PREPARED BY THE CITY TREASURER'S DEPARTMENT

City of Cheyenne Quarterly Financial Snapshot Fiscal Year 2024



This report summarizes the City of Cheyenne's General Fund revenues and expenditures through June 30, 2024. In addition, the City's Enterprise Funds including the Civic Center, Ice and Events Center and Solid Waste Fund are highlighted, as well as balances of all other City funds. All figures presented in this report are audited with the exception of Fiscal Year 2024.

CITY TREASURER NOTES—RECAP OF FISCAL YEAR 2024

GENERAL FUND REVENUES

The City of Cheyenne experienced a prosperous fiscal year 2024, marked by a significant budget surplus. This growth is largely driven by exceptional performance in new building permit revenue, which soared to almost \$6.8 million more than the previous fiscal year thanks in part to the development of new data centers within the city. Additionally, sales and use tax revenues have increased by over \$1.4 million compared to the previous year, bolstered by heightened oil and gas activities for a majority of the fiscal year and a rise in taxable sales statewide. As a result, Cheyenne's financial health is robust and stable, with unrestricted reserves reported at over \$51 million.

During fiscal year 2024, the City received a total of \$80,502,583 in revenue, which is a substantial increase of **\$13,228,844 more** compared to fiscal year 2023. The significant revenue sources that exceeded anticipated projections are highlighted below.

Positive

- ↑ The Board of Public Utilities (BOPU) 2% assessment fees were 106.82% of budgeted revenue and \$41,137 more than fiscal year 2023. This fee, approved via ordinance by the Governing Body in 2021, is assessed on all water and sanitary sewer monthly billing statements for the primary purpose of recouping City costs associated with providing water and sewer services to water users. An example of this includes responding to impacts caused by BOPU water and sewer projects including repairs to certain city infrastructure such as streets.
- ♠ Property taxes were 109.82% of budgeted revenue and \$1,002,384 more than the previous fiscal year. This tax is assessed against all real and business property in Laramie County. The City assesses the full eight mills allowed by state statute.
- ↑ Vehicle registration fees were **102.79% of budgeted revenue** and **\$38,458 more** than fiscal year 2023. The City receives a portion of each vehicle registration county fee collected.
- ♠ Building permits were the most significant reason for the City's large revenue increase, accounting for 498.19% of budgeted revenue and \$6,804,791 more in building permit revenue compared to fiscal year 2023.
- ↑ Sales tax continues to be the City's largest revenue source, accounting for 33% of all General Fund revenue. The City received \$1,407,608 more in state sales tax compared to the previous fiscal year. However, sales tax collections did start slowing towards the end of fiscal year 2024.

- ↑ Gas and special fuels taxes were a total of \$59,658 more than last fiscal year. Both taxes in Wyoming are \$.24 per gallon, of which cities and towns receive 15% of gas taxes and 5% of special fuels taxes collected, and then are allocated based on fuel sales within the city or town as well as the ratio of the municipalities population compared to the total state population.
- ♠ Recreation service related revenues have improved over fiscal year 2023. Golf course revenue was \$36,860 more, aquatics revenue was \$57,449 more, and Kiwanis Community House rental revenue was \$17,876 more than fiscal year 2023.
- ♠ Parking fines were 124.72% of budgeted revenue and \$84,810 more than last year. Because the City must follow modified accrual accounting rules in the General Fund, parking fines are considered revenue when the ticket is issued, not collected. Tickets are considered overdue after 15 days of the original citation date, during which a \$30 late fee is assessed. Unfortunately, not all parking ticket revenue is collected. The City must eventually write off this bad debt.
- ↑ Interest revenue was \$1,652,670 more than last fiscal year and 567.56% of budgeted revenue. The reason for such a significant increase is the combination of the City's reserve levels being higher as well as improved cash management strategies such as monitoring and managing the City's cash flow to take advantage of higher yielding accounts allowable by state statute.
- ↑ Wind energy leases were 127.03% of budgeted revenue and \$173,013 more than fiscal year 2023. This was due to the NextEra Energy Roundhouse Wind II Project beginning operations in fiscal year 2024 as well as an increase in the per megawatt (MW) rate from \$5,000 (MW) to \$5,646 per MW.

Neutral

- Severance taxes were 99.05% of budgeted revenue and \$22,524 less than last fiscal year.
- ▶ Liquor licenses and permits were 97.31% of budgeted revenue and \$16,550 less than fiscal year 2023.

Negative

- Gas and electric franchise fees were at 90.89% of budgeted revenues, and \$547,450 less than fiscal year 2023. The City imposes franchise fees on various utility, cable television and telecommunication companies through a franchise fee agreement, in exchange for using public rights-of-way (ROW) for lines, pipes, poles, etc. They are based on a percentage of sales. The decline is a result of several factors, including overly generous budget projections, a decline in the cost of natural gas, and weather fluctuations which affects utility consumption, thereby impacting the revenue generated.
- Cable television and internet franchise fees were 85.62% of budgeted revenues, and \$95,911 less than fiscal year 2023. This revenue decline is the result of several factors that reflect changing consumer preferences and technology advancements.
- Cigarette taxes were 87.57% of budgeted revenues and \$33,635 less than last fiscal year. Cigarette taxes have remained unchanged at \$.60 per pack since 2003 and consumption in Wyoming has been declining each year since 1997.
- Court fines were 73.58% of budgeted revenues and \$50,095 less than fiscal year 2023. Court bonds were 93.21% of budgeted revenues and \$56,063 higher than fiscal year 2023.

GENERAL FUND EXPENDITURES

General Fund expenditures for fiscal year 2024 were budgeted at \$75,656,316. Once again our City departments did an incredible job of managing their controllable expenditures and only spent \$70,193,124 during the fiscal year, a difference of \$5,463,192, or 92.78% of the General Fund budget.

In a reappropriation that will be considered by the Governing Body on October 14, 2024, a request will be made to rollover \$2,250,332 in unspent fiscal year 2024 encumbrances and other project funds that will be pulled from reserves and reappropriated into the fiscal year 2025 budget. Therefore, subtracting this from the \$5,463,192 above, the **true unspent General Fund budget is \$3,212,859.85**.

