seniors that are scattered throughout Cheyenne.

Safehouse Services - Victim Emergency Fund - \$8,000. Their main office is located in Census Tract 3, Block 2. All of their assistance will be given to victims of domestic violence.

Community Recreation & Events - Optimist Park Playground \$75,000. Their main office is located in Census Tract 7, Block 1. Optimist Park is located in Census Tract 2, Block 2.

Habitat for Humanity - Home Acquisition - \$100,000. Their main office is located in Census Tract 7, Block 3. The property to be acquired has not yet been identified.

Program Administration - \$97,000. Their main office is located in Census Tract 7, Block 1.

The Census Tract information identified above is:

Census Tract 2 62.51%

Block 2 62.05%

Census Tract 3 37.70%

Block 2 37.38%

Census Tract 7 44.88%

Block 1 65.75%

Block 3 34.66%

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing is a continuing need in Cheyenne. In 2015 Wyoming Community Development Authority (WCDA) approved funding for two developments on the southside, Crow Creek Apartments, containing 59 units, is located just out of the city limits and Grand Harmony Apartments, containing 33 units. Another development, Converse Place Apartments include 72 units. There was 1,189 units approved or under review since 2018 which includes Sweetgrass and Whitney Ranch (not affordable), Mission Village (senior) includes 40 units, Hawk's Point (senior/affordable) includes 56 units and Harmony Valley (potentially affordable) includes 100 units.

The City Metropolitan Planning Office (MPO) has updated PlanCheyenne. PlanCheyenne placed a strong emphasis on mixed use development patterns as a means of maintaining the Cheyenne Area's identity, creating livable and pedestrian oriented neighborhoods, stimulating development and revitalization, and promoting energy efficient development. As part of the City's Unified Development Code (UDC), a variety of new mixed-use districts were established to support the implementation of the different intensities and types of mixed-use development designated by the Future Land Use Plan. In addition, some existing zone districts were modified to promote more compact, pedestrian oriented development patterns.

The City will continue to discuss the affordable housing concept with local developers. Also, the amount of CDBG funding that the City receives is too little to help with more than a small infrastructure project. Therefore, the Housing & Community Development Office is focusing on ensuring that homeowners remain in their current homes. If Fiscal Year 2018 two programs were approved and in 2019 six applications were received. Unfortunately, one applicant needed a new roof and no contractors bid on the project. We were told that roofers were one year out before they could do the job. In 2020 due to Covid-19 homeowner rehabilitation was not an option.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	13
Special-Needs	0
Total	13

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	1
Total	13

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The above thirteen households that will be assisted include the acquisition of an abandoned home that will be rehabilitated and put back on the market for a low-income homeowner and twelve low-income homeowner rehabilitation.

With all of the recent and projected growth in the City, demand for affordable housing will only increase in coming years. Vacancies in Cheyenne have remained very low over the past three years, with vacancies remaining at, or below three percent. The number of City residential units for sale in 2020 was 172 compared to 166 units for sale at the same time in 2019. The number of City unfurnished apartments vacant in 2020 was 11 compared to six vacant at the same time in 2019. Per the Economic Indicators of Greater Cheyenne.

Because Cheyenne is growing, average home prices, especially for newer homes have seen a strong increase over the past 8 years. In 2020 the average home sales price was \$303,621 compared to \$276,715 in 2019, an increase of 9.7 percent and \$261,598 in 2018, an increase of 5.8 percent.

AP-60 Public Housing – 91.220(h)

Introduction

The Cheyenne Housing Authority (CHA) manages a variety of affordable housing programs in Cheyenne. The CHA provides decent, safe, and sanitary housing to elderly, disabled, and economically disadvantaged families unable to obtain housing through conventional means. The ultimate goal of the CHA is to assist and empower its clients through the professional and courteous provision of housing services.

The CHA administers low-income rental housing assistance for nearly 2,417 households throughout Wyoming. The demand for affordable housing exceeds supply; CHA has a waiting list of approximately 2,537 households for its Housing Choice Voucher program and 1,405 households for its Public Housing program.

CHA's housing programs in Cheyenne include:

- 266 Public Housing units in Cheyenne consisting of 97 scattered site single family homes and 3 multifamily properties serving senior and disabled tenants.

- 980 Housing Choice Vouchers

- 63 Veterans Affairs Supportive Housing vouchers

- 50 multifamily housing units

- 3 WRAP housing units

Actions planned during the next year to address the needs to public housing

The City of Cheyenne has a working partnership with the CHA to meet housing needs within the community. The CHA develops its own Agency Plan for approval by HUD; the Agency Plan is consistent with the City of Cheyenne's Consolidated Plan.

