

## Automated Collection

1. **PLACEMENT OF CARTS:** In order to ensure pick up, refuse carts must be placed at the curb or alley by 6:30 a.m., on your scheduled pick up day. Carts shall be placed at the curb or alley with the arrows on the lid of the cart pointing toward the street. If possible, place containers in the street or at the edge of alley with the wheels about six inches from the curb or any obstacle. Be careful on windy days, place hand on lid when moving.

### 2. **STANDARD RATES:**

- 96 Gallon Cart                      See Fee Schedule
- Extra 96 Gallon Cart              See Fee Schedule
- 60 Gallon Cart                      See Fee Schedule
- Extra 60 Gallon Cart              See Fee Schedule

3. **OBSTACLES NEAR CART OR VEHICLES PARKED IN THE STREET:** Carts should be at least two feet away from any vehicle or other obstacle (mailbox, tree, fence, driveway edge if blocked, etc.,) In the event vehicles are parked in the street, place the cart at least two feet away from the vehicle or in the edge of the driveway.

### 4. **PROCEDURES FOR TRASH LOCATED OUTSIDE OF CARTS:**

- Driver gets out and picks up the item
- We will charge a fee for each item (bag or box) left outside the cart
- We may charge a clean up fee if the trash is scattered and must be cleaned up

5. **REMOVAL OF CARTS:** The City of Cheyenne Sanitation Department requests that residents remove their carts from the curbside soon after collection, or no later than the evening of the collection day. If carts are left at the curb the day following collection, the city may move the cart to the customer's property and charge a fee for this service. If the customer will be out of town, the customer may arrange this service at no fee as long as arrangements are made before the collection day. Carts may be placed (stored) in your garage, backyard, or where you normally store your present refuse containers. If you have a storage concern, call the sanitation department at 637-6440, we will attempt to help you resolve the problem. We recommend that the containers not be left in the alleys.

6. **ELDERLY AND DISABLED CUSTOMERS:** Elderly or disabled customers who are

physically unable to place the cart at the curb should call the sanitation department at (307) 637-6440. The sanitation department will arrange to have the can brought to the curb and returned to its storage location at no cost. Residents must present documentation from a doctor to qualify for “Special Attention” services. Documentation must be updated on an annual basis to continue in the program.

**7. CUSTOMER REQUESTS CHANGE OF CART SIZE:** Upon customer request larger carts may be changed out for smaller carts and vice versa. This action will be carried out with availability of carts and man power. The new charge will take effect on the next month’s billing cycle.

**8. BULKY ITEMS:**

A - The City of Cheyenne provided a bulky item pick up for free the last full week of every month. This service has been cancelled as of July 1, 2011, due to the recycling program. Now that recycling has been implemented city wide, residents should no longer have overflow of trash.

B - Residents should take tree limbs to the compost facility.

C - The City of Cheyenne does provide a special item, rubbish removal, and large bulky items pick up for a fee. You may call the sanitation department for information and prices at 637-6440.

- Extra bags of trash
- Material must be bagged, boxed, or in cans to control the trash and keep it from being scattered
- Individual items that do not weigh over forty (40) pounds (OSHA Regulations)

**10. GRASS CLIPPINGS AND/OR TREE LIMBS:** Curbside grass and yard waste collection is available for a fee. The city will provide an additional cart to be used for the disposal of grass, leaves, and yard waste that will be picked up on a weekly basis. This is a voluntary program in which residents may subscribe to by calling the sanitation department at (307) 637-6440.

Note: The City of Cheyenne operates the City of Cheyenne Public Compost Facility. The Compost Facility is conveniently located for the disposal of yard waste. Another alternative for grass clippings is to purchase mulching blades for your lawn mower to eliminate grass clippings.

THERE IS NO COST FOR RESIDENTS TO DROP-OFF RESIDENTIAL YARD WASTE AT THE COMPOST FACILITY. **As of March 3, 2003, the landfill will no longer be accepting yard waste.**

**11. THE FOLLOWING ITEMS CANNOT BE PLACED IN YOUR CONTAINER!**

A. **HOT ASHES** - Hot ashes will melt the cart and you may be held liable for the cost of cart replacement.

B. **BRICKS, CONCRETE, SOIL**, or other heavy objects, that could damage the cart. These items may be picked up at an additional charge by contacting the SANITATION DEPARTMENT.

C. **PAINT, OIL, BATTERIES, AND OTHER HOUSEHOLD HAZARDOUS WASTES.** The City of Cheyenne Sanitation Department currently operates the **HOUSEHOLD HAZARDOUS WASTE DEPOT** for collection of these materials. Hours for this facility are Monday thru Friday 9:00 a.m. to 2:30 p.m. Closed 12:00 to 12:30 for lunch. **NO CHARGE** is assessed for this service for private residences.

D. **YARD WASTE** - The landfill will not be accepting yard waste. Section 8.44.040 of the city code requires proper disposal of such contents.

12. **SPILLED CARTS:** Should the sanitation driver inadvertently spill the cart, the sanitation department will clean up these spills at no cost to the customer.

13. **TO CONTROL TRASH IN CASE YOUR CONTAINER BLOWS OVER OR WHILE THE CONTAINER IS BEING DUMPED, WE REQUIRE THAT YOU BAG ALL TRASH.** Section 8.44.030 of the city code requires protection of contents. **( DUE TO WINDY CONDITIONS, BAGGING YOUR REFUSE WILL RESULT IN MUCH NEATER AND EFFICIENT COLLECTION. )** Failure to bag your trash could result in additional fees since the city may have to dispatch a crew to clean up resulting litter or trash.

14. **TO CONTROL OR AVOID ANY INJURY**, please place hand on top of container lid when transporting containers (especially on windy days). Container lid can inadvertently pop open and can make person(s) maneuvering container susceptible to injury.