The primary contributing factor of the unspent budget was not being able to timely fill vacant positions as well as health insurance coverage changes for employees. General Fund payroll costs were originally budgeted at \$48,551,510 in fiscal year 2024 and departments spent \$46,434,786. This was \$2,116,724, or 64% of the unspent budget, in fiscal year 2024.

GENERAL FUND RESERVES (FUND BALANCE)

You will see on page 8 of this report that fiscal year 2024 revenue exceeded actual expenditures by \$10,309,459. This reflects the total increase of General Fund reserves during the year. As of June 30, 2024 the City has **247 days of operating reserves**, which is an **increase of 5 days** compared to the end of fiscal year 2023. This equates to \$26,347,691 over the minimum requirement of 120 days of reserves to spend, or a total of **\$51,221,000 in unassigned reserves**.

REVENUE ANALYSIS

			Gen	era	al Fund						
		F			omparis	80	n				
	Year				of June:						
			FY 2024 Budget		FY 2024 Actual		% Budget Used (100% to date)		FY 2023 Actual		FY 2022 Actual
		-	TAXES &	AS	SESSME	ΝT	S				
Gas and Electric Franchise Fees		\$	5,305,000		4,821,962	4		\$	5,369,411	\$	4,718,561
Telephone Franchise Fees			44,500		48,823	P	109.71%		42,182		40,124
Cable TV Franchise Fees			755,000		646,464	Ψ	85.62%		742,375		779,504
BOPU 2% Assessment Fee			658,000		702,892	P	106.82%		661,755		618,873
Property Tax			7,713,000		8,470,527	P	109.82%		7,468,143		6,544,855
Vehicle Registration Fees	_		1,632,000		1,677,466	P	102.79%		1,639,008		1,661,824
Total Taxes and Assessments	_	\$	16,107,500	\$	16,368,135	P	101.62%	\$	15,922,874	\$	14,363,740
			LICENSI	FS	& PERMIT	rs.					
Building Permits		\$	2,000,000	\$	9,963,825			\$	3,159,034	\$	4,496,162
Liquor Licenses & Permits		•	137,000	Ψ			97.31%	Ψ	149,866	Ψ	152,302
Contractor Licensing			300,000		•		105.79%		310,025		302,884
Other Permits and Licenses			138,895				102.76%		142,939		150,065
Total Licenses/Permits	_	\$	2,575,895	\$				\$	3,761,864	\$	5,101,414
			NITEDOS	N/F	DUMENT						
Sales & Use Tax					26,808,767			Φ.	0E 0E0 222	Φ.	24 454 724
Gas Tax		Φ	1,590,000	Ф	1,591,370			\$	25,859,332 1,553,750	Ф	24,451,724 1,605,956
Special Fuel Tax			659,000				105.40%		672,538		660,143
Cigarette Tax			271,000				87.57%		270,955		310,605
Federal Mineral Royalties			2,715,000		2,742,618				2,707,835		2,734,732
Severance Tax			2,341,000		2,318,670				2,341,195		2,344,516
State Distribution			6,871,393		6,872,029				4,551,634		4,103,750
Historic Horse Racing			2,000,000		2,016,229				1,558,562		1,019,595
Lottery Proceeds			400,000				142.39%		608,895		285,072
Skill Based Games			152,000				124.11%		115,624		158,862
Laramie County Animal Control			134,400				97.32%		130,800		109,000
State & DDA Subsidy			-		-	_			26,347		-
Total Intergovernmental	-	\$	41,133,793	\$	44,170,585	P	107.38%	\$	40,397,466	\$	37,783,955
		_	HADCES	E	OD SEDVI	CE	-6				
Parking (Cox, Spiker, East Lot)		\$	268,500		OR SERVI		91.24%	\$	252,359	¢	300,320
Record Checks		Ψ	2,000	φ	•		30.94%	φ	1,655	Ψ	2,016
Burglar Alarms			6,000				175.00%		6,700		7,675
Vehicle Inspections			30,000				118.87%		29,820		30,880
Nuisance Abatement			5,500			_	577.25%		30,502		(19,114)
Court Fees			500		•	_	177.20%		193		587
Golf Course Revenue			489,000			_	120.43%		552,064		527,735
Aquatics Revenue			213,500				144.56%		251,183		214,893
Cost Allocation			846,000		1,010,869				969,415		853,459
Total Charges for Services	_	\$	1,861,000	\$	2,232,813			\$	2,093,891	\$	1,918,450
	-	-	, ,	- 7	,,-	- 41			,,	т	, ,