The CHA's Agency Plan describes plans to maintain and support Public Housing, including capital improvements to address modernization needs, conversion of public housing units to project-based RAD, and living environment improvements including enforcement of the nonsmoking policy. There are no funds available for the creation of new public housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

CHA encourages residents to participate in a Resident Advisory Council (RAC). Each of CHA's multifamily

rental properties have an active RAC, through which CHA solicits and discusses tenant feedback regarding ongoing operations of the public housing program.

The CHA operates a Family Self Sufficiency (FSS) Program available to Housing Choice Voucher and Public Housing program participants; the FSS Program supports active participant's efforts to eliminate their dependence on subsidy programs by engaging participants in methods they can utilize to become financially independent. Participants can learn how to improve their financial situation, are provided an opportunity to learn new or enhanced old employment skills and are informed of household budgeting and other methods to achieve economic self-sufficiency. In 2020, FSS program participants included 6 Public Housing tenants and 3 Section 8 participants.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The CHA is not a troubled public housing agency, the CHA functions exceptionally well.

Discussion

In 2014 the Cheyenne Housing Authority sponsored the formation of a nonprofit housing organization, the Wyoming Housing Partnership (WHP). WHP in 2017 acquired ownership interest and preserved three affordable housing developments in Cheyenne totaling 88 units and intends to develop new affordable housing units in the future.

The CHA provides ongoing Fair Housing training for all staff, and provides ongoing tenant training on housekeeping, being a good neighbor, energy conservation and other topics intended to support successful tenancy.

The CHA is active in WyoNAHRO, Mountain Plains NAHRO, National NAHRO, AHMA and other housing organizations; staff participates in Fair Housing and other training at conferences presented by each of these entities.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless and special populations are one of the City of Cheyenne's top three categories for priority needs and goals within the Five-Year Consolidated Plan. The City of Cheyenne Housing & Community Development Office has a working relationship with COMEA House, the local homeless shelter; Safehouse, the local domestic violence shelter; Family Promise, the local family shelter; Community Action of Laramie County (CALC) Interfaith Family Support Services, a local transitional housing agency; CALC, is also a local ESG and CSBG agency; Wyoming Independent Living, a local disability agency; Cheyenne Transit Program, the local public transit system; Laramie County Community Partnership Housing Action Team, a group of local nonprofit and community partners working on housing needs in the community; and Needs, Inc., a local food bank. All of the above agencies work with the homeless and special populations in the City of Cheyenne.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The following actions will be taken by the City of Cheyenne in Fiscal Year 2021 to address the needs of homeless persons and homelessness prevention. In January 2021, a modified Point In Time (PIT) count was conducted. Due to Covid-19 there was a limited unsheltered count. The PIT is an intense survey used to count the number of homeless individuals living in Cheyenne on the streets, in shelters, safe houses or in transitional housing, or in areas not meant for human habitation. Data was collected from the different agencies who work with the homeless population and through the Homeless Management Information System (HMIS). HMIS is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.

The Wyoming Coalition for the Homeless (WCH) is an advocacy and empowerment agency offering the homeless non-violent ways to voice their views and become self-advocates. They provide help during the day to the homeless population. The WCH provides opportunities for writing/publication, art exhibits/sales, legislative action, homeless speaker's bureau, and other programs, which raise self-esteem and confidence, and educates the public from the homeless person's point of view. The Welcome Mat has been an active project of WCH, since 1993.

Community Action of Laramie County, Inc. (CALC) is a leader dedicated to reducing poverty by empowering people to achieve self-sufficiency through education, advocacy, intervention, and community partnerships. CALC works with homeless individuals through the following programs: The Crossroads Healthcare Clinic provides accessible healthcare which can consist of exams, counseling, and

medication refills.

The Housing & Community Development (H&CD) Office will be working with two nonprofit agencies in Fiscal Year 2021 that help the homeless population in Cheyenne.

Needs, Inc. provides short term emergency services and assistance to homeless individuals and families, during daylight hours. Individuals in need receive food and clothing. Walking food bags for individuals experiencing homelessness were created. Needs, Inc. also received funding for free transportation to the homeless and city residents, so they are able to get around the City of Cheyenne to look for housing and jobs.

Currently due to Covid-19 the City Transit Program is offering free curb-to-curb service for any individual within their service area.

Safehouse Services is a private, not-for-profit organization which provides services to victims or survivors of domestic violence, stalking, sexual assault, elder abuse, and human trafficking. They will receive assistance for health care services for their clients.

