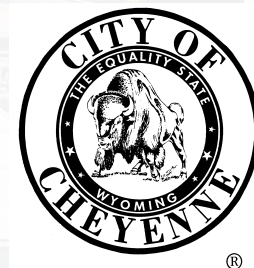




CITY OF CHEYENNE

Adopted Budget Fiscal Year 2017



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CHEYENNE AT A GLANCE

The City of Cheyenne is an active economic, cultural and political center for the northern plains and is the capitol of the State of Wyoming. It is located at the intersection of Interstates 25 and 80 in southeast Wyoming. It has an area of 25.15 square miles and a population of 59,466 as of the 2010 Census, making it the largest city in the State of Wyoming.

The City of Cheyenne had its beginning in 1867, when the Union Pacific Railroad came through on its way to the west coast. Settlement came so fast that the nickname “Magic City of the Plains” was adopted. The City operates under the Mayor-Council form of government. The Mayor is elected at large and on a non-partisan basis for a four-year term. The City is divided into three wards and three councilpersons are elected from each ward also on a non-partisan basis for a four-year term.

The City of Cheyenne provides a full range of services, including police and fire protection; the construction and maintenance of streets and other infrastructure; recreational activities and cultural events; sanitation services; and health and welfare programs. Water and sewer services are provided through a separate Board of Public



Utilities which functions, in essence, as an enterprise fund of the City of Cheyenne. The Board prepares its own budget with a resolution approved by their Board of Directors. The Board's detailed budget information is not included in this document, but will be included in the appropriation of the budget for the City of Cheyenne when approved by the Governing Body of the City.

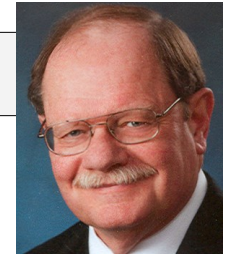
CITY OF CHEYENNE DEMOGRAPHICS

People Quick Facts	Cheyenne	Wyoming
Population, 2014 estimate	62,845	584,153
Population, percent change from 2010 to 2014	5.4%	3.6%
Population, 2010	59,466	563,626
Persons under 18 years, percent, 2014	24.00%	23.70%
Persons 65 years and over, percent, 2014	13.5%	14.0%
Female persons, percent, 2014	50.7%	49.0%
High school graduate or higher, percent of persons age 25+, 2010-2014	93.6%	92.3%
Bachelor's degree or higher, percent of persons age 25+, 2010-2014	27.7%	25.1%
Median value of owner-occupied housing units, 2010-2014	\$179,600	\$189,300
Households, number of, 2010-2014	25,007	225,514
Persons per household, 2010-2014	2.42	2.49
Median household income, 2010-2014	\$54,845	\$58,252
Persons below poverty level, percent, 2010-2014	11.7%	11.2%

Laramie County Statistics	2014	2015
Total Civilian Labor Force	48,899	49,246
Unemployment Rate	4.50%	3.80%
Auto Registrations	2,956	3,198
Total Residential Units for Sale	485	392
School Enrollment - LCSD #1	13,258	13,507
Sales tax per capita	\$24,591	\$23,967

Source: People QuickFacts - US Census Bureau State & County QuickFacts (latest available data)
Laramie County Statistics - Wyoming Center for Business Economic Analysis

MAYOR'S BUDGET MESSAGE



To the Members of the Cheyenne City Council,

I am pleased to present the City of Cheyenne's Proposed Fiscal Year 2017 Budget. This document will serve as an operating guide throughout the Governing Body budget process and the final adopted budget will serve as a guide and management tool through the fiscal year July 1, 2016 through June 30, 2017.

I am proud of the accomplishments of the City in the last fiscal year. We have endured a period of declining revenues and have monitored our expenditures accordingly. We anticipate that we will end the fiscal year without the use of general fund reserves, even in light of the declining revenues. We issued our first ever comprehensive Capital Improvement Plan which provides a document to aid in discussions on prioritizing capital projects in the future. We have continued to encourage growth and development in the West Edge area of the City. This area will be an exciting positive addition to our City for years to come. We have continued to analyze and review City functions and processes in order to provide the maximum service to our residents at the least cost.

We are in the final stages of completing the Public Safety Center that is the new home for the Police Department, and Fire and Rescue Administration, and will provide a modern functional public place for our citizens as they engage with those services. In addition, the renovation and expansion of the Botanic Gardens will be completed within the next eighteen months. This exciting project will provide a regional presence and attraction to future residents and visitors alike. With the completion of these two major projects, we will begin the process of selecting projects for the next Special Purpose Tax Election to be held in May of 2017.

As the City prepares to enter Fiscal Year 2017, we present a balanced budget while maintaining current levels of public safety and service. We anticipate the sales tax collections to maintain at the current levels of Fiscal Year 2016, but are very aware that this projection will require close scrutiny in the next twelve months. In addition, we are aware that the State of Wyoming's revenue picture is bleak and the City needs to prepare for declining revenues from State sources in the future.

Public Safety is a priority concern in our City and we take that responsibility very seriously. We have added two additional patrol officers to the Police Department budget without adding to the total employee count of the City. We have accomplished this through the re-evaluation of other positions within the City at no extra cost.

MAYOR'S BUDGET MESSAGE

The City has also committed to supporting the Downtown area through adoption of the 2016 Downtown Cheyenne Core Plan. In prior years, the City provided funding to the Downtown Development Authority (DDA) through a Tax Increment Financing tool. As sales tax revenues have declined in the DDA area, the funding mechanism is no longer available. We have proposed allocating a portion of the Unrestricted City reserves to support projects of the DDA in the upcoming fiscal year. This approach is different than the “block grant” approach used in prior years. We feel the approach of approving specific projects will result in a much more effective and successful approach to improving the downtown area.

We remain committed to excellence and to providing excellent service with a focus on public safety, health and welfare, and providing superior service to our residents.

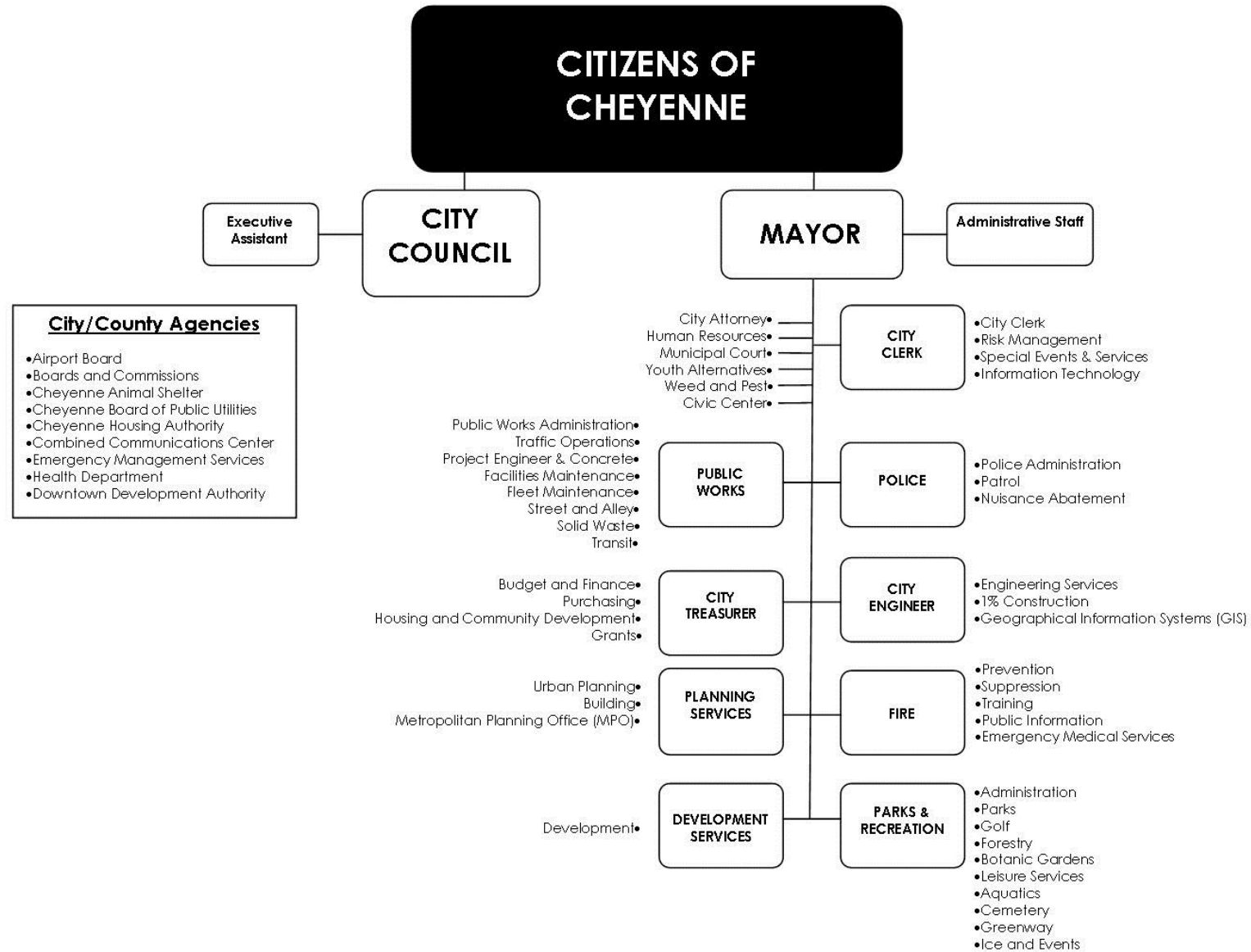
Thank you for your consideration of the proposed budget, and I look forward to discussions with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard L. Kaysen". The signature is fluid and cursive, with the first name "Richard" being more prominent and the last name "Kaysen" following in a similar style.

Richard L. Kaysen, Mayor

ORGANIZATION CHART



CHEYENNE CITY COUNCIL

WARD 1



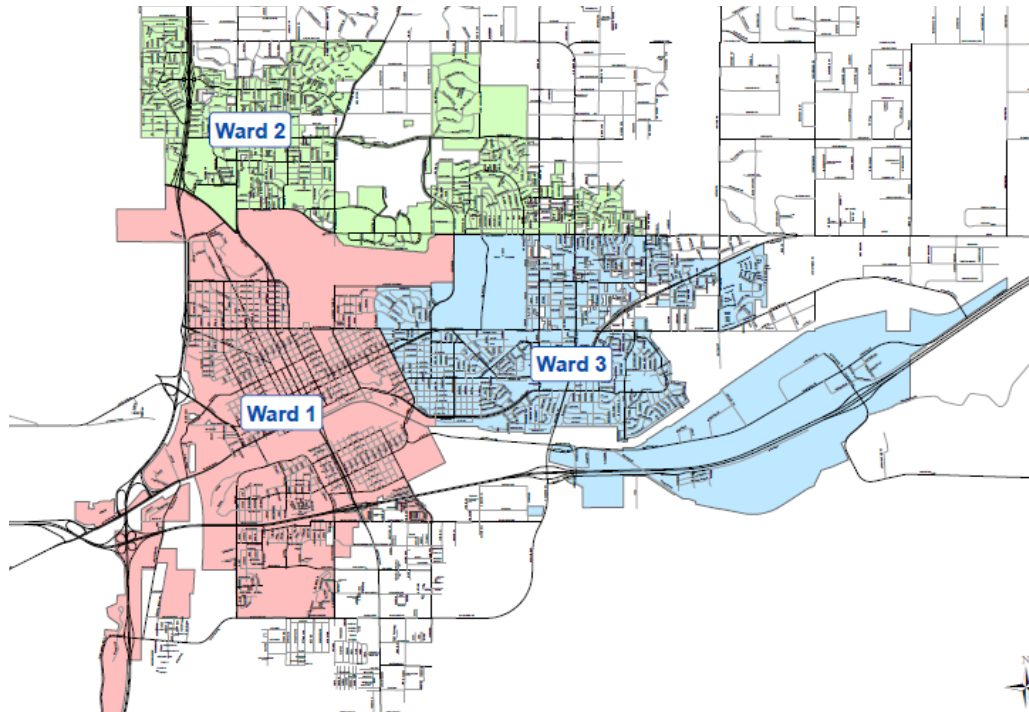
Scott Roybal



Jeff White



Annette Williams



WARD 3



Jim Brown,
Chair, Finance
Committee



Richard Johnson

WARD 2



Dr. Mark Rinne,
Chair, Public Services
Committee



Bryan Cook,
President



Dicky Shanor,
Vice President



Mike Luna

ADMINISTRATIVE BRANCH

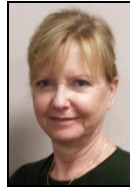
Richard L. Kaysen

Mayor

CITY APPOINTED OFFICIALS

Unfilled,
Planning Services Director

Vicki Nemecek,
Public Works Director



Judge Kim Skoutary,
Municipal Court

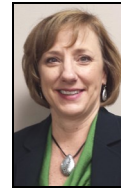


Unfilled,
City Engineer

Brandon Cammarata,
Development Director



Lois Huff,
City Treasurer



Carol Intlekofer,
City Clerk



Judge Ronn Jeffrey,
Municipal Court



Brian Kozak,
Police Chief



Tim Wilson,
Director



Jim Martin,
Fire and Rescue Chief



Judge Mark Moran,
Municipal Court



Rick Parish,
Parks and Recreation Director



Dan White,
City Attorney



Randy Hays,
Assistant City Treasurer



COMMON QUESTIONS ABOUT THE BUDGET

Q What is the City's Sales Tax Rate?

A 6% total; 4% for General Fund (Page 43), 1% Optional (Page 182) and 1% Specific Purpose (see Page 190)

Q What is the total proposed General Fund budget of the City?

A \$49,004,088 (see Page 25)

Q How much revenue comes from sales and use tax for the General Fund?

A \$16,000,000 (see Page 43)

Q What percentage of the General Fund is spent on Public Safety?

A 27% for Police and 21% for Fire (see Page 32)

Q How many full-time employees does the City have?

A 583 employees (see Pages 19-20)

Q How much debt does the City have?

A Parking Lot Revenue Bonds—\$8,175,000 and Capital Leases for Landfill Equipment—\$6,086,576 (see Page 22)

BUDGET PROCESS

The City of Cheyenne's Annual Budget is adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

The annual budget serves as the foundation for the City's financial planning and control. All departments of the City of Cheyenne are required to submit requests for appropriation to the City Treasurer on or before May 1 of each year.

In accordance with Wyoming Statute §16-4-104, the Treasurer must prepare a tentative budget for each fund and file it with the Governing Body no later than May 15 of each year. The proposed budget shall be reviewed and considered by the Governing Body in a regular or special meeting called for this purpose. A public hearing shall be held no later than the third Tuesday in June. Within twenty-four (24) hours of the conclusion of the public hearing, the Governing Body shall, by resolution or ordinance, make the necessary appropriations and adopt the budget, which, subject to future amendment, shall be in effect for the next fiscal year.

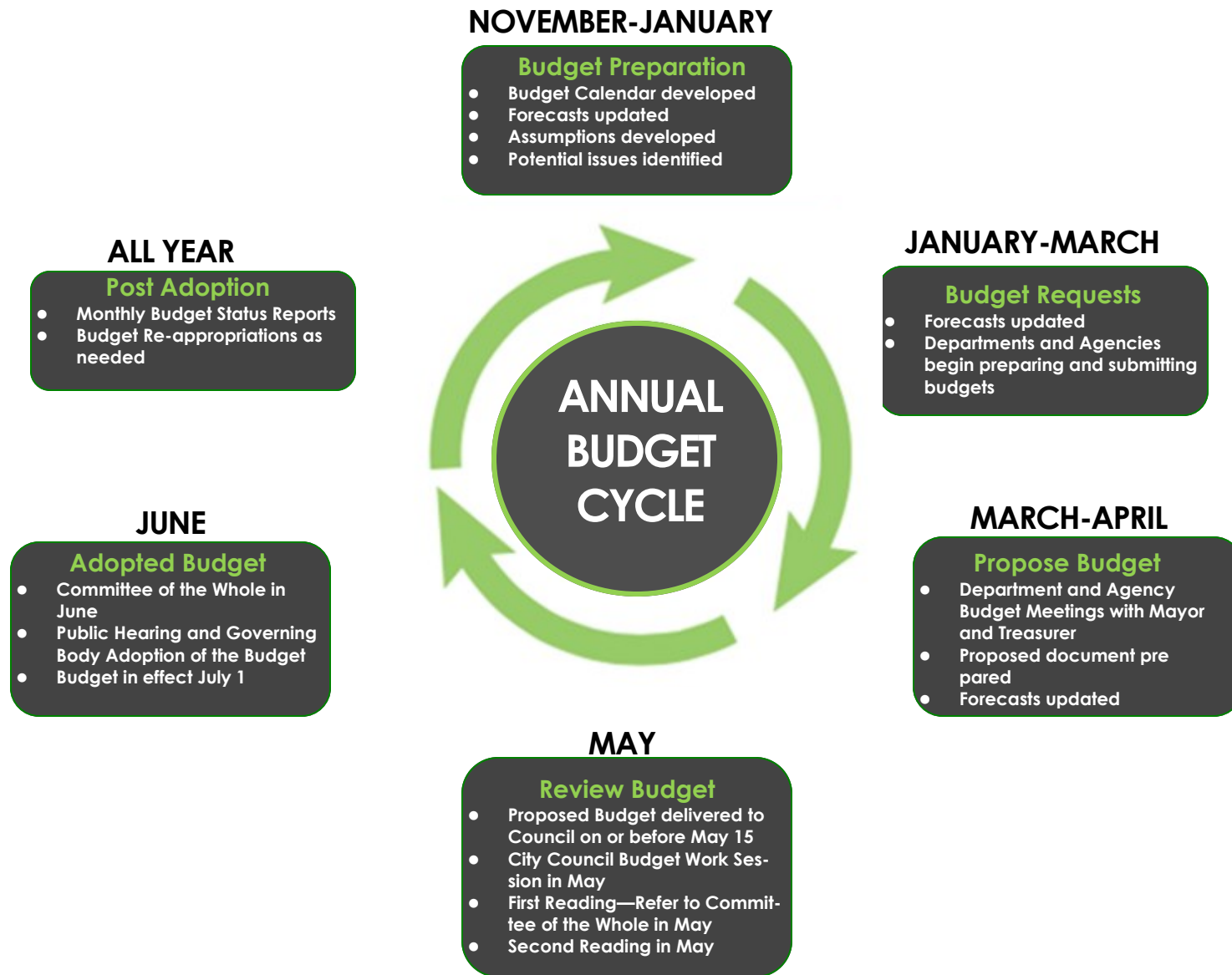
At the request of the City Treasurer or upon its own motion after publication of notice, the Governing Body may by resolution transfer any unencumbered or unexpended



appropriation balance or part thereof from one fund, department or account to another.

No officer or employee of the City shall make any expenditure or encumbrance in excess of the total appropriation for any department. Management may amend the budget within the department level without the approval of the Governing Body.

BUDGET PROCESS



FUND OVERVIEW

The City's governmental functions and accounting system are organized, controlled and operated on a fund basis. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Each fund has its own set of self-balancing accounts which are comprised of its assets, liabilities, fund equity, revenues and expenditures.

The City of Cheyenne FY2017 budget contains 20 separate funds which account for the City's services including public safety, general government administration, public works, parks and recreation and health and welfare.

GENERAL FUND

The General Fund is the City's primary operating fund. It is used to account for all revenue sources and expenditures which are not required to be accounted for in other funds. Revenues accounted for in the General Fund are derived primarily from taxes, federal and state distributions and charges for goods and services. Expenditures include all major functions of the City in addition to allocations to support agencies.

SPECIAL REVENUE FUNDS

These funds are used to account for the proceeds of specific revenue sources such as taxes, governmental grants or other revenue sources that are legally restricted and designed to finance particular functions or activities of the City. The City has the following Special Revenue Funds:

- **Weed and Pest Control** – monies received from a general county tax levy to administer a program of weed and pest control.

- **Youth Alternatives Grants** – monies received from various agencies to administer a program for youth.
- **Development Impact** – community facility fees received to be used for park development and infrastructure costs.
- **Recreation Programs** – monies received from special recreational programs to administer those activities.
- **Community Development Block Grant (CDBG)** – funds received from the U.S. Department of Housing and Urban Development to assist low income individuals.
- **Law Enforcement Grants** – federal, state and local grants received by the police department to administer various programs.
- **Transportation Planning**—funds received from federal and local sources to provide metropolitan street planning for the City and County.
- **Federal Transit Authority (FTA) Grant**—funds received from federal, state and local sources to provide public transportation.
- **Juvenile Justice**—monies received from various grants to be used for programs which assist youth in trouble.
- **Special Friends** – accounts for a program which brings adults together with young people, funded by grants and donations.

CAPITAL PROJECT FUNDS

The Capital Project Funds account for financial resources to be used for the acquisition, construction or renovation of capital facilities or other equipment that ultimately become City fixed assets. The City has the following four Capital Project Funds:

- **1% Sales Tax** - revenue received from an optional sales tax approved by voters every four years to be used primarily for

FUND OVERVIEW

street and road projects.

- **Special Purpose Option Tax**—accounts for major projects financed through a special voter approved capital facilities sales tax.
- **Youth Activities**—accounts for construction of Youth Alternatives projects with funds received from the Ropes Course.
- **Golf Facilities** – accounts for improvements to City golf facilities funded with a portion of revenues received from golf annual memberships.

PROPRIETARY FUNDS

Proprietary funds are used to account for the City's business type activities. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds. Each type of fund imposes fees or charges for services. Enterprise Funds provide services to customers outside the entity. Internal Service Funds are used when a fund primarily provides benefits to other funds, departments, or agencies of the primary government and its component units, or to other governments. The City's four Proprietary Funds are:

INTERNAL SERVICE FUND

- **Fleet Maintenance** – accounts for the costs of fueling and maintaining all fleet vehicles and equipment used in City operations.

ENTERPRISE FUNDS

- **Solid Waste Management** – monies received from Solid Waste charges and allocated to the operation and maintenance of the City's solid waste activities as mandated by federal and state regulations and to accumulate funds for the closure and post-closure costs of the

landfill.

- **Civic Center** - provides a location for concerts, stage performances and other shows.
- **Ice and Events Center** - provides activities at the Center including ice hockey, concerts, roller skating, miniature golf and other public and private events.

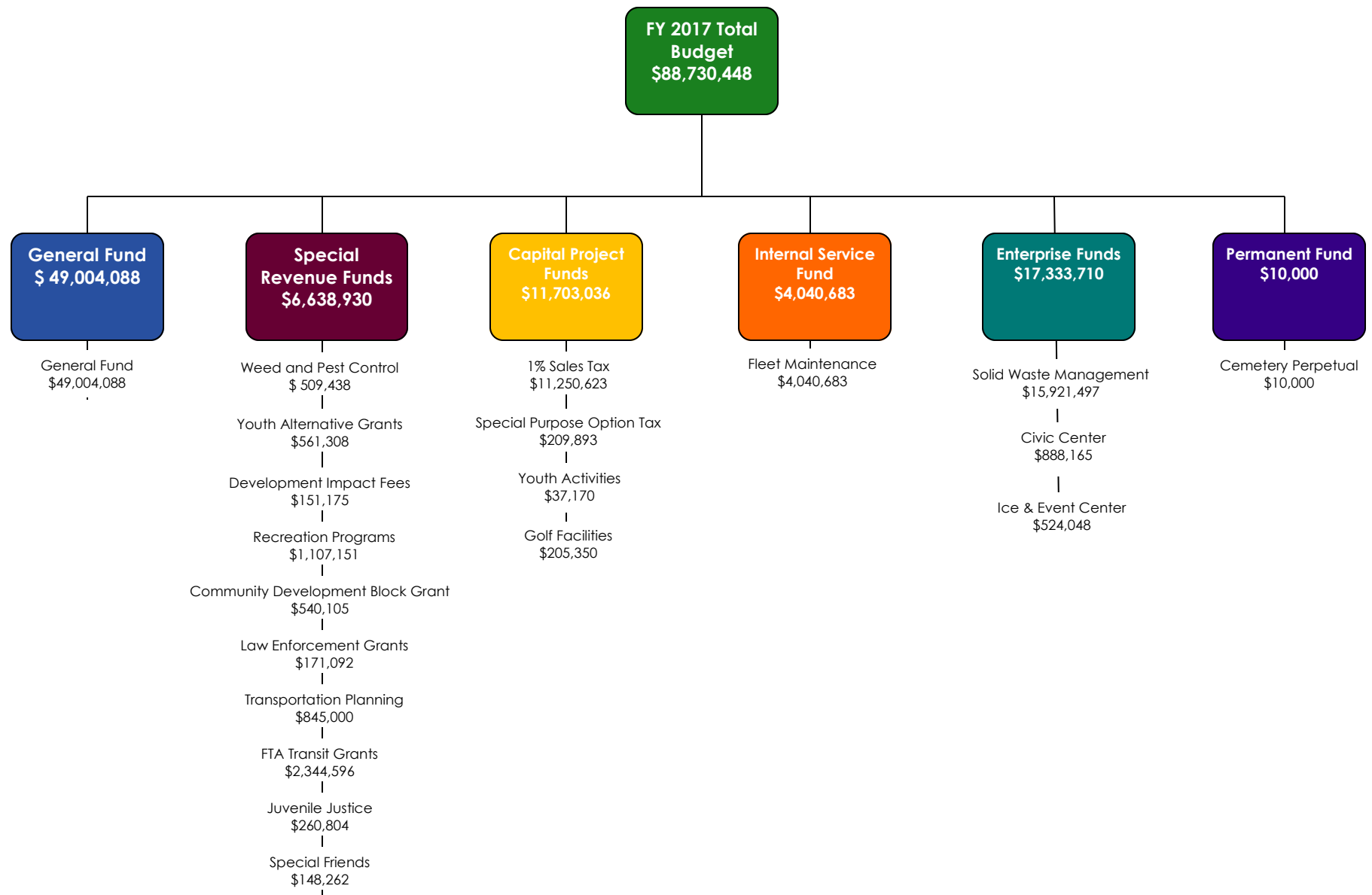
PERMANENT FUND

Permanent Funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

- **Cemetery Perpetual Care** – this fund was set up for the perpetual care of Cheyenne cemeteries. Four hundred dollars is put into the fund each time a cemetery space is purchased.



FUND OVERVIEW



ALL FUNDS EXPENDITURE SUMMARY BY FUND

FUND	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
GENERAL FUND	\$ 59,722,909	\$ 49,950,816	\$ 53,061,003	\$ 48,512,496	\$ 50,451,696	\$ 49,004,088
SPECIAL REVENUE FUNDS						
Weed and Pest	438,612	484,399	508,443	535,371	510,834	509,438
Youth Alternatives Grants	409,063	432,470	586,129	331,924	729,712	561,308
Development Impact Fees	2,180,812	4,129,002	485,983	255,929	151,175	151,175
Recreation Programs	944,895	879,885	890,004	1,012,784	1,066,351	1,107,151
Community Development Block Grants	288,095	411,818	403,047	544,335	468,698	540,105
Law Enforcement Grants	1,147,669	566,607	609,360	1,114,456	168,852	171,092
Transportation Planning	902,453	958,998	726,256	718,965	829,134	845,000
Federal Transit Authority Grants	1,654,491	1,619,652	1,710,487	1,895,286	2,580,607	2,344,596
Juvenile Justice	339,414	218,729	249,450	234,185	214,868	260,804
Special Friends	113,514	89,476	125,092	143,688	151,103	148,262
Total	8,419,018	9,791,036	6,294,251	6,786,923	6,871,333	6,638,930
CAPITAL PROJECT FUNDS						
1% Sales Tax	9,353,089	10,791,468	15,967,117	18,894,803	10,294,719	11,250,623
Special Purpose Option Tax	1,331,982	3,263,560	5,634,253	16,410,083	148,227	209,895
Youth Activities	1,987	2,248	32,141	18,129	59,910	37,170
Golf Facilities	211,598	145,446	131,052	221,251	205,350	205,350
Total	10,898,656	14,202,722	21,764,563	35,544,266	10,708,206	11,703,037
PROPRIETARY FUNDS						
Fleet Maintenance	-	-	-	4,381,028	4,994,354	4,040,683
Solid Waste	5,225,254	7,408,835	3,983,121	12,018,982	15,597,064	15,921,497
Civic Center	1,139,888	955,588	1,036,775	1,062,689	984,880	888,165
Ice and Events Center	584,349	565,395	733,006	653,169	575,652	524,048
Total	6,949,491	8,929,818	5,752,902	18,115,868	22,151,950	21,374,393
PERPETUAL						
Cemetery	16,202	14,295	8,153	5,994	20,000	10,000
Total	16,202	14,295	8,153	5,994	20,000	10,000
TOTAL EXPENDITURES - ALL FUNDS	\$ 86,006,276	\$ 82,888,687	\$ 86,880,872	\$108,965,547	\$ 90,203,185	\$ 88,730,449

STAFFING SUMMARY FOR GENERAL FUND

General Fund - Department	Division	2014 Full-Time Equivalent	2015 Full-Time Equivalent	2016 Full-Time Equivalent	2017 Full-Time Equivalent
City Clerk	City Clerk	7.0	7.0	7.0	7.0
	Information Technology	5.0	5.0	6.0	8.0
	Parking/Special Projects	9.0	9.0	9.0	9.0
	Risk Management	3.0	3.0	3.0	3.0
City Council	City Council	1.0	1.0	1.0	1.0
City Engineer	Engineering	10.7	10.7	10.7	10.8
City Treasurer	Budget and Finance	8.0	8.0	8.0	8.0
Development	Development	0.0	0.0	8.0	8.0
Fire and Rescue	Fire Administration	4.0	4.0	4.0	4.0
	Fire EMS	1.0	1.0	1.0	1.0
	Fire Prevention	4.0	5.0	4.0	4.0
	Fire Suppression	80.0	79.0	80.0	80.0
	Fire Training	2.0	2.0	2.0	2.0
Mayor	City Attorney	5.0	5.0	6.0	6.0
	Human Resources	4.0	4.0	4.0	4.0
	Mayor	2.1	2.1	2.1	2.1
	Municipal Court	10.0	10.0	10.0	10.0
	Youth Alternatives	4.8	4.0	4.0	4.0
Parks and Recreation	Aquatics	3.0	3.0	3.0	3.0
	Botanic Gardens	7.0	7.0	8.0	8.0
	Cemetery	6.0	5.5	5.5	5.0
	Forestry	7.0	7.0	7.0	7.0
	Golf	6.4	6.4	6.4	6.4
	Kiwanis and Recreation Buildings	2.0	2.0	2.0	2.0
	Leisure Services	7.0	7.0	7.4	7.2
	Parks	18.6	19.1	19.1	19.6
	Parks and Recreation Administration	5.5	5.5	6.0	6.0
Planning Services	Building	15.0	15.0	15.0	15.0
	Planning	9.5	9.5	3.5	3.5
Police	Police Administration	21.0	21.0	21.0	17.0
	Police Patrol	108.0	106.0	106.0	106.0
Public Works	Facilities Maintenance	10.0	10.0	10.0	10.0
	*Fleet Maintenance	17.0	0.0	0.0	0.0
	Public Works	3.7	3.7	3.3	3.3
	*Solid Waste	58.0	0.0	0.0	0.0
	Street and Alley	26.0	26.0	25.0	25.0
	Traffic Operations	6.0	6.0	5.0	5.0
Total General Fund Staffing		497.2	419.5	423.0	420.9

* Fleet Maintenance and Sanitation were moved from the General Fund to Proprietary Funds in Fiscal Year 2015

STAFFING SUMMARY FOR OTHER FUNDS

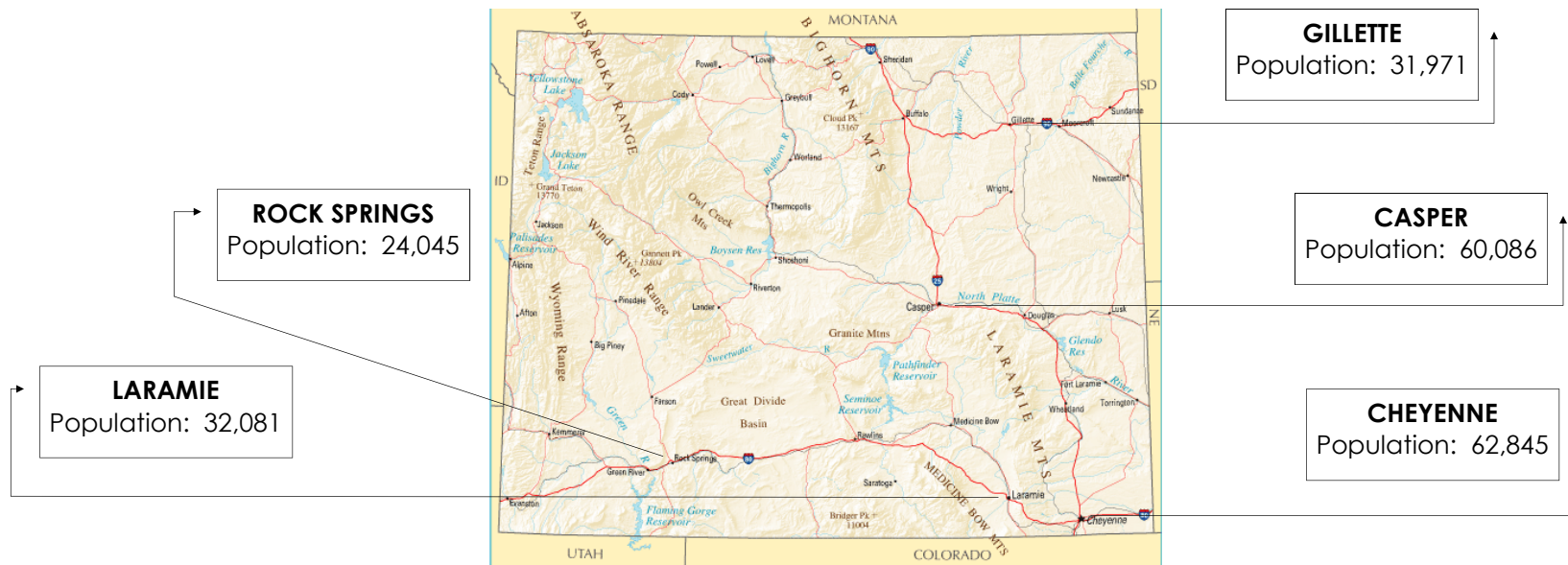
Other Funds	2014 Full-Time Equivalent	2015 Full-Time Equivalent	2016 Full-Time Equivalent	2017 Full-Time Equivalent
Weed and Pest	2.0	2.0	2.0	2.0
Youth Alternatives	4.0	6.0	6.0	7.0
Development Impact Fees **	0.0	0.0	0.0	0.0
Recreation Programs	3.0	3.0	3.6	3.8
Community Development Block Grant	1.0	1.0	1.0	1.0
1% Sales Tax	16.3	15.2	15.1	15.0
Law Enforcement Grants	3.0	3.0	3.0	3.0
Transportation Planning	5.5	5.5	5.5	5.5
Federal Transit Authority Grant	19.0	17.0	17.0	17.0
Juvenile Justice	3.2	2.0	2.0	3.0
Special Friends	2.0	2.0	2.0	2.0
Special Purpose Option Tax	2.5	2.5	2.0	3.0
Youth Activities **	0.0	0.0	0.0	0.0
Golf Facilities **	0.0	0.0	0.0	0.0
Fleet Maintenance	0.0	18.0	17.0	17.0
Solid Waste Management	11.3	70.3	74.8	74.8
Civic Center	5.0	5.0	5.0	5.0
Ice and Event Center	2.0	2.0	3.0	3.0
Cemetery Perpetual Care **	0.0	0.0	0.0	0.0
Total Other Funds Staffing	79.8	154.5	159.0	162.1
Total City Staffing	577.0	575.0	582.0	583.0

** - Responsibilities for these funds are accomplished within assigned Departments.

HOW DOES OUR REVENUE COMPARE WITH OTHER WYOMING CITIES?

CITY	CHEYENNE	CASPER	ROCK SPRINGS	LARAMIE	GILLETTE
\$.04 SALES & USE TAX	\$16,000,000	\$24,816,948	\$10,849,000	\$ 4,525,000	\$25,000,000
Per Capita	\$ 254.59	\$ 413.02	\$ 451.20	\$ 141.05	\$ 781.96
FRANCHISE FEES	\$ 5,435,000	\$ 5,347,877	\$ 540,000	\$ 1,509,000	\$ 690,000
Per Capita	\$ 86.48	\$ 89.00	\$ 22.46	\$ 47.04	\$ 21.58
PROPERTY AND VEHICLE TAX	\$ 6,327,800	\$ 5,430,000	\$ 1,600,000	\$ 2,180,000	\$ 2,703,434
Per Capita	\$ 100.69	\$ 90.37	\$ 66.54	\$ 67.95	\$ 84.56
MINERAL ROYALTY & SEVERANCE TAXES	\$ 4,863,100	\$ 4,167,791	\$ 1,858,787	\$ 1,860,400	\$ 2,696,208
Per Capita	\$ 77.38	\$ 69.36	\$ 77.30	\$ 57.99	\$ 84.33

Revenues above are from Fiscal Year 2016 Proposed Budgets and population numbers are based on population estimates as of July 1, 2014 from U.S. Census Bureau



CURRENT DEBT SCHEDULE

Fiscal Year Ended June 30:	PARKING LOT BONDS:			LANDFILL EQUIPMENT:		
	REPORTED IN GENERAL FUND:			REPORTED IN SOLID WASTE FUND:		
	Principal	Interest	Total	Principal	Interest	Total
2017	425,000	203,906	628,906	1,170,404	217,077	1,387,481
2018	450,000	192,375	642,375	1,072,066	123,206	1,195,272
2019	475,000	182,250	657,250	917,249	99,289	1,016,538
2020	500,000	172,987	672,987	698,100	77,965	776,065
2021	525,000	162,488	687,488	1,209,327	59,625	1,268,952
2022	575,000	150,937	725,937	591,917	30,000	621,917
2023	625,000	137,425	762,425	427,513	10,058	437,571
2024	650,000	121,800	771,800	-	-	-
2025	700,000	106,200	806,200	-	-	-
2026	750,000	88,700	838,700	-	-	-
2027	800,000	69,200	869,200	-	-	-
2028	1,700,000	47,600	1,747,600	-	-	-
	\$ 8,175,000	\$ 1,635,868	\$ 9,810,868	\$ 6,086,576	\$ 617,220	\$ 6,703,796

The City currently has two forms of debt issues with outstanding balances. The Refunding Revenue Bonds were issued in 2012 and are secured by a pledge of federal mineral royalties and gross parking fee revenues received. The bonds were originally issued in 1994 for the George Cox Parking Garage. The bonds were refunded and refinanced in 2003 to include the Parking Structure construction costs. The 2003 bonds were refunded and reissued in 2012 at a lower interest rate. The payments on the bonds are budgeted and paid out of the General Fund on an annual basis.

The City also incurs debt in the form of capital leases on equipment used in the solid waste activity. The payments on the capital lease obligation are budgeted and paid for in the Solid Waste Enterprise Fund.

The City has a general obligation bonding capacity of 4% of the assessed valuation of the City. The 2015 assessed value was \$602,206,337 which provides a legal debt margin of \$24,088,253.