REVENUE ANALYSIS

		Gene		al Fund						
		Revenue			so	n				
Vo		o Date a		-						
166		FY 2024 Budget	3	FY 2024 Actual	_	% Budget Used (100% to date)		FY 2023 Actual		FY 2022 Actual
		FINES	&	FORFEITS	3					
Liquor Violation Fee	\$	600	\$	<u>-</u>	₽.	0.00%	\$	350	\$	250
Parking Fines		162,000		202,051	P	124.72%		117,241		154,336
Court Fines		130,000		95,654	₽	73.58%		145,749		131,186
Court Bonds		464,000		432,507	4	93.21%		488,569		465,452
Total Fines & Forfeits	\$	756,600	\$	730,212	Ψ	96.51%	\$	751,909	\$	751,224
		MISCE	: 1	ANEOUS						
Interest	\$	417,029				567 56%	Ф	714 222	Ф	(1,000,572)
	Φ	112,000	Ф	2,366,904		138.99%	\$	714,233	Φ	(1,000,572)
Cemetery Parks Rentals		39,500		•	_	130.99%		168,526 47,610		147,518
				-	_			•		40,798
Kiwanis Community House Rentals		70,000				158.03%		92,747		81,782
Forestry Fees Other Financing Source Software Financing	~	1,000		15,205	The state of	1520.50%		575,959		445
Other Financing Source-Software Financing Wind Energy Leases	g	760,719 706,000		906 946	•	0.00% 127.03%		3,265 723,833		- 740,992
Right-of-Way Contracts		74,205			_	75.53%		185,981		94,902
Miscellaneous Leases & Easements		74,203				74.45%		55,334		361,614
Police Property Auctions		70,000		52,114	•	74.4570		10,796		301,014
Miscellaneous Police Charges		500		5 000		1001.61%		2,136		- 476
Police Overtime Reimbursements		135,000				129.17%		138,435		145,321
Planning Fees		136,000				129.17 %		211,502		70,440
Administrative Fees		3,000				479.69%		14,683		3,063
Advertising Fees		3,000				85.84%		3,050		4,700
Industrial Siting Impact Fees		5,000				100.00%		5,050		4,700
Property Sales		2.000				89.67%		265		2,033
Miscellaneous		30,602				2457.77%		6,949		42,736
Police Contracts		600,000				111.97%		618,818		627,508
Transfers from Other Funds		859,219				102.51%		770,612		2,076,084
Total Miscellaneous	\$	4,019,774	\$	6,443,610			\$	4,344,735	\$	3,439,839
Total General Fund Revenues	\$	66,454,562	\$	80,502,583	P	121.14%	\$	67,272,739	\$	63,358,623
*Reserves Used		9,201,754		-				_		-
Total Revenues	\$	75,656,316	\$	80,502,583	P	106.41%	\$	67,272,739	\$	63,358,623
	*Pa	venue fron	n P	asarvos S	lin.	nmary				
FY 2024 Budget - Approved through Ordina			1111	(C3C1 V C3 C)	all	in riai y			\$	538,566
Reappropriation - Approved through Resolu									Ψ	1,530,419
Reappropriation - Approved through Resolu										895,982
Reappropriation - Approved through Resolu										5,401,932
Reappropriation - Approved through Resolu										834,854
		0 0 2 7							\$	9,201,754
									Ψ	3,201,734

EXPENDITURE ANALYSIS

			Ge	neral Fu	nd					
Expe	enc	liture Stat	us	by Depa	rtn	nent and	Divi	sion		
· ·				June 30,						
				,		% Budget				
DEPARTMENT/DIVISION		FY 2024		FY 2024		Used		FY 2023		FY 2022
		Budget		Actual		(100%		Actual		Actual
CITY COUNCIL						to date)				
CITY COUNCIL	φ	207 112	c	220 424		OF 400/	æ	207 522	φ	260 204
City Council	<u>\$</u>	397,113	\$ \$	339,131		85.40%	<u>\$</u> \$	307,522		260,304
MAYOR	<u> </u>	397,113	Þ	339,131	Tr.	85.40%	Þ	307,522	Þ	260,304
Mayor	\$	641,554	\$	598,996		93.37%	\$	642,628	¢	545,826
City Attorney	Ψ	782,179	Ψ	726,358	_	92.86%	Ψ	694,883	Ψ	603,351
Human Resources		659,787		603,621	_	91.49%		574,573		568,205
Municipal Court		909,837		831,805		91.42%		798,743		704,411
Youth Alternatives		526,639		518,536	_	98.46%		481,271		438,697
1 odili 7 ilematives	\$		\$	3,279,315		93.16%	\$	3,192,098	\$	2,860,489
COMPLIANCE	<u> </u>	3,010,000		0,2.0,0.0	-10-	33.1370		0,102,000	<u> </u>	2,000,100
Building, Nuisance & Risk		2,244,067		2,154,377	m	96.00%		1,874,362		1,621,671
Information Technology		1,626,391		1,540,239		94.70%		1,272,397		1,111,846
Animal Control		473,604		442,566	_	93.45%		425,052		356,990
	\$	4,344,061	\$	4,137,183		95.24%	\$	3,571,811	\$	3,090,507
CITY CLERK		•		• •				•		
City Clerk	\$	839,108	\$	803,060	P	95.70%	\$	783,268	\$	729,092
,	\$	839,108	\$	803,060		95.70%	\$	783,268		729,092
PUBLIC WORKS										
Public Works Administration	\$	239,720	\$	229,230	P	95.62%	\$	225,744	\$	207,646
Traffic Engineering		614,389		605,845	P	98.61%		560,152		523,509
Facilities Maintenance		1,977,355		1,901,300	P	96.15%		1,055,024		858,358
Street and Alley		2,880,392		2,728,930	P	94.74%		2,431,528		2,447,366
	\$	5,711,856	\$	5,465,305	P	95.68%	\$	4,272,448	\$	4,036,878
POLICE										
Police Administration	\$	5,304,257	\$	4,662,166	P	87.89%	\$	3,798,218	\$	4,040,975
Police Patrol		12,564,999		11,737,714	P	93.42%		11,228,446		10,734,994
Parking		276,482		239,960	P	86.79%		239,996		
	\$	18,145,738	\$	16,639,839	P	91.70%	\$	15,266,659	\$	14,775,969
FIRE										
Fire Administration	\$	1,171,131	\$	1,115,044	P	95.21%	\$	901,429	\$	445,279
Fire Support		448,213		442,532	_	98.73%		371,616		-
Fire Prevention		852,599		850,995		99.81%		831,739		703,361
Fire Operations		11,290,352		11,079,880	_	98.14%		10,847,506		10,506,474
Emergency Medical Services		246,844		241,312		97.76%		195,936		213,295
	\$	14,009,139	\$	13,729,763	P	98.01%	\$	13,148,226	\$	11,868,408

