



City of Cheyenne

Fiscal Year 2022 Adopted Budget

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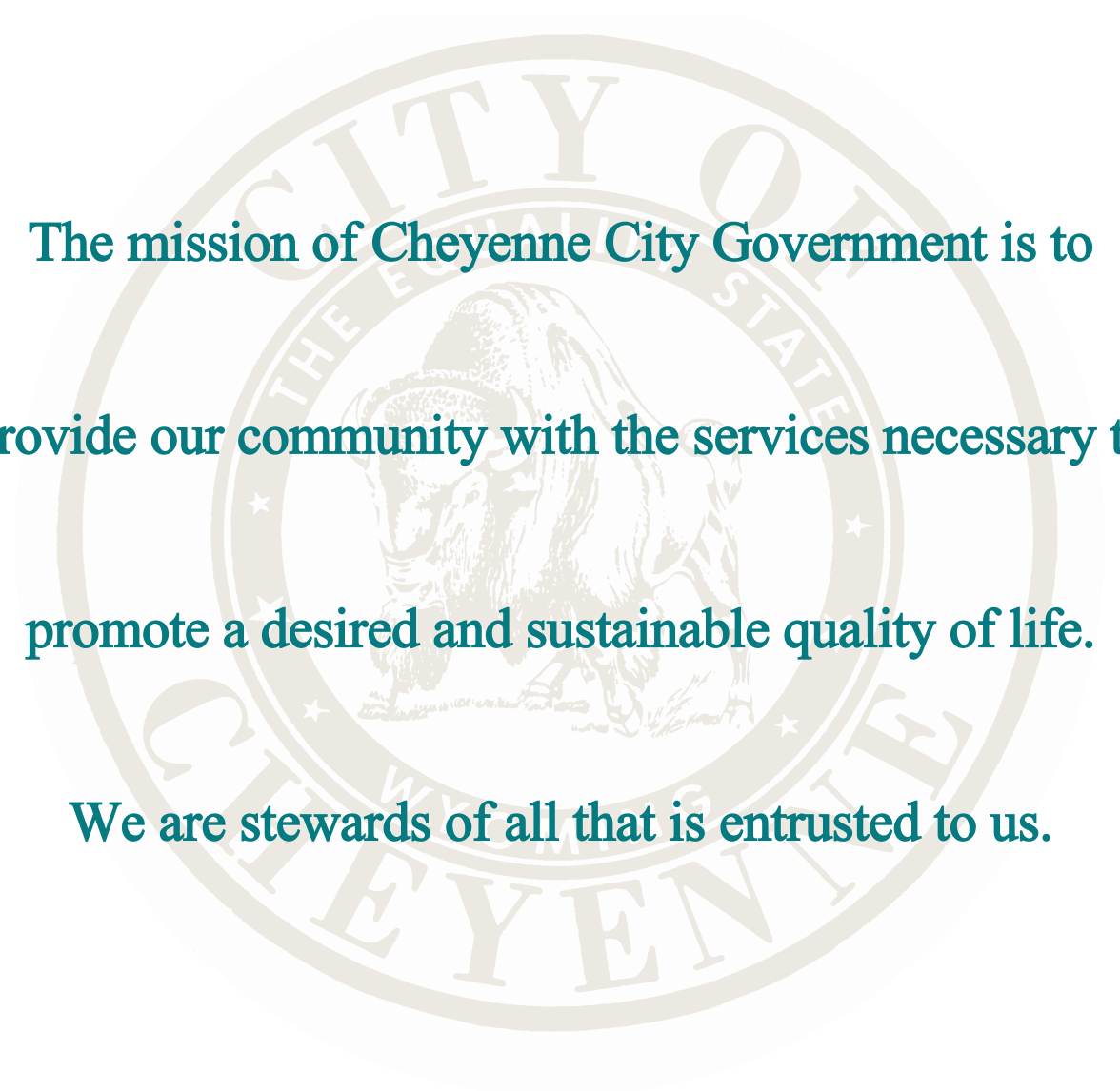


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MISSION STATEMENT



The mission of Cheyenne City Government is to
provide our community with the services necessary to
promote a desired and sustainable quality of life.
We are stewards of all that is entrusted to us.

MAYOR'S BUDGET MESSAGE

May 1, 2021

To the Cheyenne Community and City Council Members,

This is my first budget as Mayor, and I really appreciate the quality time and effort our staff has taken to prepare and present the needs of their departments. Our City Treasurer, Robin Lockman, has guided this process like the consummate professional she is. Last year's cuts have really hurt our departments, leading to the large number of asks going into this budget year. Early projections for this budget were bleak as the state was scheduled to cut \$900,000 from our direct distribution, sales tax revenue projections were down, and our anticipated expenses were up by over \$5,000,000.

Since that time, some things have begun to improve. The State House did not allow the direct distribution cut to move forward, our health insurance premiums did not go up as expected, and our economy has started to reopen. While we are not going to be able to accommodate many of the requests, we have added a few key positions and balanced our budget for the 2022 Fiscal Year.

Our City General Fund revenues are predicted to be \$53,893,219, which is still lower than pre-Covid days, but a substantial improvement over last year. The drivers of our General Fund revenues are Sales and Use Taxes (34.75%), Property Taxes (11.91%), Gas and Electric Franchise Fees (7.87%), Special Distribution from the State (7.64%), Federal Mineral Royalties (5.05%), Building Permits (4.65%), Severance Taxes (4.1%), Gasoline Taxes (3.89%), Vehicle Taxes (2.92%), Miscellaneous Rentals and Leases (1.73%), and Transfer from the Solid Waste Fund (1.73%). As you can see, we have a very diverse source of revenues, many of which are under pressure from the dropping values of the extraction industry's effect on the State's budget.

City General Fund expenses are budgeted to also be \$53,893,219. This number is again lower than pre-Covid expenditures but is an increase from the previous budget year. Our top expenses are Payroll and Benefits (73.7%), outside Support Agencies (4.6%), Fleet Parts, Fuel and Labor (4.0%), Professional Services (2.2%), Property and Liability Insurance (2.1%), Supplies (1.6%), Computer Software/Maintenance (1.4%), Parking Garage Bond Payment (1.1%), Maintenance (1.1%), and Jail Costs (.8%). As indicated, the investment in our people is our largest expense.



MAYOR'S BUDGET MESSAGE

The Governing Body held a goal setting session in January and one of our goals was to develop \$1,000,000 in new revenue for this budget. We will be working to find those sources in the coming year to offset the anticipated revenue losses and always increasing expenses we expect to incur in the near future. For example, one key area we will focus effort on is our fee structures. Many of our fees have not been adjusted since 1993 so our goal is to objectively look at our cost of doing business and adjust our fees to match that cost.

I look forward to meeting with the City Council and the public to work through this budget. I know we will maximize the dollars we are blessed to have to benefit our employees and the public.

Very Truly Yours,



Patrick J. Collins
Mayor



CITY DEMOGRAPHICS

2019 Population

64,235 people



Home Ownership

Median home value: **\$214,300**

Housing units occupied by owner: **65.9%**



Education

High school or higher: **93.5%**
Bachelor's degree or higher: **30.4%**



Age

Persons under 5 years: **6.1%**
Persons under 18 years: **22.3%**
Persons 65 years and over: **16.7%**



Income

Median household income: **\$64,598**

Per capita income: **\$35,637**

Persons in poverty (percent): **10.4%**



SOURCES: <https://www.census.gov/quickfacts/fact/table/cheyennecitywyoming>

GOVERNMENT STRUCTURE

Form of Government

The City of Cheyenne operates under the Mayor-Council form of government. The Mayor is elected at large and on a non-partisan basis for a four-year term. The Mayor is responsible for carrying out the ordinances and resolutions of the Governing Body, for overseeing the day-to-day operations of the City, and for the appointment of Municipal Court Judges, the Chief of Staff, City Attorney, City Treasurer, City Clerk, City Engineer, Planning and Development Director, Public Works Director, Community Recreation and Events Director, Police Chief and Fire Chief.

City Council

The City of Cheyenne is divided into three wards and three council members are elected from each ward on a non-partisan basis for a four-year term. The Governing Body consists of all nine members of the City Council plus the Mayor. The Governing Body establishes policies for the City of

Cheyenne and is responsible for, among other things, appropriating funds to conduct City business, approving City growth and development, enacting ordinances, adopting resolutions, and approving the appointment of the officials recommended by the Mayor.

The City Council will elect one of its members to be President and one member to be Vice-President each year. The Council President makes four committee appointments including the chairperson of both the Finance and Public Services Committees. The Council President also serves as the chairperson of the Committee of the Whole, which includes all members of the Governing Body except for the Mayor.

Meetings

The City Council holds regular meetings on the second and fourth Monday of each month. The Council is authorized to take official actions at



GOVERNMENT STRUCTURE

both regular and special meetings. The Finance Committee meets the Monday before, and the Public Services Committee meets the Tuesday before, each City Council Meeting. The Committee of the Whole meets as needed on Wednesdays prior to the City Council Meeting. The City Council also frequently holds work sessions on various topics.

While the Council conducts all official business through public meetings, they may adjourn to executive sessions that are closed to the public to discuss personnel matters, negotiations, and litigation. During executive sessions, the Council may take no formal action. Council Meetings are open to the public and will be televised on Spectrum Cable Local Access Channel 192 in the near future. The meetings currently are broadcast live on the City's Facebook page.

City Management Team

While the Governing Body establishes public policies, managing the day-to-day operations is the responsibility of the Mayor, who is elected by the citizens of Cheyenne. The Mayor oversees the management team, which directs the work for each department and fund within the City.

Services

The City provides a full range of services including police and fire protection, construction and maintenance of streets and other infrastructure, recreational activities and cultural events, sanitation services, and health and welfare programs.

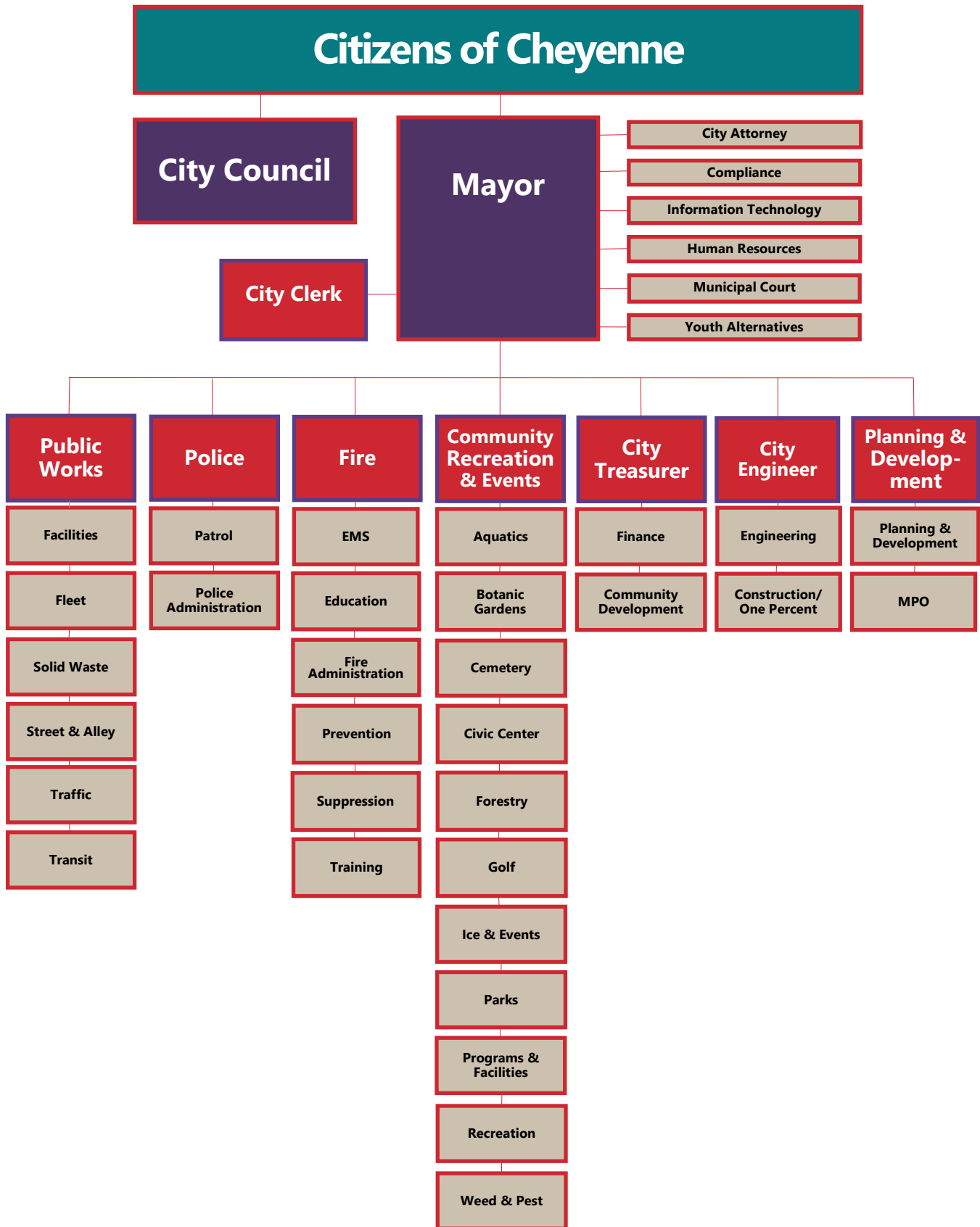
Board of Public Utilities

Water and sewer services are provided through a separate Board of Public Utilities (BOPU) which functions, in essence, as an enterprise fund of the

City of Cheyenne. BOPU prepares its own budget with a resolution approved by its Board of Directors. The BOPU's detailed budget information is not included in this document, but will be included in the City's budget ordinance when approved by the Governing Body.

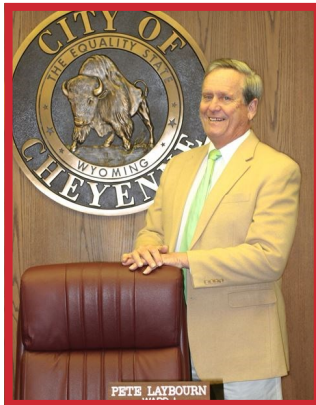


CITY ORGANIZATIONAL CHART



CITY COUNCIL

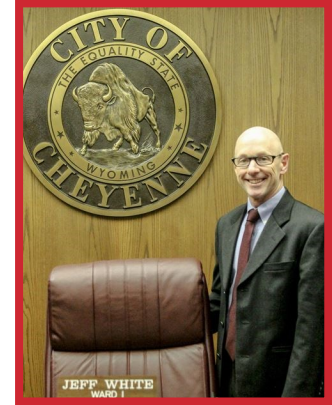
WARD 1 REPRESENTATIVES



Pete Laybourn



Scott Roybal,
Finance Chair

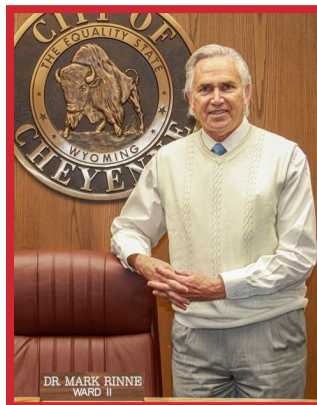


Jeff White,
President

WARD 2 REPRESENTATIVES



Bryan M. Cook



Dr. Mark Rinne,
Public Services Chair



Tom Segrave

WARD 3 REPRESENTATIVES



Dr. Michelle Aldrich



Ken Esquibel,
Vice President



Richard Johnson



CITY COUNCIL GOALS



The Mayor and City Council held goal setting sessions on January 20-21, 2021 to provide guidance and policy direction to City staff. Prior to these sessions, a survey was sent to all participants. Survey responses were used to determine critical issues and to direct the Council's focus for the next two years.

The group first began to develop goals under each focus area, agreeing on the importance of working with department directors and city staff on goal implementation.

The Governing Body formulated the following goals:

Infrastructure

- Update the City's computer system and determine if CARES Act funding is available to purchase a system to allow for online payment of permits and fees for the Planning and Development Department.
- Continue the maintenance of roads through the "Pothole Plan" by using 5th and 6th penny tax opportunities as available to implement.
- Continue providing City services with anticipated growth and research the possibility of an impact fee.
- Utilize the 6th penny and possibly the 7th penny tax to address anticipated growth.
- Perform a cost analysis of permits and fees. Charge what it costs to provide the service; for example, a permit that costs \$775 to process is currently sold for \$150.
- Revisit the STRAT OP process that was conducted in 2019 with staff to determine progress and potential updates.

- Research the implementation of a comprehensive citywide drainage plan by examining the possibility of a drainage utility such as the Board of Public Utilities (BOPU). Determine how many detention ponds are being used/maintained by creating an inventory and analyze if these ponds are working. Consider a code change in partnership with Laramie County.
- Determine methods to pay for aging city infrastructure and managing deferred maintenance on city streets and facilities.
- Prioritize aging city infrastructure from best to worst; establish priorities and verify funding availability and estimate what is needed.
- Investigate the possibility of liquidating City real properties after determining needs.
- Review and update the Capital Improvement Plan (CIP) to define the priorities.
- Communicate with BOPU regarding realistic expectations with clay pipes as well as determine progress with this project.
- Research possibility of a public safety impact fee.
- Investigate utilizing the 6th penny and possibly a 7th penny tax for public safety (fire, police, EMT's); perform the research necessary and effectively communicate the needs to the public.
- Work with Planning and Development and Engineering on county pockets to determine reasonable areas to consider annexation.
- Work with the Laramie County Commissioners on county pockets to establish a partnership that makes the most sense and will benefit all.
- Utilize the 6th penny as voted on by constituents for greenway construction and maintenance.

Downtown and West Edge

- Conduct an analysis of the Reed Avenue Corridor project to report progress and detail unfinished work.
- Determine what can be completed with the re-



CITY COUNCIL GOALS

maintaining Reed Avenue Corridor 6th penny tax funds (\$4 million total). The Mayor has committed to the following: meeting with the consultant, discussion with a lobbyist, discussion with the Air Force, an in-person meeting with BNSF, and contacting Fort Collins regarding their Mason Trail project. *Communication from the Mayor to the Council was completed by February 1, 2021.*

- Complete work on the Downtown Core with the Downtown Development Authority (DDA) for curbs, gutters, and streets within the scope of the road maintenance section above. The existing needs will be prioritized. However, greater flexibility is needed to increase the amount and speed which the work is done, such as, breaking it up into smaller jobs, using small contractors, performing work outside the 8 a.m. to 5 p.m. schedule or when businesses are least busy. A portion of the 6th penny tax funds will be used to complete this work. *The work and spending will be completed by December 31, 2021.*
- Research DDA funding and the existing Tax Increment Financing (TIF). The City will conduct an analysis on the feasibility of changing the current TIF or creating a new one. Ideas discussed: expand the DDA district; fund the DDA until the TIF conditions can be determined; provide direction, collaboration and cooperation with the DDA; determine if the City can afford funding or change in TIF. *Research will be completed and possible funding identified for the DDA in the upcoming budget, if feasible, by March 1, 2021.*
- Create a work group to conduct research regarding the Steam Shop and Round House potential project. *Work to keep this project in mind as the Reed Avenue Corridor project progresses by June 2021.*

Budget

- Have a balanced budget for Fiscal Year 2022.
- Examine the possible impacts of the state legisla-

tive actions on the City's budget.

- Meet the expectations for the Working Budget Schedule presented to each Council Member.
- Listen to departmental requests.
- Make a best effort to avoid reduction-in-force.
- Determine the need to maintain the employee cap or allow necessary hiring of employees.
- Take advantage of opportunities for interns.
- Work to be an employer of choice for employees; for example: consider flex time, scheduling, longevity pay, incentives for retention, Cheyenne University, and Human Resources consistency.
- Establish an appropriate reserve level. As of November 30, 2020 it is 119 days; the City Treasurer suggests a minimum of 120 days.
- Work with support agencies by communicating in advance of any cuts in funding.
- Pursue methods to generate new revenue (refer to New Revenue section on the next page.)

Sixth Penny Sales Tax

- Collaborate with the Laramie County Commissioners and municipalities within the county to determine priorities for the 6th Penny tax ballot.
- Estimate the funds that would be needed for necessities and quality of life projects.
- Communicate with the public to ensure understanding of the projects and reasoning behind the request for funding.

Seventh Penny Sales Tax

- Collaborate with the Laramie County Commissioners and municipalities within the county to determine if a 7th penny tax should be pursued. If a decision is made to request a 7th penny tax, a timeline will be decided.
- Provide an estimate of the funds needed.
- Communicate with the public to ensure there is an understanding of the projects and reasoning behind the request for funding. *The due date for action on this goal is December 31, 2021.*



CITY COUNCIL GOALS

New Revenue

- Pursue new methods and opportunities for increasing revenue.
- Research the possibilities and support for impact fees.
- Explore the possibility of hiring a Grants Manager or contracting out grant writing services.
- Investigate the possibility of establishing Tax Increment Funding (TIF) districts, Enterprise Zones, franchise agreements, uncollected funds, PACE financing, refinancing of bonds, and updating fees to cover costs.

Old Money

- Continue the existing road maintenance plan for 2021.
- Spend the 6th Penny funds (\$5 million) and the 5th Penny funds earmarked for maintenance of roads for the year (\$4.5 million). *The due date for action on this goal is December 31, 2021.*
- Revisit the East Cheyenne Community Park conceptual plan for the \$4 million 6th penny tax

funding to determine what has been completed and what remains to be finished on the project. *The due date for action on this goal is December 31, 2021.*

- Develop a master plan to bring the East Cheyenne Community Park online and determine funding sources. The project will be completed in stages. *The Master Plan will be completed by December 31, 2022.*

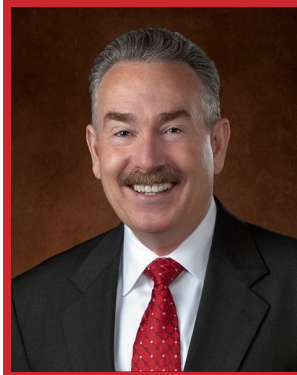
Collaboration

- Strive for collaboration with other groups and entities for the betterment of the Cheyenne community.
- Identify potential partners for collaboration regarding the following projects/issues: Belvoir Ranch, Ground Based Strategic Deterrent (GBSD)/Enhanced Use Lease (EUL), Unified Development Code (UDC), Cheyenne Frontier Days, North Park, Hynds Building/Hole, the pandemic, and county pockets. *The due date for action on this goal is December 31, 2021.*



MANAGEMENT TEAM

MAYOR



Patrick J. Collins

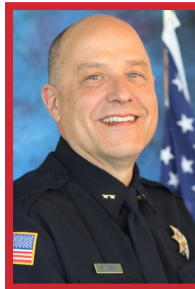
APPOINTED OFFICIALS



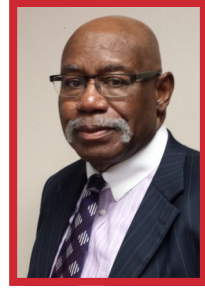
Charles Bloom
Planning &
Development Director



Thomas Cobb
City Engineer



Mark Francisco
Police Chief



Ronn Jeffrey
Municipal Court
Juvenile Judge



Kris Jones
City Clerk



John Kopper
Fire & Rescue
Chief



Robin Lockman
City Treasurer



Teresa Moore
CRE Director



Vicki Nemecek
Public Works
Director



Michael O'Donnell
City Attorney



Tony Ross
Senior Municipal
Court Judge



Andrew Worshek
Chief of Staff



BUDGET PROCESS AND PRINCIPLES



BUDGET PROCESS

The City of Cheyenne's annual budget serves as the foundation for the City's financial planning and control. It sets forth all estimated revenues, expenditures, and other financing sources for the next fiscal year as well as provides figures from Fiscal Years 2019, 2020, and 2021. The budget is prepared on a July 1 through June 30 fiscal year basis and all annual appropriations lapse at fiscal year end. City Departments are required to submit budget requests to the City Treasurer by March 15 of each year.

All Wyoming incorporated first-class cities and towns with populations over 4,000 and towns operating under the Council-City Manager form of government must comply with the provisions of the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 16-4-124) in preparing

its budget. The City Treasurer must prepare a tentative budget for each fund no later than May 15 of each year. A public hearing shall be held no later than the third Tuesday in June. Within twenty-four (24) hours of the conclusion of the public hearing, the Governing Body shall, by resolution or ordinance, make the necessary appropriations and adopt the budget, which, subject to future amendment, shall be in effect for the next fiscal year.

No officer or employee of the City shall make any expenditure or encumbrance in excess of the total appropriation for any department or fund. Management may amend the budget within the department level in the General Fund and fund level for all other funds without the approval of the Governing Body.

SCHEDULE

May 1	Budget to City Council
May 4-14	Department Work Sessions with City Council to present budget requests
May 10	City Council Meeting 1st Reading – 6:00 p.m. (will be referred to May 19th Committee of the Whole)
May 19	Committee of the Whole – 6:00 p.m.
May 24	City Council Meeting 2nd Reading – 6:00 p.m. (returns to the Committee of the Whole on June 9th)
May 29	Notice of hearing published in newspaper with budget summary
June 9	Committee of the Whole – 6:00 p.m.
June 14	City Council Meeting – Public Hearing and 3rd Reading – 6:00 p.m. (Hearing must be held no later than 3rd Tuesday in June per W.S. 16-4-109. Budget must be approved within 24 hours of the conclusion of public hearing per W.S. 16-4-111)
June 18	Clerk submits Budget Ordinance to newspaper for publication on Friday, June 25

*Note: please be advised that the budget amounts included in this document have been rounded to the nearest whole dollar; however, the Excel spreadsheet calculations include cents. Therefore, comparative numbers might be off one dollar due to this rounding issue.



BUDGET PROCESS

1

Governing Body provides policy direction which is then used when establishing budget priorities and goals.

2

City Treasurer completes revenue forecasting to determine funds available to expend.

3

Department Directors complete budget worksheets containing fund requests and justification.

4

City Treasurer compiles budget requests and meets with the Mayor to review first draft of the budget.

5

Meetings are held between the Mayor, City Treasurer, and Department Directors to facilitate final funding decisions.

6

Adopted budget is presented to City Council by May 1st. Work sessions are held the first two weeks in May with the City Council, Mayor, and Department Directors.

7

The Governing Body reviews the budget and seeks public input at City Council and Committee of the Whole meetings throughout May and June.

8

The final budget is adopted within 24 hours of the third Tuesday in June and presented to citizens.



BUDGETING PRINCIPLES



In the coming years, the City of Cheyenne will most likely continue to face increasing costs combined with flat or even decreasing revenues. This represents a major structural change to the budget environment. Increasing pension, healthcare and property/liability insurance, as well as other inflationary pressures, consume a larger share of the City's budget each year while at the same time revenues are not keeping pace.

Growing concern also exists that the \$4.1 million distribution received annually from the State of Wyoming will be cut, most likely during the next biennium. The Governing Body needs to plan for this eventuality.

The following budgeting principles should be followed to ensure that the City is financially sound in the coming years:

Structurally Balanced Budget

The City of Cheyenne's General Fund budget should be structurally balanced. A structurally balanced budget is one that supports financial sustainability for multiple years into the future. A budget that fits the statutory definition of a "balanced budget" may not, in fact, be financially sustainable; for example, a budget that is balanced using non-recurring resources such as asset sales or reserves to fund ongoing expenditures is not in structural balance. A true structurally balanced budget is one that supports financial sustainability long into the future.

Use of One-Time Resources

Once the General Fund budget is brought into structural balance, one-time resources such as revenue

spikes, one-time grants, sale of property, or similar nonrecurring revenue should not be used for current or new ongoing operating expenses. Examples of appropriate uses of one-time resources include rebuilding the City's reserves, early retirement of debt, and capital expenditures that do not have significant operating and maintenance costs.

Revenue Forecasting

Revenue forecasts are a cornerstone to the budgeting process. The goal is to create reasonable revenue projections to ensure the ability to provide ongoing city services.

The City Treasurer estimates, through an objective and analytical approach, the amount of resources the City will receive from intergovernmental distributions, user fees, and other sources. These estimates are critical. Revenue forecasts that are overly generous result in funding crises when projections are not met; whereas, forecasts that are too conservative unnecessarily limit City operations.

When the City begins the budget preparation process, many factors are considered when determining future revenues. The City uses both qualitative and quantitative approaches for forecasting revenues that include, but are not limited to:

- Trend analysis over a five-year period (removing outliers due to one-time events).
- Economic publications including forecasts from the State's Consensus Revenue Estimating Group (CREG), State of Wyoming's Economic Analysis Division reports such as "Wyoming Insight," "Wyoming Quarterly Economic Summary Report" and "Wyoming Macro Report." The Wyoming Association of Municipalities also publishes an annual "Budget Preparation Handbook" that includes intergovernmental revenue estimates.



BUDGETING PRINCIPLES

- Estimates from various City Departments.
- National, state and local policy and political changes.

Reserves

The City Council and Mayor should make certain that the City has adequate reserve levels to ensure that emergencies and unanticipated economic circumstances, particularly state and federal budget impacts, will not pose insurmountable challenges.

The City must rigorously adhere to the goal of 120 days of emergency reserves to provide “rainy day” protection, but also to sustain the City’s favorable credit rating.

All specific revenue assumptions are outlined within the General Fund revenue section (pages 53-65) of this budget document.



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STAFFING



GENERAL FUND STAFFING

With the City's continued growth, it will be important to analyze the staffing needs of each Department as well as determine how to address the continual decrease of staff per capita as a result of population growth, and how that will influence City programs and services.

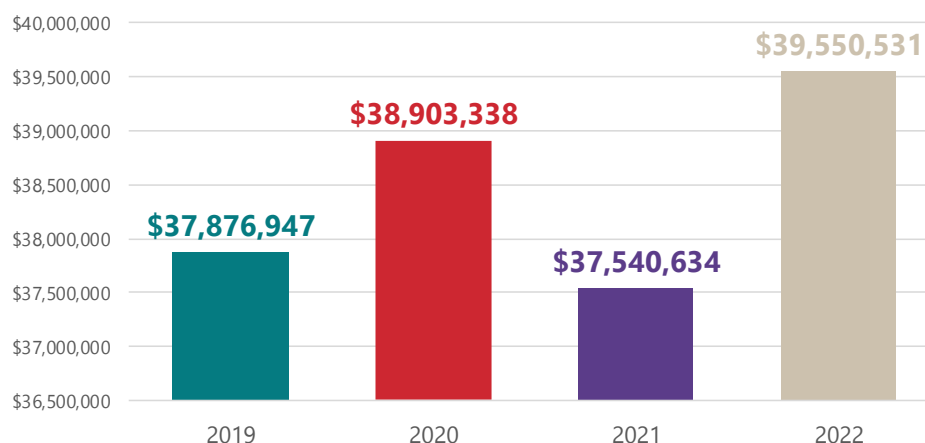
Personnel costs within the City have increased by 5.1% in the Fiscal Year 2022 Adopted budget compared to Fiscal Year 2021. Requests were made by each Department Director to recover the positions lost during the Fiscal Year 2021 reduction-in-force and to maintain, at a minimum, the staffing levels from Fiscal Year 2020. Unfortunately, in this budget the General Fund revenues could not support many of these requests. However, the Mayor was able to approve the following staffing requests:

- Three employees (two Inspectors and one Plans Reviewer) in Compliance to address the increased workload due to both new businesses locating in Cheyenne and new houses being built in various subdivisions including Whitney Ranch and Sweetgrass. Compliance lost five employees in the Fiscal Year 2021 budget.
- Three firefighters, to bring Cheyenne Fire and Rescue back up to 91 firefighters as budgeted in Fiscal Year 2020.
- An Assistant City Attorney I and Code Compliance

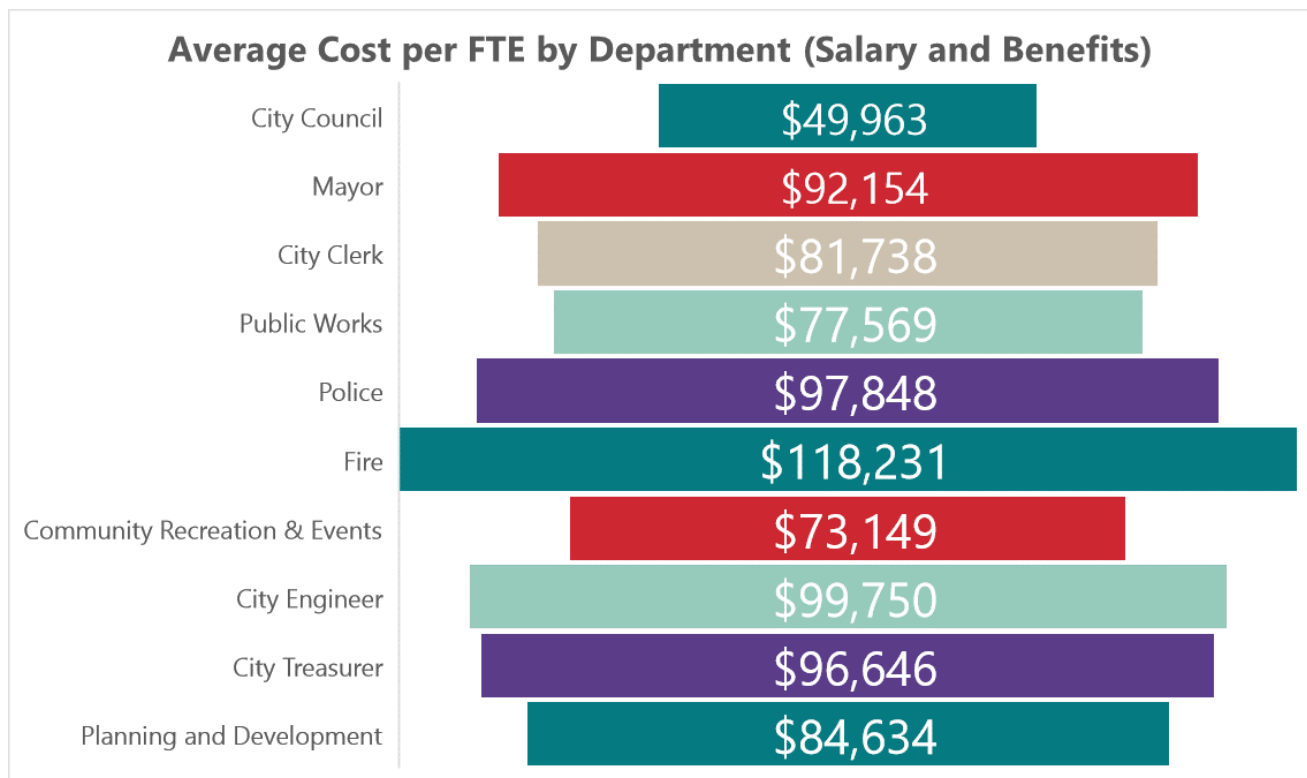
Inspector in the Mayor's Department.

- One Information Technology Technician. This position was cut in the Fiscal Year 2021 budget.
- One Heavy Equipment Operator. Two Heavy Equipment Operators were cut in the Fiscal Year 2021 budget.
- A part-time judge in Municipal Court to address the Laramie County District Attorney's office announcement that they will no longer be prosecuting misdemeanors. These cases are now being filed at the Municipal Court.
- A Community Services Officer for the Cheyenne Police Department to provide security at the new Municipal Court Building.
- A part-time secretary in the Fire Administration Division to replace the full-time secretary lost in the reduction-in-force.
- An Administrative Support Assistant for Community Recreation and Events Programs and Facilities Division. This division lost one full-time and one part-time employee during the reduction-in-force.
- Two Maintenance Technicians and one Irrigation Technician for the Parks Division to replace two positions lost in the reduction-in-force as well as a cut in temporary/part-time staff.
- Two seasonal employees who will replace the Events Technician in the Clean and Safe Division lost in the reduction-in-force.

General Fund Payroll Costs



GENERAL FUND STAFFING



GENERAL FUND SALARY AND BENEFIT COSTS

Payroll costs comprise 74%, or \$39,550,532 of the Fiscal Year 2022 General Fund budget.

Of that amount, the cost of all full-time employee salaries is 61%, or \$24,082,503. Benefits offered to all full-time employees includes health, dental and vision insurance, life insurance, and pension contributions. These benefits cost \$12,923,371, or 33%, of all General Fund payroll costs.

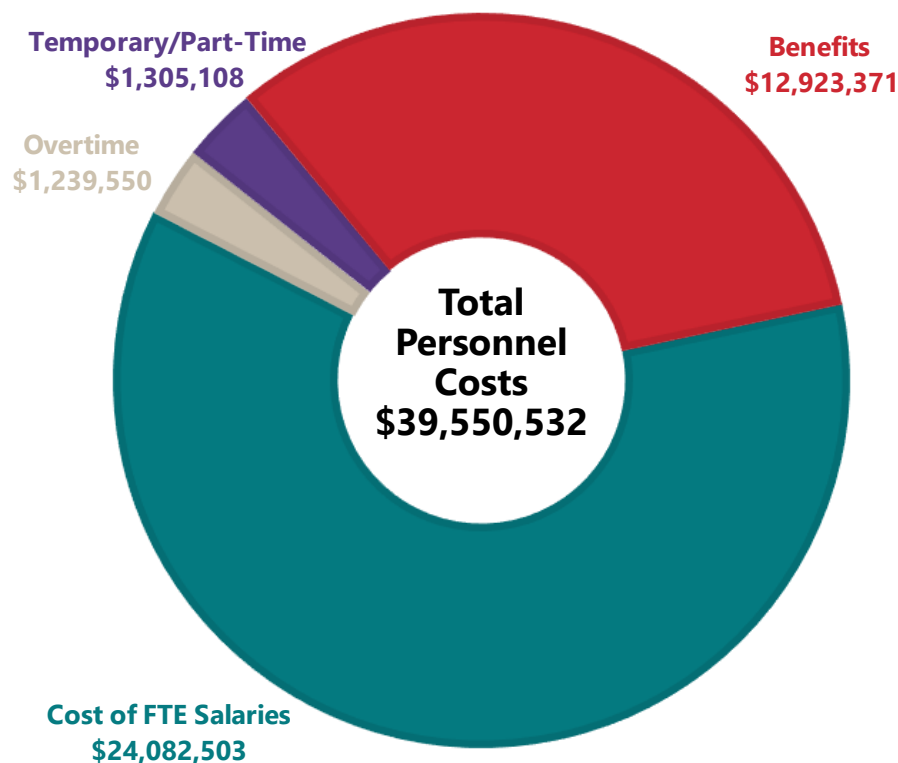
The City contributes 90% of the employee and their spouse/dependent's health and vision insurance premiums. This percentage has not changed in many years. The City also pays 100% of the employee only dental insurance premium and does not pay any of the spouse or dependent coverage.

The City pays the following percentages for pension contributions on full-time employee gross wages: 14.62% for regular employees, 8.6% for police officers, and 16.5% for firefighters. The City also pays 18.62% for employees who have already retired from the Wyoming Retirement System and are rehired by the City.

The City provides a small life insurance policy for both employees and their dependents at a cost to the City of up to \$48 per month per employee.

Finally, the City pays Worker's Compensation, Social Security and Medicare for all employees (full-time and part-time). These contributions are required by law.

General Fund Personnel Costs Breakdown



GENERAL FUND STAFFING

Division	2019 Full-Time Equivalent	2020 Full-Time Equivalent	2021 Full-Time Equivalent	2022 Full-Time Equivalent
City Council	1.0	1.0	1.0	1.0
Mayor	5.0	4.6	4.6	4.0
City Attorney	5.0	5.0	5.0	6.0
Human Resources	4.0	6.0	4.0	5.0
Risk Management	2.0	0.0	0.0	0.0
Information Technology	8.0	7.0	6.0	6.0
Compliance	0.0	18.4	13.4	18.0
Municipal Court	8.0	8.0	6.0	6.0
Youth Alternatives	3.0	4.3	4.1	4.3
City Clerk	7.0	7.0	7.0	7.0
Public Works Administration	3.0	2.5	1.8	1.8
Traffic	5.0	5.0	5.0	5.0
Facilities	9.0	9.0	4.0	4.0
Street & Alley	25.0	25.0	23.0	24.0
Police Administration	20.0	18.0	16.0	18.0
Police Patrol	110.0	109.0	108.0	107.0
Fire Administration	4.0	4.0	3.0	3.0
Fire Training	2.0	2.0	2.0	2.0
Fire Prevention	5.0	4.0	5.0	5.0
Public Education	1.0	1.0	0.0	0.0
Fire Suppression	79.0	83.0	79.0	82.0
Special Operations	0.0	0.0	0.0	0.0
Emergency Medical Services	1.0	1.0	1.0	1.0
Fire Honor Guard	0.0	0.0	0.0	0.0
Community Recreation & Events Admin	7.0	7.0	5.0	5.0
Programs & Facilities	7.0	7.0	6.0	7.0
Forestry	7.0	7.0	6.0	6.0
Aquatics	3.0	3.0	3.0	3.0
Recreation	3.0	3.0	3.7	3.7
Recreation Buildings	0.0	0.0	0.0	0.0
Golf	7.0	7.0	7.0	7.0
Parks	17.0	17.0	15.0	18.0
Cemetery	5.0	5.0	4.0	4.0
Botanic Gardens	8.0	8.0	5.0	5.0
Clean & Safe	4.0	4.0	3.0	3.0
Engineering	11.0	11.0	10.0	10.0
Finance	8.3	8.3	7.0	8.0
Planning & Development	9.0	9.0	8.0	7.6
Building	15.0	0.0	0.0	0.0
Total	418.3	421.1	381.6	397.4

Note: Three Police Officer positions were approved per Resolution 5980 on March 11, 2019 that were not included in the Fiscal Year 2020 or 2021 budgets due to budgetary constraints and therefore are not included in the above totals. These same three positions are also not included in the Fiscal Year 2022 budget as the Cheyenne Police Department rarely is able to fully staff their police officer positions as resignations and retirements seem to outpace recruitment efforts. If the Police Department is able to hire and retain more than 107 officers, this resolution will be revisited in the budget re-appropriation process.



GENERAL FUND STAFFING CHANGES

2021 Full-Time Equivalent - General Fund	381.6
---	--------------

2022 Changes:

Additions:

Chief of Staff - Mayor Division	1.0
Inspectors - Compliance Division	2.0
Plans Reviewer - Compliance Division	1.0
Code Compliance Inspector - Compliance Division	1.0
IT Network Systems Technician - Information Technology Division	1.0
Case Manager - Youth Alternatives (paid in two separate funds)	0.2
Heavy Equipment Operator - Street and Alley Division	1.0
Firefighters - Fire Suppression Division	3.0
Administrative Support Specialist - Programs and Facilities	1.0
Irrigation Technician - Parks Division	1.0
Maintenance Technicians - Parks Division	2.0
Grants Manager - Finance Division	1.0
Community Service Officer - Police Administration Division	1.0
Office Manager - Planning and Development Division (paid in two separate funds)	0.6
Assistant City Attorney I - City Attorney Division	1.0
Total Additions:	17.8

Reductions:

Economic Development Officer - Mayor Division	-1.0
Deputy Planning Director - Planning and Development	-1.0
Total Reductions	-2.0

2022 Full-Time Equivalent - General Fund	397.4
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OTHER FUNDS STAFFING SUMMARY

Other Funds	2019 Full-Time Equivalent	2020 Full-Time Equivalent	2021 Full-Time Equivalent	2022 Full-Time Equivalent
Weed & Pest	2.0	2.0	2.0	2.0
Youth Alternatives	7.0	7.0	5.0	8.0
Development Impact Fees **	0.0	0.0	0.0	0.0
Recreation Programs	3.0	4.0	4.0	4.3
Community Development Block Grant	0.8	0.8	0.8	1.0
One Percent Sales Tax	13.5	9.0	9.0	10.0
Solid Waste Management	75.5	79.0	78.5	79.2
Law Enforcement Grants	3.0	3.0	3.0	4.0
Transportation Planning	5.0	5.0	5.0	4.4
Transit	17.0	17.0	18.0	21.0
Juvenile Justice	2.0	2.0	1.0	1.0
Special Friends	1.0	1.0	0.75	0.8
Special Purpose Option Tax	4.0	5.0	5.0	7.0
Youth Activities **	0.0	0.0	0.0	0.0
Golf Facilities **	0.0	0.0	0.0	0.0
Fleet Maintenance	17.0	16.0	16.0	14.0
Civic Center	5.0	3.0	5.0	4.0
Ice & Events Center	4.0	4.0	4.0	4.0
Cemetery Perpetual Care **	0.0	0.0	0.0	0.0
Total Other Funds Staffing	159.8	157.8	157.0	164.6
Total City Staffing	578.0	578.8	538.6	562.0

** - Responsibilities for these funds are accomplished within assigned Departments.



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FUNDS OVERVIEW



FUNDS OVERVIEW



The City's governmental functions and accounting system are organized, controlled, and operated on a fund basis. A fund is a tool that accountants use to segregate resources related to specific activities (i.e. 5th penny tax). The use of public resources typically is constrained by legal restrictions and similar limitations. Some of these constraints are imposed by outside parties (i.e. higher level governments, grantors, and creditors); others reflect limitations that the government itself has placed upon the use of resources. The City, like other state and local governments, uses fund accounting to ensure that public funds are spent only for authorized purposes and are within appropriate amounts.

The City of Cheyenne has 29 funds; however, the Fiscal Year 2022 budget contains only 20 of those funds. The other nine funds are not included in this budget but instead are included in a budget amendment when ending fiscal year balances are determined each year in August.

General Fund

The General Fund (001) is the City's primary operating fund. It is used to account for all revenue sources and expenditures which are not required to be accounted for in other funds. Revenues accounted for in the General Fund are derived primarily from taxes, federal and state distributions, and charges for goods and services. Expenditures include all major functions of the City in addition to allocations to support agencies.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources such as taxes, governmental grants or other revenue sources that are legally restricted and designed to finance particular func-

tions or activities of the City. This budget includes the following Special Revenue Funds:

- **Weed & Pest Control (010)** – monies received from a general county tax levy to administer a program of weed and pest control.
- **Youth Alternatives Grants (012)** – monies received from various agencies to administer a juvenile counseling system and other related programs for Cheyenne youth.
- **Recreation Programs (014)** – monies received from special recreational programs to administer those activities.
- **Community Development Block Grant (018)** – funds received from the U.S. Department of Housing and Urban Development to assist low income individuals and families.
- **Law Enforcement Grants (024)** – federal, state and local grants received by the police department to administer various programs.
- **Transportation Planning (026)** - funds received from federal and local sources to provide metropolitan street planning for the City and County.
- **Federal Transit Authority (FTA) Grant (027)** - funds received from federal, state and local sources to provide public transportation.
- **Juvenile Justice (028)** - monies received from various grants to be used for programs which assist youth in trouble.
- **Special Friends (029)** – accounts for a program which brings adults together with young people, funded by grants and donations.

Capital Project Funds

The Capital Project Funds account for financial resources to be used for the acquisition, construction or renovation of capital facilities or other equipment that ultimately become City fixed assets. The City has the following four Capital Project Funds:



FUNDS OVERVIEW

- **Development Impact Fees (013)** – community facility fees received to be used for park development and infrastructure costs and public safety infrastructure.
- **One Percent Sales Tax (020, 021 & 022)** – revenue received from an optional sales tax approved by voters every four years to be used primarily for street and road projects, commonly referred to as the 5th penny.
- **Special Purpose Option Tax (030)** – accounts for major projects financed through a special voter approved capital facilities sales tax, referred to as the 6th penny.
- **Youth Activities (031)** – accounts for construction of Youth Alternatives projects with funds received from the Ropes Course.
- **Golf Facilities (041)** – accounts for improvements to City golf facilities funded with a portion of revenues received from annual golf memberships.

Proprietary Funds

Proprietary Funds are used to account for the City's business type activities. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds. Each type of fund imposes fees or charges for services. Enterprise Funds provide services to customers outside the entity. Internal Service Funds are used when a fund primarily provides benefits to other funds, departments, or agencies of the primary government and its component units, or to other governments.

The City's four Proprietary Funds are:

- **Solid Waste Management (023)** – monies received from solid waste charges and allocated to the operation and maintenance of the City's solid waste activities as mandated by federal and state regulations and to accumulate funds for the closure and post-closure costs of the landfill. This is an Enterprise Fund.
- **Fleet Maintenance (101)** – accounts for the costs of fueling and maintaining all fleet vehicles and equipment used in City operations. This is an Internal Service Fund.
- **Civic Center (110)** - provides a location for concerts, stage performances and other shows. This is an Enterprise Fund.
- **Ice & Events Center (114)** - provides activities at the Center including ice hockey, concerts, roller skating, miniature golf and other public and private events. This is an Enterprise Fund.

Permanent Funds

Permanent Funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

- **Cemetery Perpetual Care (220)** – this fund was set up for the perpetual care of Cheyenne cemeteries. Four hundred dollars is put into the fund each time a cemetery space is purchased.

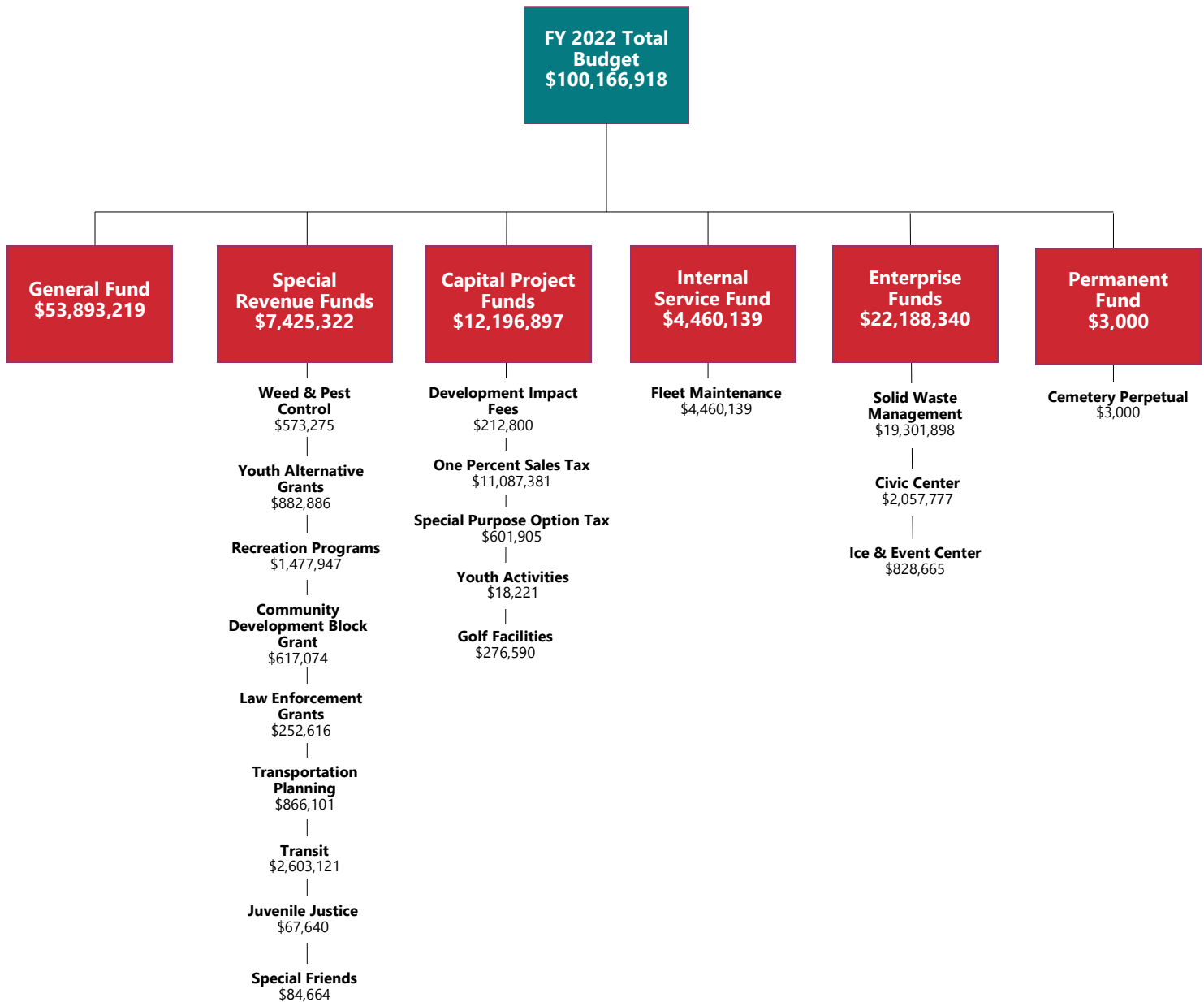


EXPENDITURE BY FUND SUMMARY

FUND	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
GENERAL FUND	\$ 54,730,785	\$ 57,333,304	\$ 50,652,480	\$ 53,893,219	\$ 3,240,739
SPECIAL REVENUE FUNDS					
Weed & Pest	\$ 535,322	\$ 565,397	\$ 539,308	\$ 573,274	\$ 33,966
Youth Alternatives Grants	391,386	438,963	553,690	882,886	329,196
Recreation Programs	1,471,355	1,320,508	1,548,033	1,477,947	(70,086)
CDBG	447,745	414,499	790,555	617,074	(173,481)
Law Enforcement Grants	477,361	512,802	196,278	252,616	56,338
Transportation Planning	786,573	911,270	888,242	866,101	(22,141)
Transit	1,870,608	1,864,508	2,644,634	2,603,121	(41,513)
Juvenile Justice	77,103	67,231	93,725	67,640	(26,085)
Special Friends	85,830	62,499	90,189	84,664	(5,525)
Total	6,143,283	6,157,676	7,344,654	7,425,322	80,668
CAPITAL PROJECT FUNDS					
Development Impact Fees	\$ 63,313	\$ 639,058	\$ 175,000	\$ 212,800	\$ 37,800
One Percent Sales Tax	12,345,298	11,423,935	11,033,691	11,087,381	53,690
Special Purpose Option Tax	9,060,448	16,419,219	673,535	601,905	(71,630)
Youth Activities	11,191	4,000	18,000	18,221	221
Golf Facilities	128,856	130,746	400,000	276,590	(123,410)
Total	21,609,107	28,616,958	12,300,226	12,196,897	(103,329)
PROPRIETARY FUNDS					
Fleet Maintenance	\$ 3,751,807	\$ 3,844,336	\$ 3,969,148	\$ 4,460,139	\$ 490,991
Solid Waste	8,111,136	12,224,394	26,564,476	19,301,898	(7,262,578)
Civic Center	2,683,295	1,775,152	1,905,363	2,057,777	152,414
Ice & Events Center	743,078	674,029	691,404	828,665	137,260
Total	15,289,317	18,517,911	33,130,392	26,648,478	(6,481,912)
PERPETUAL					
Cemetery	\$ 15,024	\$ 12,040	\$ 5,000	\$ 3,000	\$ (2,000)
Total	15,024	12,040	5,000	3,000	(2,000)
TOTAL EXPENDITURES	\$ 97,787,516	\$110,637,890	\$103,432,751	\$100,166,918	\$ (3,265,834)



FUNDS OVERVIEW



FUND/DEPARTMENT RESPONSIBILITY MATRIX

FUNDS	DEPARTMENTS				
	City Council	Mayor	City Clerk	Public Works	Police
General Fund	■	■	■	■	■
Weed and Pest Control					
Youth Alternatives Grants		■			
Development Impact Fees					
Recreation Programs					
Community Development Block Grant					
Law Enforcement Grants					■
Transportation Planning					
Transit				■	
Juvenile Justice		■			
Special Friends		■			
One Percent Sales Tax				■	■
Solid Waste Management				■	
Special Purpose Option Tax				■	■
Youth Activities		■			
Golf Facilities					
Fleet Maintenance				■	
Civic Center					
Ice and Events Center					
Cemetery Perpetual					



FUND/DEPARTMENT RESPONSIBILITY MATRIX

FUNDS	DEPARTMENTS				
	Fire	Community Recreation & Events	City Engineer	City Treasurer	Planning & Development
General Fund	■	■	■	■	■
Weed and Pest Control		■			
Youth Alternatives Grants					
Development Impact Fees		■			■
Recreation Programs		■			
Community Development Block Grant				■	
Law Enforcement Grants					
Transportation Planning					■
Transit					
Juvenile Justice					
Special Friends					
One Percent Sales Tax	■	■	■		
Solid Waste Management					
Special Purpose Option Tax		■	■		■
Youth Activities					
Golf Facilities		■			
Fleet Maintenance					
Civic Center		■			
Ice and Events Center		■			
Cemetery Perpetual		■			



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CITY OF CHEYENNE DEBT



DEBT OVERVIEW

Pursuant to the Wyoming Constitution, Article 16 Section 5, the Governing Body has the power to contract indebtedness on behalf of the City by borrowing money or issuing bonds to carry out the objectives of the City.

