

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During Program Year 2025 (PY25), the City of Cheyenne advanced key goals outlined in its 2025-2027 Amended Consolidated Plan by successfully completing most of the public service activities included the PY25 Annual Action Plan (AAP). ADA upgrades were successfully completed for area benefit in a neighborhood park in a LMI census tract. Habitat for Humanity successfully completed home rehabilitation for an LMI homeowner.

The Community Development Block Grant (CDBG) funds, which were allocated to the activity that met the goal of Promoting Self-sufficiency through Service Provision, benefited 1,659 residents. Three public services activities targeting low- and moderate-income (LMI) households benefited people, reaching 82% of the PY25 goal. These critical Public Services activities included food support (1,371 people) and shelter utility aid (288 people). The food programs helped people with low incomes spend their limited resources on other essentials such as shelter and healthcare. The Meals on Wheels program not only provided a hot meal but also provided a safety check on seniors that reduces the need for a long-term care facility or hospital. The Safehouse Shelter provides safety and resources for victims of domestic abuse violence, stalking, elder abuse, human trafficking, and sexual assault. The utility costs are high, and the heating and cooling of this shelter space is a year-long battle. These efforts contributed to the City's objective to promote self-sufficiency and improve affordability for LMI households.

The City made further towards reaching its goal to preserve and improve low-income neighborhoods during the 2025 program year through a combination of public facility and neighborhood improvements, by completing a project that were funded with 2024 Program Year funds. The Optimist Park Playground Revitalization Project transformed an outdated playground in a low-to-moderate income neighborhood. Old playground structures were replaced, installed ADA-compliant safety surfacing, and new concrete pathways. This revitalization effort is crucial for promoting childhood development, ensuring accessibility for all community members, and maintaining the park as a vital social hub for local families.

Program Administration: Provided 1 year of administration for the 2025 program year

Additional Achievements:

- In addition to PY25 initiatives, one public facility improvement and one rehabilitation project for an LMI homeowner were completed with PY23 and PY24 funding. These outcomes increase the actual number served under the long-term goal to preserve and improve low-income neighborhoods to 1,971 persons.

PY25 AAP Goals Not Reached

- Preserve and Improve Low-Income Neighborhoods: The Safe Routes to School Project will provide safety upgrades to Alta Vista, Baggs, and Rossman Elementary Schools located in LMI neighborhoods. The project will make substantial safety improvements to the crosswalks, rehabilitate pavement and install Rectangular Rapid Flashing Beacon (RRFB) systems for main school crossings. The construction did not begin until July 2026. Project is scheduled to be finished in December 2026.
- Public Facility Improvements: The Community Action of Laramie County (CALC) Smith Manor Sidewalks Project will repair and replace the sidewalks and walkways at the Smith Manor Transitional Housing Units to improve the safety for residents. Construction started in August 2026, and the project is scheduled to be completed in October 2026.

PY24 AAP Goals Accomplished

- Preserve and Improve Low-Income Neighborhoods: Construction was completed for the Optimist Park Playground Equipment Replacement with ADA components.

PY23 AAP Goals Accomplished

- Provide Safe, Decent, Affordable Housing: One home rehabilitation project was completed with PY23 funds, serving one LMI household.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Job Training	Job Training	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	0	0.00%			
Preserve and Improve Low Income Neighborhoods	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	9645	1970	20.43%	3215	1970	61.28%
Program Administration	Program administration	CDBG: \$	Other	Other	3	1	33.33%	1	1	100.00%
Promote Self-sufficiency through Service Provision	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6060	1371	22.62%	2020	1371	67.87%
Promote Self-sufficiency through Service Provision	Homeless Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	288		0	288	
Provide Safe, Decent, Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	40	1	2.50%			

Public Facility Improvements	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	9645	0	0.00%	3215	0	0.00%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Performance Against High-Priority Needs — PY 2025

The Amended 2025-2027 Consolidated Plan lists all 6 priority needs as high priority.

Program Administration

Twenty percent of PY25 funds supported program administration.