EXPENDITURE ANALYSIS

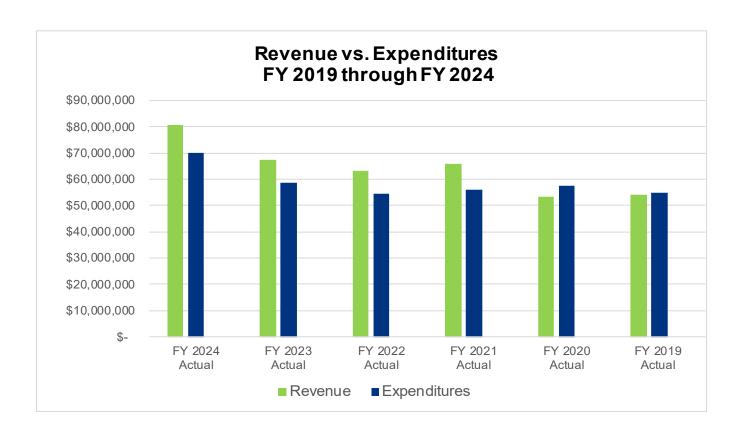
			Ge	eneral Fun	ıd				
Expe	end	liture Stat	tus	by Depar	'tn	nent and I	Divi	ision	
		as	of	June 30, 2	20	24:			
DEPARTMENT/DIVISION		FY 2024 Budget		FY 2024 Actual		% Budget Used (100% to date)		FY 2023 Actual	FY 2022 Actual
COMMUNITY RECREATION AND	EVI	ENTS (CRE)		-		,			-
CRE Administration	\$	986,023	\$	702,991	P	71.30%	\$	840,179	\$ 564,336
Forestry		919,443		914,565	=>	99.47%		764,068	662,009
Programs and Facilities		553,165		540,059	P	97.63%		505,954	486,729
Aquatics		1,500,901		1,432,419	P	95.44%		1,303,088	1,079,263
Recreation		384,707		369,435	P	96.03%		312,379	300,762
Recreation Buildings		154,798		151,167	P	97.65%		124,047	124,731
Golf Courses		1,007,633		988,466	P	98.10%		953,374	896,547
Parks		2,374,442		2,218,445	P	93.43%		2,162,676	1,832,507
Cemetery		481,840		473,361	P	98.24%		429,919	366,390
Botanic Gardens		869,226		874,079	=>	100.56%		731,018	663,966
Clean and Safe		511,856		497,813	P	97.26%		396,932	497,829
	\$	9,744,034	\$	9,162,799	卯	94.03%	\$	8,523,635	\$ 7,475,071
CITY ENGINEER									
Engineering	\$	1.936.703	\$	1,414,303	a	73.03%	\$	1,187,024	\$ 935,307
Engineering	\$, ,	\$	1,414,303		73.03%	\$	1,187,024	935,307
		•		,				•	· · · ·
CITY TREASURER									
Finance	\$	1,068,698	\$	1,036,600	P	97.00%	\$	880,473	\$ 782,073
	\$	1,068,698	\$	1,036,600	P	97.00%	\$	880,473	\$ 782,073
PLANNING & DEVELOPMENT									
Planning/Development	\$	1,249,180	\$	910,707	P	72.90%	\$	729,520	\$ 778,144
DDA		212,832		136,629	P	64.20%		26,347	
	\$	1,462,012	\$	1,047,336	P	71.64%	\$	755,867	\$ 778,144
MISCELLANEOUS									
General Accounts	\$	6,669,813	\$	5,154,246	P	77.28%	\$	4,442,290	\$ 3,865,715
Special Projects		5,603,868		5,987,645	=>	106.85%		100	332,298
	\$	12,273,681	\$	11,141,891	P	90.78%	\$	4,442,390	\$ 4,198,014
SUPPORT SERVICES									
Economic Development	\$	75,000	\$	75,000	=>	100.00%	\$	75,000	\$ 50,000
City-County Support		1,345,801		1,138,223		84.58%		1,124,065	1,614,219
Community Services Support		783,375		783,375		100.00%		1,038,875	967,000
,	\$		\$	1,996,598		90.58%	\$	2,237,940	\$ 2,631,219
Total		\$75,656,316		\$70,193,124	r P	92.78%		\$58,569,362	\$54,421,475
•		, ,,,,,,,,,,,		, ,,,,,,,,				, , ,	, - ,,

REVENUE VS. EXPENDITURE COMPARISON

General Fund Fiscal Years 2019-2024

Revenue
Expenditures
Difference
Reserves Added (Used)
Excess (Deficiency)

FY 2024 Actual		FY 2023 Actual	FY 2022 Actual	FY 2021 Actual	FY 2020 Actual	FY 2019 Actual
\$ 80,502,583	\$	67,272,739	\$ 63,358,623	\$ 65,729,801	\$ 53,211,609	\$ 54,086,252
70,193,124		58,569,362	54,624,064	55,991,573	57,333,305	54,730,786
\$ 10,309,459	\$	8,703,377	\$ 8,734,559	\$ 9,738,229	\$ (4,121,697)	\$ (644,534)
\$ 10,309,459	\$	8,703,377	\$ 8,734,559	\$ 9,738,229	\$ (4,121,697)	\$ (644,534)
\$0	•	\$0	(\$0)	\$0	(\$0)	(\$0)



General Fund Fiscal Year 2024 and 2023 Budget vs. Actual

Revenue Expenditures Excess (Deficiency)

	FY 2024		FY 2023					
Budget	Actual	Difference	Budget	Actual	Difference			
\$ 75,656,316	\$ 80,502,583	\$ 4,846,267	\$ 62,068,079	\$ 67,272,739	\$ 5,204,660			
75,656,316	70,193,124	(5,463,192)	62,068,079	58,569,362	(3,498,717)			
\$ 0	\$ 10,309,459	\$ 10,309,459	\$ (0)	\$ 8,703,377	\$ 8,703,377			

GENERAL FUND BALANCE (RESERVES)

Spendable Reserves*

247 days \$26,347,691

Number of Operating Days of Reserves 2012-2024

2012	45
2013	43
2014	68
2015	96
2016	91
2017	93
2018	86
2019	82
2020	68
2021	152
2022	207
2023	242
2024	247

^{*}Total amount of fund balance (reserves) less amounts non-spendable, restricted, committed, and assigned, including the 120 days held by the City's reserve policy