The following financing sources are available to the Governing Body to use for capital projects:

Municipal Bonds

Bond financing is a long-term borrowing tool used to provide funds for capital projects. The following bond financing mechanisms are available to the City:

Tax Exempt Revenue Bonds: These bonds are sold to develop projects that will produce revenue from user fees. The designated revenues that are pledged must cover the projected annual debt service requirements by a ratio of at least 1.5 times to 1. The user fees are then used to pay off the bonds. Revenue bonds carry higher interest rates compared with general obligation bonds, but voter approval is not necessary. Revenue bonds are established by resolution of the Governing Body and have no impact on the City's general obligation debt limit. The City of Cheyenne currently has \$5,455,000 in revenue bonds for the City's two parking garages.

General Obligation Bonds: The City has the power to issue general obligation bonds for public improvements. However, these bonds require the approval of a majority of the qualified electors of a city.

The Wyoming constitution limits municipal taxes to "eight mills on the dollar in any one year." The sole exception to this rule is the "payment of a city's public debt and interest thereon." In addition to the eight mills, W.S. 39-13-104(c)(iii) provides cities and towns with the ability to levy a suf-

ficient number of mills for payment of principal and interest of general obligation indebtedness.

The amount of general obligation debt a municipality in Wyoming may issue is limited to four percent (4%) of its assessed valuation. An additional four percent (4%) is available for the building and constructing of sewerage systems. This limitation does not apply to debt incurred for the construction, establishment, extension, and maintenance of water works and supplying water for the municipality and its inhabitants.

The City's current legal general obligation debt limit is calculated as follows:

COMPUTATION OF LEGAL DEBT MARGIN GENERAL OBLIGATION	
Assessed Value, July 2020	\$ 774,126,602
Debt limit 4% of assessed value	30,965,064
Total current debt applicable to debt limit	-
Legal debt limit	\$ 30,965,064

Therefore, the City could, with voter approval, request up to \$30,965,064 in general obligation bonds. The City of Cheyenne currently has no general obligation bonds.

Local Improvement Bonds: These bonds are available for local improvements such as construction of streets, curbs, gutters, and sidewalks. The Governing Body can create a local improvement district and assess all or part of the cost of the improvements against benefitting properties.

The Governing Body, through ordinance, can issue local improvement bonds to finance such improvements as outlined in W.S. 15-6-431 through 15-6-448. These bonds are not subject to the debt limitation. The City of Cheyenne has no outstanding local improvement bonds.

DEBT OVERVIEW

Tax-Exempt Municipal Leases

Tax-exempt municipal leases are a method available to state and local governments to finance and re-finance equipment acquisitions, construction of public facilities, and expansion and rehabilitation of existing public facilities. These leases cause no impact on the city's debt limit. At the end of the lease ownership of the asset transfers back to the City.

The City of Cheyenne has four municipal leases. Two are for sanitation and landfill equipment paid for by the Solid Waste Fund. The other two helped purchase equipment for the City's Fire Department and are paid by the Fire Department's allocation from the One Percent Sales Tax Fund. More information on these leases can be found on pages 43-44 of this budget.

Other Debt

Cities and towns may also borrow funds from the United States of America, the State of Wyoming or any of its subdivisions if repayment is to be made solely from revenues generated by the enterprise with which the financed public improvement project is associated and where security for the loan is restricted to a claim on revenues generated. Such borrowed funds shall not be considered a bond and no election shall be required (W.S. 15-7-102(c)).

Bond Rating

A bond rating is a measure of a city's ability to repay its debt. A city's credit rating can be extremely important as they affect the interest rate at which the City issues debt. The interest rate, in turn, affects the cost of repaying the debt.

Several factors are considered when a bond rating agency assigns a rating, including the local economy and strength of the city's financial and administrative management as well as various debt ratios.

The City has not paid to receive a bond rating since 2012 when the 2012 Series Revenue Bond Refunding occurred. At that time, the City was an A rating.

Because of the considerable cost required to obtain a bond rating from the major national bond rating agencies (Standard & Poor's, Fitch Rating, and Moody's Investor Services) the City decided against requesting a rating when the recent bond refunding occurred in April 2021. However, if the City decides to pursue general obligation debt, a bond rating will most likely be required.



GENERAL FUND DEBT

In April 2021, the City refunded its Series 2012 revenue bonds that financed its two parking garages to take advantage of the current low interest rate environment. The Series 2012 rates ranged from 2.35% to 2.80%. The rates on the new Series 2021 bonds are now .30% to 1.03%, saving the City of Cheyenne \$414,824 over the term of the bonds.

The bonds were originally issued in 1994 for the George Cox Parking Garage and were refunded (refinanced) in 2003 to include the Jack R. Spiker Parking Structure construction costs. In 2012, the Series 2003 Refunding Revenue Bonds were refunded at a lower interest rate.

The payments on the bonds are budgeted for and paid out of the General Fund on an annual basis and are secured by a pledge of federal mineral royalties and gross parking fee revenues.

In the Fiscal Year 2022 budget, a payment of \$600,123 (\$560,000 toward the debt principal and \$40,123 for interest costs) is included. See the amortization table below for more information. The budget for this payment is located on page 155 in the General Fund budget under the Miscellaneous Division.

GENERAL FUND DEBT AT A GLANCE

Balance as of June 30, 2022
\$4,895,000

Annual payment due FY 2022
\$600,123

Loan will be paid off
April 2028

Fiscal Year Ended June 30	PARKING LOT BONDS: PAID IN THE GENERAL FUND			
	Principal	Interest	Total	Balance
Beginning Balance				5,455,000
2022	560,000	40,123	600,123	4,895,000
2023	600,000	38,332	638,332	4,295,000
2024	610,000	36,052	646,052	3,685,000
2025	660,000	33,124	693,124	3,025,000
2026	705,000	29,164	734,164	2,320,000
2027	745,000	23,524	768,524	1,575,000
2028	1,575,000	16,223	1,591,223	-
	\$ 5,455,000	\$ 216,539	\$ 5,671,539	



SOLID WASTE FUND DEBT

The City's Solid Waste Fund has two leases through First Interstate Bank.

The first lease (#3005), approved in 2014, was used to purchase curbside refuse carts, a small sports utility vehicle (SUV), three load runner trailers, a roll-off truck, two packers, three automated refuse trucks, two front loader trucks and 100 front loader containers. This lease will be paid off in Fiscal Year 2022.

The second lease (#3006) was fully executed in 2015 and paid for the purchase of various sanitation and landfill equipment including three packers, refuse carts/dumpsters, platform scales, a stake truck, a transfer semi, and a 1/2 ton 4x4 crew cab pickup. This lease will be paid off in Fiscal Year 2023.

See page 231 in the Solid Waste Fund for the principal and interest payment budgeted under the Equipment Replacement Division.

SOLID WASTE FUND LEASE 3005 AT A GLANCE

Balance as of June 30, 2022
\$0.00

Annual payment due FY 2022
\$885,623

Loan will be paid off
June 30, 2022

Fiscal Year Ended June 30	EQUIPMENT LEASE 1004363005 PAID IN SOLID WASTE FUND			
	Principal	Interest	Total	Balance
Beginning Balance				1,858,379
2016	107,784	128,636	236,420	1,750,594
2017	212,962	257,272	470,233	1,537,633
2018	218,556	257,272	475,828	1,319,076
2019	224,298	257,272	481,569	1,094,779
2020	230,190	257,272	487,462	864,588
2021	236,237	257,272	493,509	628,351
2022	628,351	257,272	885,623	-
	\$ 1,858,379	\$ 1,672,266	\$ 3,530,645	

SOLID WASTE FUND LEASE 3006 AT A GLANCE

Balance as of June 30, 2022
\$315,803

Annual payment due FY 2022
\$248,033

Loan will be paid off
June 30, 2023

Fiscal Year Ended June 30	EQUIPMENT LEASE 1004363006 PAID IN SOLID WASTE FUND			
	Principal	Interest	Total	Balance
Beginning Balance				883,392
2018	110,592	129,302	239,895	772,800
2019	109,844	129,302	239,147	662,956
2020	112,730	129,302	242,032	550,226
2021	115,691	129,302	244,994	434,534
2022	118,731	129,302	248,033	315,803
2023	315,803	129,302	445,106	-
	\$ 883,392	\$ 775,814	\$ 1,659,207	



ONE PERCENT FUND DEBT

In 2018, the City approved two tax-exempt leases to purchase various equipment for Cheyenne's firefighters.

The first lease, financed through Motorola, was used to purchase seventy (70) APX8000 portable emergency two-way radios for the City's firefighters. The lease amount was \$446,890 and will be paid off on November 1, 2023.

The second lease, through PNC Equipment Finance, LLC, paid for seventy-six (76) Self Con-

tained Breathing Apparatuses (SCBA) along with facepieces, spare air bottles and other ancillary equipment necessary for their use. SCBAs are devices worn to provide breathable air in an atmosphere that is immediately dangerous to life or health. The lease was \$567,907 and will be paid off on February 1, 2023.

See page 210 in the One Percent Sales Tax Fund for both budgeted payments in the Fire Department's section (Division 2612).

ONE PERCENT FUND RADIO LEASE AT A GLANCE

Balance as of June 30, 2022
\$192,010

Annual Payment Due FY 2022
\$103,220

Loan will be paid off
November 1, 2023

Fiscal Year Ended June 30	FIRE LEASE FOR MOTOROLA RADIOS PAID IN ONE PERCENT SALES TAX FUND			
	Principal	Interest	Total	Balance
Beginning Balance				446,890
2020	80,621	22,599	103,220	366,268
2021	85,017	18,204	103,220	281,252
2022	89,242	13,978	103,220	192,010
2023	93,677	9,543	103,220	98,333
2024	98,333	4,887	103,220	-
	\$ 446,890	\$ 69,211	\$ 516,100	

ONE PERCENT FUND SCBA LEASE AT A GLANCE

Balance as of June 30, 2022
\$118,618

Annual Payment Due FY 2022
\$124,133

Loan will be paid off
February 1, 2023

Fiscal Year Ended June 30	FIRE LEASE FOR SCBA EQUIPMENT PAID IN ONE PERCENT SALES TAX FUND			
	Principal	Interest	Total	Balance
Beginning Balance				567,907
2019	124,133	-	124,133	443,774
2020	103,498	20,635	124,133	340,276
2021	108,311	15,822	124,133	231,965
2022	113,347	10,786	124,133	118,618
2023	118,618	5,515	124,133	-
	\$ 567,907	\$ 52,758	\$ 620,665	



GENERAL FUND RESERVES



GENERAL FUND RESERVES

Governments must maintain an adequate fund balance, also known as reserves, for purposes of:

- Providing sufficient cash flow for daily operations.
- Securing and maintaining a higher investment bond rating.
- Offsetting significant economic declines or revenue shortfalls.
- Providing funds to meet unforeseen emergency expenditures.

Fund balance is the difference between assets and liabilities. Assets are defined as items owned by the government such as cash, investments, receivables, etc. Liabilities are defined as amounts owed by the government to others. In other words, fund balance is simply an accumulation of revenues minus expenditures over time.

The Governmental Accounting Standards Board (GASB) requires fund balance to be reported as ei-

ther restricted or unrestricted. When fund balance is **restricted**, it is reported in two components: non-spendable and restricted.



Non-spendable fund balance includes resources that are legally or contractually required to be maintained intact or that are not in spendable form such as inventories, prepaids, or long-term receivables.



Restricted fund balance includes resources that are subject to externally enforceable legal restrictions; these restrictions would be either 1) externally imposed by creditors (e.g., debt covenants) or grantors, or 2) laws or regulations of other governments, imposed by law through enabling legislation or constitutional provisions.

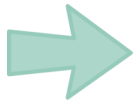
In comparison, **unrestricted fund balance** can be used for any purpose at all. There are three components of unrestricted fund balance. They include committed, assigned and unassigned.



GENERAL FUND RESERVES



Committed fund balance is obliged to specific purposes by formal action of the Governing Body (i.e. resolution or ordinance) that also requires formal action at the same level to remove the commitment.



Assigned fund balance is neither restricted nor committed and comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the Governing Body, or an official which the Governing Body delegates the authority (e.g., Mayor or City Treasurer).



Unassigned fund balance cannot be properly classified in one of the other four categories and therefore is available for any allowable use.

Although there is no state statute that addresses required reserve levels in Wyoming, the Government

Finance Officers' Association (GFOA) recommends as a best practice that cities maintain a minimum unassigned fund balance of 60 days of operating expenditures. In 2014 the Governing Body approved Resolution 5605 which followed the GFOA's minimum recommendation. However, this recommendation should be viewed cautiously. GFOA members include governments across the United States and Canada; therefore, their recommendations should be viewed as a broad guideline.

For example, municipalities in New York have taxing authority and therefore 60 days of operating reserves might be sufficient for their situation. However, in Wyoming local governments do not have the same ability to tax themselves and therefore most Wyoming communities have significantly higher reserve levels than 60 days (see below table).

Comparison of General Fund Reserves - Fiscal Year 2020

Government Entity	Unrestricted Fund Balance June 30, 2020	Annual Expenditures FY 2020	# of Days of Operating Reserves (Unrestricted)	Minimum Reserves Policy	*Population (2019):
City of Cheyenne	\$ 17,853,971	\$ 55,883,154	↓ 117	60 days	64,235
City of Casper	\$ 27,771,420	\$ 45,798,137	↑ 221	120 days	57,931
Laramie County	\$ 42,130,987	\$ 38,793,806	↑ 396	90 days	33,887
City of Laramie	\$ 25,411,944	\$ 25,710,612	↑ 361	180 days	32,711
City of Gillette	\$ 79,055,236	\$ 52,983,694	↑ 545	150 days	32,030
City of Rock Springs	\$ 37,605,290	\$ 36,412,469	↑ 377	90 days	22,653
City of Sheridan	\$ 3,002,949	\$ 12,158,119	↓ 90	180 days	17,940
City of Green River	\$ 11,768,621	\$ 17,300,000	↑ 248	90 days	11,759
City of Riverton	\$ 4,918,363	\$ 12,071,651	→ 149	90 days	10,722
Town of Jackson	\$ 12,143,280	\$ 17,826,101	↑ 249	90 days	10,559
City of Cody	\$ 8,365,611	\$ 8,711,824	↑ 350	180 days	9,788

*From United States Census Bureau (arrows are representative of the 120 day reserve goal)



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GENERAL FUND BUDGET SUMMARY



GENERAL FUND DEPARTMENT SUMMARY

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
REVENUE:					
Taxes and Special Assessments	\$ 12,208,502	\$ 12,312,287	\$ 12,753,000	\$ 13,052,000	\$ 299,000
Intergovernmental	28,294,762	28,206,529	22,739,999	26,994,573	4,254,574
Special Distribution From State	4,514,599	4,332,606	3,986,318	4,102,070	115,752
Fines and Forfeitures	1,301,932	680,285	1,048,000	658,300	(389,700)
Licenses and Permits	3,125,031	2,498,934	2,484,290	3,092,540	608,250
Charges for Services	1,810,563	1,616,255	1,643,250	1,712,000	68,750
Miscellaneous	989,505	1,612,195	1,859,167	1,527,723	(331,444)
Interest	543,371	632,190	117,000	146,500	29,500
Transfers	763,024	789,227	2,333,371	1,573,810	(759,561)
Grants	534,964	531,100	515,000	480,000	(35,000)
Transfer from Reserves	-	-	1,173,085	553,703	(619,382)
TOTAL REVENUE	\$ 54,086,252	\$ 53,211,609	\$ 50,652,480	\$53,893,219	\$ 3,240,739
EXPENDITURES:					
City Council	\$ 278,784	\$ 242,028	\$ 256,195	\$ 258,896	\$ 2,701
Mayor	4,320,610	5,645,914	5,066,660	5,811,938	745,278
City Clerk	722,025	718,059	705,990	729,595	23,605
Public Works	3,958,335	3,893,154	3,761,759	3,980,687	218,928
Police	14,610,648	13,920,133	14,039,467	14,600,577	561,111
Fire	11,748,662	11,432,739	11,105,826	11,758,903	653,077
Community Recreation & Events	7,449,412	7,225,764	6,595,176	7,470,652	875,477
Engineering	1,097,055	1,043,146	1,074,190	1,192,971	118,781
Treasurer	835,490	829,157	679,499	791,998	112,500
Planning and Development	1,915,994	810,744	783,406	779,270	(4,136)
Miscellaneous	7,623,247	7,391,513	6,584,314	6,517,732	(66,582)
Special Projects	170,523	4,180,955	-	-	-
TOTAL EXPENDITURES	\$ 54,730,785	\$ 57,333,304	\$ 50,652,480	\$53,893,219	\$ 3,240,739
EXCESS REVENUES					
OVER (UNDER) EXPENDITURES	\$ (644,533)	\$ (4,121,696)	\$ 0	\$ (0)	\$ 0



GENERAL FUND DIVISION SUMMARY

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
REVENUE:					
Taxes and Special Assessments	12,208,502	12,312,287	12,753,000	13,052,000	299,000
Intergovernmental	28,294,762	28,206,529	22,739,999	26,994,573	4,254,574
Special Distribution From State	4,514,599	4,332,606	3,986,318	4,102,070	115,752
Fines and Forfeitures	1,301,932	680,285	1,048,000	658,300	(389,700)
Licenses and Permits	3,125,031	2,498,934	2,484,290	3,092,540	608,250
Charges for Services	1,810,563	1,616,255	1,643,250	1,712,000	68,750
Miscellaneous	989,505	1,612,195	1,859,167	1,527,723	(331,444)
Interest	543,371	632,190	117,000	146,500	29,500
Transfers	763,024	789,227	2,333,371	1,573,810	(759,561)
Grants	534,964	531,100	515,000	480,000	(35,000)
Transfers from Reserves	-	-	1,173,085	553,703	(619,382)
TOTAL REVENUE	\$54,086,252	\$53,211,609	\$50,652,480	\$53,893,219	\$ 3,240,739
EXPENDITURES:					
Council					
1101 Council	278,784	242,028	256,195	258,896	2,701
Mayor					
1201 Mayor	689,535	710,924	485,771	444,001	(41,771)
1210 City Attorney	570,790	556,406	607,176	735,074	127,898
1211 Human Resources	584,115	718,932	511,562	572,004	60,443
1212 Compliance	167,860	1,440,674	1,185,846	1,694,693	508,846
1213 Information Technology	1,255,095	1,174,812	1,224,843	1,224,408	(436)
1220 Municipal Court	693,309	667,208	653,746	688,088	34,343
1221 Youth Alternatives	359,905	376,958	397,715	453,670	55,955
City Clerk					
1301 City Clerk	722,025	718,059	705,990	729,595	23,605
Public Works					
1401 Public Works Administration	316,038	292,626	203,910	203,130	(779)
1403 Traffic	508,763	493,582	500,572	544,358	43,786
1412 Facilities Maintenance	996,422	934,118	761,378	783,118	21,741
1416 Street and Alley	2,137,112	2,172,828	2,295,900	2,450,080	154,180
Police					
1511 Police Administration	3,864,585	3,375,270	3,302,955	3,741,686	438,732
1514 Police Patrol	10,746,063	10,544,863	10,736,512	10,858,891	122,379
Fire					
1601 Fire Administration	637,791	526,885	497,375	504,863	7,489
1612 Training	319,235	348,874	315,621	335,669	20,048
1613 Prevention	543,119	630,000	623,907	690,610	66,702
1614 Public Education	89,751	93,793	-	-	-
1615 Suppression	9,944,930	9,677,448	9,470,088	10,002,007	531,920
1616 Special Operations	17,932	(5,839)	-	-	-
1618 EMS	192,893	161,578	198,835	225,754	26,918
1619 Fire Honor Guard	3,011	-	-	-	-



GENERAL FUND DIVISION SUMMARY

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
Community Recreation and Events					
1701 Community Rec & Events Adm	687,013	689,628	554,130	551,628	(2,502)
1710 Forestry	672,567	669,529	591,931	652,817	60,887
1712 Programs and Facilities	441,434	481,864	434,168	499,274	65,107
1721 Aquatics	1,087,178	926,198	933,996	1,167,369	233,373
1730 Recreation	286,846	295,751	316,110	315,836	(273)
1732 Recreation Buildings	114,647	89,720	90,060	146,260	56,200
1733 Kiwanis Community House	-	3,314	-	-	-
1740 Golf Courses	851,358	859,700	841,020	901,819	60,798
1750 Parks	1,697,341	1,776,946	1,607,228	1,856,576	249,348
1751 Cemetery	442,882	371,556	399,364	400,722	1,358
1760 Botanic Gardens	639,206	654,427	452,158	509,958	57,800
1770 Clean and Safe	528,940	407,131	375,010	468,392	93,382
Engineering					-
1801 Engineering	1,097,055	1,043,146	1,074,190	1,192,971	118,781
City Treasurer					-
1901 Finance	835,490	829,157	679,499	791,998	112,500
Planning & Development					-
2010 Planning Services	775,544	810,744	783,406	779,270	(4,136)
2020 Building	1,140,450	-	-	-	-
Other					-
2111 Miscellaneous	4,819,950	4,767,640	4,767,298	4,010,023	(757,275)
2113 Special Projects	170,523	4,180,955	-	-	-
2211 Economic Development	49,825	49,825	39,860	50,000	10,140
2212 City-County Support	1,854,517	1,735,094	1,458,456	1,668,709	210,253
2213 Community Services Support	898,955	838,955	318,700	789,000	470,300
TOTAL EXPENDITURES	\$ 54,730,785	\$ 57,333,304	\$ 50,652,480	\$ 53,893,219	\$ 3,240,739
EXCESS REVENUES					
OVER (UNDER) EXPENDITURES	\$ (644,533)	\$ (4,121,696)	\$ 0	\$ (0)	\$ 0



GENERAL FUND REVENUES



GENERAL FUND REVENUE

The City of Cheyenne receives General Fund revenues from a variety of sources which then must be used prudently to provide services to Cheyenne citizens. These revenue sources are as follows:

Taxes and Special Assessments

■ Franchise Fees

Franchise fees are paid by various utility, cable television and telecommunication companies to the City in exchange for using public rights-of-way (ROW) for lines, pipes, poles, etc. They are set by agreement and are based on a percentage of sales, typically from 1% to 5%.

Electric and natural gas franchise fees are expected to end up slightly over projections for Fiscal Year 2021 by approximately .67%. Therefore, the City increased revenues by the same percentage, or \$10,000, in Fiscal Year 2022.



Telephone franchise fees have been decreased in Fiscal Year 2022 by \$64,000 due to a renegotiated agreement with Zayo (a provider of fiber networks) that was approved by the Governing Body in June 2019. The City is no longer receiving payments from Zayo and instead receives fiber from an existing fiber bank.

Cable television franchise fees were decreased by 7%, or \$62,000, as a result of declining payments from Charter Communications in Fiscal Year 2021 compared to Fiscal Year 2020.



■ Property and Vehicle Taxes

Property taxes comprise approximately 12% of General Fund revenues in Fiscal Year 2022. The City taxes 8 mills, the maximum millage allowed by state statute. The ta-

ble below illustrates how much of a Cheyenne resident's annual property tax assessment (based on a \$250,000 home) the City of Cheyenne receives:

Entity	Mills	Amount
School District #1	26	\$ 720.82
State School Fund	12	332.69
General County	10	277.24
City of Cheyenne	8	221.79
LCCC	6.8	189.63
County School Fund	6	166.34
Laramie County Library	2	55.45
Weed & Pest	0.8	22.18
Conservation District	0.5	13.86
	72.14	\$ 2,000.00

Property taxes are based on property value assessments set by the Laramie County Assessor. The assessed value for Fiscal Year 2022 has not been set as of the preparation of this budget. However, based on a review of actual revenues to be received in the current fiscal year as well as discussions with the Laramie County Assessor, we anticipate an increase of property valuations for Fiscal Year 2022 and have increased property tax revenue by 6.7%, or \$400,000.

Vehicle taxes are collected by the Laramie County Treasurer and the City's share is remitted monthly. Revenues for Fiscal Year 2022 are estimated to be slightly above budget and therefore we have projected an additional \$15,000 to be received compared to the current fiscal year.

Intergovernmental

■ State Sales and Use Tax (4th Cent)

The State of Wyoming levies a 4% sales tax upon all sales, purchases, and leases of tangible property sold or leased by persons engaged in the state. Since 2007, prescriptions and food have been exempted from sales tax.



GENERAL FUND REVENUE

The City's share of sales and use taxes collected by the State of Wyoming is the largest contributor to General Fund revenue.

W.S. 39-15-111 governs the distribution process of the 4% state sales tax. Of the amount collected, 69% of the tax is credited to the State's General Fund. Of the remaining 31%, the State is allowed to deduct 1% as an administrative fee. The City shares the remaining balance with other Laramie County local governments based on population.

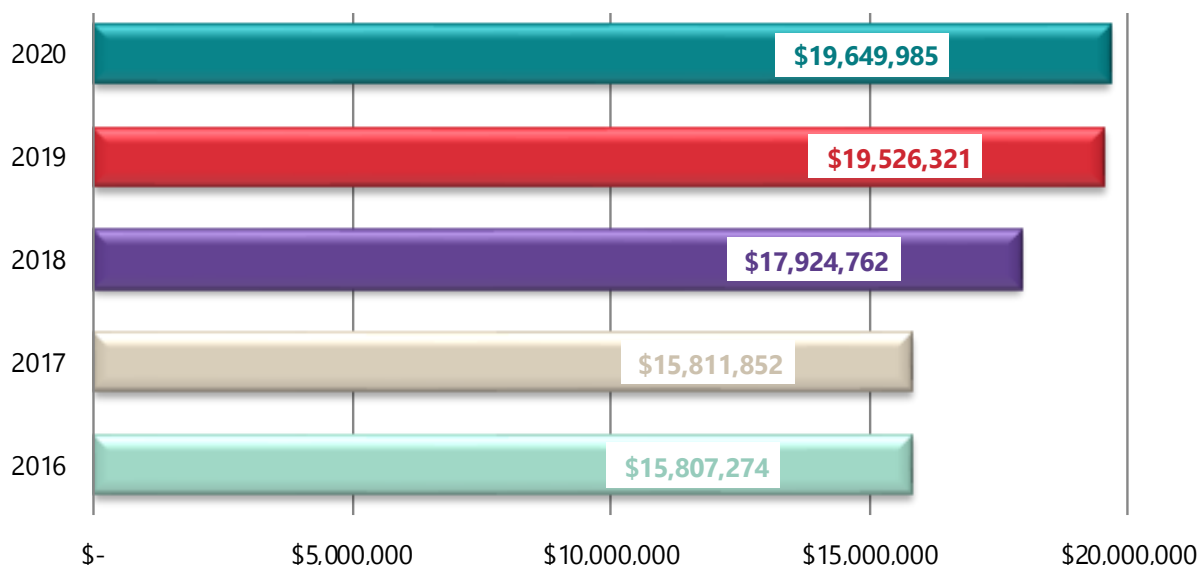
For sales tax calculations, the portion of sales tax revenue returned to the counties and municipalities is distributed based upon the decennial census population within their counties. The City's population from the 2010 U.S. Census was 59,466 compared to the total Laramie County population of 91,738; therefore, the City receives 64.8% of the sales tax distributed to the County. Distribution is determined by computing the percentage of net sales and use taxes collected by vendors in each county compared to the total net sales collected from all vendors in the state.

An unknown factor in the preparation of this budget is the tabulation of the 2020 official U.S. Census count. Results will not be available until April 30, 2021 and therefore are not considered in this budget.

State sales tax is the City's largest source of General Fund revenue comprising 35% of all General Fund revenue. Therefore, this line item must be carefully projected to determine an appropriate revenue level. Sales tax revenue in Fiscal Year 2019 was \$19,526,321 and Fiscal Year 2020 was \$19,649,985.

Last spring, the City chose to decrease Fiscal Year 2021 sales tax revenue by 25% due to the potential economic downturn from COVID-19. Although many Wyoming counties are seeing double digit decreases in sales tax this fiscal year, the City of Cheyenne, fortunately, has not been affected as much as previously thought. Through February 2021, sales tax has decreased 1.9% from the previous fiscal year. This is excluding September 2020's sales tax as it increased 83% due to the one-time Roundhouse Wind Energy construction.

City of Cheyenne State Sales and Use Tax



GENERAL FUND REVENUE

For Fiscal Year 2022, the City is projecting a 5% decrease from Fiscal Year 2020's actual collections, or a total of \$18,667,500. This is an increase of \$4,102,824 from Fiscal Year 2021's budget.

State of Wyoming Sales and Use Tax



If you spend \$100 in Wyoming,

you will pay a 4% state sales tax, or \$4.00



The \$4.00 is distributed as follows:

4% State Sales Tax per \$100 spent	\$ 4.00
State receives 69%	-2.76
State keeps 1% administrative fee	-.04
Balance to distribute	\$1.20

Of total distributed:

Laramie Co. keeps 1% administrative fee	\$.01
Laramie Co. entities receive 35.18%	.42
City of Cheyenne receives *64.82%	\$.77



City of Cheyenne receives \$.77

*based on City's share of total County population

Gas and Special Fuels Tax



Fuel tax consists of the City's share of the state tax on gas and diesel (special fuels) sales as described in W.S. 39-17-101 through 39-17-111 and W.S. 39-17-201 through 39-17-211. Total gasoline tax is \$.14 per gallon (\$.13 per gallon plus an additional one cent license tax per gallon). Gasoline sold for use in aircraft is taxed at \$.04 per gallon.

The state allocation for gas tax is as follows:

- 57.5% to the State Highway Fund
- 13.5% is distributed to counties
- 14% to the County Road Fund
- 15% to cities and towns

For the cities and town allocation, after deduction of up to \$31,250 to be contributed to the University Technology Transfer Program, the remainder is determined as follows: 75% of the distribution is from distributor sales located within the municipality and 25% based on the ratio of the population of the municipality to the state total incorporated population according to the last federal census.

The state allocation for special fuels tax is as follows: after a deduction of 2% for administration costs, the remainder is distributed as follows:

- 20% to counties
- 5% to cities and towns
- Remainder to the State Highway Fund

The fuel tax projections are provided to the City by the Wyoming Association of Municipalities and is based on information obtained from the Wyoming Department of Transportation. These numbers were compared to historical averages to determine the projection for Fiscal Year 2022. We are estimating a slight increase of \$28,000 for gasoline tax and a decrease of \$19,000 for special fuels tax.



GENERAL FUND REVENUE

Cigarette Tax

Cigarette tax is governed by W.S. 39-18-101 through 39-18-111. Wyoming imposes an excise tax of \$0.006 on each cigarette, or \$0.12 cents per package of 20 cigarettes, sold by a wholesaler, who retains 6% of the total collected. The remaining amount is divided with 38.25% going to the State General Fund and 61.75% to cities, towns, and counties.

The projection of the City's share of cigarette taxes to be collected for Fiscal Year 2022 is provided by the Wyoming Association of Municipalities, which is based on information provided by the Wyoming Department of Revenue as well as comparisons with prior years. Using this data the City has decided to decrease the budget 1% from the Fiscal Year 2021 budget, or \$3,000.



Mineral Royalties

Mineral royalties are set by W.S. 9-4-601 which mandates that 9.375% of funds received by the State of Wyoming be provided to incorporated cities and towns.

These funds are to be used for planning, construction, or maintenance of public facilities or to provide public services. Any city or town may pledge future mineral royalties for payment of revenue bonds issued to provide public facilities not to exceed ten (10) years. The City of Cheyenne has pledged their federal mineral royalties for the parking garage revenue bonds.

Estimates for federal mineral royalties are received from the State of Wyoming's Consensus Revenue Estimating Group (CREG). The amount distributed is based on the ratio of county school Average Daily Membership (ADM) to the total state ADM.

The City of Cheyenne's share of royalties is projected to be \$2,715,000 in Fiscal Year 2022, which is \$73,000 more than Fiscal Year 2021.

Mineral Severance Taxes

Set by W.S. 39-14-801, mineral severance taxes are levied by the State on the extraction of oil, gas, and minerals.

The total amount distributed to cities and towns is 9.25% of the maximum cap of \$155 million for the State. This amount (\$14,337,500) is distributed to cities and towns based on pro rata population. The total municipal population of the State in the 2010 Census is 384,960, of which 59,466 live in the City of Cheyenne.

The City is projecting \$2,200,000 for Fiscal Year 2022, which is an increase of \$47,001 from the Fiscal Year 2021 budget.

Historic Horse Racing Payout



The City receives revenue from off-track horse racing wagering and skills based amusement games that are played in approved and permitted locations. This activity is regulated by the Wyoming Pari-Mutuel Commission. In accordance with W.S. 11-25-105, the commission may issue pari-mutuel permits for a specified period not to exceed three (3) years from the date of issuance to any Wyoming county, city, incorporated town, county fair board or any corporation that provides a bond acceptable to the commission. The commission pays 1% of the total amount wagered for historic pari-mutuel events in the city or town in which the permittee is located.

Due to closures and capacity restrictions from COVID-19, the City budget decreased to \$517,000



GENERAL FUND REVENUE

in Fiscal Year 2021. The City is estimating \$569,000, or \$52,000 more, in Fiscal Year 2022 based on Fiscal Year 2020 actuals.

Lottery Proceeds

WyoLotto, authorized by W.S. 19-17-111(b), features Powerball, Cowboy Draw, 2 by 2, and Lucky for Life games sold through approved retailers. The statute stipulates that the net proceeds, minus prizes and amount earned in each fiscal year, shall be paid to counties, cities and towns. This is done by computing the percentage of sales of lottery tickets collected by retailers in each county, including cities and towns, and how this bears to the total sales of lottery tickets collected by retailers throughout the state.

The City budgeted \$366,000 in Fiscal Year 2022, a decrease of \$15,000 from Fiscal Year 2021's budget. This was decreased based on lower payments received in the current fiscal year.

State Direct Distribution

The State of Wyoming provides a "direct distribution" to Wyoming municipalities. This distribution is essentially "over-the-cap" mineral revenues that flow through the State General Fund to this account prior to the Budget Session. The Governor may "recommend" a supplemental funding amount, and the Legislature may choose to appropriate the funding.

In the current Biennium (2021-2022), the legislature approved \$105 million split into two payments per fiscal year. With the State of Wyoming's budget crisis, there is speculation that this funding will be cut out of the state's budget altogether in 2023 and beyond. The City of Cheyenne obviously depends on these direct distribution dollars from the state for

operational needs. Should those dollars go away, \$4.1 million must be recouped by considering additional revenue sources as well as generating further cuts in operating expenditures.

Fines and Forfeitures

Fines and forfeitures are amounts charged by the Municipal Court for violations of City ordinances. If amounts are paid prior to disposition of the court case, the revenue is considered court bonds revenue. If the amounts are paid after the disposition of the court case, they are considered court fines revenue.

Court fines and bonds revenue continues on a downward trajectory for the past three years. Below is a table that shows court fines and bond revenue over the past four fiscal years:

2018	\$1,257,329
2019	\$1,166,930
2020	\$ 551,527
2021 (projected)	\$ 537,000

Therefore, the City is estimating court fines and bonds revenue for Fiscal Year 2022 at \$537,000.

Licenses and Permits

The City of Cheyenne requires various licenses to allow businesses to operate within the city limits. Permits are given to address safety issues such as building projects.

■ Permits

The most significant permit revenue is generated through the issuance of building permits, which accounts for 4.7% of General Fund revenue. Building permit revenue collected through March 31, 2021 is \$1,961,377, which is substantially higher than revenue received during the same period of time in Fiscal Year 2020, which was \$1,431,259.



GENERAL FUND REVENUE



The building permit revenue projection for Fiscal Year 2022 is \$2.5 million, or \$600,000 more than the Fiscal Year 2021 budget.

We believe this projection is realistic with the significant number of houses being built in new subdivisions including Whitney Ranch and Sweetgrass.

■ Licenses

Each license type has stable pricing or fees, with revenue generally increasing with volume. With volume being limited either by market demand or by state statute such as liquor licenses, the room for growth in license revenue is typically constrained.

Most license fees have not increased in several years, with many that haven't been adjusted in decades. The City is currently reviewing and updating these fees and will be providing recommendations to the Governing Body within the next year. In the meantime, license revenues are projected to be slightly lower than Fiscal Year 2021.

Charges for Services

Charges for services include revenue that the City collects for providing parking and miscellaneous police and recreational services to the public. The rates for most charges are determined by ordinance or resolution of the Governing Body.

■ Parking Revenues

Parking revenues are charged to governmental agencies, private businesses and individuals for the use of the City's three parking facilities. For Fiscal Year 2022, revenues are decreasing slightly by \$7,000 compared to budgeted Fiscal Year 2021 revenues.



■ Police Charges

The Cheyenne Police Department charges for various services including police record checks, burglar alarm false responses (charged a tiered amount after two false alarms) and vehicle inspections. Police revenue will decrease slightly by \$3,000 in Fiscal Year 2022.

■ Recreation Charges



Recreation charges apply to golf and aquatic activities. All other recreation program activities are now accounted for in the Recreation (014)

and the Golf Facilities (041) Funds.

Fiscal Year 2022 aquatics and golf revenue projections were increased by \$111,000 compared to the previous year. This is a result of Community Recreation and Events opening their facilities at full capacity as well as renegotiating the contract with L&L, Inc. who rents the golf carts at the City golf courses.

■ Intra City Charges

Cost allocation is the reimbursement of indirect costs paid by the General Fund, but used by other City funds. These services include Human Resources, Finance, City Attorney, Risk Management, Information Technology, and Facilities and are charged to other city funds based on an approved Cost Allocation Plan. In this budget, the cost allocation charge was decreased due to lower budgeted expenditures in other funds.

Other intra city charges include reimbursement to the General Fund for postage charges and various supplies used by other City funds, as well as reimbursement by the Board of Public Utilities for risk management services.



GENERAL FUND REVENUE

Miscellaneous

Miscellaneous revenue consists of amounts collected by the City for various rentals and other fees that are not accounted for elsewhere.

The City receives numerous lease payments that are posted to the Miscellaneous Rentals and Leases line item. This line item increased \$1 million in Fiscal



Year 2021 as a result of an approved resolution that temporarily diverted the Belvoir wind energy lease payments to the General Fund as a result of the economic downturn due to the COVID-19 pandemic.

After receiving almost a full year of payments from NextEra Energy, it has been determined that the lease is actually paying approximately \$840,000 per year. Two-thirds of that amount is being Adopted, in this budget, to continue being transferred to the General Fund and the remaining one-third will remain in the Belvoir Recreation Fund. This change will need Governing Body approval through a resolution amendment.



Interest

Interest income is the amount earned on City investments. These deposits are in the State's Investment Pool (Wyo-Star I and II), in investment

accounts with Multi-Bank Securities and Federated Hermes and a sweep account at ANB Bank (similar to a money market account). The amount budgeted for Fiscal Year 2022 increased slightly by \$29,500.

This was determined by analyzing interest paid to the City in the last six months. In addition, it is expected that the Federal Reserve's zero rate policy will continue for the foreseeable future.

Transfers

■ Solid Waste Fund Transfer

The Solid Waste Fund was made an enterprise fund in 2014. Since Fiscal Year 2015, a portion of the net revenues for the Solid Waste Fund are transferred to the General Fund. For Fiscal Year 2015, that amount was based on 9% of total Solid Waste Fund expenditures by resolution. For Fiscal Year 2016 and beyond, that percentage was lowered by resolution to 5%.

The Solid Waste Fund Transfer budgeted in Fiscal Year 2022 has decreased in total by \$1,396,561 compared to Fiscal Year 2021. In Fiscal Year 2021, operating expenditures of the Solid Waste Fund increased by \$8 million to build the new landfill. This caused the transfer to increase in Fiscal Year 2021 by \$344,000. In addition, a resolution was approved in Fiscal Year 2021 that increased the transfer from 5% to 9.3% for a total of \$1,052,561 for one year and will end in Fiscal Year 2022.

■ Board of Public Utilities Transfer

Mayor Collins is proposing in this budget to request a "franchise fee" in the amount of \$640,000 from the Board of Public Utilities (BOPU). This is 2% of the Fiscal Year 2022's budgeted revenues for both the Waterworks and Sewer Funds. Much like the Solid Waste Fund transfer resolution, this will need Governing Body approval.



GENERAL FUND REVENUE

■ Perpetual Care Fund Transfer

Transfers from the Cemetery Perpetual Care Fund are amounts received from interest earned in that fund.

When a customer pays for a cemetery lot, \$400 of the fee goes into the perpetual care fund and those dollars are never transferred to the General Fund. At the end of each month, the amount of interest earned on the perpetual care fund investments is transferred to the General Fund.

This line item has been decreased \$3,000 for Fiscal Year 2022 due to lower interest revenue.

Grants

Most City grants are accounted for in funds other than the General Fund.

However, a police contract from the Laramie County School District #1 for School Resource Officers is included in the General Fund because the officer payroll costs are paid from the General Fund.

The Laramie County School District #1 has indicated that this contract will likely decrease in Fiscal Year 2022. An estimate has been made to decrease this line item by \$35,000.



GENERAL FUND REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
TAXES AND SPECIAL ASSESSMENTS					-
Electric and Natural Gas Franchises	\$ 4,218,388	\$ 3,965,034	\$ 4,215,000	\$ 4,225,000	\$ 10,000
Telephone Franchise	110,983	58,638	109,000	45,000	(64,000)
Cable TV Franchise	878,703	882,730	873,000	811,000	(62,000)
Property Taxes	5,462,239	5,862,109	6,000,000	6,400,000	400,000
Vehicle Taxes	1,538,189	1,543,777	1,556,000	1,571,000	15,000
Total Taxes and Special Assessments	\$ 12,208,502	\$ 12,312,287	\$ 12,753,000	\$ 13,052,000	\$ 299,000
INTERGOVERNMENTAL					-
State Sales and Use Tax	\$ 19,526,321	\$ 19,649,985	\$ 14,644,000	\$ 18,746,824	\$ 4,102,824
Gasoline Tax	1,620,044	1,682,841	1,484,000	1,512,000	28,000
Special Fuel Tax	616,556	695,456	599,000	580,000	(19,000)
Cigarette Tax	312,413	312,091	305,000	302,000	(3,000)
Mineral Royalties	2,720,745	2,719,511	2,642,000	2,715,000	73,000
Severance Tax	2,213,517	2,213,517	2,152,999	2,200,000	47,001
Historic Horse Racing Payout	674,338	618,369	517,000	569,000	52,000
Lottery Proceeds	615,573	309,208	381,000	366,000	(15,000)
State Traffic Reimbursement	(9,699)	638	15,000	3,750	(11,250)
DDA Subsidy	4,954	4,913	-	-	-
Special Distribution from State	4,514,599	4,332,606	3,986,318	4,102,070	115,752
Total Intergovernmental	\$ 32,809,361	\$ 32,539,135	\$ 26,726,317	\$ 31,096,643	\$ 4,370,326
FINES AND FORFEITS					-
Liquor Violation Fee	\$ 6,500	\$ 700	\$ 2,000	\$ 1,300	\$ (700)
Parking Fines	128,501	128,058	122,000	120,000	(2,000)
Court Fines	171,519	124,434	161,000	137,000	(24,000)
Court Bonds	995,411	427,093	763,000	400,000	(363,000)
Total Fines and Forfeits	\$ 1,301,932	\$ 680,285	\$ 1,048,000	\$ 658,300	\$ (389,700)
LICENSES AND PERMITS					-
Building Permits	\$ 2,494,903	\$ 1,945,773	\$ 1,900,000	\$ 2,500,000	\$ 600,000
Cemetery Permits	2,565	2,060	2,600	2,500	(100)
Retail Liquor Licenses	56,000	55,944	56,000	56,000	-
Liquor License Transfers	200	300	200	200	-
Resort Liquor Licenses	4,500	2,597	4,500	4,500	-
Restaurant Liquor Licenses	20,245	16,800	20,000	20,000	-
Bar and Grill Licenses	21,000	33,000	22,500	21,000	(1,500)
Limited Retail Liquor Licenses	6,875	6,583	6,500	6,300	(200)
Malt Beverage Permits	8,194	3,260	7,000	8,000	1,000
Catering Permits (Alcohol)	15,900	6,500	16,000	16,000	-
Consumption Permits	930	920	1,000	750	(250)
Microbrewery/Winery Permits	1,000	1,500	1,000	1,000	-
Billiards/Pool/Bowling Licenses	285	235	300	300	-
Massage Est/Therapists	15,865	13,500	16,000	16,000	-
Theater Licenses	260	260	300	300	-
Barbershop Licenses	390	390	390	390	-



GENERAL FUND REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
LICENSES AND PERMITS (continued)					
Beauty Shop Licenses	4,420	4,160	4,400	4,400	-
Noise Permits	2,970	1,605	2,900	3,000	100
Parade Permits	660	570	700	700	-
Body Art Est/Artists	5,620	5,735	5,600	5,200	(400)
Portable Fire Extinguishers	1,350	1,170	1,300	1,300	-
Food Service Establishment Licenses	25,200	24,840	25,000	25,000	-
Foodwagon Permits	11,595	12,220	12,000	12,000	-
Dairy Licenses	225	225	225	225	-
Soft Drink/Tobacco Licenses	13,260	14,105	13,000	13,000	-
Sidewalk Cafe Licenses	450	540	400	400	-
Contractor Licenses	330,224	273,497	290,000	300,000	10,000
Transient Merchant Licenses	13,300	9,870	12,000	12,000	-
Auctioneer Licenses	675	810	700	700	-
Firearms Dealer Licenses	1,620	1,620	1,500	1,500	-
Pawnbroker Licenses	775	775	775	775	-
Private Det./Security Licenses	4,200	4,900	4,000	4,000	-
Secondhand Dealer Licenses	3,280	3,360	3,200	3,200	-
Garage/Car Lot Licenses	5,655	5,590	5,600	5,600	-
Junkyard/Auto Wreck. Licenses	1,310	1,310	1,200	1,100	(100)
Mobile Home Park Licenses	1,035	1,035	1,100	1,100	-
Public Trans. License/Drivers	2,020	1,360	2,000	2,000	-
Christmas Tree Sales Licenses	720	640	800	800	-
Vending Machine Licenses	4,175	4,035	4,000	4,200	200
Burglar Alarm Permits	24,275	24,400	25,000	24,000	(1,000)
Tree Removal/Trimming Licenses	2,520	2,340	2,500	2,500	-
Inflammable Liquid Stor. Licenses	3,185	3,120	3,100	3,100	-
Miscellaneous Licenses	11,200	5,479	7,000	7,500	500
Total Licenses and Permits	\$ 3,125,031	\$ 2,498,934	\$ 2,484,290	\$ 3,092,540	\$ 608,250
CHARGES FOR SERVICES					
Parking-Loading/Unloading Permits	\$ 1,105	\$ 500	\$ 1,000	\$ 500	\$ (500)
Parking-Cox Parking Lot	64,420	75,402	60,000	70,000	10,000
Parking-Jack R. Spiker Parking Structure	312,370	234,810	245,000	230,000	(15,000)
Parking - East Lot	5,406	5,542	6,000	5,000	(1,000)
Parking-Special Use Parking Permits	141	7,082	3,000	2,500	(500)
Police-Record Checks	8,084	2,155	4,000	2,000	(2,000)
Police-Burglar Alarms	14,285	17,819	15,000	17,000	2,000
Police-Vehicle Inspections	33,870	31,810	35,000	32,000	(3,000)
Compliance-Nuisance Abatement	8,257	6,814	10,000	7,000	(3,000)
Compliance-Junk Vehicles	-	4,524	5,000	4,000	(1,000)
Court-Record Checks	-	-	-	250	250
Recreation-Airport Golf	91,738	92,447	92,000	92,000	-
Recreation-Prairie View Golf	80,924	82,045	80,000	82,000	2,000
Recreation-Golf Annual Membership	166,129	157,122	165,000	160,000	(5,000)
Recreation-Golf Cart Rentals Fees	-	-	-	25,000	25,000



GENERAL FUND REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CHARGES FOR SERVICES (continued)					
Recreation-Pool Open Swim	187,973	128,513	100,000	150,000	50,000
Recreation-Pool Punch Cards	27,103	17,348	25,000	25,000	-
Recreation-Pool Lessons	103,472	69,032	65,000	100,000	35,000
Recreation-Johnson Open Swim	8,104	6,573	8,000	8,000	-
Recreation-Paddle Boats/Canoes	3,737	1,367	-	4,000	4,000
Recreation-Other Rec Programs	(100)	-	-	-	-
Cost Allocation Charge	670,011	650,970	700,000	675,000	(25,000)
Intra City Postage Charges	823	606	750	750	-
Intra City BOPU Charges	19,724	21,265	21,000	20,000	(1,000)
Intra City Miscellaneous Charges	2,215	2,510	2,500	-	(2,500)
Fire HazMat	753	-	-	-	-
Botanic Gardens	19	-	-	-	-
Total Charges for Services	\$ 1,810,563	\$ 1,616,255	\$ 1,643,250	\$ 1,712,000	\$ 68,750

MISCELLANEOUS

Cemetery Custodial Services	\$ 16,306	\$ 16,145	\$ 16,000	\$ 16,000	\$ -
Cemetery Lots	22,565	11,515	22,000	5,000	(17,000)
Cemetery Columbarium Niche	1,850	2,270	1,800	2,000	200
Cemetery Opening/Closing	70,225	72,060	70,000	70,000	-
Cemetery Tent Setup	11,150	10,720	11,000	10,000	(1,000)
Pioneer Park Rentals	2,122	1,295	2,000	1,300	(700)
Amphitheater Rentals	2,045	3,781	1,500	3,700	2,200
Activity Center Rentals	461	120	500	150	(350)
Park Shelter Rentals	30,280	24,300	25,000	24,000	(1,000)
Kiwanis Community House Rentals	80,669	44,812	80,000	70,000	(10,000)
Forestry Fees	-	1,394	2,000	2,000	-
Miscellaneous Rentals and Leases	451,470	982,755	1,333,000	930,000	(403,000)
Police Property Auctions	2,882	-	250	-	(250)
Miscellaneous Police Charges	179	259	250	250	-
Police Overtime Reimbursements	108,397	250,792	140,000	164,000	24,000
Planning Fees	24,820	24,175	25,000	180,000	155,000
Administrative Fees	24,068	8,597	-	500	500
Advertising Fees	2,925	2,700	3,000	2,700	(300)
Roundhouse Impact Fees	-	114,933	100,565	-	(100,565)
Miscellaneous Donations	2,644	-	-	-	-
Property Sales	97,642	10,740	10,000	10,000	-
Miscellaneous	36,807	28,834	15,303	36,123	20,820
Total Miscellaneous	\$ 989,505	\$ 1,612,195	\$ 1,859,167	\$ 1,527,723	\$ (331,444)



GENERAL FUND REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTEREST					
Interest	\$ 207,915	\$ 205,835	\$ 65,000	\$ 139,400	\$ 74,400
Accounts Receivable Interest	1,943	(7,021)	2,000	2,000	-
Gain (Loss) on Investments	160,622	116,208	50,000	5,100	(44,900)
Change in Fair Market Value	172,890	317,168	-	-	-
Total Interest	\$ 543,371	\$ 632,190	\$ 117,000	\$ 146,500	\$ 29,500
TRANSFERS					
Transfers from Other Funds	\$ -	\$ 77,187	\$ -	\$ -	\$ -
Transfer from Solid Waste Fund	748,000	700,000	2,327,371	930,810	(1,396,561)
Transfer from BOPU	-	-	-	640,000	640,000
Transfer from Perpetual Care Fund	15,024	12,040	6,000	3,000	(3,000)
Total Transfers	\$ 763,024	\$ 789,227	\$ 2,333,371	\$ 1,573,810	\$ (759,561)
GRANTS/CONTRACTS					
Police Contract (LCSD #1)	\$ 534,964	\$ 531,100	\$ 515,000	\$ 480,000	\$ (35,000)
Total Grants	\$ 534,964	\$ 531,100	\$ 515,000	\$ 480,000	\$ (35,000)
TRANSFERS FROM RESERVES					
Revenue from Reserves	\$ 644,534	\$ 4,121,697	\$ 1,173,085	\$ 553,703	\$ (619,382)
Total Transfers from Reserves	\$ 644,534	\$ 4,121,697	\$ 1,173,085	\$ 553,703	\$ (619,382)
TOTAL GENERAL FUND REVENUE	\$ 54,730,786	\$ 57,333,305	\$ 50,652,480	\$ 53,893,219	\$ 3,240,739



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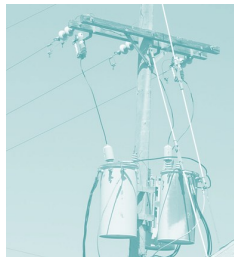
GENERAL FUND EXPENDITURES



EXPENDITURE ASSUMPTIONS

Fleet Parts and Fuel

Due to the recent surge in fuel prices, the City increased fuel costs by 60% in this budget compared to Fiscal Year 2020's actuals. Additionally, because of the increase in fuel costs, parts costs will also rise. Therefore, a 10% increase in parts was estimated. Fiscal Year 2020 actual costs for General Fund fuel, parts and labor was \$1,521,877. The City is projecting a total of \$1,940,600 in Fiscal Year 2022, or a \$418,123 increase.



Utilities

In Fiscal Year 2022 expenditures for utilities (light, fuel and power) were estimated based on Fiscal Year 2019 actual expenditures of \$2,158,391. Fiscal Years 2020 and 2021 were not used for analysis as many City facilities were either closed or utilized less because numerous City employees worked from home intermittently from March 2020 to January 2021 which decreased energy usage. Black Hills Energy estimated a 2.2% increase for electric and 3.5% increase on gas in Fiscal Year 2022. Therefore, the City budgeted \$2,237,700 in total, or an overall \$79,309 increase, for utilities in Fiscal Year 2022.

Healthcare

Due to low health care utilization, Blue Cross Blue Shield (BCBS) of



Wyoming informed the City that employee health insurance rates will not increase in Fiscal Year 2022.

Pension

The Wyoming State Retirement System (WRS) contribution rates have again increased .5% for regular employees (all full-time employees except fire and



law enforcement). Legislation was passed to gradually increase contributions to a total of 1.5% over a four-year period beginning in 2019. The Fiscal Year 2022 budget reflects the City again paying both shares (employee and employer) of the increase at a total cost of around \$52,300 for the General Fund and \$39,000 for all other City funds.

WRS contribution rates have also increased for the Paid Fire B Plan. Legislation was passed to gradually increase contributions starting in 2020 over a four-year period. The increase is 1% for the employer's share and .5% for the employees' share. This is a cost of \$54,700 to the General Fund for Fiscal Year 2022. This will be an annual increase until Fiscal Year 2023.

Worker's Compensation

The City received preliminary notification that Worker's Compensation rates will decrease by 1.25% in Fiscal Year 2022 at a savings of \$259,127 for the General Fund and \$84,462 for all other City funds. This decrease is a result of improved safety protocols and procedures, especially centering around accountability and training. The City also receives a safety discount which is based on drug testing protocols and safety procedures. This decrease might also be attributed to employees working from home as a result of the pandemic.