Due to staff changes the CDBG Program Manager position was vacant for three months. This posed some challenges with turning the 2025-2027 Amended Consolidated Plan and 2026 Action Plan in a timely manner. However, while projects were delayed, the City of Cheyenne will complete all 2025 Action Plan activities by the end of 2026.

Preserve and Improve Low-Income Neighborhoods

The Safe Routes to School Project will provide critical school zone safety improvements to Alta Vista, Rossman, and Baggs Elementary Schools. This project is currently under construction and will be completed in December 2026. This activity is expected to serve approximately 4,815 low- and moderate-income residents It directly supports the City's annual goal to preserve and improve low-income neighborhoods for low-to-

moderate income persons and addresses the priority need to improve neighborhoods and infrastructure.

Supportive Services for Low-Income and Special Needs

The City funded three public service organizations in 2025. Needs, Inc. and Meals on Wheels helped 1,371 individuals by the end of June 2026. Safehouse provided shelter to 288 individuals through June 2026. Safehouse's contract expires in October 2026.

Preserve and Develop Affordable Housing

- A low-moderate income homeowner had their home rehabilitated under Habitat for Humanity's PY2023 Rehabilitation Program
- The City was initially going to use CDBG funding for land acquisition for the future development of an affordable housing community. The City had to withdrawal the offer of CDBG funding due to compliance issues.

Public Facilities

- The Optimist Park Project from PY 2024 was completed in PY25. This park project benefits approximately 1,970 low-to-moderate income individuals.
- The Community Action of Laramie County (CALC) Smith Manor Sidewalks project is utilizing CDBG funds to repair and replace the sidewalks and walkways at Smith Manor, a transitional housing facility. These improvements will enhance resident safety and help CALC maintain compliance with Wyoming Community Development Authority (WCDA) regulations. The project is currently under construction and will be completed in September 2026 and will benefit 18 individuals.

Job Training and Opportunities

Three organizations were selected in 2025 to receive funding under the job training and opportunity's goal. These activities were cancelled in the Amended 2025-2027 Consolidated Plan due to compliance issues and organizations not having the capacity to carry out the program. The City of Cheyenne is not prepared to cancel goal of job training and opportunities in the 2025-2027 Consolidated Plan but will have to closely vet future job training public service organizations and applications

In PY25, CDBG resources were directed to the urgent priorities of supportive services, public facilities, neighborhood improvements and infrastructure, and program administration. While the City had staff changes in 2026, we were able to make progress with implementing the goals of program administration and promoting self-sufficiency through service provisions. The completion of a park rehabilitation from PY2024

will help meet the goal of preserving and improving low-income neighborhoods. The City will complete two PY2025 activities by the end of 2026. These completion of activities will help make progress for the goals of public facility improvements and preserving and improving Low-Income Neighborhood.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,360
Black or African American	111
Asian	9
American Indian or American Native	29
Native Hawaiian or Other Pacific Islander	8
Total	1,517
Hispanic	255
Not Hispanic	1,404

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City's Program Year 2025 activities assisted a total of 1,659 individuals. Of those served, 1,360 identified as White, 111 as Black or African American, 29 as American Indian or Alaska Native, 9 as Asian, and 8 as Native Hawaiian or Other Pacific Islander.

Special Note: The PY25 CAPER table did not provide an option for the following races:

- American Indian/Alaskan Native & White - 14
- Asian & White - 6
- Black/African American & White - 25
- American Indian/Alaskan Native & Black/African American - 10
- Other - 55

The adjusted total is 1,659.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	416,112	

Table 3 - Resources Made Available

Narrative

Financial Summary:

- Total PY24 “Resources Made Available”: \$533,116
- Funds expended in PY24: \$435,648.50 (81.7%)
- Unexpended Funds at end of PY24: \$439,116; expended in PY25: \$376,308.02
- PY25 balance carrying over: \$62,807.98 for eligible LMI activities in 2025–2027
- Cancelled Habitat project funds (\$88,409 – PY24; \$45,564.63 – PY23) and unexpended Equal Justice Wyoming funds (\$8,963.90) will be repurposed in PY26