Addressing the emergency shelter and transitional housing needs of homeless persons

The COMEA House continues to be a primary overnight homeless shelter for the community. The shelter provides a safe and secure emergency shelter to homeless adults and families. COMEA offers up to five days in the emergency dorm and provides the basic services of a warm, clean bed, breakfast and an evening meal, a hot shower, toiletry needs (hygiene products, towels, and linens), and clothing. There are beds for 50 men and 12 women. COMEA recently purchased the property next to the shelter for families. All residents are expected to meet with a case manager. This case management session also helps new residents learn about the Journey Program and decide if they would like to be involved in the program to become self-sufficient.

Family Promise of Cheyenne assists homeless families with minor children. Prior to Covid-19 Family Promise of Cheyenne partnered with local faith communities to provide shelter. In 2020 Family Promise housed homeless families in motels and they are currently looking to purchase a family shelter. Family Promise also partners with Peak Wellness Center, Dads Making a Difference, Climb Wyoming, the Laramie County School Districts (LCSD), and many other organizations and individuals in the community in order to serve families with children in need.

The Wyoming Coalition for the Homeless (WCH) is an all-volunteer non-profit organization working for and with the homeless in Cheyenne. WCH is a day center where the homeless have a place to stay during the day. There is a shower and laundry facility where the homeless who are camping out or traveling through can take a shower during the day and do their laundry. WCH works with COMEA House, The Salvation Army, Community Action, Needs, and St. Joseph's Catholic Church Pantry to try

and provide needed services for the homeless.

CALC offers transitional housing. Their program consists of 18 single occupancy apartments, four 3-bedroom family apartments and two homes. The John J. Edmonds Veterans Home Bridge Housing Program is a short-term (90 days or less) program that offers temporary housing to low-income or homeless veterans who have been issued a housing option by the local VA or Volunteers of America. The eight beds are constantly filled as the veteran's transition from the program into permanent housing in the community.

Safehouse Services is a private, not-for-profit organization which provides services to victims or survivors of domestic violence, stalking, sexual assault, elder abuse, and human trafficking. Safehouse operates a shelter for persons who are in a violent or potentially violent environment. It is a residential center designed to provide a comprehensive set of services for these victims and their children.

Unaccompanied Students Initiative (USI) provides safe, stable housing and has developed support systems for high school students, ages 14 to 20 experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

COMEA House offers their emergency shelter and their Journey Program. COMEA also manages a Pay-to Stay Program which is designed to be the next step for those who complete the Journey Program by maintaining employment and meeting the goals established by their caseworkers. Residents may stay in the P2S Program for up to 120 days. After completing their stay in this program, they should have the skills and plans necessary to maintain independent housing and employment. COMEA's Transitional Living Program serves those with circumstances that make independent living exceptionally difficult, including people struggling with mental/physical disabilities, substance abuse, those recently released from prison, and any others who struggle with self-sufficiency. TLP Residents pay a percentage of their monthly income to rent a studio apartment. Residents in this program may have rental periods ranging from 6 to 24 months.

Community Action of Laramie County (CALC) offers several programs for the homeless. (Mentioned above)

Family Promise of Cheyenne assists homeless families with minor children. Family Promise assists families living in their cars, in a trailer without heat and running water or in a motel on a night-by night basis. About one-third of Wyoming's homeless families are living in Cheyenne. One in every four

homeless people in Wyoming is a minor. In Laramie county, every year, there are more than 200 homeless children in the school system. Homeless families with children in Laramie County continue to be a disturbing reality.

Unaccompanied Students Initiative (USI) provides assistance to homeless youth experiencing homelessness while not in the physical custody of a parent or guardian. These youth live in a variety of unsafe, temporary situation, including cars, parks, the homes of other people, shelters, and motels. USI provides safe and stable housing by building a continuum of care to ensure all students graduate high school with their peers.

Safehouse Services provides solutions to end domestic violence through empowerment, advocacy and innovative programs and services. Safehouse focuses on primary prevention initiatives, creative programs and services that help develop the skills to prevent abuse from every occurring.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Homeless Prevention is a goal for the City of Cheyenne. In Fiscal Year 2021 no agency requested funding for this goal.

The City of Cheyenne CDBG-CV funding was provided to Family Promise for homeless prevention.

There are multiple agencies/churches in Cheyenne who have a food pantry and provide food to residents of Cheyenne. This helps to keep residents in their homes.

The Salvation Army in Cheyenne has limited funding for rent and utilities assistance. They also provide free lunch for those who are struggling.

The Unaccompanied Student Initiative continues to work with a youth homeless taskforce to identify the needs of the local homeless youth.

Peak Wellness Center is a leading provider of comprehensive, all-ages mental health and substance abuse treatment service in Cheyenne.

Discussion

In past years the City of Cheyenne has put Public Service dollars towards the homeless in Cheyenne, also COMEA was given funding for rehabilitation, Family Promise received funding for their Envision

Center/Family Shelter, and Peak Wellness Center received funding for rehabilitation of one of their assisted living facilities.