Property and Liability Insurance

Initial estimates from the Wyoming Association of Risk Management (WARM) indicate that the City's property and liability insurance will see a rate increase of 16%. This will cost the General Fund \$196,200.



EXPENDITURE ASSUMPTIONS

Use of Reserves

In the Fiscal Year 2022 budget, \$553,703 is adopted to be transferred from General Fund Reserves to the “Revenue from Reserves” budget line item. This total encompasses the following two items:

■ Minimum Revenue Guarantee

To fund the Cheyenne air service minimum revenue guarantee (MRG) with SkyWest Airlines, \$240,000 will be pulled from reserves in Fiscal Year 2022.



Representatives from the Cheyenne Regional Air Focus Team (CRAFT) presented a request to Mayor Collins to continue the City’s support of air service in Cheyenne. This would allow for two flights daily during the prime summer travel season from July 2021 to August 2021, with an additional flight during the week of Cheyenne Frontier Days for the 125th Celebration. Then, from September 2021 to mid-March 2022 flights would decrease to one daily. Again from mid-March to June 2022 flights would increase to two daily. The total MRG is \$1,400,000, of which \$240,000 would be paid by both the City of Cheyenne and Laramie County. Additionally, \$840,000 would be paid by the State of Wyoming, \$75,000 by the Economic Development Joint Powers Board and \$5,000 from Cheyenne LEADS.

The use of reserves is justified in this instance. In Fiscal Year 2020, \$650,000 was budgeted for the MRG. However, only \$333,438 was paid to CRAFT, leaving \$316,562 in unused funds. These unused funds were essentially deposited into reserves on June 30, 2020.

Additionally, in the Fiscal Year 2021 budget, \$260,000 was budgeted for the MRG. So far only \$79,023 has been paid to CRAFT through March 31, 2021. There will be one more quarterly payment

this fiscal year. Preliminary estimates are that approximately \$130,000 of budgeted funds will not be paid to CRAFT this fiscal year and once again on June 30, 2021 these excess funds will end up in reserves.

Although the use of reserves is Adopted for Fiscal Year 2022, revenues should be identified in future budgets to pay for the MRG.

■ Compliance

The City will be receiving building permit fees in the approximate amount of \$1.43 million in Fiscal Year 2021 for a new data center. This unbudgeted revenue will end up in reserves on June 30, 2021. The Compliance Division lost five employees in the Fiscal Year 2021 budget. As a result, currently there is not enough staff to handle the workload that the new data center would generate. Compliance is proposing to add three employees (two inspectors and one plans reviewer) to assist with the additional workload. This will cost \$295,428 from reserves. An additional \$18,278 will also be used for nuisance. These are unspent funds from Fiscal Year 2021.

Account Consistencies

In Fiscal Year 2021, after auditors elected to test the consistency of how expenditures are coded, the City Treasurer’s Department revamped the way City Departments are permitted to select general ledger accounts when paying invoices. First, many new accounts were created and a uniform listing of accounts was developed. For example, previously some departments would use office supplies for copier lease payments and others would use maintenance or professional services. As a result, copier expense accounts were established that all City copier invoices are now paid from. This may cause some account comparison inconsistencies in this budget document.



GENERAL FUND DEPARTMENTS & DIVISIONS

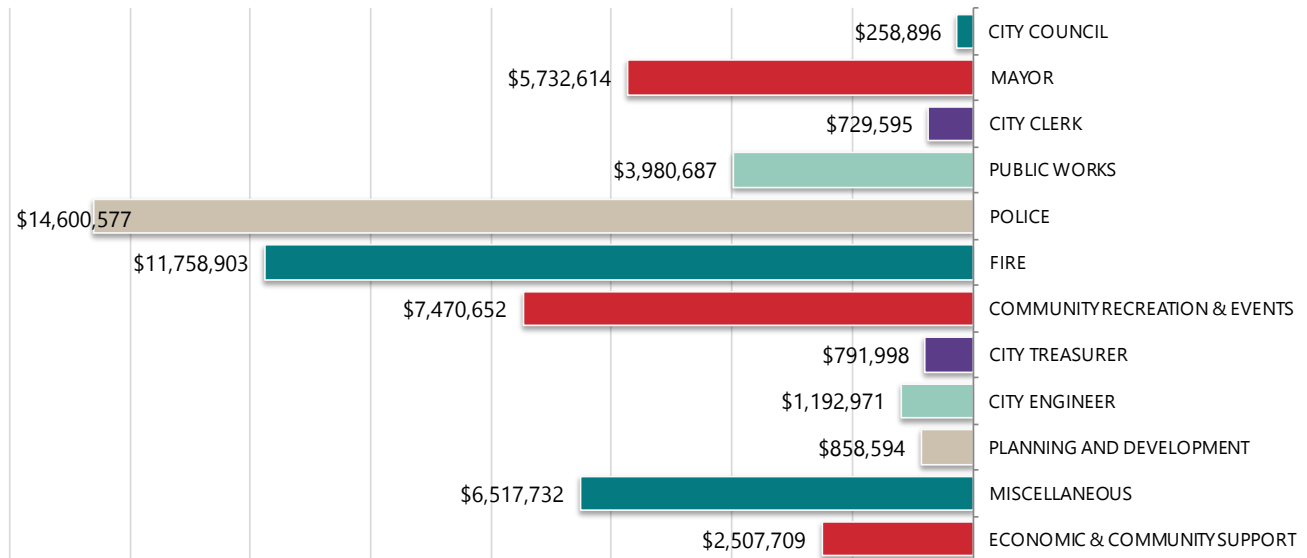
Once the City collects taxes and other revenues, the monies must be spent efficiently to provide services to the residents and businesses of the City of Cheyenne. As this section will further detail, the City

provides a variety of services to its residents and businesses. To issue those services, the City has included the following 11 Departments and 43 Divisions in the General Fund Fiscal Year 2022 Budget.

	DEPARTMENT	DIVISION
	CITY COUNCIL	City Council
	MAYOR	Mayor Compliance City Attorney Human Resources Information Technology Municipal Court Youth Alternatives
	CITY CLERK	City Clerk
	PUBLIC WORKS	Public Works Admin Facilities Street & Alley Traffic
	POLICE	Police Admin Police Patrol
	FIRE	Fire Admin Training Prevention Special Operations Suppression EMS
	COMMUNITY RECREATION & EVENTS	CRE Admin Forestry Aquatics Recreation Recreation Buildings Golf Courses Parks Cemetery Botanic Gardens Clean & Safe Programs & Facilities
	CITY ENGINEER	Engineering
	CITY TREASURER	Finance
	PLANNING & DEVELOPMENT	Planning & Development
	GENERAL SUPPORT	Miscellaneous Special Projects Economic Development City-County Support

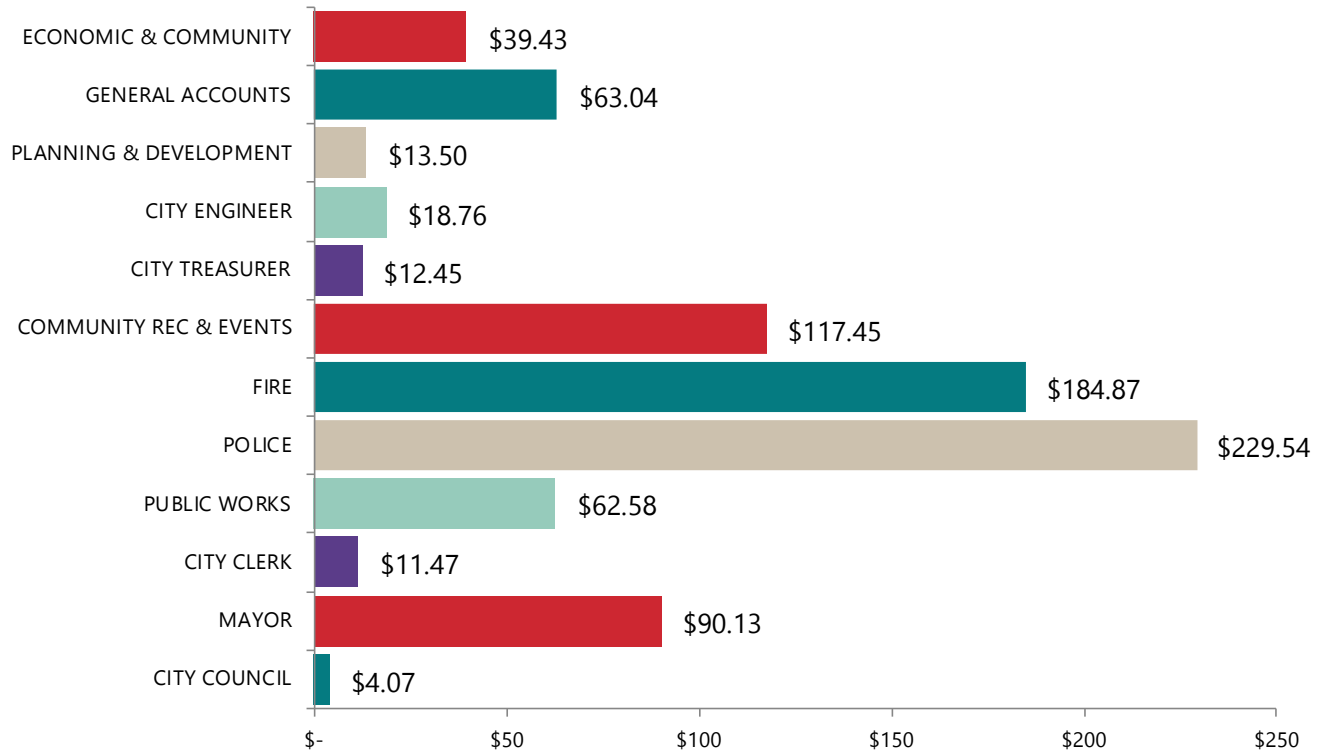
EXPENDITURES BY DEPARTMENT

Fiscal Year 2022 Budget by Department



GENERAL FUND COST PER CAPITA

Cost of Each Department per Capita (population 63,607)



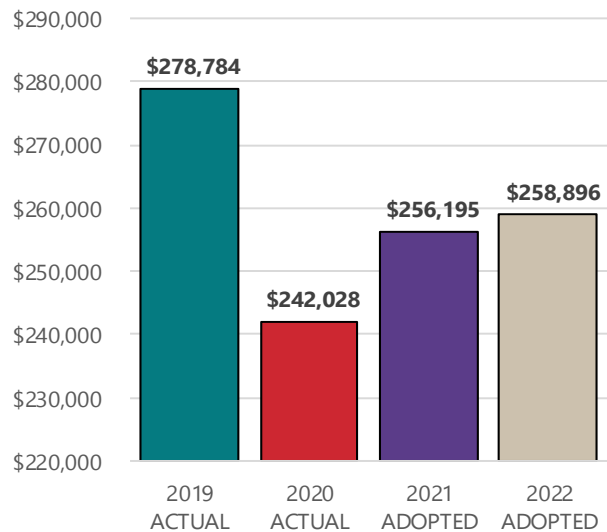
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CITY COUNCIL DIVISION

Division 1101 Overview:

- Consists of nine individuals elected on a non-partisan basis from three separate wards established within the City.
- Responsible for enacting ordinances, approving City growth and development, establishing rules and regulations and appropriating funds to conduct City business.
- Supported by one full-time and one part-time administrative staff.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 254,607	\$ 234,366	\$ 241,585	\$ 244,286	1%
Contractual Services	3,087	2,130	6,110	9,210	51%
Parts and Supplies	4,462	5,032	6,500	3,400	-48%
Miscellaneous	16,000	500	2,000	2,000	0%
Capital	628	-	-	-	0%
Total Expenditures	\$ 278,784	\$ 242,028	\$ 256,195	\$ 258,896	

Significant Changes for 2022:

- The overall City Council Division budget increased by \$2,701 from Fiscal Year 2021 to Fiscal Year 2022.
- The increases are a result of a combination of factors, including health insurance coverage changes and Worker's Compensation not being budgeted adequately in Fiscal Year 2021 for City Council members.



CITY COUNCIL DIVISION

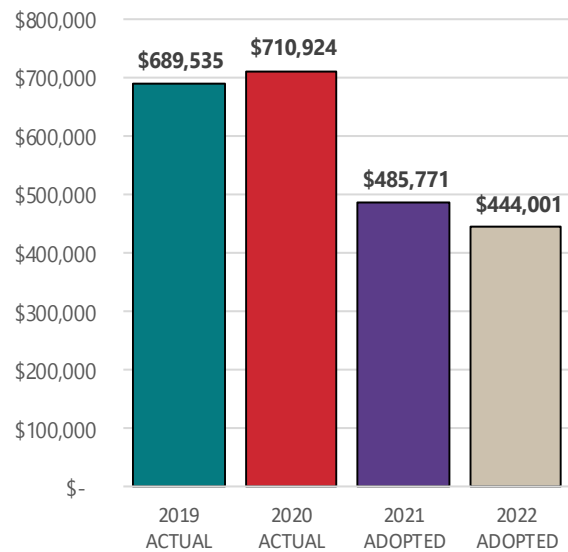
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
City Council	\$ 108,032	\$ 108,000	\$ 108,000	\$ 108,000	\$ -
Administrative Assistant	2,298	1,452	2,000	2,000	-
Executive Assistant to City Council	52,752	46,600	46,600	\$ 46,600	-
Overtime	943	-	-	-	-
Health Insurance	69,963	59,402	65,220	64,020	(1,199)
Social Security/Medicare	12,008	11,314	11,980	11,367	(613)
State Pension	7,059	6,347	6,580	6,813	233
Workers Compensation	580	784	737	5,052	4,314
Longevity Pay	500	-	-	-	-
Mileage Allowance	18	-	-	-	-
Life Insurance	454	466	468	434	(34)
Subtotal	254,607	234,366	241,585	244,286	2,701
CONTRACTUAL SERVICES					
Professional Development	\$ 1,236	\$ 838	\$ 2,750	\$ 2,750	\$ -
Local Meeting Expense	469	410	1,500	1,500	-
Dues and Subscriptions	182	218	200	300	100
Professional Services	510	-	1,000	1,000	-
Telecommunications	691	664	660	660	-
Copier Expenses	-	-	-	3,000	3,000
Subtotal	3,087	2,130	6,110	9,210	3,100
PARTS AND SUPPLIES					
Office Supplies	\$ 4,156	\$ 4,233	\$ 5,500	\$ 2,400	\$ (3,100)
Memorials and Trophies	306	799	1,000	1,000	-
Small Equipment (under \$5,000)	-	-	-	-	-
Subtotal	4,462	5,032	6,500	3,400	(3,100)
MISCELLANEOUS					
Ward II Discretionary	\$ 15,000	\$ -	\$ -	\$ -	\$ -
General Council Discretionary	1,000	500	2,000	2,000	-
Subtotal	16,000	500	2,000	2,000	-
CAPITAL					
Equipment (over \$5,000)	\$ 628	\$ -	\$ -	\$ -	\$ -
Subtotal	628	-	-	-	-
TOTAL	\$ 278,784	\$ 242,028	\$ 256,195	\$ 258,896	\$ 2,701



MAYOR DIVISION

Division 1201 Overview:

- Responsible for the overall direction and management of City operations.
- The Mayor serves as the Chief Executive and Operating Officer for the City.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 445,960	\$ 592,129	\$ 474,271	\$ 381,271	-20%
Contractual Services	22,875	14,976	4,400	55,630	1164%
Parts and Supplies	8,138	8,628	6,500	6,500	0%
Miscellaneous	212,562	95,191	600	600	0%
Total Expenditures	\$ 689,535	\$ 710,924	\$ 485,771	\$ 444,001	

Significant Changes for 2022:

- The overall Mayor Division budget decreased by \$41,771 from Fiscal Year 2021 to Fiscal Year 2022.
- The primary reason for the decrease is moving the budgeted funds from the Chief Economic Development position to the Grants Manager position, which was moved from the Mayor's Division to the Finance Division.
- The Chief of Staff was hired in Fiscal Year 2021 at a rate of \$80,000 annually. The previous Chief of Staff was paid 60% in the Mayor's Division and 40% in Compliance. This position is now being paid 100% in the Compliance Division. Therefore, the difference in cost for this position is \$25,700 annually.
- Professional Development increased \$230 to pay for the Wyoming Association of Municipalities Winter Conference for Mayor Collins.
- Local Meeting Expense increased \$1,000 to pay for the annual Elected Official's Dinner. The City of Cheyenne, Laramie County, Albin, Burns and Pine Bluffs take turns hosting this event.
- Public Defender Fees line item increased \$50,000. This was not included in the original Fiscal Year 2021 budget as it was previously paid by the Municipal Court Division. It was moved to the Mayor's Division to avoid a conflict of interest that results if paid in either the Municipal Court or City Attorney's Division.



MAYOR DIVISION

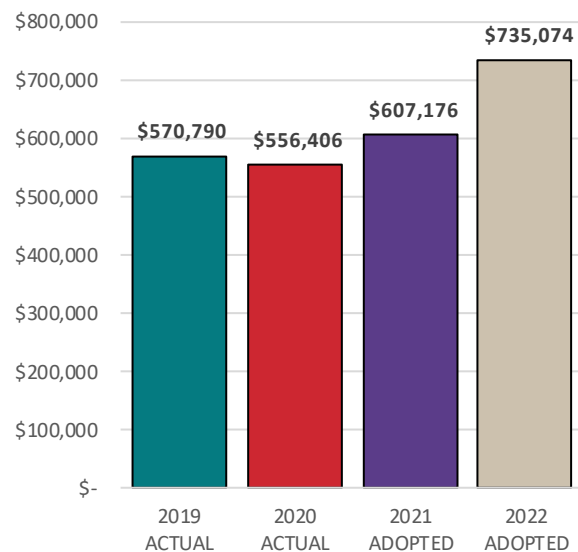
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Mayor	\$ 94,905	\$ 95,000	\$ 95,000	\$ 95,000	\$ -
Chief of Staff	72,626	54,300	54,300	80,000	25,700
Chief Economic Development	44,758	89,999	89,999	-	(89,999)
Public Information Officer	49,853	50,463	50,463	50,463	-
Grants Manager	-	75,476	-	-	-
Director of Constituent Services	46,807	47,384	47,384	47,384	-
Temporary/Part Time	25,536	31,205	-	-	-
Overtime	-	326	-	-	-
Health Insurance	45,736	48,708	53,918	38,781	(15,137)
Social Security/Medicare	24,749	33,643	25,792	20,469	(5,322)
State Pension	37,731	53,618	47,605	39,890	(7,715)
Workers Compensation	3,002	10,971	9,606	9,097	(508)
Longevity Pay	-	810	-	-	-
Mileage Allowance	94	(9)	-	-	-
Life Insurance	162	235	205	186	(19)
Subtotal	445,960	592,129	474,271	381,271	(93,001)
CONTRACTUAL SERVICES					
Professional Development	\$ 19,178	\$ 10,921	\$ 1,000	\$ 1,230	\$ 230
Local Meeting Expense	1,496	1,498	1,500	2,500	1,000
Dues and Subscriptions	713	637	400	400	-
Public Defender Fees	-	-	-	50,000	50,000
Telecommunications	1,488	1,920	1,500	1,500	-
Subtotal	22,875	14,976	4,400	55,630	51,230
PARTS AND SUPPLIES					
Office Supplies	\$ 6,627	\$ 6,454	\$ 5,000	\$ 5,000	\$ -
Food and Medical Supplies	337	116	400	400	-
Memorials and Trophies	174	465	100	100	-
Fleet Parts and Fuel	1,000	1,593	1,000	1,000	-
Subtotal	8,138	8,628	6,500	6,500	-
MISCELLANEOUS					
Youth Activities	\$ 532	\$ 598	\$ 600	\$ 600	\$ -
Designated Discretionary	489	-	-	-	-
General Contingency	211,542	94,593	-	-	-
Subtotal	212,562	95,191	600	600	-
TOTAL	\$ 689,535	\$ 710,924	\$ 485,771	\$ 444,001	\$ (41,771)



CITY ATTORNEY DIVISION

Division 1210 Overview:

- Provides legal representation to the City Council, the Mayor and all Departments of City government.
- Works on a wide variety of legal issues, including constitutional, contract development, real and personal property, tort, finance, tax, water, employment, collective bargaining and public records.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 540,390	\$ 526,542	\$ 579,176	\$ 702,074	21%
Contractual Services	24,635	23,421	23,500	25,500	9%
Parts and Supplies	5,766	6,443	4,500	7,500	67%
Total Expenditures	\$ 570,790	\$ 556,406	\$ 607,176	\$ 735,074	

Significant Changes for 2022:

- The City Attorney Division budget increased by \$124,898 from Fiscal Year 2021 to Fiscal Year 2022.
- Assistant City Attorney I increased \$75,000 due to the Governing Body amending the Adopted budget to hire this position. Applicable benefit increases resulted.
- Health insurance increased \$5,299 due to the hiring of a new Assistant City Attorney.
- Professional Development and Dues and Licenses increased \$500 each to pay for licensure and continuing legal education for new attorney.
- Small Equipment increased \$3,000 to purchase a laptop, two monitors, a docking station and desk for the new Assistant City Attorney I.
- Copier expenses increased \$1,000 to pay for more copies due to the fire arbitration and other litigation.

CITY ATTORNEY DIVISION

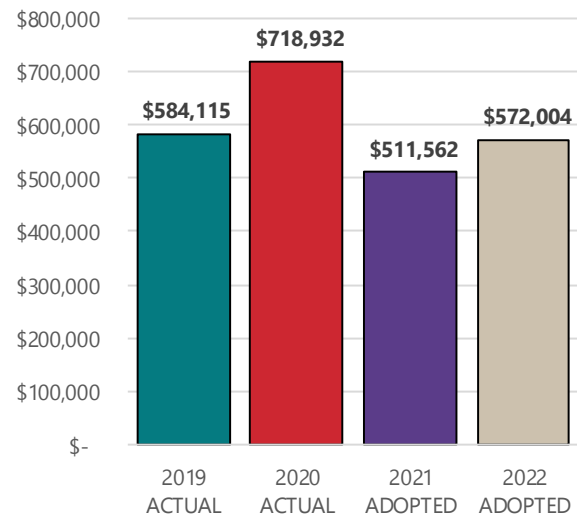
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
City Attorney	\$ 128,795	\$ 114,581	\$ 135,012	\$ 135,012	\$ -
Assistant City Attorney I	226,757	78,129	79,040	154,040	75,000
Deputy City Attorney	-	93,251	93,974	93,974	-
Assistant City Attorney II	-	13,185	-	-	-
Law Office Manager/Legal Assistant	58,374	84,364	104,095	104,095	-
Overtime	-	263	-	-	-
Health Insurance	38,467	40,315	55,296	86,246	30,950
Social Security/Medicare	31,225	29,125	31,527	35,889	4,362
State Pension	53,225	56,315	63,592	76,618	13,026
Workers Compensation	2,261	14,966	16,424	15,931	(493)
Longevity Pay	1,080	1,860	-	-	-
Life Insurance	205	189	216	270	54
Subtotal	540,390	526,542	579,176	702,074	122,898
CONTRACTUAL SERVICES					
Professional Development	\$ 5,210	\$ 1,279	\$ 1,500	\$ 2,000	\$ 500
Local Meeting Expense	30	21	-	-	-
Dues and Subscriptions	16,546	20,141	22,000	22,500	500
Professional Services	1,486	883	-	-	-
Licenses and Fees	1,364	1,098	-	-	-
Copier Expenses	-	-	-	1,000	1,000
Subtotal	24,635	23,421	23,500	25,500	2,000
PARTS AND SUPPLIES					
Office Supplies	\$ 5,766	\$ 6,443	\$ 4,500	\$ 4,500	\$ -
Small Equipment (under \$5,000)	-	-	-	3,000	3,000
Subtotal	5,766	6,443	4,500	7,500	-
TOTAL	\$ 570,790	\$ 556,406	\$ 607,176	\$ 735,074	\$ 124,898



HUMAN RESOURCES DIVISION

Division 1211 Overview:

- Strives to attract and retain a productive workforce by providing competitive compensation and benefit packages, training, and career development opportunities.
- Develops, implements, and monitors personnel policies and practices for the City, including assistance with dispute resolution and mediation, recruiting and retaining employees, and monitoring the City's performance evaluation system.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 413,183	\$ 518,624	\$ 366,562	\$ 418,520	14%
Contractual Services	168,457	197,855	142,600	151,024	6%
Parts and Supplies	2,475	2,452	2,400	2,460	3%
Total Expenditures	\$ 584,115	\$ 718,932	\$ 511,562	\$ 572,004	

Significant Changes for 2022:

- The Human Resources Division budget increased by \$60,443 from Fiscal Year 2021 to Fiscal Year 2022.
- The net difference of the HR Specialist, HR Benefits Administrator and HR Office Manager line items is \$6,354 due to the following: promotion of an HR Specialist to HR Office Manager (including a salary increase in the amount of \$2,840 plus benefits); a HR Specialist promotion to HR Benefit Administrator at a cost of \$2,402 plus benefits and a salary increase for a HR Specialist in the amount of \$1,112 plus benefits.
- The Duplication Specialist has been moved from Information Technology Division to Human Resources. This position will be responsible for front door reception at the Municipal Building as well as other Human Resources duties. This position will still be responsible for processing the City's daily mail.
- The Temporary/Part-Time line item decreased \$13,000 plus benefits as a result of being split 50% with the City Clerk's Division in Fiscal Year 2022.
- Professional Services increased \$5,485 due to the contract with Novo Benefits increasing 3% (\$2,085), for the hiring of an Spanish interpreter to assist in communication with non-English speaking city staff (\$400) and to offer Chem panel screening for all full-time staff at the City's Benefit Fair (\$3,000).
- Employment and Background Checks increased \$2,000 due to current and anticipated unfilled positions that will need drug tests, Division of Criminal Investigation fingerprints and Department of Family Services background checks.
- Employee Development increased \$939 to offer continued training and development to HR's staff.
- Office supplies increased \$60 due to increased need.



HUMAN RESOURCES DIVISION

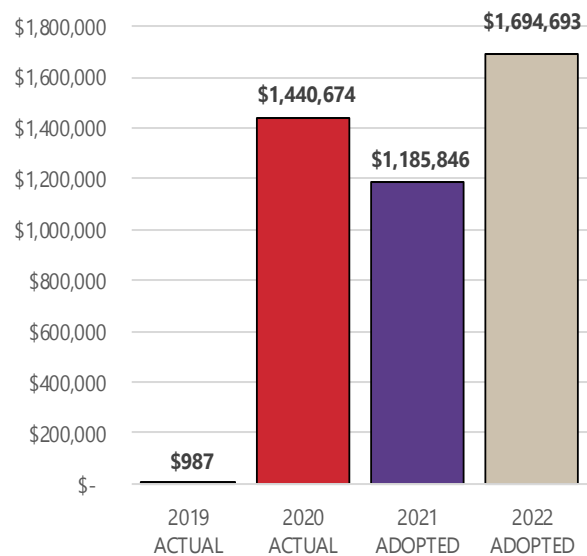
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of HR	\$ 93,717	\$ 104,998	\$ 104,998	\$ 104,998	\$ -
HR Education Facilitator	57,364	50,295	-	-	-
Deputy Director of HR	47,281	83,975	-	-	-
Duplication Specialist	-	-	-	39,355	39,355
HR Office Manager	-	-	-	50,307	50,307
HR Benefits Administrator	-	-	-	36,722	36,722
HR Specialist	89,433	118,881	118,875	38,200	(80,675)
Temporary/Part Time	13,191	2,620	26,000	13,000	(13,000)
Overtime	2,035	-	-	-	-
Health Insurance	47,549	71,130	56,037	66,743	10,706
Social Security/Medicare	22,126	26,384	19,115	20,452	1,337
State Pension	37,624	45,679	31,611	39,413	7,802
Workers Compensation	1,626	13,328	9,733	9,090	(643)
Longevity Pay	1,020	1,075	-	-	-
Life Insurance	219	259	192	240	48
Subtotal	413,183	518,624	366,562	418,520	51,959
CONTRACTUAL SERVICES					
Professional Development	\$ 21	\$ 47	\$ 500	\$ 500	\$ -
Local Meeting Expense	-	27	-	-	-
Dues and Subscriptions	189	189	500	500	-
Professional Services	159,072	190,550	131,600	137,085	5,485
Employment and Background Checks	-	-	-	2,000	2,000
Employee Development	5,552	2,814	2,000	2,939	939
Advertising	445	846	4,000	4,000	-
Maintenance	3,178	3,383	4,000	4,000	-
Subtotal	168,457	197,855	142,600	151,024	8,424
PARTS AND SUPPLIES					
Office Supplies	\$ 2,475	\$ 2,452	\$ 2,400	\$ 2,460	\$ 60
Subtotal	2,475	2,452	2,400	2,460	60
TOTAL	\$ 584,115	\$ 718,932	\$ 511,562	\$ 572,004	\$ 60,443



COMPLIANCE DIVISION

Division 1212 Overview:

- Oversees property, vehicle and liability coverages and claims, recommends and monitors employee safety programs and practices, and provides safety as well as employee new hire training.
- Division staff provides risk management services for liability incidents and claims for the Board of Public Utilities, and also coordinates the Mayor's Employee Safety Committee.
- Provides nuisance control services.
- Protects citizens through enforcing safe building practices, providing building code inspections and ensuring that industry builds to adopted codes.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 987	\$ 1,387,586	\$ 1,103,871	\$ 1,579,040	43%
Contractual Services	-	23,880	39,250	72,928	86%
Parts and Supplies	-	29,208	42,725	42,725	0%
Total Expenditures	\$ 987	\$ 1,440,674	\$ 1,185,846	\$ 1,694,693	

Significant Changes for 2022:

- The Compliance Division budget increased \$508,846 from Fiscal Year 2021 to Fiscal Year 2022.
- The Compliance Director position (formerly paid 60% in the Mayor's Division for the Chief of Staff position) increased \$54,300 to pay 100% of the position.
- The vacant Office Support Specialist position increased \$4,160 due to hiring this position at a higher rate.
- The Code Compliance Inspector line item increased \$112,321 plus benefits to hire two inspectors to help with the dramatic increase in workload due to a data center locating in Cheyenne. An Assistant Plan Reviewer is also being Adopted at a cost of \$62,400 plus benefits. Compliance lost six employees in Fiscal Year 2021.
- A Safety Coordinator was added through an amendment made at the June 9, 2021 Committee of the Whole Meeting at a cost of \$79,324 including benefits.
- Dues and Subscriptions increased \$10,000 to purchase a Speak Reader and Origami annual subscriptions for Wyoming Association of Risk Management (WARM) data management activities.
- Professional Services increased \$5,400 to pay for the updated 2021 ICC Code books/PDF. This must be done every three years. Copies will be purchased for Compliance, City Clerk and City Attorney.
- Nuisance Abatement increased \$18,278 due to an amendment Adopted by the Governing Body. These funds will come from reserves as a result of not spending the Abandoned Building Fund in Fiscal Year 2021.



COMPLIANCE DIVISION

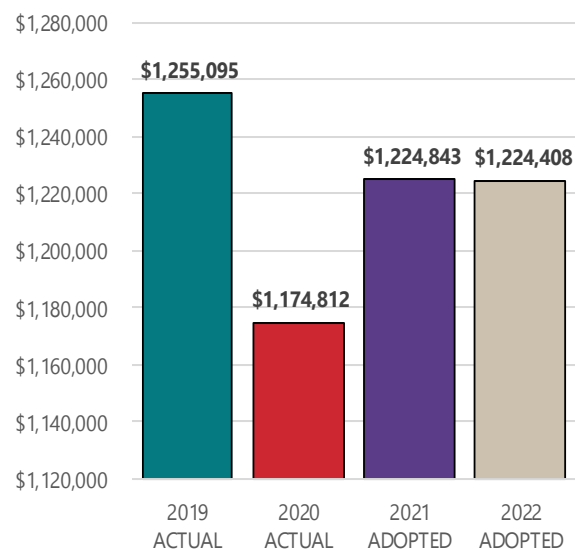
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Compliance Director	\$ -	\$ 36,200	\$ 36,200	\$ 90,500	\$ 54,300
Administrative Assistant	-	21,787	-	-	-
Code Compliance Inspector	-	204,608	176,696	289,017	112,321
Chief Building Official	-	84,000	84,000	84,000	-
Code Inspector Mechanical	-	35,193	-	-	-
Assist. Chief Building Official	-	89,674	68,500	68,500	-
Risk Specialist	-	51,891	54,766	54,766	-
Code Inspector Electrical	-	27,320	-	-	-
Code Enforcement Officer	-	41,817	-	-	-
Building Permit Technician	-	119,562	144,121	148,281	4,160
Risk Safety Officer	987	58,753	59,740	59,740	-
Lead Permit and License Specialist	-	47,228	46,972	46,972	-
Development Inspector	-	27,740	-	-	-
Safety Coordinator	-	45,387	45,387	88,387	43,000
Assistant Plan Examiner	-	42,963	-	62,400	62,400
Overtime	-	1,512	2,000	2,000	-
Health Insurance	-	227,757	201,850	332,865	131,015
Social Security/Medicare	-	69,470	55,002	72,484	17,482
State Pension	-	112,152	101,520	145,493	43,973
Workers Compensation	-	32,063	25,894	32,215	6,321
Longevity Pay	-	9,185	-	-	-
Specialty Pay	-	600	600	600	-
Life Insurance	-	725	623	820	197
Subtotal	987	1,387,586	1,103,871	1,579,040	475,168
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ 4,775	\$ 8,500	\$ 8,500	-
Dues and Subscriptions	-	690	1,000	11,000	10,000
Professional Services	-	574	6,500	11,900	5,400
Licenses and Fees	-	115	250	250	-
Attorney Fees	-	2,790	7,000	7,000	-
Nuisance Abatement	-	7,205	5,000	23,278	18,278
Junk Vehicle Towing Fees	-	1,824	5,000	5,000	-
Telecommunications	-	5,908	6,000	6,000	-
Subtotal	-	23,880	39,250	72,928	33,678
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ 9,809	\$ 13,750	\$ 13,750	\$ -
Clothing	-	220	1,700	1,700	-
Small Equipment (under \$5,000)	-	1,025	1,275	1,275	-
Fleet Parts and Fuel	-	18,154	26,000	26,000	-
Subtotal	-	29,208	42,725	42,725	-
TOTAL	\$ 987	\$ 1,440,674	\$ 1,185,846	\$ 1,694,693	\$ 508,846



INFORMATION TECHNOLOGY DIVISION

Division 1213 Overview:

- Responsible for administration, backup, and maintenance of the City's client/server infrastructure and computer network operating systems, hardware, affiliated connections and operations, and hosting of various software applications.
- Oversees leased copiers, printers, in-house print shop services, VoIP phone system, security cameras, municipal building door security controllers, and provides "help desk" services to network users.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 553,038	\$ 556,560	\$ 523,463	\$ 496,108	-5%
Contractual Services	626,080	566,179	659,280	670,800	2%
Parts and Supplies	32,784	12,227	13,800	13,800	0%
Capital	42,622	39,486	27,700	43,000	55%
Intra City	572	360	600	700	17%
Total Expenditures	\$ 1,255,095	\$ 1,174,812	\$ 1,224,843	\$ 1,224,408	

Significant Changes for 2022:

- The Technology (IT) Division budget decreased \$436 from Fiscal Year 2021 to Fiscal Year 2022.
- The Network Systems Technician line item increased \$29,132 plus benefits to hire a Technician I. This position was lost during the reduction-in-force in Fiscal Year 2021.
- Duplication Specialist decreased \$39,355 plus benefits to move this position to the Human Resources Division.
- Professional Development increased \$5,000 to return to pre-COVID budget.
- Professional Services increased \$2,500 to return to Fiscal Year 2020 funding levels.
- Advertising increased \$200 to pay for request for proposal (RFP) advertising for annual computer replacements.
- Telecommunications increased \$20 to pay for price increase for the IT on-call cell phone.
- Computer Software/Maintenance previously was coded to Maintenance and increased \$3,800 to pay for email addresses for all City full-time employees and permanent part-time employees who work more than 48 hours per month.
- Equipment increased \$15,300 to return to Fiscal Year 2020 funding levels.
- Fleet Fuel, Labor and Parts increased \$100 based on a review of previous year's expenditures plus projected fuel and parts increases.



INFORMATION TECHNOLOGY DIVISION

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of IT	\$ 94,172	\$ 95,704	\$ 95,704	\$ 95,704	\$ -
Assistant Director of IT	67,270	68,102	68,102	68,102	-
Network Systems Technicians	163,225	160,586	132,168	161,300	29,132
Duplication Specialist	38,877	39,355	39,355	-	(39,355)
Health Insurance	99,255	98,422	99,930	88,637	(11,293)
Social Security/Medicare	27,143	26,939	25,653	23,925	(1,728)
State Pension	47,666	49,819	47,348	47,530	182
Workers Compensation	13,065	15,029	14,921	10,633	(4,288)
Longevity Pay	2,040	2,290	-	-	-
Life Insurance	324	316	282	276	(6)
Subtotal	553,038	556,560	523,463	496,108	(27,356)
CONTRACTUAL SERVICES					
Professional Development	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000
Local Meeting Expense	385	223	500	500	-
Professional Services	5,750	3,480	3,500	6,000	2,500
Advertising	-	-	-	200	200
Postage and Freight	829	494	500	500	-
Telecommunications	819	784	780	800	20
Rental	1,700	2,200	1,700	1,700	-
Maintenance	491,097	441,914	515,700	-	(515,700)
Computer Software/Maintenance	120,501	117,083	136,600	656,100	519,500
Copier Expenses	-	-	-	-	-
Subtotal	626,080	566,179	659,280	670,800	11,520
PARTS AND SUPPLIES					
Office Supplies	\$ 30,284	\$ 5,089	\$ 6,300	\$ 6,300	\$ -
Printer/Copier Paper for City	-	4,638	5,000	5,000	-
Small Equipment (under \$5,000)	2,500	2,500	2,500	2,500	-
Subtotal	32,784	12,227	13,800	13,800	-
CAPITAL					
Equipment (over \$5,000)	\$ 42,622	\$ 39,486	\$ 27,700	\$ 43,000	\$ 15,300
Subtotal	42,622	39,486	27,700	43,000	15,300
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 572	\$ 360	\$ 600	\$ 700	\$ 100
Subtotal	572	360	600	700	100
TOTAL	\$ 1,255,095	\$ 1,174,812	\$ 1,224,843	\$ 1,224,408	\$ (436)



MUNICIPAL COURT DIVISION

Division 1220 Overview:

- The Municipal Court hears cases involving violations of the City of Cheyenne Municipal Code.
- The Court consists of one full-time judge and one part-time juvenile judge.
- The Court administration is responsible for ensuring the fair and lawful execution and disposition of all municipal court cases.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 663,241	\$ 612,199	\$ 566,596	\$ 589,958	4%
Contractual Services	13,592	46,811	77,150	88,130	14%
Parts and Supplies	13,372	8,198	10,000	10,000	0%
Capital	3,104	-	-	-	0%
Total Expenditures	\$ 693,309	\$ 667,208	\$ 653,746	\$ 688,088	

Significant Changes for 2022:

- The Municipal Court Division budget increased by \$34,343 from Fiscal Year 2021 to Fiscal Year 2022.
- The Municipal Court Clerk was moved from non-exempt to exempt status, and therefore Human Resources recommended an increase in salary. The increase is \$3,000 plus benefits.
- The Scheduling Trial Clerk line item increased \$2,080. This position has grown with many changes over the last 18 months.
- Temporary/Part-Time line item increased \$24,000 plus benefits to hire a part-time judge. The Laramie County District Attorney's office announced they will no longer be prosecuting misdemeanors. Those cases are now being filed at the Municipal Court. The Court has also noticed low-level felonies being filed as misdemeanors in the Municipal Court. Processing arrest cases and cases that include a jail sentence have become more complicated and takes a great deal of coordination.
- Dues and Subscriptions increased \$500 to pay for Judge Ross's Wyoming State Bar fees and Lexis Nexis costing more than in years past.
- Telecommunications increased \$3,000 due to the new building as it was not budgeted for in Fiscal Year 2021.
- Light, Fuel and Power increased \$6,400 based on an analysis of usage and rate increases.
- Maintenance increased \$1,080 to pay for higher janitorial service costs over what was projected in Fiscal Year 2021.



MUNICIPAL COURT DIVISION

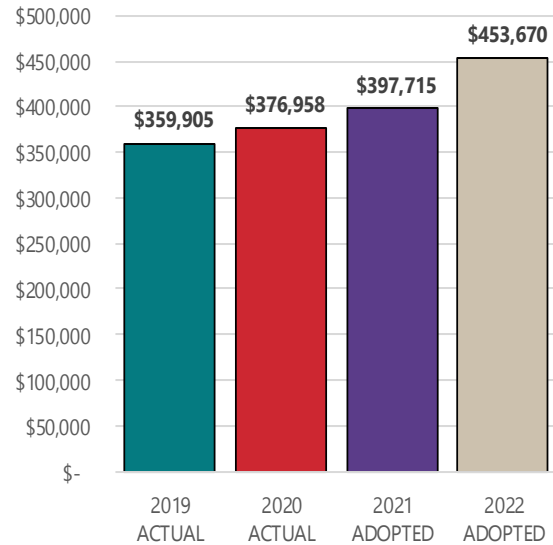
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Municipal Court Senior Judge	\$ 115,000	\$ 161,224	\$ 125,000	\$ 125,000	\$ -
Municipal Court Bailiff	50,558	49,200	49,200	43,000	(6,200)
Municipal Court Clerk	49,492	50,709	47,752	50,752	3,000
Municipal Court Warrant Tech	26,703	16,027	-	-	-
Municipal Court Deputy Clerk	77,401	80,998	72,515	72,515	-
Municipal Court Tech	34,320	24,805	31,200	33,280	2,080
Municipal Court Judicial Assistant	43,373	-	-	-	-
Temporary/Part Time	58,111	35,716	34,166	58,166	24,000
Overtime	2,903	3,646	-	-	-
Health Insurance	112,809	96,914	121,594	119,323	(2,272)
Social Security/Medicare	33,429	31,241	27,527	27,835	308
State Pension	49,428	46,610	45,984	47,449	1,465
Workers Compensation	5,743	13,173	11,375	12,371	996
Longevity Pay	3,625	1,640	-	-	-
Life Insurance	346	294	282	268	(14)
Subtotal	663,241	612,199	566,596	589,958	23,363
CONTRACTUAL SERVICES					
Professional Development	\$ 1,576	\$ 72	\$ 1,000	\$ 1,000	\$ -
Jury Trial Fees	-	-	7,200	7,200	-
Dues and Subscriptions	355	465	500	1,000	500
Professional Services	7,585	44,578	48,450	48,450	-
Telecommunications	576	646	-	3,000	3,000
Light, Fuel and Power	-	-	20,000	26,400	6,400
Maintenance	3,500	-	-	1,080	1,080
Computer Software/Maintenance	-	1,050	-	-	-
Subtotal	13,592	46,811	77,150	88,130	10,980
PARTS AND SUPPLIES					
Office Supplies	\$ 13,372	\$ 8,198	\$ 10,000	\$ 10,000	\$ -
Subtotal	13,372	8,198	10,000	10,000	-
CAPITAL					
Equipment (over \$5,000)	\$ 3,104	\$ -	\$ -	\$ -	\$ -
Subtotal	3,104	-	-	-	-
TOTAL	\$ 693,309	\$ 667,208	\$ 653,746	\$ 688,088	\$ 34,343



YOUTH ALTERNATIVES DIVISION

Division 1221 Overview:

- Youth Alternatives is a family-centered program designed to respond to the needs of youth, ages 5 -18, and their families.
- The program is supported by the General Fund of the City and various local, state and federal grants reported in Special Revenue Funds.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 349,639	\$ 372,176	\$ 387,515	\$ 424,555	10%
Contractual Services	7,804	3,235	8,300	27,190	228%
Parts and Supplies	2,462	1,547	1,900	1,925	1%
Total Expenditures	\$ 359,905	\$ 376,958	\$ 397,715	\$ 453,670	

Significant Changes for 2022:

- The Youth Alternatives Division budget increased by \$55,955 from Fiscal Year 2021 to Fiscal Year 2022.
- The Volunteer Coordinator line item increased \$5,620. This position oversees the Mayor's Youth Council and most the salary was moved to the Special Friends Fund during the Fiscal Year 2021 budget cuts. This was not sustainable and only a temporary solution.
- Temporary/Part-Time increased \$20,800. This line item was removed due to the budget cuts in Fiscal Year 2021. The replacement of this position will greatly enhance the delivery of services for youth and families in the community. Youth Alternatives has seen an increase in the amount of suicide ideation referrals which have impacted service delivery.
- Maintenance increased \$17,000. With the elimination of janitorial services provided by Facilities Maintenance, janitorial duties have fallen on staff. With the increase in counseling referrals and COVID-19 protocols, additional janitorial duties and responsibilities have been difficult to maintain on a daily basis.
- Computer Software/Maintenance increased \$1,680 to pay for a Zoom license. Due to the pandemic, new approaches such as Zoom have been incorporated into the Youth Alternatives service delivery model.
- Telecommunications, Copier Expense, and Office Supplies increased to a total of \$235.



YOUTH ALTERNATIVES DIVISION

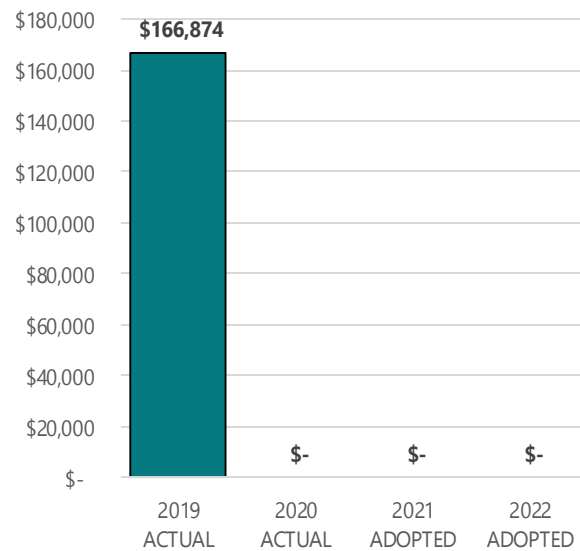
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Youth Alternatives	\$ 110,549	\$ 87,093	\$ 87,093	\$ 87,093	\$ -
Assistant Director	40,819	69,971	69,973	69,971	(2)
Operations Manager	48,842	50,930	50,930	50,930	-
Court Services Coordinator	30,766	-	-	-	-
Volunteer Coord/Case Mgr/MYC	-	10,982	5,363	10,983	5,620
Prevention Services Clinical Sup	-	23,927	52,000	52,000	-
Temporary/Part Time	25,212	22,441	-	20,800	20,800
Health Insurance	34,381	35,833	50,336	57,934	7,597
Social Security/Medicare	19,817	20,194	20,300	21,411	1,111
State Pension	29,424	35,572	39,505	43,734	4,228
Workers Compensation	6,722	12,037	11,829	9,516	(2,313)
Longevity Pay	2,965	3,030	-	-	-
Life Insurance	144	166	186	184	(2)
Subtotal	349,639	372,176	387,515	424,555	37,040
CONTRACTUAL SERVICES					
Professional Development	\$ 275	\$ -	\$ -	\$ -	\$ -
Dues and Subscriptions	257	243	300	300	-
Professional Services	68	872	400	400	-
Telecommunications	2,376	2,730	2,500	2,575	75
Light, Fuel and Power	4,829	(611)	5,100	5,100	-
Maintenance	-	-	-	17,000	17,000
Computer Software/Maintenance	-	-	-	1,680	1,680
Copier Expenses	-	-	-	135	135
Subtotal	7,804	3,235	8,300	27,190	18,890
PARTS AND SUPPLIES					
Office Supplies	\$ 2,387	\$ 1,404	\$ 1,900	\$ 1,925	\$ 25
Food and Medical Supplies	75	143	-	-	-
Subtotal	2,462	1,547	1,900	1,925	25
TOTAL	\$ 359,905	\$ 376,958	\$ 397,715	\$ 453,670	\$ 55,955



RISK MANAGEMENT DIVISION

Division 1302 Overview:

- This Division was moved to the Compliance Division effective July 1, 2019.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 161,641	\$ -	\$ -	\$ -	0%
Contractual Services	1,095	-	-	-	0%
Parts and Supplies	1,893	-	-	-	0%
Intra City	2,245	-	-	-	0%
Total Expenditures	\$ 166,874	\$ -	\$ -	\$ -	

RISK MANAGEMENT DIVISION

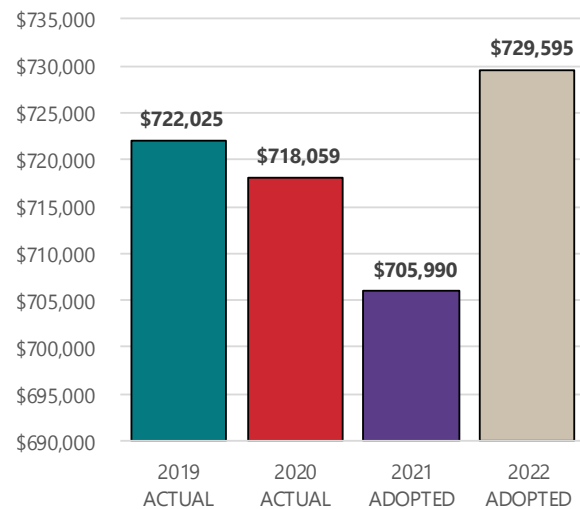
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Risk Management	\$ -	\$ -	\$ -	\$ -	\$ -
Risk Specialist	42,738	-	-	-	-
Risk Safety Officer	59,267	-	-	-	-
Overtime	3,964	-	-	-	-
Health Insurance	26,893	-	-	-	-
Social Security/Medicare	7,969	-	-	-	-
State Pension	14,035	-	-	-	-
Workers Compensation	5,005	-	-	-	-
Longevity Pay	1,680	-	-	-	-
Life Insurance	90	-	-	-	-
Subtotal	161,641	-	-	-	-
CONTRACTUAL SERVICES					
Dues and Subscriptions	\$ 385	\$ -	\$ -	\$ -	\$ -
Professional Services	-	-	-	-	-
Licenses and Fees	101	-	-	-	-
Insurance	-	-	-	-	-
Telecommunications	609	-	-	-	-
Subtotal	1,095	-	-	-	-
PARTS AND SUPPLIES					
Office Supplies	\$ 1,893	\$ -	\$ -	\$ -	\$ -
Subtotal	1,893	-	-	-	-
INTRA CITY					
Fleet Parts and Fuel	\$ 2,245	\$ -	\$ -	\$ -	\$ -
Subtotal	2,245	-	-	-	-
TOTAL	\$ 166,874	\$ -	\$ -	\$ -	\$ -



CITY CLERK DIVISION

Division 1301 Overview:

- Responsible for City records, licensing, and permitting. Also oversees City-owned property files and affiliated database management. Provides municipal elections assistance, and serves as clerk to several City boards and commissions.
- Receipts monies due to the City, maintains cemetery records and oversees City Codebook supplementation and the City's internet/intranet website, including streaming video services for Governing Body meetings.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 577,562	\$ 565,091	\$ 561,192	\$ 585,169	4%
Contractual Services	131,837	147,667	137,298	139,476	2%
Parts and Supplies	9,195	5,300	7,500	4,950	-34%
Capital	3,430	-	-	-	0%
Total Expenditures	\$ 722,025	\$ 718,059	\$ 705,990	\$ 729,595	

Significant Changes for 2022:

- The City Clerk Division budget increased \$23,605 from Fiscal Year 2021 to Fiscal Year 2022.
- The Deputy City Clerk line item increased \$5,000 plus benefits. This request is due to the Deputy City Clerk recently receiving the Certified Municipal Clerk certification.
- The Temporary/Part-Time line item increased \$13,000 with the move of the part-time Human Resources' employee half time to the City Clerk's Department. This employee was cut in the City Clerk's Fiscal Year 2021 budget and was rehired by Human Resources.
- Besides payroll adjustments, the remainder of the budget decreased \$372.



CITY CLERK DIVISION

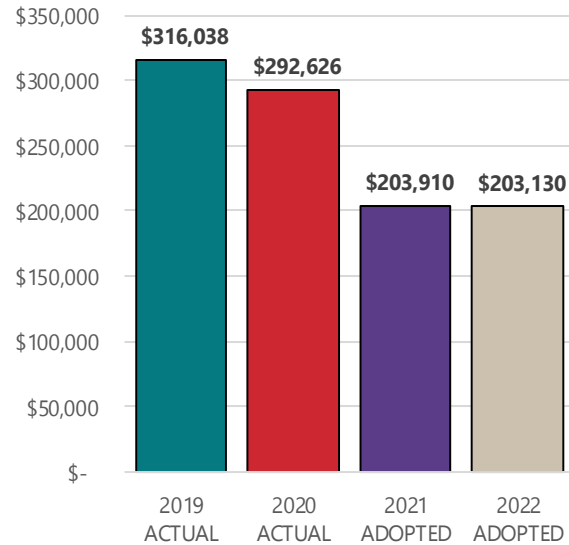
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
City Clerk	\$ 126,384	\$ 92,997	\$ 92,997	\$ 92,997	\$ -
Deputy City Clerk	70,838	71,992	71,992	76,992	5,000
Administrative Assistant	37,978	38,509	38,565	38,565	-
Operations Specialist	44,312	44,992	44,992	44,992	-
City Records Tech	44,824	45,554	45,554	45,554	-
Licensing/Receipts Clerk	56,680	62,400	62,400	62,400	-
Temporary/Part Time	10,788	10,826	-	13,000	13,000
Overtime	2,102	43	-	-	-
Health Insurance	101,402	108,293	118,531	118,055	(476)
Social Security/Medicare	29,094	27,007	27,272	27,300	28
State Pension	46,171	49,208	50,338	52,851	2,514
Workers Compensation	2,448	8,350	8,221	12,133	3,912
Longevity Pay	4,230	4,595	-	-	-
Life Insurance	312	328	330	330	-
Subtotal	577,562	565,091	561,192	585,169	23,977
CONTRACTUAL SERVICES					
Professional Development	\$ 1,183	\$ 852	\$ 1,000	\$ 1,000	\$ -
Local Meeting Expense	-	-	200	200	-
Dues and Subscriptions	912	1,048	1,710	1,680	(30)
Professional Services	29,314	40,430	32,000	24,900	(7,100)
Attorney's Fees	-	-	-	7,000	7,000
Licenses and Fees	-	-	-	450	450
Printing	-	-	-	500	500
Advertising	58,761	62,101	55,000	55,000	-
Telecommunications	917	1,329	1,340	1,340	-
Maintenance	40,751	41,907	46,048	-	(46,048)
Computer/Software Maintenance	-	-	-	45,906	45,906
Copier Expenses	-	-	-	1,500	1,500
Subtotal	131,837	147,667	137,298	139,476	2,178
PARTS AND SUPPLIES					
Office Supplies	\$ 9,195	\$ 5,300	\$ 7,500	\$ 4,950	\$ (2,550)
Subtotal	9,195	5,300	7,500	4,950	(2,550)
CAPITAL					
Equipment (over \$5,000)	\$ 3,430	\$ -	\$ -	\$ -	\$ -
Subtotal	3,430	-	-	-	-
TOTAL	\$ 722,025	\$ 718,059	\$ 705,990	\$ 729,595	\$ 23,605



PUBLIC WORKS ADMINISTRATION DIVISION

Division 1401 Overview:

- Assigned to support the needs of the Public Works Department plus division administrators/managers at Facilities, Fleet Maintenance, Solid Waste, Street and Alley, Traffic and Transit.
- Provides oversight of the Belvoir Ranch and heads the Belvoir Ranch Steering Committee
- Administers the Optional One Percent Sales Tax Fund (Fifth Penny Tax) and the Solid Waste Fund.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 305,318	\$ 286,599	\$ 196,360	\$ 194,580	-1%
Contractual Services	82	357	1,100	1,100	0%
Parts and Supplies	111	-	450	450	0%
Intra City	10,527	5,670	6,000	7,000	17%
Total Expenditures	\$ 316,038	\$ 292,626	\$ 203,910	\$ 203,130	

Significant Changes for 2022:

- The Public Works Administration Division budget decreased by \$779 from Fiscal Year 2021 to Fiscal Year 2022.
- Benefits decreased \$1,779 primarily due to the reduction of the City's Worker's Compensation rates.
- Fleet Fuel, Labor and Parts increased \$1,000 based on a review of previous year's expenditures plus projected fuel and parts increases.