GENERAL FUND SUMMARY



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GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
REVENUE:						
Taxes and Special Assessments	\$ 9,803,156	\$ 10,237,701	\$ 10,858,896	\$ 11,703,156	\$ 11,356,200	\$ 11,612,799
Licenses and Permits	3,152,888	2,521,193	2,322,287	2,592,927	2,345,060	2,248,820
Intergovernmental	20,343,939	20,470,600	27,494,746	25,869,896	25,623,402	24,179,375
Special Distribution From State	5,051,641	3,974,977	5,862,997	4,206,046	4,788,858	4,676,783
Charges for Services	10,680,490	10,048,124	9,973,370	2,257,784	2,144,000	2,230,596
Fines and Forfeitures	1,228,003	1,317,739	1,515,890	1,470,479	1,492,875	1,432,000
Interest	103,161	(50,875)	117,236	139,394	96,000	110,500
Miscellaneous	577,481	800,756	636,712	817,055	491,300	620,800
Grants	454,837	452,353	469,798	479,292	475,000	475,000
Transfers	11,594	12,140	5,653	1,606,292	1,288,000	755,000
Proceeds from Capital Financing	9,455,000	-	-	-	-	-
Revenue from Reserves	-	-	-	-	351,001	662,415
TOTAL REVENUE	60,862,190	49,784,708	59,257,585	51,142,321	50,451,696	49,004,088
EXPENDITURES:						
City Council	307,277	306,502	273,201	274,720	275,130	271,255
Mayor	2,043,935	2,081,961	2,042,056	2,055,866	2,357,082	2,285,781
City Clerk	2,505,083	2,612,199	2,791,378	2,804,306	3,148,331	3,604,748
Public Works	10,866,956	10,638,680	11,045,101	3,856,717	4,122,443	4,024,728
Police	10,851,619	11,448,435	12,203,071	12,893,345	13,988,041	13,091,299
Fire	9,090,014	9,048,906	9,250,796	9,774,800	10,177,213	9,903,271
Parks and Recreation	5,227,998	5,391,801	5,659,406	6,077,102	6,919,131	6,623,847
Treasurer	628,649	563,673	600,209	633,543	665,453	684,080
Engineering	816,435	829,222	885,449	848,428	992,907	1,105,819
Planning Services	1,838,426	1,716,842	1,747,706	1,852,140	1,584,469	1,512,328
Development	-	-	-	-	635,054	649,632
General Accounts	4,497,508	3,732,605	4,909,815	5,785,226	3,859,093	3,180,474
Support Services	1,594,009	1,579,989	1,652,815	1,656,303	1,727,350	2,066,825
Capital Financing Expenditure	9,455,000	-	-	-	-	-
TOTAL EXPENDITURES	59,722,909	49,950,814	53,061,003	48,512,496	50,451,696	49,004,088
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$ 1,139,281	\$ (166,106)	\$ 6,196,582	\$ 2,629,825	\$ 0	\$ (0)

GENERAL FUND SOURCES/USES

	2015 Actuals	2016 Projected Actuals *	2017 Adopted Budget	Difference from 2016 Projected Actuals	% from 2016 Projected Actuals
REVENUES:					
Taxes and Special Assessments	\$ 11,703,156	\$ 11,356,200	\$ 11,612,799	\$ 256,599	2.26%
Licenses and Permits	2,592,927	2,345,060	2,248,820	(96,240)	-4.10%
Intergovernmental	25,869,896	25,623,402	24,179,375	(1,444,027)	-5.64%
Special Distribution from State	4,206,046	4,788,858	4,676,783	(112,075)	-2.34%
Charges for Services	2,257,784	2,144,000	2,230,596	86,596	4.04%
Fines and Forfeitures	1,470,479	1,492,875	1,432,000	(60,875)	-4.08%
Interest	139,394	96,000	110,500	14,500	15.10%
Miscellaneous	817,055	498,903	620,800	121,897	24.43%
Grants	479,292	475,000	475,000	-	0.00%
Transfers	1,606,292	1,288,000	755,000	(533,000)	-41.38%
Subtotal	51,142,321	50,108,298	48,341,673	(1,766,625)	-3.53%
Revenue from Reserves	-	4,011,792	662,415	(3,349,377)	-83.49%
TOTAL REVENUES	\$ 51,142,321	\$ 54,120,090	\$ 49,004,088	\$ (5,116,002)	-9.45%
EXPENDITURES:					
City Council	\$ 274,720	\$ 293,343	\$ 271,255	\$ (22,088)	-7.53%
Mayor	2,055,866	2,365,570	2,285,781	(79,789)	-3.37%
City Clerk	2,804,306	3,300,761	3,604,748	303,987	9.21%
Public Works	3,856,717	4,125,973	4,024,728	(101,245)	-2.45%
Police	12,893,345	14,043,319	13,091,299	(952,020)	-6.78%
Fire	9,774,800	10,239,517	9,903,271	(336,246)	-3.28%
Parks and Recreation	6,077,102	6,926,892	6,623,847	(303,045)	-4.37%
Treasurer	633,543	669,822	684,080	14,258	2.13%
Engineering	848,428	1,029,482	1,105,819	76,337	7.42%
Planning Services	1,852,140	1,645,645	1,512,328	(133,317)	-8.10%
Development	-	635,054	649,632	14,578	100.00%
Subtotal	41,070,967	45,275,378	43,756,789	(1,518,589)	-3.35%
General Accounts	5,785,226	7,117,362	3,180,474	(3,936,888)	-55.31%
Support Services	1,656,303	1,727,350	2,066,825	339,475	19.65%
TOTAL EXPENDITURES	\$ 48,512,496	\$ 54,120,090	\$ 49,004,088	\$ (5,116,002)	-9.45%

* - Amended Budget as of March 31, 2016 - includes carryover funds from Fiscal Year 2015

SIGNIFICANT CHANGES GENERAL FUND

	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	\$ CHANGE
MAJOR REVENUE ITEMS:			
Property Tax Revenue increase - see page 39	\$ 4,605,000	\$ 4,933,000	\$ 328,000
Building Permit Revenue decrease - see page 41	1,810,000	1,700,000	(110,000)
Sales and Use Tax Revenue decrease - see page 43	17,800,000	16,000,000	(1,800,000)
Transfer from Solid Waste Fund reduced - see page 52	1,285,000	750,000	(535,000)
Earmarked reserves to provide future funding for the Downtown Development Authority - see page 28	-	100,000	100,000
Use of Reserves to balance budget	351,001	662,415	311,414
MAJOR EXPENDITURE ITEMS:			
Health insurance savings - change in Insurance carrier	5,865,007	5,273,585	(591,422)
Special Projects allocated one time money - see page 136	747,445	30,000	(717,445)
Transfer of Information Technology Personnel from Police Department budget to City Clerk budget			
Police Department	359,424	-	(359,424)
City Clerk Department	-	359,424	359,424

GENERAL FUND RESERVES

Total Fund Balance as of June 30, 2015		\$ 18,527,034
Restricted	(1,625,534)	
Committed or Assigned	<u>(3,012,190)</u>	<u>(4,637,724)</u>
Available for FY 2016		13,889,310
Assigned during FY 2016		(910,600)
Projected FY 2016 Revenues Over(under) Expenditures		<u>-</u>
Projected Unassigned Balance Available for FY 2017		12,978,710
Assigned Balance for DDA Projects		(100,000)
Use of Reserves for FY2017 DDA Allocation		(250,000)
Use of Reserves for FY2017 Allocation to Road Repair		(100,000)
Use of Reserves for FY2017 Employee Compensation		<u>(312,415)</u>
Recommended Unassigned Balance for FY 2017		<u><u>\$ 12,216,295</u></u>

City of Cheyenne Reserve Policy requires Unrestricted Reserves at least equal to 60 days of General Fund Expenditures

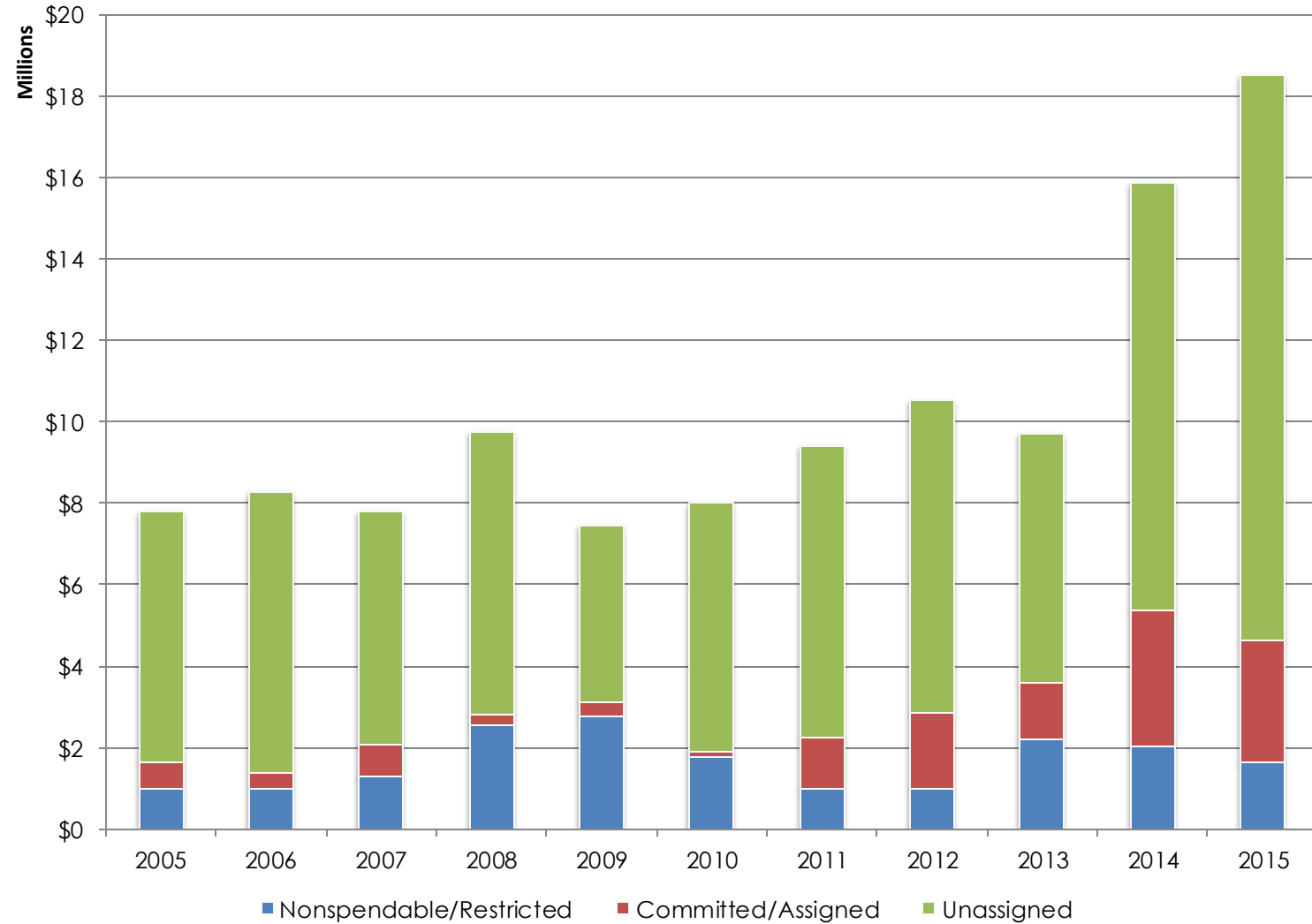
FY 2017 General Fund Expenditures	\$ 49,004,088
60 Days of General Fund Expenditures (Required Balance)	8,055,467

Restricted - balances restricted by outside sources (example: Bond Reserve)

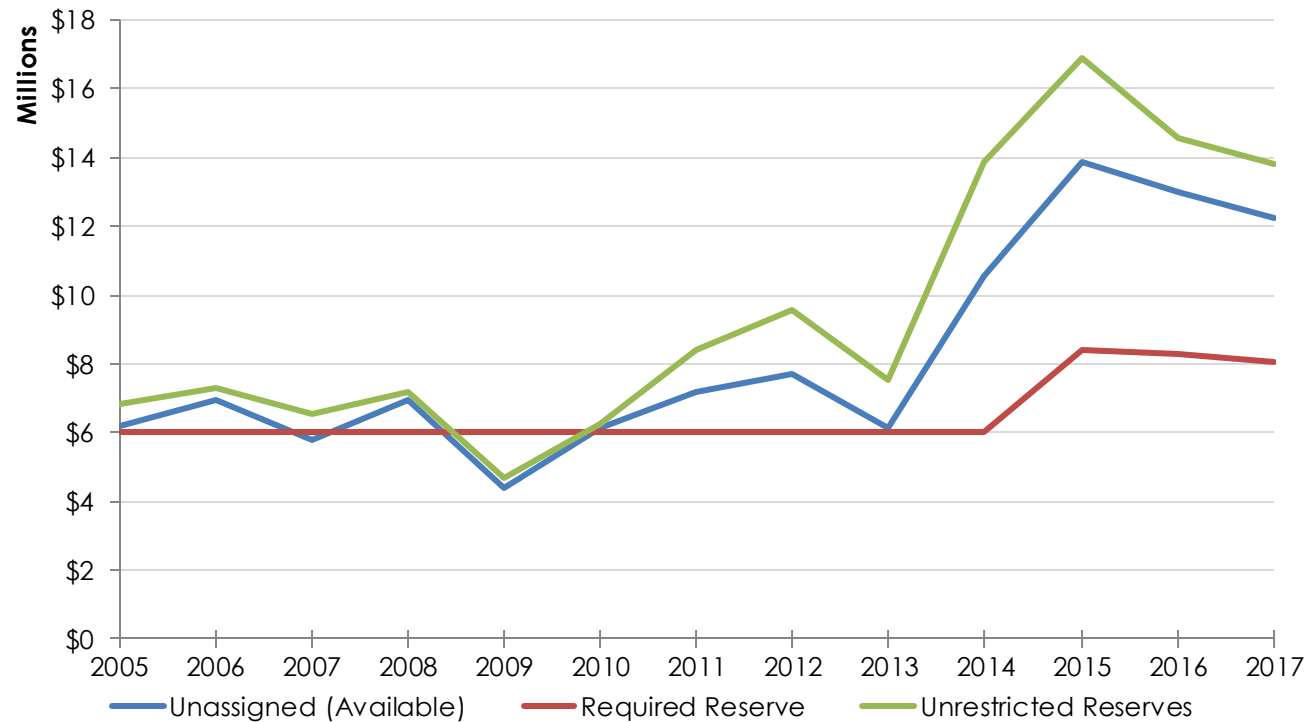
Committed - balances with self-imposed limitations through formal Council action (example: Resolution designating funds for infrastructure)

Assigned - balances with intended use designated by Management (example: Project funds)

GENERAL FUND RESERVES



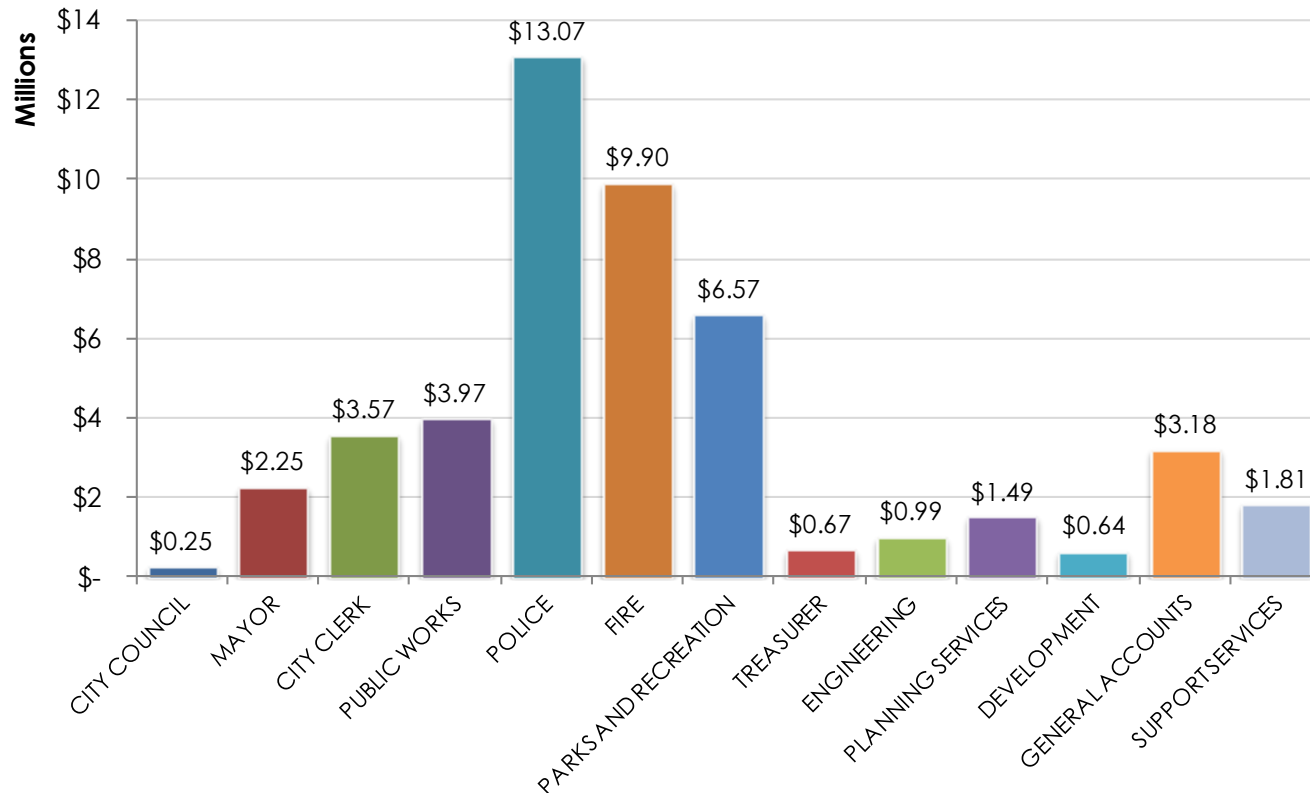
Unassigned Fund Balance from 2005-2017 (projected)



GENERAL FUND REVENUE BUDGET AT A GLANCE

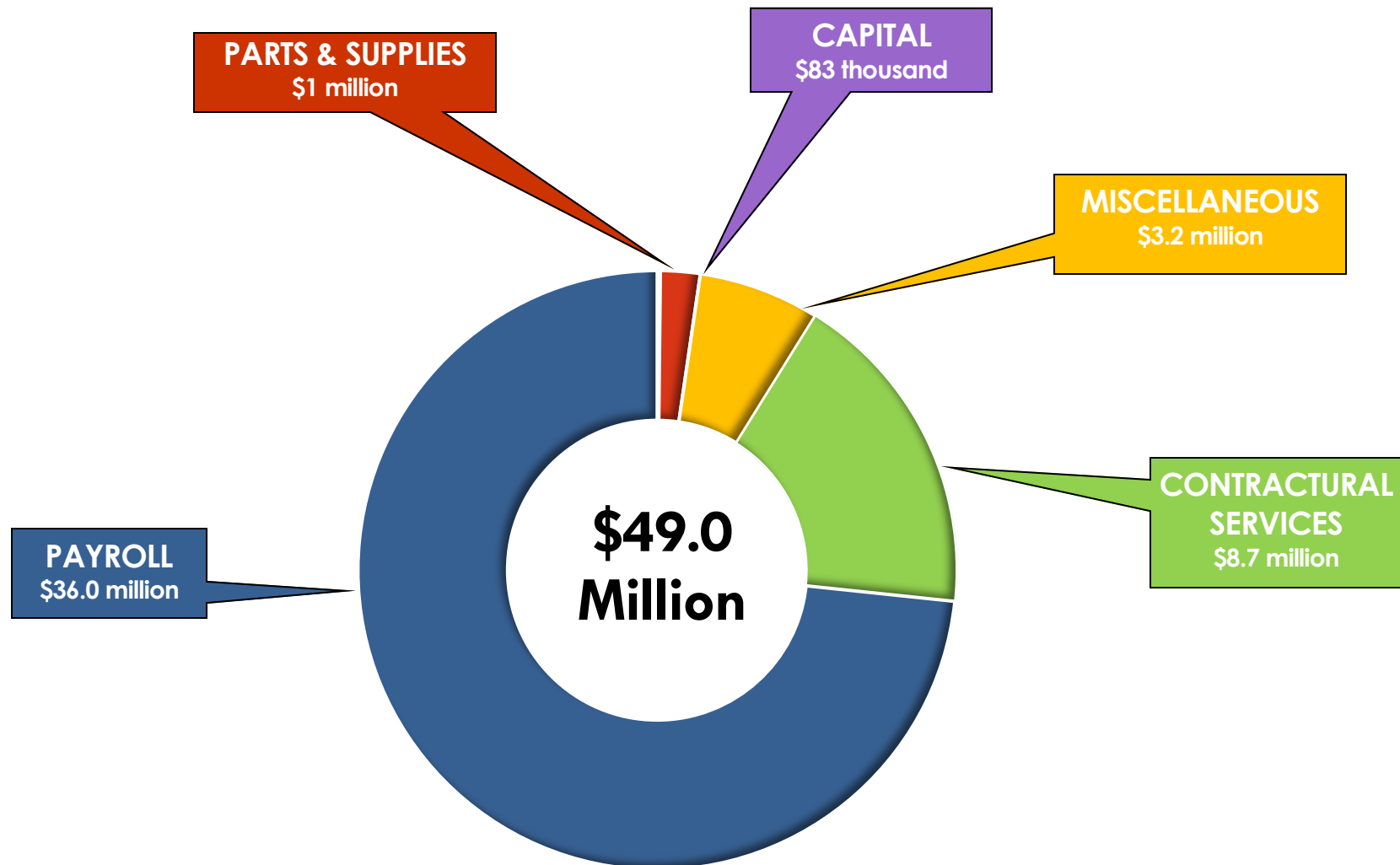
Revenue Sources	Estimate	
Taxes and Special Assessments	\$ 11,612,799	23.70%
Licenses and Permits	2,248,820	4.59%
Intergovernmental	24,179,375	49.34%
Special Distribution from State	4,676,783	9.54%
Charges for Services	2,230,596	4.55%
Fines and Forfeitures	1,432,000	2.92%
Interest, Miscellaneous, Grants & Transfer	1,961,300	4.00%
Reserves	662,415	1.35%
Total	\$ 49,004,088	

GENERAL FUND EXPENDITURES BY DEPARTMENT AT A GLANCE



Expenditure by Department	Budget	
City Council	\$ 271,255	0.55%
Mayor	2,285,781	4.66%
City Clerk	3,604,748	7.36%
Public Works	4,024,728	8.21%
Police	13,091,299	26.71%
Fire	9,903,271	20.21%
Parks and Recreation	6,623,847	13.52%
Treasurer	684,080	1.40%
Engineering	1,105,819	2.26%
Planning Services	1,512,328	3.09%
Development	649,632	1.33%
General Accounts	3,180,474	6.49%
Support Services	2,066,825	4.22%
Total	\$ 49,004,088	

GENERAL FUND EXPENDITURES BY FUNCTION



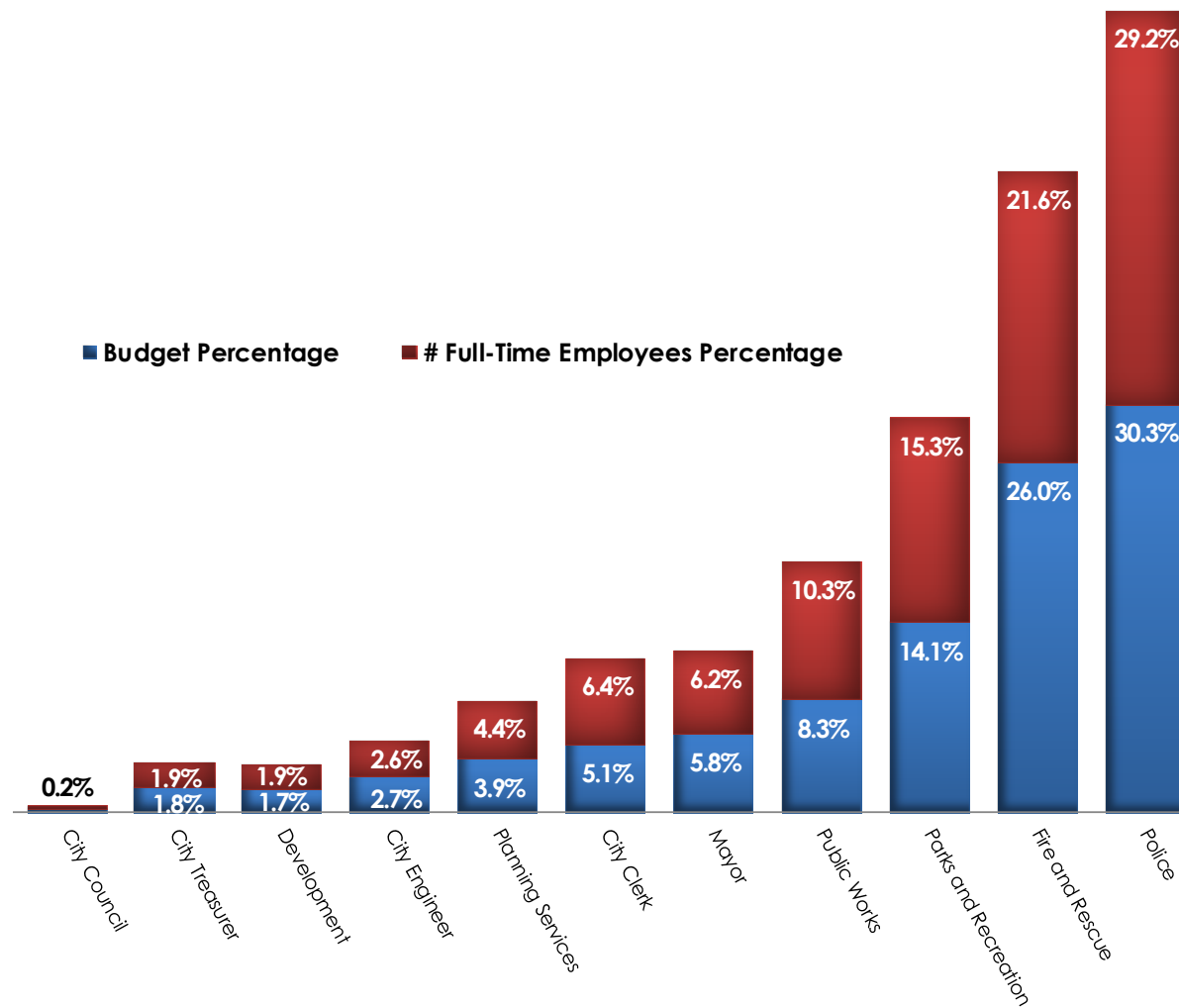
GENERAL FUND STAFFING BY DEPARTMENT

Department	Budget	Budget Percentage
City Council	\$ 81,341	0.2%
City Treasurer	658,680	1.8%
Development	618,582	1.7%
City Engineer	961,144	2.7%
Planning Services	1,399,578	3.9%
City Clerk	1,807,403	5.1%
Mayor	2,080,079	5.8%
Public Works	2,983,228	8.3%
Parks and Recreation	5,031,387	14.1%
Fire and Rescue	9,299,021	26.0%
Police	10,858,799	30.3%
	\$ 35,779,243	
City Council Members	160,054	
	\$ 35,939,297	

Department	# Full-Time Employees	# Full-Time Employees Percentage
City Council	1.00	0.2%
City Treasurer	8.00	1.9%
Development	8.00	1.9%
City Engineer	10.80	2.6%
Planning Services	18.50	4.4%
City Clerk	27.00	6.4%
Mayor	26.10	6.2%
Public Works	43.30	10.3%
Parks and Recreation	64.20	15.3%
Fire and Rescue	91.00	21.6%
Police	123.00	29.2%
	420.9	

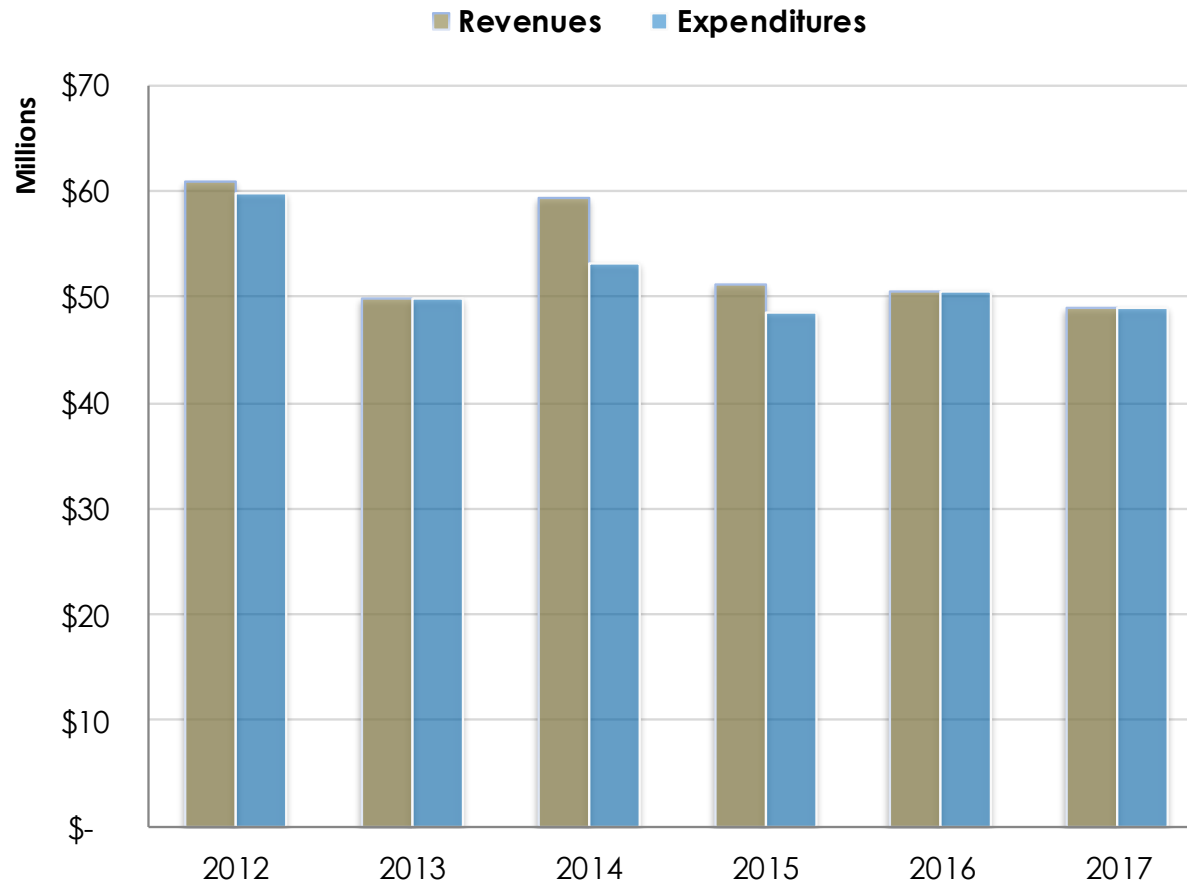
GENERAL FUND STAFFING BY DEPARTMENT

Comparison between cost and number of employees per Department



GENERAL FUND COMPARATIVE OVERVIEW

Comparison between Revenues and Expenditures 2012-2017



	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Revenues	\$ 60,862,190	\$ 49,784,708	\$ 59,257,585	\$ 51,142,321	\$ 50,451,696	\$ 49,004,088
Expenditures	\$ 59,722,909	\$ 49,950,814	\$ 53,061,003	\$ 48,512,496	\$ 50,451,696	\$ 49,004,088
Excess (Deficiency)	\$ 1,139,281	\$ (166,106)	\$ 6,196,582	\$ 2,629,825	\$ -	\$ (0)

GENERAL FUND REVENUES



GENERAL FUND REVENUES

The City of Cheyenne receives revenues from various sources which must be used prudently to provide services to residents and businesses. Below is a breakdown of the sources of revenue included in the Fiscal Year 2017 budget.

- **Taxes and Special Assessments** - franchise fees, property and vehicle taxes
- **Licenses and Permits** - building permits and various business licenses
- **Intergovernmental** - sales taxes, mineral royalties, severance taxes and other revenue from governmental entities
- **Special Distribution from State** - direct appropriation from the State of Wyoming
- **Charges for Services** - recreation, parking and other miscellaneous charges for services
- **Fines and Forfeitures** - fines from parking and other municipal code violations
- **Miscellaneous, Grants, Transfers and Interest** - miscellaneous charges, police grant for school district services and other miscellaneous revenues



GENERAL FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Taxes and Special Assessments						
Electric and Natural Gas Franchises	\$ 3,274,174	\$ 3,443,655	\$ 3,840,408	\$ 4,379,993	\$ 4,150,000	\$ 4,115,000
Telecom Franchise	300,844	335,313	379,257	317,548	330,000	170,000
Cable TV Franchise	905,805	973,629	961,682	982,233	959,200	1,000,000
Property Taxes	4,183,208	4,258,009	4,385,350	4,675,791	4,605,000	4,933,000
Vehicle Taxes	1,139,125	1,227,095	1,292,199	1,347,591	1,312,000	1,394,800
TOTAL	\$ 9,803,156	\$ 10,237,701	\$ 10,858,896	\$ 11,703,156	\$ 11,356,200	\$ 11,612,799

Franchise Fees

Franchise fees are set by contracts with various utility, cable TV and telecommunication companies and are based on a percentage (from 1% to 5%) of sales. In previous years, this account also included various contracts with telecommunication companies for the use of right-of-way properties of the City. These contracts are now accounted for in the Miscellaneous Rentals and Leases revenue accounts as they are not considered "franchise" fees. Franchise fees account for approximately 11% of total general fund revenues.

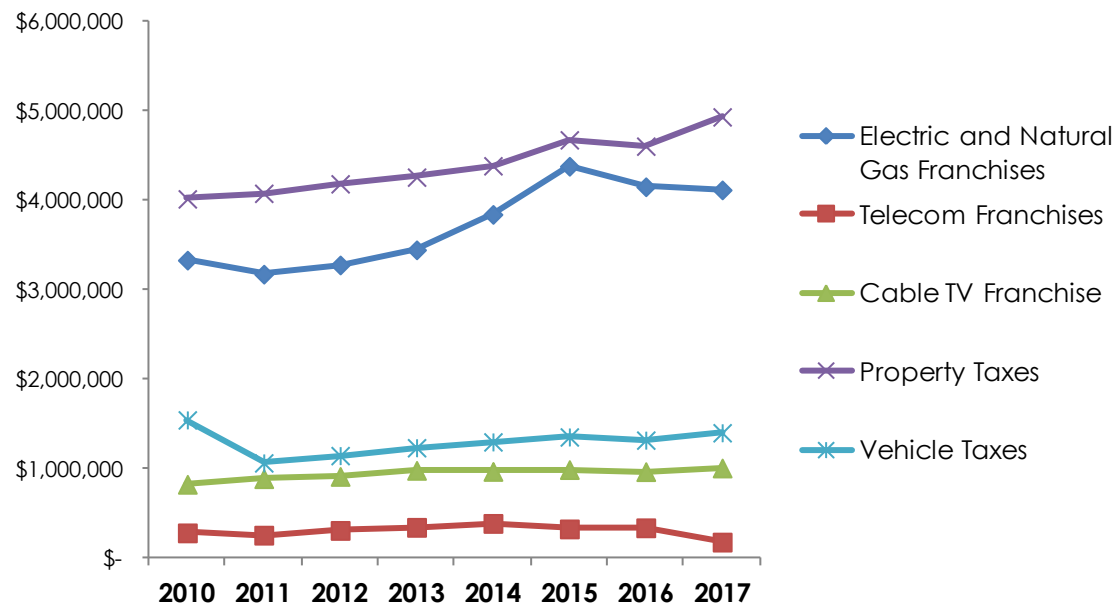
Electric and natural gas franchise fees are currently expected to be below projections for Fiscal Year 2016 by approximately \$35,000. A one time payment was received in FY2015 for franchise fees that had previously been uncollected. A projection for Fiscal Year 2016 was made based on the reduction for the one time payment but including an increase in consumption and users. Based on the collections to March 31, 2016, the City is estimated to collect approximately \$4,115,000 during Fiscal Year 2016. We have estimated Fiscal Year 2017 to be the same as projected final revenue for Fiscal Year 2016.

Property and Vehicle Taxes

Property and vehicle taxes combine to represent approximately 13% of the general fund revenues. Property taxes are based on property value assessments set by the Laramie County Assessor. The assessed value for 2016 (which will be collected from taxpayers during the Fiscal Year ended June 30, 2017) has not been set as of the preparation of this budget. Based on projections year to date, it appears that the Fiscal Year 2016 property tax collections will be approximately 5.5% over the Fiscal Year 2015 actual collections. We anticipate an additional increase in property tax valuations for the 2016 year. The estimate of revenue has been increased accordingly.

Vehicle taxes are collected by the Laramie County Treasurer, and are remitted to the City. Revenues for Fiscal Year 2016 are estimated to be above budget. Therefore, we have increased the projection for Fiscal Year 2017.

Taxes and Assessments - Eight Year Comparison



GENERAL FUND REVENUES

	2012	2013	2014	2015	2016	2017
Licenses and Permits	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Building Permits	\$ 2,506,265	\$ 1,927,715	\$ 1,664,820	\$ 1,969,554	\$ 1,810,000	\$ 1,700,000
Cemetery Permits	3,111	2,620	2,540	3,080	2,700	2,700
Retail Liquor Licenses	52,500	58,500	55,600	57,000	58,500	58,500
Liquor License Transfers	500	500	400	300	200	500
Resort Liquor Licenses	6,000	7,041	6,000	6,000	6,000	7,500
Restaurant Liquor Licenses	24,826	21,479	23,550	22,451	21,000	21,000
Bar and Grill Licenses	16,500	16,500	18,000	32,500	13,000	12,000
Limited Retail Liquor Licenses	6,873	5,832	7,207	8,330	7,200	8,000
Malt Beverage Permits	5,720	8,060	9,920	6,940	8,000	8,000
Catering Permits (Alcohol)	8,600	9,900	11,500	10,300	9,800	16,000
Consumption Permits	800	780	890	740	700	750
Microbrewery/Winery Permits	-	1,000	500	500	500	1,000
Billiards/Pool/Bowling Licenses	485	485	485	385	200	300
Massage Est/Therapists	11,770	16,365	17,590	15,190	15,500	15,000
Theater Licenses	390	390	390	390	260	390
Barbershop Licenses	455	325	455	390	325	350
Beauty Shop Licenses	3,735	3,770	4,225	4,120	3,200	4,000
Noise Permits	1,980	3,450	3,210	3,465	2,800	3,300
Parade Permits	345	600	645	765	400	600
Body Art Est/Artists	3,165	3,255	4,480	3,520	3,600	3,500
Portable Fire Extinguishers	990	900	1,170	1,170	875	900
Food Service Establishment Licenses	24,495	24,085	25,170	24,725	24,450	24,500
Foodwagon Permits	13,650	13,575	15,150	14,178	12,500	13,500
Dairy Licenses	225	225	225	225	150	150
Soft Drink/Tobacco Licenses	13,390	13,115	13,790	13,650	12,700	13,000
Sidewalk Cafe Licenses	270	180	540	630	360	360
Event/Vendor Licenses	785	630	810	600	300	500
Gambling Permits	300	-	900	625	500	300
Contractor Licenses	348,630	292,890	283,990	296,835	283,000	265,000
Transient Merchant Licenses	9,960	6,330	7,810	10,195	4,700	9,000
Auctioneer Licenses	1,215	1,215	1,080	945	800	900
Firearms Dealer Licenses	1,620	1,710	2,070	2,070	1,400	1,600
Pawnbroker Licenses	1,085	1,085	775	930	600	900
Private Det./Security Licenses	3,920	3,080	3,220	4,060	2,800	3,000
Secondhand Dealer Licenses	2,640	3,440	3,385	3,280	3,200	3,200
Garage/Car Lot Licenses	6,370	5,695	6,305	5,915	4,400	5,500
Junkyard/Auto Wreck. Licenses	1,580	1,670	1,490	1,400	1,400	1,400
Mobile Home Park Licenses	1,035	1,150	920	805	920	800
Public Trans. License/Drivers	2,485	3,245	2,315	2,415	3,000	2,400

GENERAL FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Licenses and Permits						
Loading Zone Permits	1,000	2,500	-	-	1,000	-
Christmas Tree Sales Licenses	560	640	640	720	700	720
Vending Machine Licenses	4,565	6,260	5,770	5,465	3,300	4,500
Burglar Alarm Permits	31,075	34,925	99,500	42,525	5,000	20,000
Tree Removal/Trimming Licenses	1,620	1,645	1,620	1,710	1,300	1,500
Inflammable Liquid Stor. Licenses	3,380	3,120	3,445	3,250	2,700	3,000
Bicycle Licenses	20	30	50	20	20	-
Bingo Licenses	1,855	1,855	1,855	2,120	1,500	1,800
Miscellaneous Licenses	20,148	7,431	5,885	6,544	7,600	7,000
TOTAL	\$ 3,152,888	\$ 2,521,193	\$ 2,322,287	\$ 2,592,927	\$ 2,345,060	\$ 2,248,820

License and permit revenue account for approximately 5% of general fund revenues.

Licenses

Each license type has stable pricing or fees, with revenue only generally increasing with volume. With volume being limited either by market demand or by State Statute (liquor licenses) the room for growth in license revenue is generally constrained.

Permits

Building permit revenue collected through March 31, 2016 is \$1,013,814 which is expected to result in a final Fiscal Year 2016 at approximately 8% under budget. Due to the downturn in building during Fiscal Year 2016 compared to Fiscal Year 2015, we have adjusted the projection for Fiscal Year 2017 downward by 6%.

The proposed budget for Fiscal Year 2017 does not include any amounts that may be received from permits issued to the State of Wyoming for the Wyoming Capitol Square Project. Any permit revenue received from this project are anticipated to be expended on one-time needs to be determined at the time of the receipt of the revenue.

GENERAL FUND REVENUES

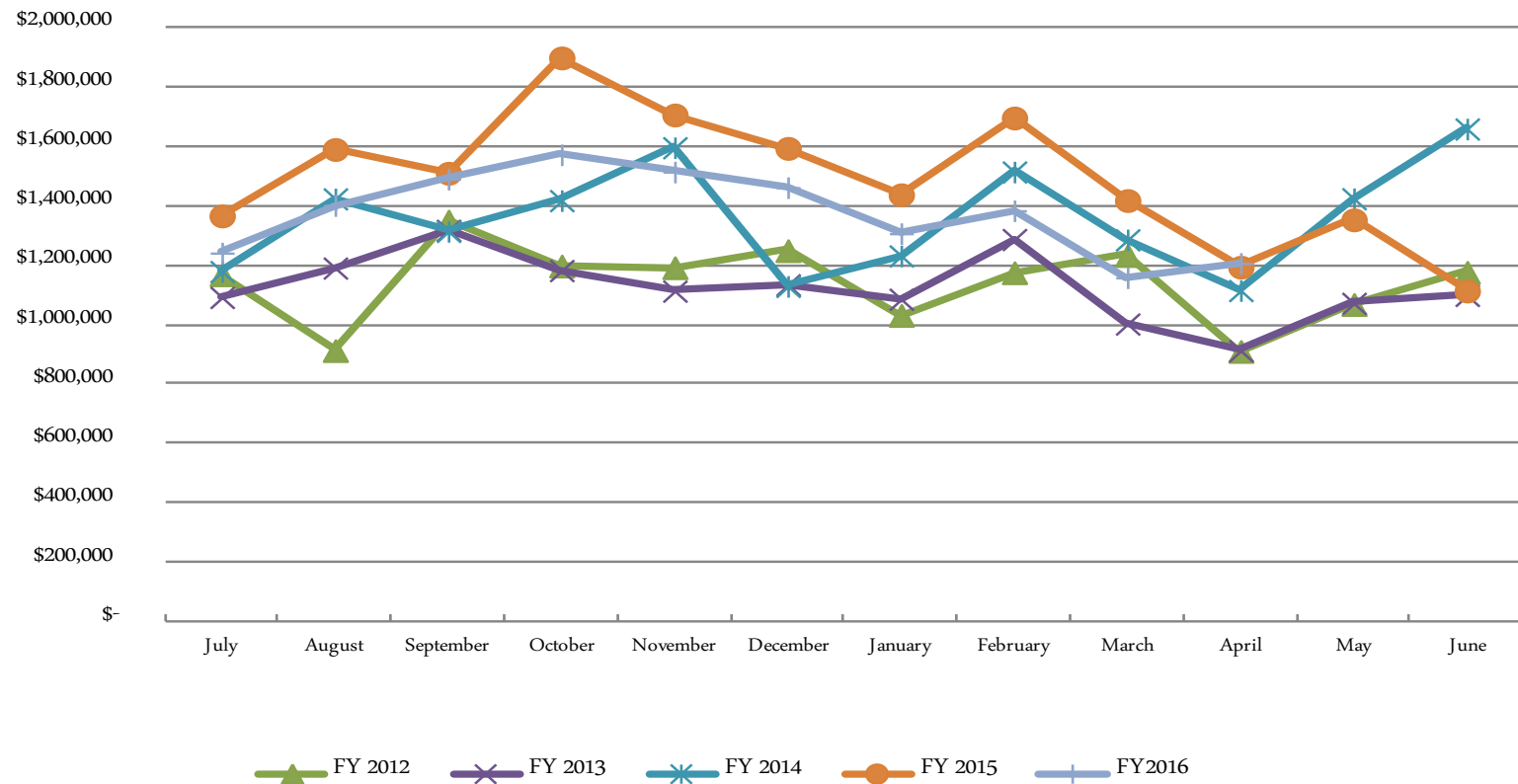
	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Intergovernmental						
State Sales and Use Tax	\$ 13,874,082	\$ 13,817,682	\$ 16,512,066	\$ 17,890,595	\$ 17,800,000	\$ 16,000,000
Gasoline Tax	730,331	795,953	1,319,200	1,696,364	1,725,000	1,696,400
Special Fuel Tax	335,178	355,079	575,975	648,209	664,000	635,000
Cigarette Tax	375,750	387,908	374,370	363,765	372,855	367,875
Mineral Royalties	2,682,070	2,669,793	2,664,298	2,663,263	2,653,860	2,654,000
Severance Tax	2,182,226	2,217,815	2,227,695	2,215,901	2,227,687	2,209,100
Impact Assistance Distributions	-	46,199	3,644,857	-	-	-
Historic Horse Racing Payout	-	-	-	208,997	120,000	187,000
Lottery Proceeds	-	-	-	-	-	350,000
State Traffic Maintenance Reimbursement	34,302	68,845	66,114	64,910	60,000	80,000
DDA Clean and Safe Reimbursement	130,000	111,326	110,171	117,892	-	-
Total	\$ 20,343,939	\$ 20,470,600	\$ 27,494,746	\$ 25,869,896	\$ 25,623,402	\$ 24,179,375
Special Distribution from State	\$ 5,051,641	\$ 3,974,977	\$ 5,862,997	\$ 4,206,046	\$ 4,788,858	\$ 4,676,783

City of Cheyenne Sales and Use Monthly Tax Distributions

MONTH	FY 2012	FY 2013	FY 2014	FY 2015	FY2016
July	\$ 1,168,942	\$ 1,092,462	\$ 1,179,924	\$ 1,367,298	\$ 1,241,994
August	\$ 913,393	\$ 1,191,544	\$ 1,424,873	\$ 1,591,223	\$ 1,402,226
September	\$ 1,349,978	\$ 1,318,848	\$ 1,315,212	\$ 1,511,185	\$ 1,491,277
October	\$ 1,198,440	\$ 1,183,241	\$ 1,418,923	\$ 1,899,987	\$ 1,573,696
November	\$ 1,192,749	\$ 1,113,854	\$ 1,597,259	\$ 1,707,657	\$ 1,515,343
December	\$ 1,250,279	\$ 1,135,282	\$ 1,129,848	\$ 1,594,969	\$ 1,462,582
January	\$ 1,031,998	\$ 1,086,413	\$ 1,232,448	\$ 1,438,605	\$ 1,307,665
February	\$ 1,175,924	\$ 1,287,683	\$ 1,515,265	\$ 1,697,501	\$ 1,384,776
March	\$ 1,233,916	\$ 1,002,818	\$ 1,286,654	\$ 1,419,163	\$ 1,158,825
April	\$ 910,632	\$ 912,880	\$ 1,115,774	\$ 1,194,580	\$ 1,207,250
May	\$ 1,068,804	\$ 1,072,531	\$ 1,425,196	\$ 1,354,195	
June	\$ 1,177,354	\$ 1,099,334	\$ 1,660,387	\$ 1,114,231	

GENERAL FUND REVENUES

City of Cheyenne Sales and Use Tax Trend 2012-2017



GENERAL FUND REVENUES

State Sales and Use Tax

The major source of intergovernmental revenue is the City's share of the state sales and use tax collected by the State of Wyoming. This revenue accounts for approximately 33% of the General Fund revenue. Wyoming Statute §39-15-111 governs the distribution process for state sales tax (rate of 4%). Of the amount collected, 69% of the tax is credited to the State's General Fund. Of the remaining 31%, the State is allowed to deduct 1% as an administrative fee. From the remaining balance, the City receives a portion of sales tax collected in the County based on population. For sales tax calculations, the City's population is 59,466 compared to the total County population of 91,738 so the City receives 64.8% of the sales tax distributed to Laramie County.