GENERAL FUND RESERVES CALCULATION

As of June 30, 2024			
Current FY 2024 Budget	\$	75,656,316	
*120 Day Reserve (Adopted Budget Divided by 365 then Multiplied by 120)	\$	24,873,309	
Total Fund Balance as of June 30, 2024 (Unaudited)			\$ 55,097,849
Nonspendable:			
Long-Term Portion of Annexation Loan Receivable		3,792	
Prepaid Assets		207,580	
		211,371	
Restricted:			
Bond Ordinance Reserves		520,160	
		520,160	
Total Nonspendable and Restricted			731,532
Fund Balance, Unrestricted			\$ 54,366,317
USE OF UNRESTRICTED RESERVES			
Fund Balance, Unrestricted			\$ 54,366,317
Committed (by Ordinance, Resolution, Grant or Contract): By Resolution:			
Designated for Annexation Loans (Resolution 4437) - Approved 6-23-03		175,000	
Designated for Infrastructure (Resolution 5240) Balance - Approved 9-13-10		75,000	
FY 2024 Budget Reappropriation (Resolution 6352) Balance - Approved 9-25-23		257,605	
FY 2024 Budget Reappropriation (Resolution 6394) Balance - Approved 12-21-23		25,750	
FY 2024 Budget Reappropriation (Resolution 6376) Balance - Approved 12-21-23		620,044	
FY 2024 Budget Reappropriation (Resolution 6376) Balance - Approved 9-9-24		-	
		1,153,399	
By Budget Ordinance:			
FY 2024 Budget Ordinance Balance - Approved 6-12-23		_	
		-	
By Vote at City Council Meeting			
DHM Design 15th Street Master Plan Project - Approved 4-22-24		153,055	
		452.055	
Total Committed		153,055	1,306,454
Total Committed			1,300,434
Assigned (Established by Highest Level of Decision Making or Official Designate	d)		
By Management Intent:			
Fire Pension A - Mayor assigned to pay for future annual payments		1,513,724	
Eco-Site Lease Buyout to be used for Gymnastics Facility		325,139	
		1,838,863	
Total Assigned			1,838,863
Unassigned Fund Balance Available (Unrestricted Fund Balance Less Total Committed and	l Ass	igned)	51,221,000
*Less 120 days Unassigned Reserves from Above (Required by Resolution 6315)			\$ 24,873,309
			\$ 26,347,691
			¥ 20,071,031

For more information on fund balance definitions, please see page 23

CITY OF CHEYENNE ENTERPRISE FUNDS

ENTERPRISE FUNDS SUMMARY

Cheyenne Civic Center

The Cheyenne Civic Center, through the end of Fiscal Year 2024, experienced a total operating loss in the amount of (\$702,761). Operating profit (loss) measures profitability from the Civic Center's ongoing core business operations. This amount does not include the \$705,000 General Fund subsidy, a donation of assets another city fund, or depreciation expense, which, when considered, provided a final net profit of \$173,101.

The operating cost recovery rate, not including the subsidy from the General Fund or depreciation expense, is **60.22%** at the end of June. This is a decrease of 10.25% from the previous fiscal year.

The total net position of the Civic Center is a positive \$836,338 at the end of June, which is comprised of \$1,019,697 in capital assets (building, equipment, etc.), and a negative balance of (\$183,359) in unrestricted funds (including cash).

Cheyenne Ice and Events Center

The Cheyenne Ice and Events Center had an operating net loss of (\$89,403) through the end of June. With the addition of the General Fund subsidy transfer, donation of fixed assets from other city funds, and subtraction of depreciation expense, the total net profit is \$228,921.

The operating cost recovery rate at the end of June, not including the General Fund subsidy or depreciation expense, is **86.90%**, a decrease of 3.26% from fiscal year 2023.

The Ice and Event Center's net position is now \$2,370,626, which is the combination of \$2,226,629 in capital assets such as the building, equipment and land, \$295,875 in restricted funds from the sale of Ice and Events Center property in 2020, and a negative (\$151,878) in unrestricted balance (including cash). The \$295,875 in restricted funds will be used to help pay for construction of the new Gymnastics Facility in fiscal year 2025.

Solid Waste Fund

The Solid Waste Fund had a total net operating income of \$7,745,481 in fiscal year 2024. This does not include the expense of the transfer to the General Fund of \$854,219, or the \$2,964,991 depreciation expense, which when combined with investment revenue, increased the total net income to \$5,288,276 through the end of June.

The Solid Waste Fund's net position is now \$63,762,231, of which \$38,756,840 is invested in capital assets and the remaining \$25,005,391 is unrestricted.

CHEYENNE CIVIC CENTER

;	Stat			enues and l June 30, 2	_	es		
		FY 2024 Budget		FY 2024 Actual	% Budget Used (100% to date)		FY 2023 Actual	FY 2022 Actual
Operating								
Revenue	\$	2,269,795	\$	1,063,815	46.87%	\$	1,470,879	\$ 1,252,437
Expenditures		(2,565,795)		(1,766,576)	68.85%		(1,948,378)	(1,615,331)
Net operating income (loss)		(296,000)		(702,761)			(477,499)	(362,895)
Non Operating Expenses								
Depreciation		(60,000)		(130,885)			(92,891)	(57,380)
Non Operating Revenue								
Transfer from General Fund		355,000		705,000	198.59%		434,611	120,000
Investment Income		-		12			86	52
Grants and Donations		1,000		301,735	30173.50%		227,259	1,417,578
		296,000		875,862			569,065	1,480,250
Net income (loss)		_	\$	173,101		\$	91,566	\$ 1,117,355
Operating Income Cost Recovery	Rate	е		60.22%			75.49%	77.53%
		Civic Ce	ente	r Fund Net Po	osition			

	Civic Center	Fund Net Position		
Net investment in capital assets	\$	1,019,697	\$ 848,847 \$	469,784
Unrestricted (deficit)		(183, 359)	 (185,611)	101,885
Net Position	\$	836,338	\$ 663,236 \$	571,670

Civic Center Net Income (Loss) History
--

Fiscal Year	Net Profit (Loss)	Beginning Net Position	Ending Net Position
2009	\$ (83,867)	\$ 776,227	\$ 692,360
2010	387,617	692,360	1,079,977
2011	48,239	1,079,977	1,128,216
2012	(124,457)	1,128,216	1,003,759
2013	(82,662)	1,003,759	921,097
2014	(229,082)	921,097	692,014
2015	72,849	692,014	764,863
2016	(291,653)	764,863	473,210
2017	(135,437)	473,210	337,773
2018	(221,280)	337,773	116,493
2019	(691,638)	116,498	(575,140)
2020	(516,719)	(575,140)	(1,091,859)
2021	546,174	(1,091,859)	(545,686)
2022	1,117,355	(545,686)	571,670
2023	91,566	571,670	663,236
2024	173,101	663,236	836,337