This is an area where Cheyenne will continue to provide funding.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Cheyenne continues to view non-profit capacity of affordable housing partners, economic market conditions for low- to moderate-income homebuyers, and reductions in federal investments to be the most significant barriers to affordable housing in Cheyenne. In 2020 Covid-19 brought its own barriers to affordable housing.

In 2017 three developers applied to WCDA for HOME and Low-Income Housing Tax Credit assistance to build 215 units within Cheyenne for families and seniors. In 2019 My Front Door applied to the Wyoming Community Development Authority (WCDA) for an allocation of HOME funds as a CHDO for the Harmony Valley development located in Cheyenne. The project will provide 10 affordable twin home units for low-income residents.

PlanCheyenne Connect 2045, Transportation Update forecasts that the household growth will be 44,900 to 49,200 new households by 2045. This is equivalent to approximately 370 to 540 new households annually in Cheyenne. With the anticipated increase in population the current housing stock is not sufficient. There are also an estimated 6,099 renters in Cheyenne who are cost burdened and cannot find affordable rental units. This includes special needs residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Cheyenne Metropolitan Planning Office (MPO) has updated PlanCheyenne. PlanCheyenne and the Unified Development Code (UDC) addresses topics like land use, zoning ordinances, building codes, and policies. During the approval process for PlanCheyenne there were a variety of concerns expressed. Some false information was provided to the residents specifically relating to the adverse impact that affordable housing options could have on area neighbors. Such information, when not based in fact, has the ability to become a barrier to providing affordable housing within the City of Cheyenne. The MPO, Building, Development, and Planning offices will continue to work with and encourage developers to build more affordable housing along with encouraging a broader diversity of housing types that can better match housing products to area incomes. Additional discussions relating to density and strategies to mitigate the adverse effects of density will continue to be an ongoing topic of discussion in the City of Cheyenne.

Discussions have also been held within City offices to see if fees could be lowered to make development more affordable. Although fees constitute a small proportion of the total cost of any housing unit, future discussions relating to fees should also focus on strategies or credits that could be applied to affordable

housing.

Discussion:

Cheyenne, like most communities, deals with potential concerns and opposition from neighborhoods and residents when any new development is proposed. "Not in my backyard," NIMBY, and "Not over there either," NOTE, are common outcries.

Affordable rental housing draws the most attention, although affordable owner housing has opposition. Neighbors express concerns about overcrowded schools, falling property values, crime, and traffic. To calm these reasonable concerns, the City should continue to provide a balanced approach to development in which these issues are addressed in code and are mitigated by our standards. With adequate assurances in place, elected officials can assure concerned neighbors that their issues will be addressed in a predictable and sufficient manner. This enables elected officials to approve development projects with greater certainty that they are not neglecting the concerns of area residents they represent.

The Cheyenne Housing & Community Development (H&CD) Office encourages non-profit agencies to offer programs that would help with removing barriers to affordable housing.

The Cheyenne Compliance Division, Planning and Development Department and Cheyenne's governing body work with developers to encourage affordable housing development. PlanCheyenne is a great educational tool for developers to see how smaller more compact and affordable neighborhoods could benefit the City of Cheyenne. The CHA Housing Market Study also shows that Affordable Housing is a need within the City as does the Laramie County Report from Wyoming Business Council which shows Laramie County needs: 4,413 units to meet current rental needs, 4,055 (92%) with rents less than \$1,515 a month and \$,108 owner units are needed, 3,337 (65%) need to cost less than \$234,581. Workforce housing needs: 358 rental units less than \$2,177 per month and 1,771 owner units less than \$337,084.

AP-85 Other Actions – 91.220(k)

Introduction:

The Housing & Community Development (H&CD) Office will continue to develop programs and initiatives, designed to improve existing programs, and identify additional sources to better serve those in need of affordable housing and related services.

Actions planned to address obstacles to meeting underserved needs

The City of Cheyenne has a strong working relationship established with the Cheyenne Housing Authority and with the local non-profit agencies and organizations that provide services to low- and moderate-income households and underserved populations in the community. The City and its staff will continue to support these agencies and organizations as they serve the community's populations who are most in need of assistance, including the homeless and special needs populations. The City of Cheyenne will also promote continued communication and collaboration among these groups.

The greatest obstacle facing all agencies and organizations who work to meet the underserved needs in the community has been and is expected to continue to be the lack of available funding for meeting the level of need that exists in the community. Funding has been reduced for most programs, including housing, community development, education, and human services. As a result, competition for available funds has increased. The City of Cheyenne had a decrease in sales tax revenues in 2010 which caused the City to decrease their allocation to non-profits. The funding levels have remained low due to the lack of sustainable revenue.