PUBLIC WORKS ADMINISTRATION DIVISION

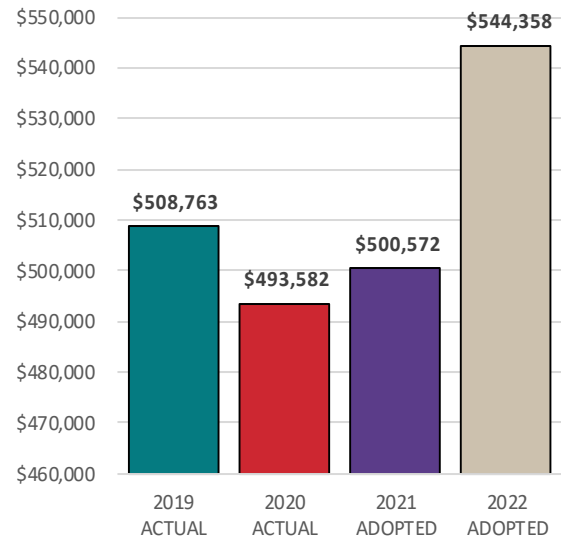
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Public Works	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
Transportation Director	25,142	-	-	-	-
Operations Manager	49,921	53,040	39,780	39,780	-
Deputy Director of Public Works	43,390	46,355	-	-	-
Health Insurance	34,955	35,494	19,872	19,759	(113)
Social Security/Medicare	16,260	14,808	10,693	10,053	(640)
State Pension	25,857	27,497	19,737	20,436	699
Workers Compensation	7,340	6,797	6,193	4,468	(1,725)
Longevity Pay	2,334	2,490	-	-	-
Life Insurance	119	118	84	84	-
Subtotal	305,318	286,599	196,360	194,580	(1,779)
CONTRACTUAL SERVICES					
Dues and Subscriptions	\$ -	\$ 328	\$ 500	\$ 500	\$ -
Telecommunications	82	29	600	600	-
Subtotal	82	357	1,100	1,100	-
PARTS AND SUPPLIES					
Office Supplies	\$ 111	\$ -	\$ 450	\$ 450	\$ -
Subtotal	111	-	450	450	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 10,527	\$ 5,670	\$ 6,000	\$ 7,000	\$ 1,000
Subtotal	10,527	5,670	6,000	7,000	1,000
TOTAL	\$ 316,038	\$ 292,626	\$ 203,910	\$ 203,130	\$ (779)



TRAFFIC DIVISION

Division 1403 Overview:

- Maintains and repairs signs, paint, and traffic signals in the City to ensure a safe and efficient transportation system.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 411,004	\$ 415,904	\$ 400,372	\$ 437,558	9%
Contractual Services	75,854	63,929	79,200	78,700	-1%
Parts and Supplies	112	550	2,500	3,500	40%
Intra City	21,792	13,200	18,500	24,600	33%
Total Expenditures	\$ 508,763	\$ 493,582	\$ 500,572	\$ 544,358	

Significant Changes for 2022:

- The overall Traffic Division budget increased by \$43,786 from Fiscal Year 2021 to Fiscal Year 2022.
- The Temporary/Part-Time line item was increased \$30,000 plus benefits to fund three part-time, seasonal employees who were cut in Fiscal Year 2021. These employees are needed to complete annual paint and sign projects.
- The Overtime line item increased \$5,000 plus benefits to fully fund on-call overtime for Traffic Maintenance.
- Light, Fuel and Power decreased \$500 based on an analysis of usage.
- The Clothing line item increased \$1,000 to fully fund clothing and boots per the City's updated clothing policy. This line item was also cut in Fiscal Year 2021.
- Fleet Fuel, Labor and Parts increased \$6,100 based on a review of previous year's expenditures plus projected fuel and parts increases.

TRAFFIC DIVISION

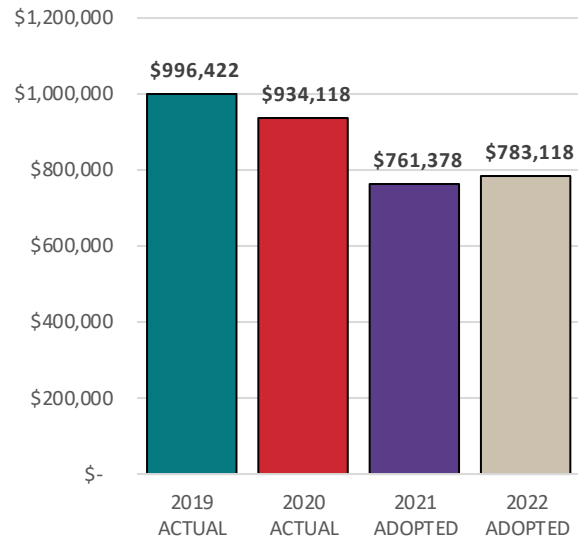
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Traffic Operations	\$ 61,377	\$ 62,132	\$ 62,132	\$ 62,132	\$ -
Traffic Signal Technician	88,452	86,497	86,614	86,614	-
Traffic Signal Supervisor	59,361	54,494	54,665	54,665	-
Traffic Operations Worker	30,181	34,280	34,280	34,280	-
Temporary/Part Time	16,351	11,510	-	30,000	30,000
Overtime	6,848	11,352	5,000	10,000	5,000
Health Insurance	80,663	85,932	94,005	93,669	(336)
Social Security/Medicare	19,765	19,327	18,566	20,229	1,663
State Pension	31,857	34,418	34,268	36,212	1,944
Workers Compensation	11,709	11,519	10,608	8,972	(1,636)
Longevity Pay	3,775	3,660	-	-	-
Uniform Allowance	440	550	-	550	550
Life Insurance	226	233	234	234	-
Subtotal	411,004	415,904	400,372	437,558	37,186
CONTRACTUAL SERVICES					
Dues and Subscriptions	\$ 220	\$ 440	\$ 700	\$ 700	\$ -
Telecommunications	2,239	1,940	3,000	3,000	-
Light, Fuel and Power	73,396	61,548	75,500	75,000	(500)
Subtotal	75,854	63,929	79,200	78,700	(500)
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ -	\$ 500	\$ 500	\$ -
Food and Medical Supplies	-	-	1,000	1,000	-
Clothing	112	550	1,000	2,000	1,000
Subtotal	112	550	2,500	3,500	1,000
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 21,792	\$ 13,200	\$ 18,500	\$ 24,600	\$ 6,100
Subtotal	21,792	13,200	18,500	24,600	6,100
TOTAL	\$ 508,763	\$ 493,582	\$ 500,572	\$ 544,358	\$ 43,786



FACILITIES DIVISION

Division 1412 Overview:

- Responsible for repair and maintenance of approximately 50 city facilities.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 531,621	\$ 519,363	\$ 302,878	\$ 307,818	2%
Contractual Services	356,887	257,936	324,200	339,000	5%
Parts and Supplies	100,527	151,180	126,300	128,500	2%
Intra City	7,388	5,639	8,000	7,800	-3%
Total Expenditures	\$ 996,422	\$ 934,118	\$ 761,378	\$ 783,118	

Significant Changes for 2022:

- The Facilities Division budget increased by \$21,741 from Fiscal Year 2021 to Fiscal Year 2022.
- The Senior Maintenance Technician increased \$38,479 plus benefits due to the promotion of the Maintenance Technician to a Senior Maintenance Technician. The Maintenance Technician decreased \$32,759 as a result of this promotion. This employee completed probation, has previous experience and is performing at a Senior Maintenance Technician level. The net amount of this increase is \$5,720.
- Light, Fuel and Power increased \$800 based on an analysis of usage and rate increases.
- Maintenance increased \$14,000 to pay for the additional costs of the new janitorial contract for the Municipal Building.
- Office supplies was increased \$750 to restore the funds lost in the Fiscal Year 2021 budget cuts.
- Clothing increased \$1,450 to fully fund clothing and boots. This line item was cut in the Fiscal Year 2021 budget.
- Fleet Fuel, Labor and Parts decreased \$200 based on a review of previous year's expenditures.

FACILITIES DIVISION

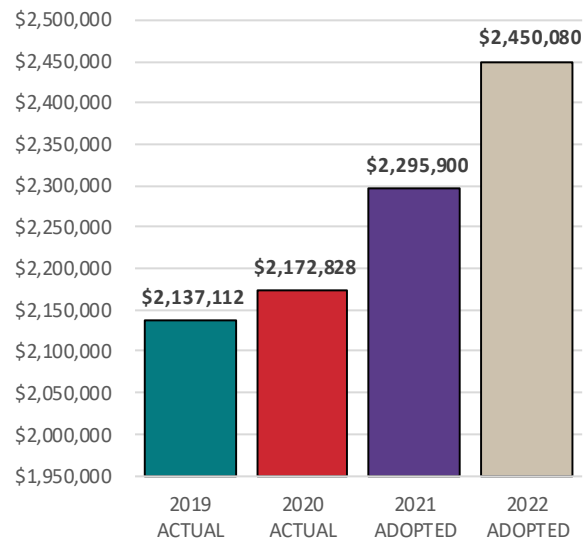
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Facilities Maintenance	\$ 65,759	\$ 66,417	\$ 66,417	\$ 66,417	\$ -
Supervisor	27,665	-	-	-	-
Foreman	49,215	83,189	-	-	-
Senior Maintenance Technician	35,980	36,422	36,422	74,901	38,479
Maintenance Technician	31,497	26,279	32,759	-	(32,759)
Sprinkler Tech/Plumber	42,947	43,474	43,474	43,474	-
Custodian I	82,517	75,602	-	-	-
Overtime	2,787	1,404	2,000	2,000	-
Health Insurance	97,803	94,045	72,374	72,089	(285)
Social Security/Medicare	25,727	25,012	13,990	13,637	(353)
State Pension	45,992	45,386	25,567	27,309	1,742
Workers Compensation	15,054	13,826	7,883	5,999	(1,883)
Longevity Pay	5,910	5,600	-	-	-
Tool Allowance	2,400	2,300	1,800	1,800	-
Life Insurance	367	406	192	192	-
Subtotal	531,621	519,363	302,878	307,818	4,941
CONTRACTUAL SERVICES					
Local Meeting Expense	\$ 1,355	\$ 125	\$ 1,000	\$ 1,000	\$ -
Professional Services	112,559	22,241	75,500	75,500	-
Telecommunications	436	420	700	700	-
Light, Fuel and Power	95,317	91,087	97,000	97,800	800
Maintenance	147,219	144,063	150,000	164,000	14,000
Subtotal	356,887	257,936	324,200	339,000	14,800
PARTS AND SUPPLIES					
Office Supplies	\$ 624	\$ 162	\$ 750	\$ 1,500	\$ 750
Maintenance Supplies	99,416	149,403	125,000	125,000	-
Clothing	487	1,615	550	2,000	1,450
Subtotal	100,527	151,180	126,300	128,500	2,200
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 7,388	\$ 5,639	\$ 8,000	\$ 7,800	\$ (200)
Subtotal	7,388	5,639	8,000	7,800	(200)
TOTAL	\$ 996,422	\$ 934,118	\$ 761,378	\$ 783,118	\$ 21,741



STREET & ALLEY DIVISION

Division 1416 Overview:

- Provides a safe transportation system to the traveling public by repairing and maintaining roadways as well as the City's storm water drainage system in all weather conditions.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,698,770	\$ 1,610,922	\$ 1,669,950	\$ 1,809,430	8%
Contractual Services	17,878	17,601	20,200	20,000	-1%
Parts and Supplies	1,608	5,852	5,750	5,750	0%
Intra City	418,856	538,453	600,000	614,900	2%
Total Expenditures	\$ 2,137,112	\$ 2,172,828	\$ 2,295,900	\$ 2,450,080	

Significant Changes for 2022:

- The Street and Alley Division budget increased by \$154,180 from Fiscal Year 2021 to Fiscal Year 2022.
- The Heavy Equipment Operator's line item increased a total of \$46,680. This includes replacing one of the two Heavy Equipment Operators lost in the reduction-in-force in Fiscal Year 2021 at a cost of \$37,720 plus benefits. Also included is \$5,200 plus benefits to promote four Truck Driver/Utility Workers to Heavy Equipment Operators. These employees have completed probation, have Commercial Driver's Licenses (CDL) and are performing at a Heavy Equipment Operator level.
- Temporary/Part-Time increased by \$15,000 plus benefits to hire one part-time seasonal employee to mow the right-of-way. This line item was part of the Fiscal Year 2021 budget cuts.
- Overtime increased \$11,000 plus benefits to fully fund Street and Alley back to Fiscal Year 2020 levels.
- Uniform Allowance was increased \$2,640 to restore to Fiscal Year 2020 levels.
- Light, Fuel and Power decreased \$200 based on an analysis of usage.
- Fleet Fuel, Labor and Parts increased \$14,900 based on a review of previous year's expenditures plus projected fuel and parts increases.

STREET & ALLEY DIVISION

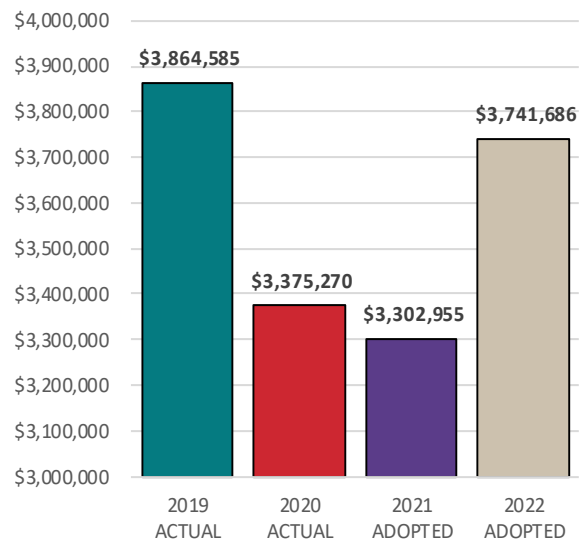
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Street and Alley	\$ 93,943	\$ 73,720	\$ 74,880	\$ 74,880	\$ -
Supervisor	102,995	143,615	131,601	131,601	-
Foreman II	112,800	104,873	110,385	110,385	-
Senior Heavy Equipment Operator	59,467	-	-	-	-
Equipment Operator III	20,868	-	-	-	-
Heavy Equipment Operator	330,712	300,184	329,680	376,360	46,680
Senior Heavy Equipment Operator	303,000	405,336	414,502	414,502	-
Temporary/Part Time	9,303	6,912	-	15,000	15,000
Overtime	63,775	28,003	20,000	31,000	11,000
Health Insurance	311,508	263,203	306,131	361,667	55,536
Social Security/Medicare	82,770	79,739	82,700	84,731	2,031
State Pension	140,020	145,515	152,248	167,980	15,732
Workers Compensation	48,326	43,557	46,755	37,568	(9,187)
Longevity Pay	15,385	13,705	-	-	-
Uniform Allowance	2,860	1,610	-	2,640	2,640
Life Insurance	1,039	950	1,068	1,116	48
Subtotal	1,698,770	1,610,922	1,669,950	1,809,430	139,480
CONTRACTUAL SERVICES					
Dues and Subscriptions	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
Telecommunications	598	805	1,200	1,200	-
Light, Fuel and Power	17,280	16,796	18,000	17,800	(200)
Subtotal	17,878	17,601	20,200	20,000	(200)
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ -	\$ 750	\$ 750	\$ -
Clothing	1,608	5,852	5,000	5,000	-
Subtotal	1,608	5,852	5,750	5,750	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 418,856	\$ 538,453	\$ 600,000	\$ 614,900	\$ 14,900
Subtotal	418,856	538,453	600,000	614,900	14,900
TOTAL	\$ 2,137,112	\$ 2,172,828	\$ 2,295,900	\$ 2,450,080	\$ 154,180



POLICE ADMINISTRATION DIVISION

Division 1511 Overview:

- The mission of the Cheyenne Police Department is "Protecting the Legend" of Cheyenne by working in cooperation with citizens to lead the charge in preventing crime and defending the rights of the community.
- The Administration Division provides support for the uniform police officers and monitors expenditures for all operating aspects of the department.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,377,746	\$ 1,287,985	\$ 1,274,655	\$ 1,474,986	16%
Contractual Services	1,421,066	1,037,016	973,500	1,082,700	11%
Parts and Supplies	267,711	199,972	209,800	250,500	19%
Intra City	458,349	399,382	495,000	583,500	18%
Miscellaneous	339,712	450,915	350,000	350,000	0%
Total Expenditures	\$ 3,864,585	\$ 3,375,270	\$ 3,302,955	\$ 3,741,686	

Significant Changes for 2022:

- The Police Administration Division budget increased by \$438,732 from Fiscal Year 2021 to Fiscal Year 2022.
- The new Police Chief's salary increased \$10,000. The Community Services Officer (CSO) line item also increased \$33,280 plus benefits hire one full-time staff to provide security at the new Judge Joseph M. Carey Municipal Court Building. The Property/Evidence Manager also increased \$1,019 due to hiring the position at a higher wage than budgeted.
- Temporary/Part-Time increased \$32,805 plus benefits to pay for an additional part-time CSO that was hired in Fiscal Year 2021 for coverage after adding Municipal Court security to Police Department duties.
- The new Public Information Officer (PIO) position was not previously budgeted in Police Administration. To pay for this position, the budget of one sworn police officer was moved from Patrol to Administration.
- Professional Development was increased \$35,000 to return training budget to Fiscal Year 2020 levels.
- Dues and Subscriptions was increased \$15,250 to pay for the Benchmark subscription per contract 7164.
- Maintenance increased \$22,000 due to an increase in the janitorial service contract as well as other needs.
- Computer Software/Maintenance increased \$25,000 to pay for additional software maintenance for parking, GIS, forensics and the PIO as well as increases in current software maintenance costs.
- Tuition Refund increased \$10,000 to restart the Leadership Program which was cut in Fiscal Year 2021.
- Office Supplies increased \$10,000 to restore funds that were cut in Fiscal Year 2021.
- Ammunition increased \$20,000. This budget was also cut in Fiscal Year 2021.
- Fleet Fuel, Labor and Parts increased \$88,500 based on a review of previous year's expenditures plus projected fuel and parts increases.
- Other increases in line items that were cut in Fiscal Year 2021 total \$14,150.



POLICE ADMINISTRATION DIVISION

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
PAYROLL					
Police Chief	\$ 123,470	\$ 120,000	\$ 120,000	\$ 130,000	\$ 10,000
Police Services Manager	51,856	52,686	52,686	52,686	-
Records Supervisor	61,801	42,916	45,759	45,759	-
Administrative Assistant	31,747	-	-	-	-
Executive Secretary	47,092	49,337	49,338	49,338	-
Property/Evidence Manager	44,445	46,837	46,821	47,840	1,019
Accountant	59,152	61,381	61,381	61,381	-
Community Service Officer	67,726	76,579	112,132	145,412	33,280
Code Enforcement Officer	42,000	-	-	-	-
Police Records Tech	154,521	163,532	110,344	110,344	-
Police Lab Tech	34,073	41,167	40,560	79,040	38,480
Police Services Tech	128,091	141,098	88,233	88,233	-
Secretary	5,200	-	-	-	-
Agency Coordinator	39,329	44,685	44,096	-	(44,096)
Public Information Officer	-	-	-	55,000	55,000
Temporary/Part Time	20,941	18,686	92,600	125,405	32,805
Overtime	7,749	2,292	2,500	2,500	-
Health Insurance	244,444	222,277	220,912	265,528	44,616
Social Security/Medicare	60,541	55,345	56,156	64,504	8,348
State Pension	100,838	95,980	89,793	107,827	18,034
Police Pension	10,611	10,390	10,320	11,180	860
Workers Compensation	28,492	30,634	30,274	32,177	1,903
Longevity Pay	12,745	11,095	-	-	-
Mileage Allowance	(25)	(59)	-	-	-
Life Insurance	908	1,127	750	832	82
Subtotal	1,377,746	1,287,985	1,274,655	1,474,986	200,332
CONTRACTUAL SERVICES					
Professional Development	\$ 72,124	\$ 59,242	\$ 35,000	\$ 70,000	\$ 35,000
Local Meeting Expense	1,162	1,031	1,000	1,000	-
Dues and Subscriptions	4,702	4,755	4,000	19,250	15,250
Professional Services	508,361	261,233	100,000	80,000	(20,000)
Licenses and Fees	-	-	-	500	500
Employment and Background Checks	-	-	-	10,000	10,000
Jail Costs	484,729	311,492	470,000	470,000	-
Juvenile Detention	4,095	3,705	5,500	5,500	-
Nuisance Abatement	5,600	-	-	-	-
Junk Vehicle Towing Fees	345	-	-	-	-
Printing	-	-	-	2,500	2,500
Advertising	-	-	-	250	250
Postage and Freight	-	-	-	300	300
Insurance	-	-	-	200	200
Non Insured Loss	-	7,936	-	-	-
Small Grant Match	3,747	32,857	40,000	40,000	-
Telecommunications	97,708	100,635	100,000	100,000	-
Cable TV	-	-	-	1,700	1,700
Light, Fuel and Power	140,004	136,483	145,000	143,500	(1,500)
Maintenance	93,200	90,371	58,000	80,000	22,000



POLICE ADMINISTRATION DIVISION

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CONTRACTUAL SERVICES					
Computer Software/Maintenance	-	23,467	15,000	40,000	25,000
Copier Expenses	-	-	-	8,000	8,000
Tuition Reimbursement	5,290	3,808	-	10,000	10,000
Subtotal	1,421,066	1,037,016	973,500	1,082,700	109,200
PARTS AND SUPPLIES					
Office Supplies	\$ 66,111	\$ 50,341	\$ 55,000	\$ 65,000	\$ 10,000
Food and Medical Supplies	8,701	3,296	2,000	500	(1,500)
Maintenance Supplies	19,263	16,462	18,800	18,800	-
Law Enforcement Supplies	-	-	-	10,000	10,000
K9 Team	-	-	-	2,000	2,000
Clothing	80,524	56,465	75,000	75,000	-
Ammunition	76,885	20,967	25,000	45,000	20,000
Memorials and Trophies	-	-	-	200	200
Small Equipment (under \$5,000)	12,066	43,340	24,000	24,000	-
Parts and Fuel - Motorcycle	4,162	9,101	10,000	10,000	-
Subtotal	267,711	199,972	209,800	250,500	40,700
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 458,349	\$ 399,382	\$ 495,000	\$ 583,500	\$ 88,500
Subtotal	458,349	399,382	495,000	583,500	88,500
MISCELLANEOUS					
Combined Communication Center	\$ 339,712	\$ 432,158	\$ 350,000	\$ 350,000	\$ -
Transfer to Other Funds	-	18,758	-	-	-
Subtotal	339,712	450,915	350,000	350,000	-
TOTAL	\$ 3,864,585	\$ 3,375,270	\$ 3,302,955	\$ 3,741,686	\$ 438,732



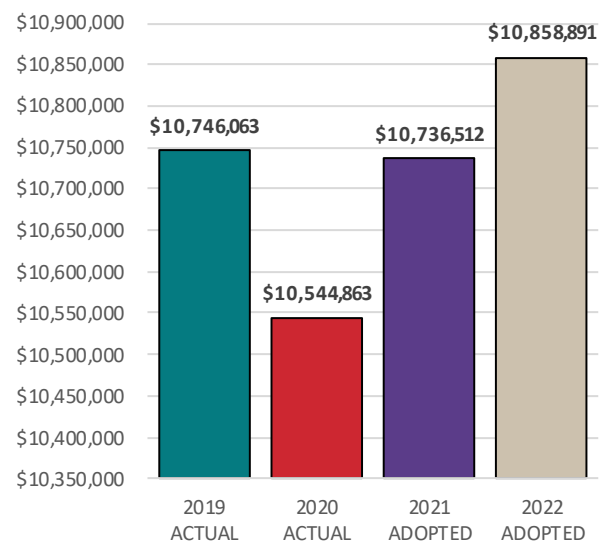
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POLICE PATROL DIVISION

Division 1514 Overview:

- The patrol division accounts for the wage and benefit costs of all uniform Police Officers.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 10,746,063	\$ 10,544,863	\$ 10,736,512	\$ 10,858,891	1%
Total Expenditures	\$ 10,746,063	\$ 10,544,863	\$ 10,736,512	\$10,858,891	

Significant Changes for 2022:

- The Police Patrol Division budget increased by \$122,379 from Fiscal Year 2021 to Fiscal Year 2022.
- Overtime increased by \$69,446 to partially return to pre-COVID levels.
- Frontier Days Overtime increased \$117,000 per contract 7169 with Cheyenne Frontier Days.
- The Police Officer line item decreased \$25,386 due to the combination of the budget of one sworn police officer being moved to fund the Public Information Officer in the Police Administration Division as well as step increases received by Officers.
- Retiree's Insurance increased \$1,800 due to the 10% health insurance increase not being budgeted in this line item in Fiscal Year 2021.

POLICE PATROL DIVISION

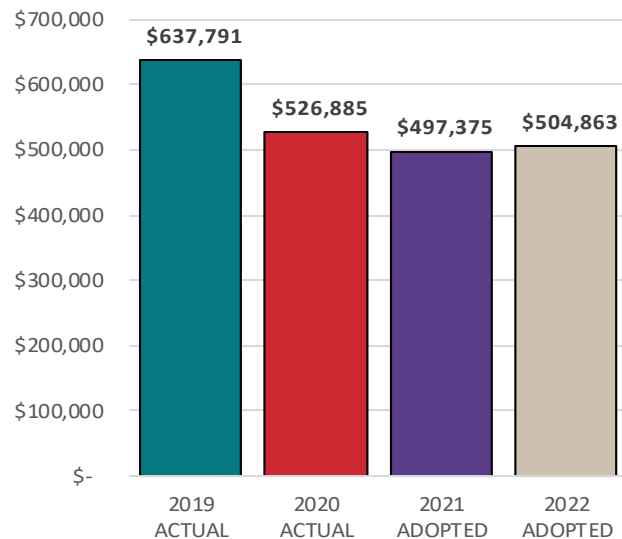
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Police Captain	\$ 105,316	\$ 207,339	\$ 212,707	\$ 207,333	\$ (5,373)
Police Sergeant	1,089,119	1,039,720	1,075,416	1,075,689	272
Police Lieutenant	377,077	339,317	364,223	367,200	2,977
Community Service Officer	-	45,043	-	-	-
Police Officer	5,421,301	5,242,334	5,541,835	5,516,449	(25,386)
Temporary/Part Time	109,445	68,763	-	-	-
Overtime	411,904	345,358	211,054	280,500	69,446
Frontier Days Overtime	-	72,337	-	117,000	117,000
Holiday Overtime	241,408	242,156	250,000	250,000	-
Operation Change Overtime	-	10,344	-	-	-
Health Insurance	1,585,823	1,563,573	1,841,107	1,834,680	(6,426)
Social Security/Medicare	122,479	114,119	112,267	150,781	38,515
State Pension	-	6,448	-	-	-
Police Pension	669,515	652,686	665,858	679,862	14,004
Workers Compensation	351,156	325,575	346,370	259,280	(87,089)
Longevity Pay	48,940	52,775	-	-	-
Specialty Pay	91,950	88,325	87,300	91,200	3,900
Police Vacation Buyout	83,845	88,369	-	-	-
Uniform Allowance	17,650	16,940	5,400	4,200	(1,200)
Life Insurance	4,969	6,780	5,076	5,016	(60)
Retirees Insurance	14,167	16,563	17,900	19,700	1,800
Subtotal	10,746,063	10,544,863	10,736,512	10,858,891	122,379
TOTAL	\$ 10,746,063	\$ 10,544,863	\$ 10,736,512	\$10,858,891	\$ 122,379



FIRE ADMINISTRATION DIVISION

Division 1601 Overview:

- Responsible to provide policy direction, accountability, fiscal, and personnel management for the program and services offered by the department.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 584,844	\$ 493,786	\$ 472,800	\$ 476,848	1%
Contractual Services	48,520	29,191	23,075	25,515	11%
Parts and Supplies	4,426	3,908	1,500	2,500	67%
Total Expenditures	\$ 637,791	\$ 526,885	\$ 497,375	\$ 504,863	

Significant Changes for 2022:

- The Fire Administration Division budget increased \$7,489 from Fiscal Year 2021 to Fiscal Year 2022.
- The Fire Chief's salary decreased \$8,000.
- The Officer Manager's salary increased \$7,200 on June 15, 2020 after the Fiscal Year 2021 budget was approved but before the start of the fiscal year.
- The Fire Safety Technician line item is proposing an increase of \$1,910.
- The Secretary line item increased \$20,000. The Fire Department is proposing to replace the full-time secretary position lost due to the reduction-in-force with a part-time position (24 hours a week). This position is crucial to the everyday operations of the Fire Administration. There is no backup if the Office Manager is out of the office.
- Retirees insurance decreased \$32,000 due to firefighters that previously received a \$300 monthly stipend after retirement for insurance becoming eligible for Medicare.
- Telecommunications increased \$1,840 to more accurately reflect the costs of cell phones for this Division. This item was cut in Fiscal Year 2021.
- Computer Software/Maintenance increased \$600 as it was not funded in Fiscal Year 2021.
- Clothing increased \$1,000 as the new Fire Chief will need department uniforms.
- Dues and Subscriptions decreased \$4,000 and Copier Expenses increased \$4,000, at a no net change.

FIRE ADMINISTRATION DIVISION

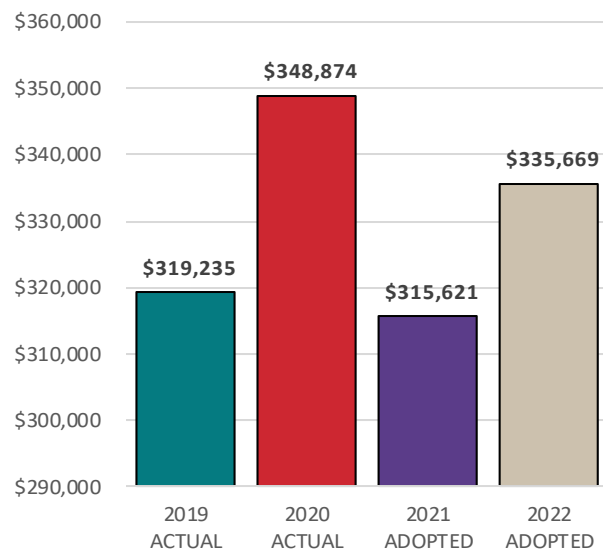
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Fire Chief	\$ 108,000	\$ 108,000	\$ 108,000	\$ 100,000	\$ (8,000)
Office Manager	55,030	56,304	55,705	62,905	7,200
Fire Safety Technician	62,881	63,650	63,650	65,560	1,910
Secretary	39,417	34,296	-	-	-
Temporary/Part-Time	-	-	-	20,000	20,000
Health Insurance	48,641	47,515	35,003	54,547	19,544
Social Security/Medicare	13,320	13,057	17,393	11,209	(6,184)
State Pension	20,127	20,547	16,853	18,782	1,929
Fire Pension	14,580	15,660	17,010	16,500	(510)
Workers Compensation	8,555	8,142	8,048	8,208	160
Longevity Pay	2,175	2,175	-	-	-
Life Insurance	173	178	138	138	-
Retirees Insurance	211,946	124,261	151,000	119,000	(32,000)
Subtotal	584,844	493,786	472,800	476,848	4,049
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ 4,000	\$ 1,000	\$ 1,000	\$ -
Local Meeting Expense	2,276	667	500	500	-
Dues and Subscriptions	865	2,000	4,825	825	(4,000)
Professional Services	1,909	1,880	750	750	-
Telecommunications	40,503	17,644	15,000	16,840	1,840
Maintenance	2,967	3,000	1,000	1,000	-
Computer Software/Maintenance	-	-	-	600	600
Copier Expenses	-	-	-	4,000	4,000
Subtotal	48,520	29,191	23,075	25,515	2,440
PARTS AND SUPPLIES					
Office Supplies	\$ 3,050	\$ 3,000	\$ 1,500	\$ 1,500	\$ -
Clothing	1,376	909	-	1,000	1,000
Subtotal	4,426	3,908	1,500	2,500	1,000
TOTAL	\$ 637,791	\$ 526,885	\$ 497,375	\$ 504,863	\$ 7,489



FIRE TRAINING DIVISION

Division 1612 Overview:

- Responsible for planning, coordinating and training fire department personnel throughout the year.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 216,784	\$ 269,658	\$ 274,371	\$ 280,077	2%
Contractual Services	99,619	56,576	40,500	53,190	31%
Parts and Supplies	2,833	22,640	750	2,402	220%
Total Expenditures	\$ 319,235	\$ 348,874	\$ 315,621	\$ 335,669	

Significant Changes for 2022:

- The Fire Training Division budget increased by \$20,048 from Fiscal Year 2021 to Fiscal Year 2022.
- Wage increases for the Fire Division Chief and Fire Lieutenant are due to a 1% salary increase to restore the Fiscal Year 2021 budget cut.
- Professional Development increased \$2,500
- Maintenance increased \$10,000 because the Training Facility Live Fire building needs to be inspected every five years (according to NFPA 1402) by a licensed engineering firm to ensure the safety of the firefighters. The last inspection was 2015.
- Light, Fuel and Power increased \$100 based on an analysis of usage and rate increases.
- Small Equipment increased \$1,630 to cover the hand tools needed for forcible entry, ventilation and other firefighting training.
- Professional Services, Dues and Subscriptions and Office Supplies increased slightly by \$112.

FIRE TRAINING DIVISION

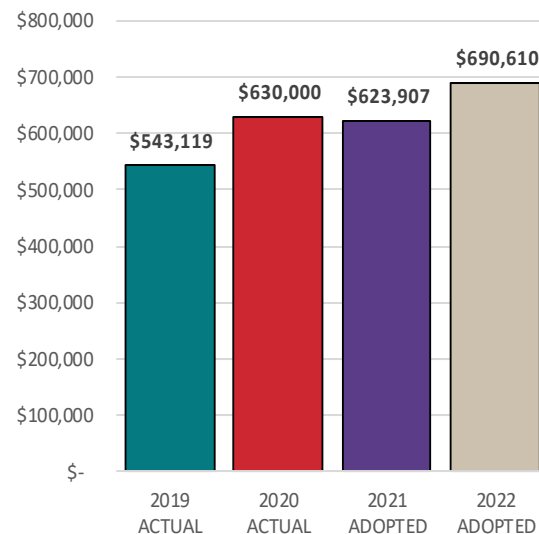
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Fire Division Chief	\$ 60,459	\$ 97,815	\$ 95,575	\$ 96,524	\$ 949
Fire Lieutenant	82,047	80,913	77,423	78,198	776
Overtime	5,597	4,979	9,257	9,257	-
Health Insurance	35,426	40,691	44,136	43,989	(147)
Social Security/Medicare	2,083	2,678	2,744	2,733	(11)
Fire Pension	20,088	27,067	29,644	31,564	1,919
Workers Compensation	6,809	8,421	8,498	6,408	(2,090)
Longevity Pay	2,204	3,084	3,084	3,402	318
Degree Allowance	603	1,034	1,034	1,034	-
Specialty Pay	1,386	2,880	2,880	2,880	-
Fire Sick Leave Bonus	-	-	-	3,992	3,992
Life Insurance	81	97	96	96	-
Subtotal	\$ 216,784	\$ 269,658	\$ 274,371	\$ 280,077	\$ 5,706
CONTRACTUAL SERVICES					
Professional Development	\$ 80,781	\$ 34,826	\$ 20,000	\$ 22,500	\$ 2,500
Local Meeting Expense	-	133	500	500	-
Dues and Subscriptions	261	500	500	515	15
Professional Services	1,960	5,281	2,500	2,575	75
Light, Fuel and Power	16,617	15,836	17,000	17,100	100
Maintenance	-	-	-	10,000	10,000
Subtotal	\$ 99,619	\$ 56,576	\$ 40,500	\$ 53,190	\$ 12,690
PARTS AND SUPPLIES					
Office Supplies	\$ 750	\$ 1,273	\$ 750	\$ 772	\$ 22
Small Equipment (under \$5,000)	2,083	21,367	-	1,630	1,630
Subtotal	2,833	22,640	750	2,402	1,652
TOTAL	\$ 319,235	\$ 348,874	\$ 315,621	\$ 335,669	\$ 20,048



FIRE PREVENTION DIVISION

Division 1613 Overview:

- Responsible for assisting the Fire Chief in the administration and enforcement of the Fire Codes, investigation of fires, and fire safety and prevention programs to the community.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 539,715	\$ 623,392	\$ 619,407	\$ 683,688	10%
Contractual Services	200	4,907	3,500	5,422	55%
Parts and Supplies	3,203	1,702	1,000	1,500	50%
Total Expenditures	\$ 543,119	\$ 630,000	\$ 623,907	\$ 690,610	

Significant Changes for 2022:

- The Fire Prevention Division budget increased by \$66,702 between Fiscal Year 2021 and Fiscal Year 2022.
- All firefighters have received a 1% salary increase to restore salaries to Fiscal Year 2020 levels.
- Fire Lieutenant also increased \$37,125 due the move of a Battalion Chief from the Fire Suppression Division.
- Overtime increased \$8,892 to return to funding levels received prior to the Fiscal Year 2021 budget cuts.
- Fire Sick Bonus increased \$4,348. This expenditure has previously not been budgeted independently but instead has been included in the salary line items.
- Professional Development increased \$450.
- Dues and Subscriptions increased \$1,472.
- Office Supplies and Small Equipment each increased \$250.

FIRE PREVENTION DIVISION

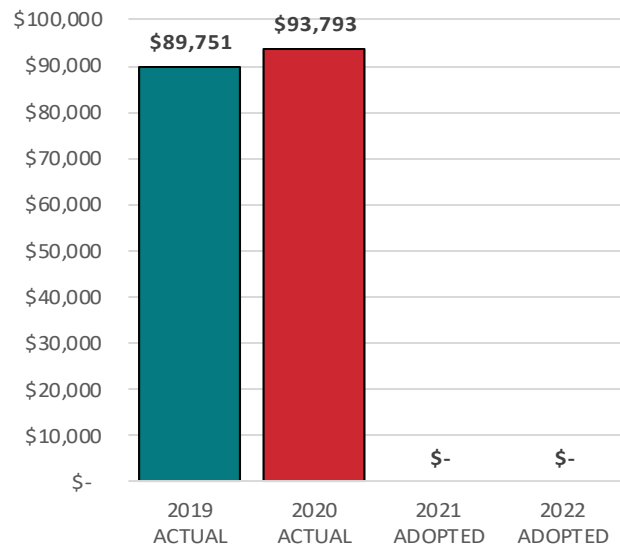
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Fire Division Chief	\$ 93,478	\$ 98,299	\$ 95,575	\$ 96,524	\$ 949
Fire Lieutenant	235,532	285,145	275,668	312,793	37,125
Overtime	20,860	27,662	11,108	20,000	8,892
Health Insurance	85,801	96,147	121,204	120,939	(265)
Social Security/Medicare	5,648	6,160	5,984	6,429	445
Fire Pension	54,299	63,357	61,100	76,007	14,907
Workers Compensation	17,888	18,284	18,273	15,076	(3,197)
Longevity Pay	7,232	8,643	9,132	10,396	1,264
Degree Allowance	2,929	3,819	4,156	4,136	(20)
Specialty Pay	15,858	15,638	16,968	16,800	(168)
Fire Sick Leave Bonus	-	-	-	4,348	4,348
Life Insurance	190	238	240	240	-
Subtotal	539,715	623,392	619,407	683,688	64,280
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ 4,100	\$ 3,000	\$ 3,450	\$ 450
Dues and Subscriptions	200	806	500	1,972	1,472
Subtotal	200	4,907	3,500	5,422	1,922
PARTS AND SUPPLIES					
Office Supplies	\$ 1,705	\$ 1,702	\$ 500	\$ 750	\$ 250
Small Equipment (under \$5,000)	1,498	-	500	750	250
Subtotal	3,203	1,702	1,000	1,500	500
TOTAL	\$ 543,119	\$ 630,000	\$ 623,907	\$ 690,610	\$ 66,702



FIRE PUBLIC EDUCATION DIVISION

Division 1614 Overview:

- Responsible to educate the public in the areas of fire safety prevention through all aspects and to all ages of our community.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 87,621	\$ 93,413	\$ -	\$ -	0%
Parts and Supplies	2,130	380	-	-	0%
Total Expenditures	\$ 89,751	\$ 93,793	\$ -	\$ -	

Significant Changes for 2022:

- There was no change for the Fire Education Division budget from Fiscal Year 2021 to Fiscal Year 2022. This division was cut in Fiscal Year 2021 and was also not funded in this budget.

FIRE PUBLIC EDUCATION DIVISION

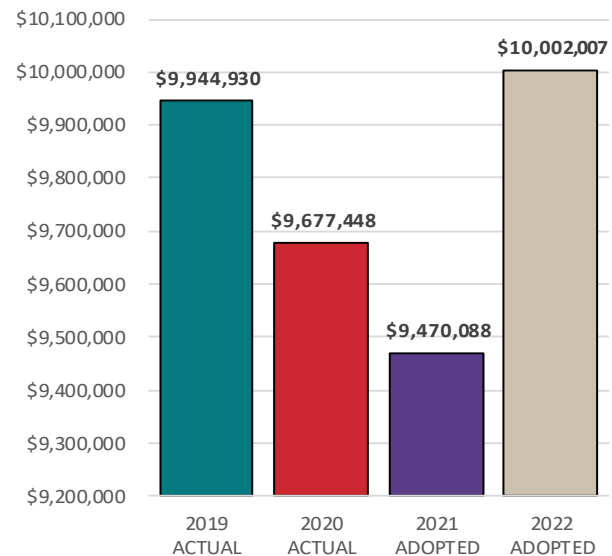
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Public Information Officer	\$ 56,405	\$ 62,847	\$ -	\$ -	\$ -
Health Insurance	18,402	15,542	-	-	-
Social Security/Medicare	4,220	4,720	-	-	-
State Pension	7,456	6,731	-	-	-
Workers Compensation	309	2,814	-	-	-
Longevity Pay	780	720	-	-	-
Life Insurance	48	40	-	-	-
Subtotal	87,621	93,413	-	-	-
PARTS AND SUPPLIES					
Office Supplies	\$ 2,130	\$ 380	\$ -	\$ -	\$ -
Subtotal	2,130	380	-	-	-
TOTAL	\$ 89,751	\$ 93,793	\$ -	\$ -	\$ -



FIRE SUPPRESSION DIVISION

Division 1615 Overview:

- Responds to all emergency incidents within the city and also assists with emergency calls in Laramie County through mutual aid.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 8,814,834	\$ 9,132,792	\$ 9,010,563	\$ 9,405,282	4%
Contractual Services	168,822	102,684	123,525	196,025	59%
Parts and Supplies	93,470	47,017	6,000	56,500	842%
Capital	561,847	122,964	-	-	0%
Intra City	305,958	271,990	330,000	344,200	4%
Total Expenditures	\$ 9,944,930	\$ 9,677,448	\$ 9,470,088	\$10,002,007	

Significant Changes for 2022:

- The Fire Suppression Division budget increased by \$531,920 between Fiscal Year 2021 and Fiscal Year 2022.
- Battalion Chief decreased \$82,946 due to one Battalion Chief moving to a Fire Lieutenant position in the Fire Prevention Division.
- Three additional firefighter positions have been included in this budget to revert staffing back to Fiscal Year 2020 levels, or 91 firefighters, at a cost of \$241,368.
- All firefighters have received a 1% salary increase to restore salaries to Fiscal Year 2020 levels at a cost of \$73,485. Step salary increases per the Collective Bargaining Agreement are also included in this budget.
- Fire Sick Leave Bonus increased by \$30,294 plus benefits.
- Professional Services increased \$65,000 to pay for the full amount of costs for NFPA1582 medical exams required by the Collective Labor Agreement.
- Light, Fuel and Power increased \$200 based on an analysis of usage and rate increases.
- Maintenance increased \$3,500 to return funding to Fiscal Year 2020 levels. This line item will pay for chainsaw maintenance for the ten saws currently owned by Cheyenne Fire and Rescue.
- Computer Software/Maintenance increased \$3,800 due to the First Arriving Communication Platform being implemented by the Fire Department to increase safety and improve services provided and situational awareness of operations.
- Clothing increased \$50,500 to restore the clothing budget cut in Fiscal Year 2021. This was negotiated in the past into the Collective Labor Agreement.
- Fleet, Fuel, Labor and Parts increased \$14,200 due to increased fuel and parts costs.



FIRE SUPPRESSION DIVISION

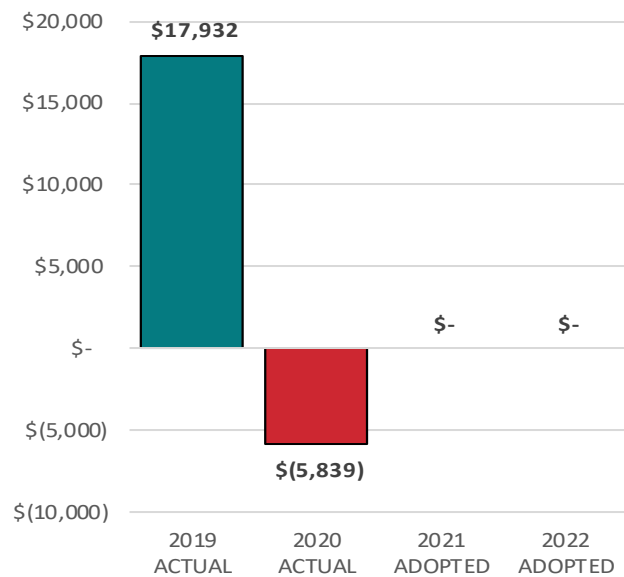
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Battalion Chief	\$ 265,214	\$ 263,014	\$ 253,935	\$ 170,989	\$ (82,946)
Fire Division Chief	129,161	96,383	92,818	93,748	930
Fire Lieutenant	1,181,851	1,348,360	1,287,221	1,408,432	121,211
Fire Engineer	1,439,182	1,435,477	1,401,888	1,421,636	19,748
Firefighter	1,967,115	2,079,229	1,809,683	2,192,118	382,435
Firefighter Probation	203,827	159,646	316,358	167,001	(149,357)
Overtime	563,508	484,529	371,078	371,078	-
Health Insurance	1,338,184	1,360,480	1,517,534	1,552,619	35,085
Social Security/Medicare	87,567	90,554	90,835	90,338	(497)
Fire Pension	839,601	939,388	979,366	1,064,544	85,177
Workers Compensation	274,969	266,935	279,587	211,826	(67,761)
Shift Differential	53,658	65,396	57,000	57,000	-
Longevity Pay	93,598	94,067	100,656	108,884	8,228
Degree Allowance	42,984	48,386	46,356	47,430	1,074
Specialty Pay	330,611	396,964	402,370	413,463	11,093
Mileage Allowance	104	254	-	-	-
Fire Sick Leave Bonus	-	-	-	30,294	30,294
Life Insurance	3,701	3,729	3,876	3,882	6
Subtotal	8,814,834	9,132,792	9,010,563	9,405,282	394,720
CONTRACTUAL SERVICES					
Professional Services	\$ 55,027	\$ 11,500	\$ 33,525	\$ 98,525	\$ 65,000
Employee Development	-	3,077	-	-	-
Light, Fuel and Power	68,158	62,174	70,000	70,200	200
Maintenance	45,637	25,934	5,000	8,500	3,500
Computer Software/Maintenance	-	-	15,000	18,800	3,800
Subtotal	168,822	102,684	123,525	196,025	72,500
PARTS AND SUPPLIES					
Office Supplies	\$ 2,455	\$ 1,712	\$ 1,500	\$ 1,500	\$ -
Food and Medical Supplies	2,301	4,214	-	-	-
Maintenance Supplies	23,126	5,092	4,500	4,500	-
Clothing	48,089	36,000	-	50,500	50,500
Small Equipment (under \$5,000)	17,500	-	-	-	-
Subtotal	93,470	47,017	6,000	56,500	50,500
CAPITAL					
Equipment (over \$5,000)	\$ 561,367	\$ 122,964	\$ -	\$ -	\$ -
Motor Vehicles	481	-	-	-	-
Subtotal	561,847	122,964	-	-	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	305,958	271,990	330,000	344,200	14,200
Subtotal	305,958	271,990	330,000	344,200	14,200
TOTAL	\$ 9,944,930	\$ 9,677,448	\$ 9,470,088	\$ 10,002,007	\$ 531,920



SPECIAL OPERATIONS DIVISION

Division 1616 Overview:

- The backbone of the Wyoming Office of Homeland Security's Regional Response Team, Cheyenne's Team Seven covers Laramie, Platte and Goshen Counties.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 17,932	\$ (5,839)	\$ -	\$ -	0%
Total Expenditures	\$ 17,932	\$ (5,839)	\$ -	\$ -	

Significant Changes for 2022:

- No payroll or contractual costs are budgeted for Fiscal Year 2022. This is due to a grant proposal being submitted to the Wyoming Department of Homeland Security for reimbursement of any overtime incurred during callouts for hazardous materials incidents and for training overtime.
- Other funding must be identified if this grant is not awarded.

SPECIAL OPERATIONS DIVISION

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
Special Operations					
PAYROLL					
Overtime	\$ 87,081	\$ (13,932)	\$ -	\$ -	\$ -
Health Insurance	-	3,822	-	-	-
Social Security/Medicare	-	283	-	-	-
Fire Pension	-	2,928	-	-	-
Workers Compensation	-	891	-	-	-
Life Insurance	-	10	-	-	-
Subtotal	87,081	(5,998)	-	-	-
SUBTOTAL	\$ 87,081	\$ (5,998)	\$ -	\$ -	\$ -

Rope Rescue

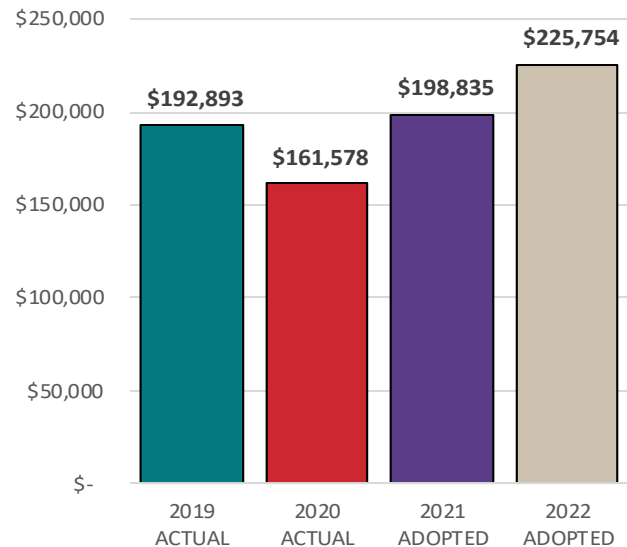
PAYROLL					
Overtime	\$ (69,149)	\$ (479)	\$ -	\$ -	\$ -
Health Insurance	-	325	-	-	-
Social Security/Medicare	-	21	-	-	-
Fire Pension	-	223	-	-	-
Workers Compensation	-	67	-	-	-
Life Insurance	-	1	-	-	-
Subtotal	(69,149)	158	-	-	-
SUBTOTAL	\$ (69,149)	\$ 158	\$ -	\$ -	\$ -
TOTAL	\$ 17,932	\$ (5,839)	\$ -	\$ -	\$ -



EMERGENCY MEDICAL SERVICES DIVISION

Division 1618 Overview:

- Provides integrated Emergency Response System by providing Emergency Medical Technician and Paramedic emergency care.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 127,477	\$ 131,043	\$ 148,835	\$ 149,554	0%
Contractual Services	13,634	14,400	16,000	26,200	64%
Parts and Supplies	51,783	16,135	34,000	50,000	47%
Total Expenditures	\$ 192,893	\$ 161,578	\$ 198,835	\$ 225,754	

Significant Changes for 2022:

- The Emergency Medical Services (EMS) Division budget increased by \$26,918 from Fiscal Year 2021 to Fiscal Year 2022.
- All firefighters have received a 1% salary increase to restore salaries to Fiscal Year 2020 levels at a cost of \$776 for this division.
- Certifications increased \$4,200 to cover requirements by the Wyoming Office of Emergency Management Services and medical directors to operate as an EMS provider within Laramie County
- Maintenance increased by \$6,000 to pay for annual maintenance on Life Pack 15's and AED's owned by the City of Cheyenne. This is an increase due to equipment being purchased through the CARES Act.
- Food and Medical Supplies increased \$16,000 to supply all equipment and medications for the Advanced Life Support services offered. Glove prices have also substantially increased which has driven this line item up.

EMERGENCY MEDICAL SERVICES DIVISION

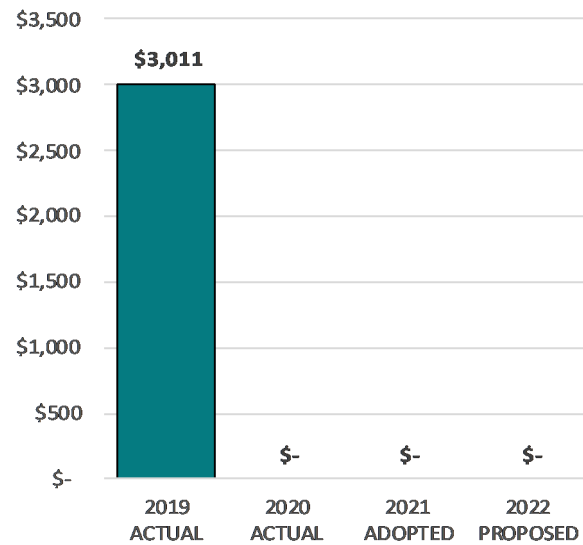
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Fire Lieutenant	\$ 77,680	\$ 80,446	\$ 77,423	\$ 78,198	\$ 776
Overtime	1,060	525	14,810	14,810	-
Health Insurance	23,386	23,251	25,731	25,651	(80)
Social Security	1,228	1,246	1,466	1,424	(42)
Fire Pension	11,733	12,707	15,929	16,867	938
Workers Compensation	4,115	3,917	4,524	3,339	(1,185)
Longevity Pay	1,626	1,704	1,704	2,016	312
Specialty Pay	6,600	7,200	7,200	7,200	-
Life Insurance	48	47	48	48	-
Subtotal	127,477	131,043	148,835	149,554	718
CONTRACTUAL SERVICES					
Professional Development	\$ 888	\$ 1,400	\$ -	\$ -	\$ -
Certifications	-	-	-	4,200	4,200
Maintenance	12,746	13,000	16,000	22,000	6,000
Subtotal	13,634	14,400	16,000	26,200	10,200
PARTS AND SUPPLIES					
Office Supplies	\$ 200	\$ -	\$ -	\$ -	\$ -
Food and Medical Supplies	51,583	16,135	34,000	50,000	16,000
Small Equipment	-	-	-	-	-
Subtotal	51,783	16,135	34,000	50,000	16,000
TOTAL	\$ 192,893	\$ 161,578	\$ 198,835	\$ 225,754	\$ 26,918



FIRE HONOR GUARD DIVISION

Division 1619 Overview:

- The Fire Honor Guard is a division that began in Fiscal Year 2019 and was not funded in Fiscal Years 2020, 2021 or 2022 due to budgetary constraints.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 2,161	\$ -	\$ -	\$ -	0%
Contractual Services	850	-	-	-	0%
Total Expenditures	\$ 3,011	\$ -	\$ -	\$ -	

Significant Changes for 2022:

- No payroll or contractual costs were budgeted for the Fire Honor Guard Division in Fiscal Year 2022.