Civic Center History of General Fund Subsidy

Contoruir a	na Sabsia,
Fiscal Year	Amount
2009	\$ 309,240
2010	293,742
2011	264,400
2012	270,590
2013	201,498
2014	200,000
2015	200,000
2016	200,000
2017	200,000
2018	160,000
2019	120,000
2020	120,000
2021	895,000
2022	120,000
2023	434,611
2024	705,000

CHEYENNE ICE AND EVENTS CENTER

Statement of Revenues and Expenditures									
through June 30, 2024									
		FY 2024 Budget		FY 2024 Actual	% Budget Used (100% to date)		FY 2023 Actual		FY 2022 Actual
Operating									
Revenue Expenditures Net operating income (loss)	\$	806,773 (946,233) (139,460)	\$	592,807 (682,210) (89,403)	73.48% 72.10%	\$	570,432 (632,695) (62,263)	\$	484,838 (645,063) (160,225)
Non Operating Expenses									
Depreciation		(127,000)		(138,741)			(137,132)		(126,746)
Non Operating Revenue					4.000/				
Miscellaneous Income		1,000		13	1.29%		112		33
Investment Income		10		856	8564.80%		13		<u>-</u>
Grants and Donations		-		86,926	4.47.740/		-		555,578
Transfer from General Fund Revenue from Reserves		250,000 15,450		369,270	147.71%		80,000		80,000
Net income (loss)	\$	(0)	\$	228,921		\$	(119,271)	\$	348,640
Operating Income Cost Recover	у Ка	te		86.90%			90.16%		75.16%
		Ice and Eve	nts	Center Fund	Net Position				
Net investment in capital assets	3		\$	2,226,629		\$	2,172,291	\$	1,962,562
Restricted funds from property s	sale			295,875			295,875		295,875

(151,878)

2,370,626

Ice & Event Center Net Profit (Loss) History	Ice &	Event	Center I	Net Profit ((Loss)	History
--	-------	-------	----------	--------------	--------	---------

Unrestricted (deficit)

Net Position

Fiscal	Net	Beginning	Ending
Year	Profit (Loss)	Net Position	Net Position
2009	\$ (186,356)	\$ 2,981,629	\$ 2,795,273
2010	(218,726)	2,795,273	2,576,547
2011	170,016	2,576,547	2,746,563
2012	272,375	2,746,563	3,018,938
2013	4,943	3,018,938	3,023,881
2014	(136,690)	3,023,881	2,887,191
2015	(182,638)	2,887,191	2,704,553
2016	(209, 104)	2,704,553	2,495,449
2017	(190,160)	2,495,449	2,305,289
2018	(115,536)	2,305,289	2,189,753
2019	(157,924)	2,189,753	2,031,829
2020	(15,298)	2,031,829	2,016,531
2021	(104,196)	2,016,531	1,912,335
2022	348,640	1,912,335	2,260,975
2023	(119,271)	2,260,975	2,141,705
2024	228,921	2,141,705	2,370,626

Ice and Event Center History of General Fund Subsidy

(326,462)

2,141,705 \$

2,538

2,260,975

Fiscal Year	Amount
2014	\$ 120,000
2015	120,000
2016	120,000
2017	120,000
2018	80,000
2019	80,000
2020	80,000
2021	80,000
2022	80,000
2023	80,000

SOLID WASTE FUND

Statement of Revenues and Expenditures	
through June 30, 2024	

			, _				
	FY 2024 Budget		FY 2024 Actual	% Budget Used (100% to date)	FY 2023 Actual		FY 2022 Actual
Operating Revenue Operating Expenditures Net operating income (loss)	\$ 19,735,856 (15,025,072) 4,710,784	\$	19,032,973 (11,287,493) 7,745,481	96.44% 75.12%	\$ 20,287,360 (10,018,239) 10,269,122	\$	18,862,191 (8,928,946) 9,933,244
Non Operating Expenses							
Depreciation Transfer to General Fund Transfer to Reserves Miscellaneous	(2,218,500) (854,219) (2,603,317)		(2,964,991) (854,219)	133.65% 100.00%	(2,523,246) (768,736)		(2,191,599) (930,810)
Non Operating Revenue							
Investment Income Miscellaneous Donation of Fixed Assets	 250,000 844 - (714,408)	ф.	1,355,359 6,646	542.14%	 199,789 5,829 12,658	ф.	(1,153,139) 6,400 73,341
Net income (loss)	\$ (714,408)	\$	5,288,276		\$ 7,195,416	\$	5,737,436

	Solid Was	te Fund Net Position			
Net investment in capital assets	\$	38,756,840		\$ 40,951,000	\$ 42,048,450
Unrestricted		25,005,391	_	17,522,955	9,230,090
Net Position	\$	63,762,231		\$ 58,473,956	\$ 51,278,540

CITY OF CHEYENNE OTHER FUNDS

CITY FUND BALANCES AS OF JUNE 30, 2024

CITY FUND BALANCES AS OF JUNE	
General Fund	
001 - General Fund	\$ 55,097,849
210 - Agency Fund	 709,484
Total General Fund	\$ 55,807,332
Special Revenue Funds	
010 - Weed and Pest Fund	\$ 954,519
011 - Local and State Grants Fund	-
012 - Youth Alternative Grants Fund	1,044,371
014 - Recreation Programs Fund	1,864,571
015 - Belvoir Recreation Fund	868,183
018 - Community Development Block Grant Fund	2,098
019 - Real Property Revolving Fund	621,603
024 - Law Enforcement Grants Fund	70,121
025 - Federal Grants Fund	-
026 - Transportation Planning Fund (MPO)	9,939
027 - Transit Fund	243,721
028 - Juvenile Justice Fund	252,705
029 - Special Friends Fund	125,836
200 - Annexation Loans	291,430
205 - Housing Loans Fund	 214,547
Total Special Revenue Funds	\$ 6,563,644
Capital Projects Funds	
013 - Development Impact Fees Fund	\$ 4,054,729
031 - Youth Alternative Activities	18,953
041 - Golf Improvements Fund	950,371
020 - 5th Penny Fund (1% Sales Tax 2019-2022 Ballot)	35,824,378
021 - 5th Penny Fund (1% Sales Tax 2023-2026 Ballot)	33,665,319
022 - 5th Penny Fund (1% Sales Tax 2015-2018 Ballot)	2,450,662
Total 5th Penny Fund	\$ 71,940,360
030 - 6th Penny Fund (Special Purpose Option Tax 2012 & 2017 Ballots)	7,913,700
032 - 6th Penny Fund (Special Purpose Option Tax 2021 Ballot)	8,511,519
Total 6th Penny Fund	\$ 16,425,219
	 ,