Sales and use tax was on a slight upward trend since Fiscal Year 2011, other than a flat year in Fiscal Year 2013. In Fiscal Year 2016, the trend began a downturn resulting in a 12% reduction in sales tax revenue through March 31, 2016. As of March 31, 2016, sales tax is \$1.6 Million below projections. The projection for Fiscal Year 2017 has been reduced by 10% from the prior year projection.

State of Wyoming Sales and Use Tax Distribution Formula



X
4%
=



4% State Sales Tax per \$100 spent	\$ 4.00
State receives *70%	<u>-2.77</u>
Balance to distribute	1.23

Of total distributed:	
Other Laramie County entities receive *36%	.44
City of Cheyenne receives 65%	.79



*The State and County each receive 1% additionally as an administrative fee

Fuel Tax

Fuel tax consists of the City's share of the state tax on gas and diesel (special fuels) sales as described in Wyoming Statute §39-17-111 and §39-17-211. The State of Wyoming increased the tax of \$0.13 per gallon on gas and diesel (subject to certain exemptions

(Continued on page 46)

GENERAL FUND REVENUES

(Continued from page 45)

and exclusions) to \$0.23 per gallon effective July 1, 2013. Of the total tax collected on gas, 15% of the tax (after deduction for a contribution to the University Technology Transfer Program) is distributed to cities and towns in Wyoming based on a combination of location of the dealers and a ratio of the population of the cities and towns. Of the total tax collected on diesel fuel, 5% is distributed to cities and towns based on a ratio of total population of the municipality to the total population of all municipalities within the state. This tax is shown on the budget as Special Fuel Tax. The fuel tax projections are provided to the City by the Wyoming Association of Municipalities based on information obtained from the Wyoming Department of Transportation, and are compared to historical averages to determine the projection for Fiscal Year 2017.

Cigarette Tax

Cigarette tax is governed by Wyoming Statute §39-18-111. Of the taxes collected (\$.006 per cigarette), and after deductions for fees, approximately 75% is distributed to local governments (including counties) in the proportion the taxes derived from sales within each entity bears to total cigarette taxes collected. The projection of cigarette taxes to be collected by the City for Fiscal Year 2017 is provided by the Wyoming Association of Municipalities based on information provided by the Wyoming Department of Revenue in addition to comparisons with prior years.

Mineral Royalties

Mineral royalties are set by Wyoming Statute §9-4-601 which states that 9.375% of up to \$198 million of Federal Mineral Royalties, not including coal bonus funds received by the State of Wyoming, will be distributed to cities and towns. After a base amount, the total is distributed to municipalities based on the Average Daily Membership of students in each municipality. The City of Cheyenne's share of royalties is projected to be \$2,654,000 in Fiscal Year 2017.

Mineral Severance Tax

Mineral severance taxes are set by Wyoming Statute §39-14-801. The total amount "under the cap" that is distributed to cities and towns is 9.25% of a maximum cap of \$155,000,000 for the State. This amount (\$14,337,500) is distributed to cities and towns based on pro rata population. The total municipal population of the State in the 2010 census is 384,960 of which 59,466 live in the City of Cheyenne. This represents approximately 15.4% of the total or \$2,209,100 of severance taxes for Fiscal Year 2017.

GENERAL FUND REVENUES

Historic Horse Racing Payout

The Historic Horse Racing revenue is off-track horse racing wagering that is played in approved, permitted locations. The activity is regulated by the Wyoming Pari-Mutuel Commission. In accordance with Wyoming Statute §11-25-105, the commission may issue pari-mutuel permits for a specified period not to exceed three (3) years from the date of issuance to any Wyoming county, city, incorporated town, county fair board or any corporation that provides a bond acceptable to the commission. The commission pays an amount equal to one percent (1%) of the total amount wagered attributable to historic pari-mutuel events to the city or town in which the permittee is located. The City began receiving revenue from this source in Fiscal Year 2015. The payout amount is estimated based on the historical amounts that have been received.

Lottery Proceeds

Wyoming Statute §19-17-111(b) authorized the WYO Lotto which features powerball and Cowboy Draw games sold through approved retailers. The statute allows that the first six million dollars (\$6,000,000) of "net profits" in each fiscal year shall be paid to counties, cities and towns in a percentage related to sales tax collections. The first payment from the WYO Lotto was received by the City of Cheyenne in April of 2016 in the amount of \$107,000. This payment was based on a total distribution by the WYO Lotto in the amount of \$1.2 million for the first quarter of calendar year 2016. For projection purposes, we are making the assumption that the WYO Lotto will distribute \$1 million per quarter and the City of Cheyenne will receive the same percentage during the next fiscal year. This results in a projected revenue of \$350,000.

Special Distribution

The Special Distribution from the State is the City's share of direct appropriations from the State of Wyoming. The City received \$4,206,913 from the State in Fiscal Year 2015. For Fiscal Year 2016, the Legislature approved an additional Special Distribution amount to the City of \$581,945. For Fiscal Year 2017, the State appropriated \$4,676,783 to the City.

GENERAL FUND REVENUES

	2012	2013	2014	2015	2016	2017
Charges for Services	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Sanitation-Refuse Removal	\$ 6,606,001	\$ 6,326,947	6,326,214	-	-	-
Sanitation-Landfill	963,682	630,088	377,646	-	-	-
Sanitation-Special Pickups	576,011	657,594	673,800	-	-	-
Sanitation-Transfer Station	227,700	164,219	165,456	-	-	-
Sanitation-Freon Removal	679	1,131	404	-	-	-
Sanitation-Hazardous Waste	4,160	11,185	2,919	-	-	-
Parking-Critical Parking	1,138	730	3,140	2,295	3,000	1,000
Parking-Cox Parking Lot	98,164	70,255	61,770	141,599	65,000	82,600
Parking-Jack R. Spiker Parking Structure	220,799	227,982	292,308	211,546	222,000	220,000
Parking - East Lot	1,988	6,303	4,198	5,133	6,000	10,000
Police-Record Checks	24,912	28,507	26,657	25,274	25,000	25,000
Police-Burglar Alarms	5,300	-	29,250	31,200	30,000	25,000
Police-Vehicle Inspections	27,210	23,440	41,150	39,260	50,000	40,000
Police-Nuisance Abatement	6,901	4,723	4,848	4,631	4,500	5,000
Recreation-Airport Golf	104,380	87,183	81,893	56,179	95,000	95,000
Recreation-Prairie View Golf	80,540	74,646	76,808	54,810	85,000	85,000
Recreation-Golf Annual Membership	181,110	167,559	168,790	217,220	130,000	130,000
Recreation-Pool Open Swim	76,408	82,429	64,162	76,726	20,000	150,000
Recreation-Pool Punch Cards	23,582	28,590	28,059	20,896	50,000	35,000
Recreation-Pool Lessons	55,891	58,745	44,027	33,316	55,000	40,000
Recreation-Johnson Open Swim	6,635	5,139	4,158	5,671	4,000	4,000
Recreation-Johnson Pool Lessons	88	2,030	2,336	-	2,500	500
Recreation-Paddle Boats/Canoes	4,437	2,464	1,582	1,865	2,000	500
Recreation-Basketball	23,811	14,970	26,525	26,243	22,000	22,000
Recreation-Volleyball	28,645	31,823	33,599	33,142	30,000	30,000
Recreation-Other Rec Programs	61,749	90,837	76,799	73,803	75,000	75,000
Cost Allocation Charge	470,294	503,061	482,575	1,033,387	1,015,000	1,000,000
Gas Reimbursement Charge	-	-	-	-	-	-
Intra City Postage Charges	4,279	4,369	3,813	4,135	4,000	3,000
Intra City BOPU Charges	63,000	75,219	99,400	82,645	79,000	78,996
Misc. Intra City Charges	619,482	592,795	704,877	5,127	-	3,000
Fire - HazMat	35,383	3,065	41	1,681	-	-
Fire - AMR	76,131	70,096	64,166	70,000	70,000	70,000
TOTAL	\$ 10,680,490	\$ 10,048,124	\$ 9,973,370	\$ 2,257,784	\$ 2,144,000	\$ 2,230,596

GENERAL FUND REVENUES

Charges for services include revenue that the City collects for providing parking and recreational services to the public. The rates for most charges are determined by ordinance of the governing body.

Parking Revenues

Parking revenues are charged to governmental agencies, private businesses and individuals for the use of the City's three parking facilities. The proposed revenue has been projected based on the spaces available and contracted amounts.

Recreation Charges

Recreation charges are for all activities of the Leisure Services Division except for miscellaneous activities that are accounted for in the Recreation Programs and the Golf Facilities Funds. Estimates for Fiscal Year 2017 have been based on a history of the revenues collected with the exception of charges for Pool (Aquatic) activities. The Aquatic Center was closed for a portion of Fiscal Year 2015 due to a major renovation. Projections for Fiscal Year 2016 were decreased accordingly. Due to an increase in Aquatic rates and the opening of the new Aquatic Center, the projection for Fiscal Year 2017 has been increased and is based on expected revenues in the new facility.

Intra City Charges

Cost allocation and other intra city charges are the cost of Human Resources, Finance, Attorney, Risk Management, Information Technology and Facilities that are allocated to other funds.

Changes from Prior Years

Beginning in Fiscal Year 2015, two major fund changes were reported. Beginning July 1, 2014, the charges for sanitation services are accounted for in the Solid Waste Enterprise Fund (see page 204). In addition, as of July 1, 2014, the Fleet Maintenance Division began to be reported as an Internal Service Fund. As a result, the revenues in the General Fund show major variations between years.

GENERAL FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Fines and Forfeitures						
Parking Fines	\$ 164,234	\$ 137,008	\$ 110,660	\$ 95,683	\$ 110,000	\$ 110,000
Court Fines	384,085	439,035	526,210	462,780	477,250	330,000
Court Bonds	679,684	741,696	879,020	912,016	905,625	992,000
TOTAL	\$ 1,228,003	\$ 1,317,739	\$ 1,515,890	\$ 1,470,479	\$ 1,492,875	\$ 1,432,000

Fines and forfeitures are amounts charged by the Municipal Court for violations of parking and other City ordinances. If amounts are paid prior to disposition of the court case, the revenue is considered court bonds revenue. If the amounts are paid after the disposition of the court case, they are considered court fines. The amount estimated for Fiscal Year 2017 has been determined by a review of the previous four years of activity and current year collections.

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Interest						
Interest	\$ 51,818	\$ 33,604	\$ 48,765	\$ 69,068	\$ 45,000	\$ 55,000
Accounts Receivable Interest	13,744	(11,224)	861	(775)	1,000	500
Gain (Loss) on Investments	84,344	(39,706)	144,435	28,075	50,000	55,000
Change in Fair Market Value	(46,745)	(33,549)	(76,825)	43,026	-	-
TOTAL	\$ 103,161	\$ (50,875)	\$ 117,236	\$ 139,394	\$ 96,000	\$ 110,500

Investment income of the City is the amount that is earned on deposits of the General Fund. These deposits are in the State's Investment Pool (Wyo-Star), in an investment account with Multi-Bank Securities, and in a bank sweep account (similar to a money market account). The amount shown for Fiscal Year 2017 is based on the projection of Fiscal Year 2016 revenues.

GENERAL FUND REVENUES

	2012	2013	2014	2015	2016	2017
Miscellaneous	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Cemetery Custodial Services	\$ 23,509	\$ 17,438	\$ 17,062	\$ 13,977	\$ 10,000	\$ 12,000
Cemetery Lots	28,665	20,125	18,725	23,405	20,000	25,000
Cemetery Columbarium Niche	1,830	7,715	5,970	3,425	1,500	3,000
Cemetery Opening/Closing	80,485	75,650	75,690	88,765	85,000	85,000
Cemetery Tent Setup	13,450	12,250	11,600	14,400	13,000	14,000
Community House Rentals	10,135	11,356	11,321	14,185	12,000	14,000
Pioneer Park Rentals	2,552	4,478	4,794	3,176	3,000	3,000
Amphitheater Rentals	3,751	2,960	3,970	3,930	2,000	3,000
Activity Center Rentals	677	100	623	112	-	200
Park Shelter Rentals	25,721	25,358	28,115	26,967	18,000	20,000
Golf Course Rentals	5,811	6,002	6,202	2,000	5,800	5,800
Kiwanis Community House Rentals	81,447	86,166	88,415	93,021	90,000	100,000
Miscellaneous Rentals and Leases	157,713	193,941	187,662	191,356	177,000	275,000
Miscellaneous Building Charges	(715)	253	53	470	-	300
Police Property Auctions	27,977	12,951	-	13,438	-	-
Miscellaneous Police Charges	1,465	1,020	2,327	2,243	1,500	1,500
Planning Fees	30,644	24,626	43,165	30,310	30,000	30,000
Administrative Fees	6,177	5,856	5,175	18,560	9,500	10,000
Advertising Fees	4,825	4,550	4,350	2,625	4,000	4,000
Miscellaneous Donations	-	10,000	-	-	-	-
Property Sales	45,728	179,828	10	260,870	-	-
NSF Check Charges	600	569	750	716	-	-
Miscellaneous	25,034	97,564	120,733	9,104	9,000	15,000
TOTAL	\$ 577,481	\$ 800,756	\$ 636,712	\$ 817,055	\$ 491,300	\$ 620,800

Miscellaneous revenue consists of amounts collected by the City for various rentals and other fees that are not accounted for elsewhere. The estimates of revenue for Fiscal Year 2017 have been determined through averages with prior years including history from 2009-2015, estimated Fiscal Year 2016 revenue, and through discussion with department personnel. No sales of real property are currently under contract thus there are no projected revenues for property sales for Fiscal Year 2017.

GENERAL FUND REVENUES

Grants	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Police Grants	\$ 454,837	\$ 452,353	\$ 469,798	\$ 479,292	\$ 475,000	\$ 475,000
TOTAL	\$ 454,837	\$ 452,353	\$ 469,798	\$ 479,292	\$ 475,000	\$ 475,000

Police grants are amounts charged to other entities for police services, the largest of which is the contract with Laramie County School District #1 for School Resource Officers.

Transfers	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Transfers from Other Funds	\$ -	\$ -	\$ -	\$ 3,297	\$ -	\$ -
Transfer from Solid Waste Fund	-	-	-	1,600,000	1,285,000	750,000
Transfer from Perpetual Care	11,594	12,140	5,653	2,994	3,000	5,000
TOTAL	\$ 11,594	\$ 12,140	\$ 5,653	\$ 1,606,291	\$ 1,288,000	\$ 755,000

Due to the change in fund accounting as of July 1, 2014, a portion of the net revenues for the Solid Waste Fund are now transferred to the General Fund. For Fiscal Year 2016, that amount was based on 9% of total Solid Waste Fund expenditures by resolution. For Fiscal Year 2017, that percentage was lowered by resolution to 5%. Transfers from the Cemetery Perpetual Care are amounts received from the Perpetual Care Fund for interest earned in that fund.

GENERAL FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Proceeds from Capital Financing						
Proceeds from Capital Financing	\$ 9,455,000	\$ -	\$ -	\$ -	\$ -	\$ -

During Fiscal Year 2012, the City issued \$9,455,000 in Refunding Revenue Bonds to refinance the 2003 Series Bonds on the City parking structures. The refinancing resulted in a savings to the City of \$1,330,852. No capital financing for general fund activities is planned for Fiscal Year 2017.



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GENERAL FUND EXPENDITURES



Where does the money go?

Once the City collects taxes and other revenues, the monies must be spent efficiently to provide services to the residents and businesses of the City of Cheyenne. As this section will further detail, the City provides a variety of services to its residents and businesses. To provide those services, the City has included the following 12 Departments in the General Fund FY 2017 Budget:

1. CITY COUNCIL

2. MAYOR

- Mayor
- City Attorney
- Human Resources
- Municipal Court
- Youth Alternatives

3. CITY CLERK

- City Clerk
- Risk Management
- Special Events and Services
- Information Technology

4. PUBLIC WORKS

- Public Works Administration
- Facilities Maintenance
- Street and Alley
- Traffic Operations

5. POLICE

- Police Administration
- Patrol

6. FIRE AND RESCUE

- Fire Administration
- Training
- Prevention

- Emergency Medical Services
- Education
- Suppression
- Hazardous Materials
- Rope Rescue

7. PARKS AND RECREATION

- Parks & Recreation Administration
- Forestry
- Aquatics
- Leisure Services
- Recreation Buildings
- Kiwanis Community House
- Golf Courses
- Parks
- Cemetery
- Botanic Gardens

8. CITY TREASURER

- Budget/Finance

9. CITY ENGINEER

- Engineering

10. PLANNING SERVICES

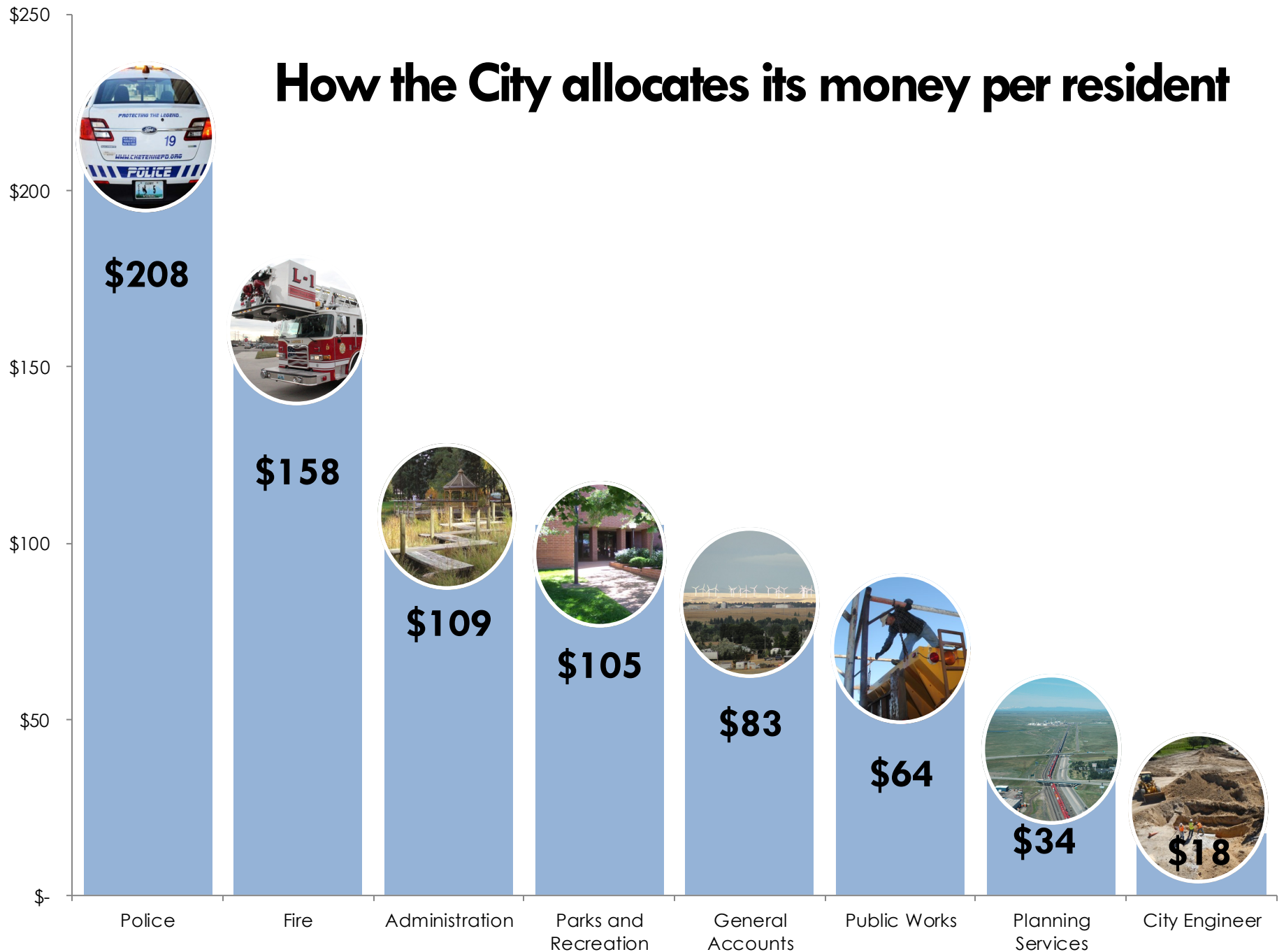
- Building
- Planning

11. DEVELOPMENT

- Development

12. GENERAL ACCOUNTS and SUPPORT SERVICES





GENERAL FUND EXPENDITURES

City Council

PAYROLL

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
City Council Salaries	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000
Executive Assistant to City Council	46,895	46,895	47,950	49,029	50,010	51,260
Overtime	460	-	-	-	-	-
Health Insurance	128,176	111,932	92,294	92,024	82,421	61,547
Social Security	10,467	10,654	10,938	11,089	12,157	12,252
State Pension	4,871	4,825	5,146	5,927	6,425	6,583
Workers Compensation	252	267	249	246	260	193
Longevity Pay	780	780	890	900	900	900
Mileage Allowance	-	-	14	47	-	-
Life Insurance	618	619	639	632	659	660
Subtotal	300,519	283,972	266,120	267,894	260,830	241,395

CONTRACTUAL SERVICES

Professional Development	117	185	721	324	1,000	1,000
Local Meeting Expense	1,815	1,891	1,089	894	2,000	1,500
Dues and Subscriptions	138	145	160	145	200	200
Professional Services	-	855	-	324	1,000	500
Telecommunications	153	-	-	-	600	660
Subtotal	2,223	3,076	1,970	1,687	4,800	3,860

PARTS AND SUPPLIES

Office Supplies	589	1,131	330	3,603	6,000	5,500
Memorials and Trophies	426	1,147	-	536	500	1,500
Subtotal	1,015	2,278	330	4,139	6,500	7,000

CAPITAL

Equipment	1,835	2,029	3,489	-	-	-
Subtotal	1,835	2,029	3,489	-	-	-

MISCELLANEOUS

Ward I Discretionary	-	8,197	-	-	2,000	9,000
Ward II Discretionary	-	4,446	-	-	-	9,000
Ward III Discretionary	1,185	1,004	294	-	-	-
General Council Discretionary	500	1,500	999	1,000	1,000	1,000
Subtotal	1,685	15,147	1,292	1,000	3,000	19,000

TOTAL

\$ 307,277	\$ 306,502	\$ 273,201	\$ 274,720	\$ 275,130	\$ 271,255
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DIVISIONS

- Mayor
- City Attorney
- Human Resources
- Municipal Court
- Youth Alternatives

MAYOR DEPARTMENT SUMMARY

MISSION

The City of Cheyenne will provide quality and cost effective customer service; will manage its financial and physical resources in a prudent manner; will develop policies that focus on public safety, health and welfare; and will facilitate in developing vitality for the Cheyenne community. The Mayor's Department consists of the Mayor, City Attorney, Human Resources, Municipal Court and Youth Alternatives.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- **Mayor:** responsible for the overall direction and management of the City operations; the Mayor serves as the Chief Executive and Operating Officer for the City.
- **City Attorney:** provides legal representation to the Governing Body, the Mayor, the City Departments, and the Board of Public Utilities. In its representation of the City and the Board of Public Utilities, the City Attorney's Office deals with a wide variety of legal issues, including constitutional, contract, development, real and personal property, tort, finance, tax, water, employment, collective bargaining, and public records.
- **Human Resources:** develops, implements and monitors personnel policies and practices for the City, including assistance with dispute resolution and mediation; recruiting and retaining employees; monitoring the City's performance evaluation system.
- **Municipal Court:** considers and adjudicates all cases filed with the Court, reports all court filings and case work, and receives, accounts for and reports all funds processed through the Court.
- **Youth Alternatives:** seeks to meet its mission of providing counseling, prevention and probation services to youth and their families by providing direct services to youth, families, schools and community agencies in Cheyenne; and through community education, influence and direction regarding City, County and State decisions and policies concerning youth and juvenile justice concerns.

MAYOR DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Ensure each City Department's organizational structure for operational and cost effectiveness is in place; assess reorganization possibilities
- Review existing fee schedules for possible updates
- Develop and coordinate legislative strategy to ensure legislation supports City objectives, and to minimize potential negative impacts
- Ensure federal/state statutory and regulatory compliance
- Defend, represent and protect interests of the City and Board of Public Utilities
- Provide a competitive salary and benefit package and develop the full potential of our work force by providing training and development for career enhancement
- Address the Employee Investment Study once a Supreme Court decision is rendered
- Finalize implementation of the Court Automation Program to enhance service to the public, increase efficiency and embrace best practices
- Improve court security by use of remote broadcast arraignments
- Review procedural and substantive aspects of court procedures
- Initiate the development of a student clinical program involving the University of Wyoming College of Law. The concept is to allow law students exposure and first hand practical knowledge in cases from the Municipal Court, County Court, District Court and Supreme Court



MAYOR DEPARTMENT SUMMARY

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Develop a fiscally prudent operating budget; comply with Resolution #5635 addressing balance of Unassigned Reserves; and complete the year with a fully compliant financial audit report
- Finalize plans and projected budget for a new City owned Cemetery
- Successfully negotiate favorable Terms and Conditions of Employment with the Cheyenne Public Employees Association (CPEA), the Police Protective Association (PPA), and the Cheyenne Firefighters Local Union No. 279.
- Address Employee Investment Study once a Supreme Court decision is rendered
- Continue to identify funds to be dedicated to additional education/training opportunities for City employees
- Provide appropriate training and coaching for individuals assuming new duties and responsibilities in the Human Resources office
- Long term planning for continued growth of the Municipal Court in terms of physical facilities
- Planning for the implementation of a new software and hardware case management system
- Finalize implementation of the on-line service to allow processing of Court citations and payments
- Anticipate an increase in fees for the present Court software
- Anticipate an increase in fees for Court Services provided by the Laramie County Sheriff's Office
- Improve staff retention in the Youth Alternatives Division including analysis of staff salaries, securing other benefits such as student loan repayment assistance, match job duties to interest and job satisfaction, develop new programs/ideas based on staff initiative
- Evaluate Youth Alternatives programs for priorities, effectiveness and cost
- Review revenue and fund raising for priority programs in Youth Alternatives
- Maintain and make needed improvements in the Youth Alternatives facilities



MAYOR DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Mayor	\$ 178,571	\$ 178,617	\$ 180,584	\$ 184,369	\$ 193,526	\$ 188,079
City Attorney	448,060	455,340	457,041	501,123	626,717	629,423
Human Resources	344,218	311,147	316,486	324,962	341,020	321,655
Municipal Court	702,072	736,639	747,030	765,041	841,306	791,483
Youth Alternatives	371,014	400,217	340,916	280,371	354,513	355,141
Mayor Summary	\$ 2,043,935	\$ 2,081,961	\$ 2,042,056	\$ 2,055,866	\$ 2,357,082	\$ 2,285,781

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Mayor	2.1	2.1	2.1	2.1	2.1	2.1
City Attorney	5.0	5.0	5.0	5.0	6.0	6.0
Human Resources	4.0	4.0	4.0	4.0	4.0	4.0
Municipal Court	10.0	10.0	10.0	10.0	10.0	10.0
Youth Alternatives	5.0	4.8	4.8	4.0	4.0	4.0
TOTAL	26.1	25.9	25.9	25.1	26.1	26.1

Part Time Employees - Budget

Mayor	\$ 498	\$ 1,632	\$ 816	\$ -	\$ -	\$ -
City Attorney	-	-	4,410	2,000	-	-
Human Resources	13,504	294	48	-	-	-
Municipal Court	-	-	5,233	31,400	31,400	31,400
Youth Alternatives	4,946	19,056	4,173	-	-	-
TOTAL	\$ 18,947	\$ 20,982	\$ 14,680	\$ 33,400	\$ 31,400	\$ 31,400

GENERAL FUND EXPENDITURES

Mayor	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Mayor	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
Senior Administrative Assistant	-	-	-	-	-	-
Executive Secretary	31,867	33,080	33,825	34,805	36,160	37,077
Project Information Officer	3,468	3,411	3,489	3,589	4,974	3,823
Temporary/Part Time	498	1,632	816	-	-	-
Health Insurance	13,800	14,377	14,851	15,853	16,786	15,590
Social Security	10,023	10,377	10,272	10,240	10,478	10,461
State Pension	13,161	13,353	14,024	15,932	17,286	17,256
Workers Compensation	187	222	201	193	214	154
Longevity Pay	-	455	780	829	839	839
Life Insurance	137	106	95	95	198	137
Subtotal	168,141	172,013	173,353	176,536	181,934	180,337
CONTRACTUAL SERVICES						
Professional Development	1,072	795	1,557	1,341	1,500	-
Local Meeting Expense	250	314	232	232	300	300
Dues and Subscriptions	141	112	112	39	140	140
Telecommunications	1,974	1,426	2,074	1,435	2,200	2,200
Fleet Parts and Fuel	-	-	-	972	1,150	1,100
Subtotal	3,437	2,647	3,975	4,019	5,290	3,740
PARTS AND SUPPLIES						
Office Supplies	2,623	2,597	1,986	1,996	3,000	2,500
Food and Medical Supplies	454	390	40	67	352	352
Memorials and Trophies	1,762	370	577	1,047	1,400	-
Subtotal	4,839	3,357	2,604	3,110	4,752	2,852
MISCELLANEOUS						
Youth Activities	655	600	653	613	1,000	600
Designated Contingency	1,000	-	-	-	-	-
General Contingency	499	-	-	91	550	550
Subtotal	2,154	600	653	704	1,550	1,150
TOTAL	\$ 178,571	\$ 178,617	\$ 180,584	\$ 184,369	\$ 193,526	\$ 188,079

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
City Attorney						
PAYROLL						
City Attorney	\$ 86,895	\$ 86,895	\$ 88,851	\$ 90,850	\$ 92,667	\$ 94,984
Staff Attorney	109,587	102,184	104,617	121,887	190,627	201,156
Deputy City Attorney	61,599	77,118	75,985	80,200	86,899	89,088
Legal Administrative Assistant	48,822	48,822	49,920	51,043	52,064	53,366
Overtime/Temporary Part Time	-	-	4,410	-	-	-
Health Insurance	30,639	32,155	32,188	39,399	61,469	59,823
Social Security	23,242	23,705	24,361	25,978	32,505	33,754
State Pension	30,966	31,219	33,707	41,066	53,622	55,684
Workers Compensation	4,636	5,002	4,897	5,106	5,428	1,633
Longevity Pay	1,020	1,020	1,040	1,990	2,640	2,640
Life Insurance	301	299	293	319	396	396
Subtotal	397,707	408,420	420,268	457,838	578,317	592,523
CONTRACTUAL SERVICES						
Professional Development	305	3,011	1,438	3,327	5,000	5,000
Local Meeting Expense	620	195	-	100	400	400
Dues and Subscriptions	17,832	17,282	19,875	17,694	20,000	21,000
Professional Services	3,087	902	688	857	1,000	1,000
Licenses and Fees	-	-	1,145	1,699	2,000	2,000
Attorney Fees	23,509	20,742	8,625	12,396	12,000	1,000
Telecommunications	154	-	-	-	-	-
Fleet Parts and Fuel	-	-	-	100	-	-
Subtotal	45,507	42,133	31,771	36,173	40,400	30,400
PARTS AND SUPPLIES						
Office Supplies	4,846	4,788	5,002	7,112	6,500	6,500
Small Equipment	-	-	-	-	1,500	-
Subtotal	4,846	4,788	5,002	7,112	8,000	6,500
TOTAL	\$ 448,060	\$ 455,340	\$ 457,041	\$ 501,123	\$ 626,717	\$ 629,423

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Human Resources						
PAYROLL						
Director of Human Resources	\$ 67,359	\$ 67,360	\$ 68,875	\$ 70,515	\$ 71,834	\$ 66,625
Assistant Director	62,079	63,294	64,719	66,260	67,497	-
Human Resource Supervisor	-	-	-	-	-	43,050
Human Resource Specialist	62,022	66,972	68,479	70,059	71,420	73,208
Temporary/Part Time	13,504	294	48	-	-	-
Overtime	35	1,117	-	-	-	-
Health Insurance	27,981	28,879	32,880	32,966	35,004	45,321
Social Security	15,612	15,012	15,227	15,581	16,334	14,069
State Pension	12,763	13,496	14,243	16,416	17,781	23,209
Workers Compensation	1,138	1,164	1,045	1,032	1,089	680
Longevity Pay	2,565	2,760	2,760	2,760	2,760	1,020
Life Insurance	246	230	230	231	264	264
Subtotal	265,304	260,579	268,505	275,820	283,983	267,445
CONTRACTUAL SERVICES						
Professional Development	1,073	588	3,054	1,396	1,400	1,400
Dues and Subscriptions	1,486	1,001	1,535	-	500	500
Professional Services	55,065	33,505	31,532	38,182	38,000	38,000
Employee Development	4,515	3,919	3,652	1,285	5,500	6,400
Advertising	-	240	95	1,098	240	-
Telecommunications	620	609	828	569	960	-
Maintenance	1,923	2,344	2,168	2,152	2,400	3,500
Fleet Parts and Fuel	-	-	-	350	-	250
Subtotal	64,682	42,206	42,865	45,032	49,000	50,050
PARTS AND SUPPLIES						
Office Supplies	3,198	1,924	2,106	1,826	2,000	2,000
Memorials and Trophies	2,190	2,577	2,664	1,960	2,800	1,800
Subtotal	5,388	4,501	4,770	3,786	4,800	3,800
MISCELLANEOUS						
ADA	8,844	3,861	345	324	3,237	360
Subtotal	8,844	3,861	345	324	3,237	360
TOTAL	\$ 344,218	\$ 311,147	\$ 316,486	\$ 324,962	\$ 341,020	\$ 321,655

GENERAL FUND EXPENDITURES

Municipal Court	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Municipal Court Senior Judge	\$ 98,816	\$ 98,816	\$ 101,039	\$ 120,697	\$ 105,379	\$ 93,595
Municipal Court Judge	72,379	72,379	74,007	75,973	77,186	79,116
Municipal Court Bailiff	48,457	48,445	49,535	49,697	51,663	49,200
Municipal Court Clerk	51,642	51,642	52,804	53,992	55,072	56,445
Municipal Court Warrant Tech	29,794	29,679	30,347	31,030	31,651	32,441
Municipal Court Deputy Clerk	66,039	66,039	67,525	58,099	63,330	64,913
Municipal Court Tech	70,328	79,123	74,476	70,541	84,817	83,756
Temp Part Time Juvenile Judge	-	-	5,233	26,261	31,400	31,400
Health Insurance	79,878	105,661	103,229	96,442	128,450	95,891
Social Security	33,176	33,213	33,976	36,810	38,802	37,918
State Pension	45,895	46,791	48,469	52,606	60,048	58,590
Workers Compensation	7,529	8,983	8,821	9,840	9,027	3,157
Longevity Pay	7,500	7,540	7,650	6,540	6,720	4,800
Life Insurance	588	627	583	538	660	660
Subtotal	612,021	648,939	657,695	689,066	744,206	691,883
CONTRACTUAL SERVICES						
Professional Development	965	607	563	779	3,000	3,000
Local Meeting Expense	-	-	-	-	100	100
Dues and Subscriptions	176	884	834	734	1,000	1,000
Professional Services	50,000	50,000	55,895	52,500	63,000	63,000
Postage and Freight	233	-	-	-	-	-
Telecommunications	2,104	1,688	1,846	1,793	2,000	2,000
Maintenance	6,249	9,379	6,000	7,014	6,000	6,000
Subtotal	59,727	62,558	65,138	62,820	75,100	75,100
PARTS AND SUPPLIES						
Office Supplies	17,745	14,102	12,626	13,155	14,000	14,500
Subtotal	17,745	14,102	12,626	13,155	14,000	14,500
CAPITAL						
Furniture and Fixtures	483	-	-	-	-	-
Equipment	12,096	11,041	11,570	-	8,000	10,000
Subtotal	12,579	11,041	11,570	-	8,000	10,000
TOTAL	\$ 702,072	\$ 736,639	\$ 747,030	\$ 765,041	\$ 841,306	\$ 791,483

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Youth Alternatives						
PAYROLL						
Director of Youth Alternatives	\$ 48,749	\$ 74,209	\$ 108,355	\$ 85,890	\$ 87,608	\$ 89,798
Assistant Director	72,430	72,430	55,545	-	-	-
Counselor III	73,047	74,354	67,382	63,881	99,408	42,866
Court Services Coordinator	-	-	-	-	-	59,028
Operations Manager	30,176	30,016	5,677	33,557	37,846	41,896
Temporary/Part Time	4,946	19,056	4,173	-	-	-
Health Insurance	61,975	61,767	38,044	43,806	62,457	58,007
Social Security	23,644	22,146	19,408	14,025	17,367	18,035
State Pension	25,573	23,499	20,012	23,738	28,650	29,751
Workers Compensation	4,476	5,188	4,919	1,088	4,253	6,087
Longevity Pay	4,345	3,850	2,940	2,160	2,160	2,160
Life Insurance	331	309	238	208	264	264
Subtotal	349,692	386,823	326,693	268,353	340,013	347,891
CONTRACTUAL SERVICES						
Professional Development	88	-	151	-	1,050	1,000
Dues and Subscriptions	176	200	145	213	350	200
Professional Services	6,695	1,242	704	-	500	-
Telecommunications	3,774	3,597	3,791	3,361	3,500	1,000
Electric/Natural Gas	4,906	5,512	6,006	5,512	5,500	3,000
Maintenance	250	122	188	-	200	-
Subtotal	15,889	10,673	10,985	9,086	11,100	5,200
PARTS AND SUPPLIES						
Office Supplies	4,932	2,412	3,232	2,889	3,000	1,960
Food and Medical Supplies	137	4	5	43	100	90
Maintenance Supplies	364	305	-	-	300	-
Subtotal	5,433	2,722	3,237	2,932	3,400	2,050
TOTAL	\$ 371,014	\$ 400,217	\$ 340,916	\$ 280,371	\$ 354,513	\$ 355,141



DIVISIONS

- City Clerk
- Information Technology
- Risk Management
- Special Events and Services

CITY CLERK DEPARTMENT SUMMARY

MISSION

To constantly strive to provide efficient, quality services in a courteous, knowledgeable and professional manner.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- **City Clerk Division:** responsible for City legislative, historical and other records management and maintenance areas, including the City records retention program in accordance with state requirements; licensing and permitting (business, alcohol and other misc. types); City-owned property files and affiliated database management/maintenance; municipal elections assistance and information, and serving as clerk to several City boards and commissions. The City Clerk Division also receipts the monies due the City; maintains cemetery records and provides Cemetery Complex administrative services, and oversees City Codebook supplementation and the City's internet/intranet website, including streaming video services for Governing Body meetings.
- **Information Technology:** responsible for administration, backup and maintenance of the City's client/server infrastructure and computer network operating systems, hardware, affiliated connections and operations, including wireless connections (point to multi-point back haul connections as well as end user WiFi) throughout various City locations, and hosting of various software applications for City departments. The Division also oversees the City's mail room, leased copiers, printers, in-house print shop services, VoIP phone system, security cameras, municipal building door security controllers, and provides "help desk" services to network users.
- **Risk Management:** oversees property, vehicle and liability coverages and claims, recommends and monitors employee safety programs and practices, and provides safety training as well as employee new hire training. Division staff provide risk management services for liability incidents and claims for the Board of Public Utilities, and also coordinates and participates in meetings of the Mayor's Employee Safety Committee.
- **Special Events and Services:** coordinates small and large-scale special community downtown events and activities and maintenance services, particularly involving the City's Depot Plaza and downtown district; manages and oversees on and off-street parking control operations and permits.

CITY CLERK DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Initiate planning and scheduling (contingent upon funding) to upgrade City website to stay current with latest technologies and trends, and to provide a more “responsive” website, which is required to implement and accommodate certain module upgrades, such as mobile devices (last major update was in 2011)
- Continuing conversion of City Clerk Division records into acquired software program to electronically index, track, search and retrieve records for current, past and historical records management
- Complete final conversions of Microsoft Office 365 applications to City network system through Information Technology Division staff; replace older servers, upgrade software and install fiber conduit in server room to protect against damage during fiber patch runs; acquire storage system (contingent upon funding) for housing backup disaster recovery data, and continue communications with Laramie County, Police Department and Board of Public Utilities to upgrade the 15 year old fiber ring infrastructure between the entities, and to change internet gateway between the City and County to provide for “failover” system backups
- On-going Risk Management employee safety and training programs to reduce property/liability and workers compensation claims, losses and expenses; manage and track claims submitted to Wyoming Association of Risk Management (WARM), and update OSHA mandated programs.
- Continue Special Events and Services staff assistance in coordinating certain community downtown special events; management of downtown parking control services for on and off-street parking.