FIRE HONOR GUARD DIVISION

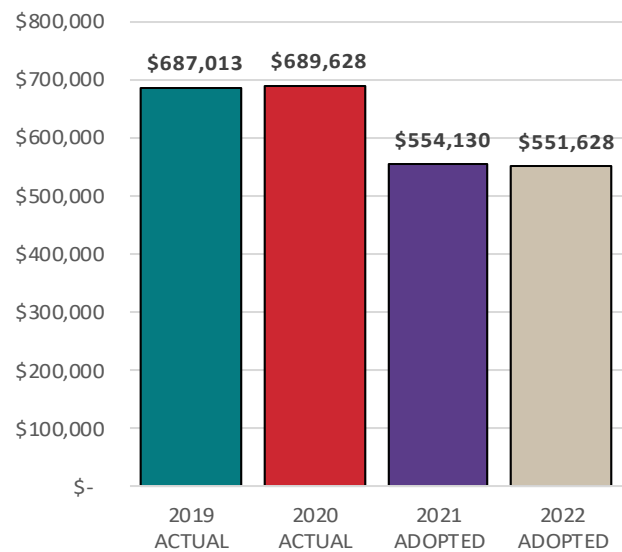
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Overtime	\$ 2,161	\$ -	\$ -	\$ -	\$ -
Subtotal	2,161	-	-	-	-
CONTRACTUAL SERVICES					
Professional Services	\$ 850	\$ -	\$ -	\$ -	\$ -
Subtotal	850	-	-	-	-
TOTAL	\$ 3,011	\$ -	\$ -	\$ -	\$ -



COMMUNITY REC & EVENTS ADMIN DIVISION

Division 1701 Overview:

- The Community Recreation & Events Administration Division oversees all event and recreational activities provided to citizens of Cheyenne.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 635,291	\$ 623,556	\$ 498,565	\$ 495,063	-1%
Contractual Services	48,164	58,978	48,565	51,065	5%
Parts and Supplies	2,156	7,094	7,000	5,500	-21%
Intra City	1,402	-	-	-	0%
Total Expenditures	\$ 687,013	\$ 689,628	\$ 554,130	\$ 551,628	

Significant Changes for 2022:

- The Community Recreation & Events Administration Division budget decreased by \$2,502 from Fiscal Year 2021 to Fiscal Year 2022.
- The decrease is attributed to a \$3,502 reduction in benefits, primarily as a result of a Worker's Compensation rate reduction.
- Telecommunications increased \$1,000 due to higher cell phone costs.

COMMUNITY REC & EVENTS ADMIN DIVISION

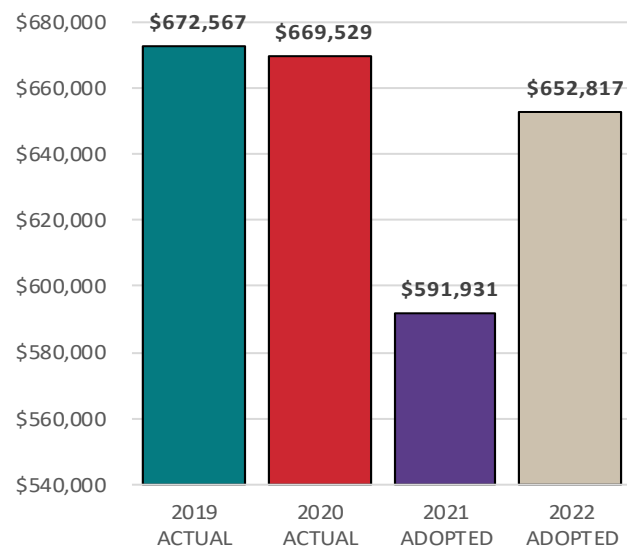
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of CRE	\$ 95,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ -
Deputy Director of CRE	81,407	85,000	85,000	85,000	-
Operations Manager	21,191	-	-	-	-
Special Events Tech	30,651	-	-	-	-
Events Coordinator	3,401	42,931	42,931	42,931	-
Operations Coordinator	22,779	37,440	37,440	37,440	-
Operations Manager/Concessions	13,858	-	-	-	-
Community Relations Manager	48,583	16,008	-	-	-
Booking and Program Manager	61,109	45,616	-	-	-
Digital Media Producer	-	32,621	58,500	58,500	-
Marketing Coordinator	61,049	55,706	-	-	-
Overtime	2,049	1,868	-	-	-
Health Insurance	83,491	90,342	83,095	82,769	(326)
Social Security/Medicare	32,822	31,103	25,159	24,315	(844)
State Pension	57,971	57,298	46,437	48,081	1,644
Workers Compensation	10,443	17,233	14,770	10,807	(3,963)
Longevity Pay	3,475	3,000	-	-	-
Life Insurance	328	289	234	220	(14)
Retirees Insurance	5,684	2,100	-	-	-
Subtotal	635,291	623,556	498,565	495,063	(3,502)
CONTRACTUAL SERVICES					
Professional Development	\$ 1,306	\$ 1,464	\$ 2,500	\$ 2,500	\$ -
Dues and Subscriptions	4,710	2,937	3,565	3,565	-
Professional Services	499	78	500	500	-
Advertising	18,645	28,673	17,000	17,000	-
Telecommunications	22,461	25,826	25,000	26,000	1,000
Maintenance	544	-	-	-	-
Copier Expenses	-	-	-	1,500	1,500
Subtotal	48,164	58,978	48,565	51,065	2,500
PARTS AND SUPPLIES					
Office Supplies	\$ 2,156	\$ 7,094	\$ 7,000	\$ 5,500	\$ (1,500)
Maintenance Supplies	-	-	-	-	-
Subtotal	2,156	7,094	7,000	5,500	(1,500)
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 1,402	\$ -	\$ -	\$ -	\$ -
Subtotal	1,402	-	-	-	-
TOTAL	\$ 687,013	\$ 689,628	\$ 554,130	\$ 551,628	\$ (2,502)



FORESTRY DIVISION

Division 1710 Overview:

- Provides planting, maintenance, plan review, and safety enforcement for all public urban forestry and provides community forestry support and education pertaining to tree health and safety.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 525,548	\$ 528,116	\$ 475,551	\$ 494,367	4%
Contractual Services	42,985	34,273	29,300	37,550	28%
Parts and Supplies	46,071	54,352	24,080	51,500	114%
Intra City	57,963	52,788	63,000	69,400	10%
Total Expenditures	\$ 672,567	\$ 669,529	\$ 591,931	\$ 652,817	

Significant Changes for 2022:

- The Forestry Division budget increased by \$60,887 from Fiscal Year 2021 to Fiscal Year 2022.
- The Foreman position increased \$4,160 plus benefits. The individual in this position has been with the City for over three years and currently makes the minimum for the position. This individual recently became an ISA Certified Arborist and has attended an Arbor Master training as well as took over responsibility for all city-owned landscaped areas.
- The Foreman I position increased \$2,080 plus benefits. This individual has been with the City for over three years and makes slightly more than the minimum for the position. This individual also has recently become an ISA Certified Arborist, a qualified Tree Risk Assessor and a trained ArborJet applicator.
- Temporary/Part-Time line item increased \$10,000 plus benefits to cover one part-time position and four summer seasonal positions. These staff are needed to water and care for newly planted trees. This line item will also pay for a six-month intern who will assist in implementing the City's Emerald Ash Borer plan.
- Overtime increased \$2,900 plus benefits which is the average over the past two years and pays for on-call and overtime for increasing emergency callouts.
- Professional Development increased \$6,000 to restore training funds. This will help maintain arborist certifications.
- Dues and Subscriptions increased \$300 for increases in memberships to professional organizations and the Wyoming Tribune-Eagle subscription.
- Professional Services increased \$1,750 to pay for increased costs of website hosting, alarm monitoring and the porta potty at the arboretum.
- Maintenance Supplies increased \$25,000 to return to pre-COVID budget levels.
- Clothing increased \$2,420 to pay for boot and clothing allowances, which was cut in the Fiscal Year 2021 budget.



FORESTRY DIVISION

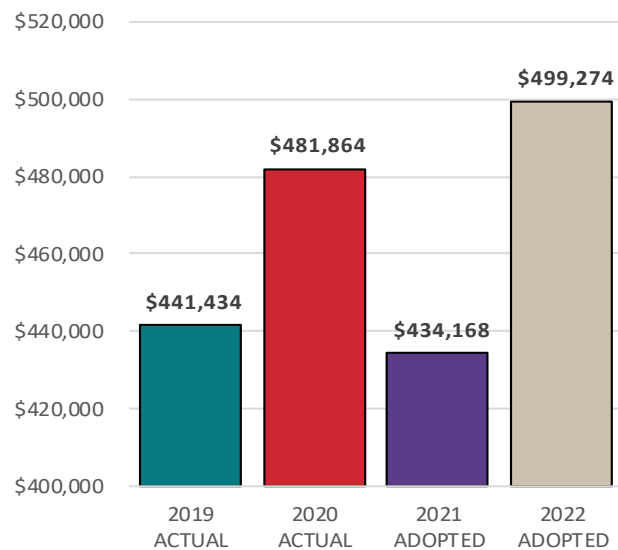
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Forestry Manager	\$ 63,374	\$ 64,169	\$ 64,150	\$ 64,150	\$ -
Foreman	101,994	98,914	100,731	104,891	4,160
Foreman I	13,897	42,153	42,850	44,930	2,080
Arborist	68,458	62,964	40,518	40,518	-
Sr. Arborist	38,752	43,490	43,619	43,619	-
Community Forester	42,640	-	-	-	-
Temporary/Part Time	29,124	40,079	25,000	35,000	10,000
Overtime	5,911	10,268	6,000	8,900	2,900
Health Insurance	73,596	75,566	71,112	70,752	(359)
Social Security/Medicare	27,328	27,524	24,699	25,232	533
State Pension	41,896	44,634	42,059	44,885	2,826
Workers Compensation	15,774	15,173	14,537	11,214	(3,322)
Longevity Pay	2,505	2,880	-	-	-
Life Insurance	300	303	276	276	-
Subtotal	525,548	528,116	475,551	494,367	18,817
CONTRACTUAL SERVICES					
Professional Development	\$ 5,681	\$ 6,344	\$ -	\$ 6,000	\$ 6,000
Dues and Subscriptions	1,193	687	200	500	300
Professional Services	220	215	250	2,000	1,750
Advertising	246	137	250	250	-
Small Grant Match	7,241	-	-	-	-
Light, Fuel and Power	8,539	3,879	8,600	8,800	200
Maintenance	19,866	23,011	20,000	20,000	-
Subtotal	42,985	34,273	29,300	37,550	8,250
PARTS AND SUPPLIES					
Office Supplies	\$ 1,735	\$ 1,866	\$ 1,500	\$ 1,500	\$ -
Maintenance Supplies	37,424	35,986	13,000	38,000	25,000
Maintenance Supplies-Arboretum	1,993	4,996	2,500	2,500	-
Clothing	1,690	3,543	2,080	4,500	2,420
Small Equipment (under \$5,000)	3,228	7,960	5,000	5,000	-
Subtotal	46,071	54,352	24,080	51,500	27,420
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 57,963	\$ 52,788	\$ 63,000	\$ 69,400	\$ 6,400
Subtotal	57,963	52,788	63,000	69,400	6,400
TOTAL	\$ 672,567	\$ 669,529	\$ 591,931	\$ 652,817	\$ 60,887



PROGRAMS & FACILITIES DIVISION

Division 1712 Overview:

- Provides the community with a one-stop-shop for the public's scheduling and reservation needs.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 419,065	\$ 452,226	\$ 403,968	\$ 469,774	16%
Contractual Services	9,096	14,534	16,700	16,700	0%
Parts and Supplies	8,702	12,011	9,000	9,000	0%
Capital	1,000	869	-	-	0%
Intra City	3,571	2,225	4,500	3,800	-16%
Total Expenditures	\$ 441,434	\$ 481,864	\$ 434,168	\$ 499,274	

Significant Changes for 2022:

- The Programs & Facilities Division budget increased \$65,107 from Fiscal Year 2021 to Fiscal Year 2022.
- The increase is attributed to the restoration of one full-time Administrative Assistant position at a cost of \$34,839 plus benefits. This position was a previously approved position in the Fiscal Year 2020 budget and part of the reduction-in-force. Programs and Facilities also previously had one part-time support assistant to help run the office. This part-time position was also eliminated in Fiscal Year 2021.

PROGRAMS & FACILITIES DIVISION

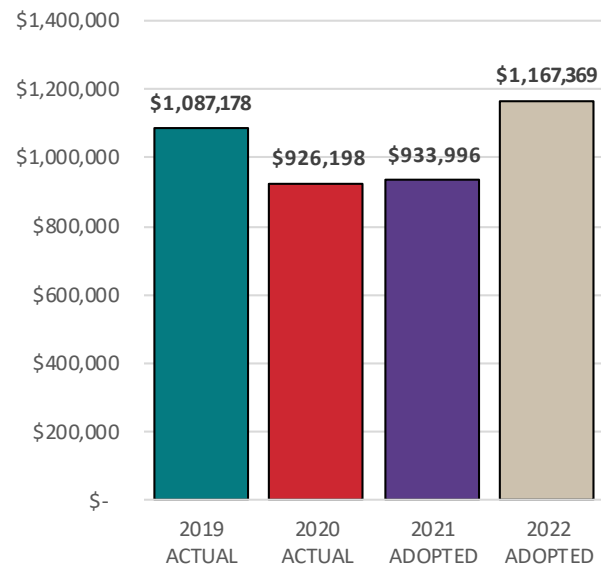
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Programs and Facilities Manager	\$ 74,481	\$ 67,185	\$ 66,250	\$ 66,250	\$ -
Concessions Manager	6,706	43,679	43,679	43,679	-
Operations Manager	14,224	-	-	-	-
Administrative Assistant	64,503	111,985	70,200	105,039	34,839
Operations Coordinator	36,516	-	-	-	-
Special Events Technician	6,810	-	-	-	-
Events Tech	-	69,679	69,678	69,678	-
Custodian	65,288	-	-	-	-
Temporary/Part Time	2,020	295	-	-	-
Overtime	2,030	2,026	4,000	4,000	-
Health Insurance	83,476	83,771	83,389	108,421	25,032
Social Security/Medicare	20,312	21,854	19,416	20,897	1,480
State Pension	33,515	38,210	35,838	42,200	6,362
Workers Compensation	5,714	10,512	11,242	9,287	(1,955)
Longevity Pay	3,175	2,730	-	-	-
Life Insurance	295	301	276	324	48
Subtotal	419,065	452,226	403,968	469,774	65,807
CONTRACTUAL SERVICES					
Professional Development	\$ 1,061	\$ 1,976	\$ 2,500	\$ 2,500	\$ -
Professional Services	2,381	4,529	5,000	5,000	-
Advertising	297	989	1,000	1,000	-
Telecommunications	120	1,036	1,200	1,200	-
Maintenance	5,237	6,004	7,000	7,000	-
Subtotal	9,096	14,534	16,700	16,700	-
PARTS AND SUPPLIES					
Office Supplies	\$ 1,953	\$ 2,975	\$ 3,000	\$ 3,000	\$ -
Maintenance Supplies	6,465	8,928	6,000	6,000	-
Clothing	285	108	-	-	-
Subtotal	8,702	12,011	9,000	9,000	-
CAPITAL					
Equipment (over \$5,000)	\$ 1,000	\$ 869	\$ -	\$ -	\$ -
Subtotal	1,000	869	-	-	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 3,571	\$ 2,225	\$ 4,500	\$ 3,800	\$ (700)
Subtotal	3,571	2,225	4,500	3,800	(700)
TOTAL	\$ 441,434	\$ 481,864	\$ 434,168	\$ 499,274	\$ 65,107



AQUATICS DIVISION

Division 1721 Overview:

- Oversees the operation of the Cheyenne Aquatic Center, Johnson Pool, Sloan's Lake, and the Spray Park.
- Offers Red Cross certified lifeguard training in addition to lessons, lap swim, open swim sessions, and special events in the pool.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 821,457	\$ 693,012	\$ 709,942	\$ 927,739	31%
Contractual Services	199,971	184,138	179,904	185,130	3%
Parts and Supplies	65,119	48,460	43,400	53,500	23%
Intra City	630	588	750	1,000	33%
Total Expenditures	\$ 1,087,178	\$ 926,198	\$ 933,996	\$ 1,167,369	

Significant Changes for 2022:

- The Aquatics Division budget increased \$233,373 from Fiscal Year 2021 to Fiscal Year 2022.
- Lifeguard increased \$173,793 plus benefits to restore funding cut in the Fiscal Year 2021 budget. This increase will allow for more operating hours, party rentals, events, etc. Includes \$83,500 for necessary wage increases for Supervisors/Lifeguards.
- Instructor increased \$43,000 plus benefits. This line item was also cut in Fiscal Year 2021. There is an increase in aqua exercise classes and lessons and includes necessary pay raises for Lesson Instructors.
- Overtime increased \$1,000 plus benefits for Splash Pad monitoring and maintenance.
- Computer Software/Maintenance is increased \$1,666 due to a rise in costs.
- Telecommunications increased \$160 to pay for a mobile hotspot, the only internet option available to run Rec Trac software and reservation system at the Johnson Pool.
- Clothing increased \$1,500 to pay for lifeguard staff uniforms as budget was cut in Fiscal Year 2021.
- Office Supplies increased \$500 to restore funds cut in Fiscal Year 2021.
- Maintenance Supplies increased \$8,000 to cover shortfall on maintenance projects being completed in Fiscal Year 2021 due to budgets. This line item now covers the Splash Pad.
- Recreation Supplies increased \$100 as Fiscal Year 2021 levels were not adequate to pay for supplies such as lifejackets for public use and mandatory lifeguard supplies.
- Fleet Fuel, Labor and Parts increased \$250 based on a review of previous year's expenditures.

AQUATICS DIVISION

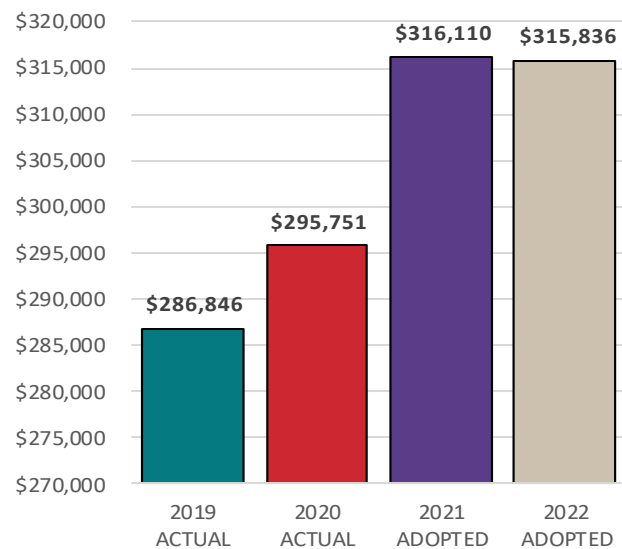
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Aquatics Manager	\$ 63,509	\$ 64,170	\$ 64,170	\$ 64,170	\$ -
Aquatics Foreman	44,982	47,946	47,946	47,946	-
Aquatics Specialist	41,517	41,926	36,864	36,864	-
Lifeguard	447,577	340,697	360,207	534,000	173,793
Instructor	70,577	59,065	50,000	93,000	43,000
Overtime	1,328	3,668	2,000	3,000	1,000
Health Insurance	50,059	48,298	58,927	40,982	(17,945)
Social Security/Medicare	53,183	42,142	42,931	59,132	16,201
State Pension	19,851	21,139	21,036	22,219	1,183
Workers Compensation	27,841	22,896	25,717	26,281	564
Longevity Pay	900	930	-	-	-
Life Insurance	132	134	144	144	-
Subtotal	821,457	693,012	709,942	927,739	217,797
CONTRACTUAL SERVICES					
Professional Development	\$ 1,599	\$ 2,851	\$ -	\$ -	\$ -
Local Meeting Expense	280	-	-	-	-
Dues and Subscriptions	489	-	-	-	-
Professional Services	26,077	26,951	14,209	14,209	-
Licenses and Fees	400	150	455	455	-
Advertising	101	220	-	-	-
Telecommunications	100	-	240	400	160
Light, Fuel and Power	139,486	129,139	140,000	143,400	3,400
Maintenance	31,440	24,826	25,000	25,000	-
Computer Software/Maintenance	-	-	-	1,666	1,666
Subtotal	199,971	184,138	179,904	185,130	5,226
PARTS AND SUPPLIES					
Office Supplies	\$ 3,018	\$ 3,192	\$ 2,000	\$ 2,500	\$ 500
Food and Medical Supplies	354	100	-	-	-
Maintenance Supplies	49,029	42,162	38,000	46,000	8,000
Recreation Supplies	2,900	2,113	2,900	3,000	100
Clothing	1,809	894	500	2,000	1,500
Small Equipment (under \$5,000)	8,010	-	-	-	-
Subtotal	65,119	48,460	43,400	53,500	10,100
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 630	\$ 588	\$ 750	\$ 1,000	\$ 250
Subtotal	630	588	750	1,000	250
TOTAL	\$ 1,087,178	\$ 926,198	\$ 933,996	\$ 1,167,369	\$ 233,373



RECREATION DIVISION

Division 1730 Overview:

- Provides community recreational programming, sports leagues, and special events.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 278,120	\$ 285,827	\$ 285,320	\$ 283,706	-1%
Contractual Services	4,430	4,272	24,540	24,780	1%
Parts and Supplies	1,947	2,192	3,650	3,650	0%
Intra City	2,160	2,923	2,600	2,700	4%
Miscellaneous	188	536	-	1,000	100%
Total Expenditures	\$ 286,846	\$ 295,751	\$ 316,110	\$ 315,836	

Significant Changes for 2022:

- The overall Recreation Division budget decreased \$273 from Fiscal Year 2021 to Fiscal Year 2022.
- The decrease is attributed to a \$1,613 decrease in benefits, primarily as a result of the Worker's Compensation rate reduction.
- Professional Development increased \$240 to allow the Recreation Manager to attend the National Recreation and Parks Association (NRPA) Conference.
- Easter Egg Hunt increased \$1,000 to purchase candy for this community event.

RECREATION DIVISION

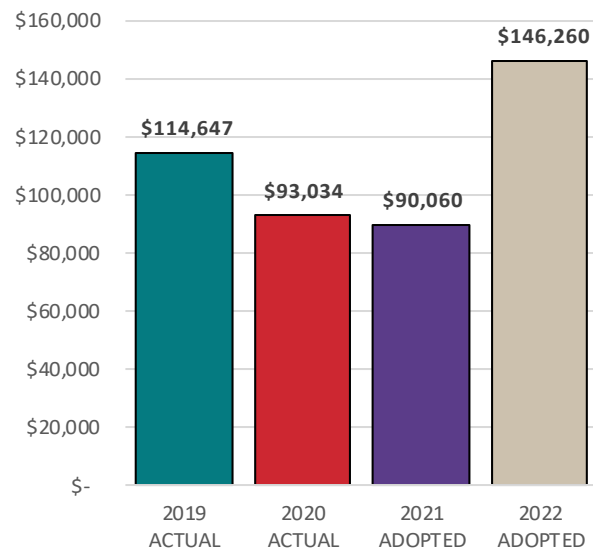
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Recreation Manager	\$ 63,426	\$ 81,020	\$ 67,000	\$ 67,000	\$ -
Recreation Programmer I	43,704	36,415	41,496	41,496	-
Office Manager	3,210	-	-	-	-
Recreation Sports Programmer	44,179	79,316	73,890	73,890	-
Gymnastics Specialist	6,965	-	-	-	-
Pioneer Park Supervisor	32	153	3,000	3,000	-
Gymnastics Staff	343	-	-	-	-
Recreation Activities Part Time	11,208	3,270	12,000	12,000	-
Basketball Supervisor	291	-	-	-	-
Volleyball Supervisor	3,269	-	-	-	-
Overtime	4,617	115	3,000	3,000	-
Health Insurance	51,055	36,433	34,631	34,423	(209)
Social Security/Medicare	13,834	15,375	15,330	14,976	(353)
State Pension	20,931	23,577	25,753	27,103	1,351
Workers Compensation	8,604	9,165	9,100	6,656	(2,444)
Longevity Pay	2,315	855	-	-	-
Life Insurance	140	134	120	162	42
Subtotal	278,120	285,827	285,320	283,706	(1,613)
CONTRACTUAL SERVICES					
Professional Development	\$ 698	\$ 1,795	\$ 600	\$ 840	\$ 240
Dues and Subscriptions	1,138	236	500	500	-
Professional Services	8	-	22,140	22,140	-
Licenses and Fees	2,282	-	300	300	-
Advertising	5	-	-	-	-
Events and Activities	299	2,161	1,000	1,000	-
Telecommunications	-	80	-	-	-
Subtotal	4,430	4,272	24,540	24,780	240
PARTS AND SUPPLIES					
Office Supplies	\$ 1,191	\$ 2,192	\$ 3,000	\$ 3,000	\$ -
Food and Medical Supplies	118	-	150	150	-
Recreation Supplies	638	-	500	500	-
Subtotal	1,947	2,192	3,650	3,650	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 2,160	\$ 2,923	\$ 2,600	\$ 2,700	\$ 100
Subtotal	2,160	2,923	2,600	2,700	100
MISCELLANEOUS					
Easter Egg Hunt	\$ 188	\$ 536	\$ -	\$ 1,000	\$ 1,000
Subtotal	188	536	-	1,000	1,000
TOTAL	\$ 286,846	\$ 295,751	\$ 316,110	\$ 315,836	\$ (273)



RECREATION BUILDINGS DIVISION

Division 1732 Overview:

- Accounts for all costs of recreation buildings.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Contractual Services	\$ 113,289	\$ 89,478	\$ 86,060	\$ 142,260	65%
Parts and Supplies	1,358	3,556	4,000	4,000	0%
Total Expenditures	\$ 114,647	\$ 93,034	\$ 90,060	\$ 146,260	

Significant Changes for 2022:

- The Recreation Buildings' Division budget increased \$56,200 from Fiscal Year 2021 to Fiscal Year 2022.
- Light, Fuel, and Power increased \$1,200 due to usage and rate increases.
- Maintenance increased \$55,000 to pay for the City's new janitorial services contract and other unforeseen costs related to four facilities. Prior to the reduction-in-force Facilities Maintenance Division was responsible for janitorial services in these buildings.

RECREATION BUILDINGS DIVISION

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
Recreation Buildings					
CONTRACTUAL SERVICES					
Light, Fuel and Power	\$ 74,453	\$ 53,025	\$ 75,000	\$ 76,200	\$ 1,200
Maintenance	38,836	33,139	11,060	66,060	55,000
Subtotal	113,289	86,164	86,060	142,260	56,200
PARTS AND SUPPLIES					
Maintenance Supplies	\$ 1,358	\$ 3,556	\$ 4,000	\$ 4,000	\$ -
Subtotal	1,358	3,556	4,000	4,000	-
TOTAL	\$ 114,647	\$ 89,720	\$ 90,060	\$ 146,260	\$ 56,200

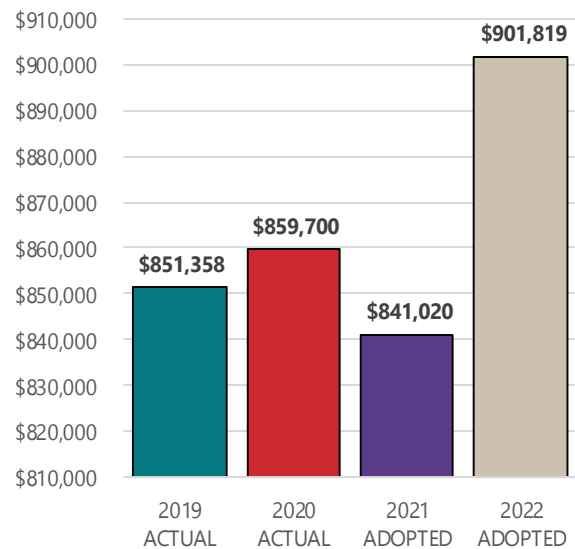
	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
Kiwanis					
CONTRACTUAL SERVICES					
Maintenance	\$ -	\$ 3,314	\$ -	\$ -	\$ -
Subtotal	-	3,314	-	-	-
TOTAL	\$ -	\$ 3,314	\$ -	\$ -	\$ -



GOLF DIVISION

Division 1740 Overview:

- Provides maintenance and improvement of an 18-hole course and a 9-hole course as well as administers the small equipment maintenance and repair shop.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 647,410	\$ 623,563	\$ 641,420	\$ 657,719	3%
Contractual Services	35,629	26,275	38,600	45,600	18%
Parts and Supplies	151,258	181,691	131,000	164,000	25%
Intra City	17,061	28,170	30,000	34,500	15%
Total Expenditures	\$ 851,358	\$ 859,700	\$ 841,020	\$ 901,819	

Significant Changes for 2022:

- The Golf Division budget increased \$60,798 from Fiscal Year 2021 to Fiscal Year 2022.
- Senior Mechanic decreased \$1,036 due to hiring a new employee in the position at a lower rate. Senior Irrigation Technician also increased \$3,928 as a result of hiring a new employee at a higher rate.
- Temporary/Part-Time increased \$22,500 plus benefits to restore line item budget cuts in Fiscal Year 2021. This is needed for critical maintenance practices.
- Overtime increased \$7,000 plus benefits to return to Fiscal Year 2020 budget levels.
- Professional Services increased \$7,500 to restore line item to Fiscal Year 2020 levels.
- Licenses and Fees increased \$400 due to increased costs.
- Light, Fuel, and Power decreased \$900 due to usage.
- Irrigation Supplies increased \$3,000 to restore cuts made in the Fiscal Year 2021 budget.
- Maintenance Supplies increased \$30,000 to restore cuts made in the Fiscal Year 2021 budget.

GOLF DIVISION

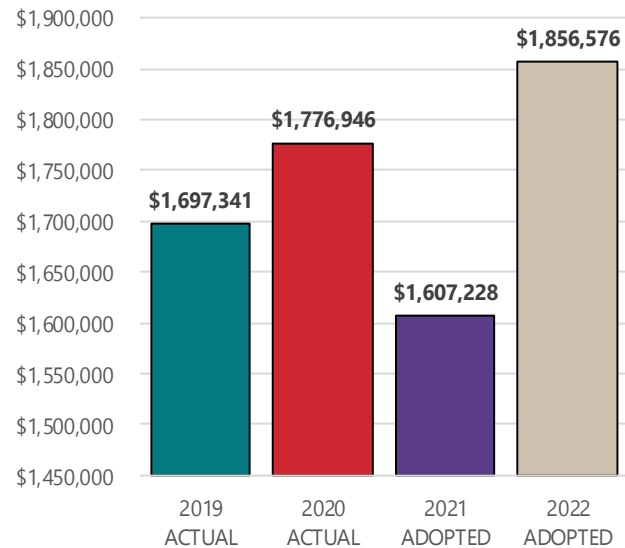
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Golf Manager	\$ 68,182	\$ 69,017	\$ 69,017	\$ 69,017	\$ -
Foreman III	-	65,028	115,734	115,734	-
Foreman	104,829	45,573	-	-	-
Senior Irrigation Technician	16,524	61,622	77,998	76,962	(1,036)
Senior Mechanic	88,125	84,477	88,903	92,831	3,928
Irrigation Technician	61,802	15,453	-	-	-
Temporary/Part Time	101,437	82,735	80,000	102,500	22,500
Overtime	6,559	3,860	-	7,000	7,000
Health Insurance	96,190	92,426	105,618	88,885	(16,732)
Social Security/Medicare	33,962	32,635	33,150	34,609	1,459
State Pension	44,507	47,391	49,653	52,858	3,204
Workers Compensation	20,070	17,687	19,350	15,325	(4,025)
Longevity Pay	3,080	3,720	-	-	-
Tool Allowance	1,830	1,630	1,680	1,680	-
Life Insurance	312	309	318	318	-
Subtotal	647,410	623,563	641,420	657,719	16,298
CONTRACTUAL SERVICES					
Professional Development	\$ 210	\$ -	\$ -	\$ -	\$ -
Dues and Subscriptions	740	765	1,100	1,100	-
Professional Services	2,220	3,560	2,500	10,000	7,500
Licenses and Fees	-	-	-	400	400
Light, Fuel and Power	28,380	18,847	30,000	29,100	(900)
Maintenance	4,080	3,103	5,000	5,000	-
Subtotal	35,629	26,275	38,600	45,600	7,000
PARTS AND SUPPLIES					
Office Supplies	\$ 924	\$ 781	\$ 1,000	\$ 1,000	\$ -
Irrigation Supplies	-	-	-	3,000	3,000
Food and Medical Supplies	441	714	500	500	-
Maintenance Supplies	71,798	84,135	41,000	71,000	30,000
Petroleum Products	2,442	1,629	3,500	3,500	-
Clothing	450	1,662	1,000	1,000	-
Non Inventory Tires	2,798	4,982	4,000	4,000	-
Non Inventory Parts	72,405	87,789	80,000	80,000	-
Subtotal	151,258	181,691	131,000	164,000	33,000
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 17,061	\$ 28,170	\$ 30,000	\$ 34,500	\$ 4,500
Subtotal	17,061	28,170	30,000	34,500	4,500
TOTAL	\$ 851,358	\$ 859,700	\$ 841,020	\$ 901,819	\$ 60,798



PARKS DIVISION

Division 1750 Overview:

- Provides maintenance, management, and improvements for 1,000+ acres of parks and amenities, 39+ miles of Greenway system, triangle and median strips, athletic fields and grounds surrounding city facilities.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,215,607	\$ 1,260,290	\$ 1,105,328	\$ 1,338,076	21%
Contractual Services	231,018	246,963	239,500	240,500	0%
Parts and Supplies	126,120	118,527	124,400	129,000	4%
Intra City	124,596	151,166	138,000	149,000	8%
Total Expenditures	\$ 1,697,341	\$ 1,776,946	\$ 1,607,228	\$ 1,856,576	

Significant Changes for 2022:

- The Parks Division budget increased \$249,348 from Fiscal Year 2021 to Fiscal Year 2022.
- Maintenance Technicians increased \$61,921 plus benefits. These two positions are required to perform general maintenance at 31 acres, or 41 sites, of parkland not maintained due to the reduction-in-force. Backfilling these positions is required to accomplish maintenance at the noted 41 sites. The maintenance includes mowing, trimming, litter control, weed control, fertilization, maintaining amenities, etc.
- Irrigation Technician increased \$34,320 plus benefits. This position was part of the reduction-in-force and is required to turn on and maintain any of the irrigation systems within the 41 sites.
- Temporary/Part-Time increased \$20,995 plus benefits. These funds were cut in Fiscal Year 2021. An increase of \$.50 per hour to \$11.00 per hour is also included in this request to attract candidates.
- Overtime increased \$9,005 plus benefits to restore funding to Fiscal Year 2020 levels which, for the most part, pays for weekend work in preparing athletic facilities, park rentals and snow removal.
- Professional Development was cut in Fiscal Year 2021 and therefore increased \$2,000 to pay for backflow prevention license recertifications for two Irrigation Technicians.
- Telecommunications increased \$3,300 to pay for new cellular service fees and upgraded phone storage fees required for the irrigation network to communicate with 26 controllers at \$10.00 per controller.
- Light, Fuel, and Power decreased \$5,100 due to usage.
- Rental increased \$800 to pay for equipment rental while maintenance equipment is under repair. This was cut in Fiscal Year 2021.
- Clothing increased \$4,600 to pay for winter apparel and boots for employees per City policy. This was cut in Fiscal Year 2021.
- Fleet Fuel, Labor and Parts increased \$11,000 based on a review of previous year's expenditures plus projected fuel and parts increases.



PARKS DIVISION

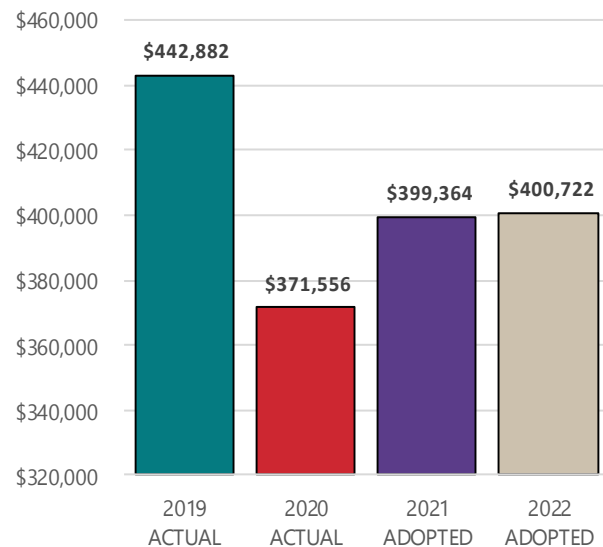
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Parks Manager	\$ 65,753	\$ 69,410	\$ 72,258	\$ 72,258	\$ -
Parks Supervisor	54,402	56,771	57,288	57,288	-
Senior Maintenance Tech	45,930	41,489	35,568	35,568	-
Senior Irrigation Tech	42,468	42,127	42,576	42,576	-
Foreman	184,746	186,285	143,280	143,280	-
Maintenance Technician	216,857	244,578	220,776	282,697	61,921
Irrigation Tech	61,770	69,793	35,928	70,248	34,320
Temporary/Part Time	109,043	103,935	115,000	135,995	20,995
Overtime	38,370	39,441	25,000	34,005	9,005
Health Insurance	200,179	196,884	176,891	260,128	83,237
Social Security/Medicare	61,650	65,169	57,197	64,199	7,002
State Pension	91,967	100,140	89,334	109,307	19,974
Workers Compensation	34,514	35,987	33,561	28,533	(5,028)
Longevity Pay	7,210	7,530	-	-	-
Specialty Pay	-	-	-	1,200	1,200
Life Insurance	748	752	672	794	122
Subtotal	1,215,607	1,260,290	1,105,328	1,338,076	232,748
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Local Meeting Expense	3,882	1,948	-	-	-
Professional Services	-	34,813	-	-	-
Telecommunications	-	-	-	3,300	3,300
Light, Fuel and Power	165,609	144,752	175,000	169,900	(5,100)
Rental	775	120	-	800	800
Maintenance	60,752	65,329	64,500	64,500	-
Subtotal	231,018	246,963	239,500	240,500	1,000
PARTS AND SUPPLIES					
Irrigation Supplies	\$ 37,164	\$ 37,189	\$ 39,000	\$ 39,000	\$ -
Maintenance Supplies	84,133	75,134	85,400	85,400	-
Clothing	4,824	6,205	-	4,600	4,600
Subtotal	126,120	118,527	124,400	129,000	4,600
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 124,596	\$ 151,166	\$ 138,000	\$ 149,000	\$ 11,000
Subtotal	124,596	151,166	138,000	149,000	11,000
TOTAL	\$ 1,697,341	\$ 1,776,946	\$ 1,607,228	\$ 1,856,576	\$ 249,348



CEMETERY DIVISION

Division 1751 Overview:

- Provides maintenance, management, and improvements for five cemeteries. In addition, staff provides burial services and record keeping services.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 390,245	\$ 328,429	\$ 339,614	\$ 341,372	1%
Contractual Services	15,352	9,223	15,200	15,700	3%
Parts and Supplies	19,893	14,554	20,550	20,550	0%
Intra City	17,393	19,350	24,000	23,100	-4%
Total Expenditures	\$ 442,882	\$ 371,556	\$ 399,364	\$ 400,722	

Significant Changes for 2022:

- The Cemetery Division budget increased by \$1,358 from Fiscal Year 2021 to Fiscal Year 2022.
- The Foreman line item increased \$44,539 plus benefits to move the current Senior Maintenance Technician to the position of Foreman. This employee is performing at Foreman level. The Senior Maintenance Technician line item decreased \$33,849 as a result of this move with a net difference of \$10,690.
- Light, Fuel and Power increased \$500 due to rate increases and usage.
- Fleet Fuel, Labor and Parts decreased \$900 based on a review of previous year's expenditures.

CEMETERY DIVISION

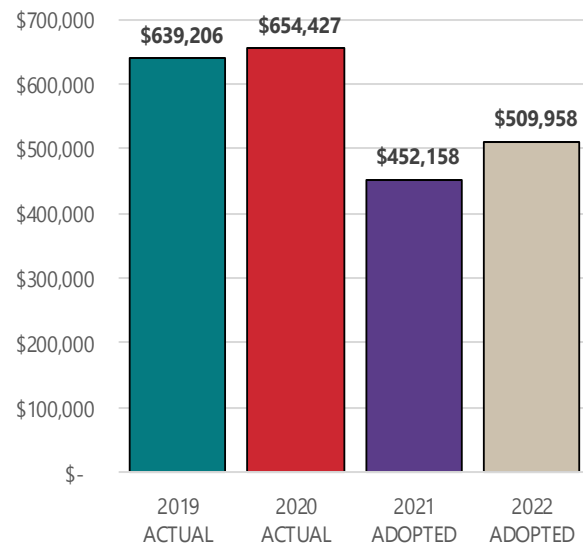
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Cemetery Manager	\$ 69,589	\$ 62,288	\$ 62,288	\$ 62,288	\$ -
Cemetery Supervisor	51,958	-	-	-	-
Foreman	-	-	-	44,539	44,539
Senior Maintenance Tech	41,372	48,692	65,737	31,888	(33,849)
Maintenance Technician	10,237	15,196	-	-	-
Irrigation Tech	36,318	32,133	33,571	33,571	-
Equipment Operator II	13,288	(326)	-	-	-
Temporary/Part Time	50,460	49,231	50,000	50,000	-
Overtime	4,731	5,888	4,500	4,500	-
Health Insurance	49,654	66,151	73,746	64,432	(9,314)
Social Security/Medicare	21,102	16,136	16,531	16,704	173
State Pension	26,931	22,350	23,453	25,846	2,393
Workers Compensation	12,322	9,604	9,602	7,424	(2,178)
Longevity Pay	2,085	900	-	-	-
Life Insurance	196	185	186	180	(6)
Subtotal	390,245	328,429	339,614	341,372	1,758
CONTRACTUAL SERVICES					
Light, Fuel and Power	\$ 10,194	\$ 4,859	\$ 10,000	\$ 10,500	\$ 500
Maintenance	5,158	4,364	5,200	5,200	-
Subtotal	15,352	9,223	15,200	15,700	500
PARTS AND SUPPLIES					
Food and Medical Supplies	\$ 87	\$ 39	\$ 150	\$ 150	\$ -
Maintenance Supplies	14,723	12,377	17,100	17,100	-
Clothing	1,259	1,997	1,300	1,300	-
Small Equipment (under \$5,000)	3,823	141	2,000	2,000	-
Subtotal	19,893	14,554	20,550	20,550	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 17,393	\$ 19,350	\$ 24,000	\$ 23,100	\$ (900)
Subtotal	17,393	19,350	24,000	23,100	(900)
TOTAL	\$ 442,882	\$ 371,556	\$ 399,364	\$ 400,722	\$ 1,358



BOTANIC GARDENS DIVISION

Division 1760 Overview:

- Exhibits diverse plant collections and landscapes, beautifies the community, manages a robust corps of volunteers, and provides community education for all ages in the subjects of landscaping, gardening, science, history, renewable energy and sustainable solutions.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 563,163	\$ 599,529	\$ 416,438	\$ 453,908	9%
Contractual Services	60,660	37,156	19,270	40,000	108%
Parts and Supplies	13,905	16,313	14,150	14,150	0%
Intra City	1,479	1,428	2,300	1,900	-17%
Total Expenditures	\$ 639,206	\$ 654,427	\$ 452,158	\$ 509,958	

Significant Changes for 2022:

- The Botanic Gardens Division budget increased by \$57,800 from Fiscal Year 2021 to Fiscal Year 2022.
- Children's Village Manager increased \$5,515 plus benefits as this position also serves as the Assistant Director and his duties are reflective of this salary increase.
- Head Horticulturalist increased \$2,160 plus benefits as this position was hired at this rate due to more experience and education.
- Temporary/Part-Time increased \$17,050 plus benefits to restore back to Fiscal Year 2020 levels.
- Professional Services increased \$20,730 to pay for janitorial services previously covered by Facilities Maintenance for the Children's Village and Production House.
- Fleet Fuel, Parts and Labor decreased \$400 to account for actual usage over three-year period.
- Please note that positions moved from the General Fund to the Botanic Garden's Operations and Maintenance (O&M) account within the Specific Purpose Option Tax (6th Penny) Fund during the Fiscal Year 2021 budget cuts were not restored in this budget due to lack of funding. The total cost plus benefits of these positions is \$251,377. Additionally, Light, Fuel and Power expenses that was previously paid for by the General Fund and moved to the O&M Fund was not restored in the amount of \$30,000. If these items remain in the O&M Fund estimates are that the fund will last only six more years. If the employees and utility expenditures are returned the General Fund the O&M account will last roughly 11 more years (based on Fiscal Year 2020 expenditures).

BOTANIC GARDENS DIVISION

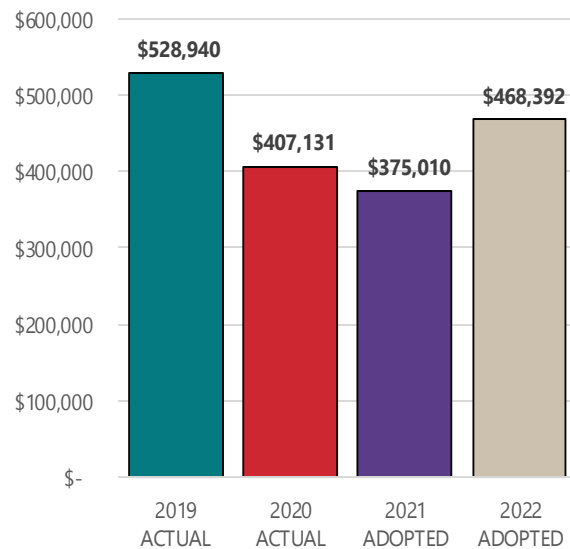
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Botanic Gardens Manager	\$ 67,134	\$ 67,956	\$ 67,956	\$ 67,956	\$ -
Children's Village Manager	49,171	49,075	49,485	55,000	5,515
Administrative Assistant	36,312	40,176	41,542	41,542	-
Volunteer Coordinator	42,516	42,293	-	-	-
Head Horticulturist	21,739	26,827	37,440	39,600	2,160
Horticulturist	85,931	78,464	38,412	38,412	-
Horticulture/Operations Supervisor	35,019	47,105	-	-	-
Temporary/Part Time	27,063	35,335	17,500	34,550	17,050
Overtime	425	4,120	5,000	5,000	-
Health Insurance	111,579	112,840	95,891	106,441	10,550
Social Security/Medicare	26,665	28,873	19,686	20,064	377
State Pension	44,128	48,870	33,865	36,186	2,321
Workers Compensation	12,645	14,537	9,433	8,917	(516)
Longevity Pay	2,490	2,710	-	-	-
Life Insurance	345	348	228	240	12
Subtotal	563,163	599,529	416,438	453,908	37,470
CONTRACTUAL SERVICES					
Professional Development	\$ 500	\$ 496	\$ -	\$ -	\$ -
Professional Services	500	410	17,720	38,450	20,730
Postage and Freight	116	-	500	500	-
Light, Fuel and Power	58,504	32,715	-	-	-
Maintenance	1,040	3,535	1,050	1,050	-
Subtotal	60,660	37,156	19,270	40,000	20,730
PARTS AND SUPPLIES					
Office Supplies	\$ 2,838	\$ 2,945	\$ 3,000	\$ 3,000	\$ -
Food and Medical Supplies	50	112	50	50	-
Maintenance Supplies	10,607	12,011	9,000	9,000	-
Clothing	410	518	1,200	1,200	-
Small Equipment (under \$5,000)	-	727	900	900	-
Subtotal	13,905	16,313	14,150	14,150	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 1,479	\$ 1,428	\$ 2,300	\$ 1,900	\$ (400)
Subtotal	1,479	1,428	2,300	1,900	(400)
TOTAL	\$ 639,206	\$ 654,427	\$ 452,158	\$ 509,958	\$ 57,800



CLEAN & SAFE DIVISION

Division 1770 Overview:

- Coordinates and sets up small and large-scale special community downtown events and activities and maintains City owned parking structures.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 208,351	\$ 228,391	\$ 170,010	\$ 192,092	13%
Contractual Services	121,185	165,200	189,000	259,900	38%
Parts and Supplies	193,443	6,632	8,500	8,500	0%
Intra City	5,960	6,908	7,500	7,900	5%
Total Expenditures	\$ 528,940	\$ 407,131	\$ 375,010	\$ 468,392	

Significant Changes for 2022:

- The Clean & Safe Division budget increased \$93,382 from Fiscal Year 2021 to Fiscal Year 2022.
- Temporary/Part-Time increased \$21,000 plus benefits. This will pay for two seasonal employees instead of backfilling the full-time position lost during the reduction-in-force. This would be a wage of \$13 per hour for the months of April through September. Without these two positions, this division will not be able to water trees in the downtown area or set up and take down events.
- Light, Fuel and Power decreased \$2,100 based on usage over a three-year period.
- Depot Maintenance increased \$73,000 as a result of an amendment made by the Governing Body. This will pay painting and replacement of globes for the lights at the Depot.
- Fleet Fuel, Labor and Parts increased \$400 due to increased fuel and parts costs.

CLEAN & SAFE DIVISION

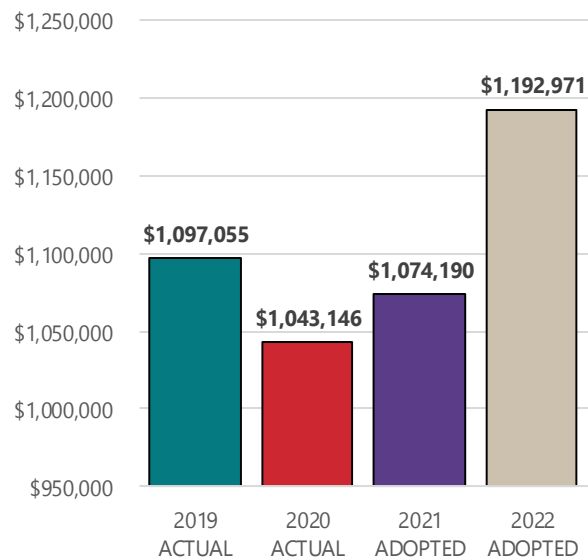
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Events Technician	\$ 115,088	\$ 130,480	\$ 102,752	\$ 102,752	\$ -
Temporary/Part Time	5,026	3,013	6,000	27,000	21,000
Overtime	10,187	10,222	3,000	3,000	-
Health Insurance	44,043	46,816	29,610	29,488	(122)
Social Security/Medicare	9,627	10,523	8,549	9,873	1,324
State Pension	16,461	19,184	14,932	15,461	529
Workers Compensation	6,075	6,272	5,022	4,388	(634)
Longevity Pay	1,680	1,700	-	-	-
Life Insurance	164	181	144	130	(14)
Subtotal	208,351	228,391	170,010	192,092	22,082
CONTRACTUAL SERVICES					
Professional Services	\$ 1,876	\$ 1,400	\$ 3,000	\$ 3,000	\$ -
Telecommunications	949	250	1,500	1,500	-
Light, Fuel and Power	56,629	44,820	60,000	57,900	(2,100)
Maintenance	43,737	51,175	60,000	60,000	-
Depot Maintenance	17,994	67,555	64,500	137,500	73,000
Subtotal	121,185	165,200	189,000	259,900	70,900
PARTS AND SUPPLIES					
Maintenance Supplies	\$ 5,354	\$ 4,982	\$ 5,000	\$ 5,000	\$ -
Clothing	1,163	1,650	1,000	1,000	-
Small Equipment (under \$5,000)	186,926	-	2,500	2,500	-
Subtotal	193,443	6,632	8,500	8,500	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 5,960	\$ 6,908	\$ 7,500	\$ 7,900	\$ 400
Subtotal	5,960	6,908	7,500	7,900	400
TOTAL	\$ 528,940	\$ 407,131	\$ 375,010	\$ 468,392	\$ 93,382



ENGINEERING DIVISION

Division 1801 Overview:

- Provides construction plan review, engineering services for City projects, traffic services, GIS mapping and oversight of city construction services.
- Oversees the City's Flood Plain Management.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,055,437	\$ 994,290	\$ 1,025,890	\$ 1,031,371	1%
Contractual Services	22,732	29,452	42,000	155,000	269%
Parts and Supplies	16,789	18,129	4,000	4,000	0%
Intra City	2,098	1,275	2,300	2,600	13%
Total Expenditures	\$ 1,097,055	\$ 1,043,146	\$ 1,074,190	\$ 1,192,971	

Significant Changes for 2022:

- The Engineering Division budget increased by \$118,781 from Fiscal Year 2021 to Fiscal Year 2022.
- A Senior Staff Engineer position (\$60,008) was converted to an Engineering Development Coordinator position (\$43,472) in Fiscal Year 2021. The net savings is \$16,536.
- Temporary/Part-Time increased \$30,497 plus benefits to pay for three interns that will work on the ADA Transition Plan requirements by the Department of Justice as well as the Wyoming Department of Environmental Quality MS-4 permitting inspection for outlets, detention ponds, and storm sewer.
- Professional Services increased \$95,000 to pay for the ADA Right-of-Way Transition Plan (\$70,000), Professional Environmental Consultant for MS-4 Permit (\$17,000) and Laramie County Conservation District (\$8,000).
- Maintenance decreased \$12,000 and Computer Software/Maintenance increased \$25,000 to pay for the higher costs of AutoCAD and the ESRI software MOU agreement with Laramie County which was not accounted for in the Fiscal Year 2021 budget. This is net increase of \$13,000.
- Copier Expense increased \$5,000 to pay for the monthly copier service.
- Fleet Fuel, Labor and Parts increased \$300 due to increased fuel and parts costs.