93,389,632

\$

Total Capital Projects Funds

CITY FUND BALANCES AS OF JUNE 30, 2024

Proprietary Funds (Enterprise and Internal Service Funds)							
023 - Solid Waste Fund	\$	63,821,655					
101 - Fleet Maintenance Fund		1,770,112					
110 - Civic Center Fund		836,337					
114 - Ice and Events Center Fund	<u></u>	2,370,625					
Total Proprietary Funds	\$	68,798,730					
Fiduciary Fund							
103 - Employee Self Insurance Fund	\$	4,279,079					
208 - Urban Renewal Authority Fiduciary Fund		54,460					
209 - Fiduciary Fund		189,234					
Total Fiduciary Fund	\$	4,522,774					
Permanent Fund							
220 - Cemetery Perpetual Care Fund	\$	847,061					
Total Permanent Fund	\$	847,061					
Total City Funds	\$	229,929,173					

The City has 29 funds that are organized in three different categories: 1) **Governmental Funds** (General Fund, Special Revenue Funds, Capital Project Funds, and Permanent Fund), 2) **Proprietary Funds** (Enterprise and Internal Service Funds) and 3) **Fiduciary Fund**. See pages 19-20 for current balances of each fund.

GOVERNMENTAL FUNDS

General Fund

- General Fund (001) is a government's basic operating fund and is comprised of everything not accounted for in another fund. Governments have only one General Fund. Two additional funds (Self Insurance Fund and Agency Fund) are combined with the General Fund at fiscal year end in the City's financial statements.
- 2. **Agency Fund (210) -** accounts for donations and miscellaneous funds received for specified projects.

Special Revenue Funds

Special Revenue Funds are used to account for specific revenue sources that are legally restricted or committed (i.e. grant funds) to expend for particular purposes. Note that these grant funds can often times have a temporary negative fund balance as the expenditures have occurred in one month but the reimbursements have not yet been requested until the following month.

- 3. **Weed and Pest Control Fund (010)** is provided for and regulated by state law (W.S. § 15-5-101 et seq.) and accounts for monies received by the City from a general county tax levy to administer a program of weed and pest control.
- 4. State and Local Grants Fund (011) accounts for grant revenues and related expenditures associated with grants received from various state and local agencies and other organizations. This includes grants received from the Wyoming State Loan and Investment Board and the Wyoming Business Council. Each grant program has separate and distinct rules and regulations governing the management of the grants, to which the City must fully comply.
- 5. **Youth Alternative Grants Fund (012)** accounts for funds received by the City from various federal, state and local agencies to assist in the operation of a juvenile counseling system and other related programs benefitting the youth of Cheyenne. Each grant program has separate and distinct rules and regulations governing the management of the grants, to which the City must fully comply.
- Recreation Programs Fund (014) accounts for funds received by the City from various sources such as child care programs, Cheyenne Depot Plaza events, Superday, Cheyenne Botanic Gardens, aquatics, concessions, and recreation to administer various recreation programs. Resolution Nos. 5137 and 4930 address this fund.
- 7. **Belvoir Recreation Fund (015)** accounts for monies received by the City from the 30-year wind energy lease on the Belvoir Ranch to enhance recreational facilities. Per Resolution 6146, the annual wind energy lease payments are split as follows: two-thirds to the General Fund and one-third to the Belvoir Recreation Fund.
- 8. Community Development Block Grant (CDBG) (018) accounts for funds given to local entities to assist low income families and individuals. The grant funds are received from the federal government and administered pursuant to the Housing and Community Development Act of 1974, 42 U.S.C. 530 et seq. and its related regulations.
- Revolving Real Property Fund (019) per Resolution 6039, this fund was created to account for proceeds received from the sale of surplus real property to be used only to design, construct or purchase real property, or prepare current real property for sale.

- 10. Law Enforcement Grants Funds (024) accounts for funds received from federal, state and local agencies to administer programs that assist Cheyenne Police Department operations. Each grant program has separate and distinct rules and regulations governing the management of the grants, to which the City must fully comply. Funds are expended according to mandates of the specific grants.
- 11. Federal Grants Fund (025) accounts for funds from federal agencies to administer federal programs that are not accounted for in another City fund. Each grant program has separate and distinct rules and regulations governing the management of the grants, to which the City must fully comply. Funds are expended according to mandates of the specific grants.
- 12. **Transportation Planning (MPO) Fund (026)** accounts for funds received from the federal government pursuant to federal transportation planning statutes (e.g. 23 U.S.C. §§ 5303-5306) and the Master Agreement for Metropolitan Transportation Planning between the Wyoming Department of Transportation, the Federal Highway Administration and the Cheyenne Metropolitan Planning Organization. The funds are expended pursuant to federal guidelines for the planning of streets, roadways, and other transportation needs.
- 13. Transit Grant Fund (027) accounts for grant funds received from the federal government pursuant to the Urban Mass Transportation Act of 1964 and other similar and related federal laws and regulations. The funds, which are used to enhance local public transportation, are expended pursuant to federal guidance. Other state and local monies as well as program income used as federal match are accounted for in this fund.
- 14. Juvenile Justice Fund (028) accounts for funds received from federal and state agencies to assist in the operation of the juvenile court system and other related programs that assist the youth of Cheyenne. Funds are expended for the operation of the juvenile court and probation systems, which were established by Ordinance Nos. 1458 and 1689, and other related youth programs.
- 15. **Special Friends Fund (029)** accounts for funds received from community member donations and gifts, and state and local grants. This includes funds received from the Wyoming Children's Trust Fund, which is regulated by W.S. § 14-8-1-1 *et seq.* The funds are expended pursuant to the terms of various contracts with Laramie County and the state of Wyoming for the Special Friends mentor project, the after school program, the in-home outreach program, and other programs that benefit the youth of Cheyenne.
- 16. **Annexation Improvements (200)** was established to hold funds received from individuals who have prepaid for annexation improvements in areas to be annexed into the City of Cheyenne, to provide loans to property owners in areas to be annexed into the City for infrastructure expenses, and to help with the extension of infrastructure to support economic development efforts. The authority for these funds is found in Resolution Nos. 3921, 4437, 5025, 5240 and Ordinance 3595.
- 17. Housing Loans Fund (205) accounts for monies received in part from the Home Investment Partnerships (HOME) Program and the Cheyenne Redevelopment Agency when those agencies closed. The fund also includes program income from previous loan programs through the Community Development Block Grant program. Those agencies made rehabilitation loans to low-income homeowners. The monies held in this fund, which are also received from those homeowners who were recipients of rehabilitation loans, are used to administer these loans.

