



## CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE CHAIRMAN- PAUL POMEROY,  
JOE PATTERSON, BRIAN CASEY, MARK ARCHER,  
CHANDLER CARROLL, DENNIS HUMPHREY, JASON POWELL  
AND RYAN GERTSCH

### **Submission Requirements For Class C-3 Limited Electrical Technician License Application:**

**(Non Tested)**

**You must have a valid State limited electrical license prior to making application for a City license.**

**You must specify the type of limited electrical license you are applying for:**

**Specify type: Elevators; Signs; Light Fixtures; HVAC: \_\_\_\_\_**

#### **LIMITED ELECTRIC TECHNICIAN LICENSE APPLICATIONS**

1. All applications must be completed on the forms provided. The application asks for references from individuals or companies which can give a positive reference regarding the individual signing the application.
2. **You need to provide a detailed list of previous employers' and how long you worked for them on the license application.**

**The Contractor Licensing Regulations are found at [www.cheyennecity.org](http://www.cheyennecity.org). It is important that you read and become familiar with them.**



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## **CLASS C-3 LIMITED ELECTRICAL TECHNICIAN LICENSE APPLICATION (\$50)** ***INCOMPLETE APPLICATIONS WILL BE REJECTED.***

**You must have a valid State limited electrical license prior to making application for a City license.**

**Specify type: Elevators; Signs; Light Fixtures; HVAC:** \_\_\_\_\_

**Applicants Name:** \_\_\_\_\_ **PHONE#** (\_\_\_\_) \_\_\_\_\_

**Last                      First                      Middle**

**Physical Address:** \_\_\_\_\_

Street                      City                      State                      Zip

**Mailing Address:** \_\_\_\_\_

Street or P.O. Box                      City                      State                      Zip

**Applicant Email Address:** \_\_\_\_\_

**Licensed Applicant is working for:** \_\_\_\_\_

**Company License #** \_\_\_\_\_

### **Practical Experience**

You need to show who you have worked for and how long you worked for them. (Refer to submission requirements for additional information). **You must have a valid State electrical license prior to making application for a City license.**

**Incomplete applications will be returned.**

<b>Name &amp; Address of Company</b>	<b><u>Total Time in Years and Months</u></b>

### **Personal References**

Any individual other than a relative who can give you a favorable reference.

**Name:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City/St/Zip:** \_\_\_\_\_ **City/St/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Questionnaire**

- 1. As the applicant, are you familiar with the Cheyenne Contractor Licensing Regulations and Ordinance that are involved with this type of license and feel that you can comply with them? Yes\_\_\_\_ No\_\_\_\_
- 2. As the applicant, are you familiar with the applicable Building and Related Codes required to apply for this license? Yes\_\_\_\_ No\_\_\_\_
- 3. Have you ever had a construction related license in another jurisdiction? Yes\_\_\_\_ No\_\_\_\_  
If yes, list the location and the type of license. (Submit copies of the licenses if you have them.)\_\_\_\_\_

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- 4. Have you ever been denied a license? Yes\_\_\_\_ No\_\_\_\_  
If yes, state date, reason and jurisdiction of denial.\_\_\_\_\_

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- 5. Have you ever had a construction related license suspended or revoked? Yes\_\_\_\_ No\_\_\_\_  
If yes, give reason for suspension or revocation date, and jurisdiction. \_\_\_\_\_

**I, as applicant, hereby certify that the statements in this application are true and correct to the best of my knowledge and belief. I understand that false statements or willful omission of pertinent information will be grounds for denial or revocation of a license.**

If, for any reason, you do not obtain a license, you must submit a written request for a refund within sixty (60) days of disapproval or forfeit all fees.

**TO BE SIGNED IN THE PRESENCE OF NOTARY**

Applicant's Name:  
(Printed): \_\_\_\_\_

Applicant's  
Signature: \_\_\_\_\_

**Applicant acknowledges:**  
 a) Receipt of Contractor Licensing Regulations,  
 b) This license expires one (1) year from date of issue,  
 c) It is my responsibility to renew this license prior to expiration.

Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

On \_\_\_\_\_, 20\_\_\_\_,

personally appeared before me, whose identity I proved on the basis of:

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to be the signor of this instrument, and he/she acknowledged that he/she signed it.

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Notary Public: \_\_\_\_\_

My commission expires: \_\_\_\_\_

(Seal)

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**Office Use Only**

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

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FEE PAID [ ]Cash [ ]Check (No.) [ ]Credit Card Amount: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

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Approved By: \_\_\_\_\_, Chairman Date: \_\_\_\_\_

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License Number: \_\_\_\_\_ Date issued: \_\_\_\_\_