ENGINEERING DIVISION

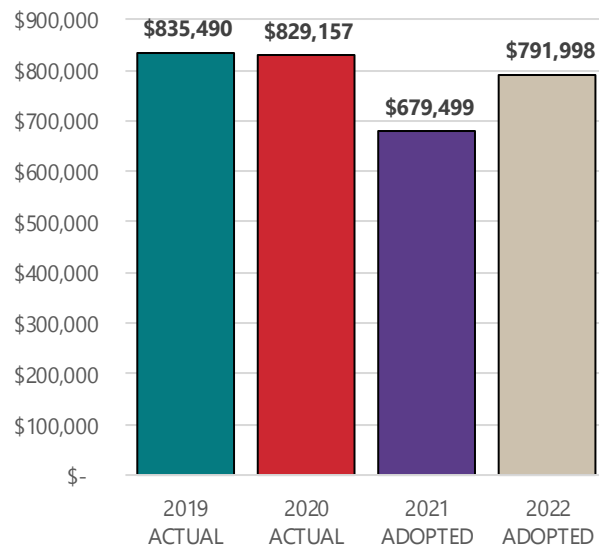
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
City Engineer	\$ 110,000	\$ 106,871	\$ 103,500	\$ 103,500	\$ -
Staff Engineer	88,674	84,969	75,185	-	(75,185)
Deputy City Engineer	84,780	91,501	90,001	90,001	-
Traffic Engineer	55,608	81,993	81,993	81,993	-
Senior Staff Engineer	49,175	26,825	60,008	-	(60,008)
Operations Manager	45,700	47,112	47,112	47,112	-
Construction Manager Engineer	59,727	72,304	72,304	72,304	-
Surface Water Drainage Engineer	-	-	-	75,185	75,185
Engineering Development Coord.	-	-	-	43,472	43,472
GIS Tech II	95,033	82,432	95,088	95,088	-
Surveyor	72,474	28,562	-	-	-
GIS Coordinator/Tech III	68,598	75,146	60,000	60,000	-
Temporary/Part Time	-	-	-	30,497	30,497
Overtime	129	-	-	-	-
Health Insurance	143,772	121,257	162,311	159,844	(2,467)
Social Security	53,640	52,538	52,417	51,334	(1,083)
State Pension	95,383	89,735	96,749	97,757	1,008
Workers Compensation	25,706	27,249	28,754	22,815	(5,939)
Longevity Pay	6,552	5,370	-	-	-
Life Insurance	485	426	468	468	-
Subtotal	\$ 1,055,437	\$ 994,290	\$ 1,025,890	\$ 1,031,371	\$ 5,481
CONTRACTUAL SERVICES					
Professional Development	\$ 2,812	\$ 4,859	\$ 3,500	\$ 3,500	\$ -
Local Meeting Expense	906	396	-	-	-
Dues and Subscriptions	2,691	1,183	2,500	2,500	-
Professional Services	6,325	11,493	-	95,000	95,000
On Call Professional Survey Services	-	-	20,000	20,000	-
6th Penny Project Studies	-	-	-	-	-
Telecommunications	2,181	3,356	4,000	4,000	-
Maintenance	7,816	8,166	12,000	-	(12,000)
Computer Software/Maintenance	-	-	-	25,000	25,000
Copier Expenses	-	-	-	5,000	5,000
Subtotal	\$ 22,732	\$ 29,452	\$ 42,000	\$ 155,000	\$ 113,000
PARTS AND SUPPLIES					
Office Supplies	\$ 16,789	\$ 18,129	\$ 2,000	\$ 2,000	\$ -
Maintenance Supplies	-	-	2,000	2,000	-
Subtotal	\$ 16,789	\$ 18,129	\$ 4,000	\$ 4,000	\$ -
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 2,098	\$ 1,275	\$ 2,300	\$ 2,600	\$ 300
Subtotal	\$ 2,098	\$ 1,275	\$ 2,300	\$ 2,600	\$ 300
TOTAL	\$ 1,097,055	\$ 1,043,146	\$ 1,074,190	\$ 1,192,971	\$ 118,781



FINANCE DIVISION

Division 1901 Overview:

- Responsible for all accounting functions, financial reporting, coordination of external audit, payment processing, revenue collection, cash management and investment of City funds.
- Writes and manages City grants as well as ensures compliance with all grant requirements; processes reimbursement requests.
- Monitors compliance with City purchasing policies and state statutes.
- Responsible for developing and monitoring the City's operating budget and Capital Improvement Plan.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 708,586	\$ 677,368	\$ 663,999	\$ 776,498	17%
Contractual Services	96,436	146,358	10,000	10,000	0%
Parts and Supplies	30,468	5,430	5,500	5,500	0%
Total Expenditures	\$ 835,490	\$ 829,157	\$ 679,499	\$ 791,998	

Significant Changes for 2022:

- The Finance Division budget increased by \$112,500 from Fiscal Year 2021 to Fiscal Year 2022.
- Purchasing Manager increased \$2,500 plus benefits. This employee has obtained the Certified Public Manager (CPM) designation which was not considered in the salary when first hired. Additional duties have also been taken on that are reflective of a higher salary.
- The Grants Manager increased \$64,000 plus \$44,280 in benefits for a total cost of \$102,280. This position was previously paid for in the Mayor's Division in Fiscal Year 2020 and was part of last year's reduction-in-force. The Economic Development Officer position was also in the Mayor's Division and was vacated in Fiscal Year 2021. The funds from this position have been moved from the Mayor's Division to Finance Division. This accounts for most of the increase in the Finance Division.
- Accounts Payable Technician has increased \$1,500 plus benefits. A promotion is requested to move this individual from an Accounting Technician I to an Accounting Technician II to better reflect the duties and responsibilities taken on.
- There is no net difference in the non-payroll line items. The budget was moved between line items to more accurately reflect the correct account number.
- No requests were made this year to restore Fiscal Year 2020 funding. However, as future budgets allow, requests will be made to restore training and supply line items to previous levels.



FINANCE DIVISION

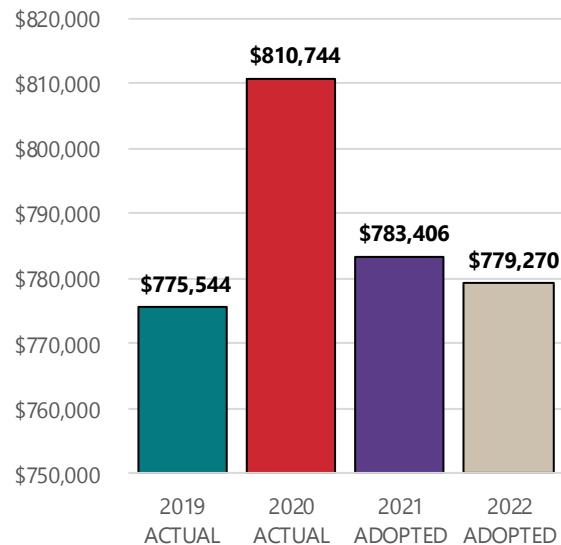
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
City Treasurer	\$ 105,589	\$ 107,016	\$ 107,000	\$ 107,000	\$ -
Deputy City Treasurer	86,488	91,200	87,551	87,551	-
Accounting/Budget Analyst	62,000	58,510	60,000	60,000	-
Purchasing Manager	73,389	62,504	62,504	65,004	2,500
Manager of Community Development	13,335	10,196	-	-	-
Grants Manager	77,250	7,115	-	64,000	64,000
Payroll Accountant	10,656	49,092	49,092	49,092	-
Accounting Tech II	57,311	56,537	56,537	93,439	36,902
Accounting Tech I	31,388	35,132	35,402	-	(35,402)
Temporary/Part Time	-	6,098	3,000	3,000	-
Overtime	2,241	-	-	-	-
Health Insurance	72,789	73,882	85,528	113,367	27,839
Social Security/Medicare	39,112	36,286	35,273	39,291	4,018
State Pension	64,223	64,788	64,682	76,914	12,232
Workers Compensation	6,295	16,415	17,100	17,463	363
Longevity Pay	2,980	2,263	-	-	-
Mileage Allowance	11	-	-	-	-
Life Insurance	3,531	334	330	378	48
Subtotal	708,586	677,368	663,999	776,498	112,500
CONTRACTUAL SERVICES					
Professional Development	\$ 1,865	\$ 1,918	\$ 1,000	\$ 1,000	\$ -
Local Meeting Expense	180	-	-	-	-
Dues and Subscriptions	810	660	500	500	-
Professional Services	90,228	140,309	4,500	4,500	-
Maintenance	3,353	3,471	4,000	4,000	-
Subtotal	96,436	146,358	10,000	10,000	-
PARTS AND SUPPLIES					
Office Supplies	\$ 13,724	\$ 3,181	\$ 5,500	\$ 5,500	\$ -
Small Equipment (under \$5,000)	16,744	2,249	-	-	-
Subtotal	30,468	5,430	5,500	5,500	-
TOTAL	\$ 835,490	\$ 829,157	\$ 679,499	\$ 791,998	\$ 112,500



PLANNING & DEVELOPMENT DIVISION

Division 2010 Overview:

- Planning & Development is responsible for long-range city planning and transportation planning.
- The Development section coordinates the City's development review process.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 724,422	\$ 771,000	\$ 743,656	\$ 727,850	-2%
Contractual Services	36,518	25,625	28,550	45,020	58%
Parts and Supplies	14,047	13,503	10,200	5,700	-44%
Intra City	556	616	1,000	700	-30%
Total Expenditures	\$ 775,544	\$ 810,744	\$ 783,406	\$ 779,270	

Significant Changes for 2022:

- The Planning & Development Division budget decreased by \$4,136 from Fiscal Year 2021 to Fiscal Year 2022.
- The Assistant Director of Development decreased \$43,955 plus benefits due to the retirement of this individual. An Office Manager at a cost to the General Fund of \$29,375 with benefits will be shared with the federally funded Metropolitan Planning Organization (MPO) instead with a net savings of \$14,580.
- Planner I increased \$12,990 plus benefits and Planner II increased \$4,684 plus benefits to pay for a 2.5% salary adjustment for alignment regionally and per a compensation ratio and movement toward salary midpoint.
- Professional Development increased \$3,500 to pay for the Western Planner Conference in Arizona.
- Local Meeting Expense decreased \$250.
- Advertising decreased \$1,500 to reflect cost saving measures that have been introduced to lower advertising costs.
- Computer Software/Maintenance increased \$12,500 due to an increase in costs for ESRI software paid to the Laramie County GIS Cooperative, as well as annual renewal costs for new software including Adobe Creative Suite and AutoCAD license for the Greenway Planner.
- Copier Expenses increased \$2,220 due to the Compliance Division leasing a second copier in Fiscal Year 2021. Prior, the Department shared lease costs and paid one-third of the contract price.
- Office Supplies decreased \$3,500 due to the conversion to digital, lessening demand.
- Small equipment decreased \$1,000 because major equipment purchases were already made in Fiscal Years 2019 and 2020.
- Fleet Fuel, Labor and Parts decreased \$300 due to usage.



PLANNING & DEVELOPMENT DIVISION

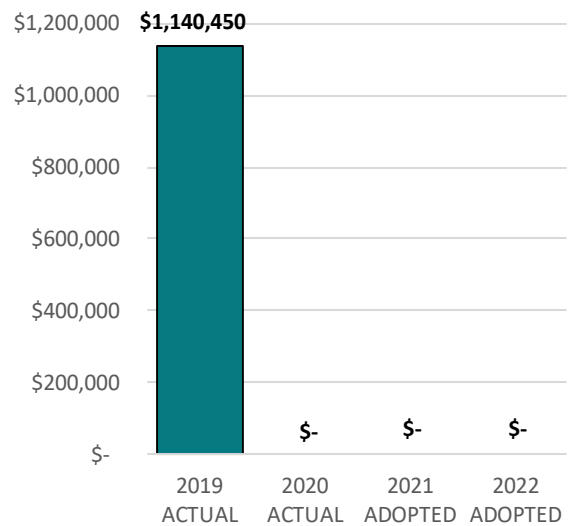
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Planning and Development Director	\$ 146,577	\$ 105,000	\$ 105,000	\$ 105,000	\$ -
Assistant Director of Development	27,150	71,532	71,532	27,577	(43,955)
Planner I	76,377	80,535	91,010	104,000	12,990
Senior Planner	70,212	53,840	-	-	-
Planner II	169,667	226,817	240,159	244,843	4,684
Office Manager	-	-	-	29,375	29,375
Health Insurance	125,088	99,359	102,412	90,731	(11,681)
Social Security/Medicare	36,336	40,167	38,839	37,655	(1,184)
State Pension	65,706	70,036	71,687	71,678	(9)
Workers Compensation	5,861	22,054	22,693	16,644	(6,048)
Longevity Pay	1,080	1,340	-	-	-
Life Insurance	368	320	324	347	23
Subtotal	\$ 724,422	\$ 771,000	\$ 743,656	\$ 727,850	\$ (15,806)
CONTRACTUAL SERVICES					
Professional Development	\$ 3,486	\$ 4,066	\$ 1,500	\$ 5,000	\$ 3,500
Local Meeting Expense	47	147	750	500	(250)
Dues and Subscriptions	1,574	2,745	3,000	3,000	-
Professional Services	13,039	916	5,000	5,000	-
Licenses and Fees	1,417	1,223	2,800	2,800	-
Attorney Fees	6,000	6,548	6,550	6,550	-
Advertising	4,930	3,926	6,500	5,000	(1,500)
Grant Match	5,662	5,497	2,000	2,000	-
Telecommunications	364	557	450	450	-
Computer Software/Maintenance	-	-	-	12,500	12,500
Copier Expenses	-	-	-	2,220	2,220
Subtotal	\$ 36,518	\$ 25,625	\$ 28,550	\$ 45,020	\$ 16,470
PARTS AND SUPPLIES					
Office Supplies	\$ 11,071	\$ 13,375	\$ 6,500	\$ 3,000	\$ (3,500)
Small Equipment (under \$5,000)	2,977	128	3,700	2,700	(1,000)
Subtotal	\$ 14,047	\$ 13,503	\$ 10,200	\$ 5,700	\$ (4,500)
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 556	\$ 616	\$ 1,000	\$ 700	\$ (300)
Subtotal	\$ 556	\$ 616	\$ 1,000	\$ 700	\$ (300)
TOTAL	\$ 775,544	\$ 810,744	\$ 783,406	\$ 779,270	\$ (4,136)



BUILDING DIVISION

Division 2021 Overview:

- This Division moved to the Compliance Division in the Mayor's Department effective July 1, 2019.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,044,297	\$ -	\$ -	\$ -	0%
Contractual Services	60,238	-	-	-	0%
Parts and Supplies	20,396	-	-	-	0%
Intra City	15,520	-	-	-	0%
Total Expenditures	\$ 1,140,450	\$ -	\$ -	\$ -	

BUILDING DIVISION

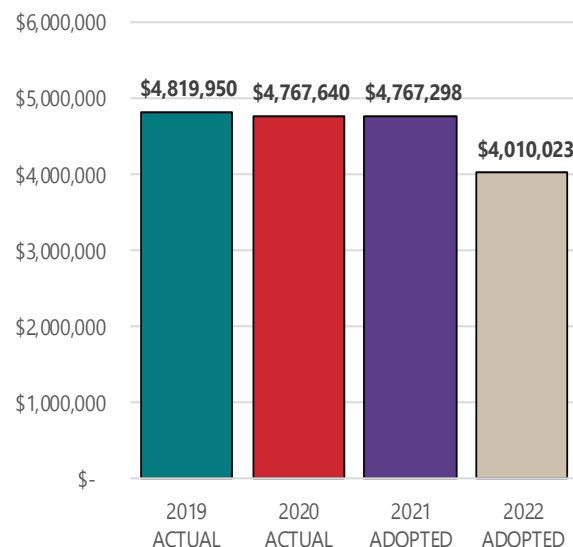
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Code Inspector Plumbing	\$ 149,504	\$ -	\$ -	\$ -	\$ -
Chief Building Official	82,877	-	-	-	-
Code Inspector Mechanical	45,714	-	-	-	-
Deputy Chief Building Official	71,770	-	-	-	-
Code Inspector Electrical	68,178	-	-	-	-
Building/Development Tech	117,233	-	-	-	-
Lead Permit and License Specialist	42,514	-	-	-	-
Development Inspector	39,181	-	-	-	-
Office Support Specialist	6,200	-	-	-	-
Assistant Plan Examiner	62,198	-	-	-	-
Overtime	10,108	-	-	-	-
Health Insurance	185,931	-	-	-	-
Social Security	51,969	-	-	-	-
State Pension	81,511	-	-	-	-
Workers Compensation	23,865	-	-	-	-
Longevity Pay	4,970	-	-	-	-
Life Insurance	576	-	-	-	-
Subtotal	1,044,297	-	-	-	-
CONTRACTUAL SERVICES					
Professional Development	\$ 11,422	\$ -	\$ -	\$ -	\$ -
Local Meeting Expense	370	-	-	-	-
Dues and Subscriptions	411	-	-	-	-
Professional Services	35,124	-	-	-	-
Licenses and Fees	697	-	-	-	-
Attorney Fees	5,312	-	-	-	-
Telecommunications	6,902	-	-	-	-
Subtotal	60,238	-	-	-	-
PARTS AND SUPPLIES					
Office Supplies	\$ 18,419	\$ -	\$ -	\$ -	\$ -
Clothing	768	-	-	-	-
Small Equipment	1,209	-	-	-	-
Subtotal	20,396	-	-	-	-
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 15,520	\$ -	\$ -	\$ -	\$ -
Subtotal	15,520	-	-	-	-
TOTAL	\$ 1,140,450	\$ -	\$ -	\$ -	\$ -



MISCELLANEOUS DIVISION

Division 2111 Overview:

- The Miscellaneous Division accounts for costs that are considered citywide and are not specific to another Division.
- Examples include street light and Municipal Building utilities, bond payments on the parking garage, property and liability insurance payments and subsidies to other funds.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 262,106	\$ 68,589	\$ 150,000	\$ 50,000	-67%
Contractual Services	3,461,882	3,228,260	3,515,098	3,619,023	3%
Miscellaneous	1,095,962	1,470,790	1,102,200	341,000	-69%
Total Expenditures	\$ 4,819,950	\$ 4,767,640	\$ 4,767,298	\$ 4,010,023	

Significant Changes for 2022:

- The Miscellaneous Division budget decreased by \$757,275 from Fiscal Year 2021 to Fiscal Year 2022.
- Unemployment Compensation decreased due to unemployment benefits ending after 18 months for those employees affected by the reduction-in-force that occurred in May 2020.
- Dues and Subscriptions increased \$100 due to previously not budgeting enough. This line item includes \$46,805 for annual dues to the Wyoming Association of Municipalities, membership investment of \$4,700 for the Greater Cheyenne Chamber of Commerce and \$595 for the Government Finance Officers' Association dues.
- Professional Services pays for the following:
 - Wyoming Bank and Trust annual fees for 2021 Refunding Revenue Bonds—\$6,000
 - Actuarial services for annual City of Cheyenne financial and compliance audit—\$12,500
 - Armored cash delivery services—\$3,400
 - Greater Cheyenne Chamber of Commerce—Wyoming Business Advocates Program (Wranglers)—\$10,000
 - Laramie County Treasurer property tax administration fees—\$41,000
 - MHP, LLP—City Fiscal Year 2021 financial and compliance audit—\$81,500
 - Sign language interpreter for public meetings—\$5,000
 - Grant Finder Service —\$600
 - Council Goal Setting Session—\$2,000
 - Workplace Investigations—\$30,000
- Attorney's Fees were previously coded to Professional Services and are estimated to be \$133,000, including \$75,000 for legal fees related to the Fire Arbitration, \$8,000 to help update right-of-way agreements and \$50,000 to pay for attorney assistance while Deputy City Attorney is on leave.



MISCELLANEOUS DIVISION

- Postage and Freight increased \$3,000 to cover higher postage costs.
- The Wyoming Association of Risk Management (WARM) liability and property insurance premiums are estimated to increase 16% at a cost of \$124,190.
- Telecommunications decreased \$10,000 based on actual expenditures in Fiscal Year 2021.
- Light, Fuel and Power increased \$14,000 due to usage and rate increases.
- Loan and Bond Payment/Interest decreased \$87,435 as a result of lower interest rates obtained during the bond refunding that occurred in April 2021.
- Election Expense increased \$4,500. The City, Laramie County, Pine Bluffs, Burns and Albin all share in the cost of the 6th Penny election costs, estimated by the County to be approximately \$100,000.
- The Transfer to Civic Center decreased \$775,000. In Fiscal Year 2021 the Civic Center had a negative fund balance that needed to be covered by the General Fund. Fortunately, although their fund balance will again be negative, funds from the American Rescue Plan will be available to offset the revenue losses in this fund. Therefore, no transfer beyond the regular subsidy will need to occur.
- Transfer to Other Funds increased \$9,300. This will bring the Friday's on the Plaza General Fund transfer back to Fiscal Year 2020 levels.

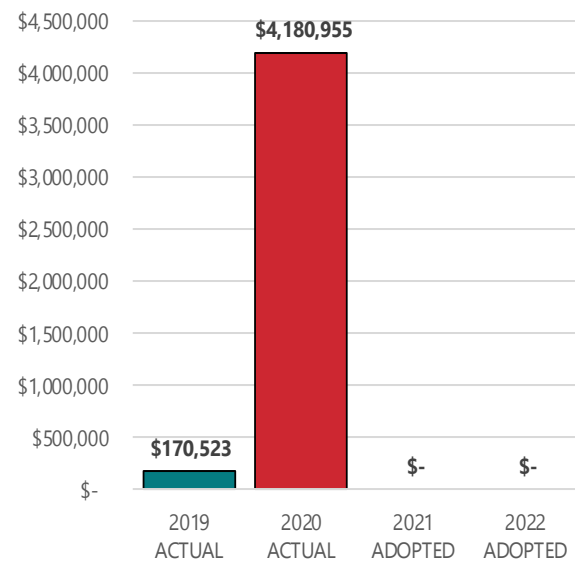
	2019	2020	2021	2022	\$ Change
Miscellaneous	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
PAYROLL					
Unemployment Compensation	\$ 36,950	\$ 68,589	\$ 150,000	\$ 50,000	\$ (100,000)
Employee Appreciation Pay	225,156	-	-	-	-
Subtotal	262,106	68,589	150,000	50,000	(100,000)
CONTRACTUAL SERVICES					
Dues and Subscriptions	\$ 55,574	\$ 52,036	\$ 52,000	\$ 52,100	\$ 100
Professional Services	302,695	195,035	265,000	192,000	(73,000)
Attorney Fees	-	-	-	133,000	133,000
Postage and Freight	24,760	29,149	27,000	30,000	3,000
WARM Insurance Payments	916,659	981,334	823,610	947,800	124,190
Telecommunications	175,904	178,203	190,000	180,000	(10,000)
Light, Fuel and Power	1,259,501	1,141,428	1,275,000	1,289,000	14,000
Payroll Outsourcing	-	-	195,000	195,000	-
Uncollectible Accounts	75,837	(19,300)	-	-	-
Loan and Bond Payment	475,000	500,000	525,000	560,000	35,000
Interest Expense	175,952	170,376	162,488	40,123	(122,365)
Subtotal	3,461,882	3,228,260	3,515,098	3,619,023	103,925
MISCELLANEOUS					
Election Expense	\$ 10,724	\$ -	\$ 42,000	\$ 46,500	\$ 4,500
General Discretionary	196,164	39,398	50,000	50,000	-
Transfer to Civic Center	120,000	120,000	895,000	120,000	(775,000)
Transfer to Ice and Events	80,000	80,000	80,000	80,000	-
Transfer to Other Funds	73,799	586,393	35,200	44,500	9,300
Transfer to Transit	615,275	645,000	-	-	-
Subtotal	1,095,962	1,470,790	1,102,200	341,000	(761,200)
TOTAL	\$ 4,819,950	\$ 4,767,640	\$ 4,767,298	\$ 4,010,023	\$ (757,275)



SPECIAL PROJECTS DIVISION

Division 2113 Overview:

- This section is used to show General Fund allocations for special projects, usually capital in nature.



	2019 ACTUAL		2020 ACTUAL		2021 ADOPTED		2022 ADOPTED		% CHANGE
Capital	\$	170,523	\$	4,180,955	\$	-	\$	-	0%
Total Expenditures	\$	170,523	\$	4,180,955	\$	-	\$	-	

Significant Changes for 2022:

- The Special Projects Division budget had no budget changes from Fiscal Year 2021 to Fiscal Year 2022.

SPECIAL PROJECTS DIVISION

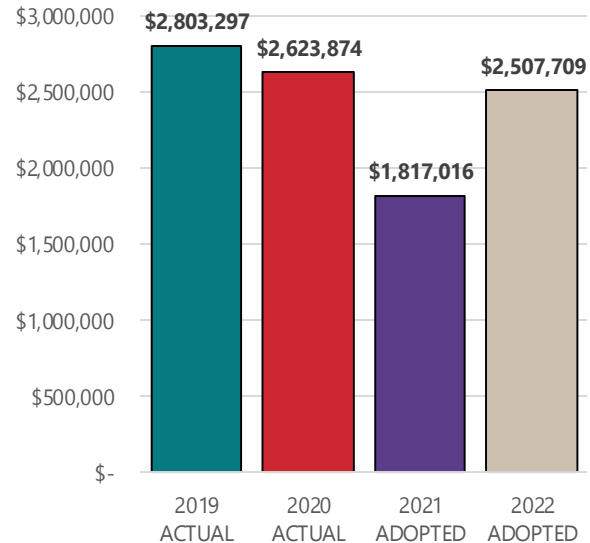
	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CAPITAL					
Capital Improvement Expenses	\$ -	\$ 118,309	\$ -	\$ -	\$ -
Municipal Court Bldg. 2nd Floor Shell	-	4,020,000	-	-	-
Belvoir Ranch Planning and Development	-	246	-	-	-
Graffiti Clean Up	81	16,895	-	-	-
Abandoned Building Fund	45,747	25,505	-	-	-
Depot Plaza Splash Pad	124,694	-	-	-	-
Subtotal	170,523	4,180,955	-	-	-
TOTAL	\$ 170,523	\$ 4,180,955	\$ -	\$ -	\$ -



ECONOMIC & COMMUNITY SUPPORT

Divisions 2211, 2212, 2213 Overview:

- This Division accounts for all outside agency support provided by the General Fund of the City of Cheyenne.
- Outside agencies submit requests for funding each year to the Mayor.



	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
LEADS	\$ 49,825	\$ 49,825	\$ 39,860	\$ 50,000	25%
Animal Control	185,000	292,500	292,500	325,000	11%
Emergency Management Agency	169,688	120,994	102,114	120,283	18%
City/County Health Department	924,395	955,573	779,042	955,573	23%
County GIS Support	60,097	32,589	24,800	27,853	12%
Minimum Revenue Guarantee-Air	515,337	333,438	260,000	240,000	-8%
Alcohol Receiving Center	114,955	114,955	-	115,000	100%
Symphony Youth Concerts	6,500	6,500	5,200	6,500	25%
Downtown Develop Authority	390,000	290,000	-	250,000	100%
Laramie County Senior Service	50,000	50,000	25,000	50,000	100%
Animal Shelter	320,000	320,000	271,000	350,000	29%
Safe Harbor	17,500	17,500	17,500	17,500	0%
Arts Cheyenne	-	40,000	-	-	0%
Total Expenditures	\$ 2,803,297	\$ 2,623,874	\$ 1,817,016	\$ 2,507,709	

Significant Changes for 2022:

- The overall Economic and Community Support Division budget increased by \$690,693 from Fiscal Year 2021 and 2022.
- These increases returned Fiscal Year 2020 funding levels for most agencies and organizations.
- Animal Control increased \$32,500 due to higher costs to provide this contractual service to the City.
- Minimum Revenue Guarantee decreased \$20,000. See page 69 for explanation.
- Downtown Development Authority's funding increased \$250,000 but is \$40,000 less than Fiscal Year 2020 levels.
- Animal Shelter increased \$79,000.



ECONOMIC & COMMUNITY SUPPORT

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
Economic Development					
MISCELLANEOUS					
LEADS	49,825	49,825	39,860	50,000	10,140
Subtotal	\$ 49,825	\$ 49,825	\$ 39,860	\$ 50,000	\$ 10,140
City-County Support					
MISCELLANEOUS					
Animal Control	\$ 185,000	\$ 292,500	\$ 292,500	\$ 325,000	\$ 32,500
Emergency Management Agency	169,688	120,994	102,114	120,283	18,169
City/County Health Department	924,395	955,573	779,042	955,573	176,531
County GIS Support	60,097	32,589	24,800	27,853	3,053
Minimum Revenue Guarantee-Air	515,337	333,438	260,000	240,000	(20,000)
Subtotal	\$ 1,854,517	\$ 1,735,094	\$ 1,458,456	\$ 1,668,709	\$ 210,253
Community Services Support					
MISCELLANEOUS					
Alcohol Receiving Center	\$ 114,955	\$ 114,955	\$ -	\$ 115,000	\$ 115,000
Symphony Youth Concerts	6,500	6,500	5,200	6,500	1,300
Downtown Development Authority	390,000	290,000	-	250,000	250,000
Laramie County Senior Service	50,000	50,000	25,000	50,000	25,000
Animal Shelter	320,000	320,000	271,000	350,000	79,000
Safe Harbor Child Center	17,500	17,500	17,500	17,500	-
Arts Cheyenne	-	40,000	-	-	-
Subtotal	\$ 898,955	\$ 838,955	\$ 318,700	\$ 789,000	\$ 470,300
TOTAL	\$ 2,803,297	\$ 2,623,874	\$ 1,817,016	\$ 2,507,709	\$ 690,693



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SPECIAL REVENUE FUNDS



WEED AND PEST FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
Weed & Pest Subsidy	\$ 582,881	\$ 499,629	\$ 477,008	\$ 499,629	\$ 22,621
Special Equipment Subsidy	60,000	60,000	60,000	60,000	-
Subtotal	642,881	559,629	537,008	559,629	22,621
INTEREST					
Interest	\$ -	\$ 225	\$ 300	\$ 500	\$ 200
Subtotal	-	225	300	500	200
MISCELLANEOUS					
Miscellaneous	\$ 1,952	\$ 1,985	\$ 2,000	\$ -	\$ (2,000)
Subtotal	1,952	1,985	2,000	-	(2,000)
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ -	\$ 13,145	\$ 13,145
Subtotal	-	-	-	13,145	13,145
TOTAL REVENUE	\$ 644,833	\$ 561,839	\$ 539,308	\$ 573,274	\$ 33,966



WEED AND PEST FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
WEED & PEST					
PAYROLL					
Director of Weed & Pest	\$ 77,655	\$ 78,606	\$ 78,606	\$ 65,000	\$ (13,606)
Office Manager	48,394	53,000	53,000	55,080	2,080
Health Insurance	35,979	26,986	29,610	45,845	16,235
Social Security/Medicare	9,509	9,971	10,068	8,695	(1,373)
State Pension	18,015	19,550	19,895	17,556	(2,340)
Workers Compensation	3,942	3,865	3,860	3,864	5
Longevity Pay	2,160	2,160	-	-	-
Life Insurance	89	95	96	96	-
Subtotal	195,742	194,233	195,135	196,136	1,000
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Local Meeting Expense	-	-	500	500	-
Dues and Subscriptions	-	-	100	100	-
Professional Services	280,271	290,312	232,533	232,533	-
Postage and Freight	-	-	-	25	25
Insurance	-	-	4,540	6,100	1,560
Telecommunications	1,915	1,543	3,000	3,000	-
Light, Fuel and Power	5,046	3,665	4,900	5,200	300
Maintenance	1,600	244	1,000	1,000	-
Subtotal	288,833	295,764	246,573	249,458	2,885
PARTS AND SUPPLIES					
Office Supplies	\$ 1,235	\$ 2,951	\$ 5,000	\$ 5,000	\$ -
Maintenance Supplies	4,247	2,906	15,000	15,000	-
Small Equipment (under \$5,000)	-	-	200	1,000	800
Subtotal	5,483	5,858	20,200	21,000	800
INTRA CITY					
Cost Allocation	\$ 14,269	\$ 15,845	\$ 16,000	\$ 13,240	\$ (2,760)
Fleet Fuel, Labor, and Parts Inventory	816	1,617	1,400	900	(500)
Subtotal	15,085	17,462	17,400	14,140	(3,260)
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 3,397	\$ -	\$ -	\$ -
Subtotal	-	3,397	-	-	-
Total Division 1202	\$ 505,142	\$ 516,714	\$ 479,308	\$ 480,734	\$ 1,425



WEED AND PEST FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
SPECIAL EQUIPMENT					
CONTRACTUAL SERVICES					
Professional Services	\$ 29,836	\$ 48,330	\$ 60,000	\$ 60,000	\$ -
Subtotal	29,836	48,330	60,000	60,000	-
PARTS AND SUPPLIES					
Maintenance Supplies	\$ 344	\$ 353	\$ -	\$ 30,000	\$ 30,000
Subtotal	344	353	-	30,000	30,000
INTRA CITY					
Cost Allocation	\$ -	\$ -	\$ -	\$ 2,540	\$ 2,540
Subtotal	-	-	-	2,540	2,540
Total Division 1203	\$ 30,180	\$ 48,683	\$ 60,000	\$ 92,540	\$ 32,540
TOTAL EXPENDITURES	\$ 535,322	\$ 565,397	\$ 539,308	\$ 573,274	\$ 33,965

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 195,742	\$ 194,233	\$ 195,135	\$ 196,136	1%
Contractual Services	318,669	344,095	306,573	309,458	1%
Parts and Supplies	5,827	6,210	20,200	51,000	152%
Intra City	15,085	17,462	17,400	16,680	-4%
Miscellaneous	-	3,397	-	-	0%
Total Expenditures	\$ 535,322	\$ 565,397	\$ 539,308	\$ 573,274	

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YOUTH ALTERNATIVES GRANTS FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
County Subsidy	\$ 69,000	\$ 69,000	\$ 69,000	\$ -	\$ (69,000)
Subtotal	69,000	69,000	69,000	-	(69,000)
INTEREST					
Interest	\$ 5,141	\$ 4,901	\$ 3,000	\$ 2,000	\$ (1,000)
Change in Fair Market Value	-	1,800	-	-	-
Subtotal	5,141	6,701	3,000	2,000	(1,000)
MISCELLANEOUS					
Magic of Giving	\$ 18,993	\$ 12,950	\$ 6,000	\$ 12,000	\$ 6,000
Miscellaneous	267	631	100	100	-
Subtotal	19,260	13,581	6,100	12,100	6,000
GRANTS					
State Grants	\$ 24,000	\$ 36,000	\$ -	\$ 35,772	\$ 35,772
LCSD Grants	175,542	175,542	175,542	175,542	-
United Way	-	-	-	47,000	47,000
Miscellaneous Grants	1,000	25,180	-	20,067	20,067
Federal Youth Alternatives Grants	139,522	185,385	277,000	494,375	217,375
Subtotal	340,064	422,108	452,542	772,756	320,214
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 23,048	\$ 96,030	\$ 72,982
Subtotal	-	-	23,048	96,030	72,982
TOTAL	\$ 433,465	\$ 511,390	\$ 553,690	\$ 882,886	\$ 329,196



YOUTH ALTERNATIVES GRANTS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
YOUTH ALTERNATIVES					
CONTRACTUAL SERVICES					
Professional Services	\$ 1,352	\$ 399	\$ 3,000	\$ 2,000	\$ (1,000)
Postage and Freight	-	-	-	50	50
Events and Activities	-	-	1,000	500	(500)
Maintenance	-	90	1,000	1,000	-
Computer Software/Maintenance	-	-	-	1,680	1,680
Subtotal	1,352	489	5,000	5,230	230
PARTS AND SUPPLIES					
Office Supplies	\$ 219	\$ 420	\$ 500	\$ 500	\$ -
Food and Medical Supplies	187	38	500	500	-
Subtotal	406	458	1,000	1,000	-
INTRA CITY					
Cost Allocation	\$ 536	\$ 512	\$ 600	\$ 760	\$ 160
Fleet Fuel, Labor, and Parts Inventory	604	196	1,000	700	(300)
Subtotal	1,140	707	1,600	1,460	(140)
MISCELLANEOUS					
Magic of Giving	\$ 15,178	\$ 15,526	\$ 20,000	\$ 20,000	\$ -
Subtotal	15,178	15,526	20,000	20,000	-
Total Division 1221	\$ 18,075	\$ 17,180	\$ 27,600	\$ 27,690	\$ 90

LARAMIE CO. SCHOOL DISTRICT

PAYROLL					
Counselor III	\$ 49,904	\$ 38,469	\$ 42,250	\$ 43,517	\$ 1,267
Secretary	30,444	34,814	30,888	31,200	312
Temporary/Part Time	5,531	10,995	22,800	35,880	13,080
Health Insurance	21,663	14,868	18,698	9,773	(8,925)
Social Security/Medicare	6,434	6,384	7,339	8,382	1,043
State Pension	10,417	9,503	10,327	10,924	597
Workers Compensation	653	3,470	4,367	3,725	(642)
Longevity Pay	-	780	-	-	-
Life Insurance	100	83	90	90	-
Subtotal	125,146	119,365	136,760	143,491	6,731
CONTRACTUAL SERVICES					
Professional Development	\$ 2,280	\$ 282	\$ 2,000	\$ 1,500	\$ (500)
Professional Services	750	-	2,000	1,000	(1,000)
Postage and Freight	-	-	-	100	100
Events and Activities	-	-	1,000	1,000	-
Subtotal	3,030	282	5,000	3,600	(1,400)



YOUTH ALTERNATIVES GRANTS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
LARAMIE CO. SCHOOL DISTRICT					
PARTS AND SUPPLIES					
Office Supplies	\$ 51	\$ 250	\$ 500	\$ 250	\$ (250)
Food and Medical Supplies	-	-	200	200	-
Subtotal	51	250	700	450	(250)
INTRA CITY					
Cost Allocation	\$ 3,616	\$ 3,553	\$ 4,230	\$ 4,100	\$ (130)
Fleet Fuel, Labor, and Parts Inventory	-	-	100	-	(100)
Subtotal	3,616	3,553	4,330	4,100	(230)
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 2,925	\$ -	\$ -	\$ -
Subtotal	-	2,925	-	-	-
Total Division 1223	\$ 131,843	\$ 126,375	\$ 146,790	\$ 151,641	\$ 4,851

LARAMIE CO. JUVENILE SERVICES

PAYROLL					
Counselor III	\$ 41,420	\$ 43,850	\$ 44,683	\$ 44,683	\$ -
Health Insurance	20,467	23,524	25,731	25,651	(80)
Social Security/Medicare	2,982	3,086	3,418	3,132	(286)
State Pension	5,400	5,972	6,309	6,533	223
Workers Compensation	220	1,840	1,899	1,392	(507)
Life Insurance	48	48	48	48	-
Subtotal	70,537	78,319	82,089	81,439	(650)
INTRA CITY					
Cost Allocation	\$ 1,991	\$ 2,319	\$ 2,213	\$ 2,370	\$ 157
Fleet Fuel, Labor, and Parts Inventory	31	-	50	-	(50)
Subtotal	2,022	2,319	2,263	2,370	107
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 1,699	\$ -	\$ -	\$ -
Subtotal	-	1,699	-	-	-
Total Division 1227	\$ 72,559	\$ 82,337	\$ 84,352	\$ 83,809	\$ (543)

YOUTH ALTERNATIVES GRANTS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
PREVENTION					
PAYROLL					
Temporary/Part Time	\$ 23,598	\$ 23,540	\$ 8,500	\$ 23,400	\$ 14,900
Social Security	1,782	1,842	650	1,790	1,140
Workers Compensation	1,088	1,096	395	796	400
Subtotal	26,468	26,477	9,546	25,986	16,440
CONTRACTUAL SERVICES					
Postage and Freight	\$ -	\$ -	\$ -	\$ 100	\$ 100
Subtotal	-	-	-	100	100
PARTS AND SUPPLIES					
Office Supplies	\$ 27	\$ 18	\$ -	\$ 100	\$ 100
Subtotal	27	18	-	100	100
INTRA CITY					
Cost Allocation	\$ 732	\$ 767	\$ 250	\$ 740	\$ 490
Subtotal	732	767	250	740	490
Total Division 1228	\$ 27,227	\$ 27,263	\$ 9,796	\$ 26,926	\$ 17,130

21ST CENTURY COHORT 11

PAYROLL					
Operations Manager	\$ -	\$ 19,951	\$ -	\$ -	\$ -
Prevention Coordinator	13,458	-	20,712	-	(20,712)
Site Manager	9,219	6,517	-	-	-
Temporary/Part Time	35,914	27,074	88,440	-	(88,440)
Health Insurance	5,838	4,284	9,349	-	(9,349)
Social Security/Medicare	4,331	4,182	8,350	-	(8,350)
State Pension	3,348	3,520	2,925	-	(2,925)
Workers Compensation	2,350	1,603	5,029	-	(5,029)
Life Insurance	29	28	42	-	(42)
Unemployment Compensation	-	1	-	-	-
Subtotal	74,486	67,159	134,847	-	(134,847)
CONTRACTUAL SERVICES					
Professional Development	\$ 684	\$ 3,538	\$ 3,000	\$ -	\$ (3,000)
Professional Services	2,529	857	1,000	-	(1,000)
Events and Activities	473	726	1,000	-	(1,000)
Telecommunications	978	941	1,000	-	(1,000)
Subtotal	4,664	6,062	6,000	-	(6,000)
PARTS AND SUPPLIES					
Office Supplies	\$ 8,150	\$ 21,315	\$ 1,668	\$ -	\$ (1,668)
Food and Medical Supplies	1,037	1,463	1,500	-	(1,500)
Subtotal	9,186	22,778	3,168	-	(3,168)



YOUTH ALTERNATIVES GRANTS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
21ST CENTURY COHORT 11					
INTRA CITY					
Cost Allocation	\$ 2,474	\$ 2,797	\$ 3,525	\$ -	\$ (3,525)
Fleet Fuel, Labor, and Parts Inventory	1,020	352	1,500	-	(1,500)
Subtotal	3,494	3,149	5,025	-	(5,025)
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 381	\$ -	\$ -	\$ -
Subtotal	-	381	-	-	-
Total Division 1229	\$ 91,830	\$ 99,530	\$ 149,040	\$ -	\$ (149,040)

21ST CENTURY COHORT 12

PAYROLL					
Operations Manager	\$ -	\$ 19,951	\$ -	\$ -	\$ -
Prevention Coordinator	11,875	-	20,712	41,425	20,713
Site Manager	-	-	-	70,719	70,719
Temporary/Part Time	25,456	26,134	60,000	40,000	(20,000)
Health Insurance	2,653	4,279	9,349	10,253	904
Social Security/Medicare	2,723	3,627	6,175	11,559	5,384
State Pension	1,558	2,717	2,925	16,395	13,471
Workers Compensation	789	1,272	3,753	5,137	1,384
Life Insurance	13	21	42	132	90
Subtotal	45,068	58,001	102,956	195,620	92,664

CONTRACTUAL SERVICES

Professional Development	\$ 125	\$ 914	\$ 3,000	\$ 500	\$ (2,500)
Professional Services	951	248	1,000	250	(750)
Background Checks	-	-	-	200	200
Events and Activities	28	64	1,000	250	(750)
Telecommunications	631	941	1,000	1,640	640
Computer Software/Maintenance	-	-	-	720	720
Subtotal	1,734	2,166	6,000	3,560	(2,440)

PARTS AND SUPPLIES

Office Supplies	\$ 1,581	\$ 19,504	\$ 21,467	\$ 3,000	\$ (18,467)
Food and Medical Supplies	95	104	750	150	(600)
Small Equipment (under \$5,000)	-	-	-	-	-
Subtotal	1,676	19,609	22,217	3,150	(19,067)

INTRA CITY

Cost Allocation	\$ 1,318	\$ 2,330	\$ 3,440	\$ 5,770	\$ 2,330
Fleet Fuel, Labor, and Parts Inventory	56	278	1,500	1,400	(100)
Subtotal	1,374	2,608	4,940	7,170	2,230

MISCELLANEOUS

Transfer to Other Funds	\$ -	\$ 381	\$ -	\$ -	\$ -
Subtotal	-	381	-	-	-

Total Division 1242	\$ 49,852	\$ 82,766	\$ 136,113	\$ 209,500	\$ 73,387
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YOUTH ALTERNATIVES GRANTS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
FOSTER GRANDPARENT PROGRAM					
PAYROLL					
Assistant Program Coordinator	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
Program Coordinator	-	2,670	-	59,015	59,015
Health Insurance	-	-	-	40,390	40,390
Social Security/Medicare	-	204	-	7,164	7,164
State Pension	-	364	-	14,476	14,476
Workers Compensation	-	122	-	3,184	3,184
Milage Allowance	-	-	-	1,500	1,500
Life Insurance	-	-	-	82	82
Subtotal	-	3,360	-	165,811	165,811
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ -	\$ 3,900	\$ 3,900
Dues and Subscriptions	-	-	-	500	500
Professional Services	-	50	-	-	-
Background Checks	-	8	-	2,139	2,139
Physical Examinations	-	-	-	6,860	6,860
Postage and Freight	-	-	-	660	660
Insurance	-	-	-	254	254
Events and Activities	-	-	-	1,000	1,000
Telecommunications	-	-	-	1,200	1,200
Computer Software/Maintenance	-	-	-	480	480
Subtotal	-	57	-	16,993	16,993
MISCELLANEOUS					
Volunteer Travel	\$ -	\$ -	\$ -	\$ 38,250	\$ 38,250
Volunteer Stipends	-	-	-	135,583	135,583
Volunteer Recruitment	-	-	-	3,875	3,875
Subtotal	-	-	-	177,708	177,708
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500
Food and Medical Supplies	-	-	-	13,944	13,944
Clothing	-	-	-	1,464	1,464
Memorials and Trophies	-	-	-	4,900	4,900
Subtotal	-	-	-	22,808	22,808
INTRA CITY					
Cost Allocation	\$ -	\$ 96	\$ -	\$ -	\$ -
Subtotal	-	96	-	-	-
Total Division 1243	\$ -	\$ 3,513	\$ -	\$ 383,320	\$ 383,320
TOTAL	\$ 391,386	\$ 438,963	\$ 553,690	\$ 882,886	\$ 329,196



YOUTH ALTERNATIVES GRANTS FUND

EXPENDITURES

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 341,705	\$ 352,683	\$ 466,197	\$ 612,347	31%
Contractual Services	10,779	9,056	22,000	29,483	34%
Parts and Supplies	11,346	43,113	27,085	27,508	2%
Intra City	12,378	13,200	18,408	15,840	-14%
Miscellaneous	15,178	20,912	20,000	197,708	889%
Total Expenditures	\$ 391,386	\$ 438,963	\$ 553,690	\$ 882,886	



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RECREATION FUND

REVENUES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CHARGES FOR SERVICES					
Recreation-Basketball Adult	\$ 6,270	\$ 10,440	\$ 10,500	\$ 10,500	\$ -
Recreation-Volleyball Adult	40,495	31,361	39,212	36,000	(3,212)
Recreation-Basketball	59,596	31,504	41,485	44,800	3,315
Recreation-Volleyball	13,606	8,420	8,841	3,600	(5,241)
Recreation-Softball Revenue	107,763	74,327	127,500	127,500	-
Recreation-Batting Cages	3,308	3,249	5,000	8,000	3,000
Recreation-Player Fees	134,176	10,982	70,000	70,000	-
Recreation-Superday	80,629	-	-	-	-
Recreation-Tour de Prairie	571	-	-	-	-
Recreation-Child Care Programs	664,164	488,723	677,000	677,000	-
Other Youth Programs	6,922	900	5,000	5,000	-
Recreation-Other Rec Programs	73,881	38,307	46,500	46,500	-
Recreation-Youth Tackle Football	29,528	16,245	34,000	28,000	(6,000)
Recreation-Gymnastics	102,728	94,412	129,000	150,000	21,000
Superday-Sponsors	-	1,400	50,000	40,000	(10,000)
Superday-Fun 5K Walk/Registrations	-	401	2,000	2,000	-
Superday-Tour Registrations	-	-	1,600	1,600	-
Superday-Vendors	-	-	9,500	6,500	(3,000)
Superday-Food Vendors	-	-	4,500	4,000	(500)
Superday-Chalk Art Festival	-	40	200	200	-
Superday-Kidzone	-	-	-	3,000	3,000
Botanic Gardens-Gift Shop	-	31,784	-	-	-
Botanic Gardens-Classes/Programs	-	11,421	-	-	-
Superday-Parking	-	-	3,500	3,000	(500)
Aquatics-Credit Card Fees	-	-	-	7,000	7,000
Aquatics-Party Rentals	-	-	-	10,000	10,000
Aquatics-Aqua Ex	-	-	394	1,600	1,206
Aquatics-Training and Supplies	-	-	4,800	8,300	3,500
Aquatics-Merchandise	-	6,748	10,000	10,000	-
Concessions	40,661	16,956	-	-	-
Recreation-Birthday Parties	11,333	592	34,000	16,000	(18,000)
Recreation-Merchandise	9,725	(31)	-	-	-
Botanic Gardens Rental Revenue	-	207,405	-	-	-
Aquatics-Rentals	-	1,306	8,500	-	(8,500)
Botanic Gardens-Advertising Fees	-	540	-	-	-
Aquatics-Events and Activities	-	-	5,813	9,400	3,587
Subtotal	1,385,355	1,087,431	1,328,845	1,329,500	655
INTEREST					
Interest	\$ -	\$ 300	\$ -	\$ 500	\$ 500
Subtotal	-	300	-	500	500



RECREATION FUND

REVENUES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
MISCELLANEOUS					
Recreation - Child Care Vending	\$ 3,880	\$ 2,956	\$ -	\$ 2,000	\$ 2,000
Botanic Gardens-Misc. Donations	-	32,814	-	-	-
Depot Plaza-Special Events	-	2,947	-	-	-
Miscellaneous	(463)	(416)	-	-	-
Subtotal	3,417	38,299	-	2,000	2,000
GRANTS					
Aquatics Revenue	\$ 3,437	\$ 1,367	\$ -	\$ -	\$ -
Subtotal	3,437	1,367	-	-	-
INTRACITY					
Depot Events General Fund Transfer	\$ 34,684	\$ 163,941	\$ 44,500	\$ 44,500	\$ -
Subtotal	34,684	163,941	44,500	44,500	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 174,688	\$ 101,447	\$ (73,241)
Subtotal	-	-	174,688	101,447	(73,241)
TOTAL	\$ 1,426,894	\$ 1,291,339	\$ 1,548,033	\$ 1,477,947	\$ (70,086)



RECREATION FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
AQUATICS					
CONTRACTUAL SERVICES					
Credit Card Charges	\$ 7,139	\$ 9,741	\$ 24,717	\$ -	\$ (24,717)
Events and Activities	-	6,936	5,813	8,200	2,387
Uncollectible Accounts	(1,874)	-	-	-	-
Subtotal	5,265	16,676	30,530	8,200	(22,330)
PARTS AND SUPPLIES					
Aqua Ex Equipment and Supplies	\$ -	\$ -	\$ 1,580	\$ 1,600	\$ 20
Aquatic Training and Supplies	11,652	4,357	-	7,100	7,100
Small Equipment (under \$5,000)	544	-	-	-	-
Subtotal	12,196	4,357	1,580	8,700	7,120
COST OF GOODS SOLD					
Merchandise Expense	\$ -	\$ -	\$ 10,000	\$ 8,500	\$ (1,500)
Subtotal	-	-	10,000	8,500	(1,500)
INTRA CITY					
Cost Allocation	\$ -	\$ 610	\$ 1,391	\$ 1,480	\$ 89
Carryover from Reserves	2	-	-	-	-
Subtotal	2	610	1,391	1,480	89
Total Division 1721	\$ 17,463	\$ 21,644	\$ 43,501	\$ 26,880	\$ (16,621)
PLAYER'S FEES					
CONTRACTUAL SERVICES					
Professional Services	\$ 161	\$ -	\$ 5,000	\$ 5,000	\$ -
Postage and Freight	-	-	-	-	-
Events and Activities	8	-	5,000	-	(5,000)
Maintenance	21,085	47,792	25,000	25,000	-
Subtotal	21,254	47,792	35,000	30,000	(5,000)
PARTS AND SUPPLIES					
Maintenance Supplies	\$ 33,781	\$ 25,583	\$ 30,000	\$ 30,000	\$ -
Subtotal	33,781	25,583	30,000	30,000	-
CAPITAL					
Equipment (over \$5,000)	\$ 998	\$ -	\$ 10,000	\$ 5,000	\$ (5,000)
Subtotal	998	-	10,000	5,000	(5,000)
INTRA CITY					
Cost Allocation	\$ -	\$ 2,128	\$ 2,123	\$ 1,830	\$ (293)
Carryover from Reserves	66,144	-	-	-	-
Subtotal	66,144	2,128	2,123	1,830	(293)
Total Division 1722	\$ 122,177	\$ 75,503	\$ 77,123	\$ 66,830	\$ (10,293)



RECREATION FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
YOUTH TACKLE FOOTBALL					
PAYROLL					
Miscellaneous Supervisor	\$ 513	\$ 336	\$ 1,285	\$ 1,285	\$ -
Social Security/Medicare	-	26	-	98	98
Workers Compensation	-	15	-	44	44
Subtotal	513	377	1,285	1,427	142
CONTRACTUAL SERVICES					
Professional Services	\$ 9,890	\$ 4,370	\$ 6,500	\$ 6,500	\$ -
Licenses and Fees	-	-	-	-	-
Advertising	703	-	1,000	1,000	-
Subtotal	10,593	4,370	7,500	7,500	-
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ 17	\$ 500	\$ 250	\$ (250)
Food and Medical Supplies	-	-	1,000	500	(500)
Maintenance Supplies	-	-	2,500	2,500	-
Recreation Supplies	2,008	1,764	2,180	2,200	20
Clothing	1,167	262	1,500	1,500	-
Memorials and Trophies	691	588	2,000	2,000	-
Subtotal	3,865	2,632	9,680	8,950	(730)
CAPITAL					
Equipment (over \$5,000)	\$ 390	\$ 5,035	\$ 8,000	\$ 8,000	\$ -
Subtotal	390	5,035	8,000	8,000	-
INTRA CITY					
Cost Allocation	\$ -	\$ 359	\$ 749	\$ 730	\$ (19)
Carryover from Reserve	4,200	-	-	-	-
Subtotal	4,200	359	749	730	(19)
Total Division 1723	\$ 19,561	\$ 12,773	\$ 27,214	\$ 26,607	\$ (607)

DEPOT EVENTS

CONTRACTUAL SERVICES					
Events and Activities	\$ -	\$ 7,951	\$ 44,000	\$ 75,000	\$ 31,000
Depot Maintenance	-	(3,000)	-	-	-
Subtotal	-	4,951	44,000	75,000	31,000
INTRA CITY					
Cost Allocation	\$ -	\$ 1,524	\$ 1,245	\$ 2,120	\$ 875
Subtotal	-	1,524	1,245	2,120	875
Total Division 1729	\$ -	\$ 6,475	\$ 45,245	\$ 77,120	\$ 31,875



RECREATION FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
RECREATION					
PAYROLL					
Operations Manager	\$ 2,947	\$ -	\$ -	\$ -	\$ -
Recreation Sports Programmer	-	-	13,606	13,606	-
Miscellaneous Supervisor	4,863	2,262	3,500	3,640	140
Playground Staff	2,941	153	-	-	-
Basketball Supervisor	3,123	3,529	3,300	3,500	200
Volleyball Supervisor	3,275	4,559	6,700	6,700	-
Neighborhood Facility Supervisor	-	-	8,000	-	(8,000)
Field Supervisor	234	140	-	-	-
Birthday Party Staff	10,083	9,958	19,200	8,000	(11,200)
Overtime	958	672	-	-	-
Health Insurance	12,633	13,282	2,825	2,749	(76)
Social Security/Medicare	839	1,235	3,542	2,589	(954)
State Pension	43	220	1,921	1,989	68
Workers Compensation	408	1,172	2,381	1,151	(1,230)
Longevity	-	780	-	-	-
Life Insurance	35	42	54	12	(42)
Unemployment Compensation	-	1,080	-	-	-
Subtotal	42,383	39,084	65,029	43,935	(21,094)
CONTRACTUAL SERVICES					
Professional Development	\$ 10,554	\$ (242)	\$ 11,750	\$ 1,000	\$ (10,750)
Professional Services	55,419	69,845	57,000	57,000	-
Licenses and Fees	563	954	3,000	1,000	(2,000)
Credit Card Charges	18,220	11,744	13,000	2,500	(10,500)
Advertising	1,038	147	4,300	1,000	(3,300)
Postage and Freight	-	-	2,000	1,000	(1,000)
Events and Activities	9,792	9,608	20,000	5,000	(15,000)
Telecommunications	467	520	1,000	1,000	-
Rental	4,905	380	1,000	100	(900)
Maintenance	4,964	1,807	4,500	2,000	(2,500)
Subtotal	105,922	94,762	117,550	71,600	(45,950)
PARTS AND SUPPLIES					
Office Supplies	\$ 2,552	\$ 718	\$ 800	\$ 800	\$ -
Food and Medical Supplies	2,449	152	4,000	1,500	(2,500)
Maintenance Supplies	7,033	401	15,000	5,000	(10,000)
Recreation Supplies	18,010	11,953	20,000	20,000	-
Clothing	5,610	1,653	7,000	2,000	(5,000)
Supplies - Outdoor Recreation Progr	7,219	162	4,000	2,500	(1,500)
Memorials and Trophies	2,415	5,553	9,600	9,600	-
Subtotal	45,288	20,591	60,400	41,400	(19,000)