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Cheyenne	100	100	100% of CDBG funds spent benefited LMI areas and people

Table 4 – Identify the geographic distribution and location of investments

Narrative

All persons benefitting from public services were low-to-moderate income. The public facilities projects are located in neighborhoods that are a majority low-to-moderate income persons.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During PY25, CDBG funds were strategically leveraged with additional resources from private, state, and local sources. All PY25 sub-recipients committed to contributing administrative resources toward their CDBG-funded projects. While the Housing & Community Development (H&CD) Division does not impose a formal matching requirement for CDBG-funded projects, sub-recipients have proactively secured supplementary funding to ensure their projects are not solely dependent on federal resources.

For example, with CDBG support, the City's Engineering Office is now providing critical school zone safety improvements in low-to-moderate income neighborhoods. This frees up City funding to provide safety zone improvements for schools that are not located in low-to-moderate income neighborhoods.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	1
Number of households supported through Acquisition of Existing Units	0	0
Total	0	1

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During PY25, the City utilized prior-year funds to rehabilitate one low- and moderate-income (LMI) home through Habitat for Humanity's Home Repair Program. This is reflected as one unit under "Rehabilitation of Existing Units." This PY23 activity is now complete. While providing safe, decent, and affordable housing was not a goal in PY25 it will be in PY26.

For PY25 CALC received funding for sidewalk and walkway repairs at the Smith Manor Transitional Housing program. This housing program aims to service those who are homeless and/or low income. With transitional housing they work with a case manager to find and achieve permanent housing in the community. There are 18 units and they serve approximately 18 individuals. This project is considered a public facility rehabilitation benefiting approximately 720 low-to-moderate income individuals that live in the area.

Discuss how these outcomes will impact future annual action plans.

Based on Habitat for Humanity's decision to decline PY24 funds due to capacity constraints, the City has removed single-family rehabilitation as a goal in the 2025-2027 Consolidated Plan due to lack of local providers for this activity. The City instead is prioritizing public facility improvements and preserving and improving low-income neighborhoods with projects that will benefit areas of the City that benefit areas with low-to-moderate income families and individuals. Even without single-family rehabilitation as a goal in PY26 the City will pursue the goal of providing safe, decent, affordable housing. A senior living center will receive improvements along two low-to-moderate income rental units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	1	0
Total	1	0

Table 7 – Number of Households Served

Narrative Information

The above number is the last individual to have home rehabilitation services under the PY23 Habitat for Humanity Home Rehabilitation program. No homeowner or rental rehabilitation services were offered under PY25. For PY26 is pursuing the goal of providing safe, decent, and affordable housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

During the 2025 Program Year the former Community Development Manager served on the Point-In-Time (PIT) Count Committee as the Committee's secretary. The PIT reports a snapshot of the number and characteristics of the sheltered and unsheltered persons experiencing homelessness in Wyoming. The Committee meets monthly to plan and coordinate the count, as well as a coinciding homeless resource event.

In 2026 the PIT count revealed 144 individuals unsheltered statewide and 56 individuals unsheltered in Laramie County. Challenges remain in reaching certain populations, such as people living in their vehicles and people staying in hotels. The Committee is developing targeted strategies to better connect with and accurately count these groups.

The new Community Development Manager will reach out to Wyoming's Institute for Community Alliances and other organizations to keep updated on homelessness issues in Wyoming.

Addressing the emergency shelter and transitional housing needs of homeless persons

For PY25 the City allocated funds to support a local domestic violence shelter with utility reimbursements. This assistance benefitted 288 survivors of domestic violence so far by ensuring that critical shelter services remain operational. The contract is set to expire in October 2026.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In addition to helping a local domestic violence shelter, the City funded Meals on Wheels and Needs, Inc to provide meals to those dealing with food insecurity. These programs delivered meals to 1,371 low-to-moderate income individuals.

With limited federal funding it does restrict the ability to offer direct homelessness prevention services and there are limited programs that directly serve extremely low-income individuals or those being discharged from institutions. However, the City's efforts are designed to align with best practices for

preventing homelessness among the most vulnerable.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City is allocating Program Year 2025 funds to a project that directly addresses the transitional housing needs of homeless individuals and families.