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Funding for the Information Technology Division for the following: Fiber conduit for server room; replace server; upgrade “Ghost” and “backup exec” software; new storage system for housing backup disaster recovery data; funding to participate in upgrading the fiber ring infrastructure between the City, County, Public Safety Center and Board of Public Utilities
- Funding to upgrade the City website to be more responsive and to allow for updated modules

CITY CLERK DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
City Clerk	\$ 548,066	\$ 543,971	\$ 574,253	\$ 591,770	\$ 646,044	\$ 648,213
Risk Management	695,677	887,522	974,217	902,335	1,045,494	1,015,965
Special Events and Services	636,294	616,381	684,422	669,141	689,811	671,675
Information Technology	625,046	564,324	558,486	641,060	766,982	1,268,896
City Clerk Summary	\$ 2,505,083	\$ 2,612,199	\$ 2,791,378	\$2,804,306	\$ 3,148,331	\$ 3,604,748

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
City Clerk	7.0	7.0	7.0	7.0	7.0	7.0
Risk Management	3.0	3.0	3.0	3.0	3.0	3.0
Special Events and Services	9.0	9.0	9.0	9.0	9.0	9.0
Information Technology	5.0	5.0	5.0	5.0	6.0	8.0
TOTAL	24.0	24.0	24.0	24.0	25.0	27.0

Part Time Employees - Budget

City Clerk	\$ -	\$ 342	\$ 245	\$ 6,700	\$ 10,400	\$ 8,000
Risk Management	-	-	-	-	-	-
Special Events and Services	7,362	9,273	11,495	14,300	14,300	14,300
Information Technology	-	-	-	-	-	-
TOTAL	\$ 7,362	\$ 9,615	\$ 11,740	\$ 21,000	\$ 24,700	\$ 22,300

GENERAL FUND EXPENDITURES

City Clerk

PAYROLL

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
City Clerk	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312	\$ 93,595
Deputy City Clerk	67,041	67,041	68,550	70,092	71,494	73,281
Land Management Tech	41,430	41,430	42,362	43,315	44,181	45,286
Administrative Assistant	33,059	33,059	33,803	34,563	35,254	36,135
City Records Tech	38,541	38,522	39,408	40,295	41,101	42,128
Licensing/Receipts Clerk	32,287	32,287	40,256	32,668	27,684	56,752
Licensing/Receipts Tech	25,960	24,248	22,769	16,612	27,684	-
Temporary/Part Time	-	342	245	3,986	10,400	8,000
Overtime	110	110	282	440	300	500
Health Insurance	48,038	56,426	50,466	65,153	71,550	88,689
Social Security	24,782	24,396	25,442	24,839	27,111	27,604
State Pension	33,389	33,182	35,043	39,374	43,374	44,465
Workers Compensation	4,312	5,063	4,974	5,034	5,032	2,331
Longevity Pay	5,880	5,880	5,730	4,980	4,980	5,160
Life Insurance	456	451	448	424	462	462
Subtotal	440,910	448,063	457,330	471,297	501,919	524,388

CONTRACTUAL SERVICES

Professional Development	569	244	1,642	1,222	2,000	2,500
Local Meeting Expense	56	-	220	225	225	225
Dues and Subscriptions	1,190	1,229	1,319	1,364	1,500	1,500
Professional Services	8,965	5,508	4,188	6,351	10,000	3,000
Licenses and Fees	-	-	60	90	100	100
Advertising	60,103	59,357	69,059	65,418	80,000	65,000
Telecommunications	153	-	-	-	-	-
Maintenance	24,615	23,203	30,994	34,302	37,800	38,000
Fleet Parts and Fuel	-	-	-	1,518	1,000	2,000
Subtotal	95,651	89,541	107,483	110,490	132,625	112,325

GENERAL FUND EXPENDITURES

City Clerk

PARTS AND SUPPLIES

Office Supplies	11,005	6,255	8,131	8,867	10,000	10,000
Small Equipment	500	112	405	500	500	500
Subtotal	11,505	6,367	8,536	9,367	10,500	10,500

CAPITAL

Equipment	-	-	903	616	1,000	1,000
Subtotal	-	-	903	616	1,000	1,000

TOTAL

\$ 548,066	\$ 543,971	\$ 574,253	\$ 591,770	\$ 646,044	\$ 648,213
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GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Risk Management						
PAYROLL						
Director of Risk Management	\$ 56,557	\$ 56,557	\$ 57,830	\$ 59,131	\$ 60,314	\$ 61,822
Admin Support Tech	31,000	31,000	31,698	32,411	33,059	33,885
Risk Safety Specialist	34,249	34,249	35,019	35,807	36,846	37,767
Overtime	-	543	567	712	500	1,000
Health Insurance	45,780	47,209	40,853	40,547	42,693	35,811
Social Security	8,850	8,843	9,159	9,447	10,138	10,425
State Pension	12,418	12,519	13,363	15,415	16,724	17,198
Workers Compensation	3,390	4,141	4,119	4,274	4,147	3,258
Longevity Pay	900	1,355	1,710	1,800	1,800	1,800
Life Insurance	192	192	192	175	198	198
Subtotal	193,336	196,608	194,511	199,719	206,419	203,165
CONTRACTUAL SERVICES						
Dues and Subscriptions	900	900	1,000	1,057	1,400	1,400
Insurance	476,852	681,031	756,936	695,323	827,000	801,000
Non Insured Loss	22,321	7,208	20,000	-	-	-
Telecommunications	1,245	900	1,082	1,381	1,700	1,700
Fleet Parts and Fuel	-	-	-	4,069	8,075	7,700
Subtotal	501,318	690,039	779,018	701,830	838,175	811,800
PARTS AND SUPPLIES						
Office Supplies	1,023	875	688	786	900	1,000
Subtotal	1,023	875	688	786	900	1,000
TOTAL	\$ 695,677	\$ 887,522	\$ 974,217	\$ 902,335	\$ 1,045,494	\$ 1,015,965

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Special Events and Services						
PAYROLL						
Director of Special Events and Services	\$ 69,177	\$ 69,177	\$ 70,733	\$ 72,325	\$ 73,772	\$ 60,475
Office Manager	38,500	38,500	39,366	40,252	41,057	42,083
Special Events Coordinator	31,616	31,616	32,327	33,054	33,716	40,858
Parking Patrol Technicians	57,224	52,435	57,441	59,829	61,026	62,552
Custodian I	101,521	98,449	102,590	104,851	106,947	109,623
Temporary/Part Time	7,362	9,273	11,495	14,417	14,300	14,300
Overtime	-	-	-	380	-	-
Health Insurance	91,674	85,933	83,567	91,424	95,838	92,931
Social Security	22,744	22,234	23,405	24,128	25,799	25,650
State Pension	30,766	29,930	32,501	37,643	40,755	40,509
Workers Compensation	8,813	10,425	10,641	11,177	10,813	7,976
Longevity Pay	5,975	6,625	6,410	6,435	6,420	5,400
Life Insurance	561	549	561	567	594	594
Subtotal	465,933	455,147	471,038	496,482	511,036	502,950
CONTRACTUAL SERVICES						
Professional Services	4,497	12,072	-	-	5,000	3,000
Credit Card Charges	1,081	-	-	-	-	-
Advertising	5,171	-	94	-	-	-
Telecommunications	915	1,474	2,760	2,072	2,425	2,500
Electric/Natural Gas	61,617	65,349	68,426	60,598	63,000	58,000
Maintenance	483	2,380	351	51,404	55,000	55,000
Depot Building Maintenance	66,886	71,911	74,526	39,219	20,000	26,000
Fleet Parts and Fuel	-	-	-	13,623	22,100	13,500
Subtotal	140,650	153,185	146,156	166,916	167,525	158,000
PARTS AND SUPPLIES						
Office Supplies	1,288	2,128	1,769	833	2,200	2,000
Maintenance Supplies	7,856	2,699	4,604	3,936	4,800	4,600
Clothing	300	403	519	-	2,250	2,125
Subtotal	9,444	5,229	6,891	4,769	9,250	8,725

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Special Events and Services						
CAPITAL						
Equipment	3,897	2,820	60,337	974	2,000	2,000
Subtotal	3,897	2,820	60,337	974	2,000	2,000
MISCELLANEOUS						
Special Events	16,370	-	-	-	-	-
Subtotal	16,370	-	-	-	-	-
TOTAL	\$ 636,294	\$ 616,381	\$ 684,422	\$ 669,141	\$ 689,811	\$ 671,675



GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Information Technology	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Information Technology	\$ 80,948	\$ 80,948	\$ 82,770	\$ 84,632	\$ 86,325	\$ 88,483
Assistant Director	51,586	51,586	52,746	57,573	62,437	59,867
Network Systems Technicians	33,337	36,360	37,178	33,438	76,378	156,153
Duplication Specialist	31,149	31,149	31,850	32,567	33,218	34,048
Data Technician	46,144	46,144	46,774	48,244	49,209	50,439
Health Insurance	63,892	65,783	64,644	63,863	84,989	92,931
Social Security	18,272	18,383	18,794	19,126	23,832	29,987
State Pension	24,884	25,315	26,898	30,789	39,315	49,469
Workers Compensation	1,324	1,401	1,302	1,281	1,589	11,995
Longevity Pay	3,960	3,960	3,960	3,960	3,960	3,000
Life Insurance	314	308	303	297	396	528
Subtotal	355,810	361,337	367,219	375,770	461,647	576,901
CONTRACTUAL SERVICES						
Professional Development	-	-	-	-	1,000	5,000
Dues and Subscriptions	78	30	20	105	115	115
Professional Services	4,000	970	5,581	4,484	6,000	6,000
Postage and Freight	274	363	344	192	500	500
Telecommunications	166	-	-	-	720	720
Rental	1,510	456	1,549	1,234	1,500	1,610
Maintenance	199,410	156,001	159,538	232,037	250,000	525,000
Computer software subscription	-	-	-	-	-	85,000
Fleet Parts and Fuel	-	-	-	-	-	550
Subtotal	205,438	157,820	167,032	238,052	259,835	624,495
PARTS AND SUPPLIES						
Office Supplies	46,734	19,833	16,735	21,751	30,000	25,000
Small Equipment	2,141	2,448	2,500	1,945	2,500	2,500
Subtotal	48,875	22,282	19,234	23,696	32,500	27,500
CAPITAL						
Equipment	14,923	22,886	5,000	3,542	13,000	40,000
Subtotal	14,923	22,886	5,000	3,542	13,000	40,000
TOTAL	\$ 625,046	\$ 564,324	\$ 558,486	\$ 641,060	\$ 766,982	\$ 1,268,896



DIVISIONS

- Public Works Administration
- Facilities Maintenance
- Public Works Engineering
- Solid Waste
- Street and Alley
- Traffic Operations
- Fleet Maintenance
- Transit

PUBLIC WORKS DEPARTMENT SUMMARY

MISSION

The mission of the Public Works Department is to provide quality, cost effective, maintenance and repair of the City's infrastructure and provide quality, cost effective essential services for public health, safety and welfare in the areas of Facilities Maintenance, Fleet Management, Public Works Engineering, Solid Waste, Street & Alley, Traffic Operations and Transit.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- **Administration:** One consolidated administrative office is assigned to support the needs of the Public Works Department plus division administrators at Fleet Maintenance, Sanitation and Transit. Public Works provides oversight of the Belvoir Ranch and heads the Belvoir Ranch Steering Committee. Public Works administers the Optional 1% Sales Tax Fund (Fifth Penny Tax) and the Solid Waste Fund.
- **Facilities Maintenance:** responsible for cleaning, repair and maintenance of approximately 50 City facilities and associated grounds.
- **Fleet Maintenance:** provides fuel, preventive maintenance, repair and replacement services for a fleet of over 800 vehicles and equipment items City-wide.
- **Public Works Engineering:** oversees the Landfill and Concrete Crew and provides Pavement and Solid Waste Engineering.
- **Sanitation:** provides waste collection and disposal services to residents and businesses in the City while also accepting solid waste from private haulers that collect waste outside City limits. Sanitation manages the Compost Facility, Transfer Station, the Household Hazardous Waste Facility, Electronic Waste, and Recycling Programs.
- **Street and Alley:** provides a safe transportation system to the traveling public by repairing and maintaining roadways, and the City's storm water drainage system in all weather conditions.
- **Traffic Operations:** maintains and repairs signs, paint and traffic signals in the City to ensure a safe and efficient transportation system.
- **Transit:** provides both route and curb-to-curb bus service throughout the City and into some areas outside City limits.

PUBLIC WORKS DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Continue to implement recommendations of the Solid Waste Rate Study
- Seek funding needed to expand the Street and Alley Shop to accommodate equipment and personnel needs for the future
- Seek funding to design a remodel, update and expansion of the City of Cheyenne Municipal Building which was constructed in 1979
- Implement Sanitation collection improvements to include routing and administrative software, redistribution of routes, use of GPS routing and service management software, alley cleanup to allow safe access, maximum use of frontload equipment, moving containers to a single point of pickup (alley or street) as appropriate for each neighborhood, and update City Code as it pertains to Sanitation
- Implement Transit bus route efficiencies, review cost of Transit services, review eligibility requirements for services, and complete update of the Transit logo
- Review use of equipment and vehicles City-wide for opportunities to reduce the fleet and associated maintenance costs
- Continue to educate the public on Public Works services and how they may best utilize those services

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Secure funding and begin construction of an updated and expanded Transfer Station
- Finalize design of the Happy Jack Landfill expansion and obtain a lifetime permit for the site from the Wyoming Department of Environmental Quality



PUBLIC WORKS DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Public Works Administration	\$ 272,786	\$ 267,078	\$ 273,405	\$ 266,274	\$ 266,177	\$ 273,192
Traffic Operations	445,832	501,383	471,315	502,516	533,258	523,513
Facilities Maintenance	882,321	843,385	880,866	927,633	1,020,979	958,033
Fleet Maintenance	4,435,587	4,238,346	4,414,353	-	-	-
Street and Alley	1,574,113	1,600,948	1,613,623	2,160,294	2,302,029	2,269,990
Sanitation	3,256,317	3,187,540	3,391,540	-	-	-
Public Works Summary	\$ 10,866,956	\$ 10,638,680	\$ 11,045,101	\$ 3,856,717	\$4,122,443	\$4,024,728

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Public Works Administration	4.0	3.7	3.7	3.7	3.3	3.3
Traffic Operations	6.0	6.0	6.0	6.0	5.0	5.0
Facilities Maintenance	10.0	10.0	10.0	10.0	10.0	10.0
Fleet Maintenance	17.0	17.0	17.0	0.0	0.0	0.0
Street and Alley	26.0	26.0	26.0	26.0	26.0	25.0
Sanitation	55.0	57.0	58.0	0.0	0.0	0.0
TOTAL	118.0	119.7	120.7	45.7	44.3	43.3

Part Time Employees - Budget

Public Works Administration	\$ 6,160	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Operations	11,791	17,265	37,951	50,000	50,000	52,000
Facilities Maintenance	-	-	-	-	-	-
Fleet Maintenance	31,900	24,040	30,000	-	-	-
Street and Alley	7,705	10,105	11,530	15,000	15,000	15,000
Sanitation	12,908	10,004	15,000	-	-	-
TOTAL	\$ 70,463	\$ 61,414	\$ 94,481	\$ 65,000	\$ 65,000	\$ 67,000

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Public Works Administration						
PAYROLL						
Director of Public Works	\$ 85,625	\$ 85,625	\$ 87,552	\$ 95,309	\$ 91,312	\$ 93,595
Operations Manager	39,192	39,192	40,588	42,723	44,999	46,125
Assistant Director	42,313	42,313	43,264	31,217	27,079	28,341
Secretary	30,840	30,840	31,415	27,648	28,201	28,906
Temporary/Part Time	6,160	-	-	-	-	-
Health Insurance	25,053	25,835	26,854	25,595	27,096	25,255
Social Security	14,934	14,877	15,242	14,736	14,814	15,226
State Pension	20,248	20,255	21,111	22,143	24,439	25,117
Workers Compensation	3,601	4,306	4,239	2,912	4,206	4,048
Longevity Pay	2,106	2,176	1,765	1,751	2,060	2,060
Life Insurance	244	244	235	217	220	220
Retirees Insurance	800	-	-	-	-	-
Subtotal	271,116	265,662	272,266	264,251	264,427	268,892
CONTRACTUAL SERVICES						
Dues and Subscriptions	153	79	157	156	300	500
Telecommunications	751	914	672	265	-	350
Fleet Parts and Fuel	-	-	-	526	450	3,000
Subtotal	904	993	829	947	750	3,850
PARTS AND SUPPLIES						
Office Supplies	766	423	310	1,076	1,000	450
Subtotal	766	423	310	1,076	1,000	450
TOTAL	\$ 272,786	\$ 267,078	\$ 273,405	\$ 266,274	\$ 266,177	\$ 273,192

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Traffic Operations						
PAYROLL						
Director of Traffic Operations	\$ 53,960	\$ 53,960	\$ 55,174	\$ 56,416	\$ 57,544	\$ 58,983
Traffic Signal Technician	40,239	57,160	58,446	62,650	68,209	69,914
Traffic Master Electrician	57,481	57,481	19,780	-	-	-
Traffic Signal Supervisor	32,835	37,440	38,282	40,441	43,896	44,993
Traffic Operations Worker	26,559	26,559	27,156	28,246	29,787	30,532
Temporary/Part Time	11,791	17,265	37,951	51,619	50,000	52,000
Overtime	10,750	10,918	6,512	10,609	12,000	10,000
Frontier Days Overtime	803	-	-	-	-	-
Health Insurance	69,762	76,702	66,521	70,404	73,920	68,661
Social Security	17,196	19,110	18,272	18,188	20,202	20,583
State Pension	22,777	24,942	21,129	23,850	27,016	27,393
Workers Compensation	8,303	11,288	10,424	10,570	10,563	8,233
Longevity Pay	2,600	3,070	2,730	2,640	2,640	2,640
Uniform Allowance	550	660	550	550	550	550
Life Insurance	341	390	330	324	330	330
Subtotal	355,947	396,945	363,257	376,507	396,658	394,813
CONTRACTUAL SERVICES						
Dues and Subscriptions	775	1,316	2,431	3,310	4,000	4,000
Professional Services	934	900	533	-	750	750
Licenses and Fees	-	100	-	-	-	-
Telecommunications	1,848	1,000	1,144	941	1,200	1,200
Electric/Natural Gas	84,172	97,516	102,569	104,473	103,500	97,000
Fleet Parts and Fuel	-	-	-	15,605	24,400	23,000
Subtotal	87,729	100,832	106,677	124,329	133,850	125,950
PARTS AND SUPPLIES						
Office Supplies	351	-	121	592	900	900
Food and Medical Supplies	457	374	247	595	1,000	1,000
Maintenance Supplies	803	2,417	442	-	-	-
Clothing	545	815	570	493	850	850
Subtotal	2,156	3,606	1,380	1,680	2,750	2,750
TOTAL	\$ 445,832	\$ 501,383	\$ 471,315	\$ 502,516	\$ 533,258	\$ 523,513

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Facilities Maintenance						
PAYROLL						
Director of Facilities Maintenance	\$ 59,318	\$ 59,319	\$ 60,653	\$ 62,018	\$ 63,258	\$ 64,839
Assistant Director	46,970	46,970	48,027	25,467	-	-
Foreman III	45,246	45,246	46,264	71,522	98,321	100,779
Foreman I	17,779	-	-	-	-	-
Maintenance Technician	76,785	76,785	78,513	72,715	81,062	59,696
Sprinkler Tech/Plumber	38,631	38,631	39,501	37,047	39,780	42,210
Custodian I	69,208	80,499	82,170	84,222	85,968	88,115
Custodian III	39,931	39,931	40,829	41,748	42,583	43,648
Overtime	8,563	8,236	8,449	8,046	10,000	10,000
Health Insurance	97,750	105,488	108,520	109,973	135,473	111,812
Social Security	30,769	29,953	30,571	30,361	32,852	31,939
State Pension	40,949	40,974	43,587	47,793	54,194	52,689
Workers Compensation	14,497	17,329	17,212	17,374	17,177	12,776
Longevity Pay	9,540	9,270	9,360	8,530	8,460	8,220
Tool Allowance	3,600	3,600	3,600	3,050	3,600	3,600
Life Insurance	623	620	615	594	660	660
Subtotal	600,159	602,850	617,871	620,460	673,389	630,983
CONTRACTUAL SERVICES						
Local Meeting Expense	619	320	371	850	500	1,000
Professional Services	35,294	46,280	21,814	18,819	18,100	8,250
Telecommunications	1,454	1,058	1,210	1,014	1,140	1,300
Electric/Natural Gas	84,762	74,368	90,216	97,116	96,500	93,000
Maintenance	44,944	40,738	52,234	88,212	88,000	90,000
Fleet Parts and Fuel	-	-	-	19,239	35,850	22,000
Subtotal	167,073	162,764	165,845	225,250	240,090	215,550
PARTS AND SUPPLIES						
Office Supplies	1,529	303	219	597	500	500
Maintenance Supplies	112,726	76,775	95,778	80,568	106,000	110,000
Clothing	834	-	635	758	1,000	1,000
Small Equipment	-	693	518	-	-	-
Subtotal	115,089	77,771	97,150	81,923	107,500	111,500
TOTAL	\$ 882,321	\$ 843,385	\$ 880,866	\$ 927,633	\$ 1,020,979	\$ 958,033

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Street and Alley	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Street & Alley	\$ 62,007	\$ 62,007	\$ 63,402	\$ 64,829	\$ 66,126	\$ 67,778
Foreman III	147,273	147,272	150,586	154,600	157,053	164,903
Foreman II	90,284	92,482	94,563	97,105	98,625	103,687
Equipment Operator III	76,029	304,117	310,960	319,411	324,316	341,546
Equipment Operator II	288,435	273,302	283,005	365,282	375,897	379,223
Equipment Operator I	261,927	70,191	61,944	-	-	-
Temporary/Part Time	7,705	10,105	11,530	7,314	15,000	15,000
Overtime	15,524	16,352	16,537	15,775	15,000	28,000
Frontier Days Overtime	11,324	12,586	12,431	12,716	13,000	-
Health Insurance	337,249	308,997	296,650	334,733	356,921	305,822
Social Security	74,209	77,318	78,991	79,835	82,892	85,597
State Pension	103,610	107,261	114,138	131,288	134,852	139,314
Workers Compensation	35,747	45,356	44,955	46,315	43,342	34,239
Longevity Pay	19,440	18,875	18,480	18,540	18,540	18,780
Uniform Allowance	2,970	2,860	2,750	2,750	3,000	3,000
Life Insurance	1,662	1,630	1,620	1,653	1,716	1,650
Subtotal	1,535,395	1,550,710	1,562,542	1,652,146	1,706,279	1,688,540
CONTRACTUAL SERVICES						
Dues and Subscriptions	460	806	2,727	6,273	7,000	7,000
Professional Services	4,709	9,475	5,726	391	600	500
Telecommunications	1,189	758	530	454	600	600
Electric/Natural Gas	15,678	20,618	23,313	22,063	23,000	20,000
Rental	12,000	12,000	12,000	12,000	12,000	12,000
Maintenance	1,290	600	1,899	999	1,000	-
Fleet Parts and Fuel	-	-	-	461,829	544,700	535,000
Subtotal	35,326	44,256	46,195	504,009	588,900	575,100
PARTS AND SUPPLIES						
Office Supplies	172	406	295	1,045	600	1,100
Maintenance Supplies	-	4,086	981	-	-	-
Clothing	3,220	3,125	3,509	3,094	3,750	3,750
Small Equipment	-	(1,635)	101	-	2,500	1,500
Subtotal	3,392	5,981	4,886	4,139	6,850	6,350
TOTAL	\$ 1,574,113	\$ 1,600,948	\$ 1,613,623	\$2,160,294	\$2,302,029	\$2,269,990



DIVISIONS

- Administration
- Police Patrol

POLICE DEPARTMENT SUMMARY

MISSION

CPD, "Protecting the Legend" of Cheyenne by working in **C**ooperation with citizens to lead the charge in **P**reventing crime and **D**efending the rights of the community.



DEPARTMENT OVERVIEW/MAJOR DUTIES

- Cheyenne sprang up in the path of the transcontinental railroad in 1867 as it crossed the Great Plains. Although originally given the nickname "Hell on Wheels" due to its rowdy beginning, the town soon separated from its wild start. In the 1880s, Cheyenne was the wealthiest per capita city in the world. The state capitol's dome was even covered in gold leaf. Folks came from all over to "Live the Legend" that Cheyenne was known for.
- The Cheyenne Police Department was created to protect residents and visitors alike. Cheyenne is still the hub of state government, progressive business and the destination for those who wish to "Live the Legend" of the old west.
- As a progressive agency, the Cheyenne Police Department has come a long way since the days of the Wild West. The agency is considered a leader in public safety and handles 180 calls for service a day. A state-of-the-art facility in the downtown area was approved by the voters to meet the current and future needs of public safety in Cheyenne. The Cheyenne Public Safety Center will include the Cheyenne Police Department, Cheyenne Victim Services, Cheyenne Fire and Rescue Administration, Laramie County 911 Communication Center, and the Laramie County Emergency Operations Center. The center will improve efficiency during critical emergencies due to the enhanced interoperability between agencies housed under one roof.
- Much like the earlier lawmen who gave their blood, sweat and tears to protect Cheyenne from the outlaws of yesterday, the professional women and men of today's Cheyenne Police Department continue to be leaders in public safety by fulfilling its mission of "Protecting the Legend" that Cheyenne is known for.

POLICE DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

On September 30, 2015, all supervisors within the agency met to develop and agree upon the following strategic goals for calendar year 2016:

- Reduce traffic crashes at designated locations by 20%
- Reduce burglary and violent crimes related to drug activity by 10%
- Increase citizen involvement with CPD by having a 30% increase in Facebook followers
- Meet the demand of calls for service by maintaining a response time of four minutes or less for priority 0 (life threatening) calls, eight minutes or less for priority 1 (in progress) calls and 45 minutes for priority 3 (delayed report) calls



POLICE DEPARTMENT SUMMARY

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

In the last six years the police department's staffing has dropped from 1.83 officers per 1,000 residents to 1.63 officers per 1,000 residents. It would require 11 more authorized police officer positions to reach the ratio we had in 2010. City annexations, such as the truck stops at I-25 and College and the new Wal-Mart have strained existing police resources. Patrol officers respond to 30% more calls for service than officers in other similar cities.



Patrol officers currently average less than 20% of their shift in available time, meaning that they are re-active and cannot be involved in proactive community policing or traffic enforcement. The average response time for a priority three call is 48 minutes due to a lack of police resources. Police officers have had to respond to violent calls without backup, and listed this as their number one concern in a recent survey.

We have already taken the following steps to become more efficient; implemented five eight-hour patrol shifts, eliminated taking private property vehicle crash reports, implemented a false alarm ordinance, reduced civil standby calls and implemented online reporting. In addition, the City has approved 1,428 new housing units to potentially be built in 2016 and 2017, which would require five additional police positions when built out. In order to maintain adequate police service, we are anticipating the below changes unless additional resources can be directed to the Police Department.

- Specialty positions, such as drug enforcement and traffic enforcement may be eliminated to reallocate resources to Patrol.
- The Police Department may no longer have the resources to assign misdemeanor crimes (those with a loss below \$1,000) to detectives for investigation.
- The Police Department will not be able to provide escorts for parade permits on the weekends, unless the overtime budget is increased by \$30,000.
- In 2010 the Police Department reduced from two division directors (captains) to one in an effort to assist with City revenue shortfalls. It was budgeted to implement the second captain in 2016 due to our high liability requirements to oversee policy review, training and police use of force; however this has been frozen.

POLICE DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Police Administration	\$ 3,003,209	\$ 3,130,541	\$ 3,206,339	\$ 3,814,859	\$ 4,196,790	\$ 3,316,224
Police Patrol	7,848,410	8,317,894	8,996,732	9,078,486	9,791,251	9,775,076
Police Summary	\$ 10,851,619	\$ 11,448,435	\$ 12,203,071	\$ 12,893,345	\$ 13,988,041	\$ 13,091,299

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Police Administration	21.0	21.0	21.0	21.0	21.0	17.0
Patrol	102.0	105.0	108.0	106.0	106.0	106.0
TOTAL	123.0	126.0	129.0	127.0	127.0	123.0

Part Time Employees - Budget						
Police Administration	\$ 32,927	\$ 24,742	\$ 20,034	\$ 36,000	\$ 36,000	\$ 36,000
Patrol	31,254	59,748	49,821	45,000	50,000	50,000
TOTAL	\$ 64,181	\$ 84,490	\$ 69,855	\$ 81,000	\$ 86,000	\$ 86,000



GENERAL FUND EXPENDITURES

Police Administration	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Police Chief	\$ 85,625	\$ 85,626	\$ 87,552	\$ 89,522	\$ 91,312	\$ 93,595
Special Projects Manager	37,008	37,008	37,841	-	-	-
Training Coordinator	52,631	52,632	53,816	24,762	-	-
IT Network Systems Technician	34,132	67,455	68,929	59,810	73,679	-
Police Services Manager	46,614	46,614	47,663	47,799	49,711	50,953
Records Supervisor	47,799	47,799	48,874	49,974	50,973	52,247
Administrative Assistant	35,754	-	-	-	-	27,183
Executive Secretary	42,336	42,336	43,289	44,263	45,148	46,277
Property/Evidence Manager	37,509	37,509	38,353	38,713	40,000	41,000
Accountant	53,175	53,175	54,372	55,595	56,707	58,126
IT Network Administrator	41,092	41,092	42,017	42,963	43,822	-
Code Enforcement Officer	37,762	37,762	38,611	39,480	40,270	41,277
Police Payroll Personnel Tech	33,082	33,082	33,826	-	-	-
Police Lab Tech	30,640	30,640	31,330	32,035	32,675	33,492
Police Services Tech	106,466	122,006	123,753	79,449	99,977	84,353
Police Records Technician	-	-	-	123,381	136,966	113,207
Secretary	25,730	25,730	26,309	26,901	27,439	28,125
Police Utility Worker I	23,606	-	-	-	-	-
Agency Coordinator	36,360	39,341	36,156	36,969	37,708	38,652
Temporary/Part Time	32,928	24,743	20,034	23,818	36,000	36,000
Overtime	11,884	9,975	9,312	15,992	13,000	13,000
Health Insurance	183,599	192,995	203,312	206,294	250,470	163,421
Social Security	58,958	56,524	55,781	55,481	62,114	52,884
State Pension	74,580	75,887	80,313	85,862	95,740	80,459
Police Pension	7,364	7,364	7,465	7,699	7,853	8,049
Workers Compensation	11,382	14,455	14,060	15,159	10,561	9,922
Longevity Pay	8,785	10,115	10,725	10,820	10,560	9,660
Uniform Allowance	720	720	720	720	720	720
Life Insurance	1,334	1,350	1,356	1,246	1,386	1,122
Subtotal	1,198,855	1,193,933	1,215,767	1,214,707	1,314,790	1,083,724

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Police Administration						
CONTRACTUAL SERVICES						
Professional Development	35,771	34,346	28,204	32,541	30,000	32,500
Local Meeting Expense	4,103	2,824	4,177	3,007	4,000	3,500
Dues and Subscriptions	3,315	4,603	4,760	4,062	4,000	4,000
Professional Services	198,699	119,000	103,445	75,866	117,000	105,000
Jail Costs	417,209	635,865	818,861	801,557	872,000	650,000
Juvenile Detention	120,000	16,591	15,259	20,962	25,000	10,000
Nuisance Abatement	5,575	4,875	3,775	4,125	5,000	5,000
Small Grant Match	19,414	10,421	21,827	21,587	26,000	26,000
Telecommunications	62,092	80,633	84,955	105,367	93,000	96,000
Electric/Natural Gas	83,000	66,327	86,922	100,458	100,500	100,000
Maintenance	28,401	25,454	27,711	26,090	50,000	50,000
Computer Software/Maintenance	188,793	380,731	203,631	235,745	250,000	-
Fleet Parts and Fuel	-	-	-	594,256	735,000	600,000
Subtotal	1,166,372	1,381,671	1,403,527	2,025,623	2,311,500	1,682,000
PARTS AND SUPPLIES						
Office Supplies	78,165	61,236	54,214	76,417	60,000	60,000
Food and Medical Supplies	3,293	1,285	4,362	3,767	4,000	4,000
Maintenance Supplies	12,831	11,158	11,939	11,690	10,000	10,000
Clothing	71,663	53,899	55,353	33,831	67,500	67,500
Ammunition	51,435	23,942	38,414	44,146	60,000	60,000
Small Equipment	43,145	56,025	26,346	15,902	24,000	24,000
Subtotal	260,532	207,544	190,629	185,753	225,500	225,500
CAPITAL						
Computers	-	-	15,550	14,255	20,000	-
Subtotal	-	-	15,550	14,255	20,000	-
MISCELLANEOUS						
Safe Harbor Child Center	24,500	24,500	24,500	24,500	-	-
Combined Communication Center	352,950	322,893	356,366	350,021	325,000	325,000
Subtotal	377,450	347,393	380,866	374,521	325,000	325,000
TOTAL	\$ 3,003,209	\$ 3,130,541	\$ 3,206,339	\$ 3,814,859	\$ 4,196,790	\$ 3,316,224

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Police Patrol	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Police Captain	\$ 79,386	\$ 80,264	\$ 82,070	\$ 83,916	\$ 85,594	\$ 87,732
Police Sergeant	869,938	819,959	855,358	875,057	918,268	1,015,560
Police Lieutenant	287,014	317,849	408,068	381,677	391,236	399,540
Police Officer	4,094,905	4,369,710	4,798,674	4,799,065	5,192,274	5,214,239
Temporary/Part Time	31,254	59,748	49,821	56,756	50,000	50,000
Overtime	404,756	412,047	247,326	115,395	200,000	210,000
Holiday Overtime	-	-	89,165	200,857	200,000	200,000
Health Insurance	1,042,255	1,127,330	1,262,832	1,332,546	1,475,862	1,352,452
Social Security	88,778	92,324	95,728	95,561	105,151	108,081
Police Pension	525,133	543,600	586,188	581,778	619,356	636,729
Workers Compensation	221,096	277,436	290,909	293,414	290,073	228,087
Longevity Pay	37,260	37,280	41,620	45,760	47,820	50,520
Specialty Pay	85,290	84,330	89,140	91,610	91,620	94,140
Police Vacation Buyout	52,412	52,867	55,975	74,891	75,000	85,000
Uniform Allowance	18,310	18,180	19,519	21,340	21,000	21,000
Life Insurance	5,966	6,345	6,799	6,533	6,996	6,996
Retirees Insurance	4,657	18,625	17,539	22,330	21,000	15,000
Subtotal	7,848,410	8,317,894	8,996,732	9,078,486	9,791,251	9,775,076
TOTAL	\$ 7,848,410	\$ 8,317,894	\$ 8,996,732	\$ 9,078,486	\$ 9,791,251	\$ 9,775,076



DIVISIONS

- Fire Administration
- Fire Training
- Fire Prevention
- Emergency Medical Services
- Fire Education
- Fire Suppression
- Hazardous Materials
- Ropes Rescue

FIRE DEPARTMENT SUMMARY

MISSION

The mission of Cheyenne Fire and Rescue Department is to provide fire protection and prevention, emergency medical services, and other life safety services to the citizens of Cheyenne.

DEPARTMENT OVERVIEW/MAJOR DUTIES

Six Divisions make up Cheyenne Fire and Rescue:

- **Administration:** responsible to provide policy direction, fiscal and personnel management and accountability for the program and services offered by the department.
- **Training:** responsible for planning, coordinating and training fire department personnel throughout the year, and assisting with a sixteen week Fire Academy two times a year as a member of the Front Range Fire Consortium.
- **Fire Prevention/Public Education:** responsible for assisting the Fire Chief in the administration and enforcement of the Fire Codes, investigation of fires, and fire safety and prevention programs to the community.
- **Suppression:** responds to all emergency incidents within the city and also assists with emergency calls in Laramie County through mutual aid.
- **Technical Rescue Team/Hazardous Materials Team:** The backbone of the Wyoming Office of Homeland Security's Regional Response Team; Cheyenne's Team Seven covers Laramie, Platte and Goshen Counties.
- **Emergency Medical Services:** provides integrated Emergency Response System by providing Emergency Medical Technician and Paramedic emergency care.

FIRE DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Seek approval to replace Fire Station #5, repair and refurbishment of other existing stations, and to build additional station(s) based on annexation demands, to be included in 6th Penny requests
- Evaluate the benefit and efficiency of a Fleet Management program for the department's mobile equipment
- Initiate and implement a third party cleaning, inspection and evaluation service for Personal Protective Equipment
- Establish the funding for an Academy Cadre Training Officer program
- Continue to evaluate the delivery of services offered by the Department to determine if the Department is effectively and efficiently delivering services

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Apply for an Assistance to Firefighters Grant to replace aging Self Contained Breathing Apparatus (SCBA)
- Develop an approved design for new Fire Stations that can be built at multiple locations
- Replace the 1989 Rescue Truck for Regional Emergency Response Team Seven
- Initiate a replacement and maintenance program for the Department's Personal Protective Equipment (PPE) and fire hose
- Re-evaluate and update the Department's Rules and Regulations, as necessary



FIRE DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Fire Administration	\$ 552,185	\$ 552,004	\$ 534,806	\$ 589,386	\$ 582,590	\$ 543,521
Fire Training	241,026	243,827	258,944	250,375	265,412	252,349
Fire Prevention	540,633	528,370	557,484	569,566	592,437	583,121
Emergency Medical Services	281,312	124,151	127,801	108,428	136,631	128,051
Public Education	1,013	772	368	1,241	3,250	1,250
Fire Suppression	7,454,239	7,565,368	7,755,513	8,239,197	8,578,093	8,381,179
Hazardous Materials	15,045	24,155	(5,392)	4,312	13,300	8,300
Ropes Rescue	4,561	10,260	21,272	12,295	5,500	5,500
Fire Summary	\$ 9,090,014	\$ 9,048,906	\$ 9,250,796	\$ 9,774,800	\$ 10,177,213	\$ 9,903,271

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Fire Administration	4.0	4.0	4.0	4.0	4.0	4.0
Fire Training	2.0	2.0	2.0	2.0	2.0	2.0
Fire Prevention	5.0	5.0	5.0	5.0	5.0	4.0
Emergency Medical Services	1.0	2.0	1.0	1.0	1.0	1.0
Fire Suppression	77.0	78.0	79.0	79.0	79.0	80.0
TOTAL	89.0	91.0	91.0	91.0	91.0	91.0

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Fire Administration	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Fire Chief	\$ 85,625	\$ 85,626	\$ 87,552	\$ 89,522	\$ 91,312	\$ 93,595
Office Manager	52,948	52,194	53,079	54,247	55,277	56,683
Fire Safety Technician	52,869	55,203	56,445	58,065	58,869	61,803
Secretary	33,460	33,129	34,131	34,922	35,561	36,548
Health Insurance	39,279	40,504	41,816	42,640	47,216	36,206
Social Security	10,424	10,526	10,714	11,081	11,320	11,611
State Pension	14,283	14,492	15,357	17,854	18,674	19,154
Fire Pension	11,960	11,960	12,220	12,486	12,727	13,035
Workers Compensation	3,848	4,593	4,509	4,646	4,544	5,198
Longevity Pay	4,824	4,824	4,824	5,639	5,724	5,724
Life Insurance	258	258	237	236	264	264
Retirees Insurance	222,048	221,986	199,493	243,603	220,000	180,000
Subtotal	531,826	535,294	520,376	574,941	561,490	519,821
CONTRACTUAL SERVICES						
Professional Development	676	600	388	845	1,000	1,000
Local Meeting Expense	334	1,250	309	493	500	1,000
Dues and Subscriptions	1,300	1,138	1,200	1,275	1,200	1,200
Professional Services	2,528	1,186	1,791	1,411	2,000	2,500
Telecommunications	11,363	9,227	8,042	8,497	11,000	11,000
Maintenance	908	724	170	160	1,400	3,000
Subtotal	17,109	14,124	11,901	12,681	17,100	19,700
PARTS AND SUPPLIES						
Office Supplies	2,276	1,920	1,560	1,345	3,000	3,000
Clothing	974	666	969	419	1,000	1,000
Subtotal	3,250	2,585	2,529	1,764	4,000	4,000
TOTAL	\$ 552,185	\$ 552,004	\$ 534,806	\$ 589,386	\$ 582,590	\$ 543,521

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Fire Training	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Fire Division Chief	\$ 86,473	\$ 86,473	\$ 89,540	\$ 87,250	\$ 89,215	\$ 89,208
Fire Lieutenant	67,882	68,646	73,418	73,207	72,272	72,089
Overtime	1,215	1,085	4,441	-	3,500	-
Health Insurance	32,810	33,835	34,961	35,762	39,531	36,698
Social Security	2,299	2,269	2,418	2,247	2,467	2,389
Fire Pension	21,626	21,408	22,944	21,319	22,970	22,247
Workers Compensation	5,739	6,936	7,189	6,812	6,812	5,043
Longevity Pay	1,746	2,058	2,136	2,767	3,096	2,460
Degree Allowance	2,068	2,067	2,067	1,206	1,034	-
Specialty Pay	2,326	1,551	1,034	(688)	1,034	1,034
Life Insurance	132	132	132	127	132	132
Subtotal	224,316	226,459	240,281	230,009	242,062	231,299
CONTRACTUAL SERVICES						
Professional Development	55	16	243	93	350	350
Local Meeting Expense	444	362	408	573	600	600
Dues and Subscriptions	3	-	100	299	350	350
Professional Services	1,077	983	1,250	1,907	2,000	2,000
Light, Fuel and Power	13,437	13,924	14,470	15,264	15,500	15,000
Subtotal	15,016	15,285	16,471	18,136	18,800	18,300
PARTS AND SUPPLIES						
Office Supplies	2,099	477	116	191	750	750
Small Equipment	(405)	1,606	2,077	2,039	3,800	2,000
Subtotal	1,694	2,083	2,193	2,230	4,550	2,750
TOTAL	\$ 241,026	\$ 243,827	\$ 258,944	\$ 250,375	\$ 265,412	\$ 252,349

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Fire Prevention						
PAYROLL						
Fire Division Chief	\$ 84,130	\$ 83,018	\$ 88,110	\$ 48,128	\$ 87,502	\$ 89,208
Fire Captain	34,853	-	-	-	-	-
Fire Lieutenant	243,289	266,109	290,186	331,820	289,086	288,543
Overtime	8,509	4,070	7,097	2,754	16,513	16,513
Health Insurance	79,375	84,588	87,404	89,813	93,293	86,616
Social Security	4,996	5,292	5,448	5,538	5,939	5,986
Fire Pension	51,602	51,263	53,019	53,732	55,295	55,731
Workers Compensation	13,835	16,334	16,337	16,873	16,384	12,632
Longevity Pay	7,616	6,879	7,050	7,758	7,884	7,884
Degree Allowance	2,068	1,551	1,034	1,809	2,067	3,101
Specialty Pay	4,966	6,926	(745)	4,592	6,543	7,576
Life Insurance	319	330	330	330	330	330
Subtotal	535,558	526,359	555,269	563,147	580,837	574,121
CONTRACTUAL SERVICES						
Professional Development	1,267	1,114	1,884	3,193	7,600	5,500
Dues and Subscriptions	-	-	-	815	1,000	1,000
Subtotal	1,267	1,114	1,884	4,008	8,600	6,500
PARTS AND SUPPLIES						
Office Supplies	3,808	824	300	1,195	1,500	1,500
Small Equipment	-	72	31	1,216	1,500	1,000
Subtotal	3,808	896	331	2,411	3,000	2,500
TOTAL	\$ 540,633	\$ 528,370	\$ 557,484	\$ 569,566	\$ 592,437	\$ 583,121

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Emergency Medical Services	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Fire Lieutenant	\$ 172,909	\$ 67,867	\$ 74,008	\$ 69,336	\$ 72,272	\$ 71,528
Overtime	8,447	7,789	4,473	(7,526)	7,944	1,959
Health Insurance	39,437	16,918	17,481	18,665	19,765	18,349
Social Security	3,076	1,269	1,223	1,078	1,258	1,181
Fire Pension	27,531	12,267	11,758	10,579	11,717	10,992
Workers Compensation	7,685	3,931	3,683	3,309	3,481	2,492
Shift Differential	384	-	206	-	-	-
Longevity Pay	2,530	1,392	1,414	1,068	1,068	1,392
Degree Allowance	1,464	1,034	689	-	-	-
Specialty Pay	4,132	5,509	5,511	6,026	5,509	6,543
Life Insurance	149	66	66	66	66	66
Subtotal	267,744	118,042	120,513	102,601	123,081	114,501
CONTRACTUAL SERVICES						
Professional Development	-	-	-	(1,566)	1,250	1,250
Local Meeting Expense	-	-	15	-	100	100
Telecommunications	1,553	-	-	-	-	-
Subtotal	1,553	-	15	(1,566)	1,350	1,350
PARTS AND SUPPLIES						
Office Supplies	292	187	436	260	200	200
Food and Medical Supplies	11,723	5,922	6,837	7,133	12,000	12,000
Subtotal	12,015	6,109	7,273	7,393	12,200	12,200
TOTAL	\$ 281,312	\$ 124,151	\$ 127,801	\$ 108,428	\$ 136,631	\$ 128,051

GENERAL FUND EXPENDITURES

Public Education

CONTRACTUAL SERVICES

Local Meeting Expense

Subtotal

2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
\$ 27	\$ 20	\$ 99	\$ 47	\$ 100	\$ 100
27	20	99	47	100	100
986	456	10	758	650	650
-	296	258	436	2,500	500
986	752	268	1,194	3,150	1,150
\$ 1,013	\$ 772	\$ 368	\$ 1,241	\$ 3,250	\$ 1,250



GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Fire Suppression						
PAYROLL						
Battalion Chief	\$ 232,822	\$ 257,582	\$ 238,553	\$ 226,428	\$ 239,143	\$ 240,516
Fire Division Chief	85,077	100,608	88,351	106,494	89,215	89,208
Fire Lieutenant	1,197,760	1,213,527	1,238,343	1,238,583	1,318,599	1,251,504
Fire Engineer	1,141,139	1,224,493	1,325,568	1,336,717	1,264,190	1,264,628
Firefighter	1,661,319	1,658,738	1,747,107	1,875,904	2,108,342	2,091,418
Firefighter Probation	223,507	243,046	176,669	74,881	-	-
Overtime	437,472	293,176	227,638	321,430	306,037	328,989
Health Insurance	988,107	1,069,529	1,109,059	1,206,286	1,283,782	1,181,547
Social Security	68,436	69,593	74,450	77,503	82,818	81,951
Fire Pension	706,954	705,263	740,688	754,572	771,068	762,996
Workers Compensation	188,982	231,107	230,156	240,332	228,745	172,946
Shift Differential	56,229	48,330	50,347	62,707	-	-
Longevity Pay	76,544	78,897	81,028	85,237	83,112	85,944
Degree Allowance	27,651	34,628	41,347	42,416	41,606	41,347
Specialty Pay	238,621	233,842	242,370	250,349	261,373	258,269
Mileage Allowance	312	848	707	641	-	-
Life Insurance	4,925	5,063	5,109	5,065	5,363	5,016
Subtotal	7,335,857	7,468,269	7,617,488	7,905,545	8,083,393	7,856,279
CONTRACTUAL SERVICES						
Professional Services	16,792	15,765	17,050	14,578	11,500	11,500
Employee Development	-	298	223	150	5,000	5,000
Electric/Natural Gas	53,031	57,881	70,315	68,707	71,000	62,000
Maintenance	4,500	3,903	8,554	5,732	5,800	5,800
Fleet Parts and Fuel	-	-	-	205,421	352,800	392,000
Subtotal	74,323	77,846	96,143	294,588	446,100	476,300
PARTS AND SUPPLIES						
Office Supplies	2,457	2,273	2,264	1,850	3,100	3,100
Food and Medical Supplies	3,930	1,049	653	657	4,500	4,500
Maintenance Supplies	2,551	2,128	3,946	2,745	5,000	5,000
Clothing	35,121	13,803	35,019	33,812	36,000	36,000
Subtotal	44,059	19,253	41,882	39,064	48,600	48,600
TOTAL	\$ 7,454,239	\$ 7,565,368	\$ 7,755,513	\$ 8,239,197	\$ 8,578,093	\$ 8,381,179

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Hazardous Materials						
PAYROLL						
Overtime	\$ 11,698	\$ 15,528	\$ (12,044)	\$ (763)	\$ 5,000	\$ -
Subtotal	11,698	15,528	(12,044)	(763)	5,000	-
CONTRACTUAL SERVICES						
Professional Development	-	1,087	(395)	49	-	-
Professional Services	3,347	7,540	7,048	5,026	8,300	8,300
Subtotal	3,347	8,627	6,652	5,075	8,300	8,300
TOTAL	\$ 15,045	\$ 24,155	\$ (5,392)	\$ 4,312	\$ 13,300	\$ 8,300

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Rope Rescue						
PAYROLL						
Overtime	\$ 4,406	\$ 8,760	\$ 19,772	\$ 11,495	\$ 3,000	\$ 3,000
Subtotal	4,406	8,760	19,772	11,495	3,000	3,000
CONTRACTUAL SERVICES						
Professional Services	155	1,500	1,500	800	2,500	2,500
Subtotal	155	1,500	1,500	800	2,500	2,500
TOTAL	\$ 4,561	\$ 10,260	\$ 21,272	\$ 12,295	\$ 5,500	\$ 5,500



DIVISIONS

- Administration
- Forestry
- Aquatics
- Leisure Services
- Recreation Buildings
- Kiwanis Building
- Golf
- Parks
- Cemetery
- Botanic Gardens

PARKS AND RECREATION DEPARTMENT SUMMARY

MISSION

The mission of the Parks & Recreation Department is to meet the needs of a changing and growing community by providing a variety of high quality parks and recreation activities, services, and facilities for the Cheyenne community. Through focused and cost effective provision of services, the Parks & Recreation Department contributes positively to the well-being of the community and improves the quality of life for residents and visitors of all ages.