RECREATION FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
RECREATION					
INTRA CITY					
Cost Allocation	\$ 41,174	\$ 7,893	\$ 10,472	\$ 4,430	\$ (6,042)
Fleet Fuel, Labor, and Parts Inventory	20	-	100	-	(100)
Carryover from Reserves	94,984	(9,828)	-	-	-
Subtotal	136,178	(1,935)	10,572	4,430	(6,142)
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 164,702	\$ -	\$ -	\$ -
Subtotal	-	164,702	-	-	-
Total Division 1730	\$ 329,770	\$ 317,204	\$ 253,552	\$ 161,365	\$ (92,186)

CHILD CARE PROGRAMS

PAYROLL					
Child Care Coordinator	\$ 57,547	\$ -	\$ -	\$ -	\$ -
Recreation Programmer I	742	57,230	57,972	57,972	-
Child Care Specialist	79,605	79,506	80,042	80,042	-
Temporary/Part Time	(20,759)	-	-	-	-
Playground Staff	244,739	173,931	215,000	215,000	-
Overtime	17,343	7,543	20,000	10,000	(10,000)
Health Insurance	20,024	17,414	19,152	18,997	(154)
Social Security/Medicare	29,085	25,579	27,006	27,617	611
State Pension	19,220	19,386	19,488	20,178	690
Workers Compensation	16,994	13,857	16,321	12,274	(4,047)
Longevity Pay	1,660	1,680	-	-	-
Life Insurance	135	132	132	132	-
Unemployment Compensation	-	677	-	-	-
Subtotal	466,335	396,934	455,112	442,212	(12,900)

CONTRACTUAL SERVICES

Professional Development	\$ 99	\$ 434	\$ 2,405	\$ 2,500	\$ 95
Professional Services	871	135	1,500	1,500	-
Licenses and Fees	135	849	1,450	1,500	50
Credit Card Charges	-	-	-	6,000	6,000
Advertising	125	-	1,000	1,000	-
Postage and Freight	-	-	2,000	1,000	(1,000)
Events and Activities	31,704	22,543	36,000	36,000	-
Telecommunications	362	411	850	850	-
Rental	32,272	28,301	35,000	35,000	-
Maintenance	-	-	-	-	-
Subtotal	65,567	52,672	80,205	85,350	5,145



RECREATION FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
CHILD CARE PROGRAMS					
PARTS AND SUPPLIES					
Office Supplies	\$ 1,279	\$ 849	\$ 750	\$ 750	\$ -
Food and Medical Supplies	16,888	20,236	20,630	22,178	1,548
Maintenance Supplies	153	149	700	700	-
Recreation Supplies	4,229	2,420	9,800	10,500	700
Clothing	2,596	2,599	5,000	5,000	-
Subtotal	25,145	26,252	36,880	39,128	2,248
COST OF GOOD SOLD					
Vending Machine Expense	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Subtotal	-	-	-	2,000	2,000
INTRA CITY					
Cost Allocation	\$ -	\$ 15,990	\$ -	\$ 17,130	\$ 17,130
Fleet Fuel, Labor, and Parts Inventory	16,255	21,602	21,900	20,200	(1,700)
Carryover from Reserves	15,571	52,050	-	-	-
Subtotal	31,826	89,642	21,900	37,330	15,430
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 1,522	\$ -	\$ -	\$ -
Subtotal	-	1,522	-	-	-
Total Division 1731	\$ 588,873	\$ 567,022	\$ 594,097	\$ 606,020	\$ 11,923

GYMNASTICS

PAYROLL					
Gymnastics Specialist	35,947	42,641	43,037	\$ 43,037	\$ -
Miscellaneous Supervisor	4,863	2,262	3,500	3,640	140
Gymnastics Staff	40,583	41,223	59,905	68,000	8,095
Neighborhood Facility Supervisor	8,830	6,717	-	-	-
Health Insurance	8,491	8,558	9,290	20,195	10,905
Social Security/Medicare	7,942	7,434	8,755	8,439	(316)
State Pension	4,716	5,808	6,077	6,292	215
Workers Compensation	4,430	3,955	5,024	3,751	(1,273)
Life Insurance	-	-	-	48	48
Unemployment Compensation	-	-	-	-	-
Subtotal	115,802	118,597	135,588	153,402	17,814
CONTRACTUAL SERVICES					
Credit Card Charges	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Events and Activities	-	-	-	7,000	7,000
Subtotal	-	-	-	12,000	12,000
INTRA CITY					
Cost Allocation	\$ -	\$ -	\$ 16,882	\$ 4,720	\$ (12,162)
Subtotal	-	-	16,882	4,720	(12,162)
Total Division 1734	\$ 115,802	\$ 118,597	\$ 152,469	\$ 170,122	\$ 17,652



RECREATION FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
SOFTBALL/BATTING CAGES					
PAYROLL					
Softball Staff	\$ 3,739	\$ 6,584	\$ 13,000	\$ 13,000	\$ -
Batting Cage Staff	17,037	10,662	15,000	10,000	(5,000)
Concessions Staff	-	-	24,000	-	(24,000)
Temporary/Part Time	14,263	-	-	-	-
Overtime	270	-	-	-	-
Health Insurance	1,818	2,016	-	-	-
Social Security	2,336	1,637	3,978	1,760	(2,219)
Workers Compensation	1,445	916	2,418	782	(1,636)
Unemployment Compensation	-	33	-	-	-
Subtotal	40,908	21,848	58,396	25,542	(32,855)
CONTRACTUAL SERVICES					
Professional Services	\$ 64,306	\$ 49,851	\$ 68,000	\$ 68,000	\$ -
Advertising	1,149	344	1,250	1,000	(250)
Postage and Freight	-	-	-	1,000	1,000
Events and Activities	100	-	2,000	2,000	-
Telecommunications	-	-	-	-	-
Maintenance	5,201	-	100	3,000	2,900
Subtotal	70,756	50,195	71,350	75,000	3,650
PARTS AND SUPPLIES					
Office Supplies	\$ 562	\$ 538	\$ -	\$ 200	\$ 200
Food and Medical Supplies	66	200	500	250	(250)
Maintenance Supplies	1,219	411	6,000	3,000	(3,000)
Recreation Supplies	8,376	5,078	6,500	6,500	-
Clothing	5,929	-	200	300	100
Memorials and Trophies	9,993	8,089	9,900	9,900	-
Subtotal	26,146	14,315	23,100	20,150	(2,950)
COST OF GOOD SOLD					
Concessions Expense	\$ 31,088	\$ -	\$ -	\$ -	\$ -
Subtotal	31,088	-	-	-	-
INTRA CITY					
Cost Allocation	\$ -	\$ 2,505	\$ 4,984	\$ 3,400	\$ (1,584)
Carryover from Reserves	9,108	-	-	-	-
Subtotal	9,108	2,505	4,984	3,400	(1,584)
Total Division 1735	\$ 178,007	\$ 88,863	\$ 157,830	\$ 124,092	\$ (33,738)



RECREATION FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
SUPERDAY/TOUR DE PRAIRIE					
PAYROLL					
Recreation Activities Part Time	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	4,178	-	-	-	-
Social Security	-	-	-	-	-
Workers Compensation	-	-	-	-	-
Subtotal	4,178	-	-	-	-
CONTRACTUAL SERVICES					
Professional Services	\$ 4,625	\$ 415	\$ 200	\$ 200	\$ -
Advertising	31,106	2,064	15,100	10,000	(5,100)
Events and Activities	27,655	-	28,900	34,000	5,100
Rental	6,375	35	8,225	8,500	275
Subtotal	69,761	2,514	52,425	52,700	275
PARTS AND SUPPLIES					
Office Supplies	\$ 150	\$ 50	\$ 170	\$ 170	\$ -
Food and Medical Supplies	3,536	175	1,425	1,500	75
Maintenance Supplies	2,255	80	490	500	10
Recreation Supplies	6,959	64	5,700	5,700	-
Clothing	5,210	(82)	1,000	-	(1,000)
Memorials and Trophies	641	-	360	500	140
Subtotal	18,751	287	9,145	8,370	(775)
CAPITAL					
Equipment (over \$5,000)	\$ 500	\$ 57	\$ -	\$ -	\$ -
Subtotal	500	57	-	-	-
INTRA CITY					
Cost Allocation	\$ -	\$ 104	\$ 1,742	\$ 1,720	\$ (22)
Carryover from Reserves	6,511	707	-	-	-
Subtotal	6,511	811	1,742	1,720	(22)
Total Division 1736	\$ 99,701	\$ 3,668	\$ 63,312	\$ 62,790	\$ (522)

CONCESSIONS

PAYROLL					
Seasonal Concessions	\$ -	\$ 15,257	\$ 14,500	\$ 38,142	\$ 23,642
Overtime	-	-	1,500	-	(1,500)
Social Security	-	880	1,224	2,918	1,694
Workers Compensation	-	525	744	1,297	553
Subtotal	-	16,662	17,968	42,357	24,389



RECREATION FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CONCESSIONS					
CONTRACTUAL SERVICES					
Professional Services	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Licenses and Fees	-	-	-	650	650
Credit Card Charges	-	193	-	142	142
Telecommunications	-	-	-	739	739
Maintenance	-	-	-	2,000	2,000
Computer Software/Maintenance	-	-	-	1,500	1,500
Subtotal	-	193	-	6,031	6,031
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ -	\$ -	\$ 187	\$ 187
Medical Supplies	-	-	-	134	134
Maintenance Supplies	-	-	-	5,000	5,000
Small Equipment (under \$5,000)	-	-	-	600	600
Subtotal	-	-	-	5,921	5,921
COST OF GOODS SOLD					
Concessions Inventory Expense	\$ -	\$ 12,739	\$ 23,254	\$ 11,323	\$ (11,931)
	-	12,739	23,254	11,323	(11,931)
INTRA CITY					
Cost Allocation	\$ -	\$ 860	\$ 508	\$ 1,850	\$ 1,342
Subtotal	-	860	508	1,850	1,342
Total Division 1737	\$ -	\$ 30,453	\$ 41,730	\$ 67,482	\$ 25,751

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
BOTANIC GARDENS					
PAYROLL					
Temporary/Part Time	\$ -	\$ 10,067	\$ 20,000	\$ 20,000	\$ -
Social Security	-	407	1,530	1,530	-
Workers Compensation	-	242	930	680	(250)
Subtotal	-	10,716	22,460	22,210	(250)
CONTRACTUAL SERVICES					
Professional Services	\$ -	\$ 27,689	\$ -	\$ -	\$ -
Credit Card Charges	-	2,628	6,000	3,500	(2,500)
Events and Programming	-	6,189	9,000	9,000	-
Rental	-	1,060	1,500	1,500	-
Subtotal	-	37,566	16,500	14,000	(2,500)



RECREATION FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
BOTANIC GARDENS					
PARTS AND SUPPLIES					
Garden Supplies	\$ -	\$ 8,676	\$ 15,000	\$ 15,000	\$ -
Botanic Gardens Grab and Go	-	819	10,000	10,000	-
Subtotal	-	9,495	25,000	25,000	-
COST OF GOOD SOLD					
Gift Shop Supplies	\$ -	\$ 18,549	\$ 25,000	\$ 25,000	\$ -
Subtotal	-	18,549	25,000	25,000	-
INTRA CITY					
Cost Allocation	\$ -	\$ 1,982	\$ 3,000	\$ 2,430	\$ (570)
Subtotal	-	1,982	3,000	2,430	(570)
Total Division 1760	\$ -	\$ 78,308	\$ 91,960	\$ 88,640	\$ (3,320)
TOTAL	\$ 1,471,355	\$ 1,320,508	\$ 1,548,033	\$ 1,477,947	\$ (70,086)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 670,119	\$ 604,217	\$ 755,838	\$ 731,084	-3%
Contractual Services	349,118	311,690	455,060	437,381	-4%
Parts and Supplies	165,172	103,512	195,785	187,619	-4%
Cost of Goods Sold	31,088	31,287	58,254	46,823	-20%
Intra City	253,969	98,485	65,096	62,040	-5%
Miscellaneous	-	166,224	-	-	0%
Capital	1,888	5,092	18,000	13,000	-28%
Total Expenditures	\$ 1,471,355	\$ 1,320,508	\$ 1,548,033	\$ 1,477,947	



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COMMUNITY DEVELOPMENT BLOCK GRANT

REVENUES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
GRANTS					
CDBG Grant	\$ 426,635	\$ 416,418	\$ 790,555	\$ 617,074	\$ (173,481)
CDBG Program Income	16,404	-	-	-	-
Subtotal	443,040	416,418	790,555	617,074	(173,481)
TRANSFERS					
Transfers from Other Funds	\$ -	\$ 11,471	\$ -	\$ -	\$ -
Subtotal	-	11,471	-	-	-
TOTAL	\$ 443,040	\$ 427,889	\$ 790,555	\$ 617,074	\$ (173,481)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CDBG ADMINISTRATION					
PAYROLL					
Community Development Manager	\$ 40,004	\$ 43,803	\$ 53,999	\$ 56,499	\$ 2,500
Health Insurance	12,538	13,723	18,405	18,337	(67)
Social Security/Medicare	2,920	3,188	4,131	4,078	(53)
State Pension	5,315	6,079	7,625	8,260	635
Workers Compensation	116	-	2,360	1,812	(547)
Longevity Pay	765	827	-	-	-
Mileage Allowance	34	-	-	-	-
Life Insurance	36	39	48	48	-
Subtotal	61,727	67,658	86,567	89,035	2,468
CONTRACTUAL SERVICES					
Professional Development	\$ 193	\$ 706	\$ 2,000	\$ 500	\$ (1,500)
Local Meeting Expense	292	195	2,116	-	(2,116)
Dues and Subscriptions	1,786	1,637	1,662	1,500	(162)
Professional Services	-	-	-	500	500
Advertising	807	1,103	1,500	1,000	(500)
Postage and Freight	241	46	300	100	(200)
Telecommunications	480	-	375	-	(375)
Copier Expenses	-	-	-	325	325
Subtotal	3,800	3,687	7,953	3,925	(4,028)
PARTS AND SUPPLIES					
Office Supplies	\$ 674	\$ 3,594	\$ 5,000	\$ 500	\$ (4,500)
Subtotal	674	3,594	5,000	500	(4,500)
INTRA CITY					
Cost Allocation	\$ 12,280	\$ 11,551	\$ 21,518	\$ 18,614	\$ (2,904)
Subtotal	12,280	11,551	21,518	18,614	(2,904)



COMMUNITY DEVELOPMENT BLOCK GRANT

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CDBG ADMINISTRATION					
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 1,154	\$ -	\$ -	\$ -
Subtotal	-	1,154	-	-	-
Total Division 1925	\$ 78,481	\$ 87,644	\$ 121,038	\$ 112,074	\$ (8,964)
CDBG GRANTS					
CAPITAL					
Drainage	\$ 3,734	\$ -	\$ -	\$ -	\$ -
Subtotal	3,734	-	-	-	-
MISCELLANEOUS					
Habitat for Humanity	\$ 7,145	\$ 27,430	\$ 98,250	\$ 120,000	\$ 21,750
CLIMB Wyoming	15,000	15,000	-	-	-
CHA Senior Services	-	15,833	33,500	258,800	225,300
Cheyenne Parks	292,899	193,201	220,000	75,000	(145,000)
Recaptured Funds	-	-	-	-	-
Peak Wellness Center	-	-	-	-	-
COMECA	-	37,731	16,000	-	(16,000)
H&CD - HAND	5,214	36	-	-	-
Salvation Army	-	-	-	-	-
Chey Transit Bus Tokens	-	-	-	-	-
LCCC-Scholarship	-	1,936	4,000	-	(4,000)
NEEDS Inc.	45,000	34,488	45,000	43,200	(1,800)
Safehouse	-	-	-	8,000	8,000
Cheyenne Ice & Events Center	-	-	15,500	-	(15,500)
Family Promise	-	-	237,267	-	(237,267)
Blighted Homes Demolition	272	1,200	-	-	-
Subtotal	365,530	326,855	669,517	505,000	(164,517)
Total Division 1930	\$ 369,264	\$ 326,855	\$ 669,517	\$ 505,000	\$ (164,517)
TOTAL	\$ 447,745	\$ 414,499	\$ 790,555	\$ 617,074	\$ (173,481)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 61,727	\$ 67,658	\$ 86,567	\$ 89,035	3%
Contractual Services	3,800	3,687	7,953	3,925	-51%
Parts and Supplies	674	3,594	5,000	500	-90%
Intra City	12,280	11,551	21,518	18,614	-13%
Miscellaneous	365,530	328,009	669,517	505,000	-25%
Capital	3,734	-	-	-	0%
Total Expenditures	\$ 447,745	\$ 414,499	\$ 790,555	\$ 617,074	



LAW ENFORCEMENT GRANTS FUND

REVENUE

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
GRANTS					
Victim Assistance Grant	\$ 177,898	\$ 190,024	\$ 196,278	\$ 252,616	\$ 56,338
Tobacco Prevention Grant	5,865	13,940	-	-	-
Underage Drinking Grant	35,326	20,346	-	-	-
Highway Safety Grant	45,847	42,530	-	-	-
Violence Against Women Grant	62,633	-	-	-	-
EUDL Military Grant	-	-	-	-	-
Miscellaneous Police Grants	117,167	271,788	-	-	-
Subtotal	444,736	538,627	196,278	252,616	56,338
TRANSFERS					
Transfer from General Fund	\$ 101,671	\$ 18,758	\$ -	\$ -	\$ -
Subtotal	101,671	18,758	-	-	-
TOTAL	\$ 546,407	\$ 557,385	\$ 196,278	\$ 252,616	\$ 56,338

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
VICTIM'S ASSISTANCE					
PAYROLL					
Operations Manager	\$ 48,932	\$ 50,451	\$ 56,160	\$ 52,298	\$ (3,862)
Victim Assistant Staff Advocate	69,945	69,693	83,200	73,736	(9,464)
Temporary/Part Time	8,470	9,042	-	-	-
Overtime	1,285	1,044	-	-	-
Health Insurance	18,814	18,754	20,261	20,195	(66)
Social Security/Medicare	9,869	9,876	10,661	9,436	(1,225)
State Pension	15,601	16,130	19,678	18,426	(1,251)
Workers Compensation	4,997	5,887	6,175	4,194	(1,981)
Longevity Pay	1,800	1,415	-	-	-
Life Insurance	131	122	144	144	-
Subtotal	179,844	182,412	196,278	178,429	(17,849)
CONTRACTUAL SERVICES					
Professional Development	\$ 950	\$ -	\$ -	\$ -	\$ -
Advertising	2,853	-	-	-	-
Telecommunications	781	862	-	-	-
Victims Assistance	3,449	4,599	-	-	-
Subtotal	8,034	5,461	-	-	-
PARTS AND SUPPLIES					
Office Supplies	\$ 1,526	\$ 1,025	\$ -	\$ -	\$ -
Subtotal	1,526	1,025	-	-	-
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 1,699	\$ -	\$ -	\$ -
Subtotal	-	1,699	-	-	-
Total Division 1516	\$ 189,404	\$ 190,597	\$ 196,278	\$ 178,429	\$ (17,849)



LAW ENFORCEMENT GRANTS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
TOBACCO PREVENTION					
PAYROLL					
Overtime	\$ 6,540	\$ 7,650	\$ -	\$ -	\$ -
Subtotal	6,540	7,650	-	-	-
CONTRACTUAL SERVICES					
Professional Services	\$ 2,100	\$ 2,360	\$ -	\$ -	\$ -
Subtotal	2,100	2,360	-	-	-
Total Division 1518	\$ 8,640	\$ 10,010	\$ -	\$ -	\$ -
UNDERAGE DRINKING					
PAYROLL					
Overtime	\$ 23,323	\$ 12,141	\$ -	\$ -	\$ -
Subtotal	23,323	12,141	-	-	-
CONTRACTUAL SERVICES					
Professional Services	\$ 10,752	\$ 5,560	\$ -	\$ -	\$ -
Subtotal	10,752	5,560	-	-	-
Total Division 1520	\$ 34,075	\$ 17,701	\$ -	\$ -	\$ -
TASK FORCE					
PAYROLL					
Police Officer	\$ 30,743	\$ -	\$ -	\$ -	\$ -
Overtime	-	3,500	-	-	-
Subtotal	30,743	3,500	-	-	-
Total Division 1521	\$ 30,743	\$ 3,500	\$ -	\$ -	\$ -
LAW ENFORCEMENT ASSISTED DIVERSION					
PAYROLL					
Case Manager	\$ -	\$ -	\$ -	\$ 59,000	\$ 59,000
Social Security/Medicare	-	-	-	4,514	4,514
State Pension	-	-	-	8,626	8,626
Workers Compensation	-	-	-	2,006	2,006
Life Insurance	-	-	-	42	42
Subtotal	-	-	-	74,187	74,187
Total Division 1522	\$ -	\$ -	\$ -	\$ 74,187	\$ 74,187



LAW ENFORCEMENT GRANTS FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CARI GRANT					
PAYROLL					
Temporary/Part Time	\$ 16,023	\$ -	\$ -	\$ -	\$ -
Overtime	22,436	2,594	-	-	-
Social Security/Medicare	1,551	-	-	-	-
State Pension	2,022	-	-	-	-
Police Pension	1,929	-	-	-	-
Workers Compensation	1,980	-	-	-	-
Subtotal	45,942	2,594	-	-	-
CONTRACTUAL SERVICES					
Professional Services	\$ 13,574	\$ -	\$ -	\$ -	\$ -
Subtotal	13,574	-	-	-	-
Total Division 1528	\$ 59,515	\$ 2,594	\$ -	\$ -	\$ -
MISC. POLICE GRANTS					
MISCELLANEOUS					
Highway Safety Grant	\$ 45,061	\$ 42,387	\$ -	\$ -	\$ -
Alcohol Inspection	12,740	11,520	-	-	-
Bulletproof Vest Program	19,830	2,370	-	-	-
JAG Grant	21,532	27,161	-	-	-
Victim's Assistance - Sam's Club	1,278	783	-	-	-
Highway Safety Mobile Command	39,501	32,932	-	-	-
Police Grants	15,042	171,248	-	-	-
Subtotal	154,984	288,400	-	-	-
Total Division 1530	154,984	288,400	-	-	-
TOTAL	\$ 477,361	\$ 512,802	\$ 196,278	\$ 252,616	\$ 56,338

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 286,392	\$ 208,297	\$ 196,278	\$ 252,616	29%
Contractual Services	34,460	13,381	-	-	0%
Parts and Supplies	1,526	1,025	-	-	0%
Miscellaneous	154,984	290,099	-	-	0%
Total Expenditures	\$ 477,361	\$ 512,802	\$ 196,278	\$ 252,616	



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TRANSPORTATION PLANNING FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
County Subsidy	\$ 37,719	\$ 43,489	\$ 42,236	\$ 40,823	\$ (1,413)
City Subsidy (1% Funds Match)	37,718	46,733	42,236	40,823	(1,413)
Subtotal	75,438	90,222	84,472	81,646	(2,826)
MISCELLANEOUS					
Property Sales	\$ -	\$ 1,743	\$ -	\$ -	\$ -
Miscellaneous	-	1,149	-	7,563	7,563
Subtotal	-	2,891	-	7,563	7,563
GRANTS					
Dept Transportation thru WYDOT	\$ 717,812	\$ 827,621	\$ 803,770	\$ 776,892	\$ (26,878)
Subtotal	717,812	827,621	803,770	776,892	(26,878)
TOTAL	\$ 793,250	\$ 920,734	\$ 888,242	\$ 866,101	\$ (22,141)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Senior Planning Tech	\$ 12,834	\$ 62,231	\$ 59,000	\$ 70,000	\$ 11,000
Director of MPO	84,660	85,699	85,699	85,699	-
Senior Staff Engineer	20,274	19,511	-	-	-
GIS Coordinator	58,725	63,199	64,449	64,449	-
Senior Planner	38,959	-	62,400	60,000	(2,400)
Office Manager	-	48,000	48,000	17,625	(30,375)
Planner II	52,434	-	-	-	-
Planning Tech II	8,649	-	-	-	-
Temporary/Part Time	-	-	-	9,000	9,000
Health Insurance	58,756	64,921	90,421	74,463	(15,959)
Social Security/Medicare	20,410	20,436	24,445	22,368	(2,077)
State Pension	35,970	38,359	45,120	44,850	(270)
Workers Compensation	11,193	11,759	14,123	9,942	(4,182)
Longevity Pay	3,130	3,000	-	-	-
Life Insurance	192	204	240	244	4
Subtotal	406,185	417,319	493,898	458,640	(35,258)



TRANSPORTATION PLANNING FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CONTRACTUAL SERVICES					
Professional Development	\$ 13,385	\$ 5,958	\$ 8,000	\$ 8,000	\$ -
Local Meeting Expense	227	91	350	300	(50)
Dues and Subscriptions	1,030	1,420	1,400	1,400	-
Professional Services	292,420	401,897	248,309	251,726	3,417
Advertising	3,029	3,221	9,500	5,000	(4,500)
Postage and Freight	21	129	500	400	(100)
Transit Planning Expense	26,107	23,633	20,350	54,850	34,500
Telecommunications	480	-	750	-	(750)
Rental	27,227	25,650	27,800	2,075	(25,725)
Maintenance	9,339	12,709	13,000	200	(12,800)
Computer Software/Maintenance	-	-	-	17,900	17,900
Copier Expenses	-	-	-	3,000	3,000
Subtotal	373,264	474,707	329,959	344,851	14,892
PARTS AND SUPPLIES					
Office Supplies	\$ 3,536	\$ (293)	\$ 19,000	\$ 550	\$ (18,450)
Maintenance Supplies	-	-	-	200	200
Small Equipment (under \$5,000)	-	-	-	5,900	5,900
Street and Traffic Supplies	-	-	-	150	150
Subtotal	3,536	(293)	19,000	6,800	(12,200)
CAPITAL					
Equipment (over \$5,000)	\$ 2,343	\$ 13,940	\$ 39,300	\$ -	\$ (39,300)
Motor Vehicles	-	-	-	30,000	30,000
Subtotal	2,343	13,940	39,300	30,000	(9,300)
INTRA CITY					
Cost Allocation	\$ -	\$ -	\$ -	\$ 24,210	\$ 24,210
Fleet Fuel, Labor, and Parts Inventory	1,245	212	700	1,600	900
Subtotal	1,245	212	700	25,810	25,110
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 5,385	\$ 5,385	\$ -	\$ (5,385)
Subtotal	-	5,385	5,385	-	(5,385)
TOTAL	\$ 786,573	\$ 911,270	\$ 888,242	\$ 866,101	\$ (22,141)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 406,185	\$ 417,319	\$ 493,898	\$ 458,640	-7%
Contractual Services	373,264	474,707	329,959	344,851	5%
Parts and Supplies	3,536	(293)	19,000	6,800	-64%
Intra City	1,245	212	700	25,810	3587%
Miscellaneous	-	5,385	5,385	-	-100%
Capital	2,343	13,940	39,300	30,000	-24%
Total Expenditures	\$ 786,573	\$ 911,270	\$ 888,242	\$ 866,101	



TRANSIT FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
County Subsidy	\$ 61,031	\$ 104,160	\$ 83,816	\$ 83,816	\$ -
Subtotal	61,031	104,160	83,816	83,816	-
MISCELLANEOUS					
Miscellaneous Donations	\$ 941	\$ 295	\$ 1,000	\$ 500	\$ (500)
Property Sales	4,420	1,902	-	-	-
Miscellaneous	(4)	1,554	-	-	-
Program Income	-	45	-	-	-
Subtotal	5,357	3,797	1,000	500	(500)
GRANTS					
State Grants	\$ 4,638	\$ 4,575	\$ -	\$ 4,311	\$ 4,311
State 5311 Funds	112,290	71,413	112,290	112,290	-
Federal Transportation Grant	981,375	1,174,506	2,357,528	2,332,768	(24,760)
Transportation Program Income	155,364	112,567	90,000	-	(90,000)
IIIB Federal Grants	50,307	67,094	-	68,145	68,145
Subtotal	1,303,974	1,430,155	2,559,818	2,517,514	(42,304)
TRANSFERS					
Transfers from General Fund	\$ 615,275	\$ 645,000	\$ -	\$ -	\$ -
Subtotal	615,275	645,000	-	-	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ -	\$ 1,291	\$ 1,291
Subtotal	-	-	-	1,291	1,291
TOTAL	\$ 1,985,638	\$ 2,183,111	\$ 2,644,634	\$ 2,603,121	\$ (41,513)



TRANSIT FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Director of Transit	\$ 81,407	\$ 82,413	\$ 83,493	\$ 82,413	\$ (1,080)
Operations Manager	3,571	47,982	-	-	-
Transit Manager	59,260	60,918	62,070	62,070	-
Operations Supervisor	66,153	14,365	41,600	41,600	-
Transit Operations Assistant	24,651	27,444	32,240	32,240	-
Operations Coordinator	21,425	42,850	42,850	42,850	-
Dispatcher	17,140	29,322	34,278	34,278	-
Mechanic	-	-	43,540	42,640	(900)
Senior Mechanic	-	-	48,216	48,216	-
Transit Dispatch Supervisor	44,955	45,512	46,592	45,512	(1,080)
Transit Dispatch Senior Dispatcher	51,863	53,487	35,360	35,360	-
Custodial Maintenance Tech	-	5,887	35,360	35,360	-
Transit Bus Driver	377,322	344,264	334,642	337,043	2,401
Temporary/Part Time	256,496	258,234	290,000	310,000	20,000
Overtime	4,455	3,738	8,500	8,000	(500)
Health Insurance	204,839	207,523	303,270	287,774	(15,496)
Social Security/Medicare	76,559	75,440	87,205	85,962	(1,244)
State Pension	96,636	102,198	121,299	125,327	4,027
Workers Compensation	43,675	41,030	49,683	38,124	(11,560)
Longevity Pay	6,010	6,040	-	-	-
Specialty Pay	-	-	-	7,680	7,680
Tool Allowance	-	-	1,200	2,400	1,200
Life Insurance	757	819	966	902	(64)
Unemployment Compensation	-	1,919	-	-	-
Subtotal	1,437,174	1,451,383	1,702,365	1,705,749	3,384
CONTRACTUAL SERVICES					
Local Meeting Expense	\$ -	\$ -	\$ 100	\$ 100	\$ -
Dues and Subscriptions	1,157	1,193	4,000	1,400	(2,600)
Professional Services	30,783	46,260	30,000	35,000	5,000
Postage and Freight	288	354	600	600	-
Insurance	16,149	16,800	47,669	53,500	5,831
Non-Insured Loss	(16,900)	-	10,000	-	(10,000)
Telecommunications	9,707	11,929	11,000	12,000	1,000
Light, Fuel and Power	7,984	6,249	7,800	8,200	400
Maintenance	8,047	5,881	5,000	2,000	(3,000)
Computer Software/Maintenance	-	-	-	4,000	4,000
Subtotal	57,216	88,666	116,169	116,800	631
PARTS AND SUPPLIES					
Office Supplies	\$ 425	\$ 483	\$ 3,000	\$ 4,000	\$ 1,000
Maintenance Supplies	91	2,115	600	3,500	2,900
Clothing	2,839	6,473	3,000	2,000	(1,000)
Small Equipment (under \$5,000)	6,832	2,719	3,000	6,000	3,000
Facilities Cleaning Supplies	517	1,786	1,500	5,000	3,500
Subtotal	10,703	13,575	11,100	20,500	9,400



TRANSIT FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CAPITAL					
Furniture and Fixtures (over \$5,000)	\$ 342	\$ -	\$ 1,000	\$ -	\$ (1,000)
Equipment (over \$5,000)	109,463	37,243	84,000	30,000	(54,000)
Motor Vehicles	-	-	300,000	300,000	-
Subtotal	109,805	37,243	385,000	330,000	(55,000)
INTRA CITY					
Cost Allocation	\$ -	\$ -	\$ 50,000	\$ 101,472	\$ 51,472
Fleet Labor and Parts Inventory	136,729	155,778	225,000	175,700	(49,300)
Fleet Inventory Fuel	118,983	99,994	155,000	152,900	(2,100)
Subtotal	255,711	255,771	430,000	430,072	72
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 17,869	\$ -	\$ -	\$ -
Subtotal	-	17,869	-	-	-
TOTAL	\$ 1,870,608	\$ 1,864,508	\$ 2,644,634	\$ 2,603,121	\$ (41,513)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,437,174	\$ 1,451,383	\$ 1,702,365	\$ 1,705,749	0%
Contractual Services	57,216	88,666	116,169	116,800	1%
Parts and Supplies	10,703	13,575	11,100	20,500	85%
Intra City	255,711	255,771	430,000	430,072	0%
Miscellaneous	-	17,869	-	-	0%
Capital	109,805	37,243	385,000	330,000	-14%
Total Expenditures	\$ 1,870,608	\$ 1,864,508	\$ 2,644,634	\$ 2,603,121	



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JUVENILE JUSTICE FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
County Subsidy	\$ 66,900	\$ 62,062	\$ 66,850	\$ 60,000	\$ (6,850)
Subtotal	66,900	62,062	66,850	60,000	(6,850)
INTEREST					
Interest	\$ 5,356	\$ 4,137	\$ 5,000	\$ 500	\$ (4,500)
Change in Fair Market Value	-	778	-	-	-
Subtotal	5,356	4,915	5,000	500	(4,500)
MISCELLANEOUS					
Chemical Testing	\$ 6,323	\$ 4,629	\$ 5,500	\$ 1,800	\$ (3,700)
Miscellaneous	775	1,325	-	-	-
Subtotal	7,098	5,954	5,500	1,800	(3,700)
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 16,375	\$ 5,340	\$ (11,035)
Subtotal	-	-	16,375	5,340	(11,035)
TOTAL	\$ 79,354	\$ 72,931	\$ 93,725	\$ 67,640	\$ (26,085)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
COUNTY					
PAYROLL					
Probation Officer	\$ 37,077	\$ 33,626	\$ 41,425	\$ 39,000	\$ (2,425)
Health Insurance	8,491	6,392	9,394	480	(8,914)
Social Security/Medicare	2,996	2,515	3,169	2,982	(187)
State Pension	5,184	4,553	5,849	5,702	(147)
Workers Compensation	217	1,450	1,865	1,325	(539)
Life Insurance	42	35	48	48	-
Subtotal	54,008	48,571	61,750	49,537	(12,213)
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ 500	\$ 500	\$ -
Professional Services	-	-	500	500	-
Subtotal	-	-	1,000	1,000	-
PARTS AND SUPPLIES					
Office Supplies	\$ 6,685	\$ 2,978	\$ 6,000	\$ 6,000	\$ -
Subtotal	6,685	2,978	6,000	6,000	-



JUVENILE JUSTICE FUND

EXPENDITURES

COUNTY	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTRA CITY					
Cost Allocation	\$ 1,720	\$ 1,521	\$ 1,600	\$ 1,600	\$ -
Fleet Fuel, Labor, and Parts Inventory	334	142	400	400	-
Subtotal	2,054	1,663	2,000	2,000	-
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 761	\$ -	\$ -	\$ -
Subtotal	-	761	-	-	-
Total Division 1222	\$ 62,747	\$ 53,973	\$ 70,750	\$ 58,537	\$ (12,213)

LARAMIE CO. JUVENILE SERVICES

PAYROLL					
Community Services Coordinator	\$ 417	\$ -	\$ -	\$ -	\$ -
Probation Officer	2,268	23	-	-	-
Temporary/Part Time	1,410	3,218	9,000	6,000	(3,000)
Social Security/Medicare	108	248	689	459	(230)
Workers Compensation	64	148	419	204	(215)
Subtotal	4,267	3,636	10,107	6,663	(3,444)
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -
Telecommunications	602	627	660	550	(110)
Subtotal	602	627	660	550	(110)
PARTS AND SUPPLIES					
Office Supplies	\$ 16	\$ 102	\$ 725	\$ 500	\$ (225)
Food and Medical Supplies	-	-	300	150	(150)
Subtotal	16	102	1,025	650	(375)
INTRA CITY					
Cost Allocation	\$ -	\$ 94	\$ 300	\$ 240	\$ (60)
Fleet Fuel, Labor, and Parts Inventory	794	404	700	1,000	300
Subtotal	794	498	1,000	1,240	240
Total Division 1225	\$ 5,679	\$ 4,864	\$ 12,792	\$ 9,103	\$ (3,689)



JUVENILE JUSTICE FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
DIVERSION/TRANSITIONAL					
PAYROLL					
Court Services Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -
Temporary/Part Time	7,531	6,834	8,840	-	(8,840)
Social Security/Medicare	563	536	676	-	(676)
State Pension	-	-	-	-	-
Workers Compensation	345	319	411	-	(411)
Longevity	-	-	-	-	-
Life Insurance	-	-	-	-	-
Unemployment Insurance	-	461	-	-	-
Subtotal	8,439	8,150	9,927	-	(9,927)
PARTS AND SUPPLIES					
Office Supplies	\$ 5	\$ -	\$ -	\$ -	\$ -
Subtotal	5	-	-	-	-
INTRA CITY					
Cost Allocation	\$ 233	\$ 244	\$ 255	\$ -	\$ (255)
Subtotal	233	244	255	-	(255)
Total Division 1226	\$ 8,677	\$ 8,394	\$ 10,182	\$ -	\$ (10,182)
TOTAL	\$ 77,103	\$ 67,231	\$ 93,725	\$ 67,640	\$ (26,085)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 66,714	\$ 60,357	\$ 81,785	\$ 56,200	-31%
Contractual Services	602	627	1,660	1,550	-7%
Parts and Supplies	6,706	3,080	7,025	6,650	-5%
Intra City	3,081	2,405	3,255	3,240	0%
Miscellaneous	-	761	-	-	0%
Total Expenditures	\$ 77,103	\$ 67,231	\$ 93,725	\$ 67,640	

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SPECIAL FRIENDS FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTEREST					
Interest	\$ -	\$ 47	\$ -	\$ 30	\$ 30
Subtotal	-	47	-	30	30
MISCELLANEOUS					
Special Events	\$ 13,067	\$ 5,370	\$ 15,000	\$ 15,000	\$ -
Miscellaneous Donations	354	65	100	200	100
Subtotal	13,421	5,435	15,100	15,200	100
GRANTS					
Grants from Agencies and Individuals	\$ 8,000	\$ 1,000	\$ -	\$ -	\$ -
United Way	59,352	55,000	50,000	50,000	-
Subtotal	67,352	56,000	50,000	50,000	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 25,089	\$ 19,434	\$ (5,655)
Subtotal	-	-	25,089	19,434	(5,655)
TOTAL	\$ 80,773	\$ 61,482	\$ 90,189	\$ 84,664	\$ (5,525)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
YOUTH ALTERNATIVES					
PAYROLL					
Case Manager	\$ 40,704	\$ 32,947	\$ 38,567	\$ 32,948	\$ (5,620)
Health Insurance	16,714	12,599	16,156	13,751	(2,405)
Social Security/Medicare	2,866	2,307	2,950	2,174	(777)
State Pension	5,448	4,598	5,446	4,817	(629)
Workers Compensation	218	1,375	1,582	966	(616)
Longevity	1,080	810	-	-	-
Life Insurance	48	36	42	36	(6)
Subtotal	67,078	54,672	64,744	54,692	(10,052)
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ 300	\$ 300	\$ -
Professional Services	1,391	1,140	4,000	2,000	(2,000)
Employment and Background Checks	-	-	-	1,894	1,894
Postage and Freight	-	-	-	50	50
Events and Activities	-	-	150	150	-
Telecommunications	599	627	625	550	(75)
Light, Fuel and Power	1,377	19	1,400	1,400	-
Computer Software/Maintenance	-	-	-	240	240
Subtotal	3,368	1,786	6,475	6,584	109



SPECIAL FRIENDS FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
YOUTH ALTERNATIVES					
PARTS AND SUPPLIES					
Office Supplies	\$ 290	\$ -	\$ 150	\$ 150	\$ -
Food and Medical Supplies	83	-	100	100	-
Subtotal	373	-	250	250	-
INTRA CITY					
Cost Allocation	\$ 2,346	\$ 1,670	\$ 2,000	\$ 2,280	\$ 280
Fleet Fuel, Labor, and Parts Inventory	-	49	20	-	(20)
Subtotal	2,346	1,719	2,020	2,280	260
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 1,154	\$ -	\$ -	\$ -
Special Events	11,940	7	15,000	18,000	3,000
Subtotal	11,940	1,161	15,000	18,000	3,000
Total Division 1221	\$ 85,105	\$ 59,338	\$ 88,489	\$ 81,806	\$ (6,683)
OUTREACH					
CONTRACTUAL SERVICES					
Events and Activities	\$ 450	\$ 2,092	\$ 1,700	\$ 2,578	\$ 878
Subtotal	450	2,092	1,700	2,578	878
PARTS AND SUPPLIES					
Office Supplies	\$ 250	\$ -	\$ -	\$ -	\$ -
Food and Medical Supplies	25	1,009	-	200	200
Subtotal	275	1,009	-	200	200
INTRA CITY					
Cost Allocation	\$ -	\$ 60	\$ -	\$ 80	\$ 80
Subtotal	-	60	-	80	80
Total Division 1233	\$ 725	\$ 3,161	\$ 1,700	\$ 2,858	\$ 1,158
TOTAL	\$ 85,830	\$ 62,499	\$ 90,189	\$ 84,664	\$ (5,525)

	2019	2020	2021	2022	% CHANGE
	ACTUAL	ACTUAL	ADOPTED	ADOPTED	
Payroll	\$ 67,078	\$ 54,672	\$ 64,744	\$ 54,692	-16%
Contractual Services	3,818	3,878	8,175	9,162	12%
Parts and Supplies	648	1,009	250	450	80%
Intra City	2,346	1,779	2,020	2,360	17%
Miscellaneous	11,940	1,161	15,000	18,000	20%
Total Expenditures	\$ 85,830	\$ 62,499	\$ 90,189	\$ 84,664	



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CAPITAL PROJECT FUNDS



DEVELOPMENT IMPACT FEES FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
TAXES AND SPECIAL ASSESSMENTS					
Park Acquisition/Infrastructure Fees	\$ 33,677	\$ 46,228	\$ 50,000	\$ 75,000	\$ 25,000
Park Enhancement Fees	123,600	94,640	100,000	125,000	25,000
Public Infrastructure Fees	-	2,776	-	-	-
Sweetgrass Park Infrastructure Fees	10,538	26,595	10,000	10,000	-
Subtotal	167,815	170,238	160,000	210,000	50,000
INTEREST					
Interest	\$ 16,414	\$ 17,067	\$ 15,000	\$ 2,800	\$ (12,200)
Change in Fair Market Value	-	3,703	-	-	-
Subtotal	16,414	20,770	15,000	2,800	(12,200)
MISCELLANEOUS					
Miscellaneous Rentals and Leases	\$ -	\$ (10)	\$ -	\$ -	\$ -
Subtotal	-	(10)	-	-	-
GRANTS					
Grants from Agencies & Individuals	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Subtotal	10,000	-	-	-	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-
TOTAL	\$ 194,230	\$ 190,998	\$ 175,000	\$ 212,800	\$ 37,800



DEVELOPMENT IMPACT FEES FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CONTRACTUAL SERVICES					
Uncollectible Accounts	\$ 11,053	\$ 14,574	\$ -	\$ -	\$ -
Subtotal	11,053	14,574	-	-	-
CAPITAL					
Land Acquisition	\$ 1,041	\$ -	\$ -	\$ -	\$ -
Parks Improvements	49,704	606,399	160,000	195,000	35,000
Parks Infrastructure	-	-	10,000	13,010	3,010
Subtotal	50,745	606,399	170,000	208,010	38,010
INTRA CITY					
Cost Allocation	\$ 1,515	\$ 18,085	\$ 5,000	\$ 4,790	\$ (210)
Subtotal	1,515	18,085	5,000	4,790	(210)
TOTAL	\$ 63,313	\$ 639,058	\$ 175,000	\$ 212,800	\$ 37,800

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Contractual Services	\$ 11,053	\$ 14,574	\$ -	\$ -	0%
Capital	50,745	606,399	170,000	208,010	22%
Intra City	1,515	18,085	5,000	4,790	-4%
Total Expenditures	\$ 63,313	\$ 639,058	\$ 175,000	\$ 212,800	



ONE PERCENT SALES TAX FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
One Percent Optional Sales Tax	\$ 16,335,118	\$ 16,424,157	\$ 10,625,000	\$ 10,625,000	\$ -
Subtotal	16,335,118	16,424,157	10,625,000	10,625,000	-
INTEREST					
Interest	\$ 116,641	\$ 132,228	\$ 25,000	\$ 60,000	\$ 35,000
Gain (Loss) on Investment	252,293	434,176	-	-	-
Change in Fair Market Value	468,867	526,404	-	-	-
Subtotal	837,801	1,092,808	25,000	60,000	35,000
MISCELLANEOUS					
Miscellaneous	\$ (42,125)	\$ (2,415)	\$ -	\$ -	\$ -
Subtotal	(42,125)	(2,415)	-	-	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 383,691	\$ 402,381	\$ 18,690
Subtotal	-	-	383,691	402,381	18,690
TOTAL	\$17,130,794	\$17,514,550	\$11,033,691	\$11,087,381	\$ 53,690

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
1% ADMINISTRATION					
PAYROLL					
Director of 1% Projects	\$ 14,984	\$ -	\$ -	\$ -	\$ -
Staff Engineer	1,805	-	-	-	-
Deputy City Engineer	729	-	-	-	-
Construction Inspector III	12,225	13,645	-	-	-
1% Construction Inspector I	46,743	19,977	95,500	96,000	500
Project Information Officer	-	-	-	-	-
1% Construction Manager	63,215	57,938	66,000	69,300	3,300
Construction Inspector II	106,722	165,923	164,320	164,320	-
Engineering Tech I	-	-	-	-	-
Secretary	29,249	32,239	32,239	32,239	-
Chief Construction Inspector	30,810	-	-	-	-
Temporary/Part Time	-	-	10,000	10,000	-
Overtime	-	-	5,000	5,000	-
Health Insurance	95,157	102,363	145,469	152,288	6,818
Social Security/Medicare	22,492	21,089	28,547	27,083	(1,464)
State Pension	36,061	40,619	53,977	55,555	1,578
Workers Compensation	12,459	11,374	15,022	12,015	(3,008)
Longevity Pay	3,474	3,600	-	-	-
Uniform Allowance	550	440	110	660	550
Life Insurance	249	266	336	322	(14)
Subtotal	476,924	469,473	616,521	624,781	8,260



ONE PERCENT SALES TAX FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
1% ADMINISTRATION					
CONTRACTUAL SERVICES					
Professional Development	\$ 12,201	\$ 10,498	\$ 15,000	\$ 15,000	\$ -
Local Meeting Expense	1,548	576	2,000	2,000	-
Dues and Subscriptions	3,980	1,000	1,500	1,500	-
Professional Services	8,426	47,183	60,000	75,000	15,000
Advertising	3,451	2,138	4,000	4,000	-
Postage and Freight	-	-	600	200	(400)
Insurance	-	-	24,970	30,800	5,830
Telecommunications	6,689	5,404	12,000	12,000	-
Rental	12,000	12,000	12,000	15,000	3,000
Maintenance	793	560	1,000	3,000	2,000
Computer Software/Maintenance	-	-	-	2,000	2,000
Copier Expenses	-	-	-	4,000	4,000
Subtotal	49,088	79,359	133,070	164,500	31,430
PARTS AND SUPPLIES					
Office Supplies	\$ 9,752	\$ 7,438	\$ 7,500	\$ 10,000	\$ 2,500
Food and Medical Supplies	750	794	1,000	1,000	-
Maintenance Supplies	2,569	1,181	5,000	5,000	-
Clothing	2,230	-	2,000	2,400	400
Small Equipment (under \$5,000)	369	1,948	5,000	5,000	-
Subtotal	15,670	11,361	20,500	23,400	2,900
CAPITAL					
Equipment (over \$5,000)	\$ 568	\$ 725	\$ -	\$ -	\$ -
Motor Vehicles	-	19,190	35,000	40,000	5,000
Subtotal	568	19,915	35,000	40,000	5,000
INTRA CITY					
Cost Allocation	\$ 117,328	\$ 118,211	\$ 120,000	\$ 120,000	\$ -
Fleet Fuel, Labor, and Parts Inventory	15,536	8,915	12,600	19,200	6,600
Subtotal	132,864	127,126	132,600	139,200	6,600
MISCELLANEOUS					
United Way	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ -
Transfer to Other Funds	37,718	10,490	-	-	-
General Discretionary	-	-	10,500	10,000	(500)
Subtotal	48,218	20,990	21,000	20,500	(500)
Total Division 2610	\$ 723,332	\$ 728,224	\$ 958,691	\$ 1,012,381	\$ 53,690



ONE PERCENT SALES TAX FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
FIRE DEPARTMENT					
CONTRACTURAL SERVICES					
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	23,729	45,839	70,000	70,000	-
Maintenance	3,139	10,061	60,000	10,897	(49,103)
Loan, Bond, Lease Principal Payment	-	188,515	-	202,589	202,589
Interest	-	38,839	-	24,764	24,764
Subtotal	26,868	283,253	130,000	308,250	178,250
PARTS AND SUPPLIES					
Small Equipment (under \$5,000)	\$ 585	\$ 19,173	\$ 28,250	\$ -	\$ (28,250)
Subtotal	585	19,173	28,250	-	(28,250)
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ 127,399	\$ 50,000	\$ -	\$ (50,000)
Motor Vehicles	-	89,134	100,000	-	(100,000)
Subtotal	-	216,533	150,000	-	(150,000)
Total Division 2612	\$ 27,453	\$ 518,959	\$ 308,250	\$ 308,250	\$ 0

POLICE DEPARTMENT

CAPITAL					
Equipment (over \$5,000)	\$ 504,326	\$ 134,505	\$ -	\$ 41,250	\$ 41,250
Motor Vehicles	911,282	40,658	541,250	500,000	(41,250)
Subtotal	1,415,608	175,162	541,250	541,250	-
Total Division 2613	\$ 1,415,608	\$ 175,162	\$ 541,250	\$ 541,250	\$ -

COMMUNITY REC & EVENTS

PAYROLL					
Irrigation Tech	\$ 29,322	\$ 20,858	\$ 35,592	\$ 35,592	\$ -
Arborist	67,659	-	-	-	-
Community Forestry	253	74,128	81,036	80,037	(999)
Overtime	1,634	3,248	3,000	3,000	-
Health Insurance	35,059	20,922	28,048	27,810	(237)
Social Security/Medicare	7,359	7,332	9,152	8,846	(305)
State Pension	12,879	13,287	16,891	17,344	452
Workers Compensation	4,561	4,185	5,422	3,932	(1,490)
Life Insurance	117	102	126	126	-
Subtotal	158,844	144,063	179,267	176,687	(2,580)
CONTRACTURAL SERVICES					
Professional Services	\$ 14,409	\$ 62,873	\$ -	\$ -	\$ -
Maintenance	54,090	62,072	-	-	-
Subtotal	68,500	124,945	-	-	-



ONE PERCENT SALES TAX FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
COMMUNITY REC & EVENTS					
CAPITAL					
Equipment (over \$5,000)	\$ 233,922	\$ 29,262	\$ 213,983	\$ 216,563	\$ 2,580
Motor Vehicles	207,873	121,142	-	-	-
Subtotal	441,795	150,404	213,983	216,563	2,580
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 3,686	\$ -	\$ -	\$ -
ROW Costs - Forestry	5,345	9,472	50,000	50,000	-
ROW Costs- Grounds & Facilities	9,280	24,413	50,000	50,000	-
Subtotal	14,625	37,570	100,000	100,000	-
Total Division 2614	\$ 683,764	\$ 456,982	\$ 493,250	\$ 493,250	\$ (0)

OTHER PROJECTS

CAPITAL					
Equipment (over \$5,000)	\$ 108,475	\$ 371,909	\$ 179,250	\$ 179,250	\$ -
Energy Efficiency Projects	118,478	68,104	-	-	-
Subtotal	226,954	440,014	179,250	179,250	-
MISCELLANEOUS					
Human Services	\$ 433,500	\$ 348,762	\$ 250,000	\$ 250,000	\$ -
Airport	60,000	60,000	60,000	60,000	-
Economic Development	200,000	200,000	200,000	200,000	-
City/County Health	70,500	70,500	70,500	70,500	-
Cheyenne Animal Shelter	58,211	-	22,500	22,500	-
Subtotal	822,211	679,262	603,000	603,000	-
Total Division 2615	\$ 1,049,165	\$ 1,119,276	\$ 782,250	\$ 782,250	\$ -

STREET & ALLEY

PAYROLL					
Snow Removal Overtime	\$ -	\$ 51,595	\$ 50,000	\$ 50,000	\$ -
Health Insurance	-	9,923	-	-	-
Social Security	-	3,545	-	-	-
State Pension	-	6,614	-	-	-
Workers Compensation	-	2,034	-	-	-
Life Insurance	-	38	-	-	-
Subtotal	-	73,751	50,000	50,000	-
CONTRACTURAL SERVICES					
Professional Services	\$ 40,804	\$ 21,901	\$ 80,000	\$ 50,000	\$ (30,000)
Emergency Snow Removal	17,976	43,150	100,000	50,000	(50,000)
Maintenance	-	-	-	5,000	5,000
Subtotal	58,780	65,051	180,000	105,000	(75,000)



ONE PERCENT SALES TAX FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
STREET & ALLEY					
PARTS AND SUPPLIES					
Street and Traffic Supplies	\$ 62,806	\$ 122,428	\$ 50,000	\$ 45,000	\$ (5,000)
Asphalt	133,691	251,238	150,000	150,000	-
Sand and Aggregates	15,940	6,012	25,000	25,000	-
Salt	399,723	324,470	400,000	200,000	(200,000)
Subtotal	612,159	704,148	625,000	420,000	(205,000)
CAPITAL					
Equipment (over \$5,000)	\$ 502,175	\$ 32,448	\$ 200,000	\$ 500,000	\$ 300,000
Motor Vehicles	-	-	70,000	50,000	(20,000)
Yellowstone/Dell Range Intersection	249,440	(249,440)	-	-	-
19th Street Rehab Project	(21,625)	-	-	-	-
Prairie & Frontier Mall Drive	19,638	16,436	-	-	-
Evers Blvd	1,697,875	3,513,796	-	-	-
Crack Seal	-	-	-	500,000	500,000
Miscellaneous Concrete	235,646	518,751	1,000,000	500,000	(500,000)
Concrete Street Repair	-	-	500,000	500,000	-
Mill and Overlay Projects	743,471	2,223,217	2,000,000	2,500,000	500,000
Mill and Overlay Design	171,541	64,074	50,000	50,000	-
Street Renovation	-	9,011	500,000	-	(500,000)
Slurry/Chip/Micro Projects	2,132,945	163,260	500,000	500,000	-
Subtotal	5,731,107	6,291,553	4,820,000	5,100,000	280,000
MISCELLANEOUS					
East Dell Range Boulevard	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
Transfer to Other Funds	7,966	-	-	-	-
Subtotal	7,966	-	1,000,000	1,000,000	-
Total Division 2616	\$ 6,410,013	\$ 7,134,503	\$ 6,675,000	\$ 6,675,000	\$ -

TRAFFIC DIVISION

CONTRACTURAL SERVICES					
Professional Services	\$ 325,540	\$ 83,346	\$ 150,000	\$ 100,000	\$ (50,000)
Subtotal	325,540	83,346	150,000	100,000	(50,000)
PARTS AND SUPPLIES					
Street and Traffic Supplies	\$ 21,482	\$ 17,697	\$ 25,000	\$ 25,000	\$ -
Street and Traffic Paints	53,201	34,865	25,000	25,000	-
Street and Traffic Posts and Signs	34,303	39,527	25,000	25,000	-
Subtotal	108,986	92,089	75,000	75,000	-