Smith Manor Transitional Housing, operated by Community Action of Laramie County, offers 18 efficiency apartments for people experiencing homelessness, with a focus on supporting low- to moderate-income young adults (ages 18–24), seniors (62+), and individuals with special needs. Residents benefit from transitional housing paired with intensive case management, helping them work toward permanent housing and increasing self-sufficiency. The program is designed to provide a stable environment and support services that foster independence and long-term stability.

The Smith Manor Sidewalk Restoration project, funded with Program Year 2025 Community Development Block Grant (CDBG) funds, will repair and replace sidewalks and walkways used by residents to access their apartments. This investment improves safety and accessibility for all residents, including those with mobility challenges, and will have a lasting impact by enhancing quality of life and supporting long-term stability as residents transition out of homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Cheyenne Public Housing Authority's (CHA) 2025 Annual Agency Plan goals align with those included in its 5-Year Agency Plan.

- **Conversion of Public Housing:** CHA is in the process of converting Public Housing to Project-Based Rental Assistance or Project-based Vouchers under the Rental Assistance Demonstration (RAD) program. CHA is considering options to convert Public Housing units but does not have a definite timeline at this point.
- **Capital Fund Utilization:** CHA will continue to maximize the use of Capital Funds. The 5-Year Agency Plan is updated annually to align Capital Fund plans and expenditures with property and resident-identified needs. This includes emergent capital needs and long-term cost savings. Annual Agency Plan 2025 strategies replacing aluminum with copper wire in all but three public housing units – wire replacement will be completed in those units this calendar year.
- **Repositioning Single-Family Housing:** CHA is considering options to reposition the single-family portion of its Public Housing portfolio.
- **Resident Initiative Enhancement:** CHA is working to enhance Resident Initiative efforts, staff participation, and the implementation of feasible Council recommendations.
- **Security Concerns:** Capital Funds will be used to address security concerns of Residents, as warranted.
- **Procedural and Plan Updates:** CHA is updating several procedures and plans, including the Housing Choice Voucher Program Administrative and the Agency Disaster Recovery Plans. CHA continually revises its policies and procedures as changes to HUD regulations occur.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

CHA encourages public housing residents to participate in Resident Council meetings to identify and resolve challenges to the success of each public housing program participant. CHA's Welcome Home Wyoming Program, in partnership with multiple Wyoming lenders, provides down payment assistance to income and credit-qualified households ready for homeownership.

These actions include:

- **Resident Advisory Council (RAC):** The CHA encourages residents to participate in a Resident Advisory Council (RAC) at each of the CHA's multifamily rental properties. The RAC serves as a platform for soliciting and discussing tenant feedback regarding the public housing program's operations.
- **Family Self-Sufficiency (FSS) Program:** Available to Housing Choice Voucher and Public Housing program participants, the FSS Program supports participants' efforts to become financially independent. This includes learning how to improve financial situations, gaining new or enhancing existing

employment skills, and being informed about household budgeting and other methods to achieve economic self-sufficiency. Update: After review of the effectiveness of CHA's FSS program and recognizing that other agencies could more effectively provide that support, the CHA Board determined that supporting low-income household's efforts to become financially independent was more effectively delivered by other agencies and therefore ended CHA's delivery of the FSS program.

- The CHA provides ongoing Fair Housing training for all staff and offers tenants instruction on housekeeping, neighbor relations, energy conservation, and other topics to support successful tenancy, including one-on-one retraining when needed.

These initiatives engage residents in enhancing their living environments while fostering community and self-reliance. Through participation in the RAC, residents have a voice in improving their properties. Additional training opportunities equip them with skills to move toward economic independence and homeownership.

Actions taken to provide assistance to troubled PHAs

This question is not applicable. The CHA is designated as a Standard PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Following consultations with more than 30 community stakeholders, non-profit organizations, and public agencies, the City of Cheyenne has established actionable strategies to mitigate the adverse effects of public policies that hinder affordable housing. Informed by recommendations from the Mayor's Affordable Housing Task Force, the City has advanced updates to the Unified Development Code to facilitate housing development. The Mayor, City Council, department directors, and staff acknowledge the challenges associated with the current housing shortage affecting Cheyenne's residents and businesses. They continue to prioritize collaboration with partners to expedite housing development and increase the availability of affordable units within the community.