Due to Covid-19 the City's revenue again decreased. CARES Act funding has helped with some underserved needs but not all residents were able to utilize this fund source due to regulations and restrictions placed on the funding.

Actions planned to foster and maintain affordable housing

The H&CD Office will continue to work with the City Planning and Development Department and MPO Office to support PlanCheyenne and will offer support to other agencies that work with and foster affordable housing.

The H&CD Office will continue to provide funding for homeowner rehabilitation projects in an effort to maintain the local affordable housing stock and provide funding for s80grantees who have affordable housing projects.

Actions planned to reduce lead-based paint hazards

According to Census data, Cheyenne has over 18,000 housing units that were built prior to 1980 and

many of these units are thought to contain lead-based paint. The neighborhoods containing older homes are also neighborhoods that many low- and moderate-income individuals and families call home. The H&CD's policy when dealing with housing rehabilitation projects is to require lead paint testing by a certified lead-based paint inspector on any house built prior to 1978, if the rehabilitation work will include disturbing any existing painted surfaces. Where lead-based paint is found, the safe removal or encapsulation of all areas containing lead paint will be required as part of the rehabilitation contract.

Lead paint information booklets are available in English and Spanish and are provided to all sub-grantees who perform rehabilitation.

Actions planned to reduce the number of poverty-level families

The majority of the activities funded by the City of Cheyenne CDBG grant are intended to reduce the number of persons living in poverty and improve their overall quality of life. The programs that may influence poverty levels include those that provide job training and skills; public service activities; and affordable housing opportunities.

Actions that will take place during 2021 to promote self-sufficiency and help move individuals and families out of poverty include:

1) Continued support for agencies that work with individuals and families living in poverty, including,

- Funding for the local food bank (providing food baskets for the low-income)
- Funding for transportation (providing free bus passes)
- Funding for health care services for victims of domestic violence

2) Continued support for affordable housing

- Funding for home-owner rehabilitation
- Funding for the acquisition and rehabilitation of a home to be provided to a low-income prospective homeowner

Actions planned to develop institutional structure

It is the responsibility of the Cheyenne Housing & Community Development (H&CD) Office Program Manager to administer the 2021 grant proposals, as well as, ongoing programs from prior years, as public guardian in a manner that is accountable and demonstrates cost effective methods for the betterment of the community, while reflecting the intent of CDBG to service the needs of the

community in meeting a national objective.

The H&CD Office works with several City Departments on CDBG funded projects. These departments include the following:

- 1) Finance Department, which provides management of the financial aspects of the grant and fund draw down and assists when the Program Manager is unavailable,
- 2) Purchasing Department, which aids the H&CD Office with purchase orders,
- 3) IT Department, which provides computer, mail room, and copy assistance,
- 4) Other City Departments, as the need may arise.

The City of Cheyenne H&CD Office has a partnership with and between non-profit organizations, community residents, social service agencies, public health, public institutions, and businesses. With these working partnerships our office will be able to direct people to the agencies that can better serve their needs if the H&CD Office cannot help them.

The Advisory Council looks closely at the individual grants that are received to make sure that the grant recipients do not duplicate services. This way our funds can be spread throughout the community in a more efficient and cost-effective manner.

The H&CD Office is working with Laramie County Community Partnership, Inc. This partnership was formed to promote active participation in defining and addressing the problems we face in our community. It is a forum to discuss ideas about the direction our community is headed and to implement innovative strategies that will take us in the direction we want to go, a vibrant, thriving community that offers the opportunity for all of our residents to realize their full potential.

The Wyoming Homeless Collaborative is working with agencies throughout the state, including the H&CD Office, to strengthen the Continuum of Care in Wyoming. One of their steps is to ensure that the Point in Time Count is a success.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Cheyenne continues to work in coordination and collaboration with multiple public and private entities including Cheyenne Housing Authority, COMEA Inc., Family Promise, and LCCP partners

in addressing the needs of low- to moderate-income, special needs, and homeless populations.

Discussion:

The Housing & Community Development (H&CD) Office maintains several mortgages for homeowner rehabilitation projects, as well as, mortgages made to several non-profit agencies. Any program income that is received throughout the year comes from the mortgages. Currently there are no mortgages that require monthly payments.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

For Fiscal Year 2021 the City of Cheyenne will receive \$485,401. Included in the grant cycle is \$121,599 in recaptured funds.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The Housing & Community Development (H&CD) Office maintains several mortgages for homeowner rehabilitation projects, as well as, mortgages made to several non-profit agencies. Any program income that is received throughout the year comes from the mortgages. Currently there are no repayable mortgages.

Attachments

Affidavit's

From:
Wyoming Tribune Eagle
702 W. Lincolnway
Cheyenne, WY 82001

Affidavit of Publication

Description of advertisement:

NEWS RELEASE H&CD OFFICE

Published: 09/24/2020

Legal publication number: 200583

THE STATE OF WYOMING) ss.

County of Laramie

I, Glenn Engel, do solemnly swear that I am the Publisher's Agent of the **Wyoming Tribune Eagle**, a newspaper of general circulation published in the **County of Laramie, State of Wyoming**; that the notice, of which the attached is a true copy, was published in said newspaper for One publications, the first having been made on the 24th day of September, 2020, and the last publication having been made on the 24th day of September, 2020; that said notice was published in the regular and entire issue of said newspaper during the period and times of publication aforesaid and that the notice was published in the newspaper proper, and not in a supplement.

Publication fees: \$80.55

Subscribed and sworn to before me,

this 25th

Day of September, 2020

My commission expires:



Lasha Hernandez
Notary Public

NEWS RELEASE

H&CD Office announces Fiscal Year 2021 CDBG funding cycle

CHEYENNE The Cheyenne Housing and Community Development (H&CD) Office announces its Fiscal Year 2021 Community Development Block Grant (CDBG) funding cycle has begun. The H&CD Office staff will hold a CDBG Training Session on October 7, 2020, at 2101 O'Neil Avenue, Room 104, beginning at 3:00 p.m., to present an overview of how Community Development Block Grant funds have been allocated in the past, an overview of national objectives and eligible activities, and provide technical assistance for preparation of a CDBG grant application. Potential grant applicants and the public are encouraged to attend this training session and learn more about CDBG. Application deadline is Friday, October 23, 2020, at 12:00 noon.

The meeting location is accessible to persons with mobility impairments. Please notify the H&CD Office, 637-6255 or david@cheyennedev.org if special accommodations (equipment or interpreting service for Limited English Proficiency) are needed or Wyoming Relay Service at 711 or 1-800-877-9975 during regular business hours to discuss the provision of TDD/TTY communication.

September 24, 2020
NO. 200583

From:
Wyoming Tribune Eagle
702 W. Lincolnway
Cheyenne, WY 82001

Affidavit of Publication

Description of advertisement:

PUBLIC NOTICE CITY OF CHE

Published: 10/28/2020

Legal publication number: 202439

THE STATE OF WYOMING) ss.

County of Laramie)

I, Laurence Engel, do solemnly swear that I am the Publisher's Agent of the **Wyoming Tribune Eagle**, a newspaper of general circulation published in the **County of Laramie, State of Wyoming**; that the notice, of which the attached is a true copy, was published in said newspaper for One publications, the first having been made on the 28th day of October, 2020, and the last publication having been made on the 28th day of October, 2020; that said notice was published in the regular and entire issue of said newspaper during the period and times of publication aforesaid and that the notice was published in the newspaper proper, and not in a supplement.

Publication fees: \$297.15

Subscribed and sworn to before me,

this 3rd

Day of November, 2020

My commission expires: 10/28/23



Notary Public

**PUBLIC NOTICE
CITY OF CHEYENNE
PUBLIC HEARING ON THE POTENTIAL ALLOCATION OF
HUD COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
FOR FISCAL YEAR 2021**

The City of Cheyenne Housing and Community Development (H&CD) Office and the H&CD Office Advisory Council is hereby giving notice that a Public Hearing is scheduled for November 4, 2020, between 3:30 p.m. and 4:00 p.m., via Zoom Meetings, or in person at 2101 Oneil Avenue, Room 104, for residents of Cheyenne to review and comment on grant proposals submitted for HUD Community Development Block Grant (CDBG) Fiscal Year 2021 funding.

Due to the U.S. Congress delay in approving a budget, the City of Cheyenne has not received notice from the Department of Housing and Urban Development (HUD) regarding the City's CDBG Entitlement Allocation for Fiscal Year 2021. However, to meet the City of Cheyenne's Community Development Block Grant timeline for submission to HUD, the H&CD Office has accepted grant proposals for Fiscal Year 2021. Grant proposals were received from the following organizations:

Public (Human) Services Category ...

COMECA House Transitional Homeless Shelter Services \$ 60,000

To provide direct services, staff costs, utilities, maintenance and insurance

Family Promise Homeless Prevention \$ 76,680

To provide for hotel or rent for low-income families at risk of homelessness

Laramie County Senior Services

Software Scanning System \$ 10,000

To provide for the acquisition of a software data system

Needs, Inc. Bus Passes \$ 20,000

To provide free bus passes for low-income residents

Needs, Inc. Crisis Food Assistance \$ 30,000

To provide crisis food assistance for low-income residents

Safehouse Victim Emergency Fund \$ 8,000

To provide emergency services for victims of domestic violence

General Services Category ...

City of Cheyenne South Park Greenway Connector \$ 200,000

To provide for the installation of the South Park Greenway Connector

City of Cheyenne Optimist Park Playground \$ 225,000

To provide for the replacement of an old non-ADA compliant playground

City of Cheyenne Right-of-Way ADA Upgrades \$ 100,000

To provide for the upgrade of curb ramps and sidewalks to current ADA standards in South Cheyenne

COMECA House Furniture Warehouse \$ 90,000

I To provide for the purchase of the structure, wiring and plumbing and warehouse support supplies

Habitat for Humanity Critical Home Repair \$ 100,000

F To provide for the acquisition and rehabilitation of a home for a low-income family

Habitat for Humanity Home Rehabilitation \$ 20,000

F To provide for home rehabilitation for low-income homeowners

Laramie County Senior Services Air Conditioning \$ 150,000

To provide for the replacement of their air conditioning unit

Laramie County Senior Services Outdoor Patio \$ 75,000

O To provide an outdoor patio for seniors

N In addition to the grant proposals, the H&CD Office Advisory Council is recommending that \$5,000 be set aside for Laramie County Community College Scholarships.

Residents of the City of Cheyenne are encouraged to attend the Public Hearing, November 4, 2020, to learn more about the submitted grant proposals, provide comments on the grant proposals, and learn about the CDBG process.

For access to the Zoom Meeting contact dwidau@cheyenne-city.org. 2101 Oneil Avenue, Room 104 is accessible to persons with mobility impairments. If special accommodations (equipment or interpreting service for Limited English Proficiency) are needed or Wyoming Relay Service at 711 or 1-800-877-9975 call 637-6255 during regular business hours to discuss the provision of TDD/TTY communication.

October 28, 2020
NO. 202439

From:
Wyoming Tribune Eagle
702 W. Lincolnway
Cheyenne, WY 82001

Affidavit of Publication

Description of advertisement:

2021 ANNUAL ACTION PLAN

Published: 03/24/2021

Legal publication number: 209580

THE STATE OF WYOMING) ss.

County of Laramie)

I, Sharon McDonald do
solemnly swear that I am the Publisher's Agent of
the **Wyoming Tribune Eagle**, a newspaper of
general circulation published in the **County of**
Laramie, State of Wyoming; that the notice, of
which the attached is a true copy, was published
in said newspaper for One publications, the
first having been made on the 24th day of
March, 2021, and the last publication
having been made on the 24th day of March,
2021; that said notice was published in the
regular and entire issue of said newspaper during
the period and times of publication aforesaid and
that the notice was published in the newspaper
proper, and not in a supplement.

Publication fees: \$150.60

Subscribed and sworn to before me,

this 24th

Day of March, 20 21

My commission expires



Lasha Hernandez
Notary Public

PUBLIC NOTICE
CITY OF CHEYENNE
PUBLICATION OF
2021 ANNUAL ACTION PLAN

The City of Cheyenne Housing & Community Development (H&CD) Comprehensive Consolidated Plan 2020-2024 identifies the City's 5-year goals, and the Department of Housing and Urban Development (HUD) has awarded the City of Cheyenne H&CD Office \$478,351 to undertake its 2021 Annual Action Plan. The activities that are being recommended by the H&CD Office Advisory Council to the Cheyenne City Council for funding are as follows:

Public Service Projects ...	Amount
Laramie County Senior Svs. - Software Scanning System	\$ 8,800.00
Needs, Inc. Crisis Food Assistance - Bus Passes	\$ 48,200.00
Safehouse Victim Emergency Fund	\$ 8,000.00
General Service Projects ...	Amount
City of Cheyenne - Optimist Park Playground	\$ 75,000.00
CHA Senior Services HVAC System	\$ 250,000.00
Habitat for Humanity Home Acquisition Rehab Critical Home Repair	\$ 120,000.00
Program Administration ...	\$ 95,670.00

The City of Cheyenne will accept comments on the recommendations by the H&CD Office Advisory Council for CDBG 2021 Annual Action Plan for 30 days, beginning March 26, 2021. All comments must be written and submitted to the Housing & Community Development Office at 2101 Oneil Avenue, Room 309, Cheyenne, WY 82001, no later than April 26, 2021. A public hearing and a resolution will be presented to the Cheyenne City Council on April 26, 2021. If the Cheyenne City Council approves the 2021 Annual Action Plan the City will submit the Plan to HUD on May 12, 2021. HUD has 45 days to review the Plan. The Consolidated Plan is operated within the confines of the City of Cheyenne since it is designated as the project area. A draft of the 2021 Annual Action Plan may be viewed on the City of Cheyenne website: www.cheyennecity.org or you may send an e-mail to dwidaur@cheyennecity.org to request an electronic copy.

March 24, 2021
NO. 209580

Resolution

APPROVED

By Alessandra at 1:33 pm, Apr 05, 2021

RESOLUTION NO. _____

ENTITLED: “A RESOLUTION ADOPTING THE CITY OF CHEYENNE ANNUAL ACTION PLAN 2021, PREPARED BY THE CHEYENNE HOUSING AND COMMUNITY DEVELOPMENT OFFICE.”

WHEREAS, the Department of Housing and Urban Development (HUD) provides funding to communities to address housing and urban development problems; and

WHEREAS, the City of Cheyenne has been designated by HUD as an Entitlement Community, and is eligible to receive an annual allocation of CDBG (Community Development Block Grant) funds based on the Comprehensive Consolidated Plan 2020 - 2024 which was adopted by the Governing Body on October 12, 2020; and

WHEREAS, the 2021 Annual Action Plan has been developed in compliance with the City’s Citizen Participation Plan, which requires citizen input and two public hearings including review and recommendations by the Housing and Community Development Office Advisory Council. A copy of the 2021 Annual Action Plan is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHEYENNE, WYOMING, that the 2021 Annual Action Plan is adopted and the Governing Body, Mayor, and City Clerk are authorized to submit the Plan, along with certificates, and execute all HUD contracts and third-party agreements with operating and sponsoring agents necessary to implement and accomplish the 2021 Annual Action Plan.

PRESENTED, READ, AND ADOPTED ON THIS _____ DAY OF _____, 2021.

Patrick Collins, Mayor

(SEAL)
ATTEST:

Kristina F. Jones, City Clerk

APPROVED

By Alessandra at 1:33 pm, Apr 05, 2021

RESOLUTION NO. 6141

ENTITLED: "A RESOLUTION ADOPTING THE CITY OF CHEYENNE ANNUAL ACTION PLAN 2021, PREPARED BY THE CHEYENNE HOUSING AND COMMUNITY DEVELOPMENT OFFICE."

WHEREAS, the Department of Housing and Urban Development (HUD) provides funding to communities to address housing and urban development problems; and

WHEREAS, the City of Cheyenne has been designated by HUD as an Entitlement Community, and is eligible to receive an annual allocation of CDBG (Community Development Block Grant) funds based on the Comprehensive Consolidated Plan 2020 - 2024 which was adopted by the Governing Body on October 12, 2020; and

WHEREAS, the 2021 Annual Action Plan has been developed in compliance with the City's Citizen Participation Plan, which requires citizen input and two public hearings including review and recommendations by the Housing and Community Development Office Advisory Council. A copy of the 2021 Annual Action Plan is attached to this resolution.

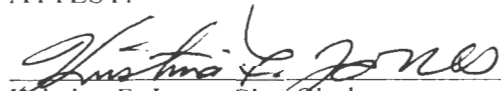
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHEYENNE, WYOMING, that the 2021 Annual Action Plan is adopted and the Governing Body, Mayor, and City Clerk are authorized to submit the Plan, along with certificates, and execute all HUD contracts and third-party agreements with operating and sponsoring agents necessary to implement and accomplish the 2021 Annual Action Plan.

PRESENTED, READ, AND ADOPTED ON THIS 10th DAY OF May, 2021.



Patrick Collins, Mayor

(SEAL)
ATTEST:


Kristina F. Jones, City Clerk

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

05/18/2021

4. Applicant Identifier:

City of Cheyenne

5a. Federal Entity Identifier:

WY 560060 Cheyenne

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Cheyenne

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

83-6000050

*** c. Organizational DUNS:**

0757581690000

d. Address:

*** Street1:**

2101 O'Neil Avenue

Street2:

*** City:**

Cheyenne

County/Parish:

*** State:**

WY: Wyoming

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

82001-3512

e. Organizational Unit:

Department Name:

City of Cheyenne

Division Name:

Housing and Community Dev.

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Deanne

Middle Name:

*** Last Name:**

Widauf

Suffix:

Title:

Program Manager

Organizational Affiliation:

*** Telephone Number:**

307/637-6255

Fax Number:

307/637-6231

*** Email:**

dwidau@cheyennecity.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U. S. Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grants/Entitlement Grants

* 12. Funding Opportunity Number:

B 21 MC 560002

* Title:

City of Cheyenne Grant Number

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Community Development Block Grant Fiscal Year 2021 Entitlement Funding

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="485,401.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="121,599.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="607,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Cheyenne	5-12-21

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

5-12-21

Date

Mayer

Title:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

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Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

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1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

10-1-21

Date

Mayor

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

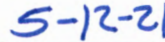
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official



Date



Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

5-12-21

Date

Mayor

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

____N/A_____
Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

____N/A____
Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.