Capital Project Funds

Capital project funds account for the construction, rehabilitation and acquisition of capital assets, such as buildings, equipment and roads.

- 18. **Development Impact Fees Fund (013)** was established per Resolution 4509 and Ordinance 3874 to account for fees collected upon approval of first time plats or replats, pursuant to the Uniform Development Code (UDC) of the City of Cheyenne, section 4.2.5. The funds can only be expended for the acquisition of park land and infrastructure, and the enhancement of new or existing parks.
- 19. **One Percent Sales Tax Fund (020, 021, 022)** accounts for tax revenue received from an optional 1% sales tax approved by voters on a four-year cycle. A resolution is prepared for each ballot and approved by the Governing Body, and then approved by voters, which specifically determines how the funds shall be expended.
- 20. **Special Purpose Option Tax (030 & 032)** accounts for major projects financed through a voter approved capital facilities sales tax, referred to as the 6th penny.
- 21. **Youth Activities Fund (031)** was established to account for funds previously received from donations designated for the capital needs of the Youth Alternatives program and from surplus building funds associated with capital improvement for the Youth Alternatives program. The funds shall be used solely for the capital needs of the Youth Alternatives program.
- 22. **Golf Facilities Fund (041)** is used to account for a portion of green fees collected at City owned golf courses. In accordance with Resolution No. 4919 (repealed by Resolution No. 5428) and past practices, sixty-three percent (63%) of all green fees shall be deposited into the City's General Fund and thirty-seven percent (37%) of all green fees shall be deposited into the Golf Improvement Fund for capital improvements.

Permanent Fund

Permanent Funds are used to report resources that cannot be expended, but must be held in perpetuity. Generally these resources are invested and a government can spend the earnings, often for a purpose specified by the provider of the resources.

23. **Cemetery Perpetual Care Fund (220)** - this fund was set up for the perpetual care of Cheyenne cemeteries. Four hundred dollars is put into this fund each time a cemetery space is purchased. The investment earnings of this fund are transferred monthly to the General Fund.

PROPRIETARY FUNDS

Proprietary funds are used to account for the City's business-type activities. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds. Each type of fund imposes fees or charges for services. Enterprise Funds account for any activity for which a fee is charged to external users for goods or services. Internal Service Funds are used when a fund primarily provides benefits to other funds, departments, or agencies of the city and its component units, or to other governments.

Internal Service Fund

24. **Fleet Maintenance Fund (101)** - accounts for the costs of fueling, repairing and maintaining all fleet vehicles and equipment used in City operations.

Enterprise Funds

25. **Solid Waste Fund (023)** - monies received from solid waste charges and allocated to the operation and maintenance of the City's solid waste activities mandated by federal and state regulations and to accumulate funds for the closure and post-closure costs of the landfill.

- 26. **Civic Center (110)** provides a location for concerts, performances, community events, and other shows.
- 27. **Ice and Events Center (114)** provides activities including ice skating, hockey, concerts, roller skating, miniature golf and other public and private events.

FIDUCIARY FUNDS

A fiduciary fund is used when a government is taking care of money that belongs to individuals and others outside of the government itself.

Fiduciary Funds

- 28. **Fiduciary Fund (209)** Currently the City holds funds for both the Historic Preservation Board and Visit Cheyenne.
- 29. **Self Insurance Fund (103)** accounts for the Employee Self Insurance Fund. On May 9, 2022 the Governing Body approved the creation through resolution of a self-insured employee welfare benefit plan and the adoption of the City of Cheyenne Health Benefit Trust to start on July 1, 2022.

FUND BALANCE DEFINITIONS

Fund balance, often referred to as reserves, is the difference between assets and liabilities reported in the City's governmental funds (i.e. General Fund). Generally there are limitations on how the resources of a governmental fund can be used. The force behind these limitations can vary significantly, depending on their source. Consequently, the fund balance reported in the annual financial statements is categorized into the five components as follows:

Nonspendable

Resources that are 1) not in spendable form, such as inventories, prepaids, long-term receivables, or non-financial assets held for resale, or 2) required to be maintained intact such as an endowment.

Restricted

Resources that are subject to externally enforceable legal restrictions; these restrictions would be either 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation.

Committed

■ Resources that are constrained to specific purposes by a formal action (i.e. resolution or ordinance) of the City Council that requires formal action at the same level to remove the commitment.

Assigned

Resources that are constrained by the City's intent to be used for specific purposes, but that are neither restricted nor committed. The intended use is established by the highest level of decision making, another body designated for that purpose (i.e. Finance Committee), or by an official designated for that purpose such as the Mayor or City Treasurer.

Unassigned (both 60 day requirement and available to spend)

Within the General Fund, the residual resources, either positive or negative, in excess of what can be properly classified in one of the other four fund balance categories (nonspendable, restricted, committed, and assigned).