DEPARTMENT OVERVIEW/MAJOR DUTIES

The Administration of Parks and Recreation manages the overall department staff and operations, plans for, seeks funding for, and carries out major park system improvement projects, and is a liaison with other City departments.

- **Golf:** provides maintenance and improvement of an 18-hole course and a 9-hole course.
- **Botanic Gardens:** exhibits diverse plant collections and landscapes, beautifies the community, manages a robust corps of volunteers, provides community education for all ages in the subjects of landscaping, gardening, science, history, renewable energy and sustainable solutions.
- **Parks:** provides maintenance, management, and improvements for 1000+ acres of parks and amenities, 39+ miles of Greenway system, triangle and median strips, athletic fields, and rental facilities such as the Kiwanis Community House, Youth Activity Center, amphitheater, and picnic shelters.
- **Cemetery:** provides maintenance, management, and improvements for 5 cemeteries. In addition, staff provides burial services and record keeping services.
- **Leisure Services:** provides community recreational programming, sports leagues, special events, and provides programming, maintenance, management, and improvements for the municipal pools, and Ice and Events Center.
- **Forestry:** provides planting, maintenance, plan review, and safety enforcement for all public urban forestry and provides community forestry support and education pertaining to tree health and safety.
- **Greenway Coordinator:** seeks funding and implementation for the Greenway system to connect neighborhoods and school districts, to create a hub-and-spoke system that encircles the City in one continuous loop, and seeks to continue to connect non-contiguous segments to serve all neighborhoods and accommodate community growth.

PARKS AND RECREATION DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Secure a sustainable revenue stream to maintain, enhance, and expand the park system to meet the needs of the growing community
- Continue to maximize limited resources with fund leverage and operational efficiencies
- Provide necessary resources, equipment, and employees to perform at optimal levels, resources to keep quality employees
- Improve staff effectiveness and morale with continued, focused, and relevant training opportunities
- Contribute to community quality of life, health, and economic development benefits by providing park legacy improvements and opportunities

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Finish building the new Botanic Gardens Conservatory, renovate existing greenhouse
- Secure funding for Botanic Gardens expansion furnishings and amenities (private, foundation, public sources)
- Secure construction funding for Phase I and infrastructure for a new cemetery, partner with Veteran's Administration for Rural National Burial Grounds
- Secure funding for new gymnasium space to expand recreation programming
- Secure Greenway capital construction and operations and maintenance funding
- Secure funding to construct Cahill Park Inclusive Playground
- Construct Phase I Highlands Park (secure funds for future park development)
- Remove and replace dead/dying park and cemetery trees
- Remove existing community house at Lions Park and replace with large rental picnic shelter, remodel existing restrooms
- Construct Burlington Northern Santa Fe rail trail
- Construct Saddle Ridge Greenway connector
- Resolve flooding issue at US 30 Greenway underpass
- Continue trail development at North Cheyenne Community Park
- Continue implementation of the On-Street Bicycle Facilities Plan
- Secure funding to replace Holliday Park Kids and Kastle playground
- Implement cemetery engraving services (revenue generation opportunity)
- Construct Phase II Lake Minnehaha remediation (collaboration with Engineering)
- Continue Right of Way landscape maintenance funding to Grounds and Facilities and Forestry
- Study new revenue generation methods
- Design and prepare cost estimate for new lights at Junior League athletic field to increase playability
- Continue to work with BOPU for re-use water use and compatability in park system
- Replace homosote, arena carpet and flooring and paving at Ice and Events Center to maintain rentability/revenue generation

PARKS AND RECREATION DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Parks and Rec Administration	\$ 415,269	\$ 556,437	\$ 607,184	\$ 598,404	\$ 694,575	\$ 686,165
Forestry	537,396	520,922	546,526	601,437	644,346	627,009
Aquatics	584,195	585,403	639,061	627,422	937,977	837,529
Leisure Services	532,866	535,305	544,307	573,028	617,533	592,563
Recreation Buildings	85,671	90,070	108,097	117,653	116,420	115,920
Kiwanis Community House	79,245	95,055	93,159	99,017	102,855	89,566
Golf Courses	562,992	572,181	575,651	633,250	685,113	651,642
Parks	1,457,982	1,480,295	1,550,945	1,811,853	1,987,942	1,969,682
Cemetery	478,501	475,306	477,677	485,078	527,617	452,855
Botanic Gardens	493,881	480,827	516,799	529,960	604,753	600,915
Parks and Recreation Summary	\$ 5,227,998	\$ 5,391,801	\$ 5,659,406	\$ 6,077,102	\$ 6,919,131	\$ 6,623,847



PARKS AND RECREATION DEPARTMENT SUMMARY

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Parks and Recreation Administration	5.5	5.5	5.5	5.5	6.0	6.0
Forestry	7.0	7.0	7.0	7.0	7.0	7.0
Aquatics	3.0	3.0	3.0	3.0	3.0	3.0
Leisure Services	7.0	7.0	7.0	7.0	7.4	7.2
Kiwanis Community House/Rec Buildings	2.0	2.0	2.0	2.0	2.0	2.0
Golf Courses	6.0	6.4	6.4	6.4	6.4	6.4
Parks	19.0	18.6	18.6	19.1	19.1	19.6
Cemetery	6.0	6.0	6.0	5.5	5.5	5.0
Botanic Gardens	7.0	7.0	7.0	7.0	8.0	8.0
TOTAL	62.5	62.5	62.5	62.5	64.4	64.2

Part Time Employees - Budget						
Parks and Recreation Administration	\$ 8,370	\$ 12,515	\$ 14,740	\$ 16,000	\$ 16,000	\$ 16,000
Forestry	13,556	16,538	19,399	20,000	25,000	25,000
Aquatics	185,456	233,890	251,532	100,000	407,000	397,000
Leisure Services	65,802	68,727	75,326	71,275	71,500	71,500
Kiwanis Community House/Rec Buildings	-	1,931	-	-	-	-
Golf Courses	75,369	71,584	68,703	81,000	85,000	85,000
Parks	131,835	117,695	121,486	155,000	170,000	170,000
Cemetery	56,702	49,650	46,050	66,000	70,000	70,000
Botanic Gardens	25,374	27,345	24,253	33,600	40,740	40,740
TOTAL	\$ 562,464	\$ 599,875	\$ 621,489	\$ 542,875	\$ 885,240	\$ 875,240

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Parks & Recreation Administration	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Parks & Recreation	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312	\$ 93,595
Assistant Director - Planning/Development	63,419	64,459	65,910	67,393	68,741	61,743
Assistant Director - Projects	-	-	-	-	-	67,488
Planning Manager	25,897	25,898	26,481	45,015	55,237	-
Office Manager	43,842	34,320	35,092	27,077	36,600	37,515
Foreman I	-	3,588	44,025	35,882	45,915	47,063
Mechanic II	13,772	73,334	35,274	36,067	36,788	37,709
Temporary/Part Time	8,370	12,515	14,740	10,901	16,000	16,000
Overtime	-	655	703	2,332	-	-
Health Insurance	40,983	65,861	69,495	74,340	84,001	74,187
Social Security	18,827	22,172	22,925	23,149	27,119	27,983
State Pension	22,785	29,444	31,441	36,413	42,718	44,144
Workers Compensation	6,847	10,746	10,766	10,981	10,947	10,163
Longevity Pay	2,705	3,065	3,390	3,480	3,900	4,680
Tool Allowance	250	1,200	1,200	1,200	1,200	1,200
Life Insurance	248	357	363	357	396	396
Retirees Insurance	8,800	7,200	6,600	7,800	7,200	7,200
Subtotal	342,370	440,439	455,954	471,909	528,075	531,065
CONTRACTUAL SERVICES						
Professional Development	480	354	45	12	450	450
Local Meeting Expense	520	51	139	118	350	350
Dues and Subscriptions	374	505	1,441	1,489	800	800
Professional Services	18,500	1,770	1,135	1,494	2,600	2,600
Advertising	8,628	10,027	7,430	7,829	10,000	10,000
Telecommunications	19,436	19,517	23,736	21,234	24,000	24,000
Maintenance	1,464	521	290	135	1,000	1,000
Fleet Parts and Fuel	-	-	-	1,472	1,900	1,500
Subtotal	49,402	32,745	34,216	33,783	41,100	40,700

GENERAL FUND EXPENDITURES

Parks & Recreation Administration	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	2,683	4,105	2,802	3,334	4,000	3,500
Maintenance Supplies	3,285	9,296	18,982	12,791	25,000	20,000
Recreation Supplies	764	-	-	-	-	-
Petroleum Products		3,023	3,605	3,363	5,000	3,500
Clothing	-	158	142	191	400	400
Small Equipment	838	-	-	-	-	-
Non Inventory Tires	1,665	5,415	6,604	4,822	8,000	7,000
Non Inventory Parts	14,262	61,256	84,879	68,211	83,000	80,000
Subtotal	23,497	83,253	117,014	92,712	125,400	114,400
TOTAL	\$ 415,269	\$ 556,437	\$ 607,184	\$ 598,404	\$ 694,575	\$ 686,165



GENERAL FUND EXPENDITURES

Forestry	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of Urban Forestry	\$ 60,364	\$ 60,365	\$ 61,723	\$ 63,112	\$ 64,374	\$ 65,983
Assistant Director	48,625	48,625	50,675	52,883	53,941	55,290
Foreman II	43,712	43,712	44,696	45,702	46,616	47,781
Foreman I	39,621	39,621	40,513	41,424	42,252	43,309
Arborist III	-	6,880	28,242	33,468	34,137	34,990
Arborist II	104,993	87,234	66,782	68,998	71,105	72,883
Arborist I	-	-	-	-	-	-
Temporary/Part Time	13,556	16,538	19,399	27,229	25,000	25,000
Overtime	3,027	1,554	2,673	1,499	2,500	2,500
Health Insurance	69,647	68,883	69,460	69,922	71,922	59,193
Social Security	23,660	22,651	23,693	24,702	26,367	26,964
State Pension	30,469	29,720	30,819	36,939	40,342	41,328
Workers Compensation	11,302	13,287	13,473	14,234	13,787	10,786
Longevity Pay	5,355	4,780	4,410	4,480	4,740	4,740
Life Insurance	432	437	428	446	462	462
Subtotal	454,763	444,286	456,986	485,038	497,546	491,209
CONTRACTUAL SERVICES						
Professional Development	1,334	4,646	2,678	4,146	4,000	4,000
Dues and Subscriptions	1,531	1,414	1,065	1,448	1,000	1,000
Professional Services	1,725	3,857	375	1,480	250	250
Advertising	266	233	483	267	500	500
Nuisance Fees	4,625	-	-	(87)	-	-
Small Grant Match	-	(121)	10,000	10,000	10,000	10,000
Telecommunications	153	-	876	300	300	300
Electric/Natural Gas	7,150	7,282	8,551	8,303	9,000	7,500
Maintenance	9,366	13,695	31,846	12,212	23,500	22,500
Fleet Parts and Fuel	-	-	-	36,023	53,500	45,000
Subtotal	26,150	31,005	55,873	74,092	102,050	91,050

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Forestry						
PARTS AND SUPPLIES						
Office Supplies	3,356	4,330	2,472	1,649	1,600	1,600
Food and Medical Supplies	60	153	196	370	300	300
Maintenance Supplies	44,714	35,261	27,992	35,974	36,750	36,750
Maintenance Supplies-Arboretum	6,166	2,973	949	1,207	2,000	2,000
Clothing	1,489	1,314	1,739	1,909	2,100	2,100
Small Equipment	698	1,600	320	1,198	2,000	2,000
Subtotal	56,483	45,631	33,668	42,307	44,750	44,750
TOTAL	\$ 537,396	\$ 520,922	\$ 546,526	\$ 601,437	\$ 644,346	\$ 627,009



GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Aquatics						
PAYROLL						
Aquatics Coordinator	\$ 50,672	\$ 48,723	\$ 51,813	\$ 52,978	\$ 54,038	\$ 57,400
Aquatics Programmer	70,765	59,425	72,027	61,946	73,294	75,129
Lifeguard	185,456	198,643	199,072	210,670	352,000	280,000
Instructor	31,300	35,247	52,460	31,013	55,000	50,000
Overtime	3,127	5,161	1,041	3,810	1,000	5,000
Health Insurance	28,045	20,935	34,095	29,794	33,116	48,682
Social Security	25,967	26,414	28,420	25,789	41,091	35,826
State Pension	12,641	11,078	13,334	13,969	16,296	16,824
Workers Compensation	11,990	14,960	15,470	14,432	21,485	14,330
Longevity Pay	2,580	1,830	1,680	1,740	1,800	780
Life Insurance	198	168	192	162	198	198
Subtotal	422,741	422,584	469,603	446,303	649,317	584,169
CONTRACTUAL SERVICES						
Professional Development	527	458	266	152	575	575
Local Meeting Expense	-	449	-	-	600	300
Dues and Subscriptions	200	199	162	174	200	200
Professional Services	17,635	18,174	15,988	13,967	21,000	21,000
Licenses and Fees	619	402	225	200	410	410
Credit Card Charges	2,017	629	-	-	1,500	1,500
Advertising	4,423	4,309	4,270	6,399	3,500	3,500
Electric/Natural Gas	86,322	94,952	109,387	105,851	180,000	147,000
Maintenance	13,087	9,755	9,029	19,179	20,000	20,000
Fleet Parts and Fuel	-	-	-	2,411	4,000	2,000
Subtotal	124,830	129,328	139,326	148,333	231,785	196,485
PARTS AND SUPPLIES						
Office Supplies	2,499	3,068	2,459	1,818	2,000	2,000
Food and Medical Supplies	552	-	377	373	375	375
Maintenance Supplies	32,761	28,617	24,434	26,729	49,500	49,500
Recreation Supplies	777	1,174	888	3,841	1,000	1,000
Clothing	-	633	1,973	25	4,000	4,000
Memorials and Trophies	35	-	-	-	-	-
Subtotal	36,624	33,492	30,132	32,786	56,875	56,875
TOTAL	\$ 584,195	\$ 585,403	\$ 639,061	\$ 627,422	\$ 937,977	\$ 837,529

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Leisure Services	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Leisure Services	\$ 58,025	\$ 58,025	\$ 59,331	\$ 60,666	\$ 61,879	\$ 63,426
Operations Manager	-	-	-	-	-	32,381
Recreation Program Coordinator	42,369	43,000	47,181	46,092	46,114	47,417
Recreation Programmer I	34,949	34,949	35,955	36,780	37,516	38,448
Office Manager	29,326	29,626	30,487	31,229	31,854	-
Recreation Sports Programmer	36,009	36,010	37,040	37,889	38,647	39,608
Gymnastics Specialist	38,931	36,000	35,236	36,334	36,879	37,801
Secretary	22,482	23,920	24,458	31,538	34,794	35,686
Pioneer Park Supervisor	3,854	3,559	2,225	4,711	5,000	5,000
Gymnastics Staff	28,093	24,933	25,671	27,468	25,000	25,000
Flag Football Officials	2,425	2,330	960	-	2,400	2,400
Recreation Activities Part Time	24,608	26,447	32,908	6,643	31,000	11,000
Basketball Supervisor	2,821	2,967	4,835	2,882	3,600	3,600
Volleyball Supervisor	2,737	7,091	7,030	6,853	2,500	2,500
Neighborhood Facility Supervisor	1,265	1,221	1,631	806	2,000	2,000
Instructor	-	179	66	-	-	-
Overtime	8,297	9,307	10,194	10,071	10,000	10,000
Health Insurance	48,067	47,267	45,847	62,297	70,912	65,069
Social Security	25,421	25,303	25,834	26,440	27,259	26,321
State Pension	26,746	27,555	27,957	35,579	37,901	38,877
Workers Compensation	10,467	12,843	12,591	12,739	10,735	8,331
Longevity Pay	2,265	1,860	1,860	2,640	2,640	3,295
Life Insurance	420	450	418	470	488	488
Subtotal	449,577	454,842	469,717	480,127	519,118	498,648

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Leisure Services						
CONTRACTUAL SERVICES						
Professional Development	747	76	380	-	100	100
Dues and Subscriptions	358	935	1,019	165	1,000	1,000
Professional Services	35,832	41,828	45,868	42,720	41,000	41,000
Licenses and Fees	245	356	-	50	400	400
Credit Card Charges	6,598	1,149	-	-	-	-
Advertising	2,300	1,270	1,632	2,995	2,300	2,300
Events and Activities	15,691	16,214	5,232	17,944	20,000	20,000
Maintenance	289	-	666	302	500	500
Fleet Parts and Fuel	-	-	-	6,641	11,500	7,500
Subtotal	62,060	61,827	54,796	70,817	76,800	72,800
PARTS AND SUPPLIES						
Office Supplies	1,926	2,849	2,592	2,890	3,500	3,000
Food and Medical Supplies	796	695	566	317	375	375
Recreation Supplies	2,015	1,575	1,056	4,606	3,200	3,200
Clothing	90	-	-	-	90	90
Memorials and Trophies	5,646	3,502	4,795	4,494	4,500	4,500
Subtotal	10,473	8,620	9,009	12,307	11,665	11,165
MISCELLANEOUS						
Easter Egg Hunt	651	625	710	684	750	750
Goblin Walk	9,900	9,217	9,986	9,093	9,000	9,000
Hershey's Track Meet	205	174	90	-	200	200
Subtotal	10,756	10,015	10,785	9,777	9,950	9,950
TOTAL	\$ 532,866	\$ 535,305	\$ 544,307	\$ 573,028	\$ 617,533	\$ 592,563

GENERAL FUND EXPENDITURES

Recreation Buildings

CONTRACTUAL SERVICES

Telecommunications	\$ 307	\$ 32	\$ -	\$ -	\$ 420	\$ 420
Electric/Natural Gas	67,448	72,355	86,757	91,526	88,500	88,000
Maintenance	15,237	15,465	20,232	23,821	25,000	25,000
Subtotal	82,992	87,853	106,989	115,347	113,920	113,420

PARTS AND SUPPLIES

Maintenance Supplies	2,679	2,217	1,108	2,306	2,500	2,500
Subtotal	2,679	2,217	1,108	2,306	2,500	2,500

TOTAL

\$ 85,671	\$ 90,070	\$ 108,097	\$ 117,653	\$ 116,420	\$ 115,920
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Kiwanis Community House

PAYROLL

Custodian I	\$ 47,061	\$ 45,542	\$ 42,343	\$ 49,375	\$ 50,918	\$ 52,234
Temporary/Part Time	-	1,931	-	-	-	-
Overtime	129	142	85	377	-	-
Health Insurance	16,405	17,966	30,734	26,446	27,078	13,614
Social Security	3,425	3,390	2,695	3,439	3,955	3,996
State Pension	4,776	4,547	4,486	5,888	6,524	6,592
Workers Compensation	1,653	2,038	1,765	2,130	2,068	1,598
Longevity Pay	-	-	-	715	780	-
Life Insurance	121	116	121	127	132	132
Subtotal	73,570	75,671	82,230	88,497	91,455	78,166

CONTRACTUAL SERVICES

Telecommunications	-	303	867	958	900	900
Professional Services	503	1,030	795	921	1,000	1,000
Maintenance	1,897	2,027	1,747	1,436	2,000	2,000
Subtotal	2,400	3,361	3,409	3,315	3,900	3,900

PARTS AND SUPPLIES

Maintenance Supplies	3,275	16,024	7,521	7,205	7,500	7,500
Subtotal	3,275	16,024	7,521	7,205	7,500	7,500

TOTAL

\$ 79,245	\$ 95,055	\$ 93,159	\$ 99,017	\$ 102,855	\$ 89,566
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GENERAL FUND EXPENDITURES

Golf	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of Golf	\$ 61,306	\$ 61,306	\$ 62,686	\$ 64,096	\$ 65,378	\$ 67,012
Foreman III	17,919	42,994	43,961	44,950	45,849	46,995
Foreman II	65,258	39,104	39,984	41,146	42,761	43,840
Office Manager	13,174	13,382	13,682	13,991	14,270	14,626
Sprinkler Tech/Plumber	60,390	58,494	57,996	60,745	63,546	65,437
Equipment Operator II	29,080	29,080	22,566	730	-	-
Equipment Operator I	-	-	5,249	25,669	29,702	30,445
Temporary/Part Time	75,369	71,584	68,703	78,671	85,000	85,000
Overtime	6,951	6,574	5,835	7,897	7,000	7,000
Health Insurance	63,557	73,123	68,461	78,162	79,262	68,584
Social Security	24,811	23,927	23,878	24,430	27,218	27,751
State Pension	25,247	25,401	26,472	30,860	34,173	35,053
Workers Compensation	11,112	13,353	12,901	13,459	13,721	10,697
Longevity Pay	2,112	2,142	2,232	2,292	2,280	2,400
Tool Allowance	-	-	320	480	480	480
Life Insurance	400	409	394	388	422	422
Subtotal	456,686	460,872	455,319	487,966	511,063	505,742
CONTRACTUAL SERVICES						
Professional Development	142	-	207	-	300	300
Dues and Subscriptions	1,095	1,030	925	965	1,100	1,100
Professional Services	3,619	2,092	5,045	4,078	3,950	3,950
Telecommunications	154	-	-	-	-	-
Electric/Natural Gas	22,546	24,588	27,067	25,812	27,500	26,000
Maintenance	10,103	5,479	9,516	9,585	7,000	7,000
Fleet Parts and Fuel	-	-	-	29,976	55,000	30,000
Subtotal	37,659	33,188	42,760	70,416	94,850	68,350
PARTS AND SUPPLIES						
Office Supplies	1,716	2,929	4,245	1,240	4,150	2,500
Food and Medical Supplies	389	536	364	452	450	450
Maintenance Supplies	64,367	73,433	71,210	72,156	73,000	73,000
Clothing	2,175	1,222	1,754	1,020	1,600	1,600
Subtotal	68,647	78,120	77,572	74,868	79,200	77,550
TOTAL	\$ 562,992	\$ 572,181	\$ 575,651	\$ 633,250	\$ 685,113	\$ 651,642

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Parks						
PAYROLL						
Director of Parks	\$ -	\$ -	\$ -	\$ 31,051	\$ 31,672	\$ 61,500
Assistant Director of Parks	55,518	55,518	56,768	58,045	59,206	51,250
Foreman III	45,523	45,523	54,517	96,227	98,420	110,446
Foreman II	42,706	42,706	43,757	39,135	39,612	75,771
Foreman I	62,038	57,171	57,424	34,207	34,891	-
Office Manager	19,760	20,072	20,525	20,985	21,405	21,941
Facilities Programmer	-	-	-	-	-	35,093
Sprinkler Tech/Plumber	115,420	115,420	124,052	115,277	118,643	121,610
Equipment Operator III	-	-	-	15,475	-	97,075
Equipment Operator II	184,748	212,655	231,365	162,528	183,916	152,183
Equipment Operator I	58,579	38,220	30,457	61,518	85,461	28,782
Secretary	25,366	27,820	30,839	31,533	32,164	-
Temporary/Part Time	131,835	117,695	121,486	140,961	170,000	170,000
Overtime	25,100	32,067	33,336	38,991	25,000	25,000
Health Insurance	197,867	208,498	218,552	248,389	292,221	233,215
Social Security	56,784	56,545	59,592	62,208	69,571	73,500
State Pension	64,613	65,895	69,642	83,821	93,315	99,798
Workers Compensation	25,472	31,205	31,713	33,778	27,656	22,585
Longevity Pay	8,018	9,233	10,153	9,278	9,030	10,140
Life Insurance	1,135	1,163	1,127	1,183	1,261	1,294
Subtotal	1,120,482	1,137,407	1,195,305	1,284,590	1,393,442	1,391,182
CONTRACTUAL SERVICES						
Local Meeting Expense	1,018	1,163	803	1,470	1,500	1,500
Telecommunications	793	-	-	-	-	-
Electric/Natural Gas	158,831	159,921	170,991	173,751	177,000	174,000
Rental	2,477	2,948	1,203	1,322	3,000	3,000
Maintenance	44,642	50,793	49,194	55,891	60,000	60,000
Fleet Parts and Fuel	-	-	-	164,952	217,500	205,000
Subtotal	207,761	214,826	222,191	397,386	459,000	443,500
PARTS AND SUPPLIES						
Office Supplies	4,785	5,420	3,861	5,451	5,500	5,000
Irrigation Supplies	29,976	30,792	35,359	32,413	38,000	38,000
Maintenance Supplies	91,051	87,073	89,449	87,071	87,000	87,000
Clothing	3,927	4,777	4,780	4,942	5,000	5,000
Subtotal	129,739	128,062	133,449	129,877	135,500	135,000
TOTAL	\$ 1,457,982	\$ 1,480,295	\$ 1,550,945	\$ 1,811,853	\$ 1,987,942	\$ 1,969,682

GENERAL FUND EXPENDITURES

Cemetery	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of Cemetery	\$ 59,401	\$ 59,401	\$ 60,738	\$ 31,053	\$ 31,674	\$ 57,564
Assistant Director of Cemetery	53,732	53,732	54,941	56,178	57,302	41,574
Foreman I	13,000	31,200	31,902	32,620	33,272	-
Sprinkler Tech/Plumber	33,906	33,906	34,669	35,449	36,158	37,061
Equipment Operator III	-	-	-	5,158	-	32,358
Equipment Operator II	88,026	71,669	73,282	70,181	78,095	47,690
Temporary/Part Time	56,702	49,650	46,050	56,202	70,000	70,000
Overtime	3,585	4,504	2,383	5,623	4,500	4,500
Health Insurance	72,089	74,340	73,128	65,303	65,770	37,883
Social Security	23,463	22,203	22,329	21,783	24,056	22,563
State Pension	25,754	26,004	27,540	28,169	30,850	28,388
Workers Compensation	11,072	12,954	12,703	12,539	12,578	9,025
Longevity Pay	3,060	3,940	3,960	3,710	3,450	4,200
Life Insurance	390	390	390	357	363	297
Subtotal	444,180	443,893	444,016	424,325	448,067	393,105
CONTRACTUAL SERVICES						
Telecommunications	153	-	-	-	-	-
Electric/Natural Gas	8,277	6,889	7,815	8,090	8,000	8,000
Maintenance	4,926	4,596	4,967	4,082	5,200	5,200
Fleet Parts and Fuel	-	-	-	27,857	43,600	24,000
Subtotal	13,356	11,485	12,781	40,029	56,800	37,200
PARTS AND SUPPLIES						
Food and Medical Supplies	58	30	127	115	150	150
Maintenance Supplies	16,503	16,299	15,459	15,695	17,100	17,100
Clothing	1,402	896	1,294	1,077	1,300	1,300
Small Equipment	3,002	2,703	3,999	3,837	4,200	4,000
Subtotal	20,965	19,928	20,879	20,724	22,750	22,550
TOTAL	\$ 478,501	\$ 475,306	\$ 477,677	\$ 485,078	\$ 527,617	\$ 452,855

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Botanic Gardens						
PAYROLL						
Director of Botanic Gardens	\$ 60,364	\$ 60,365	\$ 61,723	\$ 63,112	\$ 64,374	\$ 65,983
Assistant Director of Botanic Gardens	50,747	50,747	63,461	49,080	50,062	-
Community Relations Coordinator	-	-	-	-	-	45,248
Education Coordinator	37,000	37,000	38,588	41,201	43,036	44,112
Office Manager	31,850	32,370	33,098	34,036	35,700	36,597
Development Coordinator	41,273	39,520	40,409	36,133	42,144	-
Volunteer Coordinator	-	-	-	-	-	36,900
Horticulturist Education Coordinator	42,575	42,576	43,534	36,448	38,250	35,879
Assistant Education Coordinator	31,869	28,576	31,698	21,607	35,700	-
Horticulturist - Interior	-	-	-	26,984	32,218	37,636
Horticulturist - Exterior	-	-	-	12,500	-	39,206
Temporary/Part Time	25,374	27,345	24,253	18,006	40,740	40,740
Health Insurance	73,401	62,372	74,334	69,937	84,373	88,827
Social Security	23,875	23,863	24,777	24,721	29,382	29,457
State Pension	30,276	29,853	31,946	37,179	43,330	43,453
Workers Compensation	10,112	11,230	11,443	11,961	14,090	10,774
Longevity Pay	3,840	3,840	3,480	2,625	1,860	2,760
Life Insurance	450	439	445	464	528	528
Subtotal	463,006	450,095	483,187	485,994	555,788	558,100
CONTRACTUAL SERVICES						
Professional Development	9	131	77	316	500	500
Professional Services	-	217	223	-	500	500
Postage and Freight	492	494	500	500	500	500
Telecommunications	154	-	-	-	-	-
Electric/Natural Gas	10,263	11,631	12,600	13,841	14,000	12,500
Maintenance	1,847	2,831	1,713	1,500	3,465	3,465
Fleet Parts and Fuel	-	-	-	5,266	9,150	4,500
Subtotal	12,765	15,304	15,113	21,423	28,115	21,965
PARTS AND SUPPLIES						
Office Supplies	4,686	3,111	4,993	4,891	5,500	5,500
Food and Medical Supplies	84	12	18	14	50	50
Maintenance Supplies	12,738	11,441	12,894	16,807	13,650	13,650
Clothing	-	166	-	124	750	750
Small Equipment	602	699	594	707	900	900
Subtotal	18,110	15,428	18,498	22,543	20,850	20,850
TOTAL	\$ 493,881	\$ 480,827	\$ 516,799	\$ 529,960	\$ 604,753	\$ 600,915



DIVISIONS

- Budget & Finance

CITY TREASURER DEPARTMENT SUMMARY

MISSION

The mission of the City Treasurer's Department is to optimally manage the City's finances by assisting and providing direction, in concert with the Mayor and Governing Body, to ensure accountability and transparency while maintaining the financial health of the City.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- **Accounting:** provides centralized city services including general accounting functions, external financial reporting, coordination of external audit, payment processing to vendors and employees and revenue collection for all City funds.
- **Treasury:** provides daily cash management including investment of available cash balances, management and monitoring of all debt obligations.
- **Grants:** provides guidance and services for grant applications and the responsibility for administering and compliance with all grant requirements.
- **Purchasing:** monitors compliance with City Purchasing policies, State Statutes and Federal regulations.
- **Budget:** coordinates city-wide operating budget development activities and provides budgetary support and guidance to city departments and other agencies.
- **Administrative support:** is responsible for preparation and update of the City wide Capital Improvement Plan, and implementation and training for all software modules related to Accounting functions including all Innoprise applications.

CITY TREASURER DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Provide accuracy, timeliness and transparency in all financial reporting to the Governing Body, management and the public
- Manage all billings and receipts to ensure the maximum collection
- Manage the operating budget of the City to ensure proper expenditure of funds
- Provide long term fiscal planning for all City funds
- Develop a sustainable revenue stream that provides a stabilization of the funds of the City

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Promote on-line payment processes for all City department collections to decrease payment processing times
- Complete the implementation of the Purchasing Card function to enable uploads of all purchasing card transactions
- Continue to support the activities of the Process Mapping team to review and analyze City processes for efficiency and effectiveness
- Implement the remaining modules for Payroll process and Human Resources applications including the Employee Self Service Portal, time and attendance, and applicant tracking, following a Process Mapping session to determine best practices
- Continue to revise and update budget processes to provide transparency and provide a means for the public, management and the Governing Body to offer meaningful input
- Develop a format and process for on-line reporting of financial activities of the City for the public
- Continue to identify and develop alternative revenue sources for funding general and capital operations of the City
- Continue to update and modify the presentation and information contained in the City's Capital Improvement Plan
- Analyze the need for possible Requests for Proposals for merchant processing services, banking services and collection agency services, after a Process Mapping session to determine best practices in each of the areas

CITY TREASURER DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Budget and Finance	\$ 628,649	\$ 563,673	\$ 600,209	\$ 633,543	\$ 665,453	\$ 684,080
Treasurer Summary	\$ 628,649	\$ 563,673	\$ 600,209	\$ 633,543	\$ 665,453	\$ 684,080

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Budget and Finance	5.0	5.0	5.0	5.0	7.0	8.0
Purchasing	3.0	3.0	3.0	3.0	1.0	0.0
TOTAL	8.0	8.0	8.0	8.0	8.0	8.0

Part Time Employees - Budget						
Budget and Finance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purchasing	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL FUND EXPENDITURES

Budget and Finance	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
City Treasurer	\$ 113,622	\$ 85,634	\$ 87,561	\$ 89,531	\$ 91,312	\$ 93,605
Deputy City Treasurer	61,780	60,008	65,794	68,251	71,656	73,447
Director of Purchasing	63,682	63,682	65,115	72,918	-	-
Accounting/Budget Analyst	-	-	-	6,433	53,040	54,284
Grants Manager	56,499	56,499	57,770	59,070	60,251	61,757
Purchasing Manager	44,579	45,614	46,641	48,408	53,040	54,366
Accounting Tech	119,890	101,285	104,876	101,410	108,831	111,999
Overtime	1,945	-	2,037	2,394	-	-
Health Insurance	51,699	50,999	60,899	69,031	103,550	112,306
Social Security	35,348	31,300	32,584	33,660	33,746	34,613
State Pension	40,361	42,266	45,303	51,130	55,670	57,100
Workers Compensation	9,067	6,890	4,566	4,461	5,438	1,674
Longevity Pay	6,040	4,820	4,795	3,900	3,000	3,000
Life Insurance	472	509	495	479	528	528
Subtotal	604,984	549,506	578,436	611,076	640,063	658,680
CONTRACTUAL SERVICES						
Professional Development	451	1,198	2,845	4,532	4,750	5,000
Local Meeting Expense	115	-	770	-	200	200
Dues and Subscriptions	2,076	1,372	2,374	1,950	2,100	2,100
Professional Services	1,580	-	-	-	-	-
Telecommunications	307	-	-	-	-	-
Maintenance	80	204	-	-	4,900	4,900
Subtotal	4,609	2,774	5,989	6,482	11,950	12,200
PARTS AND SUPPLIES						
Office Supplies	12,723	7,781	11,009	9,785	12,240	12,000
Small Equipment	6,333	3,613	4,776	6,200	1,200	1,200
Subtotal	19,056	11,394	15,785	15,985	13,440	13,200
TOTAL	\$ 628,649	\$ 563,673	\$ 600,209	\$ 633,543	\$ 665,453	\$ 684,080



DIVISIONS

- City Engineer

CITY ENGINEER DEPARTMENT SUMMARY

MISSION

The mission of the City Engineer's Department is to provide comprehensive oversight and assistance in the planning, programming, design, construction, operation, maintenance, and repair of facilities in the public rights-of-way and storm drainage facilities in order to preserve and expand the city's infrastructure. In these efforts, the City Engineer's Department holds paramount the health, safety and welfare of the public.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- **Engineering Services:** responsible for administering the public rights-of-way and drainage facilities under the jurisdiction of the City. The City Engineer acts as the City's flood plain administrator for both City-regulated and Federal Emergency Management Agency-regulated flood plains. The office works cooperatively with the Public Works Department, the Wyoming Department of Transportation, and private utility, cable and telecom companies in the performance of these duties.
- **Construction Administration:** responsible for administering all street maintenance projects; reviewing and approving all construction plans for street improvements; reviewing development proposals and approving plans for construction of associated facilities in public rights-of-way; permitting; and inspecting work performed by contractors within public rights-of-way.
- **Technical Services:** maintains the City's Geographic Information System (GIS), including producing maps for use by the public and by various City Departments; provides professional land surveying services on behalf of the City; and maintains the City's survey control network.
- **Traffic Engineering:** in cooperation with the Traffic Division of the Public Works Department, engineering staff are responsible for the placement and operation of all traffic signals, traffic signs and pavement markings on City streets. The office also reviews and approves street closure requests and traffic control plans for construction projects and special events.

CITY ENGINEER DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Implement and administer a combined and streamlined Engineering Plan Review process for development projects on behalf of the City Engineer's Department, Fire and Rescue Department, and Board of Public Utilities
- Implement a Transportation Safety Task Force in cooperation with the Cheyenne Police Department and Cheyenne Metropolitan Planning Organization to pursue efforts that will improve safety for all users at critical locations throughout the City
- Complete Phase II of the 19th Street Rehabilitation project
- Complete the 26th Street Storm Sewer Interceptor project
- Complete rights-of-way acquisition for Christensen Road
- In cooperation with the Parks & Recreation Department, complete the Lake Minnehaha Phase II/Duff Storm Sewer Phase I project
- Pursue grant funding for the Duff Storm Sewer Phase II project
- Support ongoing efforts to update and maintain the City's Capital Improvement Plan
- Prepare projects for consideration to be included in the upcoming 6th Penny ballot
- Investigate additional funding sources for currently unfunded transportation and drainage projects
- Explore opportunities to increase market competitiveness of staff salaries to aid in attracting and retaining the best talent
- Continue recent efforts to enhance relationships between the City Engineer's Department and consultants, developers, contractors, business leaders, and community advocates

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- No significant changes proposed for FY2017

CITY ENGINEER DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Engineer	\$ 816,435	\$ 829,222	\$ 885,449	\$ 848,428	\$ 992,907	\$ 1,105,819
Engineer Summary	\$ 816,435	\$ 829,222	\$ 885,449	\$ 848,428	\$ 992,907	\$ 1,105,819

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Engineering	11.0	10.7	10.7	10.7	10.7	10.8
TOTAL	11.0	10.7	10.7	10.7	10.7	10.8

Part Time Employees - Budget						
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
City Engineer						
PAYROLL						
City Engineer	\$ 85,625	\$ 65,571	\$ 87,552	\$ 48,477	\$ 91,312	\$ 93,595
Deputy City Engineer	67,745	67,043	67,178	71,824	74,654	76,521
Staff Engineer	102,743	111,574	114,085	117,435	123,779	189,872
Traffic Engineer	55,667	58,241	59,551	39,091	64,974	-
Office Manager	32,221	34,300	35,072	35,861	36,578	37,492
GIS Tech I	37,000	37,000	34,680	-	-	-
Engineering Tech II	43,598	43,598	47,966	87,140	88,883	91,105
Surveyor	65,163	65,163	66,630	68,129	69,492	71,229
GIS Coordinator/Tech III	61,125	61,125	62,500	63,906	65,184	66,814
Engineering Tech III Traffic	39,429	43,000	43,630	44,957	45,856	47,002
Overtime	-	-	63	-	-	-
Health Insurance	82,014	89,594	104,158	99,357	118,614	123,897
Social Security	44,403	43,783	46,141	43,110	51,010	52,058
State Pension	60,220	59,277	65,845	68,685	84,149	85,878
Workers Compensation	15,029	20,300	20,968	19,329	19,913	17,961
Longevity Pay	4,045	4,537	5,912	6,080	6,080	6,860
Uniform Allowance	110	110	110	110	150	150
Life Insurance	667	652	680	623	704	710
Subtotal	796,804	804,869	862,721	814,114	941,332	961,144
CONTRACTUAL SERVICES						
Professional Development	2,269	1,594	911	1,773	9,000	7,500
Local Meeting Expense	478	-	450	700	750	750
Dues and Subscriptions	1,024	1,133	1,782	1,666	2,000	1,800
Professional Services	795	-	-	-	-	100,000
Telecommunications	1,783	1,714	2,246	3,025	3,775	3,775
Maintenance	4,546	7,139	6,342	8,589	11,350	11,350
Fleet Parts and Fuel	-	-	-	7,314	13,700	8,500
Subtotal	10,895	11,581	11,731	23,067	40,575	133,675
PARTS AND SUPPLIES						
Office Supplies	8,736	12,772	10,997	11,247	11,000	11,000
Subtotal	8,736	12,772	10,997	11,247	11,000	11,000
TOTAL	\$ 816,435	\$ 829,222	\$ 885,449	\$ 848,428	\$ 992,907	\$ 1,105,819



DIVISIONS

- Planning Services
- Building Safety

PLANNING SERVICES DEPARTMENT SUMMARY

MISSION

The mission of the Planning Services Department is to manage growth and change in a way that maintains and enhances the qualities that make Cheyenne the Community of Choice for all people to work, play, live

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The Planning Services Department encompasses two divisions which strive to improve the community in which we live:
 - ⇒ **Urban Planning Office:** works to address long range goals to develop vision for the future, including cultivating future leaders via the Mayor's Youth Council, enhancing heritage through historic preservation efforts, motivating Downtown revitalization through projects like the West Edge initiative, and coordinating cross-departmental efforts to help address growth-related topics like the impact fee study.
 - ⇒ **Building Safety Office:** reviews construction plans and performs building inspections for all new construction, to ensure life, health, safety and welfare for residents and visitors. The Division also administers and enforces the Contractor Licensing Program, as well as collects all plan review, permit and licensing fees.
- Boards and Commissions that are staffed and supported by the Department include the Contractor Licensing Board, the Building Code Board of Appeals, the Historic Preservation Board, the Mayor's Youth Council, and partial responsibility for the Planning Commission.



PLANNING SERVICES DEPARTMENT SUMMARY

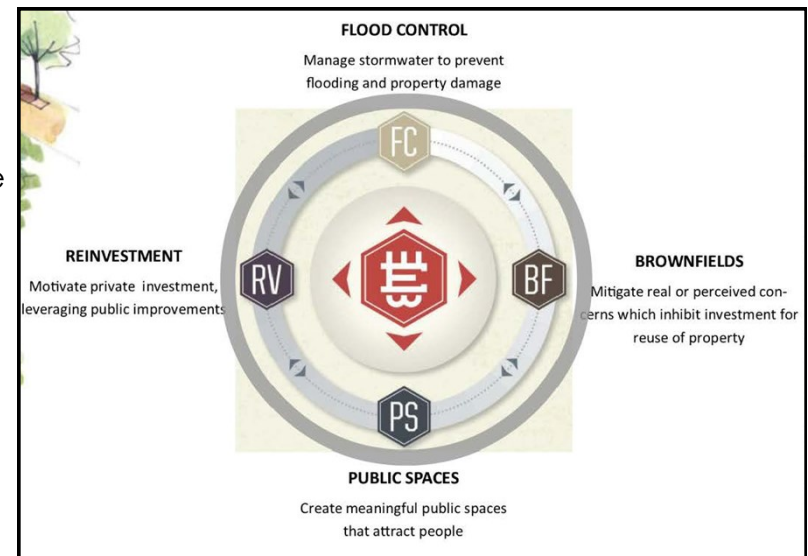
STRATEGIC GOALS AND OBJECTIVES

Cheyenne is experiencing growth and change, and must carefully and deliberately consider the impacts of today's decisions on the future of the community. With this in mind, the Planning Services Department seeks to:

- Facilitate the implementation of PlanCheyenne to enable continued efforts to aid the community in maintaining and enhancing the qualities that make Cheyenne great
- Prepare for increases in the workload to ensure the level of customer service maintains pace with the rate of growth
- Work to consolidate Building Plan Review processes between the Fire and Rescue Department and the Building Division
- Improve transparency and access to information citizens and elected officials need to make critical decisions

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Continue efforts to present the Governing Body with information related to managing growth and associated service provisions which allows the community's essential services to maintain an adequate level of service and infrastructure that meets the needs of existing and new residents and businesses
- Accelerate the implementation of the West Edge initiative to include construction of public facilities and private investment, while enabling the full complement of tools necessary to support the vision
- Institute pay schedule for building inspectors and plans examiners for obtaining Chief Building Official approved International Code Council certifications, have all staff certified by the International Code Council
- Coordinate with the City Treasurer in identifying and developing additional revenue sources
- Assess opportunities for public access on the Belvoir and Big Hole properties



PLANNING SERVICES DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Building	\$ 1,515,887	\$ 1,038,789	\$ 1,035,410	\$ 1,125,228	\$ 1,184,130	\$ 1,189,124
Planning	322,539	678,052	712,296	726,912	400,339	323,203
Planning Services Summary	\$ 1,838,426	\$ 1,716,842	\$ 1,747,706	\$ 1,852,140	\$ 1,584,469	\$ 1,512,328

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Building	18.0	15.0	15.0	15.0	15.0	15.0
Planning **	6.5	10.5	9.5	9.5	3.5	3.5
TOTAL	24.5	25.5	24.5	24.5	18.5	18.5

Part Time Employees - Budget						
Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning	-	-	17,500	-	-	-
TOTAL	\$ -	\$ -	\$ 17,500	\$ -	\$ -	\$ -

** - as of July 1, 2015, the Development office is shown in a separate department.

GENERAL FUND EXPENDITURES

Building	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of Development & Zoning	\$ 57,114	\$ -	\$ -	\$ -	\$ -	\$ -
Assistant Director	57,795	-	-	-	-	-
Operations Manager	39,040	39,040	39,919	12,348	-	-
Lead Building/Development Tech	-	-	-	37,549	41,630	48,685
Planner I	54,896	-	-	-	-	-
Senior Planner	32,250	-	-	-	-	-
Planner II	54,161	-	-	-	-	-
Code Inspector Plumbing	106,066	106,066	108,453	110,893	113,111	115,939
Chief Building Official	73,100	73,100	74,745	76,426	77,956	79,904
Code Inspector Mechanical	53,176	53,176	54,373	55,596	56,708	58,126
Deputy Chief Building Official	117,719	120,226	123,785	126,570	129,102	132,330
Code Inspector Electrical	54,561	68,608	55,789	57,044	58,185	59,640
Chief Code Inspector	55,784	17,996	-	-	-	-
Building/Development Tech	112,472	103,519	115,523	104,855	123,500	120,734
Code Inspector Combination	53,176	53,176	73,222	108,646	112,166	116,240
Development Inspector	49,137	84,222	54,361	55,584	56,695	58,113
Overtime	15,430	531	-	1,611	1,000	1,000
Health Insurance	205,055	134,552	142,354	152,137	153,677	152,418
Social Security	73,650	54,045	52,068	55,900	59,443	61,104
State Pension	94,044	63,721	67,638	80,730	98,061	100,802
Workers Compensation	21,968	25,240	23,098	24,268	20,727	16,259
Longevity Pay	9,465	7,745	7,895	8,045	7,980	8,040
Life Insurance	1,295	863	893	892	990	990
Subtotal	1,391,354	1,005,827	994,116	1,069,094	1,110,930	1,130,324

GENERAL FUND EXPENDITURES

Building	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CONTRACTUAL SERVICES						
Professional Development	12,464	4,242	6,459	1,912	5,000	5,000
Local Meeting Expense	1,208	855	300	759	800	800
Dues and Subscriptions	2,722	781	674	749	500	500
Attorney Fees	-	-	-	-	-	6,000
Professional Services	17,864	590	3,412	4,613	2,000	1,000
Licenses and Fees	1,107	80	1,830	879	1,500	1,500
Advertising	4,577	83	-	205	1,500	-
Postage and Freight	-	-	-	-	200	-
Telecommunications	3,747	3,493	2,806	6,431	5,700	5,700
Fleet Parts and Fuel	-	-	-	18,071	30,000	18,500
Subtotal	43,689	10,124	15,480	33,619	47,200	39,000
PARTS AND SUPPLIES						
Office Supplies	24,479	20,512	25,814	21,535	24,000	18,000
Small Equipment	2,463	2,327	-	980	2,000	1,800
Subtotal	26,942	22,839	25,814	22,515	26,000	19,800
CAPITAL						
Equipment	53,902	-	-	-	-	-
Subtotal	53,902	-	-	-	-	-
TOTAL	\$ 1,515,887	\$ 1,038,789	\$ 1,035,410	\$ 1,125,228	\$ 1,184,130	\$ 1,189,124

Note: In 2012, the Development Office was shifted from having a Joint Budget with Building to a Joint Budget with Planning.

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Planning						
PAYROLL						
Director of Planning Services	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312	\$ 57,656
Director of Development & Zoning	-	63,000	64,418	70,807	-	-
Assistant Director of Development	-	57,795	59,095	60,424	-	-
Urban Planning Director	41,250	40,000	-	-	-	-
Planner I	-	56,564	99,225	76,480	-	-
Senior Planner	-	57,356	94,071	53,942	67,320	-
Office Manager	22,712	23,378	17,383	17,774	18,131	18,582
Planner II	59,341	68,541	49,685	115,403	51,819	107,321
Planning Tech I	-	-	-	-	-	-
Overtime	623	-	-	-	-	-
Health Insurance	45,159	104,830	95,092	104,643	61,567	44,789
Social Security	15,647	32,903	34,713	35,653	17,638	14,125
State Pension	21,450	44,846	49,885	56,149	29,097	23,301
Workers Compensation	5,167	7,589	7,082	2,405	4,394	2,234
Longevity Pay	2,405	4,010	3,840	3,920	1,980	1,080
Life Insurance	235	554	583	550	231	165
Subtotal	299,614	646,990	662,622	687,672	343,489	269,253
CONTRACTUAL SERVICES						
Professional Development	3,679	5,287	5,880	4,836	2,600	2,600
Local Meeting Expense	905	1,497	620	819	750	750
Dues and Subscriptions	1,983	3,287	3,575	3,807	2,000	2,000
Professional Services	1,876	11,567	22,931	8,650	17,500	15,000
Licenses and Fees	-	-	482	500	500	500
Advertising	3,216	3,103	4,003	6,907	1,000	1,000
Postage and Freight	338	135	202	98	500	-
Small Grant Match	6,430	1,618	6,086	6,039	27,000	27,000
Maintenance	563	-	-	-	-	-
Fleet Parts and Fuel	-	-	-	1,084	1,000	1,100
Subtotal	18,990	26,494	43,778	32,740	52,850	49,950
PARTS AND SUPPLIES						
Office Supplies	3,571	4,569	3,959	6,350	2,800	2,800
Small Equipment	364	-	1,937	150	1,200	1,200
Subtotal	3,935	4,569	5,896	6,500	4,000	4,000
TOTAL	\$ 322,539	\$ 678,052	\$ 712,296	\$ 726,912	\$ 400,339	\$ 323,203



DIVISIONS

- Development

DEVELOPMENT SERVICES DEPARTMENT SUMMARY

MISSION

The mission of the Development Services Department is too facilitate development review by providing high quality, effective and professional planning services.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- **Development Services:** facilitate current development projects and the process for reviewing development proposals by multiple agencies to ensure that all codes are met and that utility, regulatory, and safety issues are coordinated. The Department also facilitates community discussion of activities that relate to the growth and/or changing of our community.
- Boards and Commissions that are staffed and supported by the Department include the Board of Adjustment and responsibility for the Planning Commission.



DEVELOPMENT SERVICES DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Maintain and enhance a predictable and transparent development review process
- Provide processes where accountability can be identified between City Departments
- Provide consistent and relevant information about development in Cheyenne
- Foster the continued professional and technical growth of personnel in their ability to provide high quality planning services

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2017

- Complete implementation of online submittal packages for development projects
- Work with other departments to continue improving integration of development review processes beyond those directly managed by the Development Department
- Begin to implement recommendations from 2016 Processes and Permitting Best Practices
- Maintain past levels of professional development and professional certification with larger staff due to Department separation
- Present Governing Body with the opportunity to increase revenues by increasing development fees which have not been increased in over 20 years

DEVELOPMENT SERVICES DEPARTMENT SUMMARY

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Development	-	-	-	-	635,054	649,632
Development Summary	\$ -	\$ -	\$ -	\$ -	\$ 635,054	\$ 649,632

STAFFING SUMMARY

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Adopted Budget	2017 Adopted Budget
Full Time - Number of Positions						
Development **	0.0	0.0	0.0	0.0	8.0	8.0
TOTAL	0.0	0.0	0.0	0.0	8.0	8.0

Part Time Employees - Budget						
Development	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** - Prior to July 1, 2015, the Development office was included in Planning Services.

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Development	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Development & Zoning	\$ -	\$ -	\$ -	\$ -	\$ 91,312	\$ 93,595
Assistant Director of Development	-	-	-	-	61,634	63,173
Senior Planner	-	-	-	-	67,320	69,003
Office Manager	-	-	-	-	29,121	31,082
Planner I	-	-	-	-	81,600	164,000
Planner II	-	-	-	-	89,576	-
Health Insurance	-	-	-	-	94,428	105,407
Social Security	-	-	-	-	32,256	32,347
State Pension	-	-	-	-	53,211	53,361
Workers Compensation	-	-	-	-	5,337	4,106
Longevity Pay	-	-	-	-	1,080	1,980
Life Insurance	-	-	-	-	528	528
Subtotal	-	-	-	-	607,404	618,582
CONTRACTUAL SERVICES						
Professional Development	-	-	-	-	3,800	3,800
Local Meeting Expense	-	-	-	-	750	750
Dues and Subscriptions	-	-	-	-	4,000	3,500
Attorney Fees	-	-	-	-	-	6,000
Professional Services	-	-	-	-	5,000	5,000
Licenses and Fees	-	-	-	-	1,000	500
Advertising	-	-	-	-	5,500	5,500
Postage and Freight	-	-	-	-	500	-
Fleet Parts and Fuel	-	-	-	-	1,000	800
Subtotal	-	-	-	-	21,550	25,850
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	4,400	3,500
Small Equipment	-	-	-	-	1,700	1,700
Subtotal	-	-	-	-	6,100	5,200
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 635,054	\$ 649,632

GENERAL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Miscellaneous						
PAYROLL						
Unemployment Compensation	\$ 30,370	\$ 23,185	\$ 6,431	\$ 12,750	\$ 20,000	\$ 12,000
Employee Appreciation Pay	148,400	-	-	286,930	-	-
Subtotal	178,770	23,185	6,431	299,680	20,000	12,000
CONTRACTUAL SERVICES						
Dues and Subscriptions	49,385	49,385	50,916	51,425	52,500	55,000
Professional Services	223,222	209,556	185,372	221,465	249,148	167,715
Licenses and Fees	3,394	2,724	644	719	3,000	500
Postage and Freight	49,178	33,018	43,813	48,797	50,000	50,000
Telecommunications	332,637	312,593	314,280	233,960	250,000	200,000
Electric/Natural Gas	1,099,579	1,117,721	1,158,848	1,219,035	1,189,000	1,245,000
Maintenance	41,782	59,329	44,949	-	-	-
Uncollectible Accounts	88,421	-	-	7,253	-	-
Loan and Bond Payment	9,401,062	300,000	300,000	330,000	350,000	425,000
Interest Expense	521,447	232,122	223,436	216,537	208,000	203,906
Copier Leases	7,383	7,398	-	-	-	-
Subtotal	11,817,490	2,323,846	2,322,259	2,329,191	2,351,648	2,347,121
MISCELLANEOUS						
Tax Increment Financing	476,377	487,120	531,834	657,569	-	-
Election Expense	-	32,560	-	9,350	-	35,000
General Discretionary	47,467	5,493	1,156	42,902	120,000	136,353
Transfer to Civic Center	270,590	201,498	200,000	200,000	200,000	200,000
Transfer to Ice and Events Center	470,000	55,000	120,000	120,000	120,000	120,000
Transfer to Other Funds	27,170	9,126	-	-	-	-
Transfer to Transit	262,220	372,617	469,830	300,000	300,000	300,000
Subtotal	1,553,824	1,163,414	1,322,820	1,329,821	740,000	791,353
TOTAL	\$13,550,084	\$ 3,510,445	\$ 3,651,510	\$ 3,958,692	\$ 3,111,648	\$ 3,150,474

GENERAL FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
Special Projects	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
CAPITAL						
Infrastructure Development	\$ 77,470	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Assistance Capital Investment	-	-	212,700	904,292	-	-
Special Distribution Designated Funds	-	-	568,918	92,792	-	-
Public Works Projects	-	-	-	72,080	-	-
Parks & Rec Projects	208,894	39,938	36,549	100,799	-	-
Parks Improvements	-	-	-	143,770	-	-
Narrowband Radio Upgrade	-	23,429	2,972	-	-	-
City Website Redesign	-	5,041	4,283	(500)	-	-
Police Department Microsoft Upgrade	-	-	137,873	43,291	-	-
Right of Way Purchases	-	-	-	24,764	-	-
Misc Lions Parking Project	22,959	2,495	11,661	-	-	-
ADA Compliance Projects	2,913	-	-	-	-	-
Depot Plaza Special Events	(288)	19,120	7,595	-	-	-
Ward III Parks Projects	19,783	-	-	-	-	-
Civic Center Curtain	47,584	2,198	-	-	-	-
Graffiti Clean Up	-	-	-	494	-	-
VA Parking Lot	23,109	-	-	-	-	-
Telephone System	-	-	7,400	392,413	-	-
Right of Way Maintenance Equipment	-	-	115,054	-	-	-
Municipal Bldg. Major Replacements	-	106,669	-	-	300,000	-
Vehicle and Equipment Replacement Plan	-	-	-	-	281,945	-
Sesquicentennial Planning	-	-	-	-	7,500	30,000
Belvoir Ranch Planning and Development	-	-	-	-	100,000	-
Downtown/Parking Projects	-	-	-	-	58,000	-
Boys & Girls Club	-	23,270	-	-	-	-
Right of Way Operating Costs - Forestry	-	-	79,641	17,359	-	-
Right of Way Operating Costs - Grounds	-	-	73,659	29,341	-	-
Economic Development	-	-	-	469	-	-
Art in Public Places	-	-	-	5,000	-	-
Abandoned Building Fund	-	-	-	170	-	-
Subtotal	402,424	222,160	1,258,305	1,826,534	747,445	30,000
TOTAL	\$ 402,424	\$ 222,160	\$ 1,258,305	\$ 1,826,534	\$ 747,445	\$ 30,000

GENERAL FUND EXPENDITURES

Economic Development	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
Economic Development						
LEADS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 49,825
TOTAL	50,000	50,000	50,000	50,000	50,000	49,825

City-County Support

Animal Control	192,647	182,410	185,000	185,000	185,000	185,000
Emergency Management Agency	92,911	98,950	106,627	106,627	107,000	107,000
City/County Health Department	778,166	762,604	791,511	830,000	867,350	870,600
County GIS Support	32,563	40,874	64,030	34,676	49,500	35,900
TOTAL	1,096,287	1,084,838	1,147,168	1,156,303	1,208,850	1,198,500

Community Services Support

Safe Harbor	-	-	-	-	12,000	12,000
Alcohol Receiving Center	74,590	73,098	84,955	85,000	85,000	85,000
Symphony Youth Concerts	6,585	6,453	6,500	-	6,500	6,500
Laramie County Senior Service	47,355	46,408	45,000	45,000	45,000	45,000
Animal Shelter	319,192	319,192	319,192	320,000	320,000	320,000
Downtown Development Authority	-	-	-	-	-	350,000
TOTAL	\$ 447,722	\$ 445,151	\$ 455,647	\$ 450,000	\$ 468,500	\$ 818,500

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SPECIAL REVENUE FUNDS



WEED & PEST CONTROL FUND REVENUE

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTERGOVERNMENTAL REVENUE						
Weed and Pest Subsidy	\$ 444,130	\$ 453,213	\$ 464,249	\$ 490,994	\$ 450,834	\$ 449,438
Special Equipment Subsidy	60,000	60,000	60,000	60,000	60,000	60,000
Subtotal	504,130	513,213	524,249	550,994	510,834	509,438
MISCELLANEOUS						
Miscellaneous	2,658	4,275	4,117	3,421	-	-
Subtotal	2,658	4,275	4,117	3,421	-	-
TOTAL	\$ 506,788	\$ 517,488	\$ 528,366	\$ 554,415	\$ 510,834	\$ 509,438



WEED & PEST CONTROL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
WEED AND PEST - DIVISION 1202						
PAYROLL						
Director of Weed & Pest	\$ 69,824	\$ 69,824	\$ 71,395	\$ 73,002	\$ 74,462	\$ 76,324
Office Manager	43,515	43,515	44,494	45,495	46,405	47,565
Health Insurance	28,237	26,748	27,630	29,865	31,230	29,004
Social Security	8,544	8,484	8,672	8,846	9,412	9,643
State Pension	12,878	12,873	13,649	15,559	15,526	15,907
Workers Compensation	2,722	3,285	3,248	3,357	3,264	2,549
Longevity Pay	2,160	2,160	2,160	2,160	2,160	2,160
Life Insurance	111	111	111	111	132	132
Subtotal	167,991	167,000	171,359	178,395	182,590	183,283
CONTRACTUAL SERVICES						
Local Meeting Expense	-	365	-	-	500	500
Dues and Subscriptions	-	-	-	-	50	50
Professional Services	228,305	261,000	272,498	278,368	222,637	216,305
Telecommunications	2,965	2,892	3,000	1,694	3,000	3,000
Electric/Natural Gas	3,965	4,310	4,767	4,678	4,800	4,800
Maintenance	29	-	484	-	1,000	1,000
Subtotal	235,265	268,567	280,749	284,740	231,987	225,655
PARTS AND SUPPLIES						
Office Supplies	2,190	1,480	1,183	1,587	5,032	5,000
Maintenance Supplies	2,897	6,784	10,487	6,020	15,000	15,000
Small Equipment	181	34	-	-	200	200
Subtotal	5,268	8,298	11,670	7,607	20,232	20,200
INTRA CITY						
Cost Allocation	8,636	7,839	7,650	15,877	16,000	16,000
Fleet Parts Inventory and Fuel	1,807	1,147	1,134	1,222	25	4,300
Subtotal	10,444	8,986	8,784	17,099	16,025	20,300
Total Weed & Pest	418,968	452,851	472,562	487,841	450,834	449,438

WEED & PEST CONTROL FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SPECIAL EQUIPMENT - DIVISION 1203						
CONTRACTUAL SERVICES						
Professional Services	14,047	28,269	35,881	47,359	60,000	60,000
Subtotal	14,047	28,269	35,881	47,359	60,000	60,000
PARTS AND SUPPLIES						
Maintenance Supplies	5,597	3,279	-	171	-	-
Subtotal	5,597	3,279	-	171	-	-
Total Special Equipment	19,644	31,548	35,881	47,530	60,000	60,000
TOTAL	\$ 438,612	\$ 484,399	\$ 508,443	\$ 535,371	\$ 510,834	\$ 509,438



YOUTH ALTERNATIVE GRANTS FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
MISCELLANEOUS						
Youth Alternatives Projects	\$ -	\$ -	\$ 10,510	\$ 10,468	\$ 5,000	\$ 4,000
Miscellaneous	804	32,876	1,521	757	2,000	-
Subtotal	804	32,876	12,031	11,225	7,000	4,000
GRANTS						
State Grants		105,537	214,709	127,498	178,000	-
LCSD Grants	168,173	165,410	147,757	192,987	172,000	175,543
County subsidy	-	-	-	-	-	69,000
Grants from Agencies and Individuals	3,880	5,249	5,200	80	3,000	-
Miscellaneous Grants	34,635	36,132	13,033	-	-	-
Federal Youth Alternatives Grants	169,774	314,846	169,675	133,068	267,751	245,000
Subtotal	376,462	627,174	550,374	453,633	620,751	489,543
REVENUE FROM RESERVES						
Transfer from Other Funds	-	-	26,068	-	-	-
Revenue from Reserves	-	-	-	-	101,961	67,765
Subtotal	-	-	26,068	-	101,961	67,765
TOTAL	\$ 377,267	\$ 660,050	\$ 588,473	\$ 464,858	\$ 729,712	\$ 561,308

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221						
CONTRACTUAL SERVICES						
Small Grant Match	\$ -	\$ -	\$ 40	\$ -	\$ 14,632	\$ -
Maintenance	-	-	-	-	5,000	5,000
Magic of Giving	-	7,294	10,631	9,975	10,000	10,000
Subtotal	-	7,294	10,671	9,975	29,632	15,000
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	-	2,000
Food and Medical Supplies	-	-	-	-	-	500
Subtotal	-	-	-	-	-	2,500
INTRA CITY						
Cost Allocation	-	141	192	213	150	100
Fleet Parts and Fuel	-	-	-	-	-	500
Subtotal	-	141	192	213	150	600
Total Youth Alternatives	-	7,435	10,863	10,188	29,782	18,100
LCSD - DIVISION 1223						
PAYROLL						
Operations Manager	-	-	27,547	-	-	-
Counselor III	81,947	52,012	53,182	44,576	71,930	37,046
Counselor II	22,091	22,091	3,765	-	-	-
Community Services Coordinator	-	-	-	-	-	31,980
Secretary	-	-	6,162	24,031	24,480	27,224
Temporary/Part Time	17,221	25,328	8,409	-	-	-
Overtime	279	-	-	-	-	-
Health Insurance	19,851	25,776	28,824	11,229	13,723	35,811
Social Security	8,619	6,625	7,504	6,293	7,444	7,363
State Pension	9,824	8,761	12,082	5,543	12,281	12,147
Workers Compensation	607	727	526	412	496	356
Longevity Pay	1,865	1,800	1,205	900	900	-
Life Insurance	152	143	160	151	198	198
Subtotal	162,455	143,263	149,366	93,135	131,453	152,124
CONTRACTUAL SERVICES						
Professional Services	485	-	-	-	121,917	50,000
Employee Development	-	-	-	-	3,000	5,000
Subtotal	485	-	-	-	124,917	55,000

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	-	2,000
Food and Medical Supplies	-	-	-	-	-	500
Subtotal	-	-	-	-	-	2,500
INTRA CITY						
Cost Allocation	3,961	2,752	2,671	2,090	3,700	3,000
Fleet Parts and Fuel	-	-	-	1,674	15,400	10,000
Subtotal	3,961	2,752	2,671	3,764	19,100	13,000
Total LCSD	166,901	146,015	152,037	96,899	275,470	222,624
PREVENTION - DIVISION 1228						
PAYROLL						
Operations Manager	-	-	3,852	9,468	-	-
Counselor III	-	1,788	34,082	22,053	33,742	-
Secretary	-	-	11,015	-	-	-
Temporary/Part Time	-	68,055	123,109	22,668	90,000	-
Health Insurance	-	-	2,689	3,857	6,038	-
Social Security	-	4,558	12,308	3,904	9,466	-
State Pension	-	181	4,510	3,403	4,258	-
Workers Compensation	-	1,559	2,155	535	3,916	-
Life Insurance	-	6	99	51	66	-
Subtotal	-	76,147	193,819	65,939	147,486	-
CONTRACTUAL SERVICES						
Professional Services	-	16,376	32,611	22,630	33,070	-
Events and Activities	-	4,047	3,641	1,559	2,000	-
Subtotal	-	20,423	36,252	24,189	35,070	-
PARTS AND SUPPLIES						
Office Supplies	-	2,524	316	1,354	7,100	-
Food and Medical Supplies	-	4,490	8,294	5,327	-	-
Subtotal	-	7,014	8,610	6,681	7,100	-
INTRA CITY						
Cost Allocation	-	1,982	4,283	2,114	1,500	-
Fleet Parts and Fuel	-	-	-	221	-	-
Subtotal	-	1,982	4,283	2,335	1,500	-
Total Prevention	-	105,566	242,964	99,144	191,156	-

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
21ST CENTURY COHORT 11 - DIVISION 1229						
PAYROLL						
Operations Manager	29,644	16,471	17,239	-	-	-
Site Manager	-	-	-	-	-	33,957
Prevention Coordinator	-	-	-	-	-	24,030
Temporary/Part Time	33,388	20,121	4,171	-	-	20,000
Health Insurance	6,128	2,620	6,700	-	-	395
Social Security	5,794	3,361	1,676	-	-	5,966
State Pension	3,000	1,423	1,619	-	-	7,318
Workers Compensation	398	248	-	-	-	215
Mileage Allowance	-	-	118	-	-	-
Life Insurance	60	25	28	-	-	132
Subtotal	78,412	44,269	31,551	-	-	92,012
CONTRACTUAL SERVICES						
Professional Development	-	-	-	-	-	2,500
Professional Services	12,225	5,030	8,475	-	-	8,406
Events and Activities	22,720	1,075	135	-	-	1,000
Telecommunications	283	79	47	-	-	-
Victims Impact Panel	300	-	-	-	-	-
Subtotal	35,528	6,184	8,657	-	-	11,906
PARTS AND SUPPLIES						
Office Supplies	3,900	2,412	610	-	-	20,905
Food and Medical Supplies	3,150	1,463	-	-	-	1,332
Subtotal	7,051	3,875	610	-	-	22,237
INTRA CITY						
Cost Allocation	2,995	873	730	-	-	1,655
Fleet Parts and Fuel	-	-	-	-	-	1,100
Subtotal	2,995	873	730	-	-	2,755
MISCELLANEOUS						
Special Events	2,612	-	-	-	-	-
Subtotal	2,612	-	-	-	-	-
Total 21st Century Cohort 11	126,599	55,201	41,548	-	-	128,910

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
LARAMIE COUNTY JUVENILE SERVICES - DIVISION 1227						
PAYROLL						
Operations Manager	29,644	36,308	-	-	-	-
Counselor III	-	-	-	-	-	37,046
Temporary/Part Time	30,584	26,744	-	-	-	-
Health Insurance	5,046	7,231	-	-	-	5,663
Social Security	3,669	4,058	-	-	-	2,834
State Pension	3,000	3,674	-	-	-	4,675
Workers Compensation	244	299	-	-	-	137
Life Insurance	66	77	-	-	-	66
Subtotal	72,254	78,391	-	-	-	50,421
CONTRACTUAL SERVICES						
Professional Services	7,245	15,935	-	-	18,651	10,000
Events and Activities	24,646	1,093	-	-	6,000	-
Telecommunications	94	251	-	-	-	-
Subtotal	31,985	17,279	-	-	24,651	10,000
PARTS AND SUPPLIES						
Office Supplies	4,953	5,115	-	-	2,000	-
Food and Medical Supplies	3,639	1,795	-	-	1,000	-
Subtotal	8,592	6,910	-	-	3,000	-
INTRA CITY						
Cost Allocation	2,733	1,980	-	-	-	1,500
Fleet Parts and Fuel	-	-	-	-	14,697	-
Subtotal	2,733	1,980	-	-	14,697	1,500
Total Laramie County Juvenile Services	115,564	104,560	-	-	42,348	61,921

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
21ST CENTURY COHORT 8 - DIVISION 1224						
PAYROLL						
Operations Manager	-	4,774	43,871	57,071	63,678	-
Site Manager	-	-	-	-	-	33,957
Prevention Coordinator	-	-	-	-	-	24,030
Temporary/Part Time	-	4,397	25,392	8,773	40,000	20,000
Health Insurance	-	2,031	19,044	23,774	28,462	13,220
Social Security	-	673	5,001	4,689	7,931	5,966
State Pension	-	483	4,635	6,645	8,036	7,318
Workers Compensation	-	51	351	324	1,989	215
Life Insurance	-	11	99	116	132	132
Subtotal	-	12,420	98,393	101,392	150,227	104,837
CONTRACTUAL SERVICES						
Professional Development	-	-	478	-	-	250
Professional Services	-	1,000	29,195	15,996	19,470	2,000
Events and Activities	-	-	3,168	3,180	6,841	2,665
Telecommunications	-	16	204	-	-	-
Victims Impact Panel Program	-	-	732	213	268	-
Subtotal	-	1,016	33,777	19,389	26,579	4,915
PARTS AND SUPPLIES						
Office Supplies	-	-	1,472	378	2,000	10,000
Food and Medical Supplies	-	-	2,634	914	1,000	3,000
Subtotal	-	-	4,106	1,292	3,000	13,000
INTRA CITY						
Cost Allocation	-	257	2,441	2,676	2,350	3,000
Fleet Parts and Fuel	-	-	-	944	8,800	4,000
Subtotal	-	257	2,441	3,620	11,150	7,000
Total 21st Century Cohort 8	-	13,693	138,717	125,693	190,956	129,752
TOTAL	\$ 409,063	\$ 432,470	\$ 586,129	\$ 331,924	\$ 729,712	\$ 561,308

DEVELOPMENT IMPACT FEES FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
TAXES AND SPECIAL ASSESSMENTS						
Park Acquisition and Infrastructure Fees	\$ 40,326	\$ 216,280	\$ 44,412	\$ 86,470	\$ 50,000	\$ 50,000
Park Enhancement Fees	119,440	534,540	127,608	164,360	100,000	100,000
Swan Ranch Development Fees	1,995,192	3,990,386	-	-	-	-
Subtotal	2,154,958	4,741,206	172,020	250,830	150,000	150,000
INTEREST						
Interest	1,654	1,154	2,095	2,075	1,175	1,175
Gain (Loss) on Investments	(698)	(287)	-	-	-	-
Subtotal	955	867	2,095	2,075	1,175	1,175
TOTAL	\$ 2,155,913	\$ 4,742,073	\$ 174,115	\$ 252,905	\$ 151,175	\$ 151,175



DEVELOPMENT IMPACT FEES FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CAPITAL						
Land Acquisition	\$ 1,995,430	\$ 3,992,998	\$ 7,749	\$ 6,323	\$ -	\$ -
Parks Improvements	-	23,231	23,144	100,104	50,000	50,000
Parks Infrastructure	182,434	110,898	448,789	146,872	101,000	101,000
Subtotal	2,177,865	4,127,127	479,682	253,299	151,000	151,000
INTRA CITY						
Cost Allocation	2,947	1,875	6,301	2,630	175	175
Subtotal	2,947	1,875	6,301	2,630	175	175
TOTAL	\$ 2,180,812	\$ 4,129,002	\$ 485,983	\$ 255,929	\$ 151,175	\$ 151,175



RECREATION PROGRAMS FUND REVENUES

	2012	2013	2014	2015	2016	2017
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
CHARGES FOR SERVICES						
Recreation-Basketball	\$ 37,955	\$ 44,684	\$ 37,340	\$ 39,057	\$ 43,000	\$ 43,000
Recreation - Volleyball	-	-	-	11,210	-	12,000
Recreation-Softball Revenue	153,282	144,668	132,124	152,416	106,687	131,371
Recreation-Batting Cages	13,236	10,274	10,957	8,771	20,000	20,000
Recreation-Player Fees	62,427	78,917	91,198	77,315	60,000	60,000
Recreation-Superday	75,071	47,503	79,810	71,601	86,451	86,392
Recreation-Tour de Prairie	7,870	8,110	5,285	2,426	-	-
Recreation - Child Care Programs	463,058	521,067	540,262	557,704	520,340	556,169
Other Youth Programs	2,247	874	1,923	4,005	-	-
Recreation-Other Recreation Programs	118,353	132,927	115,237	118,208	161,273	126,119
Recreation-Youth Tackle	19,424	35,150	26,982	35,090	33,600	33,600
Birthday Parties	7,303	21,205	26,873	17,154	25,000	25,000
Subtotal	960,226	1,045,379	1,067,991	1,094,957	1,056,351	1,093,651
INTEREST						
Interest	406	111	118	160	-	-
Gain (Loss) on Investments	(416)	(44)	-	-	-	-
Subtotal	(9)	67	118	160	-	-
GRANTS						
State Aquatics Grant	12,345	13,896	12,607	10,188	10,000	13,500
Subtotal	12,345	13,896	12,607	10,188	10,000	13,500
MISCELLANEOUS						
Miscellaneous Donations	4,591	48,798	187	(39)	-	-
Subtotal	4,591	48,798	187	(39)	-	-
TOTAL	\$ 977,153	\$ 1,108,140	\$ 1,080,903	\$ 1,105,266	\$ 1,066,351	\$ 1,107,151

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
AQUATICS - DIVISION 1721						
CONTRACTUAL SERVICES						
Professional Services	\$ -	\$ 608	\$ 124	\$ -	\$ -	\$ -
Credit Card Charges	-	1,546	1,600	1,530	-	3,500
Advertising	1,094	-	170	-	-	-
Maintenance	-	163	201	-	-	-
Subtotal	1,094	2,317	2,095	1,530	-	3,500
PARTS AND SUPPLIES						
Food and Medical Supplies	-	18	235	-	-	-
Maintenance Supplies	-	352	109	84	84	-
Recreation Supplies	4,457	6,819	6,676	2,418	9,916	10,000
Clothing	125	329	-	-	-	-
Small Equipment	-	-	-	-	-	-
Subtotal	4,582	7,518	7,020	2,502	10,000	10,000
CAPITAL						
Equipment	-	3,643	-	-	-	-
Subtotal	-	3,643	-	-	-	-
INTRA CITY						
Carryover from Reserves	-	3,822	-	7,377	-	-
Subtotal	-	3,822	-	7,377	-	-
Total Aquatics	5,676	17,300	9,115	11,409	10,000	13,500

PLAYER'S FEES - DIVISION 1722

CONTRACTUAL SERVICES						
Professional Services	(1,050)	-	2,503	4,872	5,000	5,000
Events and Activities	9,942	-	4,984	4,770	5,000	5,000
Maintenance	12,500	19,835	36,632	17,024	20,000	20,000
Subtotal	21,392	19,835	44,119	26,666	30,000	30,000

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PLAYER'S FEES - DIVISION 1722 (continued)						
PARTS AND SUPPLIES						
Maintenance Supplies	44,783	28,469	20,101	19,748	20,000	20,000
Subtotal	44,783	28,469	20,101	19,748	20,000	20,000
CAPITAL						
Equipment	14,623	-	-	-	10,000	10,000
Subtotal	14,623	-	-	-	10,000	10,000
INTRA CITY						
Carryover from Reserves	304	-	-	-	-	-
Subtotal	304	-	-	-	-	-
Total Player's Fees	81,101	48,304	64,220	46,414	60,000	60,000
YOUTH TACKLE FOOTBALL- DIVISION 1723						
PAYROLL						
Miscellaneous Supervisor		270	356	300	1,500	1,500
Subtotal	-	270	356	300	1,500	1,500
CONTRACTUAL SERVICES						
Professional Services		7,308	5,250	8,400	8,400	8,720
Licenses and Fees		-	-	-	200	200
Advertising	445	-	979	979	1,000	1,000
Subtotal	445	7,308	6,229	9,379	9,600	9,920
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	500	500
Food and Medical Supplies	-	-	-	-	2,000	2,000
Maintenance Supplies	-	-	-	-	2,500	2,500
Recreation Supplies	-	555	1,160	1,690	2,500	2,180
Clothing	-	-	-	486	3,000	3,000
Memorials and Trophies	-	1,501	1,325	1,519	2,000	2,000
Subtotal	-	2,056	2,485	3,695	12,500	12,180

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
YOUTH TACKLE FOOTBALL- DIVISION 1723 (continued)						
CAPITAL						
Equipment	7,863	44,248	5,570	2,655	10,000	10,000
Subtotal	7,863	44,248	5,570	2,655	10,000	10,000
Total Youth Tackle Football	8,308	53,882	14,640	16,029	33,600	33,600
RECREATION - DIVISION 1730						
PAYROLL						
Operations Manager	-	-	-	-	-	6,168
Secretary	-	-	-	14,358	14,003	14,353
Miscellaneous Supervisor	116	768	446	1,797	2,000	2,000
Playground Staff	132	-	-	-	-	-
Birthday Party Staff	12,011	18,136	21,690	20,140	20,000	20,000
Overtime	-	-	84	129	1,000	1,000
Health Insurance	-	-	-	4,196	4,388	6,199
Social Security	739	1,395	1,502	2,195	2,831	3,339
State Pension	305	-	-	1,720	1,767	2,605
Workers Compensation	-	781	817	694	1,028	851
Longevity	-	-	-	-	-	125
Life Insurance	-	-	-	40	66	132
Subtotal	13,303	21,080	24,539	45,269	47,083	56,773
CONTRACTUAL SERVICES						
Professional Development	2,270	4,690	3,306	6,664	6,750	6,750
Professional Services	9,758	16,029	14,143	14,734	14,500	16,000
Licenses and Fees	2	(334)	1,706	2,077	6,750	2,000
Credit Card Charges	-	6,164	9,963	12,933	10,000	13,000
Advertising	4,994	2,277	1,918	867	1,000	1,000
Events and Activities	39,048	29,565	12,561	37,083	20,000	20,000
Telecommunications	138	-	-	990	1,000	1,000
Rental	8,079	3,005	7,968	4,329	2,800	4,770
Maintenance	895	3,190	4,607	445	4,500	4,500
Subtotal	65,183	64,586	56,172	80,122	67,300	69,020

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
RECREATION - DIVISION 1730 (continued)						
PARTS AND SUPPLIES						
Office Supplies	2,788	1,137	988	-	2,800	830
Food and Medical Supplies	1,683	1,111	1,468	1,490	4,500	4,500
Maintenance Supplies	2,136	660	4,418	484	15,000	15,000
Recreation Supplies	15,286	23,835	15,860	14,917	29,000	20,000
Clothing	2,851	6,500	3,021	5,000	5,000	7,000
Supplies - Outdoor Recreation Program	-	-	110	1,571	5,000	5,000
Memorials and Trophies	5,464	4,518	1,274	2,487	4,600	4,600
Subtotal	30,210	37,761	27,139	25,949	65,900	56,930
INTRA CITY						
Cost Allocation	17,765	17,758	12,790	23,815	24,000	24,000
Carryover from Reserves	24,108	7,610	3,000	57,777	-	-
Subtotal	41,873	25,368	15,790	81,592	24,000	24,000
Total Recreation	150,569	148,795	123,640	232,932	204,283	206,723

CHILD CARE PROGRAMS - DIVISION 1731

PAYROLL						
Recreation Programmer I	37,075	37,071	37,905	39,349	39,533	43,363
Child Care Specialist	52,000	52,000	53,170	55,000	55,454	57,605
Temporary/Part Time	10,992	7,507	909	1,933	-	-
Playground Staff	201,770	168,985	205,192	172,693	203,565	203,565
Overtime	10,125	10,938	13,672	20,486	19,110	19,110
Health Insurance	11,570	11,869	13,058	18,402	19,220	24,407
Social Security	24,186	21,217	22,237	22,135	24,421	24,818
State Pension	9,716	9,680	10,540	12,397	12,184	12,841
Workers Compensation	9,642	10,440	10,614	10,748	9,756	7,881
Longevity Pay	-	195	1,430	1,560	1,560	780
Life Insurance	186	186	187	186	198	132
Subtotal	367,263	330,088	368,914	354,889	385,001	394,501

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CHILD CARE PROGRAMS - DIVISION 1731 (continued)						
CONTRACTUAL SERVICES						
Professional Development	-	-	-	-	750	750
Professional Services	1,292	63	112	24	4,469	4,469
Licenses and Fees	468	-	-	-	300	300
Advertising	529	-	-	-	1,000	1,000
Events and Activities	30,074	19,236	24,817	36,844	35,000	35,000
Telecommunications	-	-	295	63	850	850
Rental	31,603	32,888	32,737	32,787	35,000	35,000
Maintenance	-	-	-	-	-	6,200
Interest on Inter-Fund Loans	16,859	6,223	4,713	3,173	-	-
Subtotal	80,825	58,410	62,674	72,891	77,369	83,569
PARTS AND SUPPLIES						
Office Supplies	1,383	329	374	380	4,500	4,500
Food and Medical Supplies	19,116	18,243	23,418	22,030	31,255	21,480
Maintenance Supplies	735	36	53	16	715	715
Recreation Supplies	7,203	5,281	4,895	6,537	9,800	9,800
Clothing	1,910	-	1,905	5,000	5,000	5,000
Subtotal	30,347	23,889	30,645	33,963	51,270	41,495
INTRA CITY						
Transfer to Other Funds	-	-	-	-	-	-
Fleet Parts Inventory and Fuel	-	-	-	16,684	6,700	36,000
Subtotal	-	-	-	16,684	6,700	36,000
Total Child Care Programs	478,435	412,387	462,233	478,427	520,340	555,565

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SOFTBALL/BATTING CAGES - DIVISION 1735						
PAYROLL						
Softball Staff	8,311	5,944	9,349	11,807	16,180	16,180
Batting Cage Staff	10,124	13,292	17,553	12,745	19,390	19,390
Overtime	-	-	162	-	1,830	1,830
Social Security	1,203	1,463	1,564	1,620	2,861	2,861
Workers Compensation	547	818	851	901	1,567	1,260
Subtotal	20,185	21,517	29,479	27,073	41,828	41,521
CONTRACTUAL SERVICES						
Professional Services	77,874	72,496	72,573	67,637	70,897	70,897
Advertising	2,083	3,104	2,851	3,963	1,250	1,250
Events and Activities	10,386	-	5,750	2,112	2,989	2,989
Telecommunications	-	-	-	-	3,000	3,000
Maintenance	26	684	-	278	155	155
Subtotal	90,369	76,284	81,174	73,990	78,291	78,291
PARTS AND SUPPLIES						
Office Supplies	440	-	977	19	1,000	1,000
Food and Medical Supplies	119	49	54	109	700	700
Maintenance Supplies	2,922	2,996	1,523	3,187	9,945	9,945
Recreation Supplies	8,530	5,945	14,520	7,891	9,800	9,800
Clothing	16	6,071	6,781	4,837	180	180
Memorials and Trophies	10,017	9,627	8,455	11,419	9,934	9,934
Subtotal	22,044	24,688	32,310	27,462	31,559	31,559
Intra City Subtotal						
Carryover from Reserves	-	14,118	1,804	14,258	-	-
Subtotal	-	14,118	1,804	14,258	-	-
Total Softball/Batting Cages	132,598	136,607	144,767	142,783	151,678	151,371

RECREATION PROGRAMS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SUPERDAY/TOUR DE PRAIRIE - DIVISION 1736						
PAYROLL						
Recreation Activities Part Time	4,237	2,220	3,450	34	7,000	7,000
Overtime	-	2,978	2,750	2,750	500	500
Social Security	-	-	-	-	574	574
Workers Compensation	-	-	-	-	312	253
Subtotal	4,237	5,198	6,200	2,784	8,386	8,327
CONTRACTUAL SERVICES						
Local Meeting Expense	65	-	-	14	80	80
Professional Services	4,514	3,840	7,180	5,116	4,575	4,575
Advertising	19,388	5,838	11,358	14,609	14,000	14,000
Events and Activities	25,616	25,669	20,300	35,009	19,760	19,760
Rental	3,046	3,543	6,500	6,856	6,500	6,500
Subtotal	52,630	38,890	45,338	61,604	44,915	44,915
PARTS AND SUPPLIES						
Office Supplies	30	-	31	13	50	50
Food and Medical Supplies	5,129	907	1,540	8,089	5,500	5,500
Maintenance Supplies	3,270	928	1,999	962	3,700	3,700
Recreation Supplies	6,001	10,989	5,992	8,004	11,800	11,800
Clothing	11,540	5,110	7,111	2,572	9,500	9,500
Memorials and Trophies	2,065	574	1,492	531	2,100	2,100
Subtotal	28,034	18,508	18,165	20,171	32,650	32,650
CAPITAL						
Equipment	-	-	120	231	500	500
Subtotal	-	-	120	231	500	500
INTRA CITY						
Carryover from Reserves	3,307	14	1,566	-	-	-
Subtotal	3,307	14	1,566	-	-	-
Total Superday/Tour De Prairie	88,208	62,610	71,389	84,790	86,451	86,392
TOTAL	\$ 944,895	\$ 879,885	\$ 890,004	\$ 1,012,784	\$ 1,066,351	\$ 1,107,151

COMMUNITY DEVELOPMENT BLOCK GRANT FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
GRANTS						
CDBG Grant	\$ 275,144	\$ 400,024	\$ 389,548	\$ 518,669	\$ 457,773	\$ 532,666
CDBG Program Income	6,347	4,267	13,499	758	-	1,000
HOME Program Income	-	7,526	-	4,908	10,925	6,439
ARRA Grant	6,604	-	-	-	-	-
Subtotal	288,096	411,817	403,047	524,335	468,698	540,105
TOTAL	\$ 288,096	\$ 411,817	\$ 403,047	\$ 524,335	\$ 468,698	\$ 540,105



COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CDBG GRANTS - DIVISIONS 1822-1829						
Affordable Housing	\$ 301	\$ -	\$ -	\$ -	\$ 16,706	\$ -
ARRA Grant	6,604	-	-	-	-	-
Boys & Girls Club	-	10,000	-	-	-	-
Capitol Basin Drainage	-	-	-	-	-	219,785
Cheyenne Housing Authority	-	-	-	-	-	6,500
Chey Transit Bus Tokens	17,994	11,000	24,000	19,000	20,000	14,920
Cheyenne Wellness Dental Services	3,508	-	-	-	-	-
CIHN	235	-	-	-	-	-
CLIMB Wyoming	-	13,000	-	19,000	17,500	4,920
CHOP	3,433	192	12	-	-	10,000
Connections Corner Circle Initiative	2,793	-	-	-	-	-
Community Action of Laramie County	6,283	4,819	7,444	-	55,000	-
COMEA	2,435	148,162	76,611	2,415	-	38,293
Family Promise	-	11,000	-	-	-	-
Fire Smoke Detectors	-	-	-	-	4,250	-
H&CD - HAND	9,645	16,142	19,141	17,279	-	50,000
Habitat for Humanity	70,000	-	-	-	23,900	70,000
Holliday Park ADA	-	-	159,951	17,998	-	-
Partnership - Prescriptions	17,861	-	-	-	-	-
LCCC-Scholarship	5,000	2,500	-	-	-	4,920
LCCP Homeless Youth Residence	-	-	-	-	27,000	-
MLK Park	-	39,104	-	-	-	-
NEEDS Crisis Food Assistance	10,000	16,000	25,000	19,000	17,500	19,920
Safe Harbor	-	-	-	-	175,000	-
Salvation Army	-	-	-	-	-	14,920
Sidewalk Program	-	-	-	100,000	-	-
South Cheyenne Community Park	-	-	-	218,280	-	-
Slum, Spot Blight	-	-	-	-	20,000	-
Tree Program	12,907	-	-	-	-	-
Wyo Independent Living	34,114	55,581	13,242	40,663	-	-
Subtotal	203,113	327,500	325,401	453,635	376,856	454,178

COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CDBG ADMINISTRATION - DIVISION 1925						
PAYROLL						
Development Tech	2,869	(383)	-	-	-	-
Manager of Community Development	42,941	42,941	43,263	48,412	50,133	51,386
Temporary/Part Time	600	8,739	-	-	-	-
Health Insurance	12,381	12,193	12,593	13,609	14,231	13,220
Social Security	3,300	3,754	3,164	3,517	3,904	4,000
State Pension	4,734	4,437	4,721	5,899	6,440	6,599
Workers Compensation	342	626	228	245	260	193
Longevity Pay	890	900	900	900	900	900
Mileage Allowance	163	74	83	34	-	-
Life Insurance	71	66	66	66	66	66
Subtotal	68,291	73,347	65,018	72,682	75,935	76,364
CONTRACTUAL SERVICES						
Professional Development	2,040	173	1,525	419	1,500	1,000
Local Meeting Expense	215	217	418	398	400	350
Dues and Subscriptions	818	1,244	1,245	1,745	1,300	1,200
Advertising	651	563	738	740	750	700
Postage and Freight	155	283	95	497	300	200
Telecommunications	2,804	1,548	1,633	597	1,500	375
Electric/Natural Gas	392	-	-	-	-	-
Subtotal	7,075	4,028	5,654	4,396	5,750	3,825
PARTS AND SUPPLIES						
Office Supplies	2,939	1,762	292	1,026	737	600
Subtotal	2,939	1,762	292	1,026	737	600
INTRA CITY						
Cost Allocation	6,228	5,031	6,582	12,446	9,300	4,988
Fleet Parts Inventory and Fuel	450	150	100	150	120	150
Subtotal	6,678	5,181	6,682	12,596	9,420	5,138
Total CDBG Administration	84,982	84,318	77,646	90,700	91,842	85,927
TOTAL	\$ 288,095	\$ 411,818	\$ 403,047	\$ 544,335	\$ 468,698	\$ 540,105

LAW ENFORCEMENT GRANT FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
GRANTS						
Victim Assistance Grant	\$ 135,020	\$ 137,876	\$ 149,685	\$ 142,083	\$ 168,852	\$ 171,092
Tobacco Prevention Grant	11,135	6,885	3,485	3,315	-	-
Underage Drinking Grant	15,601	22,899	17,484	8,470	-	-
Highway Safety Grant	-	-	13,777	500,209	-	-
Enforcement Grant (DUI)	-	2,412	-	-	-	-
Task Force Grant (OCDETF)	22,241	10,531	1,658	-	-	-
Violence Against Women Grant (CARI)	83,620	61,461	149,780	35,095	-	-
TSA - Airport Grant	73,815	-	-	-	-	-
Laws Military Grant (EUDL)	62,814	20,443	-	3,300	-	-
Services Grant (ARRA)	330,867	176,230	-	-	-	-
Miscellaneous Police Grants	374,674	170,046	260,447	392,288	-	-
Subtotal	1,109,787	608,783	610,093	1,084,760	168,852	171,092
TRANSFER						
Transfers from General Fund	27,170	9,125	-	19,933	-	-
Subtotal	27,170	9,125	-	19,933	-	-
TOTAL	\$ 1,136,957	\$ 617,908	\$ 610,093	\$ 1,104,693	\$ 168,852	\$ 171,092

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
VICTIMS ASSISTANCE - DIVISION 1516						
PAYROLL						
Operations Manager	\$ 44,003	\$ 36,773	\$ 44,993	\$ 46,005	\$ 46,925	\$ 48,098
Victim Assistant Staff Advocate	59,129	49,039	59,175	60,506	61,716	57,226
Overtime	12,782	12,818	10,387	10,357	-	-
Health Insurance	22,477	11,040	12,965	13,987	14,627	25,156
Social Security	7,919	6,659	8,133	8,865	8,380	8,126
State Pension	12,443	10,559	12,574	13,979	13,824	13,405
Workers Compensation	4,306	4,496	4,940	4,988	4,382	3,250
Longevity Pay	900	900	900	900	900	900
Life Insurance	192	153	183	165	198	198
Subtotal	164,150	132,437	154,250	159,752	150,952	156,360
CONTRACTUAL SERVICES						
Professional Development	-	295	395	200	1,500	1,500
Advertising	-	-	-	-	100	100
Telecommunications	-	1,078	1,324	-	1,300	1,300
Victims Assistance	14,469	4,906	730	2,214	14,000	10,832
Subtotal	14,469	6,279	2,449	2,414	16,900	13,732
PARTS AND SUPPLIES						
Office Supplies	-	513	659	391	1,000	1,000
	-	513	659	391	1,000	1,000
Total Victims Assistance	178,619	139,229	157,358	162,557	168,852	171,092

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CORE PREVENTION - DIVISION 1517						
PAYROLL						
Core Prevention Manager	63,541	-	-	-	-	-
Health Insurance	5,607	-	-	-	-	-
Social Security	4,803	-	-	-	-	-
State Pension	6,285	-	-	-	-	-
Workers Compensation	325	-	-	-	-	-
Life Insurance	61	-	-	-	-	-
Subtotal	80,622	-	-	-	-	-
CONTRACTUAL SERVICES						
Non Local Travel and Training	3,563	-	-	-	-	-
Professional Services	5,987	-	-	-	-	-
Events and Activities	88,190	24,128	4,493	6,527	-	-
Subtotal	97,741	24,128	4,493	6,527	-	-
INTRA CITY						
Cost Allocation	4,000	-	-	-	-	-
Subtotal	4,000	-	-	-	-	-
Total CORE Prevention	182,363	24,128	4,493	6,527	-	-
TOBACCO PREVENTION - DIVISION 1518						
CAPITAL						
Overtime	7,860	5,160	2,460	2,340	-	-
Subtotal	7,860	5,160	2,460	2,340	-	-
CONTRACTUAL SERVICES						
Professional Services	2,840	1,920	1,350	780	-	-
Subtotal	2,840	1,920	1,350	780	-	-
Total Tobacco Prevention	10,700	7,080	3,810	3,120	-	-

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
COPS UNIVERSAL HIRING - DIVISION 1519						
CAPITAL						
ARRA Grant	196,224	103,667	-	-	-	-
Subtotal	196,224	103,667	-	-	-	-
Total COPS Universal Hiring	196,224	103,667	-	-	-	-
UNDERAGE DRINKING - DIVISION 1520						
PAYROLL						
Overtime	16,427	17,159	17,304	13,705	-	-
Subtotal	16,427	17,159	17,304	13,705	-	-
CONTRACTUAL SERVICES						
Non Local Travel and Training	10,463	-	-	-	-	-
Professional Services	4,020	20	180	-	-	-
Subtotal	14,483	20	180	-	-	-
Total Underage Drinking	30,910	17,179	17,484	13,705	-	-
TASK FORCE - ARRA - DIVISION 1521						
PAYROLL						
Police Officer	-	-	20,435	48,372	-	-
Subtotal	-	-	20,435	48,372	-	-
CAPITAL						
ARRA Grant	38,642	-	-	-	-	-
Subtotal	38,642	-	-	-	-	-
Total Task Force - ARRA	38,642	-	20,435	48,372	-	-

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
DUI ENFORCEMENT - DIVISION 1526						
PAYROLL						
Overtime	1,215	-	-	-	-	-
Subtotal	1,215	-	-	-	-	-
Total DUI Enforcement	1,215	-	-	-	-	-
OCDETF GRANT - DIVISION 1527						
PAYROLL						
Overtime	22,241	10,531	1,658	-	-	-
Subtotal	22,241	10,531	1,658	-	-	-
Total OCDETF Grant	22,241	10,531	1,658	-	-	-
CARI GRANT - DIVISION 1528						
PAYROLL						
Temporary/Part Time	19,756	15,282	26,827	8,801	-	-
Overtime	30,301	22,319	39,721	11,103	-	-
Social Security	6,428	3,289	4,300	834	-	-
Police Pension	-	1,615	4,996	1,999	-	-
Workers Compensation	475	1,038	2,332	829	-	-
Subtotal	56,960	43,543	78,176	23,566	-	-
CONTRACTUAL SERVICES						
Professional Development	-	-	1,524	-	-	-
Professional Services	26,660	17,773	70,491	10,889	-	-
Subtotal	26,660	17,773	72,015	10,889	-	-
PARTS AND SUPPLIES						
Office Supplies	-	145	136	93	-	-
Subtotal	-	145	136	93	-	-
Total CARI Grant	83,620	61,461	150,327	34,548	-	-

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
TSA - AIRPORT - DIVISION 1529						
PAYROLL						
Overtime	69,443	-	-	-	-	-
Subtotal	69,443	-	-	-	-	-
Total TSA-Airport	69,443	-	-	-	-	-
MISC POLICE GRANTS - DIVISION 1530						
CAPITAL						
ARRA Grant	96,000	72,562	28,469	-	-	-
Subtotal	96,000	72,562	28,469	-	-	-
MISCELLANEOUS						
Highway Safety Grant	23,500	39,459	50,906	511,347	-	-
Alcohol Inspection	12,760	12,060	12,740	12,650	-	-
OJJDP	74,798	39,832	37,000	68,234	-	-
Bulletproof Vest Program	19,414	11,958	16,369	1,655	-	-
JAG Grant	47,851	5,978	67,536	4,549	-	-
Victim's Assistance - Sam's Club Grant		-	760	197	-	-
EUDL Military Grant	66,616	10,423	-	-	-	-
Police Grants	(7,248)	11,060	40,015	246,995	-	-
Subtotal	237,691	130,770	225,326	845,627	-	-
Total Misc Police Grants	333,691	203,332	253,795	845,627	-	-
TOTAL	\$ 1,147,669	\$ 566,607	\$ 609,360	\$ 1,114,456	\$ 168,852	\$ 171,092

TRANSPORTATION PLANNING FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTERGOVERNMENTAL REVENUE						
County Subsidy	\$ 37,989	\$ 50,042	\$ 39,381	\$ 37,377	\$ 39,425	\$ 40,095
City Subsidy	37,988	50,042	39,381	37,377	39,426	40,095
Subtotal	75,976	100,084	78,762	74,754	78,851	80,190
GRANTS						
Dept Transportation thru WYDOT	791,528	952,421	749,447	710,423	750,283	764,810
Subtotal	791,528	952,421	749,447	710,423	750,283	764,810
MISCELLANEOUS						
Miscellaneous	-	-	-	729	-	-
Subtotal	-	-	-	729	-	-
TOTAL	\$ 867,504	\$ 1,052,505	\$ 828,209	\$ 785,906	\$ 829,134	\$ 845,000

TRANSPORTATION PLANNING FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of MPO	\$ 76,120	\$ 76,120	\$ 77,833	\$ 79,584	\$ 81,176	\$ 83,205
GIS Coordinator	48,305	48,305	49,392	54,026	56,304	57,712
Office Manager	22,712	23,378	17,384	17,774	18,129	18,582
Senior Planner	-	14,038	46,760	53,994	56,319	57,727
Planner II	95,539	77,373	48,861	49,960	50,959	52,234
Planning Tech II	39,551	39,551	42,016	45,216	46,120	47,274
Health Insurance	46,369	51,144	60,788	61,063	63,851	61,303
Social Security	21,204	20,736	20,869	22,188	23,919	24,510
State Pension	28,883	27,454	30,083	36,111	39,459	40,434
Workers Compensation	9,337	10,665	9,550	10,167	11,874	9,304
Longevity Pay	3,180	3,170	3,600	3,660	3,660	3,660
Life Insurance	348	338	347	356	363	363
Subtotal	391,549	392,272	407,484	434,099	452,134	456,308
CONTRACTUAL SERVICES						
Professional Development	9,888	5,492	9,468	5,104	8,000	8,000
Local Meeting Expense	487	494	221	391	1,200	400
Dues and Subscriptions	1,624	1,515	1,683	1,621	1,700	1,700
Professional Services	431,801	500,172	246,992	291,537	300,000	321,762
Advertising	4,012	6,181	6,297	2,687	8,000	4,000
Postage and Freight	493	315	111	520	600	600
Transit Planning Expense	13,102	17,300	16,416	18,697	19,000	17,350
Telecommunications	2,870	2,768	2,883	824	3,000	1,000
Maintenance	3,648	6,553	5,893	5,867	8,320	6,400
Subtotal	467,924	540,790	289,964	327,248	349,820	361,212
PARTS AND SUPPLIES						
Office Supplies	3,867	2,097	320	1,667	2,000	1,500
Subtotal	3,867	2,097	320	1,667	2,000	1,500
CAPITAL						
Equipment	16,360	2,436	9,059	4,699	6,700	7,500
Subtotal	16,360	2,436	9,059	4,699	6,700	7,500
INTRA CITY						
Cost Allocation	22,361	21,268	17,832	17,486	17,300	17,300
Fleet Parts Inventory and Fuel	393	135	1,597	703	1,180	1,180
Subtotal	22,754	21,403	19,429	18,189	18,480	18,480
TOTAL	\$ 902,453	\$ 958,998	\$ 726,256	\$ 785,902	\$ 829,134	\$ 845,000

TRANSIT FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTERGOVERNMENTAL REVENUE						
County Subsidy	\$ 74,915	\$ 71,170	\$ 75,000	\$ 96,875	\$ 77,500	\$ 77,500
Subtotal	74,915	71,170	75,000	96,875	77,500	77,500
MISCELLANEOUS						
Miscellaneous Donations	85,766	81,768	84,488	73,069	66,735	66,735
Property Sales	7,998	3,534	-	3,813	-	-
Miscellaneous	-	-	4,000	800	-	-
Program Income	-	-	24,000	19,000	-	-
Subtotal	93,764	85,302	112,488	96,682	66,735	66,735
GRANTS						
State Grants	6,406	6,352	4,501	3,885	3,884	3,884
State 5311 Funds	114,000	161,795	112,290	112,290	110,000	110,000
Federal Transportation Grant	752,410	704,833	866,164	1,040,733	1,516,704	1,275,004
Transportation Program Income	177,830	159,631	146,190	146,526	143,000	143,000
IIIB Federal Grants	50,563	46,365	45,573	45,461	45,114	45,114
ARRA Grant	11,193	-	-	-	-	-
Subtotal	1,112,402	1,078,976	1,174,718	1,348,895	1,818,702	1,577,002
TRANSFERS						
Transfers from General Fund	262,220	372,618	469,830	300,000	617,670	623,359
Subtotal	262,220	372,618	469,830	300,000	617,670	623,359
TOTAL	\$ 1,543,302	\$ 1,608,066	\$ 1,832,036	\$ 1,842,452	\$ 2,580,607	\$ 2,344,596

TRANSIT FUND EXPENDITURES

	2012	2013	2014	2015	2016	2017
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Transit	\$ 58,323	\$ 58,323	\$ 59,635	\$ 60,977	\$ 62,197	\$ 63,751
Operations Manager	38,359	38,359	39,222	41,952	42,962	51,658
Assistant Director of Transit	45,381	45,381	46,402	47,446	48,395	42,640
Transit Operations Assistant	22,840	23,770	22,331	22,834	23,291	28,654
Mechanic III	35,432	67,560	69,080	-	-	-
Mechanic II	23,835	-	-	-	-	-
Transit Dispatch Lead	31,849	31,849	32,566	34,826	35,664	44,175
Transit Dispatch Scheduler	26,810	26,810	27,413	29,239	29,936	38,291
Transit Bus Driver	273,069	283,307	279,118	290,411	298,022	388,451
Temporary/Part Time	254,840	222,939	229,433	255,867	300,000	349,522
Overtime	6,210	6,358	6,895	6,417	8,000	10,000
Health Insurance	136,543	136,190	132,057	128,352	135,881	147,635
Social Security	61,763	60,507	62,073	59,529	65,486	78,325
State Pension	59,664	60,513	60,314	62,330	70,171	83,840
Workers Compensation	28,215	33,946	33,673	32,561	33,921	31,674
Longevity Pay	9,110	9,370	9,440	7,620	7,560	6,720
Tool Allowance	1,150	1,250	1,200	-	-	-
Life Insurance	1,118	1,165	1,115	1,010	1,122	1,122
Subtotal	1,114,512	1,107,597	1,111,967	1,081,371	1,162,607	1,366,459
CONTRACTUAL SERVICES						
Local Meeting Expense	463	683	666	548	900	700
Dues and Subscriptions	813	870	820	820	850	850
Professional Services	4,860	5,694	7,720	7,726	8,000	13,337
Postage and Freight	640	489	578	572	750	750
Insurance	9,527	12,699	12,746	12,221	13,500	13,500
Non Insured Loss	(2,572)	(1,939)	(17,860)	3,394	5,000	5,000
Telecommunications	8,783	8,439	8,650	4,919	7,000	7,000
Electric/Natural Gas	9,558	9,843	9,212	8,640	12,000	10,000
Maintenance	6,449	3,782	4,333	5,053	6,000	6,000
Subtotal	38,521	40,560	26,865	43,893	54,000	57,137

TRANSIT FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	268	446	457	213	500	500
Maintenance Supplies	250	343	511	720	1,000	1,000
Clothing	361	576	238	426	1,000	2,000
Small Equipment	2,531	2,866	3,064	2,652	6,000	6,000
Subtotal	3,409	4,231	4,270	4,011	8,500	9,500
CAPITAL						
Furniture and Fixtures	-	-	275	-	1,000	2,000
Equipment	5,307	10,135	151,166	21,748	297,000	71,000
Motor Vehicles	74,324	60,123	-	238,388	407,000	230,000
ARRA Grant	11,193	-	-	-	-	-
Subtotal	90,823	70,258	151,441	260,136	705,000	303,000
INTRA CITY						
Cost Allocation	69,185	60,081	61,155	58,969	70,000	70,000
Fleet Inventory Parts	309,356	90,722	100,845	246,455	280,000	280,000
Fleet Inventory Fuel	27,778	245,950	250,844	198,962	297,500	256,000
Building Maintenance	906	253	3,100	1,488	3,000	2,500
Subtotal	407,226	397,006	415,944	505,874	650,500	608,500
TOTAL	\$ 1,654,491	\$ 1,619,652	\$ 1,710,487	\$ 1,895,285	\$ 2,580,607	\$ 2,344,596



JUVENILE JUSTICE FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTERGOVERNMENTAL REVENUE						
County Subsidy	\$ 88,920	\$ 121,692	\$ 63,907	\$ 76,994	\$ 68,000	\$ 73,000
Subtotal	88,920	121,692	63,907	76,994	68,000	73,000
MISCELLANEOUS						
Chemical Testing	-	-	2,831	3,890	-	5,500
Miscellaneous	-	11,000	-	-	-	-
Subtotal	-	11,000	2,831	3,890	-	5,500
GRANTS						
State Grants	188,650	192,100	166,541	185,161	146,868	157,800
Miscellaneous Grants	-	850	8,141	2,097	-	-
JAIBG Grant	56,650	28,928	9,253	6,448	-	-
Subtotal	245,300	221,878	183,935	193,706	146,868	157,800
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	24,504
Subtotal	-	-	-	-	-	24,504
TOTAL	\$ 334,220	\$ 354,570	\$ 250,672	\$ 274,590	\$ 214,868	\$ 260,804

JUVENILE JUSTICE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221						
PAYROLL						
Director of Youth Alternatives	\$ 44,320	\$ 18,860	\$ 9,253	\$ -	\$ -	\$ -
Subtotal	44,320	18,860	9,253	-	-	-
CONTRACTURAL SERVICES						
Professional Services	-	-	-	6,448	-	-
Subtotal	-	-	-	6,448	-	-
Total Youth Alternatives	44,320	18,860	9,253	6,448	-	-
COUNTY - DIVISION 1222						
PAYROLL						
Counselor III	-	-	-	1,737	-	-
Counselor II	40,901	40,901	41,821	10,676	-	32,857
Health Insurance	-	-	-	609	-	6,807
Social Security	3,202	3,189	3,259	820	-	2,514
State Pension	4,205	4,218	4,489	1,283	-	4,147
Workers Compensation	218	233	217	54	-	122
Longevity Pay	650	780	780	130	-	-
Life Insurance	66	66	66	21	-	66
Subtotal	49,241	49,387	50,632	15,330	-	46,512
CONTRACTUAL SERVICES						
Professional Services	-	1,782	9,009	1,629	5,400	5,000
Subtotal	-	1,782	9,009	1,629	5,400	5,000
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	-	5,000
Subtotal	-	-	-	-	-	5,000
INTRA CITY						
Cost Allocation	1,273	1,458	1,395	321	550	1,000
Fleet Parts and Fuel	-	-	-	273	-	1,000
Subtotal	1,273	1,458	1,395	594	550	2,000
Total County	50,514	52,627	61,036	17,553	5,950	58,512

JUVENILE JUSTICE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
LARAMIE CO JUVENILE SVCS - DIVISION 1225						
PAYROLL						
Counselor III	23,788	-	-	14,520	80,787	-
Counselor II	-	-	-	2,464	-	-
Temporary/Part Time	39,434	17,494	22,115	2,329	-	20,160
Health Insurance	-	-	-	-	6,038	-
Social Security	3,017	1,957	1,157	113	6,180	1,542
State Pension	-	-	-	-	10,195	-
Workers Compensation	1,181	419	129	7	412	679
Longevity	-	-	-	-	780	-
Life Insurance	-	-	-	-	132	-
Subtotal	67,420	19,870	23,401	19,433	104,524	22,382
CONTRACTUAL SERVICES						
Professional Services	7,938	3,912	2,375	-	-	-
Telecommunications	-	-	-	65	-	150
Subtotal	7,938	3,912	2,375	65	-	150
PARTS AND SUPPLIES						
Office Supplies	284	-	830	174	-	200
Food and Medical Supplies	309	130	351	175	200	300
Subtotal	593	130	1,181	349	200	500
CAPITAL						
Equipment	-	838	-	-	-	1,120
Subtotal	-	838	-	-	-	1,120
INTRA CITY						
Cost Allocation and Fleet Parts and Fuel	1,958	-	-	2,045	-	2,000
Subtotal	1,958	-	-	2,045	-	2,000
Total Laramie Co Juvenile Services	77,909	24,750	26,957	21,892	104,724	26,152

JUVENILE JUSTICE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
DIVERSION/TRANSITIONAL - DIVISION 1226						
PAYROLL						
Operations Manager	28,810	13,572	22,094	9,333	-	-
Assistant Court Services Coordinator	22,437	22,848	26,269	10,333	-	46,884
Counselor II	-	-	13,698	46,294	-	32,800
Temporary/Part Time	4,540	8,457	3,042	26,857	-	-
Health Insurance	22,618	11,907	18,224	8,499	-	6,807
Social Security	4,745	2,959	5,085	7,301	-	6,096
State Pension	6,158	4,117	6,010	8,273	-	10,056
Workers Compensation	343	13	633	1,803	-	295
Mileage Allowance	23	-	-	-	-	-
Longevity	-	-	260	780	-	780
Life Insurance	126	100	121	118	-	132
Subtotal	89,800	63,973	95,436	119,591	-	103,849
CONTRACTUAL SERVICES						
Professional Development	-	-	-	-	-	-
Professional Services	72,038	54,600	52,776	58,500	64,800	54,000
Telecommunications	609	508	404	-	-	-
Subtotal	72,647	55,108	53,180	58,500	64,800	54,000
PARTS AND SUPPLIES						
Office Supplies	28	-	68	-	100	100
Food and Medical Supplies	3	131	56	-	100	-
Subtotal	31	131	125	-	200	100
INTRA CITY						
Cost Allocation	4,192	3,280	3,462	3,328	4,100	3,000
Fleet Parts and Fuel	-	-	-	1,053	-	1,000
Subtotal	4,192	3,280	3,462	4,381	4,100	4,000
Total Diversion/Transitional	166,671	122,492	152,202	182,472	69,100	161,949

JUVENILE JUSTICE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
ONE CHURCH ONE CHILD - DIVISION 1232						
PAYROLL						
Temporary/Part Time	-	-	-	5,143	-	10,000
Social Security	-	-	-	435	-	765
Workers Compensation	-	-	-	136	-	337
Subtotal	-	-	-	5,714	-	11,102
CONTRACTUAL SERVICES						
Professional Services	-	-	-	-	34,994	1,689
Subtotal	-	-	-	-	34,994	1,689
INTRA CITY						
Cost Allocation	-	-	-	106	100	200
Fleet Parts and Fuel	-	-	-	-	-	1,200
Subtotal	-	-	-	106	100	1,400
Total One Church One Child	-	-	-	5,820	35,094	14,191
TOTAL	\$ 339,414	\$ 218,729	\$ 249,449	\$ 234,185	\$ 214,868	\$ 260,804

SPECIAL FRIENDS FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
MISCELLANEOUS						
Duck Derby	\$ 9,939	\$ 11,479	\$ 11,225	\$ 11,840	\$ 12,000	\$ -
Miscellaneous Donations	7,449	-	2,365	5,083	1,000	-
Miscellaneous	(799)	3,000	-	-	-	-
Subtotal	16,589	14,479	13,590	16,923	13,000	-
GRANTS						
Federal Grants	69,726	39,501	2,241	-	-	-
Grants from Agencies and Individuals	7,963	3,155	21,852	23,320	15,000	88,262
United Way	49,250	48,353	48,894	50,580	50,000	60,000
Miscellaneous Grants	-	-	-	-	-	-
Federal Youth Alternatives Grants	-	-	-	-	-	-
Subtotal	126,940	91,009	72,986	73,900	65,000	148,262
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	73,103	-
Subtotal	-	-	-	-	73,103	-
TOTAL	\$ 143,529	\$ 105,488	\$ 86,576	\$ 90,823	\$ 151,103	\$ 148,262



SPECIAL FRIENDS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221						
PAYROLL						
Case Manager	\$ 24,561	\$ 22,247	\$ 2,854	\$ -	\$ -	\$ 70,086
Counselor III	-	5,826	-	-	-	-
Counselor II	-	-	54,310	65,506	66,816	-
Temporary/Part Time	7,145	7,098	24	-	-	-
Health Insurance	4,095	6,911	25,748	32,511	33,995	31,569
Social Security	1,958	2,510	4,095	4,627	5,111	5,362
State Pension	2,576	4,420	6,246	7,883	8,432	8,845
Workers Compensation	136	190	295	327	341	259
Longevity	-	-	750	900	900	900
Life Insurance	44	58	121	132	132	132
Subtotal	40,514	49,260	94,444	111,886	115,728	117,153
CONTRACTUAL SERVICES						
Professional Development	128	-	1,292	-	2,000	-
Dues and Subscriptions	27	192	-	27	25	-
Professional Services	2,022	1,915	2,841	450	3,000	1,000
Telecommunications	-	20	-	234	-	240
Events and Activities	1,310	793	9,233	95	10,500	250
Electric/Natural Gas	1,236	1,290	1,364	1,555	1,400	1,800
Maintenance	35	-	85	29	100	50
Powers Activities Program	2,790	180	-	-	-	-
Subtotal	7,548	4,390	14,814	2,390	17,025	3,340
PARTS AND SUPPLIES						
Office Supplies	1,229	577	1,982	709	2,400	700
Food and Medical Supplies	312	160	917	1,201	1,000	1,000
Memorials and Trophies	-	72	-	-	500	-
Subtotal	1,541	809	2,899	1,910	3,900	1,700
INTRA CITY						
Cost Allocation	1,235	2,342	1,616	2,736	2,950	2,500
Fleet Parts and Fuel	-	-	-	349	-	600
Subtotal	1,235	2,342	1,616	3,085	2,950	3,100

SPECIAL FRIENDS FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221 (continued)						
MISCELLANEOUS						
Special Events	-	-	-	11,136	-	15,000
Duck Derby	5,335	1,219	3,854	4,220	4,500	-
Subtotal	5,335	1,219	3,854	15,356	4,500	15,000
Total Youth Alternatives	56,173	58,020	117,627	134,627	144,103	140,293
OUTREACH - DIVISION 1233						
PAYROLL						
Counselor III	14,258	-	-	-	-	-
Counselor II	13,997	18,746	-	-	-	-
Temporary/Part Time	18,164	1,910	4,865	3,826	5,000	3,000
Overtime	-	-	-	-	-	-
Health Insurance	2,616	5,407	-	-	-	-
Social Security	1,523	1,565	511	367	383	230
State Pension	1,416	1,897	-	-	-	-
Workers Compensation	139	120	117	106	25	101
Life Insurance	25	37	-	-	-	-
Subtotal	52,139	29,682	5,494	4,299	5,408	3,331
CONTRACTUAL SERVICES						
Professional Development	197	-	-	-	-	-
Events and Activities	1,962	328	389	1,438	100	1,500
Subtotal	2,159	328	389	1,438	100	1,500
PARTS AND SUPPLIES						
Office Supplies	223	50	-	-	-	1,000
Food and Medical Supplies	2,819	1,396	1,583	1,988	1,000	338
Subtotal	3,042	1,446	1,583	1,988	1,000	1,338
INTRA CITY						
Cost Allocation / Fleet Parts and Fuel	-	-	-	1,336	492	1,800
Subtotal	-	-	-	1,336	492	1,800
Total Outreach	57,340	31,456	7,465	9,061	7,000	7,969
TOTAL	\$ 113,514	\$ 89,476	\$ 125,092	\$ 143,688	\$ 151,103	\$ 148,262

CAPITAL PROJECTS FUNDS



1% SALES TAX FUND REVENUE

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTERGOVERNMENTAL REVENUE						
1% Optional Sales Tax	\$ 11,751,939	\$ 11,678,541	\$ 13,734,100	\$ 15,037,624	\$ 10,209,719	\$ 10,625,000
Subtotal	11,751,939	11,678,541	13,734,100	15,037,624	10,209,719	10,625,000
INTEREST						
Interest	28,626	17,412	18,355	8,142	10,000	20,000
Gain (Loss) on Invest	387,026	362,482	249,629	244,776	75,000	80,000
Change in Fair Market	6,498	(288,352)	83,330	(77,831)	-	-
Subtotal	422,150	91,542	351,314	175,087	85,000	100,000
MISCELLANEOUS						
In House Design/Construction Mgt Income	-	-	343,527	-	-	-
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	525,623
Subtotal	-	-	-	-	-	525,623
TOTAL	\$12,174,089	\$11,770,083	\$14,428,941	\$15,212,711	\$10,294,719	\$11,250,623



1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
1% ADMINISTRATION - DIVISION 2610						
PAYROLL						
Director of 1% Projects/Deputy Director PW	\$ 68,345	\$ 72,567	\$ 74,200	\$ 59,700	\$ 27,079	\$ 28,341
Staff Engineer	-	8,926	9,126	9,382	37,567	39,539
Engineering Services Director	-	7,450	7,464	7,979	7,783	8,501
Traffic Engineer	-	5,759	5,890	3,866	6,141	-
1% Construction Inspector I	52,658	63,220	54,344	67,313	68,659	70,377
Project Information Officer	42,028	42,085	43,031	44,275	44,758	47,150
1% Construction Manager	51,923	51,923	54,015	58,062	59,223	60,704
Concrete Finisher Foreman	40,389	40,389	41,298	42,227	43,072	44,149
Construction Inspector II	104,869	110,586	110,173	123,993	126,473	129,634
Concrete Finisher II	-	14,592	-	-	-	-
Engineering Tech I	32,882	32,882	34,340	37,900	38,658	39,624
Concrete Finisher I	39,015	30,766	39,891	59,359	64,382	65,993
Equipment Operator II	11,267	13,520	-	-	-	-
Secretary	26,059	26,059	27,154	28,287	28,853	29,573
Temporary/Part Time	23,184	14,500	5,575	1,750	10,000	10,000
Overtime	1,920	2,001	2,043	3,434	5,000	5,000
Health Insurance	129,288	163,802	156,652	167,119	192,128	168,122
Social Security	36,752	39,429	37,142	40,008	44,026	44,863
State Pension	48,077	52,542	53,337	65,548	70,736	72,117
Workers Compensation	13,422	18,009	16,081	18,468	20,423	15,887
Longevity Pay	4,400	5,248	5,379	7,830	7,862	7,862
Uniform Allowance	990	1,100	990	1,150	1,100	1,100
Life Insurance	804	853	803	858	996	991
Subtotal	728,271	818,208	778,928	848,508	904,919	889,526
CONTRACTUAL SERVICES						
Professional Development	15,966	8,939	4,148	4,026	15,000	15,000
Local Meeting Expense	3,400	738	400	290	1,000	1,000
Dues and Subscriptions	8,754	1,040	870	9,702	1,500	1,500
Professional Services	40,388	52,442	35,092	7,867	40,000	17,667
Advertising	2,518	2,935	2,723	3,349	3,000	4,000
Telecommunications	10,024	8,854	9,792	9,558	12,000	12,000
Rental	15,000	15,000	15,000	15,000	15,000	15,000
Maintenance	-	(6,435)	400	400	1,000	1,000
Subtotal	96,051	83,513	68,425	50,192	88,500	67,167

1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
1% ADMINISTRATION - DIVISION 2610 (continued)						
PARTS AND SUPPLIES						
Office Supplies	6,449	7,582	7,336	8,788	10,000	10,000
Food and Medical Supplies	932	1,028	579	612	600	600
Maintenance Supplies	632	297	63	1,299	1,400	1,400
Clothing	613	1,144	943	1,035	1,000	1,000
Small Equipment	871	419	2,367	2,553	2,000	4,500
Subtotal	9,496	10,470	11,288	14,287	15,000	17,500
CAPITAL						
Furniture and Fixtures	-	2,655	-	-	-	-
Equipment	1,728	1,197	-	993	2,000	2,000
Motor Vehicles	22,897	-	-	21,890	30,000	30,000
Subtotal	24,625	3,852	-	22,883	32,000	32,000
INTRA CITY						
Cost Allocation	175,626	174,533	219,277	111,136	112,000	112,000
Fleet Inventory Parts	16,318	10,480	19,850	28,688	51,800	40,000
Subtotal	191,944	185,013	239,127	139,824	163,800	152,000
MISCELLANEOUS						
United Way	10,500	10,500	10,500	10,500	10,500	10,500
Transfers to Other Funds	-	-	-	37,377	-	-
General Contingency	-	-	-	-	5,000	5,000
Subtotal	10,500	10,500	10,500	47,877	15,500	15,500
Total 1% Administration	1,060,887	1,111,556	1,108,268	1,123,571	1,219,719	1,173,693



1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
FIRE DEPARTMENT - DIVISION 2612						
CONTRACTURAL SERVICES						
Professional Development	-	-	2,513	2,244	-	-
Professional Services	53,031	49,901	63,567	61,762	70,000	70,000
Maintenance	36,406	37,155	51,097	59,637	60,000	60,000
Subtotal	89,437	87,056	117,177	123,643	130,000	130,000
PARTS AND SUPPLIES						
Small Equipment	35,366	36,257	23,149	17,495	28,250	28,250
Subtotal	35,366	36,257	23,149	17,495	28,250	28,250
CAPITAL						
Equipment	107,712	215,872	75,859	155,213	50,000	50,000
Motor Vehicles	53,851	16,482	99,475	1,241	100,000	100,000
Subtotal	161,563	232,354	175,334	156,454	150,000	150,000
Total Fire Department	286,366	355,667	315,660	297,592	308,250	308,250
POLICE DEPARTMENT - DIVISION 2613						
CAPITAL						
Equipment	259,320	3,705	31,836	32,359	18,000	28,000
Motor Vehicles	539,857	442,339	283,793	367,387	508,250	508,250
Buildings	14,065	1,760	-	-	15,000	5,000
Subtotal	813,242	447,804	315,629	399,746	541,250	541,250
Total Police Department	813,242	447,804	315,629	399,746	541,250	541,250

1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARKS AND RECREATION - DIVISION 2614						
PAYROLL						
Sprinkler Tech/Plumber	\$ -	\$ -	\$ -	\$ 27,431	\$ 33,577	\$ 31,980
Arborist II	-	-	-	15,392	31,400	-
Arborist I	-	-	-	7,178	-	32,185
Temporary Part Time	-	-	-	9,372	-	-
Overtime	-	-	-	1,992	-	-
Health Insurance	-	-	-	14,227	21,652	32,851
Social Security	-	-	-	4,679	4,971	4,909
State Pension	-	-	-	6,172	8,200	8,098
Workers Compensation	-	-	-	2,649	2,599	1,963
Life Insurance	-	-	-	105	132	132
Subtotal	-	-	-	89,197	102,531	112,118
CONTRACTURAL SERVICES						
Right of Way Operating Costs - Grounds	-	-	-	19,184	(1,265)	(5,094)
Right of Way Operating Costs - Forestry	-	-	-	18,590	(1,266)	(5,094)
Professional Services	50,665	15,090	14,471	93,086	18,250	18,250
Maintenance	203,469	74,355	93,409	7,913	75,000	75,000
Subtotal	254,134	89,445	107,880	138,773	90,719	83,062
CAPITAL						
Equipment	23,216	98,399	101,603	111,956	50,000	50,000
Parks Projects	-	-	-	129,000	-	-
Motor Vehicles	304,263	45,850	125,490	91,107	250,000	250,000
Subtotal	327,479	144,249	227,093	332,063	300,000	300,000
Total Parks and Recreation	581,613	233,694	334,973	560,033	493,250	495,180

1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
OTHER PROJECTS - DIVISION 2615						
CAPITAL						
In House Design/Construction Management	-	-	343,494	-	-	-
Energy Efficiency Projects	-	-	-	6,396	-	-
Equipment	156,380	121,891	233,132	152,772	179,250	179,250
Subtotal	156,380	121,891	576,626	159,168	179,250	179,250
MISCELLANEOUS						
Airport	60,000	60,000	60,000	60,000	60,000	60,000
Economic Development	200,000	200,000	200,000	200,000	200,000	200,000
Unallocated Human Service Agencies	-	-	250,000	250,000	250,000	250,000
Comea	10,000	10,000	-	-	-	-
Foster Grandparents	4,000	4,000	-	-	-	-
Meals on Wheels	25,000	25,000	-	-	-	-
Safehouse	20,000	20,000	-	-	-	-
WY Family Home Ownership	5,000	5,000	-	-	-	-
Needs Inc	26,000	26,000	-	-	-	-
RSVP	13,000	13,000	-	-	-	-
Senior Companion	2,500	2,500	-	-	-	-
Family Promise	10,000	10,000	-	-	-	-
Wyoming 2-1-1	5,000	5,000	-	-	-	-
Special Friends	10,500	10,500	-	-	-	-
City/County Health	70,500	70,500	70,500	70,500	70,500	70,500
Cheyenne Animal Shelter	22,500	22,500	22,500	22,500	22,500	22,500
American Red Cross	10,000	10,000	-	-	-	-
Boys and Girls Club	15,000	15,000	-	-	-	-
CASA of Laramie County	13,000	13,000	-	-	-	-
CHWC Dental Access	5,557	5,557	-	-	-	-
CHWC Healthcare Services	4,443	4,443	-	-	-	-
Climb Wyoming	12,000	12,000	-	-	-	-
Green Path	2,000	2,000	-	-	-	-
Laramie County Partnership	30,000	30,000	-	-	-	-
Peak Wellness Center	17,000	17,000	-	-	-	-
Safe Harbor	5,000	5,000	-	-	-	-
Connections Corner	5,000	5,000	-	-	-	-
Transfer to Other Funds	-	-	-	53,611	-	-
Subtotal	603,000	603,000	603,000	656,611	603,000	603,000
Total Other Projects	759,380	724,891	1,179,626	815,779	782,250	782,250

1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
STREET AND ALLEY - DIVISION 2616						
PAYROLL						
Snow Removal Overtime	38,762	50,247	58,183	42,128	80,000	80,000
Subtotal	38,762	50,247	58,183	42,128	80,000	80,000
CONTRACTURAL SERVICES						
Professional Services	51,022	32,460	29,038	38,601	25,000	25,000
Emergency Snow Removal	-	-	-	-	130,000	-
Subtotal	51,022	32,460	29,038	38,601	155,000	25,000
PARTS AND SUPPLIES						
Street and Traffic Supplies	40,410	107,503	41,928	67,946	-	50,000
Asphalt	253,517	358,974	411,293	312,525	176,200	250,000
Sand and Aggregates	21,230	15,566	18,125	18,097	20,000	20,000
Salt	345,420	284,902	398,732	352,156	360,000	350,000
Subtotal	660,577	766,945	870,078	750,724	556,200	670,000
CAPITAL						
Equipment	-	-	-	17,500	300,000	300,000
Motor Vehicles	500,800	602,043	173,688	460,116	33,800	50,000
Match for Federal Projects	409,419	88,809	25,358	-	-	-
Infrastructure Development	125,000	-	700,000	-	-	-
Pershing Dunn to Converse	-	-	-	147,754	-	-
Snyder/24th to Pershing	80,855	323,957	440,086	1,503,774	-	-
Logan E. Pershing to Nationway	-	-	-	2,842,797	-	-
19th Street Rehab Project	-	-	-	2,041,639	-	1,000,000
Street Projects	100,593	1,119,995	3,497,428	-	-	-
Crack Seal	-	644,589	154,112	181,063	200,000	-
Miscellaneous Concrete	468,175	977,942	1,589,227	1,599,513	575,000	500,000
Concrete Street Repair	-	5,074	-	-	-	25,000
Mill and Overlay Projects	1,301,732	2,379,099	1,710,170	3,851,010	3,275,000	3,375,000
Mill and Overlay Design	2,400	2,040	91,265	1,928	-	-
Street Renovation	954,066	6,037	2,446,398	1,830	-	250,000
Slurry/Chip/Micro Projects	-	-	-	503,382	500,000	400,000
Pershing Phase 5A	118,223	238,267	-	76,294	-	-
Subtotal	4,061,263	6,387,852	10,827,732	13,228,600	4,883,800	5,900,000
Total Street and Alley	4,811,624	7,237,504	11,785,031	14,060,053	5,675,000	6,675,000

1% SALES TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
TRAFFIC DIVISION - DIVISION 2617						
CONTRACTURAL SERVICES						
Professional Services	17,776	128,233	109,965	164,071	200,000	250,000
Subtotal	17,776	128,233	109,965	164,071	200,000	250,000
PARTS AND SUPPLIES						
Street and Traffic Supplies	23,384	17,121	13,289	12,451	-	-
Street and Traffic Paints	23,199	45,240	49,403	46,005	50,000	-
Street and Traffic Posts/Signs	34,258	59,582	37,040	41,388	-	-
Subtotal	80,841	121,943	99,732	99,844	50,000	-
CAPITAL						
Equipment	-	-	-	19,800	25,000	25,000
Motor Vehicles	34,552	27,063	269,573	100,228	40,000	50,000
Traffic Signals	90,695	243,800	27,649	55,358	410,000	400,000
Traffic Controllers	-	7,470	35,168	34,373	-	-
School and Pedestrian Safety	1,240	67,393	-	-	-	-
Subtotal	126,487	345,726	332,390	209,759	475,000	475,000
Total Traffic Division	225,104	595,902	542,087	473,674	725,000	725,000
DRAINAGE - DIVISION 2618						
Drainage	822,786	61,144	88,553	469,105	400,000	400,000
Storm Sewer Maintenance	(7,913)	23,306	258,122	395,250	150,000	150,000
Subtotal	814,873	84,450	346,675	864,355	550,000	550,000
Total Drainage	814,873	84,450	346,675	864,355	550,000	550,000
PRIOR TAX CARRYOVER PROJECT - DIVISION 2625						
Greenway Projects	-	-	39,168	-	-	-
Subtotal	-	-	39,168	-	-	-
TOTAL	\$ 9,353,089	\$10,791,468	\$15,967,117	\$18,594,803	\$10,294,719	\$11,250,623

SPECIAL PURPOSE OPTION TAX FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTERGOVERNMENTAL REVENUE						
Special Purpose Option Tax	\$ 702,786	\$ 6,051,473	\$ 14,556,032	\$ 15,949,876	\$ -	\$ -
Subtotal	702,786	6,051,473	14,556,032	15,949,876	-	-
INTEREST						
Interest	2,561	730	7,013	20,065	-	-
Gain (Loss) on Investments	90,654	59,526	44,467	81,271	24,000	24,000
Change in Fair Market Value	1,503	(66,665)	15,624	(12,727)	-	-
Subtotal	94,718	(6,409)	67,104	88,609	24,000	24,000
MISCELLANEOUS						
Proceeds from Capital Financing	-	-	2,000,000	-	-	-
Subtotal	-	-	2,000,000	-	-	-
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	124,227	185,893
Subtotal	-	-	-	-	124,227	185,893
TOTAL	\$ 797,504	\$ 6,045,064	\$ 16,623,136	\$ 16,038,485	\$ 148,227	\$ 209,893



SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SANITATION - DIVISION 1417						
CAPITAL						
Equipment	\$ -	\$ -	\$ -	\$ 67,140	\$ -	\$ -
Subtotal	-	-	-	67,140	-	-
Total Sanitation	-	-	-	67,140	-	-
POLICE - DIVISION 1540						
CONTRACTUAL SERVICES						
Professional Services	-	1,965	1,138,407	580,804	-	-
Subtotal	-	1,965	1,138,407	580,804	-	-
CAPITAL						
Furniture and Fixtures		-	8,679	21,906	-	-
City Cost/Testing Services		43,060	(5,765)	36,110	-	-
Land Acquisition	-	-	1,085,383	-	-	-
Buildings		-	827,683	8,036,547	-	-
Police Communication Equipment		594,000	-	316,967	-	-
Subtotal	-	637,060	1,915,980	8,411,530	-	-
Total Police	-	639,025	3,054,387	8,992,334	-	-
AQUATICS - DIVISION 1721						
CAPITAL						
Improvements	-	148,992	695,950	4,155,058	-	-
Subtotal	-	148,992	695,950	4,155,058	-	-
Total Aquatics	-	148,992	695,950	4,155,058	-	-

SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARKS - DIVISION 1750						
INTRA CITY						
Cost Allocation	21,657	46,450	66,219	23,835	24,000	-
Subtotal	21,657	46,450	66,219	23,835	24,000	-
Total Parks	21,657	46,450	66,219	23,835	24,000	-
BOTANIC GARDENS - DIVISION 1752						
PAYROLL						
Interior Operations Event Coordinator	-	-	-	-	-	54,478
Health Insurance	-	-	-	-	-	18,349
Social Security	-	-	-	-	-	4,168
State Pension	-	-	-	-	-	6,875
Workers Compensation	-	-	-	-	-	1,667
Life Insurance	-	-	-	-	-	66
	-	-	-	-	-	85,602
CONTRACTURAL SERVICES						
Professional Services	-	-	-	29,009	-	(1,638)
Subtotal	-	-	-	29,009	-	(1,638)
CAPITAL						
Botanic Gardens	302,388	321,312	498,188	159,374	-	-
Subtotal	302,388	321,312	498,188	159,374	-	-
Total Botanic Gardens	302,388	321,312	498,188	188,383	-	83,964

SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
GREENWAY - DIVISION 1754						
PAYROLL						
Planning Manager	12,950	19,424	26,481	27,077	-	-
Senior Planner	46,207	47,237	49,186	52,107	53,149	57,553
Equipment Operator II	-	6,760	27,648	15,471	30,763	31,532
Equipment Operator I	27,095	17,940	-	-	-	-
Temporary/Part Time	11,904	-	4,288	-	-	-
Overtime	58	792	568	337	-	-
Health Insurance	20,518	19,625	20,388	21,521	18,848	17,647
Social Security	7,277	6,907	7,978	7,200	6,479	6,875
State Pension	9,877	9,411	11,071	11,414	10,688	11,341
Workers Compensation	2,254	3,255	3,451	3,035	3,388	2,750
Longevity	65	845	1,170	1,170	780	780
Life Insurance	137	150	159	159	132	132
Subtotal	138,342	132,346	152,388	139,491	124,227	128,609
CONTRACTUAL SERVICES						
Professional Development	434	-	-	-	-	-
Professional Services	15,211	1,472	-	-	-	(2,679)
Subtotal	15,645	1,472	-	-	-	(2,679)
CAPITAL						
Greenway Projects	800,869	1,862,806	79,832	208,942	-	-
Subtotal	800,869	1,862,806	79,832	208,942	-	-
Total Greenway	954,856	1,996,624	232,220	348,433	124,227	125,930
SOUTH CHEYENNE PARK - DIVISION 1755						
PAYROLL						
Planning Manager	12,950	6,475	-	-	-	-
Health Insurance	1,532	786	-	-	-	-
Social Security	923	454	-	-	-	-
State Pension	1,310	655	-	-	-	-
Workers Compensation	68	36	-	-	-	-
Life Insurance	17	8	-	-	-	-
Subtotal	16,800	8,414	-	-	-	-
Total South Cheyenne Park	16,800	8,414	-	-	-	-

SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
TRANSPORTATION CPG PLANNING - DIVISION 2033						
CONTRACTUAL SERVICES						
Professional Services	-	-	421,663	463,197	-	-
Subtotal	-	-	421,663	463,197	-	-
Total Transportation CPG Planning	-	-	421,663	463,197	-	-
NORRIS VIADUCT - DIVISION 2040						
CAPITAL						
Infrastructure Development	36,281	31,015	222,529	58,434	-	-
Subtotal	36,281	31,015	222,529	58,434	-	-
Total Norris Viaduct	36,281	31,015	222,529	58,434	-	-
FLOOD CONTROL - DIVISION 2041						
CAPITAL						
Infrastructure Development	-	71,728	403,515	66,670	-	-
Subtotal	-	71,728	403,515	66,670	-	-
Total Flood Control	-	71,728	403,515	66,670	-	-
GENERAL ACCOUNTS - DIVISION 2111						
Contractual Services						
Loan Payment	-	-	-	2,000,000		
Interest Expense	-	-	-	46,599	-	-
Subtotal	-	-	-	2,046,599	-	-
Total General Accounts	-	-	-	2,046,599	-	-
TOTAL	\$ 1,331,982	\$ 3,263,560	\$ 5,594,670	\$16,410,083	\$ 148,227	\$ 209,895

YOUTH ACTIVITIES FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
MISCELLANEOUS						
Youth Alternatives 40/40	\$ 32,618	\$ (6,750)	\$ 200	\$ -	\$ -	\$ -
Ropes Course Fees	960	4,980	5,165	4,335	5,000	5,000
Subtotal	33,578	(1,770)	5,365	4,335	5,000	5,000
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	54,910	32,170
Subtotal	-	-	-	-	54,910	32,170
TOTAL	\$ 33,578	\$ (1,770)	\$ 5,365	\$ 4,335	\$ 59,910	\$ 37,170

YOUTH ACTIVITIES FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Temporary/Part Time	\$ -	\$ -	\$ 1,319	\$ 539	\$ 5,000	\$ 1,500
Social Security	-	-	101	-	383	115
Workers Compensation	-	-	7	-	27	55
Subtotal	-	-	1,427	539	5,410	1,670
CONTRACTUAL SERVICES						
Professional Services	1,934	-	2,190	10,502	16,000	20,000
Telecommunications	-	-	-	-	-	1,000
Light, Fuel and Power	-	-	-	-	-	3,000
Maintenance	20	2,214	918	854	21,000	2,000
Office Supplies	-	-	-	230	1,000	2,000
Food and Medical Supplies	-	-	-	-	500	500
Subtotal	1,953	2,214	3,108	11,586	38,500	28,500
CAPITAL						
Equipment	-	-	1,130	5,801	15,000	5,000
Subtotal	-	-	1,130	5,801	15,000	5,000
MISCELLANEOUS						
Transfer to Other Funds	-	-	26,068	-	-	-
Subtotal	-	-	26,068	-	-	-
INTRA CITY						
Cost Allocation	34	34	409	203	1,000	2,000
Subtotal	34	34	409	203	1,000	2,000
TOTAL	\$ 1,987	\$ 2,248	\$ 32,141	\$ 18,129	\$ 59,910	\$ 37,170

GOLF FACILITIES FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CHARGES FOR SERVICES						
Recreation-Golf Annual Memberships	\$ 213,451	\$ 193,450	\$ 187,889	\$ 197,966	\$ 204,350	\$ 204,350
Subtotal	213,451	193,450	187,889	197,966	204,350	204,350
INTEREST						
Interest	216	99	174	237	1,000	1,000
Subtotal	216	99	174	237	1,000	1,000
MISCELLANEOUS						
Miscellaneous	590	5,000	5,000	5,500	-	-
Subtotal	590	5,000	5,000	5,500	-	-
TOTAL	\$ 214,257	\$ 198,549	\$ 193,063	\$ 203,703	\$ 205,350	\$ 205,350



GOLF FACILITIES FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CONTRACTUAL SERVICES						
Interest on General Fund Loan	\$ 15,874	\$ 13,163	\$ 10,326	\$ 7,360	\$ 4,300	\$ 4,300
Subtotal	15,874	13,163	10,326	7,360	4,300	4,300
CAPITAL						
Equipment	105,764	105,097	116,618	99,639	100,000	100,000
Landscaping	86,442	25,170	2,414	111,890	100,000	100,000
Subtotal	192,206	130,267	119,032	211,529	200,000	200,000
INTRA CITY						
Cost Allocation	3,519	2,016	1,693	2,362	1,050	1,050
Subtotal	3,519	2,016	1,693	2,362	1,050	1,050
TOTAL	\$ 211,598	\$ 145,446	\$ 131,052	\$ 221,251	\$ 205,350	\$ 205,350



INTERNAL SERVICE FUND



FLEET MAINTENANCE FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CHARGES FOR SERVICES						
Intergovernmental Services - Fuel	\$ -	\$ -	\$ -	\$ 1,446,940	\$ 2,167,750	\$ 1,900,000
Intergovernmental Services - Parts	-	-	-	844,742	2,483,104	2,000,000
Intergovernmental Services - Labor	-	-	-	1,829,230	295,000	140,683
Intra City Charges	-	-	-	210,649	48,500	-
Subtotal	-	-	-	4,331,561	4,994,354	4,040,683
MISCELLANEOUS						
Gain (Loss) on Disposal of Assets	-	-	-	(14,033)	-	-
Miscellaneous	-	-	-	3,002	-	-
Subtotal	-	-	-	(11,031)	-	-
TRANSFERS						
Transfers from Other Funds	-	-	-	41,064	-	-
Subtotal	-	-	-	41,064	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 4,361,594	\$ 4,994,354	\$ 4,040,683



Prior to July 1, 2014, the Fleet Maintenance Activity was shown as a division within the Public Works Department in the General Fund. As of July 1, 2014, the Fleet Maintenance activity will be accounted for as an Internal Service Fund with charges to departments, divisions and outside agencies as the services are used.

FLEET MAINTENANCE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of Fleet Maintenance	\$ 57,143	\$ 57,143	\$ 58,429	\$ 59,743	\$ 60,938	\$ 62,461
Foreman III	86,576	51,942	81,697	52,146	42,517	43,580
Secretary/Office Manager	23,495	7,832	28,287	28,923	29,501	33,046
Senior Supervisor	-	18,443	-	34,523	46,951	48,125
Welder	32,025	32,025	32,745	35,613	35,855	36,751
Mechanic III	237,766	212,537	197,312	265,540	314,145	313,750
Mechanic II	85,709	73,461	90,635	79,835	76,378	78,287
Painter/Bodyman	27,303	25,110	28,671	24,194	-	-
Parts Manager	34,100	34,100	34,867	36,993	38,189	39,144
Lubeperson	61,354	37,633	32,546	34,527	35,643	36,534
Temporary/Part Time	31,900	24,041	31,777	43,647	36,000	36,000
Overtime	8,987	8,903	12,064	13,156	10,000	10,000
Health Insurance	189,756	189,752	220,830	232,232	250,021	232,672
Social Security	50,768	43,192	46,257	51,792	56,213	57,107
State Pension	64,923	56,888	63,387	78,636	88,116	88,403
Workers Compensation	22,922	23,923	24,708	27,758	29,466	22,985
Longevity Pay	7,555	6,120	6,510	8,635	8,700	8,820
Tool Allowance	9,650	8,250	8,800	8,900	9,000	9,000
Life Insurance	1,151	1,026	1,094	1,105	1,122	1,122
Subtotal	1,033,083	912,321	1,000,616	1,117,898	1,168,754	1,157,789
CONTRACTUAL SERVICES						
Professional Development	657	-	564	2,431	2,500	-
Dues and Subscriptions	-	-	1,500	415	-	-
Professional Services	26,575	33,180	33,575	32,645	35,000	50,000
Postage and Freight	-	-	15	20	300	-
Telecommunications	2,119	1,767	1,978	1,910	2,100	1,800
Electric/Natural Gas	36,443	40,033	47,398	43,013	48,000	35,000
Maintenance	325,073	213,812	239,911	196,123	275,000	275,000
Subtotal	390,867	288,793	324,940	276,557	362,900	361,800

FLEET MAINTENANCE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	2,061	1,812	2,774	1,128	2,500	2,000
Food and Medical Supplies	459	381	668	199	700	100
Maintenance Supplies	21,350	4,479	7,545	5,354	6,000	100
Petroleum Products	14,364	3,483	12,675	3,302	7,500	3,500
Clothing	4,833	3,302	3,512	1,611	4,000	1,200
Small Equipment	63,728	20,917	54,799	26,937	40,000	35,000
Non Inventory Tires	54,718	50,829	70,962	76,134	100,000	90,000
Non Inventory Parts	39,428	371,869	539,054	580,583	400,000	489,194
Depreciation	-	-	-	81,844	-	-
Subtotal	200,941	457,073	691,989	777,092	560,700	621,094
INTRA CITY						
Cost Allocation Charge	-	-	-	150,828	152,000	150,000
Fleet Inventory Parts	465,423	751,266	799,809	444,835	750,000	450,000
Fleet Inventory Fuel	2,345,273	1,828,894	1,596,998	1,613,818	2,000,000	1,300,000
Subtotal	2,810,696	2,580,159	2,396,807	2,209,481	2,902,000	1,900,000
TOTAL	\$ 4,435,587	\$ 4,238,346	\$4,414,353	\$4,381,028	\$ 4,994,354	\$ 4,040,683

ENTERPRISE FUNDS



SOLID WASTE FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CHARGES FOR SERVICES						
Refuse Removal	\$ 4,107,000	\$ 4,882,188	\$ 4,882,188	\$ 11,127,764	\$ 12,088,176	\$ 13,180,997
Landfill	12,496	6,396	337	161,824	300,000	300,000
Special Pickups	-	-	(107)	652,683	700,000	800,000
Transfer Station	-	-	-	130,858	100,000	100,000
Freon Removal	-	-	-	573	500	500
Hazardous Waste	-	-	-	14,575	4,000	10,000
Compost Fees	115,565	108,775	93,130	121,087	100,000	100,000
Recycling	101,768	45,196	41,914	59,759	45,000	30,000
Subtotal	4,336,830	5,042,555	5,017,462	12,269,123	13,337,676	14,521,497
INTEREST						
Interest	953	1,532	3,456	5,330	500	5,000
Gain (Loss) on Investments	147,382	120,160	91,057	86,603	75,000	75,000
Change in Fair Market Value	2,442	(107,408)	27,849	(25,829)	-	-
Subtotal	150,777	14,284	122,361	66,104	75,500	80,000
MISCELLANEOUS						
Miscellaneous Rentals and Leases	68,475	118,129	190,661	190,305	130,000	130,000
Proceeds from Sale of Assets	-	-	-	184,299	-	-
Proceeds from Capital Financing	1,790,000	-	50,001	1,643,974	2,053,888	1,190,000
Miscellaneous	-	95,243	105	40,057	-	-
Subtotal	1,858,475	213,372	240,767	2,058,635	2,183,888	1,320,000
TRANSFERS						
Transfer from Other Funds	-	-	-	206,013	-	-
Subtotal	-	-	-	206,013	-	-
TOTAL	\$ 6,346,082	\$ 5,270,211	\$ 5,380,590	\$14,599,875	\$15,597,064	\$15,921,497

Revenues from Recycling charged to City of Cheyenne customers are included in Refuse Removal revenue above.

SOLID WASTE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SANITATION - DIVISION 1417						
PAYROLL						
Director of Solid Waste	\$ -	\$ -	\$ 69,479	\$ 70,974	\$ 72,393	\$ 74,135
Collection Foreman III	55,178	55,650	56,418	62,593	63,563	59,064
Foreman III	50,254	50,703	51,385	57,162	58,024	45,372
Foreman I	19,434	-	-	26,970	36,067	37,569
Office Manager	35,568	35,568	36,368	21,684	-	-
Executive Assistant	-	-	-	15,881	37,910	39,843
Equipment Operator III	973,999	920,305	949,093	1,092,207	1,091,981	1,109,924
Equipment Operator II	202,289	179,989	212,807	185,655	177,988	214,941
Equipment Operator I	297,014	328,689	348,370	350,562	443,689	426,512
Secretary	51,581	52,525	52,741	53,424	48,551	78,286
Transfer Station Tech	29,570	29,720	30,389	8,137	30,371	-
Temporary/Part Time	12,907	10,004	15,000	20,118	50,000	50,000
Overtime	197,050	190,869	200,000	202,310	225,000	225,000
Health Insurance	599,998	601,102	672,489	716,310	877,934	764,259
Social Security	142,283	135,352	158,301	157,572	180,831	182,604
State Pension	195,383	190,074	196,926	443,269	290,314	266,533
Workers Compensation	65,731	76,619	81,217	88,113	94,992	73,894
Longevity Pay	26,055	25,520	27,240	28,560	28,260	26,340
Life Insurance	3,485	3,551	3,828	3,574	3,960	3,960
Subtotal	2,957,779	2,886,240	3,162,051	3,605,075	3,811,828	3,678,236
CONTRACTUAL SERVICES						
Professional Development	816	743	1,000	782	1,000	1,000
Professional Services	122,853	115,592	120,415	108,619	278,740	275,000
Advertising	1,529	1,485	1,628	1,740	2,000	2,000
Tipping Fees	-	-	-	-	-	1,200,000
Non Insured Loss	541	949	2,009	222	2,000	2,000
Telecommunications	2,866	2,060	2,700	20,214	20,700	21,000
Electric/Natural Gas	78,958	75,625	97,000	98,671	94,000	97,000
Maintenance	26,686	21,470	30,225	19,929	25,000	25,000
Subtotal	234,249	217,924	254,977	250,177	423,440	1,623,000

SOLID WASTE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SANITATION - DIVISION 1417 (continued)						
PARTS AND SUPPLIES						
Office Supplies	1,706	2,888	3,968	3,866	3,500	3,500
Food and Medical Supplies	498	387	800	822	1,000	1,000
Maintenance Supplies	998	5,018	11,533	12,911	12,000	12,000
Clothing	35,822	34,525	37,174	33,308	36,000	36,000
Small Equipment	25,265	40,561	9,200	120,742	30,000	180,000
Subtotal	64,289	83,379	62,675	171,649	82,500	232,500
INTRACITY						
Cost Allocation	-	-	-	396,246	420,500	425,000
Fleet Parts and Fuel	-	-	-	1,634,186	2,022,000	1,921,129
Transfer to General Fund	-	-	-	1,600,000	1,285,000	750,000
Depreciation	-	-	-	713,940	-	-
Subtotal	-	-	-	4,344,372	3,727,500	3,096,129
Total Sanitation	3,256,317	3,187,543	3,479,703	8,371,273	8,045,268	8,629,865
EQUIPMENT REPLACEMENT - DIVISION 1420/1421						
CONTRACTUAL SERVICES						
Professional Services	\$ 1,880	\$ 1,745	\$ -	\$ 18,500	\$ 2,500	\$ -
Loan and Bond Payment	1,428,940	1,611,769	950,103	-	1,261,939	1,170,404
Interest Expense	182,318	133,416	144,006	86,564	137,430	217,077
Uncollectible Accounts	(1,713)	-	-	-	-	-
Subtotal	1,611,425	1,746,930	1,094,110	105,064	1,401,869	1,387,481
CAPITAL						
Equipment Acquired through Lease	724,937	2,962,670	36,000	-	2,053,888	1,190,000
Subtotal	724,937	2,962,670	36,000	-	2,053,888	1,190,000
Total Equipment Replacement	2,336,362	4,709,600	1,130,110	105,064	3,455,757	2,577,481

SOLID WASTE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
SOLID WASTE DISPOSAL FACILITY - DIVISION 1422						
CONTRACTUAL SERVICES						
Professional Services	\$ -	\$ 88,456	\$ 381,581	\$ 45,251	\$ 750,000	\$ 1,000,000
Subtotal	-	88,456	381,581	45,251	750,000	1,000,000
Total Solid Waste Disposal Facility	-	88,456	381,581	45,251	750,000	1,000,000
RECYCLING - DIVISION 1423						
PAYROLL						
Foreman II	-	-	6,157	39,275	40,156	41,044
Foreman I	36,659	36,809	30,103	40,848	41,653	42,679
Equipment Operator I	-	-	14,092	23,828	25,459	26,095
Equipment Operator II	24,920	23,405	20,843	26,519	28,181	28,871
Equipment Operator III	-	32,506	29,158	-	-	-
Household Hazardous Waste Tech	-	-	-	15,565	38,189	39,144
Temporary/Part Time	27,928	27,809	14,448	8,171	5,000	5,000
Overtime	51	4,072	3,669	4,196	5,000	5,000
Health Insurance	22,618	39,599	49,574	56,038	78,072	64,814
Social Security	6,614	9,112	8,464	11,251	14,177	14,498
State Pension	6,276	9,890	11,049	17,756	22,756	22,655
Workers Compensation	2,559	4,696	4,823	6,663	7,429	5,830
Longevity Pay	390	1,680	1,680	1,680	1,680	1,680
Life Insurance	126	189	220	282	330	330
Subtotal	128,141	189,767	194,278	252,072	308,081	297,640
CONTRACTUAL SERVICES						
Dues and Subscriptions	-	-	497	145	500	500
Professional Services	107,932	166,072	119,676	155,960	200,000	200,000
Grant Match	14,376	-	-	-	-	-
Subtotal	122,308	166,072	120,173	156,105	200,500	200,500

SOLID WASTE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
RECYCLING - DIVISION 1423 (continued)						
PARTS AND SUPPLIES						
Office Supplies	-	-	2,208	1,700	1,800	1,800
Maintenance Supplies	4,277	54,056	11,702	18,194	55,000	55,000
Clothing	-	-	1,185	450	500	500
Subtotal	4,277	54,056	15,096	20,344	57,300	57,300
INTRACITY						
Cost Allocation	-	-	-	27,625	30,000	30,000
Fleet Parts and Fuel	-	-	25,861	57,145	82,226	85,000
Depreciation	-	-	-	6,365	-	-
Subtotal	-	-	25,861	91,135	112,226	115,000
Total Recycling	254,726	409,895	355,408	519,656	678,107	670,440
LANDFILL DIVISION 1424						
PAYROLL						
Director of Solid Waste	67,950	67,950	-	-	-	-
Deputy Director of Public Works	18,135	18,135	18,543	18,438	27,079	28,341
Landfill Manager	-	18,000	55,215	56,927	57,587	64,913
Foreman II	45,564	45,814	47,175	54,677	49,150	43,854
Landfill Foreman III	54,285	61,295	-	-	-	-
Civil Engineer	-	-	-	-	28,050	29,469
Equipment Operator III	102,323	70,152	88,169	69,759	77,409	38,646
Equipment Operator II	28,636	28,636	22,201	28,651	29,224	64,557
Equipment Operator I	24,861	3,221	18,656	44,594	55,735	56,540
Landfill Attendant	28,056	28,056	34,617	26,989	29,278	28,985
Temporary/Part Time	6,530	12,840	12,940	14,590	10,000	10,000
Overtime	5,855	416	322	2,182	7,000	7,000
Health Insurance	108,725	85,671	78,384	86,380	125,943	111,872
Social Security	28,854	26,235	22,064	23,697	28,506	28,561
State Pension	40,813	35,739	27,836	35,348	45,764	44,971
Workers Compensation	12,998	13,585	9,297	10,320	14,932	11,477
Longevity Pay	7,049	5,969	1,950	1,640	2,120	1,040
Mileage Allowance	11	-	-	-	-	-
Life Insurance	606	457	428	495	584	583
Subtotal	581,250	522,171	437,798	474,687	588,362	570,807

SOLID WASTE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
LANDFILL DIVISION 1424 (continued)						
CONTRACTUAL SERVICES						
Professional Development	3,538	2,373	5,255	506	5,000	5,000
Local Meeting Expense	600	-	200	-	1,000	1,000
Dues and Subscriptions	1,094	1,373	1,115	425	1,500	1,500
Professional Services	251,102	94,639	159,383	362,948	225,000	225,000
Printing	-	774	-	-	1,000	1,000
Advertising	718	465	426	759	1,000	1,000
Tipping Fees	1,302,909	1,241,254	1,156,935	1,087,681	1,200,000	-
Telecommunications	-	469	6,887	2,171	2,000	2,000
Rental	-	-	40,081	-	10,000	10,000
Maintenance	14,995	8,272	7,497	4,693	20,000	20,000
Subtotal	1,574,956	1,349,619	1,377,779	1,459,183	1,466,500	266,500
PARTS AND SUPPLIES						
Office Supplies	3,479	2,486	3,179	2,544	3,000	3,000
Food and Medical Supplies	170	191	738	130	1,000	1,000
Maintenance Supplies	11,794	12,365	21,925	15,517	18,000	18,000
Petroleum Products	5,834	6,123	6,998	5,822	9,000	9,000
Clothing	1,996	2,339	2,727	1,364	2,000	2,000
Small Equipment	-	-	376	-	2,000	2,000
Subtotal	23,272	23,504	35,944	25,377	35,000	35,000
CAPITAL						
Landfill closure Expenditures/Reserve	-	-	-	164,136	-	392,807
Equipment	156,772	-	-	-	-	1,175,000
Subtotal	156,772	-	-	164,136	-	1,567,807
INTRA CITY						
Cost Allocation	96,760	107,776	54,907	120,886	101,000	100,000
Fleet Parts Inventory and Fuel	17,097	1,043	56,241	212,277	258,000	250,000
Depreciation	-	-	-	322,163	-	-
Subtotal	113,857	108,819	111,148	655,326	359,000	350,000
Total Landfill	2,450,106	2,004,113	1,962,669	2,778,709	2,448,862	2,790,114

SOLID WASTE FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
BELVOIR RANCH - DIVISION 1425						
PAYROLL						
Ranch Manager	30,837	30,837	31,530	32,709	32,885	35,012
Temporary/Part Time	3,790	3,140	3,700	4,042	5,000	5,000
Overtime	-	-	806	-	1,000	1,000
Health Insurance	6,128	6,288	6,483	6,384	7,313	6,807
Social Security	2,704	2,621	2,765	2,732	3,044	3,206
State Pension	3,316	3,304	3,584	3,952	4,390	4,532
Workers Compensation	1,280	1,532	1,569	1,579	1,601	1,301
Longevity Pay	780	780	780	850	900	900
Uniform Allowance	110	110	110	110	110	110
Life Insurance	60	60	60	60	66	66
Subtotal	49,005	48,672	51,387	52,418	56,309	57,934
CONTRACTUAL SERVICES						
Professional Services	94,117	37,416	43,369	44,412	40,000	40,000
Licenses and Fees	8,011	11,479	8,803	9,146	15,000	15,000
Property Tax	9,548	10,261	10,135	11,650	11,663	11,663
Telecommunications	-	87	348	285	500	500
Electric/Natural Gas	16,030	16,806	6,114	9,992	20,000	20,000
Subtotal	127,706	76,049	68,769	75,485	87,163	87,163
PARTS AND SUPPLIES						
Maintenance Supplies	5,010	72,052	21,196	38,749	35,000	35,000
Subtotal	5,010	72,052	21,196	38,749	35,000	35,000
CAPITAL						
Equipment	2,339	-	4,000	-	2,500	35,000
Subtotal	2,339	-	4,000	-	2,500	35,000
INTRA CITY						
Cost Allocation	-	-	-	10,925	8,600	8,500
Fleet Parts Inventory and Fuel	-	-	8,001	17,749	29,500	30,000
Depreciation	-	-	-	3,703	-	-
Subtotal	-	-	8,001	32,377	38,100	38,500
Total Belvoir Ranch	184,060	196,773	153,354	199,029	219,072	253,597
TOTAL	\$ 8,481,571	\$10,596,380	\$ 7,462,824	\$12,018,982	\$15,597,064	\$15,921,497
Less: Sanitation	(3,256,317)	(3,187,543)	(3,479,703)			
As Originally Reported	\$ 5,225,254	\$ 7,408,837	\$ 3,983,121			

CIVIC CENTER FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CHARGES FOR SERVICES						
Civic Center Exhibits	\$ 167	\$ 206	\$ 101	\$ 125	\$ 380	\$ 250
Civic Center Ticket Sales	672,882	477,233	483,182	549,608	585,000	545,800
Civic Center Promotional Sales	3,784	3,466	3,703	3,171	5,000	4,000
Civic Center Concessions	172	260	319	207	500	300
Civic Center Labor	24,435	37,974	43,110	55,801	64,000	55,000
Postage and Handling	1,973	25,051	16,959	6,461	25,000	15,000
Subtotal	703,413	544,190	547,373	615,373	679,880	620,350
INTEREST						
Gain (Loss) on Disposal of Assets	(134)	-	-	20,000	-	-
Subtotal	(134)	-	-	20,000	-	-
GRANTS						
State Grants	-	-	-	10,000	-	-
WYO Arts Council Grants	-	-	-	5,691	-	-
Subtotal	-	-	-	15,691	-	-
MISCELLANEOUS						
Civic Center Utility Surcharge	10,875	15,150	13,125	13,463	8,000	-
Civic Center Seat Surcharge	-	3,413	-	-	-	-
Loss on Subsidies	(6,977)	(16,564)	(14,383)	(16,873)	(13,000)	(12,000)
Civic Center Rentals	19,845	42,055	37,916	45,438	60,000	47,000
Miscellaneous Donations	-	-	-	205,190	-	-
Miscellaneous	17,819	83,183	23,662	24,709	50,000	32,815
Subtotal	41,562	127,237	60,320	271,927	105,000	67,815
TRANSFERS						
Transfers from General Fund	270,590	201,498	200,000	200,000	200,000	200,000
Transfers from Other Funds	-	-	-	12,547	-	-
Subtotal	270,590	201,498	200,000	212,547	200,000	200,000
TOTAL	\$ 1,015,431	\$ 872,925	\$ 807,693	\$ 1,135,538	\$ 984,880	\$ 888,165

CIVIC CENTER FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Director of Civic Center	\$ 74,517	\$ 74,517	\$ 76,194	\$ 77,908	\$ 79,466	\$ 81,453
Administrative Assistant	40,860	40,860	41,779	42,719	43,573	44,662
Box Office Manager	32,133	32,133	32,856	33,595	34,267	35,124
Assistant Box Office Manager	26,059	26,059	26,645	27,245	27,789	28,484
Civic Center Technical Director	35,140	35,140	35,931	56,588	52,020	53,321
Temporary/Part Time	63,140	52,986	58,934	67,477	65,000	42,477
Overtime	-	-	-	396	-	-
Health Insurance	54,854	56,276	56,208	67,040	74,908	65,702
Social Security	21,019	20,176	21,043	23,690	23,383	22,113
State Pension	21,413	21,563	22,953	27,460	30,371	31,119
Workers Compensation	6,961	7,984	8,100	9,640	5,747	3,778
Longevity Pay	2,880	4,365	4,440	3,690	3,540	3,540
Life Insurance	324	324	324	323	330	330
Termination Pay	3,327	(1,729)	1,599	(8,121)	-	-
Subtotal	382,626	370,654	387,005	429,650	440,393	412,102
CONTRACTUAL SERVICES						
Professional Development	-	706	51	-	5,000	5,000
Local Meeting Expense	47	32	-	-	50	100
Dues and Subscriptions	295	367	928	703	950	1,350
Professional Services	25,270	19,293	29,425	33,566	39,000	43,000
Licenses and Fees	214	-	228	229	250	250
Credit Card Charges	20,177	34,912	27,397	31,474	30,000	25,000
Advertising	30,465	24,428	24,256	14,582	25,000	25,000
Postage and Freight	2,990	4,946	3,301	3,640	3,053	3,300
Events and Activities	417,870	255,464	315,000	288,439	290,636	221,100
Telecommunications	11,134	10,453	10,674	5,482	8,000	5,500
Electric/Natural Gas	75,278	67,806	72,130	73,492	73,348	75,000
Rental	14,928	16,177	12,086	22,296	16,000	17,500
Maintenance	18,870	17,048	17,963	28,941	16,200	23,000
Subtotal	617,537	451,632	513,439	502,844	507,487	445,100

CIVIC CENTER FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	3,232	4,928	4,695	2,412	4,100	4,000
Food and Medical Supplies	5,213	3,846	5,292	2,343	5,000	4,250
Maintenance Supplies	7,304	7,083	8,665	5,600	7,000	9,000
Small Equipment	4,685	3,206	4,383	2,469	5,000	5,000
Subtotal	20,434	19,063	23,035	12,824	21,100	22,250
INTRA CITY						
Fleet Parts Inventory and Fuel	-	-	-	503	-	-
Building Housekeeping	15,875	15,976	15,841	17,606	15,900	8,713
Subtotal	15,875	15,976	15,841	18,109	15,900	8,713
MISCELLANEOUS						
Depreciation	103,415	98,263	97,455	99,262	-	-
Subtotal	103,415	98,263	97,455	99,262	-	-
TOTAL	\$ 1,139,888	\$ 955,588	\$ 1,036,775	\$ 1,062,689	\$ 984,880	\$ 888,165

ICE AND EVENT CENTER FUND REVENUES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CHARGES FOR SERVICES						
Ice Center Concessions	\$ 48,049	\$ 52,784	\$ 55,381	\$ 43,969	\$ 55,000	\$ 55,000
Ice Rental	121,637	124,590	130,849	103,047	135,000	130,000
Public Hockey	7,566	8,145	7,026	5,397	8,000	5,269
Adult Hockey	27,899	23,632	17,907	20,010	20,000	23,000
Youth Hockey	560	5,147	9,693	4,539	10,000	5,222
Hockey Lessons	-	(40)	160	-	-	-
Skate Rental Income	5,140	5,006	4,233	3,617	5,000	5,500
Open Skate	29,629	27,534	27,910	31,178	30,000	32,000
Learn to Skate	5,957	7,228	7,988	8,778	8,000	10,500
Skate Sharpening	2,770	2,608	2,456	548	2,500	2,500
Ice Center Birthday Parties	10,220	18,197	19,868	21,907	17,000	22,000
Ice Center Special Events	52,388	21,965	95,529	17,623	50,000	17,000
Ice Center Advertising	9,307	9,405	7,779	11,637	7,500	12,000
Ice Center Vending	4,784	3,787	4,633	6,286	5,000	5,000
Ice Center Laser Tag	17,549	26,395	24,961	23,078	35,118	25,000
Ice Center Miniature Golf	37,842	34,154	31,271	29,208	30,000	35,000
Ice Center Merchandise	2,668	1,983	1,731	2,064	2,500	2,600
Ice Center Room Rental	2,490	1,419	4,646	13,923	2,000	13,957
Ice Center Miscellaneous Activities	302	161	551	3,722	100	2,500
Subtotal	386,755	374,100	454,571	350,531	422,718	404,048
MISCELLANEOUS						
Miscellaneous	-	141,207	35	(1)	32,934	-
Subtotal	-	141,207	35	(1)	32,934	-
TRANSFERS						
Transfers from General Fund	470,000	55,000	120,000	120,000	120,000	120,000
Transfers from Other Funds	-	-	21,712	-	-	-
Subtotal	470,000	55,000	141,712	120,000	120,000	120,000
TOTAL	\$ 856,755	\$ 570,307	\$ 596,318	\$ 470,530	\$ 575,652	\$ 524,048

ICE AND EVENT CENTER FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PAYROLL						
Ice & Events Coordinator	\$ 44,254	\$ 49,531	\$ 6,000	\$ 5,000	\$ 6,000	\$ 6,000
Foreman I	32,280	32,777	33,480	33,749	34,423	35,285
Recreation Programmer I	-	-	21,467	37,628	38,381	37,712
Maintenance Tech	-	-	-	14,932	30,763	31,532
Temporary/Part Time	47,503	59,624	65,019	65,834	52,000	50,000
Ice Rink Supervisors	71,491	58,659	39,901	49,108	75,000	50,000
Overtime	1,249	2,186	2,934	4,912	3,000	3,000
Health Insurance	744	701	4,904	10,010	12,447	11,721
Social Security	15,149	15,371	13,630	15,600	17,928	15,936
State Pension	7,861	7,342	7,857	11,394	13,547	13,290
Workers Compensation	5,610	6,797	7,275	8,608	9,582	6,694
Longevity Pay	965	1,530	780	780	780	780
Life Insurance	132	120	122	171	198	198
Termination Pay	15,677	(11,403)	1,117	(2,333)	-	-
Subtotal	242,914	223,235	204,486	255,393	294,049	262,147
CONTRACTUAL SERVICES						
Professional Development	202	228	50	1,695	2,480	2,480
Dues and Subscriptions	570	685	619	813	850	850
Professional Services	10,907	8,529	18,690	16,439	16,349	11,411
Licenses and Fees	-	-	120	267	350	350
Credit Card Charges	7,493	7,644	10,133	4,466	7,500	7,500
Advertising	11,950	8,424	7,417	7,111	6,442	6,442
Events and Activities	447	-	2,803	1,995	1,500	1,500
Telecommunications	8,641	8,199	5,870	3,327	8,700	2,500
Electric/Natural Gas	87,483	96,292	106,449	113,593	95,000	100,000
Maintenance	27,187	20,668	26,663	39,583	30,000	40,111
Subtotal	154,880	150,669	178,812	189,289	169,171	173,144
PARTS AND SUPPLIES						
Office Supplies	829	867	1,953	1,751	2,000	2,000
Food and Medical Supplies	-	58	214	-	250	250
Maintenance Supplies	14,815	10,394	13,860	23,655	14,959	15,000
Small Equipment	5,827	5,563	1,261	-	6,500	3,000
Subtotal	21,470	16,882	17,287	25,406	23,709	20,250

ICE AND EVENT CENTER FUND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
CAPITAL						
Equipment	920	4,341	43,362	843	1,000	-
Subtotal	920	4,341	43,362	843	1,000	-
COST OF GOODS SOLD						
Cost of Adult Hockey	6,997	6,635	6,693	500	7,500	7,340
Cost of Hockey Lessons	56	991	1,877	800	800	800
Cost of Learn to Skate	432	79	2,035	979	2,040	2,040
Cost of Skate Sharpening	203	-	240	-	500	500
Cost of Birthday Parties	5,168	6,640	3,677	4,340	7,775	6,997
Cost of Special Events	3,928	5,231	106,886	10,041	25,000	14,830
Cost of Promoter Proceeds	230	-	86	-	250	250
Concessions Expense	30,185	27,447	39,637	30,056	35,148	30,000
Laser Tag Expense	(250)	74	98	2,078	2,000	1,000
Miniature Golf Expense	44	311	51	1,291	3,000	1,500
Merchandise Expense	720	1,745	326	506	960	500
Subtotal	47,712	49,153	161,605	50,591	84,973	65,757
INTRA CITY						
Fleet Parts Inventory and Fuel	4	130	517	3,182	2,750	2,750
Subtotal	4	130	517	3,182	2,750	2,750
MISCELLANEOUS						
Depreciation	116,450	120,985	126,937	128,465	-	-
Subtotal	116,450	120,985	126,937	128,465	-	-
TOTAL	\$ 584,349	\$ 565,395	\$ 733,006	\$ 653,169	\$ 575,652	\$ 524,048

PERMANENT FUND



CEMETERY PERPETUAL CARE FUND REVENUES AND EXPENDITURES

	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
INTEREST						
Interest	\$ 16,156	\$ 14,295	\$ 8,153	\$ 5,994	\$ 15,000	\$ 5,000
Gain (Loss) on Investments	192	-	-	-	-	-
Subtotal	16,348	14,295	8,153	5,994	15,000	5,000
MISCELLANEOUS						
Cemetery Lots	33,683	23,200	18,800	22,420	5,000	5,000
Subtotal	33,683	23,200	18,800	22,420	5,000	5,000
TOTAL REVENUES	\$ 50,031	\$ 37,495	\$ 26,953	\$ 28,414	\$ 20,000	\$ 10,000
	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals	2016 Adopted Budget	2017 Adopted Budget
PERPETUAL CARE						
Licenses and Fees	\$ 4,608	\$ 2,155	\$ 2,500	\$ 3,000	\$ 5,000	\$ 5,000
Subtotal	4,608	2,155	2,500	3,000	5,000	5,000
MISCELLANEOUS						
Transfer to Other Funds	11,594	12,140	5,653	2,994	15,000	5,000
Subtotal	11,594	12,140	5,653	2,994	15,000	5,000
TOTAL EXPENDITURES	\$ 16,202	\$ 14,295	\$ 8,153	\$ 5,994	\$ 20,000	\$ 10,000