Actions that were taken in 2025 include:

- Identified funding opportunities and provide technical support to affordable housing developers.
- Provided updates on Cheyenne's barriers to affordable housing development to state legislators and advocate for policies and funding that support affordable housing and economic development.
- Explored strategies to streamline local permitting and zoning processes.
- Allocated CDBG funds to support infrastructure and facility upgrades for transitional housing.
- Explored innovative collaborations between public and private affordable housing developers and municipalities that resulted in impactful affordable housing development projects like Hope Springs in Greeley, CO.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In PY25 the City of Cheyenne implemented several public service activities and facility improvements to address barriers to meeting the needs of underserved residents:

Upgrades and improvements were completed to a local park serving low-to-moderate income neighborhoods, increasing access to safe recreational spaces and enhancing the quality of life for residents in these communities.

Work began on the Safe Routes to School Project. This project will make substantial safety improvements to the crosswalks, rehabilitate pavement and install Rectangular Rapid Flashing Beacon (RRFB) systems for the main school crossings. This project will take place at three elementary schools in low-to-moderate income neighborhoods.

The City funded two meals programs that provided food for 1,371 people of low-to-moderate income.

The City also provided funds to a local domestic violence shelter to reimburse utility costs. This ensures the shelter remains operational for children, families, seniors, and individuals with special needs.

Work began on The Smith Manor Sidewalk Restoration project, funded with Program Year 2025 Community Development Block Grant (CDBG) funds, which will repair and replace sidewalks and walkways used by residents to access their apartments. This investment improves safety and accessibility for all residents, including those with mobility challenges, and will have a lasting impact by enhancing quality of life and supporting long-term stability as residents transition out of homelessness.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Housing and Community Development (H&CD) Division enforces mandatory lead-based paint testing for rehabilitation projects involving painted surfaces in all pre-1978 homes. Upon detection of lead-based paint, the project scope is expanded to ensure safe removal or stabilization measures, prioritizing resident health and safety.

Additionally, subrecipients must provide EPA Renovate Right information and actively educate clients and beneficiaries about the dangers of lead exposure and the importance of remediation.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The CDM provides regular updates to the Mayor, Chief of Staff, and the Economic Resource Administrator regarding initiatives aimed at addressing poverty in Cheyenne. Feedback from these updates, together with community input gathered through committee work, informs the City Administration and the Housing & Community Development Advisory Council decision making process to set priorities for the use of Community Development Block Grant (CDBG) resources.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The CDM provides regular updates to the Mayor, Chief of Staff, and the Economic Resource Administrator regarding initiatives aimed at addressing poverty in Cheyenne. Feedback from these updates, together with community input gathered through committee work, informs the City Administration and the Housing & Community Development Advisory Council decision making process

to set priorities for the use of Community Development Block Grant (CDBG) resources.

The City of Cheyenne's Housing & Community Development (H&CD) Office continued to develop its institutional structure through strategic collaborations with city departments and external organizations, focusing on efficiently administering CDBG funds. By partnering with the Finance, Engineering, Planning and Development, Community Recreation and Events, Purchasing, IT, and HR Departments, the office ensures responsible financial management and project execution.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

During PY25, the City of Cheyenne coordinated with public and private agencies to address housing and service needs for low- to moderate-income households, special needs populations, and individuals and families experiencing homelessness. Partner agencies included the Cheyenne Housing Authority, a local domestic violence shelter, Family Promise of Cheyenne, My Front Door, and Community Action of Laramie County

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The public comment period for the Analysis of Impediments ended on July 8, 2025. Recommendations from the updated AI were incorporated into the Con Plan goals, with emphasis on reducing barriers for low- and moderate-income households and promoting equitable housing access.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City maintains compliance with HUD laws, regulations, and eligibility requirements through established procedures. CDBG funds are administered by the Housing & Community Development Division (H&CD) and disbursed by the Finance Department; all expenditures are drawn monthly through IDIS, which serves as the official platform for both financial management and performance reporting. Financial transactions are thoroughly documented and comply with federal guidelines.