ONE PERCENT SALES TAX FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
TRAFFIC DIVISION					
CAPITAL					
Equipment (over \$5,000)	\$ 125,727	\$ -	\$ -	\$ 25,000	\$ 25,000
Traffic Signals	789,629	243,734	460,000	485,000	25,000
Traffic Controllers	12,937	16,150	20,000	20,000	-
Traffic and Safety Improvements	17,869	6,738	20,000	20,000	-
Subtotal	946,162	266,622	500,000	550,000	50,000
Total Division 2617	\$ 1,380,688	\$ 442,057	\$ 725,000	\$ 725,000	\$ -
DRAINAGE DIVISION					
CAPITAL					
Drainage	\$ 352,298	\$ 554,814	\$ 400,000	\$ 400,000	\$ -
Storm Sewer Maintenance	2,979	234,908	150,000	150,000	-
Duff Stormwater Extension	-	11,870	-	-	-
26th Street Interceptor	-	13,610	-	-	-
Subtotal	355,277	815,202	550,000	550,000	-
MISCELLANEOUS					
Transfer to Other Funds	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Subtotal	300,000	-	-	-	-
Total Division 2618	\$ 655,277	\$ 815,202	\$ 550,000	\$ 550,000	\$ -
PRIOR TAX CARRYOVER PROJECTS					
CAPITAL					
Mill and Overlay Projects	\$ -	\$ 33,570	\$ -	\$ -	\$ -
Subtotal	-	33,570	-	-	-
Total Division 2625	\$ -	\$ 33,570	\$ -	\$ -	\$ -
TOTAL	\$12,345,298	\$11,423,935	\$11,033,691	\$11,087,381	\$ 53,690

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 635,768	\$ 687,287	\$ 845,788	\$ 851,468	1%
Contractual Services	528,775	635,953	593,070	677,750	14%
Parts and Supplies	737,400	826,772	748,750	518,400	-31%
Intra City	132,864	127,126	132,600	139,200	5%
Miscellaneous	1,193,020	737,822	1,724,000	1,723,500	0%
Capital	9,117,471	8,408,975	6,989,483	7,177,063	3%
Total Expenditures	\$12,345,298	\$11,423,935	\$11,033,691	\$11,087,381	



SPECIAL PURPOSE OPTION TAX FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTERGOVERNMENTAL REVENUE					
Special Purpose Option Tax	\$ 11,212,426	\$ 11,309,840	\$ 623,535	\$ 521,905	\$ (101,630)
Subtotal	11,212,426	11,309,840	623,535	521,905	(101,630)
INTEREST					
Interest	\$ 190,739	\$ 215,902	\$ 50,000	\$ 80,000	\$ 30,000
Gain (Loss) on Investments	163,911	277,320	-	-	-
Change in Fair Market Value	304,128	370,517	-	-	-
Subtotal	658,778	863,739	50,000	80,000	30,000
MISCELLANEOUS					
Miscellaneous Donations	\$ 106,035	\$ -	\$ -	\$ -	\$ -
Prop Sales-Pat Griffin Park Proceeds	107,722	-	-	-	-
Subtotal	213,756	-	-	-	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-
TOTAL	\$12,084,960	\$12,173,578	\$ 673,535	\$ 601,905	\$ (71,630)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
MUNICIPAL COURT - 2017 BALLOT					
CAPITAL					
Buildings	\$ 2,658,187	\$ 4,665,146	\$ -	\$ -	\$ -
Subtotal	2,658,187	4,665,146	-	-	-
Total Division 1220	\$ 2,658,187	\$ 4,665,146	\$ -	\$ -	\$ -
SANITATION - 2012 BALLOT					
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ 17,582	\$ -	\$ -	\$ -
Subtotal	-	17,582	-	-	-
Total Division 1417	\$ -	\$ 17,582	\$ -	\$ -	\$ -



SPECIAL PURPOSE OPTION TAX FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
PUBLIC SAFETY CTR - 2012 BALLOT					
CONTRACTUAL SERVICES					
Professional Services	\$ 3,620	\$ -	\$ -	\$ -	\$ -
Subtotal	3,620	-	-	-	-
CAPITAL					
Furniture and Fixtures (over \$5,000)	\$ 46,095	\$ 10,428	\$ -	\$ -	\$ -
Buildings	10,221	-	-	-	-
Police Communication Equipment	-	-	-	-	-
Subtotal	56,316	10,428	-	-	-
Total Division 1540	\$ 59,937	\$ 10,428	\$ -	\$ -	\$ -
AQUATIC CENTER 2012 BALLOT					
CAPITAL					
Buildings	\$ -	\$ 1,275	\$ -	\$ -	\$ -
Subtotal	-	1,275	-	-	-
Total Division 1750	\$ -	\$ 1,275	\$ -	\$ -	\$ -
COST ALLOCATION ALL PROJECTS					
INTRA CITY					
Cost Allocation	\$ 24,000	\$ 23,844	\$ -	\$ 24,000	\$ 24,000
Subtotal	24,000	23,844	-	24,000	24,000
E. CHEYENNE PARK 2017 BALLOT					
CAPITAL					
Infrastructure Development	\$ -	\$ 2,506,488	\$ -	\$ -	\$ -
Subtotal	-	2,506,488	-	-	-
Total Division 1750	\$ 24,000	\$ 2,530,332	\$ -	\$ 24,000	\$ 24,000
BOTANIC GARDENS - 2012 BALLOT					
PAYROLL					
Volunteer Coordinator	\$ -	\$ -	\$ 42,662	\$ 42,662	\$ -
Events Coordinator	42,762	42,081	42,683	42,683	-
Interior Operations Coordinator	45,457	37,466	39,080	39,080	-
Maintenance Custodian	22,952	29,899	30,160	-	(30,160)
Horticulturist	-	-	40,560	40,560	-
Horticulture/Operations Supervisor	-	-	49,338	49,338	-
Temporary/Part Time	6,774	1,896	25,000	25,000	-
Overtime	-	1,497	25,000	5,000	(20,000)
Health Insurance	32,466	25,560	76,061	57,367	(18,694)
Social Security/Medicare	8,432	8,823	22,528	18,163	(4,365)
State Pension	14,342	15,267	38,051	31,334	(6,717)
Workers Compensation	5,404	5,259	13,207	8,073	(5,134)
Life Insurance	127	126	264	222	(42)
Subtotal	178,717	167,873	444,593	359,482	(85,112)



SPECIAL PURPOSE OPTION TAX FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
BOTANIC GARDENS					
CONTRACTURAL SERVICES					
Professional Services	\$ 676	\$ 14,256	\$ 17,500	\$ 30,000	12,500
Light, Fuel and Power	-	25,461	55,000	30,000	(25,000)
Rental	-	3,085	-	-	-
Maintenance	7,503	12,705	12,500	15,500	3,000
Subtotal	8,179	55,507	85,000	75,500	(9,500)
PARTS AND SUPPLIES					
Office Supplies	\$ 985	\$ 964	\$ 2,500	\$ 2,500	-
Maintenance Supplies	15,883	17,056	15,000	15,000	-
Subtotal	16,867	18,020	17,500	17,500	-
CAPITAL					
Botanic Gardens Construction	\$ 807,794	\$ -	\$ -	\$ -	-
Subtotal	807,794	-	-	-	-
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 3,686	\$ -	\$ -	-
Subtotal	-	3,686	-	-	-
Total Division 1752	\$ 1,011,556	\$ 245,087	\$ 547,093	\$ 452,482	\$ (94,612)

GREENWAY 2017 BALLOT

PAYROLL					
Maintenance Technician	\$ 31,992	\$ 30,829	\$ 31,200	\$ 63,337	\$ 32,137
Equipment Operator II	21,668	31,944	32,137	-	(32,137)
Temporary/Part Time	-	-	15,000	15,000	-
Overtime	3,211	1,810	-	-	-
Health Insurance	20,759	27,034	29,610	29,488	(122)
Social Security/Medicare	4,182	4,722	5,993	5,710	(282)
State Pension	7,356	8,873	8,943	9,260	317
Workers Compensation	2,557	2,814	3,469	2,538	(931)
Life Insurance	74	90	90	90	-
Subtotal	91,799	108,115	126,442	125,423	(1,019)
CONTRACTUAL SERVICES					
Professional Services	\$ 5,022	\$ -	\$ -	\$ -	-
Greenway Maintenance	48,089	171,289	-	-	-
Subtotal	53,111	171,289	-	-	-
CAPITAL					
Greenway Projects	\$ 45,746	\$ 377,602	\$ -	\$ -	-
Subtotal	45,746	377,602	-	-	-
MISCELLANEOUS					
Transfer to Other Funds	\$ 211,452	\$ 2,460	\$ -	\$ -	-
Subtotal	211,452	2,460	-	-	-
Total Division 1754	\$ 402,108	\$ 659,467	\$ 126,442	\$ 125,423	\$ (1,019)



SPECIAL PURPOSE OPTION TAX FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
OVERAGE FUNDS					
MISCELLANEOUS					
Transfer to Other Funds	\$ 275,000	\$ -	\$ -	\$ -	\$ -
Subtotal	275,000	-	-	-	-
Total Division 2111	\$ 275,000	\$ -	\$ -	\$ -	\$ -
CHRISTENSEN 2017 BALLOT					
CONTRACTUAL SERVICES					
Professional Services	\$ 1,842,575	\$ 8,160,279	\$ -	\$ -	\$ -
Subtotal	1,842,575	8,160,279	-	-	-
Total Division 2033	\$ 1,842,575	\$ 8,160,279	\$ -	\$ -	\$ -
WEST EDGE 2017 BALLOT					
CAPITAL					
Infrastructure Development	\$ 1,021,472	\$ 129,624	\$ -	\$ -	\$ -
Subtotal	1,021,472	129,624	-	-	-
MISCELLANEOUS					
Transfer to Other Funds	\$ 1,763,435	\$ -	\$ -	\$ -	\$ -
Subtotal	1,763,435	-	-	-	-
Total Division 2041	\$ 2,784,907	\$ 129,624	\$ -	\$ -	\$ -
17TH ST. CORRIDOR 2012 BALLOT					
CAPITAL					
Infrastructure Development	\$ 2,179	\$ -	\$ -	\$ -	\$ -
Subtotal	2,179	-	-	-	-
Total Division 2042	\$ 2,179	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 9,060,448	\$ 16,419,219	\$ 673,535	\$ 601,905	\$ (71,630)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 270,516	\$ 275,988	\$ 571,035	\$ 484,905	-15%
Contractual Services	1,907,485	8,387,075	85,000	75,500	-11%
Parts and Supplies	16,867	18,020	17,500	17,500	0%
Intra City	24,000	23,844	-	24,000	100%
Miscellaneous	2,249,887	6,146	-	-	0%
Capital	4,591,694	7,708,145	-	-	0%
Total Expenditures	\$ 9,060,448	\$ 16,419,219	\$ 673,535	\$ 601,905	



YOUTH ACTIVITIES FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTEREST					
Interest	\$ -	\$ 18	\$ -	\$ 20	\$ 20
Subtotal	-	18	-	20	20
MISCELLANEOUS					
Ropes Course Fees	\$ 2,142	\$ 1,740	\$ 3,000	\$ 2,000	\$ (1,000)
Subtotal	2,142	1,740	3,000	2,000	(1,000)
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 15,000	\$ 16,201	\$ 1,201
Subtotal	-	-	15,000	16,201	1,201
TOTAL	\$ 2,142	\$ 1,758	\$ 18,000	\$ 18,221	\$ 221

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Temporary/Part Time	\$ -	\$ 455	\$ 2,000	\$ 2,000	\$ -
Social Security/Medicare	-	35	153	153	-
Workers Comp	-	21	93	68	(25)
Subtotal	-	511	2,246	2,221	(25)
CONTRACTUAL SERVICES					
Professional Development	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
Professional Services	7,640	3,340	7,500	4,000	(3,500)
Maintenance	-	-	1,500	1,500	-
Subtotal	7,640	3,340	9,000	9,000	-
PARTS AND SUPPLIES					
Office Supplies	\$ 1,539	\$ 36	\$ 1,279	\$ 1,500	\$ 221
Subtotal	1,539	36	1,279	1,500	221
CAPITAL					
Furniture and Fixtures (over \$5,000)	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Equipment (over \$5,000)	1,707	-	5,000	-	(5,000)
Subtotal	1,707	-	5,000	5,000	-
INTRA CITY					
Cost Allocation	\$ 305	\$ 114	\$ 475	\$ 500	\$ 25
Subtotal	305	114	475	500	25
TOTAL	\$ 11,191	\$ 4,000	\$ 18,000	\$ 18,221	\$ 221



YOUTH ACTIVITIES FUND

EXPENDITURES

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ -	\$ 511	\$ 2,246	\$ 2,221	-1%
Contractual Services	7,640	3,340	9,000	9,000	0%
Parts and Supplies	1,539	36	1,279	1,500	17%
Intra City	305	114	475	500	5%
Capital	1,707	-	5,000	5,000	0%
Total Expenditures	\$ 11,191	\$ 4,000	\$ 18,000	\$ 18,221	



GOLF FACILITIES FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CHARGES FOR SERVICES					
Recreation-Golf Memberships	\$ 196,875	\$ 194,517	\$ 205,000	\$ 210,000	\$ 5,000
Subtotal	196,875	194,517	205,000	210,000	5,000
INTEREST					
Interest	\$ 2,025	\$ 6,351	\$ 1,000	\$ 1,500	\$ 500
Change in Fair Market Value	-	2,051	-	-	-
Subtotal	2,025	8,402	1,000	1,500	500
MISCELLANEOUS					
Miscellaneous	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -
Subtotal	5,000	5,000	-	-	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 194,000	\$ 65,090	\$ (128,910)
Subtotal	-	-	194,000	65,090	(128,910)
TOTAL	\$ 203,900	\$ 207,919	\$ 400,000	\$ 276,590	\$ (123,410)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CONTRACTUAL SERVICES					
Interest on General Fund Loan	\$ (58)	\$ -	\$ -	\$ -	\$ -
Subtotal	(58)	-	-	-	-
PARTS AND SUPPLIES					
Irrigation Supplies	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000
Small Equipment (under \$5,000)	-	-	-	5,000	5,000
Subtotal	-	-	-	9,000	9,000
CAPITAL					
Equipment (over \$5,000)	\$ 124,564	\$ 125,736	\$ 195,000	\$ 210,000	\$ 15,000
Landscaping	-	1,322	200,000	50,000	(150,000)
Subtotal	124,564	127,058	395,000	260,000	(135,000)
INTRA CITY					
Cost Allocation	\$ 4,350	\$ 3,688	\$ 5,000	\$ 7,590	\$ 2,590
Subtotal	4,350	3,688	5,000	7,590	2,590
TOTAL	\$ 128,856	\$ 130,746	\$ 400,000	\$ 276,590	\$ (123,410)



GOLF FACILITIES FUND

EXPENDITURES

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Contractual Services	\$ (57.98)	\$ -	\$ -	\$ -	0%
Parts and Supplies	-	-	-	9,000	100%
Intra City	4,350	3,688	5,000	7,590	52%
Capital	124,564	127,058	395,000	260,000	-34%
Total Expenditures	\$ 128,856	\$ 130,746	\$ 400,000	\$ 276,590	



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INTERNAL SERVICE FUND



FLEET MAINTENANCE FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CHARGES FOR SERVICES					
Intergovernmental Services - Fuel	\$ 1,326,507	\$ 1,286,556	\$ 1,310,000	\$ 1,600,000	\$ 290,000
Intergovernmental Services - Parts	1,176,600	1,158,761	1,153,000	1,153,000	-
Intergovernmental Services - Labor	1,084,859	1,156,252	1,006,000	1,207,200	201,200
Intra City Charges	168,487	-	140,000	140,000	-
Subtotal	3,756,453	3,601,569	3,609,000	4,100,200	491,200
INTEREST					
Interest	\$ -	\$ 191	\$ -	\$ 250	\$ 250
Subtotal	-	191	-	250	250
MISCELLANEOUS					
Miscellaneous	\$ 35	\$ 123	\$ -	\$ -	\$ -
Subtotal	35	123	-	-	-
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 360,148	\$ 359,689	\$ (459)
Subtotal	-	-	360,148	359,689	(459)
TOTAL	\$3,756,488	\$3,601,884	\$3,969,148	\$4,460,139	\$ 490,991



FLEET MAINTENANCE FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PAYROLL					
Fleet Manager	\$ 75,936	\$ 78,832	\$ 78,832	\$ 78,832	\$ -
Foreman III	11,229	106,094	107,124	107,124	-
Lube Foreman	78,134	-	-	-	-
Operations Coordinator	35,980	36,422	36,422	36,422	-
Mechanic Foreman	8,425	1,030	-	-	-
Welder	39,763	40,250	40,250	40,250	-
Mechanic	82,640	76,551	42,640	-	(42,640)
Senior Mechanic	317,124	330,711	336,096	336,095	(1)
Parts Coordinator	44,915	45,470	45,471	45,471	-
Lube Technician	39,850	40,021	40,021	40,021	-
Temporary/Part Time	11,494	12,851	18,500	18,500	-
Overtime	10,596	13,111	11,000	11,000	-
Health Insurance	227,849	239,343	249,820	214,297	(35,523)
Social Security/Medicare	56,950	58,504	58,366	53,404	(4,963)
State Pension	98,217	106,217	104,185	100,164	(4,021)
Workers Compensation	32,572	32,628	33,671	23,286	(10,385)
Longevity Pay	8,950	10,495	-	-	-
Specialty Pay	-	675	-	900	900
Mileage Allowance	299	495	-	460	460
Tool Allowance	7,200	7,900	6,600	13,200	6,600
Life Insurance	728	752	720	672	(48)
Termination Pay	5,310	(1,182)	-	-	-
Subtotal	1,194,161	1,237,171	1,209,719	1,120,097	(89,622)
CONTRACTUAL SERVICES					
Professional Development	\$ 4,563	\$ 1,011	\$ 11,500	\$ 11,500	\$ -
Dues and Subscriptions	6,473	6,167	10,000	10,000	-
Professional Services	27,240	31,496	70,880	50,000	(20,880)
Printing	-	-	-	300	300
Postage and Freight	-	-	-	1,000	1,000
Insurance	-	-	34,049	42,000	7,951
Telecommunications	2,592	2,930	3,000	3,000	-
Light, Fuel and Power	39,946	33,066	38,000	41,000	3,000
Maintenance	202,601	281,533	240,000	240,000	-
Computer Software/Maintenance	-	-	-	14,562	14,562
Copier Expenses	-	-	-	2,000	2,000
Subtotal	283,415	356,203	407,429	415,362	7,933



FLEET MAINTENANCE FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
PARTS AND SUPPLIES					
Office Supplies	\$ 1,159	\$ 1,048	\$ 3,000	\$ 1,700	\$ (1,300)
Food and Medical Supplies	487	747	600	600	-
Maintenance Supplies	776	217	1,000	2,000	1,000
Petroleum Products	1,318	2,292	3,000	3,000	-
Clothing	963	3,196	5,500	5,000	(500)
Small Equipment (under \$5,000)	12,821	16,040	14,500	14,500	-
Non Inventory Tires	82,378	65,831	100,000	100,000	-
Non Inventory Parts	439,659	468,089	500,000	500,000	-
Subtotal	539,563	557,460	627,600	626,800	(800)
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
Subtotal	-	-	-	60,000	60,000
INTRA CITY					
Cost Allocation	\$ 104,910	\$ 105,424	\$ 110,000	\$ 124,980	\$ 14,980
Fleet Labor and Parts Inventory	362,192	342,532	338,100	477,000	138,900
Fleet Inventory Fuel	1,179,610	1,139,255	1,246,700	1,553,500	306,800
Fleet Fuel, Labor, and Parts Inventory	25,382	36,946	29,600	33,400	3,800
Subtotal	1,672,094	1,624,157	1,724,400	2,188,880	464,480
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 20,540	\$ -	\$ -	\$ -
Depreciation	62,575	48,804	-	49,000	49,000
Subtotal	62,575	69,345	-	49,000	49,000
TOTAL	\$3,751,807	\$3,844,336	\$3,969,148	\$4,460,139	\$ 490,991

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 1,194,161	\$ 1,237,171	\$ 1,209,719	\$ 1,120,097	-7%
Contractual Services	283,415	356,203	407,429	415,362	2%
Parts and Supplies	539,563	557,460	627,600	626,800	0%
Intra City	1,672,094	1,624,157	1,724,400	2,188,880	27%
Miscellaneous	62,575	69,345	-	49,000	100%
Capital	-	-	-	60,000	100%
Total Expenditures	\$ 3,751,807	\$ 3,844,336	\$ 3,969,148	\$ 4,460,139	



ENTERPRISE FUNDS



SOLID WASTE FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CHARGES FOR SERVICES					
Sanitation-Refuse Removal	\$ 14,956,369	\$ 15,728,598	\$ 8,181,115	\$ 8,344,552	\$ 163,437
Sanitation-Landfill	272,819	363,339	256,367	298,409	42,042
Sanitation-Special Pickups	405,256	365,618	450,000	700,651	250,651
Sanitation-Transfer Station	337,171	324,990	244,285	260,805	16,520
Sanitation-Freon Removal	759	1,400	-	-	-
Sanitation-Hazardous Waste	3,845	2,780	-	-	-
Sanitation-Compost Fees	109,321	113,730	1,487,534	1,515,117	27,583
Sanitation-Recycling	1,794	2,247	29,736	31,628	1,892
Sanitation-Roll Off Revenue	218,166	191,586	881,429	700,652	(180,777)
Sanitation-1.5 CU Dumpsters	49,315	114,155	3,879,805	4,048,142	168,337
Sanitation-Front Load Containers	54,606	139,619	2,686,793	2,803,066	116,273
Sanitation-Compactor	-	61,283	-	-	-
Subtotal	16,409,421	17,409,345	18,097,064	18,703,022	605,958
INTEREST					
Interest	\$ 398	\$ 51,929	\$ 25,000	\$ 30,000	\$ 5,000
Gain (Loss) on Investments	190,614	320,754	10,000	10,000	-
Gain (Loss) on Disposal Assets	(547,702)	(519,455)	-	-	-
Change in Fair Market Value	357,715	380,887	-	-	-
Subtotal	1,024	234,114	35,000	40,000	5,000
MISCELLANEOUS					
Miscellaneous Rentals and Leases	\$ 195,436	\$ 250,377	\$ 195,000	\$ 195,000	\$ -
Miscellaneous	5,443	9,993	500	-	(500)
Subtotal	200,879	260,370	195,500	195,000	(500)
REVENUE FROM RESERVES					
Revenue from Reserves	\$ -	\$ -	\$ 8,236,912	\$ 363,876	\$ (7,873,036)
Subtotal	-	-	8,236,912	363,876	(7,873,036)
SANITATION					
Property Sales	\$ -	\$ 977	\$ -	\$ -	\$ -
Subtotal	-	977	-	-	-
TOTAL	\$16,611,324	\$17,904,806	\$26,564,476	\$19,301,898	\$ (7,262,578)



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
SANITATION					
PAYROLL					
Transfer Station Manager	\$ -	\$ 33,395	\$ 88,000	\$ 89,313	\$ 1,313
Operations Manager	27,035	-	-	-	-
Deputy Director of Public Works	30,564	-	-	-	-
Lead Driver	82,137	85,065	80,000	45,760	(34,240)
Mechanic Foreman	67,392	55,640	55,640	55,640	-
Network Systems Technician	-	11,323	45,759	37,440	(8,319)
Foreman III	23,341	-	-	-	-
Foreman	123,035	176,259	164,303	157,558	(6,745)
Foreman I	16,119	-	-	-	-
Administrative Assistant	-	93,446	87,358	90,997	3,639
Executive Assistant	-	-	-	-	-
Office Manager	29,335	29,204	35,361	42,000	6,639
Semi Driver	513,126	117,993	144,435	155,912	11,477
Mechanic	21,320	42,640	42,640	85,279	42,639
Senior Mechanic	12,752	47,552	46,800	46,800	-
Driver	258,874	225,968	272,631	449,774	177,143
Safety Coordinator	43,995	-	-	-	-
Senior Driver	660,214	1,124,288	1,093,255	939,912	(153,343)
Equipment Operator II	47,616	-	-	-	-
Sanitation Worker	281,878	248,888	281,425	272,349	(9,076)
Secretary	66,996	-	-	-	-
Transfer Station Attendent	10,420	26,958	29,995	32,240	2,245
Temporary/Part Time	-	-	17,500	17,500	-
Overtime	248,491	242,592	250,000	275,000	25,000
Health Insurance	892,176	892,787	1,082,138	1,173,105	90,967
Social Security/Medicare	190,701	189,971	212,012	203,066	(8,946)
State Pension	129,358	109,907	395,267	412,631	17,364
Workers Compensation	107,622	105,857	121,057	90,088	(30,969)
Longevity Pay	29,525	27,625	-	-	-
Specialty Pay	-	31,950	34,500	25,200	(9,300)
Mileage Allowance	1,056	1,292	1,500	1,500	-
Tool Allowance	1,600	1,850	1,800	4,800	3,000
Life Insurance	2,699	2,646	2,898	2,822	(76)
Unemployment Compensation	-	1,102	-	-	-
Pension Expense (GASB 68)	653,883	776,188	-	-	-
Termination Pay	(11,381)	(35,418)	-	-	-
Subtotal	4,561,877	4,666,969	4,586,274	4,706,686	120,412



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
SANITATION					
CONTRACTUAL SERVICES					
Professional Development	\$ 6,144	\$ 8,746	\$ 9,500	\$ 9,500	\$ -
Dues and Subscriptions	-	-	-	1,000	1,000
Professional Services	255,007	151,528	365,000	75,000	(290,000)
Licenses and Fees	-	-	-	3,000	3,000
Employment and Background Checks	-	-	-	500	500
Printing	-	-	-	8,000	8,000
Advertising	2,583	5,783	5,000	7,500	2,500
Postage and Freight	-	-	12,000	2,000	(10,000)
Insurance	-	-	140,738	173,800	33,062
Non-Insured Loss	2,573	7	1,500	-	(1,500)
Telecommunications	4,399	4,626	78,500	80,000	1,500
Light, Fuel and Power	110,675	109,694	120,700	113,100	(7,600)
Maintenance	46,773	33,475	50,000	50,000	-
Computer Software/Maintenance	-	-	-	95,000	95,000
Copier Expenses	-	-	-	6,000	6,000
Subtotal	428,154	313,860	782,938	624,400	(158,538)
PARTS AND SUPPLIES					
Office Supplies	\$ 11,870	\$ 16,207	\$ 15,000	\$ 10,000	\$ (5,000)
Food and Medical Supplies	1,326	2,618	2,500	1,300	(1,200)
Maintenance Supplies	21,958	37,498	30,000	40,000	10,000
Petroleum Products	-	-	-	100	100
Clothing	33,242	31,552	60,000	60,000	-
Small Equipment (under \$5,000)	472,952	158,236	500,000	100,000	(400,000)
Subtotal	541,347	246,110	607,500	211,400	(396,100)
CAPITAL					
Equipment (over \$5,000)	\$ (652,003)	\$ (60,000)	\$ 1,000,000	\$ 200,000	\$ (800,000)
Computers	-	-	-	7,500	7,500
Improvements	-	-	100,000	300,000	200,000
	(652,003)	(60,000)	1,100,000	507,500	(592,500)
INTRA CITY					
Cost Allocation	\$ 248,336	\$ 218,178	\$ 250,000	\$ 285,710	\$ 35,710
Fleet Fuel, Labor, and Parts Inventory	1,559,105	1,337,605	1,539,253	1,869,400	330,147
Subtotal	1,807,441	1,555,783	1,789,253	2,155,110	365,857
MISCELLANEOUS					
Transfer to General Fund	\$ 748,000	\$ 700,000	\$ 2,327,371	\$ 928,470	\$ (1,398,901)
Transfer to Other Funds	-	77,187	-	-	-
Depreciation	1,236,977	1,540,420	1,518,217	1,550,000	31,783
Transfer to Other Funds	-	88,181	-	-	-
Subtotal	\$ 1,984,977	\$ 2,405,788	\$ 3,845,588	\$ 2,478,470	\$ (1,367,118)
Total Division 1417	\$ 8,671,793	\$ 9,128,510	\$12,711,554	\$10,683,566	\$ (2,027,988)



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
EQUIPMENT REPLACEMENT					
CONTRACTUAL SERVICES					
Loan and Bond Payment	\$ (757)	\$ -	\$ 1,154,327	\$ 747,082	\$ (407,245)
Interest Expense	90,180	70,516	53,580	386,574	332,994
Uncollectible Accounts	93,818	(37,836)	-	-	-
Subtotal	183,242	32,680	1,207,907	1,133,656	(74,251)
Total Division 1420/1421	\$ 183,242	\$ 32,680	\$ 1,207,907	\$ 1,133,656	\$ (74,251)

SOLID WASTE DISPOSAL FACILITY

CONTRACTUAL SERVICES					
Professional Services	\$ (66,045)	\$ -	\$ -	\$ -	\$ -
Subtotal	(66,045)	-	-	-	-
Total Division 1422	\$ (66,045)	\$ -	\$ -	\$ -	\$ -

RECYCLING

PAYROLL					
Foreman	\$ 60,557	\$ 51,982	\$ 49,920	\$ 49,920	\$ -
Foreman I	18,189	-	-	-	-
Equipment Operator III	6,731	-	-	-	-
Heavy Equipment Operator	14,394	12,165	36,921	75,982	39,061
Sanitation Worker	52,992	-	-	-	-
Environmental Technician	39,825	40,312	40,312	42,639	2,327
Senior Heavy Equipment Operator	14,674	24,756	-	-	-
Compost Office Attendent	-	33,219	33,219	33,219	-
Overtime	6,956	738	7,500	5,000	(2,500)
Health Insurance	72,203	56,796	55,220	64,322	9,102
Social Security/Medicare	16,059	12,184	12,934	15,322	2,388
State Pension	28,315	21,932	23,873	30,404	6,531
Workers Compensation	10,159	7,262	7,558	6,810	(749)
Longevity Pay	2,280	1,490	-	-	-
Specialty Pay	-	1,900	1,200	1,200	-
Mileage Allowance	-	3	-	-	-
Life Insurance	235	178	180	214	34
Subtotal	343,568	264,918	268,838	325,031	56,194

CONTRACTUAL SERVICES					
Dues and Subscriptions	\$ -	\$ -	\$ 500	\$ 500	\$ -
Professional Services	447,632	685,611	900,000	750,000	(150,000)
Advertising	-	-	-	500	500
Postage and Freight	-	-	500	200	(300)
Insurance	-	-	9,080	11,200	2,120
Telecommunications	-	-	-	600	600
Subtotal	447,632	685,611	910,080	763,000	(147,080)



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
RECYCLING					
PARTS AND SUPPLIES					
Office Supplies	\$ 682	\$ 346	\$ 1,800	\$ 1,000	\$ (800)
Maintenance Supplies	5,856	9,831	10,000	2,500	(7,500)
Clothing	494	2,481	2,200	2,000	(200)
Small Equipment (under \$5,000)	-	-	-	1,000	1,000
Subtotal	7,032	12,658	14,000	6,500	(7,500)
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ -	\$ 80,000	\$ 15,000	\$ (65,000)
Improvements	-	-	-	130,000	130,000
Subtotal	-	-	80,000	145,000	65,000
INTRA CITY					
Cost Allocation	\$ 21,359	\$ 25,886	\$ 36,858	\$ 32,520	\$ (4,338)
Fleet Fuel, Labor, and Parts Inventory	33,980	35,265	35,832	36,300	468
Subtotal	55,339	61,151	72,690	68,820	(3,870)
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 4,624	\$ -	\$ -	\$ -
Depreciation	6,709	8,145	6,700	8,200	1,500
Subtotal	6,709	12,769	6,700	8,200	1,500
Total Division 1423	\$ 860,279	\$ 1,037,108	\$ 1,352,307	\$ 1,316,551	\$ (35,756)



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
LANDFILL					
PAYROLL					
Landfill Manager	\$ 73,155	\$ 71,090	\$ 72,000	\$ 80,000	\$ 8,000
Director of One Percent Projects	56,991	-	-	-	-
Staff Engineer	-	26,183	58,961	65,000	6,039
Operations Manager	-	-	13,260	13,260	-
Deputy Director of Public Works	7,726	46,355	92,709	94,099	1,390
Landfill Supervisor	21,990	54,128	57,280	57,280	-
Senior Landfill Worker	2,882	-	-	-	-
Equipment Operator III	25,319	-	-	-	-
Heavy Equipment Operator	27,414	103,316	161,615	152,462	(9,153)
Sanitation Worker	-	-	-	-	-
Landfill Attendant	45,521	44,101	44,148	44,148	-
Senior Heavy Equipment Operator	93,772	-	-	-	-
Landfill Worker	39,124	80,122	99,840	96,555	(3,285)
Labor	2,427	-	-	-	-
Temporary/Part Time	17,160	13,442	25,000	10,000	(15,000)
Overtime	21,106	18,313	30,000	30,000	-
Health Insurance	91,319	98,232	190,889	190,589	(300)
Social Security/Medicare	32,626	34,704	50,782	47,408	(3,374)
State Pension	54,402	61,878	85,964	93,832	7,867
Workers Compensation	15,483	17,536	29,343	21,070	(8,273)
Longevity Pay	2,165	3,300	-	-	-
Specialty Pay	16,550	3,900	9,000	9,000	-
Life Insurance	407	404	570	564	(6)
Unemployment Compensation	-	38	-	-	-
Subtotal	647,538	677,040	1,021,361	1,005,266	(16,095)
CONTRACTUAL SERVICES					
Professional Development	\$ 9,085	\$ 7,122	\$ 15,000	\$ 20,000	\$ 5,000
Local Meeting Expense	-	-	2,500	2,500	-
Dues and Subscriptions	791	891	2,000	1,500	(500)
Professional Services	187,083	238,507	400,000	350,000	(50,000)
Licenses and Fees	-	2,186	-	500	500
Printing	-	-	500	250	(250)
Advertising	266	201	1,000	1,000	-
Postage and Freight	-	-	500	500	-
Insurance	-	-	27,807	34,300	6,493
Telecommunications	3,380	3,586	5,000	4,000	(1,000)
Rental	-	-	10,000	5,000	(5,000)
Maintenance	10,936	2,100	75,000	125,000	50,000
Computer Software/Maintenance	-	-	-	35,000	35,000
Subtotal	211,541	254,594	539,307	579,550	40,243



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
LANDFILL					
PARTS AND SUPPLIES					
Office Supplies	\$ 442	\$ 2,331	\$ 1,500	\$ 1,500	\$ -
Food and Medical Supplies	572	-	1,000	1,500	500
Maintenance Supplies	21,010	18,085	30,000	18,000	(12,000)
Petroleum Products	6,537	5,395	10,000	7,500	(2,500)
Clothing	1,787	2,473	6,000	5,000	(1,000)
Small Equipment (under \$5,000)	-	5,106	40,000	5,000	(35,000)
Subtotal	30,349	33,390	88,500	38,500	(50,000)
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ -	\$ 550,000	\$ -	\$ (550,000)
Landfill Closure Exp/Reserve	(3,241,684)	320,593	-	-	-
Improvements	-	-	8,100,000	3,600,000	(4,500,000)
Subtotal	(3,241,684)	320,593	8,650,000	3,600,000	(5,050,000)
INTRA CITY					
Cost Allocation	\$ 44,842	\$ 52,948	\$ 200,000	\$ 110,568	\$ (89,432)
Fleet Fuel, Labor, and Parts Inventory	284,967	233,570	271,633	312,300	40,667
Subtotal	329,809	286,518	471,633	422,868	(48,765)
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 13,559	\$ -	\$ -	\$ -
Depreciation	269,964	228,700	270,000	230,000	(40,000)
Subtotal	269,964	242,259	270,000	230,000	(40,000)
Total Division 1424	\$(1,752,484)	\$ 1,814,393	\$11,040,801	\$ 5,876,184	\$(5,164,616)

BELVOIR RANCH

PAYROLL					
Ranch Manager	\$ 42,020	\$ 44,090	\$ 47,008	\$ 47,008	\$ -
Temporary/Part Time	3,504	-	-	-	-
Overtime	9,015	5,217	9,000	5,000	(4,000)
Health Insurance	8,491	8,444	9,349	9,293	(56)
Social Security/Medicare	4,028	3,785	4,285	3,910	(374)
State Pension	6,683	6,956	7,908	7,604	(305)
Workers Compensation	2,617	2,256	2,557	1,734	(823)
Longevity Pay	930	1,020	-	-	-
Uniform Allowance	110	110	-	110	110
Life Insurance	42	42	42	42	-
Subtotal	77,440	71,919	80,150	74,701	(5,449)



SOLID WASTE FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
BELVOIR RANCH					
CONTRACTUAL SERVICES					
Professional Services	\$ 36,652	\$ 43,051	\$ 45,000	\$ 45,000	\$ -
Licenses and Fees	10,877	25	15,000	15,000	-
Property Tax	14,255	16,009	18,000	20,000	2,000
Advertising	-	-	-	250	250
Postage and Freight	-	-	50	50	-
Insurance	-	-	2,270	2,700	430
Telecommunications	376	278	500	-	(500)
Light, Fuel and Power	18,536	22,079	17,200	19,100	1,900
Rental	-	-	-	2,000	2,000
Maintenance	-	-	-	20,000	20,000
Subtotal	80,695	81,441	98,020	124,100	26,080
PARTS AND SUPPLIES					
Maintenance Supplies	\$ 31,655	\$ 31,633	\$ 40,000	\$ 35,000	\$ (5,000)
Petroleum Products	-	-	-	3,000	3,000
Subtotal	31,655	31,633	40,000	38,000	(2,000)
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ -	\$ 5,000	\$ 25,000	\$ 20,000
Subtotal	-	-	5,000	25,000	20,000
INTRA CITY					
Cost Allocation	\$ 4,696	\$ 5,663	\$ 6,000	\$ 8,040	\$ 2,040
Fleet Fuel, Labor, and Parts Inventory	15,297	15,717	18,238	17,500	(738)
Subtotal	19,993	21,380	24,238	25,540	1,302
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 762	\$ -	\$ -	\$ -
Depreciation	4,567	4,567	4,500	4,600	100
Subtotal	4,567	5,329	4,500	4,600	100
Total Division 1425	\$ 214,351	\$ 211,703	\$ 251,907	\$ 291,941	\$ 40,033
TOTAL	\$ 8,111,136	\$12,224,394	\$26,564,476	\$19,301,898	\$(7,262,578)

	2019	2020	2021	2022	% CHANGE
	ACTUAL	ACTUAL	ADOPTED	ADOPTED	
Payroll	\$ 5,630,423	\$ 5,680,845	\$ 5,956,622	\$ 6,111,684	3%
Contractual Services	1,285,219	1,368,186	3,538,252	3,224,706	-9%
Parts and Supplies	610,382	323,792	750,000	294,400	-61%
Intra City	2,212,582	1,924,832	2,357,814	2,672,338	13%
Miscellaneous	2,266,217	2,666,147	4,126,788	2,721,270	-34%
Capital	(3,893,687)	260,593	9,835,000	4,277,500	-57%
Total Expenditures	\$ 8,111,136	\$12,224,394	\$26,564,476	\$19,301,898	



CIVIC CENTER FUND

REVENUES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CHARGES FOR SERVICES					
Civic Center Exhibits	\$ 374	\$ 211	\$ 375	\$ 200	\$ (175)
Civic Center Ticket Sales	1,575,041	952,555	1,503,488	1,385,000	(118,488)
Civic Center Promotional Sales	2,468	-	11,000	-	(11,000)
Civic Center Concessions	38,599	35,635	53,500	36,000	(17,500)
Civic Center Labor	4,317	13,568	25,000	98,702	73,702
Civic Center - Vendor Lobby Fee	1,760	1,421	2,000	1,000	(1,000)
Malt Beverage Sales	35,063	24,494	44,000	36,000	(8,000)
Merchandise	-	8,897	-	11,000	11,000
Advertising Fees	42,050	6,000	21,000	1,500	(19,500)
Subtotal	1,699,671	1,042,780	1,660,363	1,569,402	(90,961)
INTEREST					
Interest	\$ -	\$ (315)	\$ -	\$ -	\$ -
Subtotal	-	(315)	-	-	-
MISCELLANEOUS					
Civic Center Utility Surcharge	\$ 830	\$ 2,770	\$ -	\$ -	\$ -
Civic Center Capital Improvement	43,323	25,932	-	40,000	40,000
Civic Center Rentals	54,437	24,318	-	40,306	40,306
Miscellaneous Donations	-	-	65,000	65,000	-
Arts Access Donations	3,016	768	-	6,500	6,500
Miscellaneous	70,380	42,180	60,000	32,500	(27,500)
Subtotal	171,986	95,968	125,000	184,306	59,306
TRANSFERS					
Transfers from General Fund	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -
Transfers from Other Funds	-	-	-	184,069	184,069
Subtotal	120,000	120,000	120,000	304,069	184,069
TOTAL	\$ 1,991,657	\$ 1,258,433	\$ 1,905,363	\$ 2,057,777	\$ 152,414



CIVIC CENTER FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
ADMINISTRATION					
PAYROLL					
Director of Civic Center	\$ 61,049	\$ 63,860	\$ 63,860	\$ -	\$ (63,860)
Office Manager	36,657	40,993	-	-	-
Box Office Manager	-	43,565	45,000	45,000	-
Booking Manager	-	-	-	60,000	60,000
Assistant Technical Manager	1,911	50,902	51,000	51,000	-
Civic Center Technical Director	59,424	60,201	61,000	61,000	-
Temporary/Part Time	218,711	158,471	193,500	193,500	-
Concessions Staff	-	602	19,500	15,340	(4,160)
Overtime	11,171	3,131	1,000	3,000	2,000
Health Insurance	15,276	36,204	35,156	60,664	25,508
Social Security/Medicare	29,759	32,622	33,267	32,155	(1,111)
State Pension	21,642	34,963	31,185	31,725	540
Workers Compensation	14,690	18,057	19,995	14,291	(5,703)
Longevity Pay	715	740	-	-	-
Life Insurance	125	211	180	180	-
Unemployment Compensation	-	2,056	-	-	-
Termination Pay	10,541	(2,826)	-	-	-
Subtotal	481,671	543,751	554,643	567,856	13,213
CONTRACTUAL SERVICES					
Professional Development	\$ 1,988	\$ 710	\$ -	\$ -	\$ -
Local Meeting Expense	-	24	-	100	100
Dues and Subscriptions	231	1,084	20,000	495	(19,505)
Professional Services	158,169	67,496	65,000	1,900	(63,100)
Licenses and Fees	-	-	-	10,000	10,000
Credit Card Charges	13,320	47,955	50,000	50,000	-
Printing	-	-	-	16,600	16,600
Advertising	254,314	120,283	156,960	156,960	-
Postage and Freight	874	(353)	200	200	-
Events and Activities	1,420,314	667,297	573,000	650,000	77,000
Event Professional Services	-	-	-	65,000	65,000
Telecommunications	2,854	3,742	4,000	4,000	-
Light, Fuel and Power	89,144	79,155	89,100	91,300	2,200
Rental	55,365	44,438	123,500	150,000	26,500
Maintenance	15,990	15,531	22,210	24,000	1,790
Computer Software/Maintenance	-	-	-	2,700	2,700
Copier Expenses	-	-	-	900	900
Uncollectible Accounts	2,000	-	-	-	-
Subtotal	2,014,562	1,047,362	1,103,970	1,224,155	120,185



CIVIC CENTER FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
ADMINISTRATION					
PARTS AND SUPPLIES					
Office Supplies	\$ 4,542	\$ 3,195	\$ 4,750	\$ 800	\$ (3,950)
Food and Medical Supplies	18,257	12,659	50,000	60,100	10,100
Maintenance Supplies	9,747	8,453	7,500	7,500	-
Event Supplies	-	-	-	9,400	9,400
Clothing	-	-	-	1,400	1,400
Small Equipment (under \$5,000)	7,698	5,141	15,000	19,300	4,300
Subtotal	40,243	29,448	77,250	98,500	21,250
CAPITAL					
Civic Center - Capital Improvement	\$ -	\$ -	\$ 20,000	\$ -	\$ (20,000)
Equipment (over \$5,000)	-	-	-	7,000	7,000
Subtotal	-	-	20,000	7,000	(13,000)
COST OF GOOD SOLD					
Concessions Expense	\$ 14,090	\$ 6,682	\$ 6,500	\$ 5,020	\$ (1,480)
Malt Beverage Expense	9,985	6,348	7,150	5,750	(1,400)
Subtotal	24,074	13,030	13,650	10,770	(2,880)
INTRA CITY					
Fleet Parts Inventory and Fuel	\$ -	\$ -	\$ -	\$ -	\$ -
Building Housekeeping	18,329	20,833	25,000	25,000	-
Subtotal	18,329	20,833	25,000	25,000	-
MISCELLANEOUS					
Civic Center - Tollerton Trust/Donation	\$ 195	\$ -	\$ -	\$ -	\$ -
Transfer to Other Funds	-	5,850	5,850	-	(5,850)
Civic Center - Arts Access	-	6,490	-	6,500	6,500
Depreciation	104,221	108,388	105,000	109,000	4,000
Subtotal	104,416	120,728	110,850	115,500	4,650
Total Division 1711	\$ 2,683,295	\$ 1,775,152	\$ 1,905,363	\$ 2,048,781	\$ 143,418
CONCESSIONS					
CONTRACTUAL SERVICES					
Licenses and Fees	\$ -	\$ -	\$ -	\$ 1,655	\$ 1,655
Credit Card Charges	-	-	-	1,267	1,267
Maintenance	-	-	-	4,700	4,700
Subtotal	-	-	-	7,622	7,622

CIVIC CENTER FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CONCESSIONS					
PARTS AND SUPPLIES					
Office Supplies	\$ -	\$ -	\$ -	\$ 75	\$ 75
Food and Medical Supplies	-	-	-	100	100
Maintenance Supplies	-	-	-	200	200
Event Supplies	-	-	-	300	300
Small Equipment (under \$5,000)	-	-	-	700	700
Subtotal	-	-	-	1,375	1,375
Total Division 1737	\$ -	\$ -	\$ -	\$ 8,997	\$ 8,997
TOTAL	\$ 2,683,295	\$ 1,775,152	\$ 1,905,363	\$ 2,057,777	\$ 152,414

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 481,671	\$ 543,751	\$ 554,643	\$ 567,856	2%
Contractual Services	2,014,562	1,047,362	1,103,970	1,231,777	12%
Parts and Supplies	40,243	29,448	77,250	99,875	29%
Intra City	18,329	20,833	25,000	25,000	0%
Miscellaneous	104,416	120,728	110,850	115,500	4%
Capital	-	-	20,000	7,000	-65%
Cost of Goods Sold	24,074	13,030	13,650	10,770	-21%
Total Expenditures	\$ 2,683,295	\$ 1,775,152	\$ 1,905,363	\$ 2,057,777	



ICE & EVENTS CENTER FUND

REVENUE

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
CHARGES FOR SERVICES					
Ice Center Concessions	\$ 51,747	\$ 37,310	\$ 50,000	\$ 56,000	\$ 6,000
Ice Rental	101,566	80,011	159,474	168,200	8,726
Hockey Camp	-	-	-	5,000	5,000
Public Hockey	4,689	6,822	6,000	8,000	2,000
Adult Hockey	23,898	26,775	28,000	30,000	2,000
Youth Hockey	12,440	16,505	15,000	15,000	-
Hockey Lessons	-	-	-	10,000	10,000
Skate Rental Income	7,828	8,448	9,130	10,000	870
Open Skate	37,077	44,463	60,000	60,000	-
Learn to Skate	5,915	6,013	7,000	8,000	1,000
Skate Sharpening	3,354	2,550	4,000	2,500	(1,500)
Ice Center Birthday Parties	38,809	25,553	35,000	35,000	-
Ice Center Special Events	92,785	35,200	102,000	115,000	13,000
Ice Center Advertising	10,970	5,673	13,000	8,000	(5,000)
Ice Center Vending	10,055	9,351	12,000	9,000	(3,000)
Ice Center Laser Tag	27,092	18,549	30,000	30,000	-
Ice Center Miniature Golf	44,895	37,794	45,000	48,327	3,327
Ice Center Merchandise	2,927	3,040	3,000	3,000	-
Ice Center Room Rental	1,015	825	1,500	1,000	(500)
Ice Center Curling Revenue	-	4,864	4,000	-	(4,000)
Ice Center Bumper Cars	25,520	14,139	25,000	15,000	(10,000)
Ice Center Hockey Ticket Sales	3,068	-	-	-	-
Ice Center Miscellaneous Activities	285	292	300	300	-
Subtotal	505,936	384,176	609,404	637,327	27,923
INTEREST					
Gain (Loss) on Disposal of Assets	\$ (600)	\$ (98,320)	\$ -	\$ -	\$ -
Subtotal	(600)	(98,320)	-	-	-
MISCELLANEOUS					
Property Sales	\$ -	\$ 292,875	\$ -	\$ -	\$ -
Miscellaneous	(182)	-	2,000	1,000	(1,000)
Subtotal	(182)	292,875	2,000	1,000	(1,000)
TRANSFERS					
Transfers from Other Funds	\$ -	\$ -	\$ -	\$ 110,338	\$ 110,338
Transfers from General Fund	80,000	80,000	80,000	80,000	-
Subtotal	80,000	80,000	80,000	190,338	110,338
TOTAL	\$ 585,154	\$ 658,731	\$ 691,404	\$ 828,665	\$ 137,261



ICE & EVENTS CENTER FUND

EXPENDITURES

	2019	2020	2021	2022	\$ Change
	Actuals	Actuals	Adopted Budget	Adopted Budget	from 2021 to 2022
PAYROLL					
Ice & Events Coordinator	\$ 63,365	\$ 64,150	\$ 64,150	\$ 64,150	\$ -
Foreman I	12,272	41,656	46,545	46,545	-
Recreation Program Specialist	42,159	44,087	-	49,339	49,339
Foreman	25,619	-	-	-	-
Maintenance Tech	23,230	22,994	30,955	31,000	45
Ice Rink Supervisors	35,388	26,164	35,000	61,000	26,000
Temporary/Part Time	60,633	60,381	52,000	35,000	(17,000)
Overtime	2,821	38	3,500	2,500	(1,000)
Health Insurance	32,974	27,777	35,335	51,714	16,378
Social Security	20,062	19,740	17,759	21,415	3,655
State Pension	21,737	22,621	20,001	27,929	7,928
Workers Compensation	11,208	11,508	10,526	9,518	(1,009)
Longevity Pay	-	650	-	-	-
Life Insurance	164	143	132	180	48
Unemployment Compensation	-	1,803	-	-	-
Termination Pay	6,933	(7,912)	-	-	-
Subtotal	358,564	335,801	315,904	400,290	84,385
CONTRACTUAL SERVICES					
Professional Development	\$ 3,544	\$ 548	\$ -	\$ 4,500	\$ 4,500
Local Meeting Expense	-	-	-	3,475	3,475
Dues and Subscriptions	926	827	1,000	1,000	-
Professional Services	10,003	14,374	10,000	15,000	5,000
Licenses and Fees	258	335	1,000	500	(500)
Credit Card Charges	8,097	8,169	8,000	8,500	500
Advertising	-	468	-	5,000	5,000
Postage and Freight	-	-	600	100	(500)
Events and Activities	249	-	-	-	-
Telecommunications	3,275	3,124	3,300	3,400	100
Light, Fuel and Power	103,898	86,082	109,700	109,700	-
Maintenance	35,233	37,859	35,000	35,000	-
Copier Expenses	-	-	-	1,700	1,700
Uncollectible Accounts	-	1,060	-	-	-
Subtotal	165,484	152,847	168,600	187,875	19,275
PARTS AND SUPPLIES					
Office Supplies	\$ 826	\$ 829	\$ 1,000	\$ 1,000	\$ -
Maintenance Supplies	9,336	10,096	11,000	13,000	2,000
Clothing	-	-	-	600	600
Small Equipment (under \$5,000)	2,533	2,779	2,000	3,000	1,000
Subtotal	12,695	13,705	14,000	17,600	3,600



ICE & EVENTS CENTER FUND

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
CAPITAL					
Equipment (over \$5,000)	\$ -	\$ -	\$ -	\$ 14,500	\$ 14,500
Subtotal	-	-	-	14,500	14,500
COST OF GOODS SOLD					
Cost of Adult Hockey	\$ 10,390	\$ 6,831	\$ 6,000	\$ 15,000	\$ 9,000
Cost of Hockey Lessons	1,781	638	3,000	2,000	(1,000)
Cost of Learn to Skate	792	25	900	500	(400)
Cost of Skate Sharpening	1,345	784	1,400	1,000	(400)
Cost of Birthday Parties	6,775	4,838	6,000	8,000	2,000
Cost of Special Events	22,369	3,556	12,000	15,000	3,000
Concessions Expense	26,817	18,707	25,000	25,000	-
Laser Tag Expense	977	818	2,000	3,000	1,000
Miniature Golf Expense	417	584	1,500	2,000	500
Merchandise Expense	2,372	2,266	3,000	3,000	-
Bumper Car Expense	1,557	-	2,000	2,000	-
Hockey Ticket Sales Expense	30	-	-	-	-
Subtotal	75,623	39,047	62,800	76,500	13,700
INTRA CITY					
Fleet Fuel, Labor, and Parts Inventory	\$ 2,816	\$ 716	\$ 2,100	\$ 2,900	\$ 800
Subtotal	2,816	716	2,100	2,900	800
MISCELLANEOUS					
Transfer to Other Funds	\$ -	\$ 3,686	\$ -	\$ -	\$ -
Depreciation	127,897	128,227	128,000	129,000	1,000
Subtotal	127,897	131,913	128,000	129,000	1,000
TOTAL	\$ 743,078	\$ 674,029	\$ 691,404	\$ 828,665	\$ 137,260

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Payroll	\$ 358,564	\$ 335,801	\$ 315,904	\$ 400,290	27%
Contractual Services	165,484	152,847	168,600	187,875	11%
Parts and Supplies	12,695	13,705	14,000	17,600	26%
Intra City	2,816	716	2,100	2,900	38%
Miscellaneous	127,897	131,913	128,000	129,000	1%
Capital	-	-	-	14,500	100%
Cost of Goods Sold	75,623	39,047	62,800	76,500	22%
Total Expenditures	\$ 743,078	\$ 674,029	\$ 691,404	\$ 828,665	



PERMANENT FUND



PERMANENT FUND

REVENUE

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
INTEREST					
Interest	\$ 15,024	\$ 12,524	\$ 5,000	\$ 3,000	\$ (2,000)
Change in Fair Market Value	-	3,905	-	-	-
Subtotal	15,024	16,430	5,000	3,000	(2,000)
MISCELLANEOUS					
Cemetery Lots	\$ 20,710	\$ 14,970	\$ -	\$ -	\$ -
Subtotal	20,710	14,970	-	-	-
TOTAL REVENUES	\$ 35,734	\$ 31,400	\$ 5,000	\$ 3,000	\$ (2,000)

EXPENDITURES

	2019 Actuals	2020 Actuals	2021 Adopted Budget	2022 Adopted Budget	\$ Change from 2021 to 2022
MISCELLANEOUS					
Transfer to Other Funds	\$ 15,024	\$ 12,040	\$ 5,000	\$ 3,000	\$ (2,000)
Subtotal	15,024	12,040	5,000	3,000	(2,000)
TOTAL EXPENDITURES	\$ 15,024	\$ 12,040	\$ 5,000	\$ 3,000	\$ (2,000)

	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	% CHANGE
Miscellaneous	15,024	12,040	5,000	3,000	-40%
Total Expenditures	\$ 15,024	\$ 12,040	\$ 5,000	\$ 3,000	