The H&CD Division utilizes tracking and data systems to support planning and reviews all activities for alignment with HUD requirements and City priorities. Monitoring occurs via desk reviews, communications, and on-site visits as described in the Sub-Grantee Procedures Manual.

For each General Service Project, the Community Development Manager conducts at least two on-site visits: a pre-project review of accounting systems, policies, and recordkeeping, and a follow-up assessment of project progress, compliance (including labor interviews), and documentation. Ongoing and experienced subrecipients are monitored regularly for financial and programmatic compliance.

Subrecipients submit regular progress reports detailing project status, issues, and demographic data on clients served (race, ethnicity, income), ensuring transparent and equitable program outcomes.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City ensured meaningful citizen participation throughout the grant cycle. From July 2025 through July 2026, residents and stakeholders were engaged through consultations, public meetings (both in-person and via Zoom), and a federally mandated 30-day comment period for the Amended 2025–2027 Consolidated Plan. Notices for all major documents—including the Consolidated Plan, Annual Action Plans, CAPER, and Analysis of Impediments—were published in the Wyoming Tribune Eagle, issued via City press releases, posted on the Housing & Community Development Division webpage and Facebook

page. Print and digital copies were made available at the Laramie County Library, the City Municipal Building, and online.

Public input was invited in writing and verbally during hearings and meetings. The City's Citizen Participation Plan, available online, outlines these procedures in detail, ensuring transparency, accessible engagement opportunities, and compliance with HUD's requirements for advance notice and multiple avenues to comment on all HUD-funded activities and performance reports.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

For PY25 the City awarded CDBG funding to three subrecipients for job and literacy training but then had to cancel these projects and redistribute funding. These organizations were unprepared to take on the requirements of accepting federal funding. While the City is not prepared to drop job training and opportunities as a goal in the 2025-2027 Amended Consolidated Plan, we will closely look at future applications and organizations requesting funding for job training and literacy.

For PY26 the City, along with the Advisory Council recommendation, will prioritize food and shelter programs for public service CDBG funding but the City will still accept applications for other types of public service programs. These programs seem to be able to implement their programs in a more timely manner. The City has had issues with spending down CDBG funding and has been found non-compliant. Due to timeliness issue the City is also looking to put more funding into City projects. This will make us less dependent on subrecipients and help the City be able to draw down funds in a more timely manner.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

For PY25 the City awarded CDBG funding to three subrecipients for job and literacy training but then had to cancel these projects and redistribute funding. These organizations were unprepared to take on the requirements of accepting federal funding. While the City is not prepared to drop job training and opportunities as a goal in the 2025-2027 Amended Consolidated Plan, we will closely look at future applications and organizations requesting funding for job training and literacy.

For PY26 the City, along with the Advisory Council recommendation, will prioritize food and shelter programs for public service CDBG funding but the City will still accept applications for other types of public service programs. These programs seem to be able to implement their programs in a more timely manner. The City has had issues with spending down CDBG funding and has been found non-compliant. Due to timeliness issue the City is also looking to put more funding into City projects. This will make us less dependent on subrecipients and help the City be able to draw down funds in a more timely manner.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	144				
Total Section 3 Worker Hours	36				
Total Targeted Section 3 Worker Hours	8				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name CHEYENNE
 Organizational DUNS Number 075758169
 UEI
 EIN/TIN Number 836000050
 Identify the Field Office DENVER
 Identify CoC(s) in which the recipient or
 subrecipient(s) will provide ESG
 assistance

ESG Contact Name

Prefix
 First Name
 Middle Name
 Last Name
 Suffix
 Title

ESG Contact Address

Street Address 1
 Street Address 2
 City
 State
 ZIP Code -
 Phone Number
 Extension

CAPER

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Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2025
Program Year End Date	06/30/2026

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
UEI
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount