



City of Cheyenne

ADOPTED BUDGET FISCAL YEAR 2016



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CITY OF CHEYENNE AT A GLANCE

The City of Cheyenne is an active economic, cultural and political center for the northern plains and is the capital of the State of Wyoming. It is located at the intersection of Interstates 25 and 80 in southeast Wyoming. It has an area of 25.15 square miles and a population of 59,466 as of the 2010 Census, making it the largest city in the State of Wyoming.

The City of Cheyenne had its beginning in 1867, when the Union Pacific Railroad came through on its way to the west coast. Settlement came so fast that the nickname “Magic City of the Plains” was adopted. The City operates under the Mayor-Council form of government. The Mayor is elected at large and on a non-partisan basis for a four-year term. The City is divided into three wards and three councilpersons are elected from each ward also on a non-partisan basis for a four-year term.



The City of Cheyenne provides a full range of services, including police and fire protection; the construction and maintenance of streets and other infrastructure; recreational activities and cultural events; sanitation services; and health and welfare programs. Water and sewer services are provided through a separate Board of Public Utilities which functions, in essence, as an enterprise fund of the City of Cheyenne. The Board prepares its own budget with a resolution approved by their Board of Directors. The Board's detailed budget information is not included in this document, but will be included in the appropriation of the budget for the City of Cheyenne when approved by the Governing Body of the City.

CITY OF CHEYENNE DEMOGRAPHICS

People Quick Facts	Cheyenne	Wyoming
Population, 2013 estimate	62,448	583,223
Population, percent change from 2010 to 2013	5.0%	3.5%
Population, 2010	59,466	563,626
Persons under 18 years, percent, 2013	24.00%	23.60%
Persons 65 years and over, percent, 2013	13.5%	13.5%
Female persons, percent, 2013	50.7%	49.0%
High school graduate or higher, percent of persons age 25+, 2009-2013	93.1%	92.4%
Bachelor's degree or higher, percent of persons age 25+, 2009-2013	24.5%	24.7%
Housing units, 2013	27,283	265,438
Homeownership rate, 2009-2013	61.8%	70.1%
Median value of owner-occupied housing units, 2009-2013	\$175,100	\$185,900
Households, number of, 2009-2013	24,492	222,846
Persons per household, 2009-2013	2.44	2.5
Per capita money income in past 12 months (2013 dollars), 2009-2013	\$27,717	\$28,902
Median household income, 2009-2013	\$52,848	\$57,406
Persons below poverty level, percent, 2009-2013	12.2%	11.5%

Business Quick Facts	Cheyenne	Wyoming
Total number of firms, 2007	5,902	61,179
Women-owned firms, percent, 2007	31.00%	25.50%
Manufacturers shipments, 2007 (\$1000)	\$2,390,927	\$8,834,810
Merchant wholesaler sales, 2007 (\$1000)	\$354,575	\$6,352,890
Retail sales, 2007 (\$1000)	\$1,382,670	\$8,957,553
Retail sales per capita, 2007	\$24,614	\$17,114
Accommodation and food services sales, 2007 (\$1000)	\$144,012	\$1,469,008

Source: US Census Bureau State & County QuickFacts (latest available data)

MAYOR'S BUDGET MESSAGE



To the Members of the Cheyenne City Council,

I am pleased to present the City of Cheyenne's Proposed Fiscal Year 2016 Budget to address our goals and priorities, and to continue with the excellent services and programs provided for our community. This document will serve as an operating guide throughout the Governing Body budget process. The final adopted budget will serve as a guide and management tool through the fiscal year July 1, 2015 through June 30, 2016.

OVERVIEW OF THE BUDGET

The proposed budget has been prepared to meet legal obligations mandated by federal, state and local ordinance. The budget is required to be presented to the Governing Body prior to May 15 with a public hearing no later than the third Tuesday in June. Please see Page 13 for a detailed explanation of the budget process.

The budget process began in the fall of 2014 as major assumptions and forecasts were developed. In January of 2015, the Narrative Budget Report outlining the major goals, objectives, priorities and anticipated budget changes was delivered to the City Council. In the subsequent months, department staff and support agencies were consulted and provided input into their specific needs. After a review of all requests for funding, and after a calculation of projected available revenues, a second round of meetings was conducted.

The Fiscal Year 2016 Budget for the General Fund totals \$50,391,695, compared to an original Fiscal Year 2015 budget of \$47,229,809, or a 6.7% increase. Several major factors have contributed to this increase including an increase in the Special Distribution from the State and the proposed split of the Planning and Development functions. See Page 25 for a summary of the major differences between fiscal years.

REVENUES

The City is currently experiencing a positive trend in sales and use tax collections. The original Fiscal Year 2015 projection for sales and use tax collections in the General Fund was \$15,400,000, and it is our belief that we will reach collections of \$18,000,000 by June 30, 2015. A portion of the increase in the current fiscal year was due to a one time payment for a major equipment purchase by a local company. Therefore, the proposed revenue for Fiscal Year 2016 has been set at \$17,800,000.

EXPENDITURES

City employees are one of our greatest resources. Their expertise and dedication to the community and to providing great service can be seen in the work they do every day. The proposed budget includes a 2% wage increase for all Non-Uniform and Police employees, and a

MAYOR'S BUDGET MESSAGE

1% wage increase for all Uniform Fire employees to be effective July 1, 2015. In addition to the salary increase, the City will incur an increase of 5% in the health and dental insurance premiums under our employee benefits plan.

The City has not grown its workforce in a substantial manner for several years. At the same time, employees have continued to provide increased levels of service, due to factors related to increased demands from the public and growth of the City. As the City has been fortunate to have increased revenues, we are proposing to add 2 additional full time personnel in the General Fund. We are proposing an additional Assistant City Attorney and an Information Technology Network Technician. In addition, this budget includes the requirements to split the Planning and Development offices which requires an additional 3 full time employees.

OTHER FUNDS

The City maintains several special revenue, capital projects, enterprise and internal service funds as shown beginning on Page 136. A description of each fund is included on Pages 15 and 16. In general, these funds include the same non-uniform proposed increases to compensation and benefits for employees providing services in the other funds. The budget proposes hiring 4 additional Solid Waste Fund Equipment operators to meet resident service needs.

CONCLUSION

I would like to thank all staff and support agencies of the City for their assistance and cooperation in preparing a budget based on a limited resource of funding while committing to provide increased levels of service to the public. I recognize that, as staff and my work is mainly complete with this budget submission to Council, your work begins; your work is appreciated.

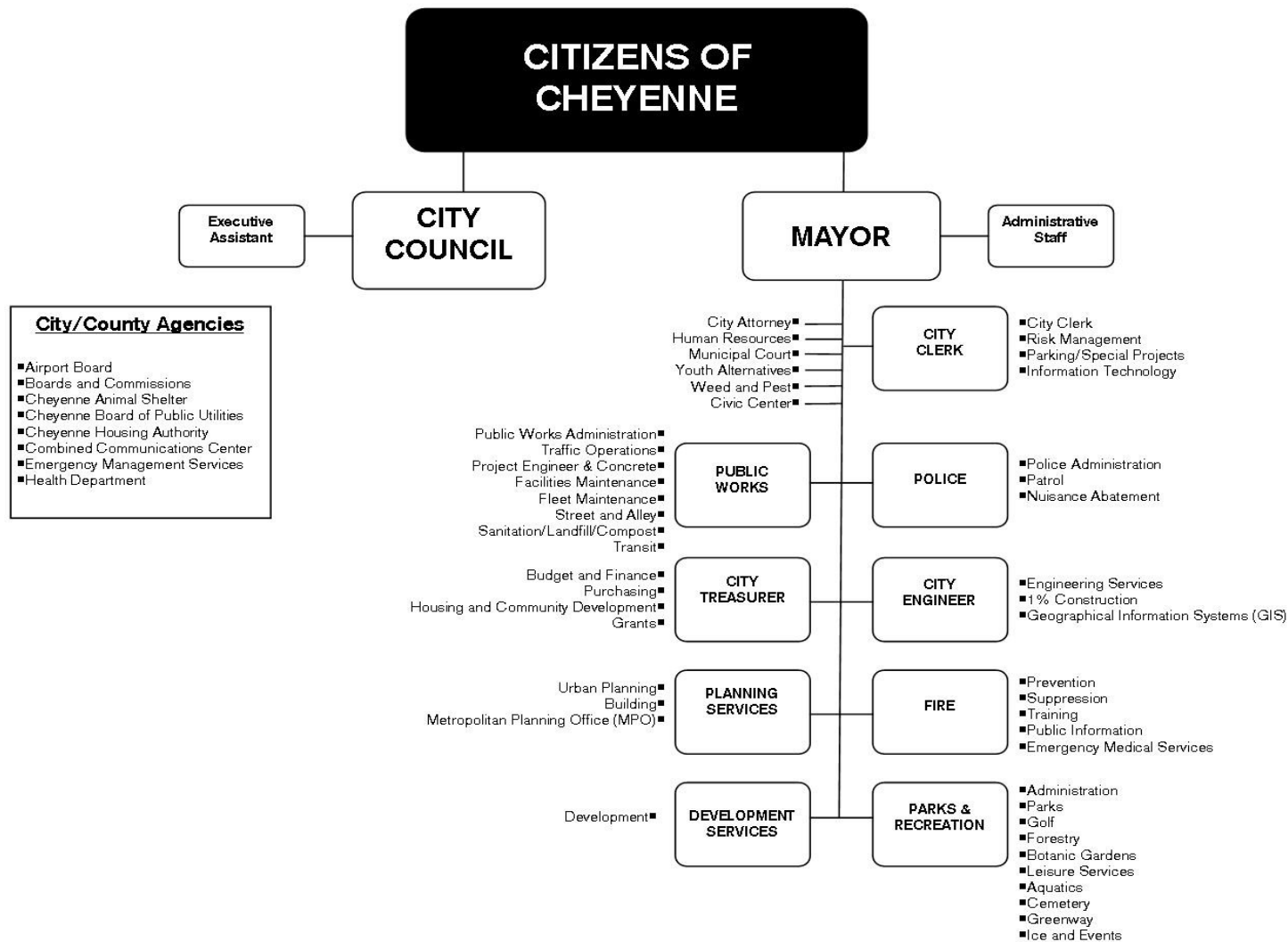
Thank you for your consideration of the proposed budget, and I look forward to discussions with you.

Sincerely,



Richard L. Kaysen, Mayor

ORGANIZATION CHART



CHEYENNE CITY COUNCIL

WARD 1



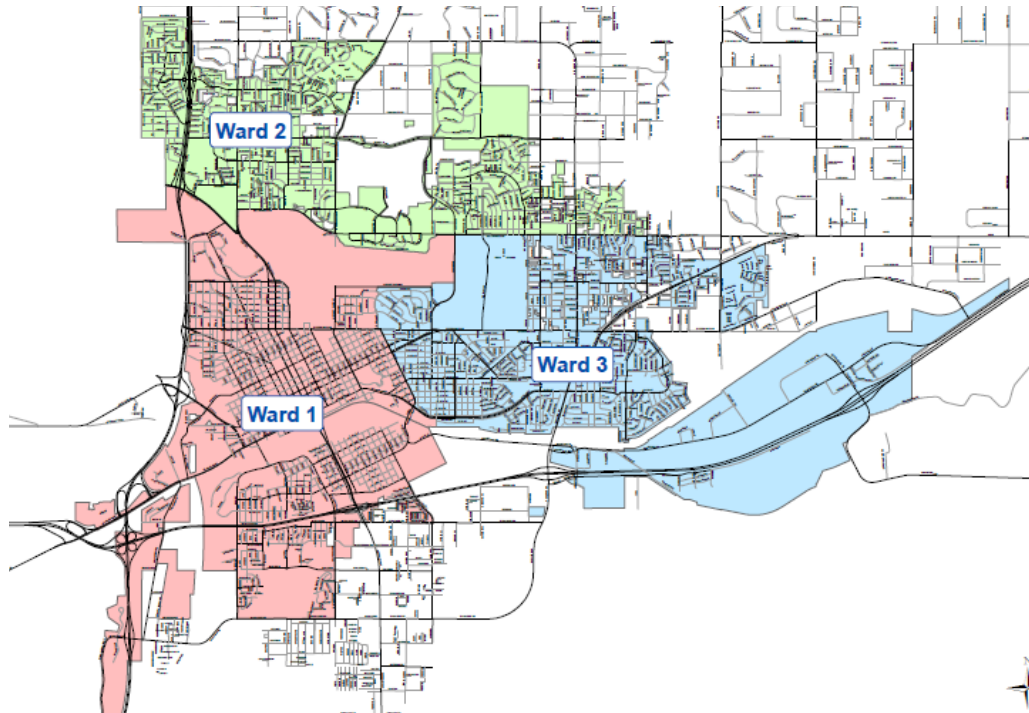
Scott Roybal



Jimmy Valdez



Annette Williams



WARD 3



Jim Brown,
Chair, Finance
Committee



Richard Johnson



Mike Luna

WARD 2



Dr. Mark Rinne,
President



Bryan Cook,
Chair, Public Services



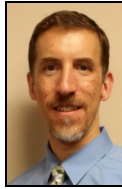
Dicky Shanor,
Vice President

ADMINISTRATIVE BRANCH

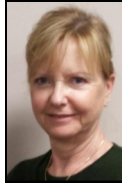
Richard L. Kaysen
Mayor

CITY APPOINTED OFFICIALS

Matt Ashby,
Planning Services Director



Vicki Nemecek,
Public Works Director

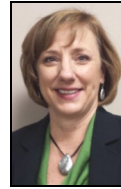


Judge Paul Galeotos,
Municipal Court

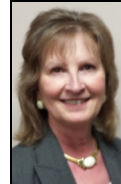


Unfilled,
City Engineer

Lois Huff,
City Treasurer



Carol Intlekofer,
City Clerk



Judge Ronn Jeffrey,
Municipal Court



Brian Kozak,
Police Chief



Jim Martin,
Fire and Rescue Chief



Judge Mark Moran,
Municipal Court



Rick Parish,
Parks and Recreation Director



Dan White,
City Attorney



BOARD OF PUBLIC UTILITIES OFFICIALS

Tim Wilson,
Director



Randy Hays,
Assistant City Treasurer



COMMON QUESTIONS ABOUT THE BUDGET



Q What is the City's Sales Tax Rate?

A 6% total; 4% for General Fund (Page 39), 1% Optional (Page 159) and 1% Specific Purpose (see Page 190)

Q What is the total proposed General Fund budget of the City?

A \$50,451,696 (see Page 24)

Q How much revenue comes from sales and use tax for the General Fund?

A \$17,800,000 (see Page 39)

Q What percentage of the General Fund is spent on Public Safety?

A 27.8% for Police and 20.2% for Fire (see Page 24)

Q How many full-time employees does the City have?

A 585 employees (see Pages 19-20)

Q How much debt does the City have?

A Parking Lot Revenue Bonds—\$8,525,000 and Capital Leases for Landfill Equipment—\$6,314,190 (see Page 22)

BUDGET PROCESS

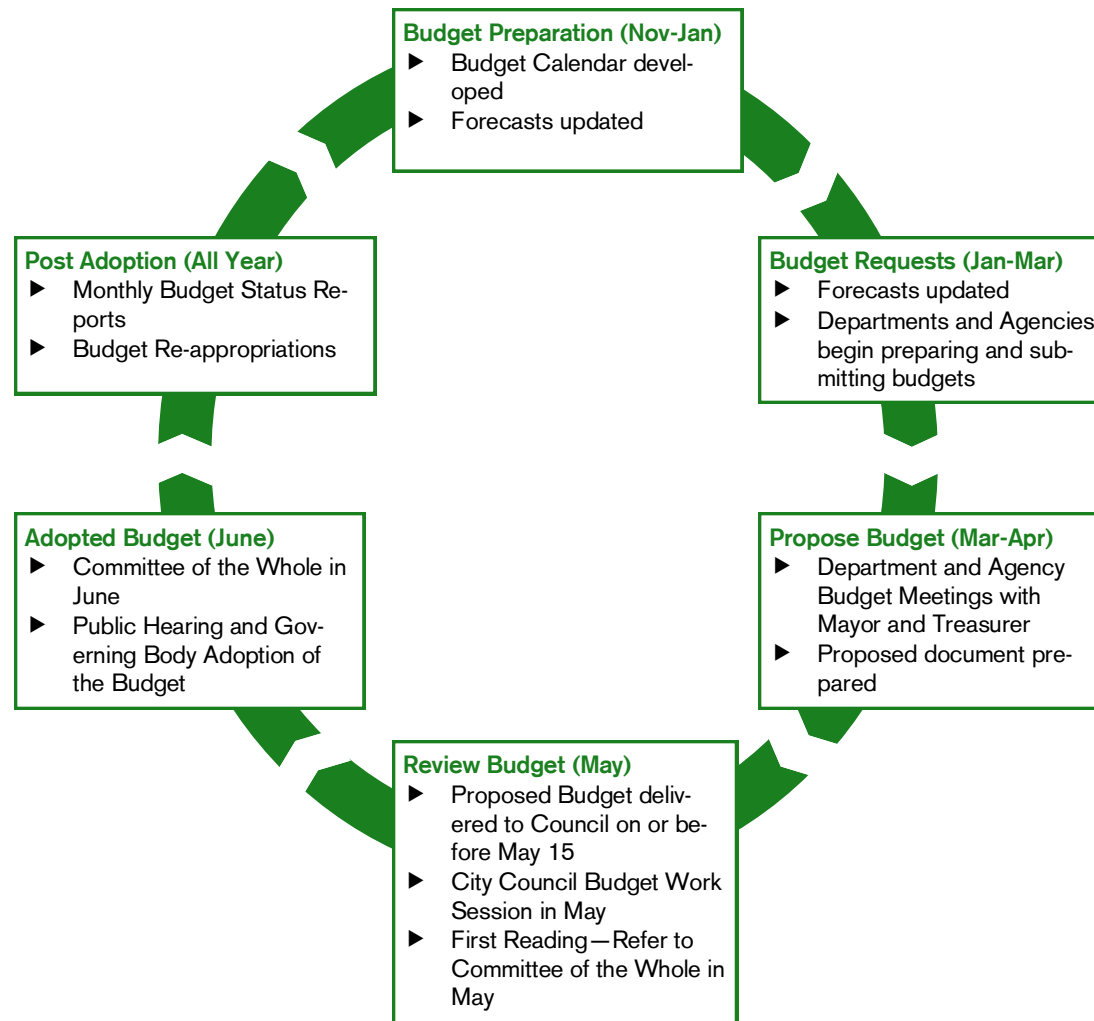
The City of Cheyenne's Annual Budget is adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

The annual budget serves as the foundation for the City's financial planning and control. All departments of the City of Cheyenne are required to submit requests for appropriation to the City Treasurer on or before May 1 of each year. In accordance with Wyoming Statute §16-4-104, the Treasurer must prepare a tentative budget for each fund and file it with the Governing Body no later than May 15 of each year. The proposed budget shall be reviewed and considered by the Governing Body in a regular or special meeting called for this purpose. A public hearing shall be held no later than the third Tuesday in June. Within twenty-four (24) hours of the conclusion of the public hearing, the Governing Body shall, by resolution or ordinance, make the necessary appropriations and adopt the budget, which, subject to future amendment, shall be in effect for the next fiscal year.

At the request of the City Treasurer or upon its own motion after publication of notice, the Governing Body may by resolution transfer any unencumbered or unexpended appropriation balance or part thereof from one fund, department or account to another. No officer or employee of the City shall make any expenditure or encumbrance in excess of the total appropriation for any department. Management may amend the budget within the department level without the approval of the Governing Body.



BUDGET PROCESS



FUND OVERVIEW

The City's governmental functions and accounting system are organized, controlled and operated on a fund basis. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Each fund has its own set of self-balancing accounts which are comprised of its assets, liabilities, fund equity, revenues and expenditures.

The City of Cheyenne FY2016 budget contains 20 separate funds which account for the City's services including public safety, general government administration, public works, parks and recreation and health and welfare.

GENERAL FUND

The General Fund is the City's primary operating fund. It is used to account for all revenue sources and expenditures which are not required to be accounted for in other funds. Revenues accounted for in the General Fund are derived primarily from taxes, federal and state distributions and charges for goods and services. Expenditures include all major functions of the City in addition to allocations to support agencies.

SPECIAL REVENUE FUNDS

These funds are used to account for the proceeds of specific revenue sources such as taxes, governmental grants or other revenue sources that are legally restricted and designed to finance particular functions or activities of the City. The City has the following Special Revenue Funds:

1. **Weed and Pest Control** – monies received from a general county tax levy to administer a program of weed and pest control.
2. **Youth Alternatives Grants** – monies received from various agencies to administer a program for youth.
3. **Development Impact** – community facility fees received to be used for park development and infrastructure costs.

4. **Recreation Programs** – monies received from special recreational programs to administer those activities.
5. **Community Development Block Grant (CDBG)** – funds received from the U.S. Department of Housing and Urban Development to assist low income individuals.
6. **1 % Sales Tax** - revenue received from an optional sales tax approved by voters every four years to be used primarily for street and road projects.
7. **Law Enforcement Grants** – federal, state and local grants received by the police department to administer various programs.
8. **Transportation Planning**—funds received from federal and local sources to provide metropolitan street planning for the City and County.
9. **Federal Transit Authority (FTA) Grant**—funds received from federal, state and local sources to provide public transportation.
10. **Juvenile Justice**—monies received from various grants to be used for programs which assist youth in trouble.
11. **Special Friends** – accounts for a program which brings adults together with young people, funded by grants and donations.

CAPITAL PROJECT FUNDS

The Capital Project Funds account for financial resources to be used for the acquisition, construction or renovation of capital facilities or other equipment that ultimately become City fixed assets. The City has the following three Capital Project Funds:

1. **Special Purpose Option Tax** – accounts for major projects financed through a special voter approved capital facilities sales tax.
2. **Youth Activities** – accounts for construction of Youth Alternatives projects with funds received from the Ropes Course.
3. **Golf Facilities** – accounts for improvements to City golf facilities funded with a portion of revenues received from golf annual memberships.

FUND OVERVIEW

PROPRIETARY FUNDS

Proprietary funds are used to account for the City's business type activities. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds. Each type of fund imposes fees or charges for services. Enterprise Funds provide services to customers outside the entity. Internal Service Funds are used when a fund primarily provides benefits to other funds, departments, or agencies of the primary government and its component units, or to other governments. The City's four Proprietary Funds are:

INTERNAL SERVICE FUND

1. **Fleet Maintenance** – accounts for the costs of fueling and maintaining all fleet vehicles and equipment used in City operations.

ENTERPRISE FUNDS

1. **Solid Waste Management** – monies received from Sanitation charges and allocated to the operation and maintenance of the City's solid waste activities as mandated by federal and state regulations and to accumulate funds for the closure and post-closure costs of the landfill.
2. **Civic Center** - provides a location for concerts, stage performances and other shows.
3. **Ice and Events Center** - provides activities at the Center including ice hockey, concerts, roller skating, miniature golf and other public and private events.

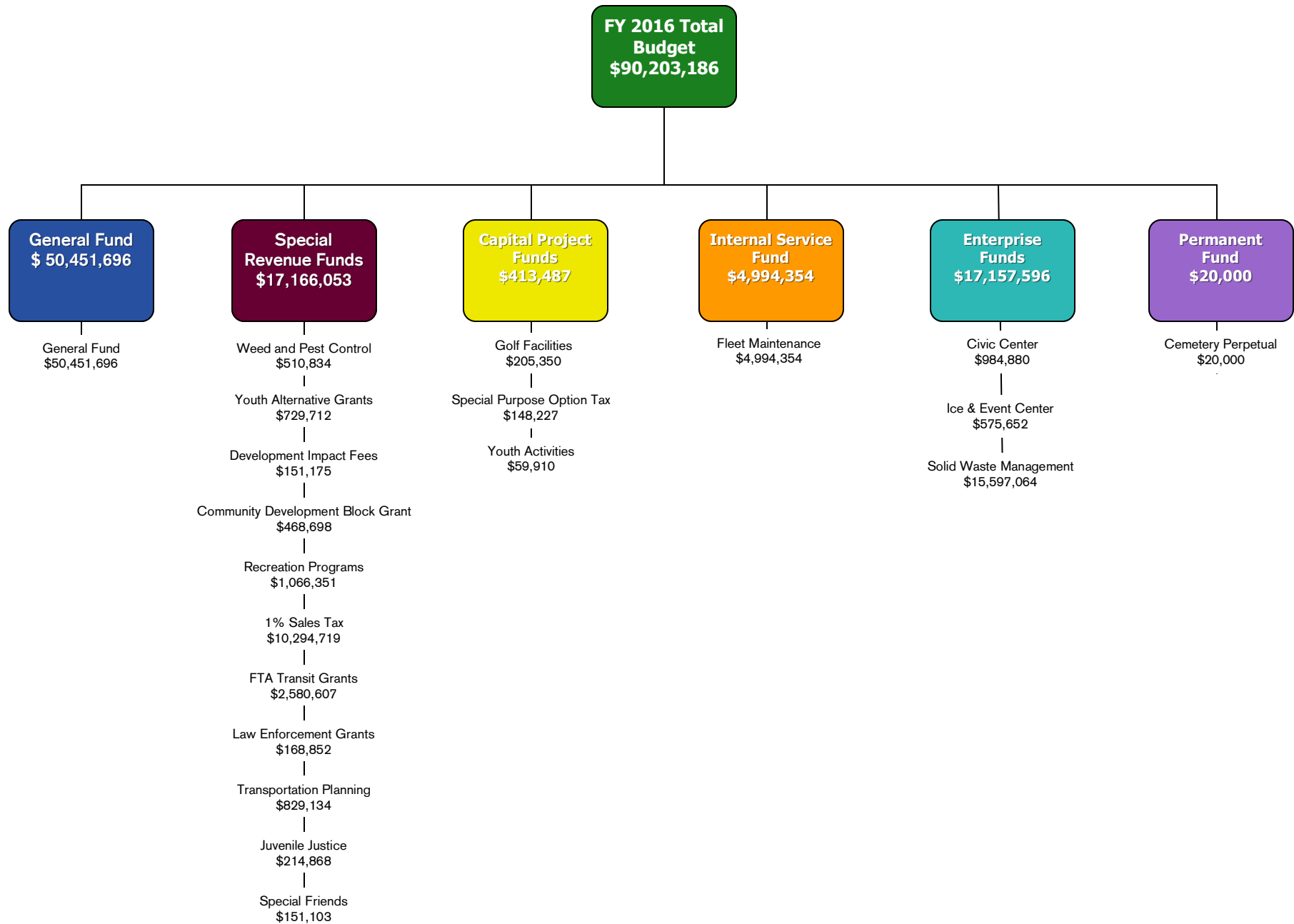
PERMANENT FUND

Permanent Funds are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

1. **Cemetery Perpetual Care** – this trust fund was set up for the perpetual care of Cheyenne cemeteries. Four hundred dollars is put into the fund each time a cemetery space is purchased.



FUND OVERVIEW



ALL FUNDS EXPENDITURE SUMMARY BY FUND

FUND	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
GENERAL FUND	\$ 59,722,909	\$ 49,950,816	\$ 53,061,003	\$ 47,229,809	\$ 50,451,696
SPECIAL REVENUE FUNDS					
Weed and Pest	438,612	484,399	508,443	510,000	510,834
Youth Alternatives Grants	409,063	432,470	586,129	772,190	729,712
Development Impact Fees	2,180,812	4,129,002	485,983	151,000	151,175
Recreation Programs	944,895	879,885	890,004	1,049,027	1,066,351
Community Development Block Grants	288,095	411,818	403,047	408,118	468,698
1% Sales Tax	9,353,089	10,791,468	15,967,117	10,160,181	10,294,719
Law Enforcement Grants	1,147,669	566,607	609,360	164,879	168,852
Transportation Planning	902,453	958,998	726,256	828,207	829,134
Federal Transit Authority Grants	1,654,491	1,619,652	1,710,487	2,554,150	2,580,607
Juvenile Justice	339,414	218,729	249,450	235,535	214,868
Special Friends	113,514	89,476	125,092	145,666	151,103
Total	17,772,107	20,582,504	22,261,368	16,978,953	17,166,053
CAPITAL PROJECT FUNDS					
Special Purpose Option Tax	1,331,982	3,263,560	5,634,253	172,484	148,227
Youth Activities	1,987	2,248	32,141	66,410	59,910
Golf Facilities	211,598	145,446	131,052	221,000	205,350
Total	1,545,567	3,411,254	5,797,446	459,894	413,487
PROPRIETARY FUNDS					
Fleet Maintenance	-	-	-	5,195,966	4,994,354
Solid Waste	5,225,254	7,408,835	3,983,121	14,729,637	15,597,064
Civic Center	1,139,888	955,588	1,036,775	973,299	984,880
Ice and Events Center	584,349	565,395	733,006	542,719	575,652
Total	6,949,491	8,929,818	5,752,902	21,441,621	22,151,950
PERPETUAL					
Cemetery	16,202	14,295	8,153	20,000	20,000
Total	16,202	14,295	8,153	20,000	20,000
TOTAL EXPENDITURES - ALL FUNDS	\$ 86,006,276	\$ 82,888,687	\$ 86,880,872	\$ 86,130,277	\$ 90,203,186

STAFFING SUMMARY FOR GENERAL FUND

General Fund - Department	Division	2013 Full-Time Equivalent	2014 Full-Time Equivalent	2015 Full-Time Equivalent	2016 Full-Time Equivalent
City Clerk	City Clerk	7.0	7.0	7.0	7.0
	Information Technology	5.0	5.0	5.0	6.0
	Parking/Special Projects	9.0	9.0	9.0	9.0
	Risk Management	3.0	3.0	3.0	3.0
City Council	City Council	1.0	1.0	1.0	1.0
City Engineer	Engineering	10.7	10.7	10.7	10.7
City Treasurer	Budget and Finance	5.0	5.0	5.0	7.0
	Purchasing	3.0	3.0	3.0	1.0
Development	Development	0.0	0.0	0.0	8.0
Fire and Rescue	Fire Administration	4.0	4.0	4.0	4.0
	Fire EMS	2.0	1.0	1.0	1.0
	Fire Prevention	5.0	4.0	5.0	4.0
	Fire Suppression	78.0	80.0	79.0	80.0
	Fire Training	2.0	2.0	2.0	2.0
Mayor	City Attorney	5.0	5.0	5.0	6.0
	Human Resources	4.0	4.0	4.0	4.0
	Mayor	2.1	2.1	2.1	2.1
	Municipal Court	10.0	10.0	10.0	10.0
	Youth Alternatives	4.8	4.8	4.0	4.0
Parks and Recreation	Aquatics	3.0	3.0	3.0	3.0
	Botanic Gardens	7.0	7.0	7.0	8.0
	Cemetery	6.0	6.0	5.5	5.5
	Forestry	7.0	7.0	7.0	7.0
	Golf	6.4	6.4	6.4	6.4
	Kiwanis and Recreation Buildings	2.0	2.0	2.0	2.0
	Leisure Services	7.0	7.0	7.0	7.4
	Parks	18.6	18.6	19.1	19.1
	Parks and Recreation Administration	5.5	5.5	5.5	6.0
Planning Services	Building	15.0	15.0	15.0	15.0
	Planning	10.5	9.5	9.5	3.5
Police	Police Administration	21.0	21.0	21.0	21.0
	Police Patrol	105.0	108.0	106.0	106.0
Public Works	Facilities	10.0	10.0	10.0	10.0
	*Fleet Maintenance	17.0	17.0	0.0	0.0
	Public Works	3.7	3.7	3.7	3.3
	*Sanitation	57.0	58.0	0.0	0.0
	Street and Alley	26.0	26.0	26.0	26.0
	Traffic Engineer	6.0	6.0	6.0	5.0
Total General Fund Staffing		494.3	497.2	419.5	424.0






* Fleet Maintenance and Sanitation were moved from the General Fund to Proprietary Funds in Fiscal Year 2015

STAFFING SUMMARY FOR OTHER FUNDS

Other Funds	2014 Full-Time Equivalent	2015 Full-Time Equivalent	2016 Full-Time Equivalent
Weed and Pest	2.0	2.0	2.0
Youth Alternatives	4.0	6.0	6.0
Development Impact Fees **	0.0	0.0	0.0
Recreation Programs	3.0	3.0	3.6
Community Development Block Grant	1.0	1.0	1.0
1% Sales Tax	16.3	15.2	15.8
Law Enforcement Grants	3.0	3.0	3.0
Transportation Planning	5.5	5.5	5.5
Federal Transit Authority Grant	19.0	17.0	17.0
Juvenile Justice	3.2	2.0	2.0
Special Friends	2.0	2.0	2.0
Special Purpose Option Tax	2.5	2.5	2.0
Youth Activities **	0.0	0.0	0.0
Golf Facilities **	0.0	0.0	0.0
Fleet Maintenance	0.0	18.0	17.0
Solid Waste Management	11.3	70.3	74.8
Civic Center	5.0	5.0	5.0
Ice and Event Center	2.0	2.0	3.0
Cemetery Perpetual Care **	0.0	0.0	0.0
Total Other Funds Staffing	79.8	154.5	159.7
Total City Staffing	577.0	575.0	585.0

** - Responsibilities for these funds are accomplished within assigned Departments.

HOW DOES OUR REVENUE COMPARE WITH OTHER CITIES?

CITY	CHEYENNE	CASPER	ROCK SPRINGS	LARAMIE	GILLETTE
POPULATION 	59,466	55,316	23,036	30,816	31,378
\$.04 SALES & USE TAX 	\$ 16,512,066	\$ 23,891,412	\$ 11,565,761	\$ 4,950,628	\$ 27,007,810
Per Capita	\$ 277.67	\$ 431.91	\$ 502.07	\$ 160.65	\$ 860.72
FRANCHISE FEES 	\$ 5,181,346	\$ 6,260,955	\$ 718,242	\$ 1,622,207	\$ 710,000
Per Capita	\$ 87.13	\$ 113.19	\$ 31.18	\$ 52.64	\$ 22.63
PROPERTY AND VEHICLE TAX 	\$ 5,677,549	\$ 5,650,599	\$ 2,281,554	\$ 2,219,874	\$ 2,699,829
Per Capita	\$ 95.48	\$ 102.15	\$ 99.04	\$ 72.04	\$ 86.04
MINERAL ROYALTY & SEVERANCE TAXES 	\$ 4,891,993	\$ 4,141,459	\$ 1,857,621	\$ 1,849,000	\$ 2,683,769
Per Capita	\$ 82.27	\$ 74.87	\$ 80.64	\$ 60.00	\$ 85.53

Revenues above are from Fiscal Year 2014.
Population numbers based on 2010 Census.

CURRENT DEBT SCHEDULE

Fiscal Year Ended June 30:	PARKING LOT BONDS:			LANDFILL EQUIPMENT:		
	REPORTED IN GENERAL FUND:			REPORTED IN SOLID WASTE FUND:		
	Principal	Interest	Total	Principal	Interest	Total
2016	350,000	207,844	557,844	1,261,939	137,430	1,399,369
2017	425,000	201,938	626,938	919,208	121,244	1,040,452
2018	450,000	192,375	642,375	941,602	98,849	1,040,451
2019	475,000	182,250	657,250	784,702	77,014	861,716
2020	500,000	172,987	672,987	562,071	59,172	621,243
2021	525,000	162,488	687,488	1,177,963	44,406	1,222,369
2022	575,000	150,937	725,937	666,705	15,733	682,438
2023	625,000	137,425	762,425	-	-	-
2024	650,000	121,800	771,800	-	-	-
2025	700,000	106,200	806,200	-	-	-
2026	750,000	88,700	838,700	-	-	-
2027	800,000	69,200	869,200	-	-	-
2028	1,700,000	47,600	1,747,600	-	-	-
	<u>\$ 8,525,000</u>	<u>\$ 1,841,744</u>	<u>\$ 10,366,744</u>	<u>\$ 6,314,190</u>	<u>\$ 553,848</u>	<u>\$ 6,868,038</u>

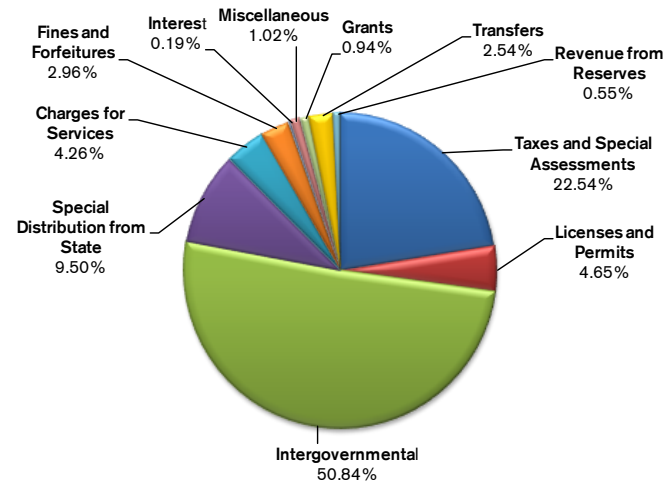
The City currently has two forms of debt issues with outstanding balances. The Refunding Revenue Bonds were issued in 2012 and are secured by a pledge of federal mineral royalties and gross parking fee revenues received. The bonds were originally issued in 1994 for the George Cox Parking Garage. The bonds were refunded and refinanced in 2003 to include the Parking Structure construction costs. The 2003 bonds were refunded and reissued in 2012 at a lower interest rate. The payments on the bonds are budgeted and paid out of the General Fund on an annual basis. The City also incurs debt in the form of capital leases on equipment used in the solid waste activity. The payments on the capital lease obligation are budgeted and paid for in the Solid Waste Enterprise Fund.

GENERAL FUND SUMMARY

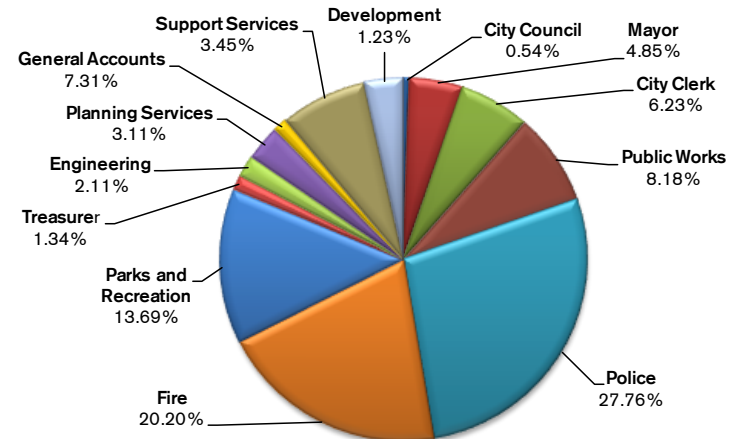


GENERAL FUND BUDGET AT A GLANCE

Revenue Sources	Estimate
Taxes and Special Assessments	\$ 11,356,200
Licenses and Permits	2,345,060
Intergovernmental	25,623,402
Special Distribution from State	4,788,858
Charges for Services	2,144,000
Fines and Forfeitures	1,492,875
Interest	96,000
Miscellaneous	491,300
Grants	475,000
Transfers	1,288,000
Revenue from Reserves	351,001
Total	\$ 50,451,696



Expenditure by Department	Budget
City Council	\$ 275,130
Mayor	2,357,082
City Clerk	3,148,331
Public Works	4,122,443
Police	13,988,041
Fire	10,177,213
Parks and Recreation	6,919,131
Treasurer	665,453
Engineering	992,907
Planning Services	1,584,469
Development	635,054
General Accounts	3,859,093
Support Services	1,727,350
Total	\$ 50,451,696



SIGNIFICANT CHANGES BETWEEN 2015 AND 2016 BUDGET

	2015 ADOPTED BUDGET	2016 ADOPTED BUDGET	\$ CHANGE
MAJOR REVENUE ITEMS:			
Building Permit Revenue increase - projected demand	\$ 1,650,000	\$ 1,810,000	\$ 160,000
Sales and Use Tax Revenue - based on projected FY2015	\$ 15,400,000	\$ 17,800,000	\$ 2,400,000
Special Distribution from State Increased	4,206,913	4,788,858	\$ 581,945
Transfer from Solid Waste fund reduced	1,600,000	1,285,000	\$ (315,000)
MAJOR EXPENDITURE ITEMS:			
Salary adjustment of 2% to Non-Uniform and Police Employees	27,324,308	27,724,886	\$ 400,578
Salary adjustment of 1% to Fire Employees	8,781,399	8,849,284	\$ 67,885
Contribution of .75% to Non-Uniform Pension for Employees	1,268,480	1,347,090	\$ 78,610
5% Increase in Health and Dental Insurance Premiums	5,606,395	5,873,053	\$ 266,658
Increase in Aquatics Budget due to increased capacity (2015 current budget as adjusted)	500,336	937,977	\$ 437,641
Cost of new Development Department and Ombudsman Position	845,045	1,035,393	\$ 190,348
Cost of New Positions - Assistant City Attorney and Information Technology Network Technician	-	158,252	\$ 158,252
Clean and Safe Program Funded by General Fund	-	117,000	\$ 117,000
Special Projects Allocated One Time Money	-	581,945	\$ 581,945

GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

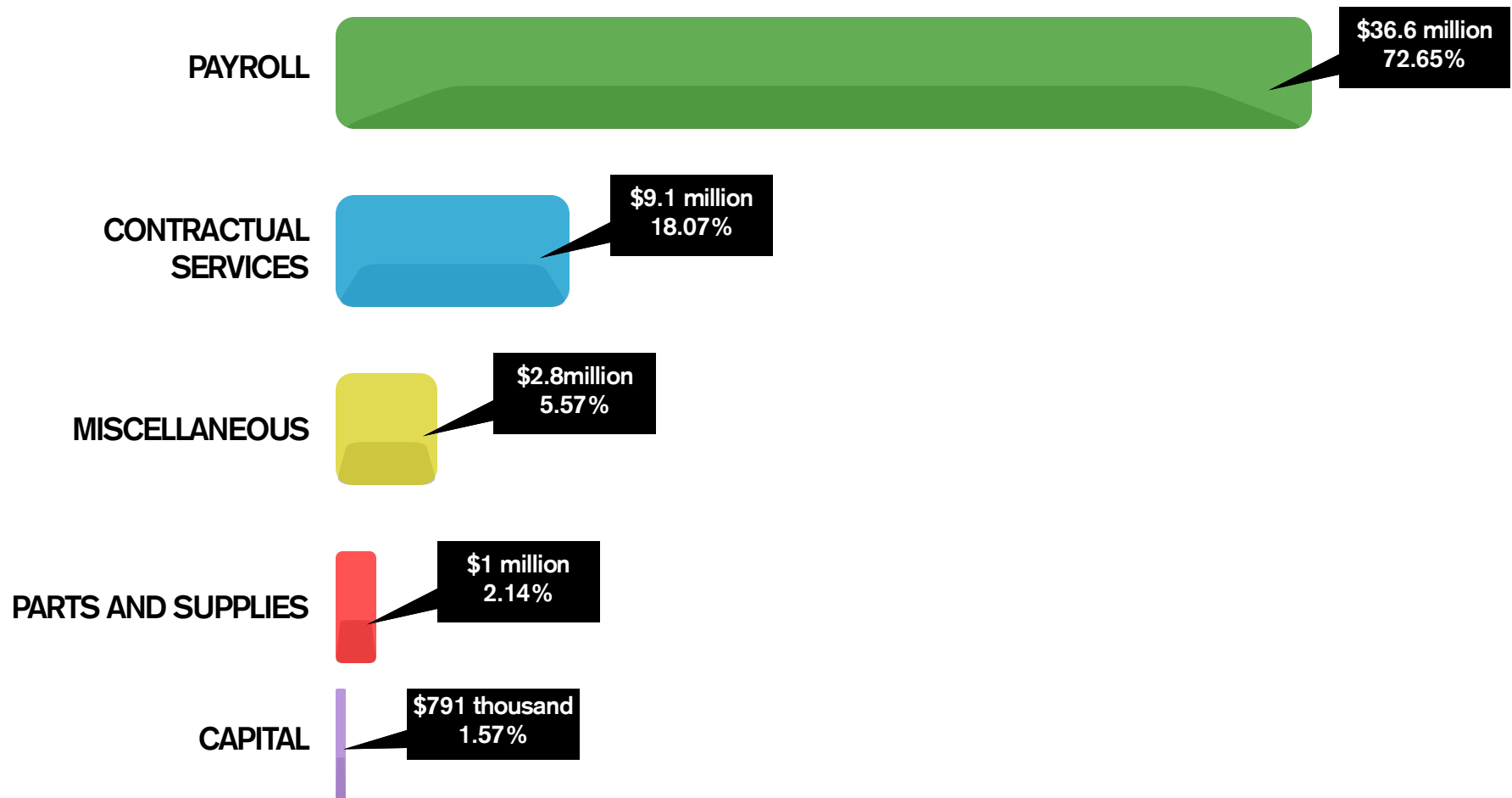
	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
REVENUE:						
Taxes and Special Assessments	\$ 9,432,787	\$ 9,803,156	\$ 10,237,701	\$ 10,858,896	\$ 11,581,253	\$ 11,356,200
Licenses and Permits	1,919,256	3,152,888	2,521,193	2,322,287	2,203,168	2,345,060
Intergovernmental	19,036,888	20,343,939	20,470,600	27,494,746	23,005,825	25,623,402
Special Distribution From State	3,921,486	5,051,641	3,974,977	5,862,997	4,206,913	4,788,858
Charges for Services	10,569,218	10,680,490	10,048,124	9,973,370	2,079,500	2,144,000
Fines and Forfeitures	1,225,453	1,228,003	1,317,739	1,515,890	1,489,750	1,492,875
Interest	66,865	103,161	(50,875)	117,236	62,500	96,000
Miscellaneous	715,861	577,481	800,756	636,712	512,900	491,300
Grants	428,010	454,837	452,353	469,798	475,000	475,000
Transfers	516,291	11,594	12,140	5,653	1,613,000	1,288,000
Proceeds from Capital Financing	-	9,455,000	-	-	-	-
Revenue from Reserves	-	-	-	-	-	351,001
TOTAL REVENUE	47,832,115	60,862,190	49,784,708	59,257,585	47,229,809	50,451,696
EXPENDITURES:						
City Council	305,176	307,277	306,502	273,201	288,648	275,130
Mayor	1,927,613	2,043,935	2,081,961	2,042,056	2,181,001	2,357,082
City Clerk	2,308,843	2,505,083	2,612,199	2,791,378	2,931,284	3,148,331
Public Works	9,786,433	10,866,956	10,638,680	11,045,101	3,998,818	4,122,443
Police	10,279,276	10,851,619	11,448,435	12,203,071	13,405,000	13,988,041
Fire	8,661,312	9,090,014	9,048,906	9,250,796	9,820,780	10,177,213
Parks and Recreation	4,818,155	5,227,998	5,391,801	5,659,406	6,235,383	6,919,131
Treasurer	527,917	628,649	563,674	600,209	662,124	665,453
Engineering	782,666	816,435	829,222	885,449	942,408	992,907
Planning Services	1,621,978	1,838,426	1,716,842	1,747,706	1,945,689	1,584,469
Development	-	-	-	-	-	635,054
General Accounts	3,940,737	4,497,508	3,732,605	4,909,815	3,152,274	3,859,093
Support Services	1,482,978	1,594,009	1,579,989	1,652,815	1,666,400	1,727,350
Capital Financing Expenditure	-	9,455,000	-	-	-	-
TOTAL EXPENDITURES	46,443,084	59,722,909	49,950,815	53,061,003	47,229,809	50,451,696
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$ 1,389,031	\$ 1,139,281	\$ (166,107)	\$ 6,196,582	\$ -	\$ -

GENERAL FUND SOURCES/USES

	2014 Actuals	2015 Projected Actuals *	2016 Adopted Budget	Difference from 2015 Projected Actuals	% from 2015 Projected Actuals
REVENUES:					
Taxes and Special Assessments	\$ 10,858,896	\$ 11,581,253	\$ 11,356,200	\$ (225,053)	-1.94%
Licenses and Permits	2,322,287	2,203,168	2,345,060	141,892	6.44%
Intergovernmental	27,494,746	23,005,824	25,623,402	2,617,578	11.38%
Special Distribution from State	5,862,997	4,206,913	4,788,858	581,945	13.83%
Charges for Services	9,973,370	2,079,500	2,144,000	64,500	3.10%
Fines and Forfeitures	1,515,890	1,489,750	1,492,875	3,125	0.21%
Interest	117,236	62,500	96,000	33,500	53.60%
Miscellaneous	636,712	517,233	491,300	(25,933)	-5.01%
Grants	469,798	475,000	475,000	-	0.00%
Transfers	5,653	1,613,000	1,288,000	(325,000)	-20.15%
Subtotal	59,257,585	47,234,141	50,100,695	2,866,554	6.07%
Revenue from Reserves	-	4,740,343	351,001	(4,389,342)	-92.60%
TOTAL REVENUES	\$ 59,257,585	\$ 51,974,484	\$ 50,451,696	\$ (1,522,788)	-2.93%
EXPENDITURES:					
City Council	\$ 273,201	\$ 306,663	\$ 275,130	\$ (31,533)	-10.28%
Mayor	2,042,056	2,185,152	2,357,082	171,930	7.87%
City Clerk	2,791,378	3,001,311	3,148,331	147,020	4.90%
Public Works	11,045,101	3,999,644	4,122,443	122,799	3.07%
Police	12,203,071	13,471,194	13,988,041	516,847	3.84%
Fire	9,250,796	9,823,309	10,177,213	353,904	3.60%
Parks and Recreation	5,659,406	6,357,818	6,919,131	561,313	8.83%
Treasurer	600,209	662,364	665,453	3,089	0.47%
Engineering	885,449	943,771	992,907	49,136	5.21%
Planning Services	1,747,706	1,949,070	1,584,469	(364,601)	-18.71%
Development	-	-	635,054	635,054	100.00%
Subtotal	46,498,372	42,700,296	44,865,253	2,164,957	5.07%
General Accounts	4,909,815	7,607,788	3,859,093	(3,748,695)	-49.27%
Support Services	1,652,815	1,666,400	1,727,350	60,950	3.66%
TOTAL EXPENDITURES	\$ 53,061,003	\$ 51,974,484	\$ 50,451,696	\$ (1,522,788)	-2.93%

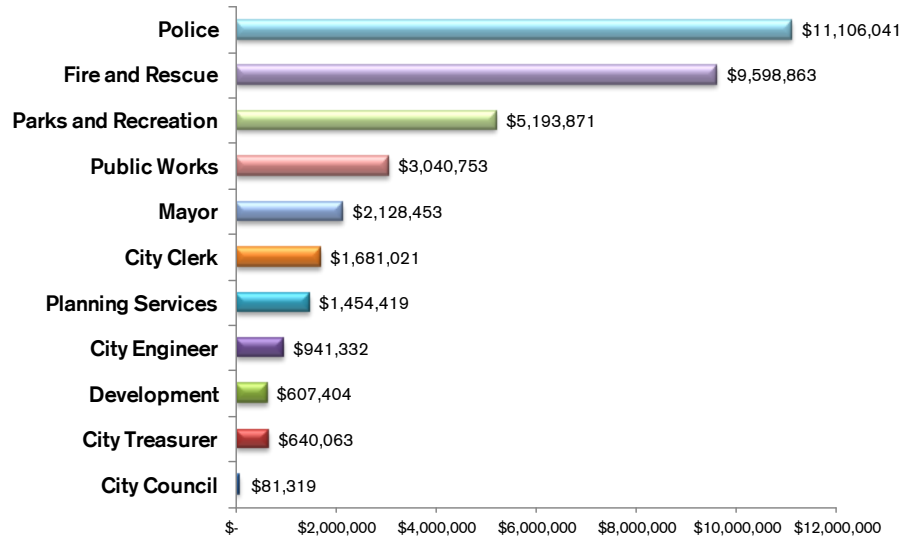
* - Amended Budget as of March 31, 2015 - includes carryover funds from Fiscal Year 2014

GENERAL FUND EXPENDITURES BY FUNCTION



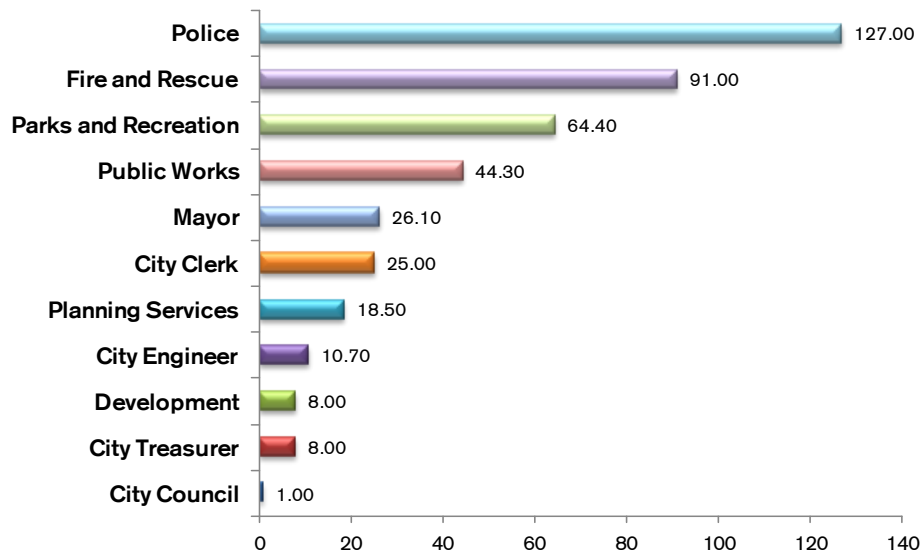
GENERAL FUND STAFFING BY DEPARTMENT

Payroll Expenditures by Department



Department	Budget	Budget Percentage
City Council	\$ 81,319	0.2%
City Treasurer	640,063	1.8%
Development	607,404	1.7%
City Engineer	941,332	2.6%
Planning Services	1,454,419	4.0%
City Clerk	1,681,021	4.6%
Mayor	2,128,453	5.8%
Public Works	3,040,753	8.3%
Parks and Recreation	5,193,871	14.2%
Fire and Rescue	9,598,863	26.3%
Police	11,106,041	30.4%
	\$ 36,473,537	

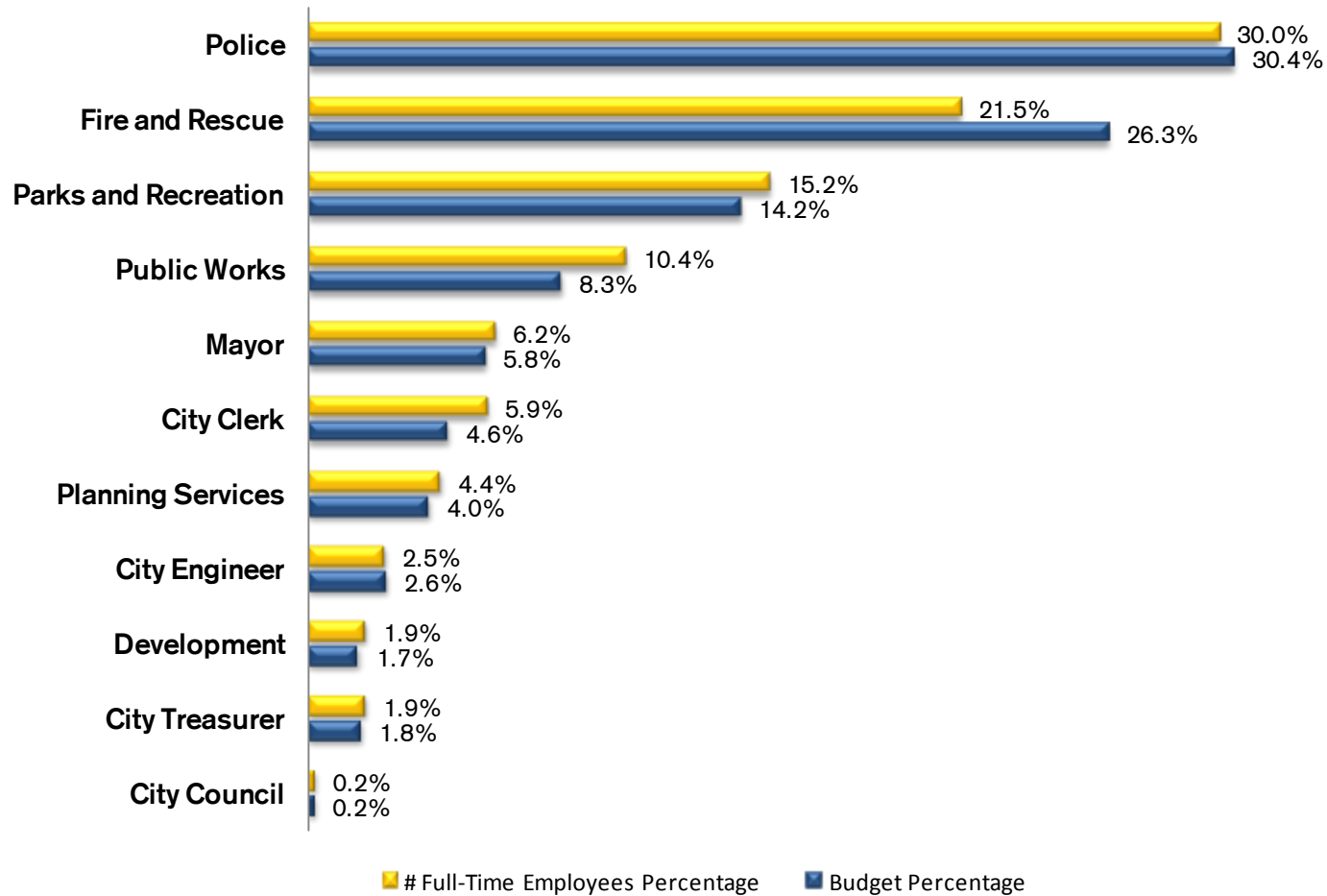
Number of Full-Time Personnel by Department



Department	# Full-Time Employees	# Full-Time Employees Percentage
City Council	1.00	0.2%
City Treasurer	8.00	1.9%
Development	8.00	1.9%
City Engineer	10.70	2.5%
Planning Services	18.50	4.4%
City Clerk	25.00	5.9%
Mayor	26.10	6.2%
Public Works	44.30	10.4%
Parks and Recreation	64.40	15.2%
Fire and Rescue	91.00	21.5%
Police	127.00	30.0%
	424	

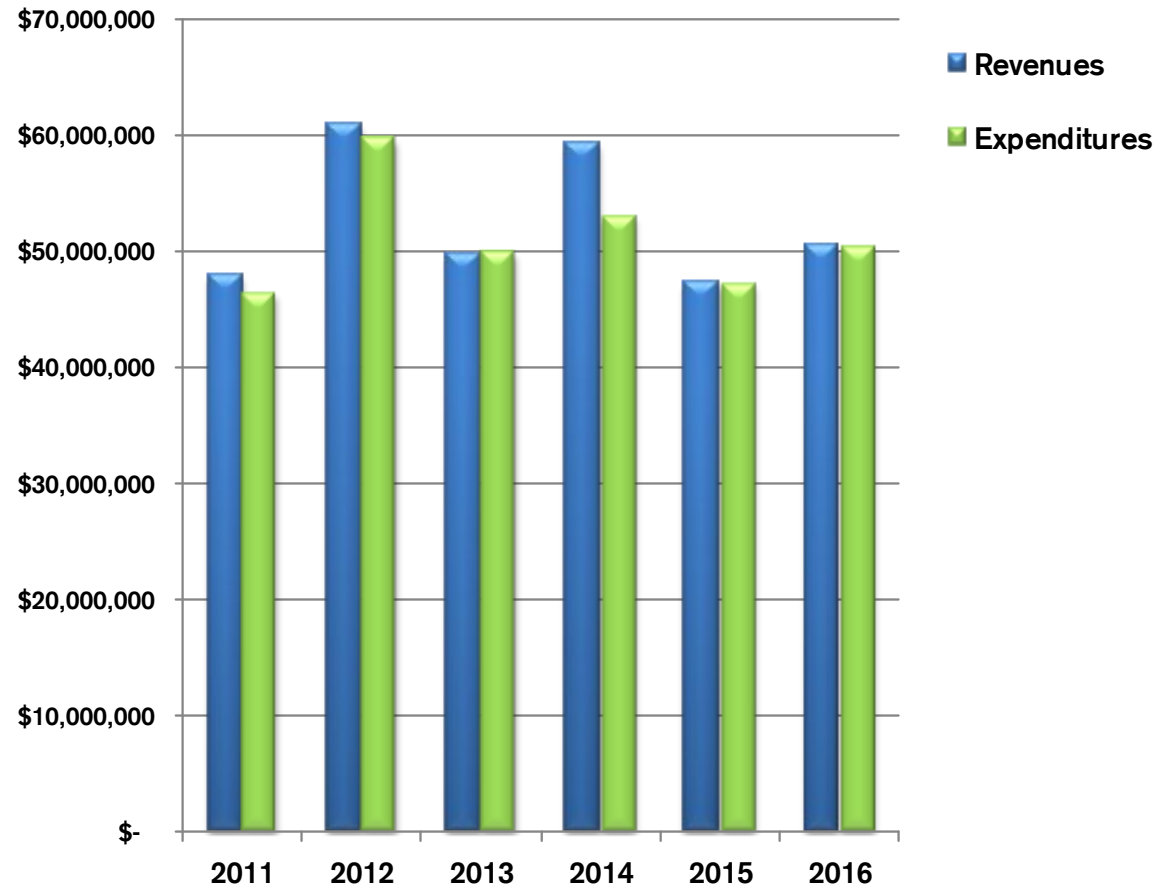
GENERAL FUND STAFFING BY DEPARTMENT

Comparison between cost and number of employees per Department



GENERAL FUND COMPARATIVE OVERVIEW

Comparison between Revenues and Expenditures 2011-2016



	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Revenues	\$ 47,832,115	\$ 60,862,190	\$ 49,784,708	\$ 59,257,585	\$ 47,229,809	\$ 50,451,696
Expenditures	\$ 46,443,084	\$ 59,722,909	\$ 49,950,815	\$ 53,061,003	\$ 47,229,809	\$ 50,451,696
Excess (Deficiency)	\$ 1,389,031	\$ 1,139,281	\$ (166,107)	\$ 6,196,582	\$ -	\$ -

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GENERAL FUND REVENUES



GENERAL FUND REVENUES

The City of Cheyenne receives revenues from various sources which must be spent efficiently to provide services to residents and businesses. Below is a breakdown of the sources of revenue included in the Fiscal Year 2016 budget.

1. **Taxes and Special Assessments** - franchise fees, property and vehicle taxes
2. **Licenses and Permits** - building permits and various business licenses
3. **Intergovernmental** - sales taxes, mineral royalties, severance taxes and other revenue from governmental entities
4. **Special Distribution from State** - supplemental appropriation from the State of Wyoming
5. **Charges for Services** - recreation, parking and other miscellaneous charges for services
6. **Fines and Forfeitures** - fines from parking and other municipal code violations
7. **Miscellaneous, Grants, Transfers and Interest** - miscellaneous charges, police grants for school district services and other miscellaneous revenues



GENERAL FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Taxes and Special Assessments						
Electric and Natural Gas Franchises	\$ 3,171,115	\$ 3,274,174	\$ 3,443,655	\$ 3,840,408	\$ 4,244,500	\$ 4,150,000
Telecom Franchises	247,619	300,844	335,313	379,257	330,000	330,000
Cable TV Franchise	880,444	905,805	973,629	961,682	959,200	959,200
Property Taxes	4,076,505	4,183,208	4,258,009	4,385,350	4,656,778	4,605,000
Vehicle Taxes	1,057,104	1,139,125	1,227,095	1,292,199	1,390,775	1,312,000
TOTAL	\$ 9,432,787	\$ 9,803,156	\$ 10,237,701	\$ 10,858,896	\$ 11,581,253	\$ 11,356,200

Franchise Fees

Franchise fees are set by contracts with various utility, cable TV and telecommunication companies and are based on a percentage (from 1% to 5%) of sales. Also included in this account are various contracts with telecommunication companies for the use of right-of-way properties of the City and these are established by contract. Franchise fees account for approximately 11% of total general fund revenues.

Electric and natural gas franchise fees are currently expected to be below projections for Fiscal Year 2015 by approximately \$100,000. An increase was projected for Fiscal Year 2015 due to growth of the customer base and a requested rate increase that was effective during the year. However, due to weather and other factors, the total projected increase has not been realized. Therefore, the projection for Fiscal Year 2016 has been lowered to equal the expected total Fiscal Year 2015 revenues.

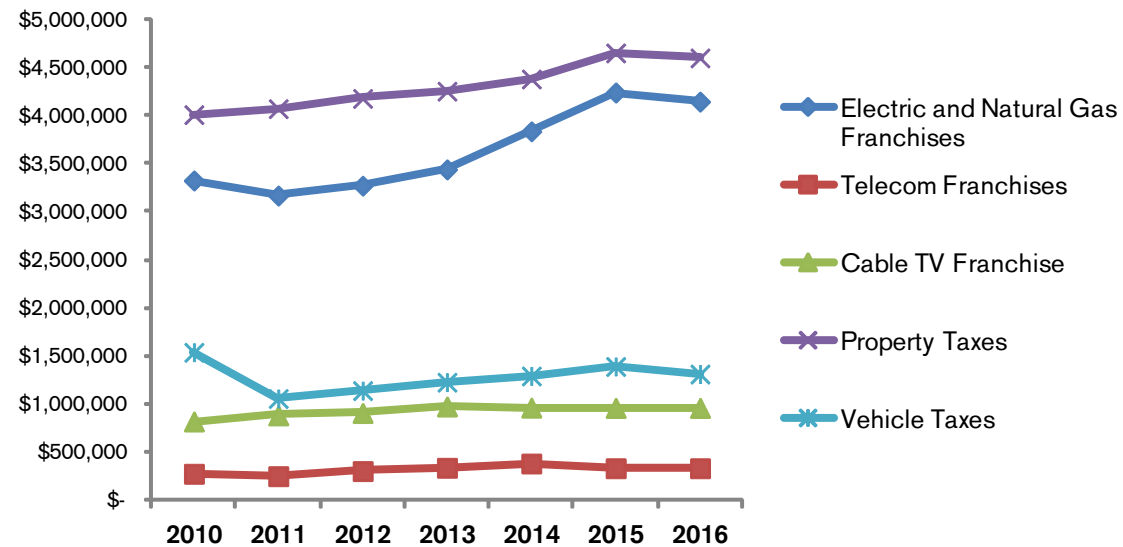


Property and Vehicle Taxes

Property and vehicle taxes combine to represent approximately 12% of the general fund revenues. Property taxes are based on property value assessments set by the Laramie County Assessor. The assessed value for 2015 (which will be collected from taxpayers during the Fiscal Year ended June 30, 2016) has not been set as of the preparation of this budget. Based on projections year to date, it appears that the Fiscal Year 2015 property tax collections will be approximately 5% over the Fiscal Year 2014 actual collections, but will not exceed the budget for Fiscal Year 2015. Therefore, we have lowered our projection of property taxes for Fiscal Year 2016.

Vehicle taxes are collected by the Laramie County Treasurer, and are remitted to the City. Revenues for Fiscal Year 2015 are estimated to be below budget by approximately \$50,000. Therefore, we have lowered the projection for Fiscal Year 2016.

Taxes and Assessments - Seven Year Comparison



GENERAL FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Licenses and Permits						
Building Permits	\$ 1,303,918	\$ 2,506,265	\$ 1,927,715	\$1,664,820	\$1,650,000	\$1,810,000
Cemetery Permits	3,420	3,111	2,620	2,540	2,500	2,700
Retail Liquor Licenses	64,000	52,500	58,500	55,600	57,000	58,500
Liquor License Transfers	500	500	500	400	500	200
Resort Liquor Licenses	3,500	6,000	7,041	6,000	6,000	6,000
Restaurant Liquor Licenses	23,950	24,826	21,479	23,550	23,000	21,000
Bar and Grill Licenses	6,050	16,500	16,500	18,000	18,000	13,000
Limited Retail Liquor Licenses	6,873	6,873	5,832	7,207	6,873	7,200
Malt Beverage Permits	5,060	5,720	8,060	9,920	8,000	8,000
Catering Permits (Alcohol)	10,500	8,600	9,900	11,500	9,500	9,800
Consumption Permits	860	800	780	890	800	700
Microbrewery/Winery Permits	-	-	1,000	500	500	500
Billiards/Pool/Bowling Licenses	585	485	485	485	350	200
Massage Est/Therapists	135	11,770	16,365	17,590	15,000	15,500
Theater Licenses	5,175	390	390	390	390	260
Barbershop Licenses	325	455	325	455	300	325
Beauty Shop Licenses	3,965	3,735	3,770	4,225	3,500	3,200
Noise Permits	-	1,980	3,450	3,210	3,000	2,800
Parade Permits	-	345	600	645	500	400
Body Art Est/Artists	-	3,165	3,255	4,480	3,500	3,600
Portable Fire Extinguishers	-	990	900	1,170	800	875
Food Service Establishment Licenses	23,230	24,495	24,085	25,170	25,000	24,450
Foodwagon Permits	14,500	13,650	13,575	15,150	13,000	12,500
Dairy Licenses	225	225	225	225	225	150
Soft Drink/Tobacco Licenses	12,675	13,390	13,115	13,790	12,000	12,700
Sidewalk Cafe Licenses	180	270	180	540	200	360
Event/Vendor Licenses	755	785	630	810	700	300
Gambling Permits	-	300	-	900	100	500
Contractor Licenses	307,030	348,630	292,890	283,990	290,000	283,000
Transient Merchant Licenses	8,350	9,960	6,330	7,810	5,000	4,700
Auctioneer Licenses	1,215	1,215	1,215	1,080	1,000	800
Firearms Dealer Licenses	1,170	1,620	1,710	2,070	1,500	1,400
Pawnbroker Licenses	930	1,085	1,085	775	1,000	600
Private Det./Security Licenses	3,780	3,920	3,080	3,220	3,000	2,800
Secondhand Dealer Licenses	2,480	2,640	3,440	3,385	3,000	3,200
Garage/Car Lot Licenses	6,175	6,370	5,695	6,305	5,000	4,400
Junkyard/Auto Wreck. Licenses	1,040	1,580	1,670	1,490	1,500	1,400
Mobile Home Park Licenses	920	1,035	1,150	920	1,150	920
Public Trans. License/Drivers	3,550	2,485	3,245	2,315	3,600	3,000

GENERAL FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Licenses and Permits						
Loading Zone Permits	1,750	1,000	2,500	-	2,250	1,000
Christmas Tree Sales Licenses	640	560	640	640	600	700
Vending Machine Licenses	(25)	4,565	6,260	5,770	6,000	3,300
Burglar Alarm Permits	28,244	31,075	34,925	99,500	3,000	5,000
Tree Removal/Trimming Licenses	1,080	1,620	1,645	1,620	1,500	1,300
Inflammable Liquid Stor. Licenses	3,185	3,380	3,120	3,445	3,000	2,700
Bicycle Licenses	90	20	30	50	30	20
Bingo Licenses	2,120	1,855	1,855	1,855	1,800	1,500
Miscellaneous Licenses	55,152	20,148	7,431	5,885	8,000	7,600
TOTAL	\$ 1,919,256	\$ 3,152,888	\$ 2,521,193	\$ 2,322,287	\$ 2,203,168	\$ 2,345,060

License and permit revenue accounts for approximately 5% of general fund revenues.

Licenses

Each license type has stable pricing or fees, with revenue only generally increasing with volume. With volume being limited either by market demand or by State Statute (liquor licenses) the room for growth in license revenue is generally constrained.

Permits

Building permit revenue collected through March 31, 2015 is \$1,090,677 which is expected to result in a final Fiscal Year 2015 at approximately 10% above budget. During Fiscal Years 2012 and 2013, a significant amount of building permit revenue was received due to the major hail storm of July 2011. The revenues projected for Fiscal Year 2014 were adjusted downward accordingly. Several large building projects were expected to be collected during Fiscal Year 2015, therefore, the amount estimated to be collected was increased over the expected collections for Fiscal Year 2014. The same analysis is true for Fiscal Year 2016 with additional building permits expected to be collected. All of these factors have been used to project a 10% increase in Fiscal Year 2016 over the Fiscal Year 2015 budget.

The proposed budget for Fiscal Year 2016 does not include any amounts that may be received from permits issued to the State of Wyoming for the Wyoming Capitol Square Project. Any permit revenue received from this project are anticipated to be expended on one-time needs to be determined at the time of the receipt of the revenue.

GENERAL FUND REVENUES

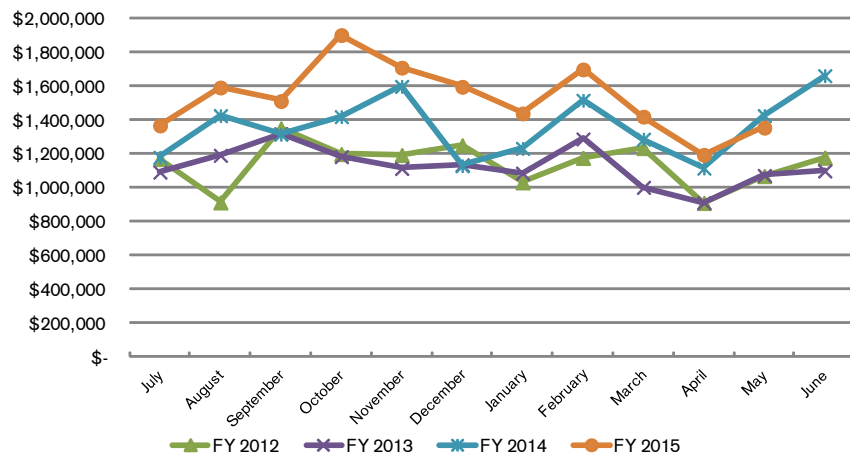
Intergovernmental

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
State Sales Tax	\$ 12,510,895	\$ 13,874,082	\$ 13,817,682	\$ 16,512,066	\$15,400,000	\$17,800,000
Gasoline Tax	745,820	730,331	795,953	1,319,200	1,497,980	1,725,000
Special Fuel Tax	344,116	335,178	355,079	575,975	662,728	664,000
Cigarette Tax	372,482	375,750	387,908	374,370	386,153	372,855
Mineral Royalties	2,661,643	2,682,070	2,669,793	2,664,298	2,671,205	2,653,860
Severance Tax	2,230,520	2,182,226	2,217,815	2,227,695	2,214,759	2,227,687
Impact Assistance Distributions	-	-	46,199	3,644,857	-	-
Historic Horse Racing Payout	-	-	-	-	-	120,000
County Subsidy	-	-	-	-	-	-
State Traffic Maintenance Reimbursement	36,511	34,302	68,845	66,114	56,000	60,000
DDA Clean and Safe Reimbursement	134,900	130,000	111,326	110,171	117,000	-
Total	\$ 19,036,888	\$ 20,343,939	\$ 20,470,600	\$ 27,494,746	\$23,005,825	\$25,623,402

Special Distribution from State

\$ 3,921,486	\$ 5,051,641	\$ 3,974,977	\$ 5,862,997	\$ 4,206,913	\$ 4,788,858
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City of Cheyenne Sales Tax Distribution - General Fund



MONTH	FY 2012	FY 2013	FY 2014	FY 2015
July	\$ 1,168,942	\$ 1,092,462	\$ 1,179,924	\$ 1,367,298
August	\$ 913,393	\$ 1,191,544	\$ 1,424,873	\$ 1,591,223
September	\$ 1,349,978	\$ 1,318,848	\$ 1,315,212	\$ 1,511,185
October	\$ 1,198,440	\$ 1,183,241	\$ 1,418,923	\$ 1,899,987
November	\$ 1,192,749	\$ 1,113,854	\$ 1,597,259	\$ 1,707,657
December	\$ 1,250,279	\$ 1,135,282	\$ 1,129,848	\$ 1,594,969
January	\$ 1,031,998	\$ 1,086,413	\$ 1,232,448	\$ 1,438,605
February	\$ 1,175,924	\$ 1,287,683	\$ 1,515,265	\$ 1,697,501
March	\$ 1,233,916	\$ 1,002,818	\$ 1,286,654	\$ 1,419,163
April	\$ 910,632	\$ 912,880	\$ 1,115,774	\$ 1,194,580
May	\$ 1,068,804	\$ 1,072,531	\$ 1,425,196	\$ 1,354,195
June	\$ 1,177,354	\$ 1,099,334	\$ 1,660,387	

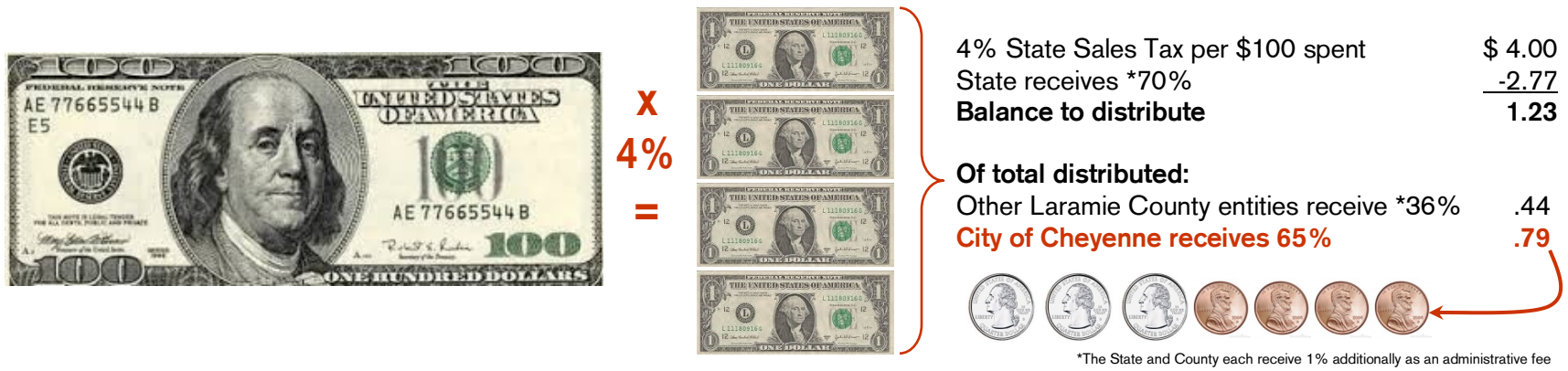
GENERAL FUND REVENUES

State Sales and Use Tax

The major source of intergovernmental revenue is the City's share of the state sales and use tax collected by the State of Wyoming. This revenue accounts for approximately 35% of the General Fund revenue. Wyoming Statute §39-15-111 governs the distribution process for state sales tax (rate of 4%). Of the amount collected, 69% of the tax is credited to the State's General Fund. Of the remaining 31%, the State is allowed to deduct 1% as an administrative fee. From the remaining balance, the City receives a portion of sales tax collected in the County based on population. For Fiscal Year 2015, the City's population is 59,466 compared to the County population of 91,738 so the City receives 64.8% of the sales tax distributed to Laramie County.

Sales and use tax has been on a slight upward trend since Fiscal Year 2011. The trend flattened during Fiscal Year 2013, but since July 2013 has been very positive. For Fiscal Year 2015, projections show the City will collect approximately \$18,000,000 or \$2.6 million more than originally projected for the fiscal year. Our analysis shows this increase was due to construction projects and oil and gas activities in the area during the year. In addition, a large one time collection of sales tax was made in October of 2014 for purchases related to a large construction project. Therefore, for Fiscal Year 2016, we are projecting a slight decrease from expected Fiscal Year 2015 results.

State of Wyoming Sales and Use Tax Distribution Formula



Fuel Tax

Fuel tax consists of the City's share of the state tax on gas and diesel (special fuels) sales as described in Wyoming Statute §39-17-111 and §39-17-211. The State of Wyoming increased the tax of \$0.13 per gallon on gas and diesel (subject to certain exemptions and exclusions) to \$0.23 per gallon effective July 1, 2013. Of the total tax collected on gas, 15% of the tax (after deduction for a contribution to the University Technology Transfer Pro-

(Continued on page 41)

GENERAL FUND REVENUES

(Continued from page 40)

gram) is distributed to cities and towns in Wyoming based on a combination of location of the dealers and a ratio of the population of the cities and towns. Of the total tax collected on diesel fuel, 5% is distributed to cities and towns based on a ratio of total population of the municipality to the total population of all municipalities within the state. This tax is shown on the budget as Special Fuel Tax. The fuel tax projections are provided to the City by the Wyoming Association of Municipalities based on information obtained from the Wyoming Department of Transportation, and are compared to historical averages to determine the projection for Fiscal Year 2016.

Cigarette Tax

Cigarette tax is governed by Wyoming Statute §39-18-111. Of the taxes collected (\$.006 per cigarette), and after deductions for fees, approximately 75% is distributed to local governments (including counties) in the proportion the taxes derived from sales within each entity bears to total cigarette taxes collected. The projection of cigarette taxes to be collected by the City for Fiscal Year 2016 is provided by the Wyoming Association of Municipalities based on information provided by the Wyoming Department of Revenue in addition to comparisons with prior years.

Mineral Royalties

Mineral royalties are set by Wyoming Statute §9-4-601 which states that 9.375% of up to \$198 million of Federal Mineral Royalties, not including coal bonus funds received by the State of Wyoming, will be distributed to cities and towns. After a base amount, the total is distributed to municipalities based on the Average Daily Membership of students in each municipality. The City of Cheyenne's share of royalties is projected to be \$2,653,860 in Fiscal Year 2016.

Mineral Severance Tax

Mineral severance taxes are set by Wyoming Statute §39-14-801. The total amount "under the cap" that is distributed to cities and towns is 9.25% of a maximum cap of \$155,000,000 for the State. This amount (\$14,337,500) is distributed to cities and towns based on pro rata population. The total municipal population of the State in the 2010 census is 384,960 of which 59,466 live in the City of Cheyenne. This represents approximately 15.4% of the total or \$2,227,687 of severance taxes for Fiscal Year 2016.

Special Distribution

The Special Distribution from the State is the City's share of Supplemental appropriations from the State of Wyoming. The City received \$4,206,913 from the State in Fiscal Year 2015. For Fiscal Year 2016, the Legislature approved an additional Special Distribution amount to the City of \$581,945.

GENERAL FUND REVENUES

Charges for Services	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Sanitation-Refuse Removal	\$ 6,453,619	\$ 6,606,001	\$ 6,326,947	6,326,214	-	-
Sanitation-Landfill	1,286,196	963,682	630,088	377,646	-	-
Sanitation-Special Pickups	483,007	576,011	657,594	673,800	-	-
Sanitation-Transfer Station	197,842	227,700	164,219	165,456	-	-
Sanitation-Freon Removal	140	679	1,131	404	-	-
Sanitation-Hazardous Waste	3,288	4,160	11,185	2,919	-	-
Parking-Critical Parking	590	1,138	730	3,140	3,000	3,000
Parking-Cox Parking Lot	19,112	98,164	70,255	61,770	65,000	65,000
Parking-Jack R. Spiker Parking Structure	306,329	220,799	227,982	292,308	220,000	222,000
Parking - East Lot	3,036	1,988	6,303	4,198	9,000	6,000
Police-Record Checks	23,378	24,912	28,507	26,657	27,000	25,000
Police-Burglar Alarms	11,969	5,300	-	29,250	20,000	30,000
Police-Vehicle Inspections	23,550	27,210	23,440	41,150	32,500	50,000
Police-Nuisance Abatement	1,000	6,901	4,723	4,848	6,500	4,500
Recreation-Airport Golf	108,970	104,380	87,183	81,893	105,000	95,000
Recreation-Prairie View Golf	77,864	80,540	74,646	76,808	80,000	85,000
Recreation-Golf Annual Membership	164,663	181,110	167,559	168,790	150,000	130,000
Recreation-Pool Open Swim	63,126	76,408	82,429	64,162	-	20,000
Recreation-Pool Punch Cards	20,380	23,582	28,590	28,059	12,000	50,000
Recreation-Pool Lessons	52,320	55,891	58,745	44,027	15,000	55,000
Recreation-Johnson Open Swim	2,739	6,635	5,139	4,158	4,000	4,000
Recreation-Johnson Pool Lessons	1,560	88	2,030	2,336	2,500	2,500
Recreation-Paddle Boats/Canoes	2,875	4,437	2,464	1,582	1,000	2,000
Recreation-Basketball	27,841	23,811	14,970	26,525	24,000	22,000
Recreation-Volleyball	28,893	28,645	31,823	33,599	30,000	30,000
Recreation-Other Rec Programs	72,387	61,749	90,837	76,799	80,000	75,000
Cost Allocation Charge	440,711	470,294	503,061	482,575	1,045,000	1,015,000
Gas Reimbursement Charge	3,732	-	-	-	-	-
Intra City Postage Charges	5,330	4,279	4,369	3,813	4,000	4,000
Intra City BOPU Charges	64,500	63,000	75,219	99,400	74,000	79,000
Misc. Intra City Charges	518,972	619,482	592,795	704,877	-	-
Fire - HazMat	35,137	35,383	3,065	41	-	-
Fire - AMR	64,167	76,131	70,096	64,166	70,000	70,000
				-	-	-
TOTAL	\$ 10,569,218	\$ 10,680,490	\$ 10,048,124	\$ 9,973,370	\$ 2,079,500	\$ 2,144,000

GENERAL FUND REVENUES

Charges for services include revenue that the City collects for providing parking and recreational services to the public. The rates for most charges are determined by ordinance of the governing body.

Parking Revenues

Parking revenues are charged to governmental agencies, private businesses and individuals for the use of the City's three parking facilities. The proposed revenue has been projected based on the spaces available and contracted amounts.

Recreation Charges

Recreation charges are for all activities of the Leisure Services Division except for miscellaneous activities that are accounted for in the Recreation Programs and the Golf Facilities Funds. Estimates for Fiscal Year 2016 have been based on a history of the revenues collected with the exception of charges for Pool (Aquatic) activities. The Aquatic Center was closed for a portion of Fiscal Year 2015 due to a major renovation. Projections for Fiscal Year 2016 have been increased due to an increase in Aquatic rates and the opening of the new Aquatic Center.

Intra City Charges

Cost allocation and other intra city charges are the cost of Human Resources, Finance, Attorney, Risk Management, Information Technology and Facilities that are allocated to other funds.

Changes from Prior Years

Beginning in Fiscal Year 2015, two major fund changes were reported. Beginning July 1, 2014, the charges for sanitation services are accounted for in the Solid Waste Enterprise Fund (see page 204). In addition, as of July 1, 2014, the Fleet Maintenance Division began to be reported as an Internal Service Fund. As a result, the revenues in the General Fund show major variations between years.

GENERAL FUND REVENUES

Fines and Forfeitures	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Parking Fines	\$ 156,494	\$ 164,234	\$ 137,008	\$ 110,660	\$ 150,000	\$ 110,000
Court Fines	390,779	384,085	439,035	526,210	477,250	477,250
Court Bonds	677,530	679,684	741,696	879,020	862,500	905,625
Police Fines from Weekenders	650	-	-	-	-	-
TOTAL	\$ 1,225,453	\$ 1,228,003	\$ 1,317,739	\$ 1,515,890	\$ 1,489,750	\$ 1,492,875

Fines and forfeitures are amounts charged by the Municipal Court for violations of parking and other City ordinances. If amounts are paid prior to disposition of the court case, the revenue is considered court bonds revenue. If the amounts are paid after the disposition of the court case, they are considered court fines. The amount estimated for Fiscal Year 2016 has been determined by a review of the previous four years of activity and current year collections.

Interest	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Interest	\$ 38,388	\$ 51,818	\$ 33,604	\$ 48,765	\$ 30,000	\$ 45,000
Accounts Receivable Interest	23,972	13,744	(11,224)	861	2,500	1,000
Gain (Loss) on Investments	56,240	84,344	(39,706)	144,435	30,000	50,000
Change in Fair Market Value	(51,735)	(46,745)	(33,549)	(76,825)	-	-
TOTAL	\$ 66,865	\$ 103,161	\$ (50,875)	\$ 117,236	\$ 62,500	\$ 96,000

Investment income of the City is the amount that is earned on deposits of the General Fund. These deposits are in the State's Investment Pool (Wyo-Star), in an investment account with Multi-Bank Securities, and in a bank sweep account (similar to a money market). The amount shown for Fiscal Year 2016 is based on the projection of Fiscal Year 2015 revenues.

GENERAL FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Miscellaneous						
Cemetery Custodial Services	\$ 15,031	\$ 23,509	\$ 17,438	\$ 17,062	\$ 15,000	\$ 10,000
Cemetery Lots	29,800	28,665	20,125	18,725	18,000	20,000
Cemetery Columbarium Niche	5,970	1,830	7,715	5,970	5,000	1,500
Cemetery Opening/Closing	99,810	80,485	75,650	75,690	75,000	85,000
Cemetery Tent Setup	17,875	13,450	12,250	11,600	11,000	13,000
Community House Rentals	10,421	10,135	11,356	11,321	9,500	12,000
Pioneer Park Rentals	2,102	2,552	4,478	4,794	4,500	3,000
Amphitheater Rentals	2,740	3,751	2,960	3,970	1,500	2,000
Activity Center Rentals	1,498	677	100	623	600	-
Park Shelter Rentals	19,360	25,721	25,358	28,115	18,000	18,000
Golf Course Rentals	5,630	5,811	6,002	6,202	5,800	5,800
Kiwanis Community House Rentals	65,730	81,447	86,166	88,415	90,000	90,000
Miscellaneous Rentals and Leases	218,012	157,713	193,941	187,662	190,000	177,000
Miscellaneous Building Charges	155	(715)	253	53	-	-
Police Property Auctions	18,444	27,977	12,951	-	-	-
Miscellaneous Police Charges	1,700	1,465	1,020	2,327	2,000	1,500
Planning Fees	17,150	30,644	24,626	43,165	35,000	30,000
Administrative Fees	5,324	6,177	5,856	5,175	6,000	9,500
Advertising Fees	4,850	4,825	4,550	4,350	6,000	4,000
Miscellaneous Donations	100,217	-	10,000	-	-	-
Property Sales	13,633	45,728	179,828	10	-	-
NSF Check Charges	590	600	569	750	-	-
Miscellaneous	59,819	25,034	97,564	120,733	20,000	9,000
TOTAL	\$ 715,861	\$ 577,481	\$ 800,756	\$ 636,712	\$ 512,900	\$ 491,300

Miscellaneous revenue consists of amounts collected by the City for various rentals and other fees that are not accounted for elsewhere. The estimates of revenue for Fiscal Year 2016 have been determined through averages with prior years including history from 2006-2014, estimated Fiscal Year 2015 revenue, and through discussion with department personnel. No sales of real property are anticipated for Fiscal Year 2016.

GENERAL FUND REVENUES

Grants	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Police Grants	\$ 424,750	\$ 454,837	\$ 452,353	\$ 469,798	\$ 475,000	\$ 475,000
Planning Grants	3,260	-	-	-	-	-
TOTAL	\$ 428,010	\$ 454,837	\$ 452,353	\$ 469,798	\$ 475,000	\$ 475,000

Police grants are amounts charged to other entities for police services, the largest of which is the contract with Laramie County School District #1 for School Resource Officers.

Transfers	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Transfers from Other Funds	\$ 502,400	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Solid Waste Fund	-	-	-	-	1,600,000	1,285,000
Transfers from Perpetual Care	13,891	11,594	12,140	5,653	13,000	3,000
TOTAL	\$ 516,291	\$ 11,594	\$ 12,140	\$ 5,653	\$ 1,613,000	\$ 1,288,000

Due to the change in fund accounting as of July 1, 2014, a portion of the net revenues for the Solid Waste Fund are now transferred to the General Fund (see page 206). For Fiscal Year 2016, that amount is based on 9% of total Solid Waste Fund expenditures by resolution. Transfers from the Cemetery Perpetual Care are amounts received from the Perpetual Care Fund for interest earned in that fund.

GENERAL FUND REVENUES

Proceeds from Capital Financing

Proceeds from Capital Financing

2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
\$ -	\$ 9,455,000	\$ -	\$ -	\$ -	\$ -

During Fiscal Year 2012, the City issued \$9,455,000 in Refunding Revenue Bonds to refinance the 2003 Series Bonds on the City parking structures. The refinancing resulted in a savings to the City of \$1,330,852. No capital financing for general fund activities is planned for Fiscal Year 2016.



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GENERAL FUND EXPENDITURES



GENERAL FUND EXPENDITURES

Where does the money go?

Once the City collects taxes and other revenues, the monies must be spent efficiently to provide services to the residents and businesses of the City of Cheyenne. As this section will further detail, the City provides a variety of services to its residents and businesses. To provide those services, the City has included the following 12 Departments in the General Fund FY 2016 Budget:

1. CITY COUNCIL

2. MAYOR

- Mayor
- City Attorney
- Human Resources
- Municipal Court
- Youth Alternatives

3. CITY CLERK

- City Clerk
- Risk Management
- Parking/Special Projects
- Information Technology

4. PUBLIC WORKS

- Public Works Administration
- Facilities Maintenance
- Street and Alley
- Traffic Operations

5. POLICE

- Police Administration
- Patrol

6. FIRE AND RESCUE

- Fire Administration
- Training
- Prevention
- Emergency Medical Services
- Education
- Suppression
- Hazardous Materials
- Rope Rescue

7. PARKS AND RECREATION

- Parks & Recreation Administration
- Forestry
- Aquatics
- Leisure Services
- Recreation Buildings
- Kiwanis Community House
- Golf Courses

- Parks

- Cemetery

- Botanic Gardens

8. CITY TREASURER

- Budget/Finance
- Purchasing

9. CITY ENGINEER

- Engineering

10. PLANNING SERVICES




- Building
- Planning

11. DEVELOPMENT

- Development

12. GENERAL ACCOUNTS and SUPPORT SERVICES

GENERAL FUND EXPENDITURES

FIRE	POLICE	PUBLIC WORKS	ADMINISTRATION	PLANNING SERVICES	PARKS & RECREATION	CITY ENGINEER	GENERAL ACCOUNTS
							
\$10,177,213 Annual Cost	\$13,988,041 Annual Cost	\$4,122,443 Annual Cost	\$7,081,049 Annual Cost	\$1,584,469 Annual Cost	\$6,919,131 Annual Cost	\$992,907 Annual Cost	\$5,586,443 Annual Cost
\$171.14 per resident	\$235.23 per resident	\$69.32 per resident	\$119.08 per resident	\$26.64 per resident	\$116.35 per resident	\$16.70 per resident	\$93.94 per resident
How the City Allocates Its Money							

GENERAL FUND EXPENDITURES

City Council

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
City Council Salaries	\$ 108,097	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000
Executive Assistant to City Council	45,895	46,895	46,895	47,950	49,029	50,010
Overtime	209	460	-	-	-	-
Health Insurance	115,928	128,176	111,932	92,294	100,097	82,421
Social Security	10,349	10,467	10,654	10,938	12,082	12,157
State Pension	4,612	4,871	4,825	5,146	5,927	6,425
Workers Compensation	191	252	267	249	255	260
Longevity Pay	780	780	780	890	900	900
Mileage Allowance	-	-	-	14	-	-
Life Insurance	618	618	619	639	660	659
Subtotal	286,679	300,519	283,972	266,120	276,948	260,830

CONTRACTUAL SERVICES

Non Local Travel and Training	523	117	185	721	1,000	1,000
Local Meeting Expense	1,705	1,815	1,891	1,089	2,000	2,000
Dues and Subscriptions	188	138	145	160	200	200
Professional Services	1,405	-	855	-	1,000	1,000
Telecommunications	167	153	-	-	-	600
Subtotal	3,988	2,223	3,076	1,970	4,200	4,800

PARTS AND SUPPLIES

Office Supplies	872	589	1,131	330	6,000	6,000
Memorials and Trophies	736	426	1,147	-	500	500
Subtotal	1,608	1,015	2,278	330	6,500	6,500

CAPITAL

Equipment	90	1,835	2,029	3,489	-	-
Subtotal	90	1,835	2,029	3,489	-	-

MISCELLANEOUS

Ward I Contingency	-	-	8,197	-	-	2,000
Ward II Contingency	-	-	4,446	-	-	-
Ward III Contingency	12,311	1,185	1,004	294	-	-
General Contingency	500	500	1,500	999	1,000	1,000
Subtotal	12,811	1,685	15,147	1,292	1,000	3,000

TOTAL

\$ 305,176	\$ 307,277	\$ 306,502	\$ 273,201	\$ 288,648	\$ 275,130
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DIVISIONS

- Mayor
- City Attorney
- Human Resources
- Municipal Court
- Youth Alternatives

IT'S A FACT

The City of Cheyenne has seven Sister Cities including the Republic of China: Taichung, Taiwan established as a Sister City in 1981.

MAYOR DEPARTMENT SUMMARY

MISSION

The City of Cheyenne will provide quality and cost effective customer service; will manage its financial and physical resources in a prudent manner; will develop policies that focus on public safety, health and welfare; and will facilitate in developing vitality for the Cheyenne community.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The Mayor's office is responsible for the overall direction and management of the City operations; the Mayor serves as the Chief Executive and Operating Officer for the City.
- The City Attorney's office provides legal representation to the Governing Body, the Mayor, the City Departments, and the Board of Public Utilities. In its representation of the City and the Board of Public Utilities, the City Attorney's Office deals with a wide variety of legal issues, including constitutional, contract, real and personal property, tort, finance, tax, water, employment, collective bargaining, and public records.
- The Human Resources Division develops, implements and monitors personnel policies and practices for the City, including assistance with dispute resolution and mediation; recruiting and retaining employees; and monitoring the City's performance evaluation system.
- The Municipal Court considers and adjudicates all cases filed with the Court, reports all court filings and case work, and receives, accounts for and reports all funds processed through the Court.
- Youth Alternatives seeks to meet its mission of providing counseling, prevention and probation services to children and youth and their families by providing direct services to youth, families, schools and community agencies in Cheyenne and through community education, influence and direction regarding City, County and State decisions and policies concerning youth and juvenile justice concerns.

MAYOR DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Ensure each City Department's organizational structure for operational and cost effectiveness is in place; assess reorganization possibilities
- Review existing fee schedules for possible updates
- Develop and coordinate legislative strategy to ensure legislation supports City objectives, and to minimize potential negative impacts
- Provide a competitive salary and benefit package and develop the full potential of our work force by providing training and development for career enhancement
- Provide opportunities for City employees to take advantage of programs such as the Certified Public Managers Program at LCCC
- The Court will have a continued emphasis on casework management and processing along with continued attention to deliver citizens prompt and courteous service
- Consideration of additional or new technology and procedures which would enhance the ability of the Court to provide services and adjudicate cases
- Clarify staff expectations, roles and responsibilities in the Youth Alternatives Division as leadership positions change
- Review and prioritize programs relative to funding availability in the Youth Alternatives Division
- Review productivity of current fund raising projects and conduct one new project for the programs offered by Youth Alternatives



MAYOR DEPARTMENT SUMMARY

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Develop a fiscally prudent operating budget; comply with Resolution #5635 addressing Unassigned Reserves; and complete the year with a fully compliant financial audit report
- Finalize plans and projected budgets for Cemetery, Transfer Station, and Landfill expansions
- Successfully negotiate favorable Terms and Conditions of Employment with the Cheyenne Public Employees Association (CPEA), the Police Protective Association (PPA) and a City-Union Labor Agreement
- Complete the revision of the City Safety Manual
- Address Employee Investment Study
- Continue to identify funds to be dedicated to additional education/training opportunities for City employees (Human Resources)
- Long term planning for continued growth of the Municipal Court in terms of physical facilities
- Planning for the implementation of a new software and hardware case management system (Municipal Court)
- Consideration of implementation of an on-line service to allow processing of Court citations and payments (Municipal Court)
- Anticipate an increase in fees for the present Court software
- Anticipate an increase in fees for Court Services provided by the Laramie County Sheriff's Office
- Finalize staff roles and responsibilities in the Youth Alternatives division
- Evaluate Youth Alternatives programs for priorities, effectiveness and cost
- Review revenue and fund raising for priority programs in Youth Alternatives
- Youth Alternatives facility maintenance and improvements

GENERAL FUND EXPENDITURES

MAYOR DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Mayor	\$ 169,120	\$ 178,571	\$ 178,617	\$ 180,584	\$ 188,153	\$ 193,526
City Attorney	440,292	448,060	455,340	457,041	524,203	626,717
Human Resources	303,084	344,218	311,147	316,486	330,175	341,020
Municipal Court	685,953	702,072	736,639	747,030	821,286	841,306
Youth Alternatives	329,164	371,014	400,217	340,916	317,184	354,513
Mayor Summary	\$ 1,927,613	\$ 2,043,935	\$ 2,081,961	\$ 2,042,056	\$ 2,181,001	\$ 2,357,082

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Mayor	2.1	2.1	2.1	2.1	2.1	2.1
City Attorney	5.0	5.0	5.0	5.0	5.0	6.0
Human Resources	4.0	4.0	4.0	4.0	4.0	4.0
Municipal Court	10.0	10.0	10.0	10.0	10.0	10.0
Youth Alternatives	5.0	5.0	4.8	4.8	4.0	4.0
TOTAL	26.1	26.1	25.9	25.9	25.1	26.1

Part Time Employees - Budget

Mayor	\$ 1,400	\$ 498	\$ 1,632	\$ 816	\$ -	\$ -
City Attorney	-	-	-	4,410	2,000	-
Human Resources	10,166	13,504	294	48	-	-
Municipal Court	-	-	-	5,233	31,400	31,400
Youth Alternatives	3,689	4,946	19,056	4,173	-	-
TOTAL	\$ 15,255	\$ 18,947	\$ 20,982	\$ 14,680	\$ 33,400	\$ 31,400

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Mayor	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Mayor	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
Senior Administrative Assistant	-	-	33,080	-	34,586	36,160
Executive Secretary	30,000	31,867	-	33,825	-	-
Project Information Officer	-	3,468	3,411	3,489	3,568	4,974
Temporary/Part Time	1,400	498	1,632	816	-	-
Health Insurance	11,857	13,800	14,377	14,851	15,989	16,786
Social Security	9,718	10,023	10,377	10,272	10,246	10,478
State Pension	12,350	13,161	13,353	14,024	15,898	17,286
Workers Compensation	130	187	222	201	199	214
Longevity Pay	-	-	455	780	780	839
Life Insurance	132	137	106	95	198	198
Subtotal	160,586	168,141	172,013	173,353	176,463	181,934
CONTRACTUAL SERVICES						
Non Local Travel and Training	227	1,072	795	1,557	1,500	1,500
Local Meeting Expense	439	250	314	232	300	300
Dues and Subscriptions	138	141	112	112	140	140
Telecommunications	2,073	1,974	1,426	2,074	2,200	2,200
Fleet Parts and Fuel	-	-	-	-	1,700	1,150
Subtotal	2,876	3,437	2,647	3,975	5,840	5,290
PARTS AND SUPPLIES						
Office Supplies	3,356	2,623	2,597	1,986	3,000	3,000
Food and Medical Supplies	332	454	390	40	500	352
Memorials and Trophies	529	1,762	370	577	1,200	1,400
Subtotal	4,217	4,839	3,357	2,604	4,700	4,752
MISCELLANEOUS						
Youth Activities	1,155	655	600	653	650	1,000
Designated Contingency	195	1,000	-	-	-	-
General Contingency	91	499	-	-	500	550
Subtotal	1,441	2,154	600	653	1,150	1,550
TOTAL	\$ 169,120	\$ 178,571	\$ 178,617	\$ 180,584	\$ 188,153	\$ 193,526

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
City Attorney	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
City Attorney	\$ 85,895	\$ 86,895	\$ 86,895	\$ 88,851	\$ 90,850	\$ 92,667
Staff Attorney	117,420	109,587	102,184	104,617	132,028	190,627
Deputy City Attorney	60,599	61,599	77,118	75,985	77,695	86,899
Legal Administrative Assistant	47,821	48,822	48,822	49,920	51,043	52,064
Overtime/Temporary Part Time	-	-	-	4,410	2,000	-
Health Insurance	31,718	30,639	32,155	32,188	51,587	61,469
Social Security	23,532	23,242	23,705	24,361	26,977	32,505
State Pension	30,900	30,966	31,219	33,707	41,858	53,622
Workers Compensation	3,490	4,636	5,002	4,897	5,114	5,428
Longevity Pay	1,020	1,020	1,020	1,040	1,020	2,640
Life Insurance	318	301	299	293	330	396
Subtotal	402,714	397,707	408,420	420,268	480,503	578,317
CONTRACTUAL SERVICES						
Non Local Travel and Training	145	305	3,011	1,438	4,000	5,000
Local Meeting Expense	500	620	195	-	100	400
Dues and Subscriptions	15,947	17,832	17,282	19,875	20,000	20,000
Professional Services	9,311	3,087	902	688	1,000	1,000
Licenses and Fees	-	-	-	1,145	1,600	2,000
Attorney Fees	8,261	23,509	20,742	8,625	12,000	12,000
Telecommunications	167	154	-	-	-	-
Subtotal	34,331	45,507	42,133	31,771	38,700	40,400
PARTS AND SUPPLIES						
Office Supplies	3,248	4,846	4,788	5,002	5,000	6,500
Small Equipment	-	-	-	-	-	1,500
Subtotal	3,248	4,846	4,788	5,002	5,000	8,000
TOTAL	\$ 440,292	\$ 448,060	\$ 455,340	\$ 457,041	\$ 524,203	\$ 626,717

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Human Resources	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Human Resources	\$ 66,360	\$ 67,359	\$ 67,360	\$ 68,875	\$ 70,425	\$ 71,834
Assistant Director	60,210	62,079	63,294	64,719	66,174	67,497
Human Resource Specialist	58,944	62,022	66,972	68,479	70,019	71,420
Temporary/Part Time	10,166	13,504	294	48	-	-
Overtime	894	35	1,117	-	-	-
Health Insurance	32,580	27,981	28,879	32,880	33,347	35,004
Social Security	14,725	15,612	15,012	15,227	16,017	16,334
State Pension	11,973	12,763	13,496	14,243	16,401	17,781
Workers Compensation	866	1,138	1,164	1,045	1,068	1,089
Longevity Pay	1,800	2,565	2,760	2,760	2,760	2,760
Life Insurance	242	246	230	230	264	264
Subtotal	258,760	265,304	260,579	268,505	276,475	283,983
CONTRACTUAL SERVICES						
Non Local Travel and Training	448	1,073	588	3,054	500	1,400
Local Meeting Expense	25	-	-	-	-	-
Dues and Subscriptions	-	1,486	1,001	1,535	1,000	500
Professional Services	32,909	55,065	33,505	31,532	38,000	38,000
Employee Development	892	4,515	3,919	3,652	5,500	5,500
Advertising	-	-	240	95	240	240
Telecommunications	167	620	609	828	960	960
Maintenance	2,975	1,923	2,344	2,168	2,100	2,400
Subtotal	37,416	64,682	42,206	42,865	48,300	49,000
PARTS AND SUPPLIES						
Office Supplies	1,493	3,198	1,924	2,106	2,800	2,000
Memorials and Trophies	697	2,190	2,577	2,664	2,600	2,800
Subtotal	2,191	5,388	4,501	4,770	5,400	4,800
MISCELLANEOUS						
ADA	4,716	8,844	3,861	345	-	3,237
Subtotal	4,716	8,844	3,861	345	-	3,237
TOTAL	\$ 303,084	\$ 344,218	\$ 311,147	\$ 316,486	\$330,175	\$ 341,020

GENERAL FUND EXPENDITURES

Municipal Court

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Municipal Court Senior Judge	\$ 97,816	\$ 98,816	\$ 98,816	\$ 101,039	\$ 103,312	\$ 105,379
Municipal Court Judge	71,389	72,379	72,379	74,007	75,672	77,186
Municipal Court Bailiff	47,445	48,457	48,445	49,535	50,650	51,663
Municipal Court Clerk	50,642	51,642	51,642	52,804	53,992	55,072
Municipal Court Warrant Tech	28,679	29,794	29,679	30,347	31,030	31,651
Municipal Court Deputy Clerk	64,049	66,039	66,039	67,525	69,044	63,330
Municipal Court Tech	77,830	70,328	79,123	74,476	80,593	84,817
Temp Part Time Juvenile Judge	-	-	-	5,233	31,400	31,400
Health Insurance	76,340	79,878	105,661	103,229	122,374	128,450
Social Security	32,986	33,176	33,213	33,976	38,504	38,802
State Pension	44,858	45,895	46,791	48,469	56,016	60,048
Workers Compensation	6,225	7,529	8,983	8,821	10,318	9,027
Longevity Pay	7,430	7,500	7,540	7,650	7,620	6,720
Life Insurance	627	588	627	583	660	660
Subtotal	606,315	612,021	648,939	657,695	731,186	744,206

CONTRACTUAL SERVICES

Non Local Travel and Training	585	965	607	563	3,000	3,000
Local Meeting Expense	-	-	-	-	100	100
Dues and Subscriptions	-	176	884	834	1,000	1,000
Professional Services	48,100	50,000	50,000	55,895	56,000	63,000
Postage and Freight	125	233	-	-	-	-
Telecommunications	1,541	2,104	1,688	1,846	2,000	2,000
Maintenance	6,000	6,249	9,379	6,000	6,000	6,000
Subtotal	56,351	59,727	62,558	65,138	68,100	75,100

PARTS AND SUPPLIES

Office Supplies	6,306	17,745	14,102	12,626	14,000	14,000
Subtotal	6,306	17,745	14,102	12,626	14,000	14,000

CAPITAL

Furniture and Fixtures	8,812	483	-	-	-	-
Equipment	8,169	12,096	11,041	11,570	8,000	8,000
Subtotal	16,981	12,579	11,041	11,570	8,000	8,000

TOTAL

\$ 685,953	\$ 702,072	\$ 736,639	\$ 747,030	\$ 821,286	\$ 841,306
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GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Youth Alternatives	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Youth Alternatives	\$ 58,252	\$ 48,749	\$ 74,209	\$ 108,355	\$ 85,890	\$ 87,608
Assistant Director	71,430	72,430	72,430	55,545	-	-
Counselor III	31,684	73,047	74,354	67,382	88,463	99,408
Office Manager	28,586	30,176	30,016	5,677	35,025	37,846
Secretary	9,387	-	-	-	-	-
Temporary/Part Time	3,689	4,946	19,056	4,173	-	-
Overtime	103	-	-	-	-	-
Health Insurance	56,781	61,975	61,767	38,044	43,682	62,457
Social Security	22,019	23,644	22,146	19,408	16,183	17,367
State Pension	24,870	25,573	23,499	20,012	25,109	28,650
Workers Compensation	3,649	4,476	5,188	4,919	4,253	4,253
Longevity Pay	4,750	4,345	3,850	2,940	2,160	2,160
Life Insurance	315	331	309	238	264	264
Subtotal	315,515	349,692	386,823	326,693	301,029	340,013
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	88	-	151	1,000	1,050
Dues and Subscriptions	137	176	200	145	350	350
Professional Services	1,441	6,695	1,242	704	1,350	500
Telecommunications	3,905	3,774	3,597	3,791	3,500	3,500
Light, Fuel and Power	4,549	4,906	5,512	6,006	6,300	5,500
Maintenance	223	250	122	188	200	200
Subtotal	10,254	15,889	10,673	10,985	12,700	11,100
PARTS AND SUPPLIES						
Office Supplies	2,971	4,932	2,412	3,232	3,000	3,000
Food and Medical Supplies	24	137	4	5	125	100
Maintenance Supplies	400	364	305	-	330	300
Subtotal	3,395	5,433	2,722	3,237	3,455	3,400
TOTAL	\$ 329,164	\$ 371,014	\$ 400,217	\$ 340,916	\$317,184	\$ 354,513



CITY CLERK DEPARTMENT SUMMARY

MISSION

To constantly strive to provide efficient, quality services in a courteous, knowledgeable and professional manner.

DIVISIONS

- City Clerk
- Information Technology
- Risk Management
- Special Projects/Parking



History from City Clerk Files:

"From 1880 until 1885 Cheyenne was said to be the wealthiest city of its size in the world..."

Excerpt from article captioned "Cheyenne...The Magic City of the Plains" published November 25, 1897 in The Tribune newspaper, Cheyenne, WY.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The City Clerk Division is responsible for City legislative, historical and other records management and maintenance areas, including the City records retention program in accordance with state requirements; licensing and permitting (business, alcohol and other misc. types); City-owned property files and affiliated database management/maintenance; municipal elections assistance and information, and serving as clerk to several City boards and commissions. The City Clerk Division also receipts the monies due the City; maintains cemetery records and provides Cemetery Complex administrative services, and oversees City Codebook supplementation and the City's internet/intranet website, including streaming video services for governing body meetings.
- The Information Technology Division is responsible for administration, backup and maintenance of the City's client/server infrastructure and computer network operating systems, hardware, affiliated connections and operations, including wireless connections (point to multi-point back haul connections as well as end user WiFi) throughout various City locations, and hosting of various software applications for City departments. The Division also oversees the City's mail room, leased copiers, printers, in-house print shop services, VoIP phone system, security cameras, municipal building door security controllers, and provides "help desk" services to network users.
- The Risk Management Division oversees property, vehicle and liability coverages and claims, recommends and monitors employee safety programs and practices, and provides safety training as well as employee new hire training. Division staff provide risk management services for liability incidents and claims for the Board of Public Utilities, and also coordinates and participates in meetings of the Mayor's Employee Safety Committee.
- The Special Projects/Parking Division's primary purpose is to manage special large-scale capital projects as assigned, and direct and oversee operations involving parking enforcement; City-owned parking structures and lots, including issuance of parking permits; downtown special events and the Clean and Safe program. Staff services include project construction and infrastructure management, and coordination, scheduling and assistance for downtown special events and activities, particularly involving the City's Depot Plaza and downtown district.

CITY CLERK DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Continuing conversion of City Clerk Division records into acquired software program to electronically index, track, search and retrieve records for current, past and historical records management
- Implement new Cemetery Information Management Software (CIMS) program (in conjunction with Parks and Recreation Cemetery staff) (currently undergoing data conversion clarifications with software company)
- Evaluation and migration by Information Technology staff of computer operating systems to latest Windows upgrade; continue with wireless and fiber replacements/installations
- On-going Risk Management employee safety and training programs to reduce property/liability and workers compensation claims, losses and expenses; manage and track claims submitted to Wyoming Association of Risk Management (WARM)
- Continue Special Projects staff assistance on capital improvement projects, such as the Capitol Basin/West Edge Project (drainage, flood control and economic development components) (1st Priority), and 17th Street Design Project (downtown lighting and pedestrian amenities)
- Support implementation of the Employee Investment Study recommendations; obtain additional staff to meet departmental needs and goals to provide efficient and effective services to co-workers and the public

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Obtain additional staff to assist all Divisions in the Department with workload volume and expertise needed to provide services to the public and co-workers, or to complete on-going projects (part-time or funding for professional services may be requested for projects assistance)
- Funding to cover operational expenses involving software and hardware licenses and maintenance; vehicle and equipment replacements; City property and liability dues and affiliated coverages, and utility expenses
- Vehicle for Information Technology staff for travel to numerous City offices/areas requiring timely, as well as routine, computer/hardware system services (Example: Fire Stations; Fire Training Facility; Community House; Youth Activity Center; Landfill; Sanitation; Ice and Events Center; Transit; Street and Alley, etc.)
- Request funding for additional maintenance expenses (examples: Depot & Plaza Operations buildings, parking structures/lots, vandalism related damage repairs/replacements, aging infrastructure and/or equipment needs)

GENERAL FUND EXPENDITURES

CITY CLERK DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
City Clerk	\$ 523,091	\$ 548,066	\$ 543,971	\$ 574,253	\$ 606,842	\$ 646,044
Risk Management	639,480	695,677	887,522	974,217	1,022,767	1,045,494
Parking/Special Projects	608,400	636,294	616,381	684,422	679,328	689,811
Information Technology	537,872	625,046	564,324	558,486	622,347	766,982
City Clerk Summary	<u>\$ 2,308,843</u>	<u>\$ 2,505,083</u>	<u>\$ 2,612,199</u>	<u>\$ 2,791,378</u>	<u>\$2,931,284</u>	<u>\$ 3,148,331</u>

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
City Clerk	7.0	7.0	7.0	7.0	7.0	7.0
Information Technology	5.0	5.0	5.0	5.0	5.0	6.0
Risk Management	3.0	3.0	3.0	3.0	3.0	3.0
Parking/Special Projects	9.0	9.0	9.0	9.0	9.0	9.0
TOTAL	24.0	24.0	24.0	24.0	24.0	25.0

Part Time Employees - Budget

City Clerk	\$ -	\$ -	\$ 342	\$ 245	\$ 6,700	\$ 10,400
Information Technology	-	-	-	-	-	-
Risk Management	-	-	-	-	-	-
Parking/Special Projects	8,608	7,362	9,273	11,495	14,300	14,300
TOTAL	\$ 8,608	\$ 7,362	\$ 9,615	\$ 11,740	\$ 21,000	\$ 24,700

GENERAL FUND EXPENDITURES

City Clerk

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
City Clerk	\$ 84,625	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312
Deputy City Clerk	66,000	67,041	67,041	68,550	70,092	71,494
Land Management Tech	38,962	41,430	41,430	42,362	43,314	44,181
Administrative Assistant	32,059	33,059	33,059	33,803	34,563	35,254
City Records Tech	37,541	38,541	38,522	39,408	40,295	41,101
Licensing/Receipts Clerk	31,287	32,287	32,287	40,256	27,141	27,684
Licensing/Receipts Clerk	22,432	25,960	24,248	22,769	27,141	27,684
Temporary/Part Time	-	-	342	245	6,700	10,400
Overtime	296	110	110	282	300	300
Health Insurance	44,673	48,038	56,426	50,466	54,983	71,550
Social Security	23,817	24,782	24,396	25,442	26,389	27,111
State Pension	31,562	33,389	33,182	35,043	40,114	43,374
Workers Compensation	3,510	4,312	5,063	4,974	5,322	5,032
Longevity Pay	5,690	5,880	5,880	5,730	5,880	4,980
Life Insurance	445	456	451	448	462	462
Subtotal	422,899	440,910	448,063	457,330	472,217	501,919

CONTRACTUAL SERVICES

Non Local Travel and Training	91	569	244	1,642	1,500	2,000
Local Meeting Expense	-	56	-	220	200	225
Dues and Subscriptions	1,187	1,190	1,229	1,319	1,475	1,500
Professional Services	7,610	8,965	5,508	4,188	9,400	10,000
Licenses and Fees	-	-	-	60	400	100
Advertising	63,302	60,103	59,357	69,059	75,000	80,000
Telecommunications	167	153	-	-	-	-
Maintenance	23,387	24,615	23,203	30,994	35,500	37,800
Fleet Parts and Fuel	-	-	-	-	750	1,000
Subtotal	95,745	95,651	89,541	107,483	124,225	132,625

GENERAL FUND EXPENDITURES

City Clerk	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	4,447	11,005	6,255	8,131	9,000	10,000
Small Equipment	-	500	112	405	500	500
Subtotal	4,447	11,505	6,367	8,536	9,500	10,500
CAPITAL						
Equipment	-	-	-	903	900	1,000
Subtotal	-	-	-	903	900	1,000
TOTAL	\$ 523,091	\$ 548,066	\$ 543,971	\$ 574,253	\$606,842	\$ 646,044

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Risk Management						
PAYROLL						
Director of Risk Management	\$ 55,557	\$ 56,557	\$ 56,557	\$ 57,830	\$ 59,131	\$ 60,314
Admin Support Tech	29,079	31,000	31,000	31,698	32,411	33,059
Risk Safety Specialist	33,249	34,249	34,249	35,019	35,807	36,846
Overtime	575	-	543	567	500	500
Health Insurance	32,526	45,780	47,209	40,853	44,620	42,693
Social Security	8,682	8,850	8,843	9,159	9,880	10,138
State Pension	11,772	12,418	12,519	13,363	15,330	16,724
Workers Compensation	2,810	3,390	4,141	4,119	4,190	4,147
Longevity Pay	900	900	1,355	1,710	1,800	1,800
Life Insurance	181	192	192	192	198	198
Subtotal	175,331	193,336	196,608	194,511	203,867	206,419
CONTRACTUAL SERVICES						
Dues and Subscriptions	1,092	900	900	1,000	1,100	1,400
Professional Services	144	-	-	-	-	-
Insurance	437,578	476,852	681,031	756,936	810,000	827,000
Non Insured Loss	23,372	22,321	7,208	20,000	-	-
Telecommunications	978	1,245	900	1,082	1,500	1,700
Fleet Parts and Fuel	-	-	-	-	5,400	8,075
Subtotal	463,164	501,318	690,039	779,018	818,000	838,175
PARTS AND SUPPLIES						
Office Supplies	986	1,023	875	688	900	900
Subtotal	986	1,023	875	688	900	900
TOTAL	\$ 639,480	\$ 695,677	\$ 887,522	\$ 974,217	\$1,022,767	\$ 1,045,494

GENERAL FUND EXPENDITURES

Parking and Special Projects	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Special Projects	\$ 68,182	\$ 69,177	\$ 69,177	\$ 70,733	\$ 72,324	\$ 73,772
Office Manager	37,510	38,500	38,500	39,366	40,252	41,057
Office Services Tech	30,616	31,616	31,616	32,327	33,054	33,716
Parking Patrol I	55,224	57,224	52,435	57,441	59,829	61,026
Custodian I	103,541	101,521	98,449	102,590	104,850	106,947
Temporary/Part Time	8,608	7,362	9,273	11,495	14,300	14,300
Health Insurance	94,762	91,674	85,933	83,567	91,310	95,838
Social Security	22,236	22,744	22,234	23,405	25,324	25,799
State Pension	29,376	30,766	29,930	32,501	37,596	40,755
Workers Compensation	7,382	8,813	10,425	10,641	11,025	10,813
Longevity Pay	4,335	5,975	6,625	6,410	6,420	6,420
Life Insurance	562	561	549	561	594	594
Subtotal	462,333	465,933	455,147	471,038	496,878	511,036
CONTRACTUAL SERVICES						
Professional Services	3,175	4,497	12,072	-	-	5,000
Credit Card Charges	762	1,081	-	-	-	-
Advertising	7,057	5,171	-	94	-	-
Telecommunications	172	915	1,474	2,760	2,000	2,425
Light, Fuel and Power	62,391	61,617	65,349	68,426	72,500	63,000
Maintenance	3,887	483	2,380	351	52,400	55,000
Depot Building Maintenance	42,022	66,886	71,911	74,526	20,000	20,000
Fleet Parts and Fuel	-	-	-	-	26,000	22,100
Subtotal	119,467	140,650	153,185	146,156	172,900	167,525
PARTS AND SUPPLIES						
Office Supplies	640	1,288	2,128	1,769	2,200	2,200
Maintenance Supplies	8,552	7,856	2,699	4,604	4,800	4,800
Clothing	1,042	300	403	519	550	2,250
Subtotal	10,234	9,444	5,229	6,891	7,550	9,250

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Parking and Special Projects						
CAPITAL						
Equipment	3,263	3,897	2,820	60,337	2,000	2,000
Subtotal	3,263	3,897	2,820	60,337	2,000	2,000
MISCELLANEOUS						
Special Events	12,683	16,370	-	-	-	-
ADA	420	-	-	-	-	-
Subtotal	13,103	16,370	-	-	-	-
TOTAL	\$ 608,400	\$ 636,294	\$ 616,381	\$ 684,422	\$ 679,328	\$ 689,811



GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Information Technology	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Information Technology	\$ 79,948	\$ 80,948	\$ 80,948	\$ 82,770	\$ 84,632	\$ 86,325
Assistant Director	-	51,586	51,586	52,746	53,933	62,437
Network Systems Technician	-	33,337	36,360	37,178	38,015	76,378
Duplication Specialist	30,149	31,149	31,149	31,850	32,567	33,218
Data Technician	45,144	46,144	46,144	46,774	48,245	49,209
Network Administrator	85,955	-	-	-	-	-
Health Insurance	64,815	63,892	65,783	64,644	67,883	84,989
Social Security	18,039	18,272	18,383	18,794	19,993	23,832
State Pension	24,299	24,884	25,315	26,898	31,022	39,315
Workers Compensation	1,057	1,324	1,401	1,302	1,333	1,589
Longevity Pay	4,740	3,960	3,960	3,960	3,960	3,960
Life Insurance	330	314	308	303	330	396
Subtotal	354,476	355,810	361,337	367,219	381,912	461,647
CONTRACTUAL SERVICES						
Non-local travel and training	-	-	-	-	-	1,000
Dues and Subscriptions	115	78	30	20	115	115
Professional Services	3,300	4,000	970	5,581	6,000	6,000
Postage and Freight	500	274	363	344	600	500
Telecommunications	264	166	-	-	720	720
Rental	1,300	1,510	456	1,549	1,500	1,500
Maintenance	159,021	199,410	156,001	159,538	193,000	250,000
Subtotal	164,500	205,438	157,820	167,032	201,935	259,835
PARTS AND SUPPLIES						
Office Supplies	39,744	46,734	19,833	16,735	31,000	30,000
Small Equipment	2,500	2,141	2,448	2,500	2,500	2,500
Subtotal	42,244	48,875	22,282	19,234	33,500	32,500
CAPITAL						
Equipment	15,000	14,923	22,886	5,000	5,000	13,000
Subtotal	15,000	14,923	22,886	5,000	5,000	13,000
TOTAL	\$ 576,220	\$ 625,046	\$ 564,324	\$ 558,486	\$ 622,347	\$ 766,982



DIVISIONS

- Public Works Administration
- Facilities Maintenance
- Fleet Maintenance
- Public Works Engineer
- Sanitation
- Street and Alley
- Traffic Maintenance
- Transit

IT'S A FACT

More than 80% of traffic in a typical city runs on 10% of the roads.



PUBLIC WORKS DEPARTMENT SUMMARY

MISSION

The mission of the Public Works Department is to provide quality, cost effective maintenance and repair of the City's infrastructure and provide quality, cost effective essential services for public health, safety and welfare in the areas of Facilities Maintenance, Fleet Management, Public Works Engineering, Solid Waste, Street and Alley, Traffic Operations and Transit.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- One consolidated administrative office is assigned to support the needs of the Public Works Department plus division administrators at Fleet Maintenance, Sanitation and Transit. Public Works provides oversight of the Belvoir Ranch and heads the Belvoir Ranch Steering Committee. Public Works administers the approximately \$10 million annual Optional 1 % Sales Tax Fund (Fifth Penny Tax) and the approximately \$15 million annual Solid Waste Fund.
- Facilities Maintenance is responsible for cleaning, repair and maintenance of approximately 50 City facilities and associated grounds.
- Fleet Maintenance includes both the Lube Shop and the Fleet Maintenance Facility and provides fuel, preventive maintenance, repair and replacement services for a fleet of over 800 vehicles and equipment items City-wide.
- Public Works Engineer oversees the Landfill and Concrete Crew plus serves as both the Pavement and Solid Waste Engineer.
- Sanitation provides waste collection and disposal services to residents and businesses in the City while also accepting solid waste from private haulers that collect waste outside City limits. Sanitation manages the Compost Facility plus the Household Hazardous Waste, Electronic Waste, and Recycling Programs.
- Street and Alley provides a safe transportation system to the traveling public by repairing and maintaining roadways, and the City's storm water drainage system in all weather conditions.
- Traffic Maintenance maintains and repairs signs, paint and traffic signals in the City to ensure a safe transportation system.
- Transit provides both route and curb-to-curb bus service throughout the City and into some areas outside City limits.

GENERAL FUND EXPENDITURES

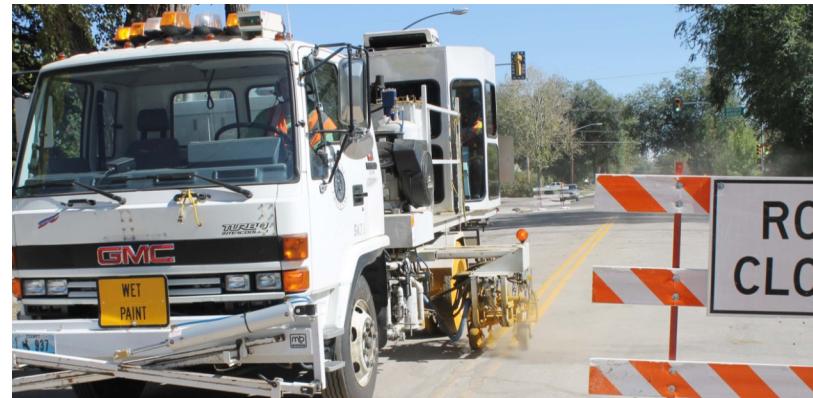
PUBLIC WORKS DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Implement recommendations of the Solid Waste Rate Study
- Revise Solid Waste Fee Schedule based on collection frequency and disposal volume
- Consolidate Fleet Maintenance and the Lube Shop to a single location to improve efficiency and cost effectiveness
- Consolidate Sanitation and Landfill into a single Solid Waste Division under unified leadership
- Complete review and modification of Sanitation collection routes with new GPS routing software
- Increase safety and on-the-job training opportunities for division staff
- Educate the public on services provided by the Public Works Department and how they may best utilize those services
- Expand the Street and Alley Shop to accommodate equipment and personnel needs of the future
- Analyze cost effectiveness of contracting out facility cleaning services currently performed by Facilities Maintenance

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Look for opportunities to implement recommendations of the Employee Investment Study
- Secure funding to complete Phase II and III of the Felix Pino Transfer Station Expansion
- Finalize design of the Happy Jack Landfill expansion and secure a variance and permit from the Wyoming Department of Environmental Quality
- Prepare construction and bid documents for the Happy Jack Landfill expansion and solicit bids for construction of the new expanded facility



GENERAL FUND EXPENDITURES

PUBLIC WORKS DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Public Works Administration	\$ 260,890	\$ 272,786	\$ 267,078	\$ 273,405	\$ 280,998	\$ 266,177
Traffic Operations	468,322	445,832	501,383	471,315	580,388	533,258
Facilities Maintenance	822,032	882,321	843,385	880,866	921,277	1,020,979
Fleet Maintenance	3,763,794	4,435,587	4,238,346	4,414,353	-	-
Street and Alley	1,545,576	1,574,113	1,600,948	1,613,623	2,216,155	2,302,029
Sanitation	2,925,819	3,256,317	3,187,540	3,391,540	-	-
Public Works Summary	\$ 9,786,433	\$ 10,866,956	\$ 10,638,680	\$ 11,045,101	\$ 3,998,818	\$4,122,443

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Public Works Administration	4.0	4.0	3.7	3.7	3.7	3.3
Traffic Operations	6.0	6.0	6.0	6.0	6.0	5.0
Facilities Maintenance	10.0	10.0	10.0	10.0	10.0	10.0
Fleet Maintenance	18.0	17.0	17.0	17.0	0.0	0.0
Street and Alley	26.0	26.0	26.0	26.0	26.0	26.0
Sanitation	52.0	55.0	57.0	58.0	0.0	0.0
TOTAL	116.0	118.0	119.7	120.7	45.7	44.3

Part Time Employees - Budget

Public Works Administration	\$ 1,060	\$ 6,160	\$ -	\$ -	\$ -	\$ -
Traffic Operations	4,359	11,791	17,265	37,951	50,000	50,000
Facilities Maintenance	-	-	-	-	-	-
Fleet Maintenance	27,698	31,900	24,040	30,000	-	-
Street and Alley	2,970	7,705	10,105	11,530	15,000	15,000
Sanitation	10,257	12,908	10,004	15,000	-	-
TOTAL	\$ 46,343	\$ 70,463	\$ 61,414	\$ 94,481	\$ 65,000	\$ 65,000

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Public Works Administration						
PAYROLL						
Director of Public Works	\$ 84,625	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312
Executive Assistant	38,192	39,192	39,192	40,588	42,026	44,999
Assistant Director	41,614	42,313	42,313	43,264	44,237	27,079
Secretary	29,840	30,840	30,840	31,415	27,648	28,201
Temporary/Part Time	1,060	6,160	-	-	-	-
Health Insurance	22,902	25,053	25,835	26,854	29,062	27,096
Social Security	14,582	14,934	14,877	15,242	15,671	14,814
State Pension	19,358	20,248	20,255	21,111	24,315	24,439
Workers Compensation	2,978	3,601	4,306	4,239	4,312	4,206
Longevity Pay	1,651	2,106	2,176	1,765	1,410	2,060
Life Insurance	244	244	244	235	244	220
Retirees Insurance	2,400	800	-	-	-	-
Subtotal	259,447	271,116	265,662	272,266	278,448	264,427
CONTRACTUAL SERVICES						
Local Meeting Expense	25	-	-	-	-	-
Dues and Subscriptions	-	153	79	157	300	300
Telecommunications	782	751	914	672	650	-
Fleet Parts and Fuel	-	-	-	-	1,000	450
Subtotal	807	904	993	829	1,950	750
PARTS AND SUPPLIES						
Office Supplies	637	766	423	310	600	1,000
Subtotal	637	766	423	310	600	1,000
TOTAL	\$ 260,890	\$ 272,786	\$ 267,078	\$ 273,405	\$ 280,998	\$ 266,177

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Traffic Operations						
PAYROLL						
Director of Traffic Operations	\$ 52,960	\$ 53,960	\$ 53,960	\$ 55,174	\$ 56,415	\$ 57,544
Traffic Signal Technician	59,137	40,239	57,160	58,446	59,762	68,209
Traffic Master Electrician	56,481	57,481	57,481	19,780	40,000	-
Traffic Signal Supervisor	46,252	32,835	37,440	38,282	39,143	43,896
Traffic Operations Worker	25,559	26,559	26,559	27,156	27,767	29,787
Temporary/Part Time	4,359	11,791	17,265	37,951	50,000	50,000
Overtime	10,686	10,750	10,918	6,512	12,000	12,000
Frontier Days Overtime	754	803	-	-	-	-
Health Insurance	62,768	69,762	76,702	66,521	89,240	73,920
Social Security	19,436	17,196	19,110	18,272	22,011	20,202
State Pension	25,203	22,777	24,942	21,129	26,794	27,016
Workers Compensation	7,932	8,303	11,288	10,424	11,969	10,563
Longevity Pay	3,240	2,600	3,070	2,730	2,640	2,640
Uniform Allowance	660	550	660	550	550	550
Life Insurance	385	341	390	330	396	330
Subtotal	375,811	355,947	396,945	363,257	438,688	396,658
CONTRACTUAL SERVICES						
Dues and Subscriptions	1,663	775	1,316	2,431	3,500	4,000
Professional Services	232	934	900	533	750	750
Licenses and Fees	-	-	100	-	-	-
Telecommunications	1,528	1,848	1,000	1,144	1,200	1,200
Light, Fuel and Power	83,044	84,172	97,516	102,569	109,000	103,500
Maintenance	402	-	-	-	-	-
Fleet Parts and Fuel	-	-	-	-	24,700	24,400
Subtotal	86,868	87,729	100,832	106,677	139,150	133,850
PARTS AND SUPPLIES						
Office Supplies	503	351	-	121	500	900
Food and Medical Supplies	304	457	374	247	400	1,000
Maintenance Supplies	4,021	803	2,417	442	800	-
Clothing	814	545	815	570	850	850
Subtotal	5,643	2,156	3,606	1,380	2,550	2,750
TOTAL	\$ 468,322	\$ 445,832	\$ 501,383	\$ 471,315	\$ 580,388	\$ 533,258

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Facilities Maintenance	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Facilities Maintenance	\$ 58,318	\$ 59,318	\$ 59,319	\$ 60,653	\$ 62,018	\$ 63,258
Assistant Director	45,970	46,970	46,970	48,027	49,108	-
Foreman III	44,246	45,246	45,246	46,264	47,305	98,321
Foreman I	30,333	17,779	-	-	-	-
Maintenance Technician	74,785	76,785	76,785	78,513	80,280	81,062
Sprinkler Tech/Plumber	37,631	38,631	38,631	39,501	40,390	39,780
Custodian I	56,658	69,208	80,499	82,170	84,161	85,968
Custodian III	38,931	39,931	39,931	40,829	41,748	42,583
Overtime	4,995	8,563	8,236	8,449	10,000	10,000
Health Insurance	93,434	97,750	105,488	108,520	117,206	135,473
Social Security	29,782	30,769	29,953	30,571	32,464	32,852
State Pension	39,692	40,949	40,974	43,587	49,186	54,194
Workers Compensation	11,972	14,497	17,329	17,212	17,654	17,177
Longevity Pay	10,020	9,540	9,270	9,360	9,360	8,460
Tool Allowance	3,600	3,600	3,600	3,600	3,600	3,600
Life Insurance	642	623	620	615	660	660
Subtotal	581,008	600,159	602,850	617,871	645,137	673,389
CONTRACTUAL SERVICES						
Local Meeting Expense	300	619	320	371	500	500
Professional Services	2,112	35,294	46,280	21,814	2,000	18,100
Telecommunications	1,266	1,454	1,058	1,210	1,140	1,140
Light, Fuel and Power	86,148	84,762	74,368	90,216	89,500	96,500
Maintenance	47,848	44,944	40,738	52,234	60,000	88,000
Fleet Parts and Fuel	-	-	-	-	21,500	35,850
Subtotal	137,673	167,073	162,764	165,845	174,640	240,090
PARTS AND SUPPLIES						
Office Supplies	104	1,529	303	219	500	500
Maintenance Supplies	101,853	112,726	76,775	95,778	100,000	106,000
Clothing	636	834	-	635	1,000	1,000
Small Equipment	757	-	693	518	-	-
Subtotal	103,350	115,089	77,771	97,150	101,500	107,500
TOTAL	\$ 822,032	\$ 882,321	\$ 843,385	\$ 880,866	\$921,277	\$1,020,979

GENERAL FUND EXPENDITURES

Street and Alley

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Director of Street & Alley	\$ 61,054	\$ 62,007	\$ 62,007	\$ 63,402	\$ 64,829	\$ 66,126
Foreman III	144,832	147,273	147,272	150,586	153,975	157,053
Foreman II	87,408	90,284	92,482	94,563	96,691	98,625
Equipment Operator III	(829)	76,029	304,117	310,960	317,957	324,316
Equipment Operator II	296,008	288,435	273,302	283,005	265,277	375,897
Equipment Operator I	337,587	261,927	70,191	61,944	103,810	-
Temporary/Part Time	2,970	7,705	10,105	11,530	15,000	15,000
Overtime	13,072	15,524	16,352	16,537	15,000	15,000
Frontier Days Overtime	9,902	11,324	12,586	12,431	13,000	13,000
Health Insurance	319,506	337,249	308,997	296,650	327,589	356,921
Social Security	72,497	74,209	77,318	78,991	81,393	82,892
State Pension	99,383	103,610	107,261	114,138	121,188	134,852
Workers Compensation	29,857	35,747	45,356	44,955	44,261	43,342
Longevity Pay	20,345	19,440	18,875	18,480	18,420	18,540
Uniform Allowance	2,860	2,970	2,860	2,750	3,000	3,000
Life Insurance	1,683	1,662	1,630	1,620	1,716	1,716
Subtotal	1,498,135	1,535,395	1,550,710	1,562,542	1,643,105	1,706,279

CONTRACTUAL SERVICES

Dues and Subscriptions	435	460	806	2,727	3,000	7,000
Professional Services	4,078	4,709	9,475	5,726	4,600	600
Telecommunications	981	1,189	758	530	850	600
Light, Fuel and Power	20,528	15,678	20,618	23,313	24,000	23,000
Rental	12,000	12,000	12,000	12,000	12,000	12,000
Maintenance	4,079	1,290	600	1,899	750	1,000
Fleet Parts and Fuel	-	-	-	-	521,000	544,700
Subtotal	42,100	35,326	44,256	46,195	566,200	588,900

PARTS AND SUPPLIES

Office Supplies	394	172	406	295	600	600
Maintenance Supplies	407	-	4,086	981	-	-
Clothing	4,541	3,220	3,125	3,509	3,750	3,750
Small Equipment	-	-	(1,635)	101	2,500	2,500
Subtotal	5,342	3,392	5,981	4,886	6,850	6,850

TOTAL

\$ 1,545,576	\$ 1,574,113	\$ 1,600,948	\$ 1,613,623	\$2,216,155	\$2,302,029
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DIVISIONS

- Administration
- Police Patrol

IT'S A FACT

Police officers wear their badge over their heart because it represents the knights of the middle ages who held their shield in their left arm to protect their heart and to protect the kingdom from harm.



POLICE DEPARTMENT SUMMARY

MISSION

CPD, "Protecting the Legend" of Cheyenne by working in Cooperation with citizens to lead the charge in Preventing crime and Defending the rights of the community.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- Cheyenne sprang up in the path of the transcontinental railroad in 1867 as it crossed the Great Plains. Although originally given the nickname "Hell on Wheels" due to its rowdy beginning, the town soon separated from its wild start. In the 1880s, Cheyenne was the wealthiest per capita city in the world. The state capitol's dome was even covered in gold leaf. Folks came from all over to "Live the Legend" that Cheyenne was known for.
- The Cheyenne Police Department was created to protect residents and visitors alike. Cheyenne is still the hub of state government, progressive business and the destination for those who wish to "Live the Legend" of the old west.
- As a progressive agency, the Cheyenne Police Department has come a long way since the days of the Wild West. The agency is considered a leader in public safety and handles 180 calls for service a day. A state-of-the-art facility in the downtown area was approved by the voters to meet the current and future needs of public safety in Cheyenne. The Cheyenne Public Safety Center will include the Cheyenne Police Department, Cheyenne Victim Services, Cheyenne Fire and Rescue Administration, Laramie County 911 Communication Center, and the Laramie County Emergency Operations Center. With construction under way, completion is projected for early 2016. The center will improve efficiency during critical emergencies due to the enhanced interoperability between agencies housed under one roof.
- Much like the earlier lawmen who gave their blood, sweat and tears to protect Cheyenne from the outlaws of yesterday, the professional women and men of today's Cheyenne Police Department continue to be leaders in public safety by fulfilling its mission of "Protecting the Legend" that Cheyenne is known for.

GENERAL FUND REVENUES

POLICE DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Remain fully staffed with competitive police officer salaries and implementing a strategic recruiting plan to increase police applications by 20%.
- Implement digital fingerprinting and use it for 100% of all custodial arrests.
- Develop a strategic plan to reduce larceny and calls for service by 20% at retail stores.
- Certify instructors in the Force Science Use of Force program; review/revise use of force policy and train 100% of police officers in standards.
- Complete training for 100% of police officers in Advanced Roadside Impaired Driving Enforcement (ARIDE)/drug impairment.
- Ensure 100% of police officers are certified in Incident Command System (ICS) courses 100, 200 and 700; 100% of supervisors are certified in ICS courses 300/400 and develop a policy to use ICS in the field.
- Have 100% of police officers complete emergency vehicle operation/road course, arrest/control, cultural diversity/profiling and traffic incident management training.
- Move 100% of police operations into the Cheyenne Public Safety Center.
- Have 100% of detectives certify in Reid Technique of interview and interrogation.



POLICE DEPARTMENT SUMMARY

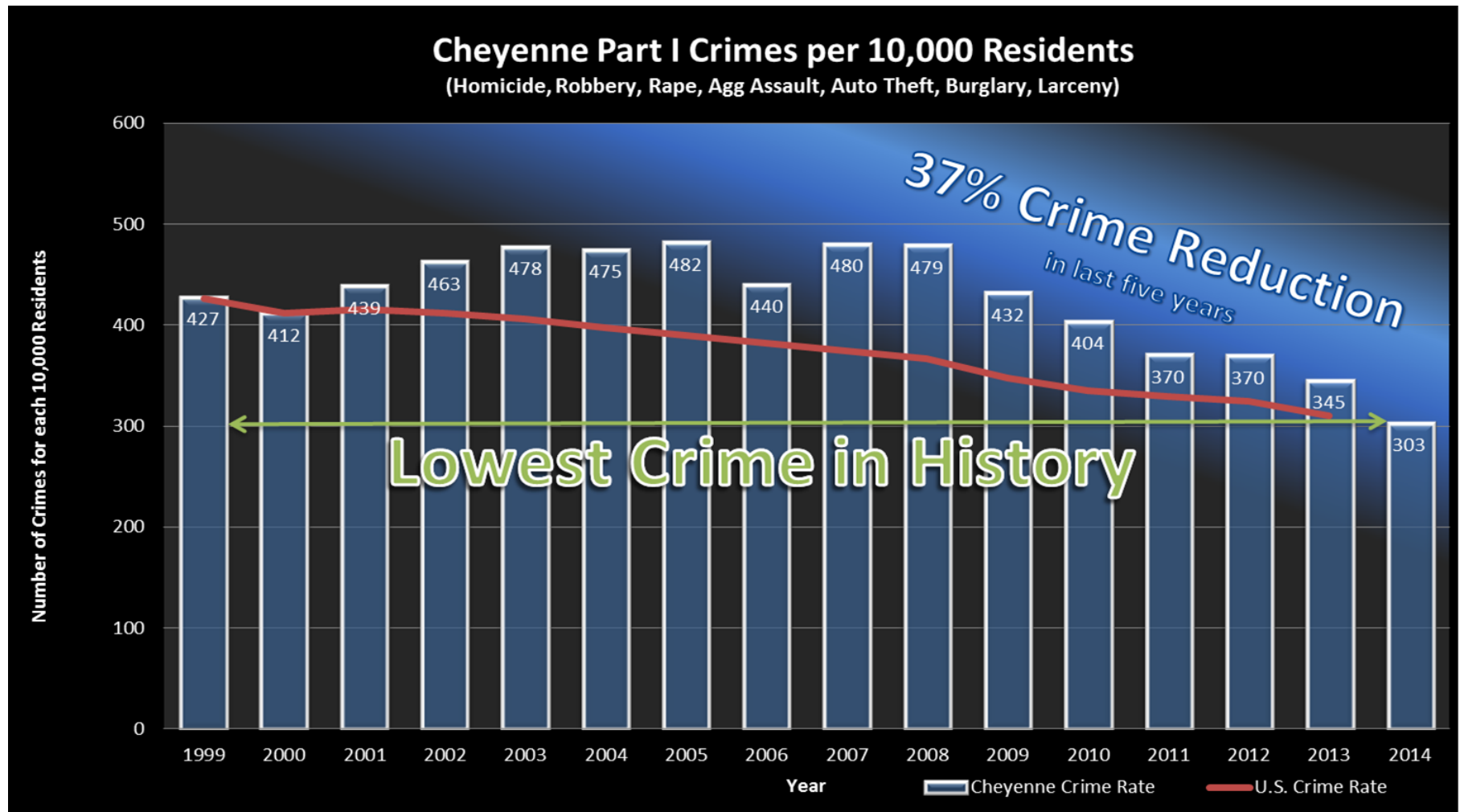
PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- With the completion of the Cheyenne Public Safety Center, the lieutenant's position responsible for planning and construction oversight will be upgraded to a captain's position. The Department will then have one captain over the Operations Division and one over the Services Division (funded through restructuring).
- With the completion of the Cheyenne Public Safety Center, a police services technician will be hired for building/fleet maintenance (funded through restructuring).
- With the completion of the Cheyenne Public Safety Center, an addition part-time custodian will need to be hired.
- Millions of dollars in technology upgrades will require the Department to offer competitive salaries for IT technicians to properly maintain the hardware.
- Develop a strategic plan with the Municipal Court, downtown businesses and charitable organizations to reduce calls for service in the downtown corridor (implement if funded).



GENERAL FUND REVENUES

POLICE DEPARTMENT SUMMARY



GENERAL FUND EXPENDITURES

POLICE DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Police Administration	\$ 2,584,615	\$ 3,003,209	\$ 3,130,541	\$ 3,206,339	\$ 3,866,756	\$ 4,196,790
Police Patrol	7,694,661	7,848,410	8,317,894	8,996,732	9,538,244	9,791,251
Police Summary	\$ 10,279,276	\$ 10,851,619	\$ 11,448,435	\$ 12,203,071	\$13,405,000	\$13,988,041

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Police Administration	21.0	21.0	21.0	21.0	21.0	21.0
Patrol	108.0	102.0	105.0	108.0	106.0	106.0
TOTAL	129.0	123.0	126.0	129.0	127.0	127.0

Part Time Employees - Budget						
Police Administration	\$ 29,108	\$ 32,927	\$ 24,742	\$ 20,034	\$ 36,000	\$ 36,000
Patrol	22,583	31,254	59,748	49,821	45,000	50,000
TOTAL	\$ 51,691	\$ 64,181	\$ 84,490	\$ 69,855	\$ 81,000	\$ 86,000

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Police Administration	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Police Chief	\$ 84,625	\$ 85,625	\$ 85,626	\$ 87,552	\$ 89,522	\$ 91,312
Special Projects Manager	36,008	37,008	37,008	37,841	38,692	-
Training Coordinator	51,631	52,631	52,632	53,816	55,027	-
IT Network Systems Technician	33,132	34,132	67,455	68,929	70,480	73,679
Police IT Services Manager	60,589	46,614	46,614	47,663	48,735	49,711
Records Supervisor	46,799	47,799	47,799	48,874	49,974	50,973
Administrative Assistant	32,884	35,754	-	-	-	-
Executive Secretary	41,336	42,336	42,336	43,289	44,263	45,148
Property/Evidence Manager	36,509	37,509	37,509	38,353	39,216	40,000
Accountant	52,180	53,175	53,175	54,372	55,595	56,707
IT Network Administrator	40,092	41,092	41,092	42,017	42,962	43,822
Meth Coordinator	1,596	-	-	-	-	-
Code Enforcement Officer	36,762	37,762	37,762	38,611	39,480	40,270
Police Payroll Personnel Tech	31,835	33,082	33,082	33,826	34,587	-
Police Lab Tech	26,886	30,640	30,640	31,330	32,035	32,675
Police Services Tech	102,787	106,466	122,006	123,753	127,558	99,977
Record Tech	-	-	-	-	-	136,966
Secretary	24,730	25,730	25,730	26,309	26,901	27,439
Police Utility Worker I	11,118	23,606	-	-	-	-
Agency Coordinator	26,503	36,360	39,341	36,156	36,970	37,708
Temporary/Part Time	29,108	32,928	24,743	20,034	36,000	36,000
Overtime	4,085	11,884	9,975	9,312	12,000	13,000
Health Insurance	164,500	183,599	192,995	203,312	218,941	250,470
Social Security	55,431	58,958	56,524	55,781	62,577	62,114
State Pension	70,860	74,580	75,887	80,313	89,385	95,740
Police Pension	7,278	7,364	7,364	7,465	7,699	7,853
Workers Compensation	8,936	11,382	14,455	14,060	12,491	10,561
Longevity Pay	8,280	8,785	10,115	10,725	10,560	10,560
Uniform Allowance	720	720	720	720	720	720
Life Insurance	1,329	1,334	1,350	1,356	1,386	1,386
Subtotal	1,128,529	1,198,855	1,193,933	1,215,767	1,283,756	1,314,790

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Police Administration	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
CONTRACTUAL SERVICES						
Non Local Travel and Training	24,925	35,771	34,346	28,204	30,000	30,000
Local Meeting Expense	3,752	4,103	2,824	4,177	4,000	4,000
Dues and Subscriptions	3,034	3,315	4,603	4,760	4,000	4,000
Professional Services	94,568	198,699	119,000	103,445	120,000	117,000
Jail Costs	411,583	417,209	635,865	818,861	800,000	872,000
Juvenile Detention	120,000	120,000	16,591	15,259	25,000	25,000
Nuisance Abatement	3,050	5,575	4,875	3,775	5,000	5,000
Small Grant Match	1,230	19,414	10,421	21,827	26,000	26,000
Telecommunications	51,341	62,092	80,633	84,955	80,000	93,000
Light, Fuel and Power	90,349	83,000	66,327	86,922	96,000	100,500
Maintenance	21,966	28,401	25,454	27,711	50,000	50,000
Computer Software/Maintenance	187,925	188,793	380,731	203,631	206,000	250,000
Fleet Parts and Fuel	-	-	-	-	542,000	735,000
Subtotal	1,013,722	1,166,372	1,381,671	1,403,527	1,988,000	2,311,500
PARTS AND SUPPLIES						
Office Supplies	56,668	78,165	61,236	54,214	60,000	60,000
Food and Medical Supplies	1,968	3,293	1,285	4,362	4,000	4,000
Maintenance Supplies	15,252	12,831	11,158	11,939	10,000	10,000
Clothing	41,360	71,663	53,899	55,353	67,500	67,500
Ammunition	50,095	51,435	23,942	38,414	60,000	60,000
Small Equipment	28,141	43,145	56,025	26,346	24,000	24,000
Subtotal	193,482	260,532	207,544	190,629	225,500	225,500
CAPITAL						
Computers	-	-	-	15,550	20,000	20,000
Subtotal	-	-	-	15,550	20,000	20,000
MISCELLANEOUS						
Safe Harbor Child Center	24,500	24,500	24,500	24,500	24,500	-
Combined Communication Center	224,382	352,950	322,893	356,366	325,000	325,000
Subtotal	248,882	377,450	347,393	380,866	349,500	325,000
TOTAL	\$ 2,584,615	\$ 3,003,209	\$ 3,130,541	\$ 3,206,339	\$ 3,866,756	\$ 4,196,790

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Police Patrol						
PAYROLL						
Police Captain	\$ 76,632	\$ 79,386	\$ 80,264	\$ 82,070	\$ 83,915	\$ 85,594
Police Sergeant	759,618	869,938	819,959	855,358	900,884	918,268
Police Lieutenant	247,062	287,014	317,849	408,068	381,668	391,236
Police Officer	4,224,295	4,094,905	4,369,710	4,798,674	5,075,211	5,192,274
Temporary/Part Time	22,583	31,254	59,748	49,821	45,000	50,000
Overtime	386,845	404,756	412,047	247,326	200,000	200,000
Holiday Overtime	-	-	-	89,165	200,000	200,000
Health Insurance	991,215	1,042,255	1,127,330	1,262,832	1,423,914	1,475,862
Social Security	86,120	88,778	92,324	95,728	105,216	105,151
Police Pension	518,976	525,133	543,600	586,188	603,623	619,356
Workers Compensation	185,033	221,096	277,436	290,909	293,857	290,073
Longevity Pay	40,120	37,260	37,280	41,620	40,380	47,820
Specialty Pay	77,930	85,290	84,330	89,140	86,820	91,620
Police Vacation Buyout	52,702	52,412	52,867	55,975	50,000	75,000
Uniform Allowance	19,490	18,310	18,180	19,519	20,760	21,000
Life Insurance	6,040	5,966	6,345	6,799	6,996	6,996
Retirees Insurance	-	4,657	18,625	17,539	20,000	21,000
Subtotal	7,694,661	7,848,410	8,317,894	8,996,732	9,538,244	9,791,251
TOTAL	\$ 7,694,661	\$ 7,848,410	\$ 8,317,894	\$ 8,996,732	\$9,538,244	\$9,791,251



DIVISIONS

- Fire Administration
- Fire Training
- Fire Prevention
- Emergency Medical Services
- Fire Education
- Fire Suppression
- Hazardous Materials
- Ropes Rescue

IT'S A FACT

Most house fires start in the kitchen and cooking is the leading cause of home fire injuries. Electric stoves are involved in more fires than gas ones.



FIRE DEPARTMENT SUMMARY

MISSION

Cheyenne Fire and Rescue is tasked to provide fire protection and prevention, emergency medical services and other life safety services to the citizens of Cheyenne.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- Administration is responsible to provide policy direction, fiscal and personnel management and accountability for the program and services offered by the department.
- Fire Prevention/Public Education assists the Fire Chief in the administration and enforcement of the Fire Codes, investigation of fires, and the fire safety and prevention programs to our community.
- Suppression responds to all emergency incidents within the city and also assists with emergency calls in Laramie County through mutual aid.
- Technical Rescue Team/Hazardous Materials Team is the backbone of the Wyoming Office of Homeland Security's Regional Response Team; Cheyenne's Team Seven covers Laramie, Platte and Goshen County.
- Training is responsible for planning, coordinating and training fire department personnel throughout the year, and assisting with a sixteen week Fire Academy two times a year as a member of the Front Range Fire Consortium.
- Emergency Medical Services provides integrated Emergency Response System by providing Emergency Medical Technician and Paramedic emergency care.

GENERAL FUND EXPENDITURES

FIRE DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Continue to develop planning for the department to be used as a road map by the department for the delivery of services and responses throughout the City of Cheyenne and Laramie County.
- Develop and institute a program that delivers assistance to prospective commercial customers when they are in the pre-planning

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- To pursue and implement the first phase of a Community Risk Reduction program
- Increase educational and training opportunities for department personnel
- Purchase and replace the twelve year old thermal imaging cameras used by personnel
- To secure a conceptual design for future fire stations
- To secure grant funding to replace the departments truck and portable radios, Self Contained Breathing Apparatus and to replace the departments Personal Protective Equipment
- To update the Standard Operating Policies and Department Rules and Regulations and to develop an overall written manual with department best practices for our personnel
- To obtain and restore the Fire Bell from the former Cole Fire Station built in the late 1800's, and to display in the new Cheyenne Public Safety Center
- To pursue upgrades to the Department's mobile computers to be used as mobile data terminals, vehicle locators and fleet manager to



GENERAL FUND EXPENDITURES

FIRE DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Fire Administration	\$ 493,105	\$ 552,185	\$ 552,004	\$ 534,806	\$ 577,753	\$ 582,590
Fire Training	217,433	241,026	243,827	258,944	259,365	265,412
Fire Prevention	510,594	540,633	528,370	557,484	581,637	592,437
Emergency Medical Services	230,678	281,312	124,151	127,801	137,215	136,631
Fire Education	1,250	1,013	772	368	1,250	3,250
Fire Suppression	7,190,831	7,454,239	7,565,368	7,755,513	8,244,758	8,578,093
Hazardous Materials	9,103	15,045	24,155	(5,392)	13,300	13,300
Ropes Rescue	8,317	4,561	10,260	21,272	5,500	5,500
Fire Summary	\$ 8,661,312	\$ 9,090,014	\$ 9,048,906	\$ 9,250,796	\$ 9,820,780	\$10,177,213

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Fire Administration	4.0	4.0	4.0	4.0	4.0	4.0
Fire Training	1.0	2.0	2.0	2.0	2.0	2.0
Fire Prevention	3.0	5.0	5.0	5.0	5.0	5.0
Emergency Medical Services	2.0	1.0	2.0	1.0	1.0	1.0
Fire Education	0.0	0.0	0.0	0.0	0.0	0.0
Fire Suppression	85.0	77.0	78.0	79.0	79.0	79.0
Hazardous Materials	0.0	0.0	0.0	0.0	0.0	0.0
Ropes Rescue	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL	95.0	89.0	91.0	91.0	91.0	91.0

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Fire Administration						
PAYROLL						
Fire Chief	\$ 77,613	\$ 85,625	\$ 85,626	\$ 87,552	\$ 89,522	\$ 91,312
Office Manager	51,936	52,948	52,194	53,079	54,248	55,277
Fire Safety Technician	50,201	52,869	55,203	56,445	57,715	58,869
Secretary	32,591	33,460	33,129	34,131	34,899	35,561
Overtime	1,152	-	-	-	-	-
Health Insurance	34,045	39,279	40,504	41,816	44,993	47,216
Social Security	10,109	10,424	10,526	10,714	11,052	11,320
State Pension	13,608	14,283	14,492	15,357	17,149	18,674
Fire Pension	10,861	11,960	11,960	12,220	12,486	12,727
Workers Compensation	2,962	3,848	4,593	4,509	4,602	4,544
Longevity Pay	4,696	4,824	4,824	4,824	4,824	5,724
Life Insurance	253	258	258	237	264	264
Retirees Insurance	188,928	222,048	221,986	199,493	225,000	220,000
Subtotal	478,953	531,826	535,294	520,376	556,753	561,490
CONTRACTUAL SERVICES						
Non Local Travel and Training	(2,054)	676	600	388	1,000	1,000
Local Meeting Expense	836	334	1,250	309	500	500
Dues and Subscriptions	1,200	1,300	1,138	1,200	1,200	1,200
Professional Services	1,807	2,528	1,186	1,791	1,800	2,000
Telecommunications	9,336	11,363	9,227	8,042	11,000	11,000
Maintenance	173	908	724	170	1,500	1,400
Subtotal	11,299	17,109	14,124	11,901	17,000	17,100
PARTS AND SUPPLIES						
Office Supplies	2,792	2,276	1,920	1,560	3,000	3,000
Clothing	61	974	666	969	1,000	1,000
Subtotal	2,853	3,250	2,585	2,529	4,000	4,000
TOTAL	\$ 493,105	\$ 552,185	\$ 552,004	\$ 534,806	\$ 577,753	\$ 582,590

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Fire Training						
PAYROLL						
Fire Division Chief	\$ 84,043	\$ 86,473	\$ 86,473	\$ 89,540	\$ 88,332	\$ 89,215
Fire Lieutenant	39,082	67,882	68,646	73,418	71,556	72,272
Firefighter	16,819	-	-	-	-	-
Overtime	5,165	1,215	1,085	4,441	3,500	3,500
Health Insurance	25,935	32,810	33,835	34,961	37,653	39,531
Social Security	2,169	2,299	2,269	2,418	2,394	2,467
Fire Pension	20,798	21,626	21,408	22,944	22,292	22,970
Workers Compensation	4,591	5,739	6,936	7,189	6,869	6,812
Longevity Pay	1,134	1,746	2,058	2,136	2,136	3,096
Degree Allowance	1,464	2,068	2,067	2,067	2,067	1,034
Specialty Pay	1,551	2,326	1,551	1,034	1,034	1,034
Life Insurance	126	132	132	132	132	132
Deferred Compensation Match	50	-	-	-	-	-
Subtotal	202,926	224,316	226,459	240,281	237,965	242,062
CONTRACTUAL SERVICES						
Non Local Travel and Training	91	55	16	243	300	350
Local Meeting Expense	225	444	362	408	500	600
Dues and Subscriptions	5	3	-	100	350	350
Professional Services	1,005	1,077	983	1,250	2,000	2,000
Light, Fuel and Power	11,520	13,437	13,924	14,470	14,500	15,500
Subtotal	12,846	15,016	15,285	16,471	17,650	18,800
PARTS AND SUPPLIES						
Office Supplies	1,660	2,099	477	116	750	750
Small Equipment	-	(405)	1,606	2,077	3,000	3,800
Subtotal	1,660	1,694	2,083	2,193	3,750	4,550
TOTAL	\$ 217,433	\$ 241,026	\$ 243,827	\$ 258,944	\$ 259,365	\$ 265,412

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Fire Prevention						
PAYROLL						
Fire Division Chief	\$ 81,292	\$ 84,130	\$ 83,018	\$ 88,110	\$ 88,332	\$ 87,502
Fire Captain	73,048	34,853	-	-	-	-
Fire Lieutenant	187,437	243,289	266,109	290,186	286,224	289,086
Overtime	13,811	8,509	4,070	7,097	16,513	16,513
Health Insurance	71,463	79,375	84,588	87,404	94,133	93,293
Social Security	4,230	4,996	5,292	5,448	5,804	5,939
Fire Pension	49,977	51,602	51,263	53,019	54,036	55,295
Workers Compensation	11,403	13,835	16,334	16,337	16,651	16,384
Shift Differential	87	-	-	-	-	-
Longevity Pay	7,486	7,616	6,879	7,050	7,128	7,884
Degree Allowance	2,498	2,068	1,551	1,034	1,034	2,067
Specialty Pay	2,584	4,966	6,926	(745)	1,034	6,543
Life Insurance	319	319	330	330	330	330
Deferred Compensation Match	75	-	-	-	-	-
Subtotal	505,711	535,558	526,359	555,269	571,217	580,837
CONTRACTUAL SERVICES						
Non Local Travel and Training	2,143	1,267	1,114	1,884	7,600	7,600
Dues and Subscriptions	-	-	-	-	1,000	1,000
Subtotal	2,143	1,267	1,114	1,884	8,600	8,600
PARTS AND SUPPLIES						
Office Supplies	2,741	3,808	824	300	950	1,500
Small Equipment	-	-	72	31	870	1,500
Subtotal	2,741	3,808	896	331	1,820	3,000
TOTAL	\$ 510,594	\$ 540,633	\$ 528,370	\$ 557,484	\$ 581,637	\$ 592,437

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Emergency Medical Services	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Fire Lieutenant	\$ 150,212	\$ 172,909	\$ 67,867	\$ 74,008	\$ 71,556	\$ 72,272
Overtime	5,718	8,447	7,789	4,473	7,500	7,944
Health Insurance	32,643	39,437	16,918	17,481	18,827	19,765
Social Security	2,563	3,076	1,269	1,223	1,288	1,258
Fire Pension	24,746	27,531	12,267	11,758	11,988	11,717
Workers Compensation	5,462	7,685	3,931	3,683	3,694	3,481
Shift Differential	128	384	-	206	-	-
Longevity Pay	2,541	2,530	1,392	1,414	1,704	1,068
Degree Allowance	2,067	1,464	1,034	689	1,034	-
Specialty Pay	-	4,132	5,509	5,511	7,009	5,509
Life Insurance	149	149	66	66	66	66
Subtotal	226,229	267,744	118,042	120,513	124,665	123,081
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	-	-	1,250	1,250
Local Meeting Expense	-	-	-	15	100	100
Dues and Subscriptions	1,015	-	-	-	-	-
Telecommunications	-	1,553	-	-	-	-
Subtotal	1,015	1,553	-	15	1,350	1,350
PARTS AND SUPPLIES						
Office Supplies	57	292	187	436	200	200
Food and Medical Supplies	3,377	11,723	5,922	6,837	11,000	12,000
Subtotal	3,434	12,015	6,109	7,273	11,200	12,200
TOTAL	\$ 230,678	\$ 281,312	\$ 124,151	\$ 127,801	\$ 137,215	\$ 136,631

GENERAL FUND EXPENDITURES

Fire Education

CONTRACTUAL SERVICES

Local Meeting Expense

Subtotal

PARTS AND SUPPLIES

Office Supplies

Small Equipment

Subtotal

TOTAL

2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
\$ -	\$ 27	\$ 20	\$ 99	\$ 100	\$ 100
-	27	20	99	100	100
1,250	986	456	10	650	650
-	-	296	258	500	2,500
1,250	986	752	268	1,150	3,150
\$ 1,250	\$ 1,013	\$ 772	\$ 368	\$ 1,250	\$ 3,250



GENERAL FUND EXPENDITURES

Fire Suppression

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Battalion Chief	\$ 264,929	\$ 232,822	\$ 257,582	\$ 238,553	\$ 238,140	\$ 239,143
Fire Division Chief	88,248	85,077	100,608	88,351	88,332	89,215
Fire Lieutenant	1,150,438	1,197,760	1,213,527	1,238,343	1,239,192	1,318,599
Fire Engineer	1,094,683	1,141,139	1,224,493	1,325,568	1,315,440	1,264,190
Firefighter	1,795,489	1,661,319	1,658,738	1,747,107	1,846,370	2,108,342
Firefighter Probation	142,892	223,507	243,046	176,669	152,052	-
Overtime	313,497	437,472	293,176	227,638	275,000	306,037
Health Insurance	928,069	988,107	1,069,529	1,109,059	1,213,184	1,283,782
Social Security	64,773	68,436	69,593	74,450	78,006	82,818
Fire Pension	678,178	706,954	705,263	740,688	726,260	771,068
Workers Compensation	157,207	188,982	231,107	230,156	223,796	228,745
Shift Differential	68,200	56,229	48,330	50,347	-	-
Longevity Pay	75,533	76,544	78,897	81,028	79,608	83,112
Degree Allowance	25,756	27,651	34,628	41,347	41,347	41,606
Specialty Pay	254,587	238,621	233,842	242,370	251,953	261,373
Mileage Allowance	322	312	848	707	-	-
Life Insurance	4,930	4,925	5,063	5,109	5,280	5,363
Deferred Compensation Match	1,420	-	-	-	-	-
Subtotal	7,109,150	7,335,857	7,468,269	7,617,488	7,773,958	8,083,393

CONTRACTUAL SERVICES

Professional Services	10,491	16,792	15,765	17,050	11,500	11,500
Employee Development	238	-	298	223	5,000	5,000
Light, Fuel and Power	53,115	53,031	57,881	70,315	70,000	71,000
Maintenance	4,398	4,500	3,903	8,554	5,800	5,800
Fleet Parts and Fuel	-	-	-	-	330,000	352,800
Subtotal	68,242	74,323	77,846	96,143	422,300	446,100

PARTS AND SUPPLIES

Office Supplies	2,129	2,457	2,273	2,264	3,000	3,100
Food and Medical Supplies	4,490	3,930	1,049	653	4,500	4,500
Maintenance Supplies	3,352	2,551	2,128	3,946	5,000	5,000
Clothing	3,467	35,121	13,803	35,019	36,000	36,000
Subtotal	13,438	44,059	19,253	41,882	48,500	48,600

TOTAL

\$ 7,190,831	\$ 7,454,239	\$ 7,565,368	\$ 7,755,513	\$8,244,758	\$8,578,093
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GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Hazardous Materials						
PAYROLL						
Overtime	\$ 4,688	\$ 11,698	\$ 15,528	\$ (12,044)	\$ 5,000	\$ 5,000
Subtotal	4,688	11,698	15,528	(12,044)	5,000	5,000
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	1,087	(395)	-	-
Professional Services	4,277	3,347	7,540	7,048	8,300	8,300
Subtotal	4,277	3,347	8,627	6,652	8,300	8,300
PARTS AND SUPPLIES						
Small Equipment	138	-	-	-	-	-
Subtotal	138	-	-	-	-	-
TOTAL	\$ 9,103	\$ 15,045	\$ 24,155	\$ (5,392)	\$ 13,300	\$ 13,300

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Ropes Rescue						
PAYROLL						
Overtime	\$ 7,659	\$ 4,406	\$ 8,760	\$ 19,772	\$ 3,000	\$ 3,000
Subtotal	7,659	4,406	8,760	19,772	3,000	3,000
CONTRACTUAL SERVICES						
Professional Services	658	155	1,500	1,500	2,500	2,500
Subtotal	658	155	1,500	1,500	2,500	2,500
TOTAL	\$ 8,317	\$ 4,561	\$ 10,260	\$ 21,272	\$ 5,500	\$ 5,500



DIVISIONS

- Administration
- Forestry
- Aquatics
- Leisure Services
- Recreation Buildings
- Kiwanis Building
- Golf
- Parks
- Cemetery
- Botanic Gardens

IT'S A FACT

1 in 5 Laramie County residents attend Super Day on an annual basis.



PARKS AND RECREATION DEPARTMENT SUMMARY

MISSION

The mission of the Parks & Recreation Department is to meet the needs of a changing and growing community by providing a variety of high quality parks and recreation activities, services, and facilities for the Cheyenne community. Through focused and cost effective provision of services, the Parks & Recreation Department contributes positively to the economic well-being of the community and improves the quality of life for residents of all ages.

DEPARTMENT OVERVIEW/MAJOR DUTIES

The Administration of Parks and Recreation manages the overall department staff and operation and plans for, seeks funding for, and carries out major park system improvement projects, and is a liaison with other City departments.

- The Golf Division provides maintenance and improvement of an 18-hole course and a 9-hole course.
- The Botanic Gardens exhibits diverse plant collections and landscapes, beautifies the community, manages a robust corps of volunteers, provides community education for all ages in the subjects of landscaping, gardening, science, history, renewable energy and sustainable solutions.
- The Grounds Division provides maintenance, management, and improvements for 1000+ acres of parks and amenities, 40+ miles of Greenway system, triangle and median strips, athletic fields, and rental facilities such as the Kiwanis Community House, Youth Activity Center, amphitheater, and picnic shelters.
- The Cemetery Division provides maintenance, management, and improvements for 5 cemeteries. In addition, staff provides burial services and record keeping services.
- The Recreation Division provides community recreational programming, sports leagues, special events, and provides programming, maintenance, management, and improvements for the municipal pools, and Ice and Events Center.
- The Forestry Division provides planting, maintenance, plan review, and safety enforcement for all public urban forestry and provides community forestry support and education pertaining to tree health and safety.
- The Greenway Coordinator seeks funding and implementation for the Greenway system to connect neighborhoods and school districts, and to create a hub-and-spoke system that encircles the City in one continuous loop, and seeks to continue to connect non-contiguous segments to serve all neighborhoods and accommodate community growth.

PARKS AND RECREATION DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- To secure a sustainable revenue stream to maintain, enhance, and expand the park system to meet the needs of the growing community
- To continue to maximize limited resources with fund leverage and operational efficiencies
- To provide necessary resources, equipment, and employees for staff to perform at optimal levels
- To improve staff effectiveness and morale with continued, focused, and relevant training opportunities
- To contribute to community quality of life, health, and economic development benefits by providing park legacy improvements and opportunities

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Secure construction funding for Phase I and infrastructure for new Cemetery
- Work with VA for development of Rural National Burial Grounds
- Continue Botanic Gardens renovation/expansion
- Secure additional funding for operation and maintenance of Cheyenne Aquatics Center
- Construction of Golf Maintenance building addition
- Secure additional funding and construct Cahill Park universally accessible playground
- Design, secure additional funding, and construct Highlands Park
- Remodel Powers Field for NW Regional Tournament (press box, bleachers, amenities)
- Resolve re-use water effects on tree watering issue
- Remove and replace dead/dying park trees
- Replace homosote, arena carpet and flooring, and paving at Ice and Events Center
- Secure funding for Phase II renovation of Converse ball fields
- Remove old community house at Lions Park and replace with new large rental picnic shelter
- Complete HR Ranch road Greenway and BNSF rail trail
- Complete Saddle Ridge Greenway connector
- Resolve flooding issue at US 30 Greenway underpass
- Construction of Phase II Lake Minnehaha Remediation (collaboration with Engineering)
- Construct restroom at Romero Park
- Replace green space lost at south Lions Park due to Botanic Gardens expansion
- Continue Right Of Way maintenance funding for Grounds and Facilities and Forestry
- Bring starting salaries up to the base line of the Employee Investment Study
- Implement development fees

GENERAL FUND EXPENDITURES

PARKS AND RECREATION DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Parks and Rec Administration	\$ 343,645	\$ 415,269	\$ 556,437	\$ 607,184	\$ 647,370	\$ 694,575
Forestry	482,604	537,396	520,922	546,526	641,934	644,346
Aquatics	527,186	584,195	585,403	639,061	383,336	937,977
Leisure Services	522,033	532,866	535,305	544,307	610,921	617,533
Recreation Buildings	79,997	85,671	90,070	108,097	116,175	116,420
Kiwanis Community House	77,697	79,245	95,055	93,159	108,369	102,855
Golf Courses	536,472	562,992	572,181	575,651	752,630	685,113
Parks	1,342,291	1,457,982	1,480,295	1,550,945	1,904,675	1,987,942
Cemetery	444,553	478,501	475,306	477,677	529,820	527,617
Botanic Gardens	461,678	493,881	480,827	516,799	540,153	604,753
Parks and Recreation Summary	\$ 4,818,155	\$ 5,227,998	\$ 5,391,801	\$ 5,659,406	\$ 6,235,383	\$ 6,919,131



GENERAL FUND EXPENDITURES

PARKS AND RECREATION DEPARTMENT SUMMARY

STAFFING SUMMARY

Full Time - Number of Positions	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Parks and Recreation Administration	4.0	5.5	5.5	5.5	5.5	6.0
Forestry	7.0	7.0	7.0	7.0	7.0	7.0
Aquatics	3.0	3.0	3.0	3.0	3.0	3.0
Leisure Services	7.0	7.0	7.0	7.0	7.0	7.4
Kiwanis Community House/Recreation Buildings	2.0	2.0	2.0	2.0	2.0	2.0
Golf Courses	6.0	6.0	6.4	6.4	6.4	6.4
Parks	18.0	19.0	18.6	18.6	19.1	19.1
Cemetery	6.0	6.0	6.0	6.0	5.5	5.5
Botanic Gardens	6.0	7.0	7.0	7.0	7.0	8.0
TOTAL	59.0	62.5	62.5	62.5	62.5	64.4

Part Time Employees - Budget						
Parks and Recreation Administration	\$ -	\$ 8,370	\$ 12,515	\$ 14,740	\$ 16,000	\$ 16,000
Forestry	12,497	13,556	16,538	19,399	20,000	25,000
Aquatics	153,659	185,456	233,890	251,532	100,000	407,000
Leisure Services	57,994	65,802	68,727	75,326	71,275	71,500
Kiwanis Community House/Recreation Buildings	107,934	-	1,931	-	-	-
Golf Courses	65,207	75,369	71,584	68,703	81,000	85,000
Parks	-	131,835	117,695	121,486	155,000	170,000
Cemetery	45,537	56,702	49,650	46,050	66,000	70,000
Botanic Gardens	20,614	25,374	27,345	24,253	33,600	40,740
TOTAL	\$ 463,442	\$ 562,464	\$ 599,875	\$ 621,489	\$ 542,875	\$ 885,240

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Parks & Recreation Administration	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Parks & Recreation	\$ 84,625	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312
Assistant Director	61,380	63,419	64,459	65,910	67,393	68,741
Planning Manager	25,399	25,897	25,898	26,481	27,077	55,237
Office Manager	41,266	43,842	34,320	35,092	35,882	36,600
Foreman I	-	-	3,588	44,025	45,016	45,915
Mechanic II	-	13,772	73,334	35,274	36,068	36,788
Temporary/Part Time	-	8,370	12,515	14,740	16,000	16,000
Overtime	-	-	655	703	-	-
Health Insurance	47,085	40,983	65,861	69,495	81,803	84,001
Social Security	15,741	18,827	22,172	22,925	23,283	27,119
State Pension	21,314	22,785	29,444	31,441	36,126	42,718
Workers Compensation	4,688	6,847	10,746	10,766	10,349	10,947
Longevity Pay	3,060	2,705	3,065	3,390	3,390	3,900
Tool Allowance	-	250	1,200	1,200	1,200	1,200
Life Insurance	231	248	357	363	363	396
Retirees Insurance	9,600	8,800	7,200	6,600	7,200	7,200
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	314,388	342,370	440,439	455,954	480,670	528,075
CONTRACTUAL SERVICES						
Non Local Travel and Training	220	480	354	45	450	450
Local Meeting Expense	228	520	51	139	350	350
Dues and Subscriptions	348	374	505	1,441	800	800
Professional Services	2,718	18,500	1,770	1,135	2,600	2,600
Advertising	7,237	8,628	10,027	7,430	10,000	10,000
Telecommunications	13,514	19,436	19,517	23,736	24,000	24,000
Maintenance	734	1,464	521	290	1,000	1,000
Fleet Parts and Fuel	-	-	-	-	2,100	1,900
Subtotal	24,999	49,402	32,745	34,216	41,300	41,100

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Parks & Recreation Administration						
PARTS AND SUPPLIES						
Office Supplies	4,258	2,683	4,105	2,802	4,000	4,000
Maintenance Supplies	-	3,285	9,296	18,982	25,000	25,000
Recreation Supplies	-	764	-	-	-	-
Petroleum Products	-	-	3,023	3,605	5,000	5,000
Clothing	-	-	158	142	400	400
Small Equipment	-	838	-	-	-	-
Non Inventory Tires	-	1,665	5,415	6,604	8,000	8,000
Non Inventory Parts	-	14,262	61,256	84,879	83,000	83,000
Subtotal	4,258	23,497	83,253	117,014	125,400	125,400
TOTAL	\$ 343,645	\$ 415,269	\$ 556,437	\$ 607,184	\$ 647,370	\$ 694,575



GENERAL FUND EXPENDITURES

Forestry

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Director of Urban Forestry	\$ 59,364	\$ 60,364	\$ 60,365	\$ 61,723	\$ 63,112	\$ 64,374
Assistant Director	47,625	48,625	48,625	50,675	52,883	53,941
Foreman II	42,712	43,712	43,712	44,696	45,702	46,616
Foreman I	-	39,621	39,621	40,513	41,425	42,252
Arborist III	-	-	6,880	28,242	33,468	34,137
Arborist II	109,733	104,993	87,234	66,782	68,285	71,105
Arborist I	26,244	-	-	-	-	-
Temporary/Part Time	12,497	13,556	16,538	19,399	20,000	25,000
Overtime	892	3,027	1,554	2,673	2,500	2,500
Health Insurance	56,908	69,647	68,883	69,460	86,985	71,922
Social Security	22,409	23,660	22,651	23,693	25,347	26,367
State Pension	28,845	30,469	29,720	30,819	36,659	40,342
Workers Compensation	9,115	11,302	13,287	13,473	13,783	13,787
Longevity Pay	5,400	5,355	4,780	4,410	3,960	4,740
Life Insurance	444	432	437	428	462	462
Subtotal	422,189	454,763	444,286	456,986	494,569	497,546

CONTRACTUAL SERVICES

Non Local Travel and Training	4	1,334	4,646	2,678	4,000	4,000
Dues and Subscriptions	1,273	1,531	1,414	1,065	1,000	1,000
Professional Services	1,377	1,725	3,857	375	250	250
Advertising	208	266	233	483	500	500
Nuisance Fees	-	4,625	-	-	-	-
Small Grant Match	-	-	(121)	10,000	10,000	10,000
Telecommunications	215	153	-	876	300	300
Light, Fuel and Power	6,754	7,150	7,282	8,551	8,500	9,000
Maintenance	11,258	9,366	13,695	31,846	22,740	23,500
Fleet Parts and Fuel	-	-	-	-	55,000	53,500
Subtotal	21,087	26,150	31,005	55,873	102,290	102,050

GENERAL FUND EXPENDITURES

Forestry

PARTS AND SUPPLIES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Office Supplies	2,337	3,356	4,330	2,472	1,600	1,600
Food and Medical Supplies	-	60	153	196	300	300
Maintenance Supplies	36,230	44,714	35,261	27,992	37,095	36,750
Maintenance Supplies-Arboretum	-	6,166	2,973	949	2,000	2,000
Clothing	551	1,489	1,314	1,739	2,080	2,100
Small Equipment	210	698	1,600	320	2,000	2,000
Subtotal	39,328	56,483	45,631	33,668	45,075	44,750

TOTAL

\$ 482,604	\$ 537,396	\$ 520,922	\$ 546,526	\$ 641,934	\$ 644,346
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GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
Aquatics						
PAYROLL						
Aquatics Coordinator	\$ 49,672	\$ 50,672	\$ 48,723	\$ 51,813	\$ 52,979	\$ 54,038
Aquatics Programmer	69,047	70,765	59,425	72,027	73,616	73,294
Lifeguard	153,659	185,456	198,643	199,072	85,000	352,000
Instructor	28,085	31,300	35,247	52,460	15,000	55,000
Overtime	4,829	3,127	5,161	1,041	1,000	1,000
Health Insurance	23,003	28,045	20,935	34,095	39,350	33,116
Social Security	23,204	25,967	26,414	28,420	17,540	41,091
State Pension	12,081	12,641	11,078	13,334	15,226	16,296
Workers Compensation	9,159	11,990	14,960	15,470	9,538	21,485
Longevity Pay	2,060	2,580	1,830	1,680	1,680	1,800
Life Insurance	198	198	168	192	198	198
Subtotal	374,997	422,741	422,584	469,603	311,126	649,317
CONTRACTUAL SERVICES						
Non Local Travel and Training	571	527	458	266	200	575
Local Meeting Expense	780	-	449	-	200	600
Dues and Subscriptions	-	200	199	162	200	200
Professional Services	17,538	17,635	18,174	15,988	17,325	21,000
Licenses and Fees	200	619	402	225	410	410
Credit Card Charges	1,892	2,017	629	-	1,500	1,500
Advertising	2,252	4,423	4,309	4,270	3,500	3,500
Light, Fuel and Power	82,357	86,322	94,952	109,387	20,000	180,000
Maintenance	14,344	13,087	9,755	9,029	10,000	20,000
Fleet Parts and Fuel	-	-	-	-	3,800	4,000
Subtotal	119,973	124,830	129,328	139,326	57,135	231,785
PARTS AND SUPPLIES						
Office Supplies	1,385	2,499	3,068	2,459	2,000	2,000
Food and Medical Supplies	-	552	-	377	375	375
Maintenance Supplies	29,689	32,761	28,617	24,434	10,000	49,500
Recreation Supplies	1,007	777	1,174	888	700	1,000
Clothing	134	-	633	1,973	2,000	4,000
Memorials and Trophies	-	35	-	-	-	-
Subtotal	32,215	36,624	33,492	30,132	15,075	56,875
TOTAL	\$ 527,186	\$ 584,195	\$ 585,403	\$ 639,061	\$ 383,336	\$ 937,977

GENERAL FUND EXPENDITURES

Leisure Services

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Director of Leisure Services	\$ 57,025	\$ 58,025	\$ 58,025	\$ 59,331	\$ 60,666	\$ 61,879
Operations Manager	39,254	-	-	-	-	-
Recreation Program Coordinator	28,808	42,369	43,000	47,181	44,957	46,114
Recreation Programmer I	33,949	34,949	34,949	35,955	36,784	37,516
Office Manager	-	29,326	29,626	30,487	30,990	31,854
Recreation Sports Programmer	35,010	36,009	36,010	37,040	37,894	38,647
Gymnastics Specialist	37,099	38,931	36,000	35,236	36,156	36,879
Secretary	22,495	22,482	23,920	24,458	25,008	34,794
Miscellaneous Supervisor	484	-	-	-	-	-
Pioneer Park Supervisor	2,322	3,854	3,559	2,225	5,000	5,000
Gymnastics Staff	21,364	28,093	24,933	25,671	24,950	25,000
Flag Football Officials	89	2,425	2,330	960	2,400	2,400
Recreation Activities Part Time	22,231	24,608	26,447	32,908	30,825	31,000
Basketball Supervisor	4,518	2,821	2,967	4,835	3,600	3,600
Volleyball Supervisor	4,381	2,737	7,091	7,030	2,500	2,500
Neighborhood Facility Supervisor	2,606	1,265	1,221	1,631	2,000	2,000
Instructor	-	-	179	66	-	-
Overtime	8,324	8,297	9,307	10,194	10,000	10,000
Health Insurance	39,645	48,067	47,267	45,847	59,410	70,912
Social Security	24,180	25,421	25,303	25,834	27,203	27,259
State Pension	26,195	26,746	27,555	27,957	32,561	37,901
Workers Compensation	7,695	10,467	12,843	12,591	13,880	10,735
Longevity Pay	3,025	2,265	1,860	1,860	1,860	2,640
Mileage Allowance	8	-	-	-	-	-
Life Insurance	430	420	450	418	462	488
Subtotal	421,135	449,577	454,842	469,717	489,106	519,118



GENERAL FUND EXPENDITURES

Leisure Services

CONTRACTUAL SERVICES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Non Local Travel and Training	154	747	76	380	100	100
Dues and Subscriptions	-	358	935	1,019	1,000	1,000
Professional Services	27,606	35,832	41,828	45,868	41,000	41,000
Licenses and Fees	-	245	356	-	400	400
Credit Card Charges	5,117	6,598	1,149	-	-	-
Advertising	2,126	2,300	1,270	1,632	2,300	2,300
Events and Activities	47,148	15,691	16,214	5,232	20,000	20,000
Maintenance	105	289	-	666	500	500
Fleet Parts and Fuel	-	-	-	-	34,000	11,500
Subtotal	82,256	62,060	61,827	54,796	99,300	76,800

PARTS AND SUPPLIES

Office Supplies	2,732	1,926	2,849	2,592	3,500	3,500
Food and Medical Supplies	1,885	796	695	566	375	375
Recreation Supplies	4,207	2,015	1,575	1,056	3,200	3,200
Clothing	-	90	-	-	90	90
Memorials and Trophies	3,557	5,646	3,502	4,795	4,500	4,500
Subtotal	12,380	10,473	8,620	9,009	11,665	11,665

MISCELLANEOUS

Easter Egg Hunt	473	651	625	710	750	750
Goblin Walk	5,642	9,900	9,217	9,986	9,900	9,000
Hershey's Track Meet	146	205	174	90	200	200
Subtotal	6,262	10,756	10,015	10,785	10,850	9,950

TOTAL

\$ 522,033	\$ 532,866	\$ 535,305	\$ 544,307	\$ 610,921	\$ 617,533
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GENERAL FUND EXPENDITURES

Recreation Buildings

CONTRACTUAL SERVICES

Telecommunications	\$ 335	\$ 307	\$ 32	\$ -	\$ 420	\$ 420
Light, Fuel and Power	64,814	67,448	72,355	86,757	89,000	88,500
Maintenance	12,888	15,237	15,465	20,232	24,255	25,000
Subtotal	78,037	82,992	87,853	106,989	113,675	113,920

PARTS AND SUPPLIES

Maintenance Supplies	1,960	2,679	2,217	1,108	2,500	2,500
Subtotal	1,960	2,679	2,217	1,108	2,500	2,500

TOTAL

\$ 79,997	\$ 85,671	\$ 90,070	\$ 108,097	\$ 116,175	\$ 116,420
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Kiwanis Community House

PAYROLL

Custodian I	\$ 46,722	\$ 47,061	\$ 45,542	\$ 42,343	\$ 47,853	\$ 50,918
Temporary/Part Time	174	-	1,931	-	-	-
Overtime	250	129	142	85	-	-
Health Insurance	11,455	16,405	17,966	30,734	37,652	27,078
Social Security	3,495	3,425	3,390	2,695	3,661	3,955
State Pension	4,497	4,776	4,547	4,486	5,680	6,524
Workers Compensation	1,415	1,653	2,038	1,765	1,991	2,068
Longevity Pay	195	-	-	-	-	780
Life Insurance	100	121	116	121	132	132
Subtotal	68,304	73,570	75,671	82,230	96,969	91,455

CONTRACTUAL SERVICES

Telecommunications	-	-	303	867	900	900
Professional Services	605	503	1,030	795	1,000	1,000
Maintenance	2,278	1,897	2,027	1,747	2,000	2,000
Subtotal	2,883	2,400	3,361	3,409	3,900	3,900

PARTS AND SUPPLIES

Maintenance Supplies	6,511	3,275	16,024	7,521	7,500	7,500
Subtotal	6,511	3,275	16,024	7,521	7,500	7,500

TOTAL

\$ 77,697	\$ 79,245	\$ 95,055	\$ 93,159	\$ 108,369	\$ 102,855
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GENERAL FUND EXPENDITURES

Golf	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Golf	\$ 60,306	\$ 61,306	\$ 61,306	\$ 62,686	\$ 64,096	\$ 65,378
Foreman III	-	17,919	42,994	43,961	44,950	45,849
Foreman II	80,109	65,258	39,104	39,984	40,884	42,761
Office Manager	12,358	13,174	13,382	13,682	13,990	14,270
Sprinkler Tech/Plumber	57,526	60,390	58,494	57,996	60,220	63,546
Equipment Operator II	31,648	29,080	29,080	22,566	27,559	-
Equipment Operator I	-	-	-	5,249	-	29,702
Temporary/Part Time	65,207	75,369	71,584	68,703	81,000	85,000
Overtime	3,553	6,951	6,574	5,835	7,000	7,000
Health Insurance	58,734	63,557	73,123	68,461	93,975	79,262
Social Security	23,233	24,811	23,927	23,878	26,158	27,218
State Pension	23,906	25,247	25,401	26,472	30,142	34,173
Workers Compensation	8,992	11,112	13,353	12,901	13,702	13,721
Longevity Pay	2,102	2,112	2,142	2,232	2,232	2,280
Tool Allowance	-	-	-	320	-	480
Life Insurance	399	400	409	394	422	422
Subtotal	428,073	456,686	460,872	455,319	506,330	511,063
CONTRACTUAL SERVICES						
Non Local Travel and Training	435	142	-	207	300	300
Dues and Subscriptions	975	1,095	1,030	925	1,100	1,100
Professional Services	1,887	3,619	2,092	5,045	3,800	3,950
Telecommunications	292	154	-	-	-	-
Light, Fuel and Power	21,142	22,546	24,588	27,067	27,000	27,500
Maintenance	7,794	10,103	5,479	9,516	6,700	7,000
Fleet Parts and Fuel	-	-	-	-	132,500	55,000
Subtotal	32,525	37,659	33,188	42,760	171,400	94,850
PARTS AND SUPPLIES						
Office Supplies	1,509	1,716	2,929	4,245	4,000	4,150
Food and Medical Supplies	221	389	536	364	400	450
Maintenance Supplies	72,739	64,367	73,433	71,210	69,000	73,000
Clothing	1,404	2,175	1,222	1,754	1,500	1,600
Subtotal	75,873	68,647	78,120	77,572	74,900	79,200
TOTAL	\$ 536,472	\$ 562,992	\$ 572,181	\$ 575,651	\$ 752,630	\$ 685,113

GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Parks	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Grounds/Facilities	\$ -	\$ -	\$ -	\$ -	\$ 31,052	\$ 31,672
Assistant Director of Parks	54,518	55,518	55,518	56,768	58,045	59,206
Foreman III	44,533	45,523	45,523	54,517	47,594	98,420
Foreman II	53,146	42,706	42,706	43,757	48,895	39,612
Foreman I	32,308	62,038	57,171	57,424	73,042	34,891
Office Manager	18,536	19,760	20,072	20,525	20,986	21,405
Sprinkler Tech/Plumber	112,420	115,420	115,420	124,052	110,609	118,643
Equipment Operator II	196,341	184,748	212,655	231,365	261,718	183,916
Equipment Operator I	27,581	58,579	38,220	30,457	-	85,461
Secretary	23,962	25,366	27,820	30,839	31,533	32,164
Temporary/Part Time	107,760	131,835	117,695	121,486	155,000	170,000
Overtime	17,416	25,100	32,067	33,336	25,000	25,000
Health Insurance	177,604	197,867	208,498	218,552	246,692	292,221
Social Security	51,015	56,784	56,545	59,592	66,879	69,571
State Pension	57,499	64,613	65,895	69,642	82,405	93,315
Workers Compensation	19,639	25,472	31,205	31,713	34,406	27,656
Longevity Pay	7,238	8,018	9,233	10,153	10,758	9,030
Life Insurance	1,085	1,135	1,163	1,127	1,261	1,261
Subtotal	1,002,601	1,120,482	1,137,407	1,195,305	1,305,875	1,393,442
CONTRACTUAL SERVICES						
Local Meeting Expense	1,780	1,018	1,163	803	1,500	1,500
Telecommunications	747	793	-	-	-	-
Light, Fuel and Power	151,765	158,831	159,921	170,991	162,000	177,000
Rental	2,895	2,477	2,948	1,203	3,000	3,000
Maintenance	48,648	44,642	50,793	49,194	50,000	60,000
Fleet Parts and Fuel	-	-	-	-	248,800	217,500
Subtotal	205,835	207,761	214,826	222,191	465,300	459,000
PARTS AND SUPPLIES						
Office Supplies	2,557	4,785	5,420	3,861	5,500	5,500
Irrigation Supplies	29,976	29,976	30,792	35,359	36,000	38,000
Maintenance Supplies	97,550	91,051	87,073	89,449	87,000	87,000
Clothing	3,771	3,927	4,777	4,780	5,000	5,000
Subtotal	133,854	129,739	128,062	133,449	133,500	135,500
TOTAL	\$ 1,342,291	\$ 1,457,982	\$ 1,480,295	\$ 1,550,945	\$1,904,675	\$ 1,987,942

GENERAL FUND EXPENDITURES

Cemetery

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Director of Grounds/Facilities	\$ 58,401	\$ 59,401	\$ 59,401	\$ 60,738	\$ 31,052	\$ 31,674
Assistant Director of Cemetery	52,732	53,732	53,732	54,941	56,177	57,302
Foreman I	-	13,000	31,200	31,902	32,620	33,272
Sprinkler Tech/Plumber	32,906	33,906	33,906	34,669	35,449	36,158
Equipment Operator II	96,709	88,026	71,669	73,282	74,931	78,095
Temporary/Part Time	45,537	56,702	49,650	46,050	66,000	70,000
Overtime	1,246	3,585	4,504	2,383	4,500	4,500
Health Insurance	64,427	72,089	74,340	73,128	66,635	65,770
Social Security	21,340	23,463	22,203	22,329	23,270	24,056
State Pension	24,130	25,754	26,004	27,540	27,738	30,850
Workers Compensation	8,660	11,072	12,954	12,703	12,675	12,578
Longevity Pay	3,060	3,060	3,940	3,960	3,450	3,450
Life Insurance	390	390	390	390	363	363
Subtotal	409,537	444,180	443,893	444,016	434,860	448,067

CONTRACTUAL SERVICES

Telecommunications	400	153	-	-	-	-
Light, Fuel and Power	6,812	8,277	6,889	7,815	8,750	8,000
Maintenance	5,446	4,926	4,596	4,967	5,000	5,200
Fleet Parts and Fuel	-	-	-	-	59,000	43,600
Subtotal	12,657	13,356	11,485	12,781	72,750	56,800

PARTS AND SUPPLIES

Food and Medical Supplies	39	58	30	127	150	150
Maintenance Supplies	19,267	16,503	16,299	15,459	16,600	17,100
Clothing	1,280	1,402	896	1,294	1,300	1,300
Small Equipment	1,773	3,002	2,703	3,999	4,160	4,200
Subtotal	22,359	20,965	19,928	20,879	22,210	22,750

TOTAL

\$ 444,553	\$ 478,501	\$ 475,306	\$ 477,677	\$ 529,820	\$ 527,617
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GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016
Botanic Gardens	Actuals	Actuals	Actuals	Actuals	Adopted Budget	Adopted Budget
PAYROLL						
Director of Botanic Gardens	\$ 59,364	\$ 60,364	\$ 60,365	\$ 61,723	\$ 63,112	\$ 64,374
Assistant Director of Botanic Gardens	49,747	50,747	50,747	63,461	49,080	50,062
Education Coordinator	36,000	37,000	37,000	38,588	41,002	43,036
Office Manager	29,810	31,850	32,370	33,098	33,843	35,700
Development Coordinator	38,511	41,273	39,520	40,409	41,318	42,144
Horticulturist	41,585	42,575	42,576	43,534	44,514	38,250
Assistant Education Coordinator	20,000	31,869	28,576	31,698	32,411	35,700
Education/Horticulturist Assistant	-	-	-	-	-	32,218
Temporary/Part Time	20,614	25,374	27,345	24,253	33,600	40,740
Health Insurance	71,865	73,401	62,372	74,334	80,017	84,373
Social Security	21,707	23,875	23,863	24,777	26,218	29,382
State Pension	27,598	30,276	29,853	31,946	36,693	43,330
Workers Compensation	8,138	10,112	11,230	11,443	12,993	14,090
Longevity Pay	3,830	3,840	3,840	3,480	3,840	1,860
Life Insurance	423	450	439	445	462	528
Subtotal	429,191	463,006	450,095	483,187	499,103	555,788
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	9	131	77	500	500
Professional Services	365	-	217	223	500	500
Postage and Freight	711	492	494	500	500	500
Telecommunications	167	154	-	-	-	-
Light, Fuel and Power	8,756	10,263	11,631	12,600	12,800	14,000
Maintenance	2,463	1,847	2,831	1,713	3,300	3,465
Fleet Parts and Fuel	-	-	-	-	4,600	9,150
Subtotal	12,462	12,765	15,304	15,113	22,200	28,115
PARTS AND SUPPLIES						
Office Supplies	6,214	4,686	3,111	4,993	5,500	5,500
Food and Medical Supplies	-	84	12	18	50	50
Maintenance Supplies	13,040	12,738	11,441	12,894	12,200	13,650
Clothing	-	-	166	-	200	750
Small Equipment	771	602	699	594	900	900
Subtotal	20,025	18,110	15,428	18,498	18,850	20,850
TOTAL	\$ 461,678	\$ 493,881	\$ 480,827	\$ 516,799	\$ 540,153	\$ 604,753



DIVISIONS

- Budget & Finance/ Grants
- Purchasing

IT'S A FACT

In a 12 month period, the Treasurer's office counts and deposits approximately \$2.1 million in cash. All remaining revenues are received by check, credit card and wire transfers.



CITY TREASURER DEPARTMENT SUMMARY

MISSION

To optimally manage the City's finances to ensure accountability and transparency while maintaining the financial health of the City.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The Accounting function provides centralized city services including general accounting functions, external financial reporting, payment processing to vendors and employees and revenue collection for all City funds.
- The Treasury function provides daily cash management including investment of available cash balances, management and monitoring of all debt obligations.
- The Grants function provides guidance and services for grant applications and the responsibility for administering and compliance with all grant requirements.
- The Purchasing function monitors compliance with City Purchasing policies and State Statutes.
- The Budget function coordinates city-wide operating budget development activities and provides budgetary support and guidance to city departments and other agencies.
- The Treasurer's office is also responsible for preparation and update of the City wide Capital Improvement Plan and implementation and training for all software modules related to Accounting functions including all Innoprise applications.

CITY TREASURER DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Provide accuracy, timeliness and transparency in all financial reporting to the Governing Body, management and the public.
- Manage all billings and receipts to ensure the maximum collection.
- Manage the operating budget of the City to ensure proper expenditure of funds.
- Provide long term fiscal planning for all City funds.
- Develop a sustainable revenue stream that provides a stabilization of the funds of the City.

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Analyze staffing based on anticipated retirements and needs following process mapping analysis to determine that duties are allocated in the most efficient and effective manner
- Complete the implementation of on-line payment processes for all City department collections
- Implement the Purchasing Card function to enable uploads of all purchasing card transactions
- Implement and continue to support the creation and activities of the Process Mapping team to review and analyze City processes for efficiency and effectiveness
- Implement the remaining modules for Payroll process and Human Resources applications including the Employee Self Service Portal, time and attendance, and applicant tracking. This implementation would take place following a Process Mapping session to determine best practices.
- Continue to revise and update budget processes to make budgets transparent and provide a means for the public, management and the Governing Body to offer meaningful input
- Develop a format and process for on-line reporting of financial activities of the City for the public
- Analyze the need for possible Requests for Proposals for merchant processing services, banking services and collection agency services. This analysis would take place after a Process Mapping session to determine best practices.

GENERAL FUND EXPENDITURES

CITY TREASURER DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Budget and Finance	\$ 342,152	\$ 431,813	\$ 367,930	\$ 397,180	\$ 430,110	\$ 575,254
Purchasing	185,765	196,836	195,744	203,029	232,014	90,199
Treasurer Summary	<u>\$ 527,917</u>	<u>\$ 628,649</u>	<u>\$ 563,674</u>	<u>\$ 600,209</u>	<u>\$ 662,124</u>	<u>\$ 665,453</u>

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Budget and Finance	5.0	5.0	5.0	5.0	5.0	7.0
Purchasing	3.0	3.0	3.0	3.0	3.0	1.0
TOTAL	8.0	8.0	8.0	8.0	8.0	8.0



GENERAL FUND EXPENDITURES

Budget and Finance

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
City Treasurer	\$ 84,625	\$ 113,622	\$ 85,634	\$ 87,561	\$ 89,522	\$ 91,312
Deputy City Treasurer	38,880	61,780	60,008	65,794	67,851	71,656
Accounting/Budget Analyst	-	-	-	-	-	53,040
Grants Manager	55,499	56,499	56,499	57,770	59,070	60,251
Accounting Tech	73,134	86,562	67,957	71,037	74,138	108,831
Overtime	216	1,945	-	2,037	-	-
Health Insurance	32,938	35,889	34,695	42,032	62,708	87,356
Social Security	19,131	24,343	20,325	21,408	22,390	29,620
State Pension	21,467	25,692	27,542	29,955	34,741	48,863
Workers Compensation	4,704	6,373	3,666	3,608	4,760	5,161
Longevity Pay	3,760	3,280	2,060	2,100	2,100	2,100
Life Insurance	256	280	317	324	330	462
Subtotal	334,609	416,265	358,702	383,626	417,610	558,654
CONTRACTUAL SERVICES						
Non Local Travel and Training	296	451	1,198	2,845	2,700	4,000
Local Meeting Expense	344	115	-	770	-	-
Dues and Subscriptions	315	1,574	897	1,839	1,000	1,500
Professional Services	50	1,580	-	-	-	-
Telecommunications	167	153	-	-	-	-
Maintenance	-	-	-	-	-	4,600
Subtotal	1,172	3,873	2,095	5,454	3,700	10,100
PARTS AND SUPPLIES						
Office Supplies	6,241	6,042	3,520	3,839	6,000	6,000
Small Equipment	130	5,633	3,613	4,262	2,800	500
Subtotal	6,371	11,675	7,133	8,101	8,800	6,500
TOTAL	\$ 342,152	\$ 431,813	\$ 367,930	\$ 397,180	\$ 430,110	\$ 575,254

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Purchasing						
PAYROLL						
Director of Purchasing	\$ 62,687	\$ 63,682	\$ 63,682	\$ 65,115	\$ 66,580	\$ -
Purchasing Agent	42,554	44,579	45,614	46,641	47,690	53,040
Purchasing Contract Tech	32,328	33,328	33,328	33,839	34,845	-
Health Insurance	15,528	15,810	16,304	18,867	41,220	16,194
Social Security	10,524	11,005	10,975	11,176	11,618	4,126
State Pension	13,856	14,669	14,724	15,348	18,028	6,807
Workers Compensation	2,213	2,694	3,224	958	775	275
Longevity Pay	2,670	2,760	2,760	2,695	2,760	900
Life Insurance	192	192	192	171	198	66
Subtotal	182,552	188,719	190,804	194,810	223,714	81,409
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	-	-	500	750
Local Meeting Expense	-	-	-	-	200	200
Dues and Subscriptions	573	502	475	535	600	600
Telecommunications	167	154	-	-	-	-
Maintenance	80	80	204	-	300	300
Subtotal	820	736	679	535	1,600	1,850
PARTS AND SUPPLIES						
Office Supplies	2,393	6,681	4,261	7,170	6,000	6,240
Small Equipment	-	700	-	514	700	700
Subtotal	2,393	7,381	4,261	7,684	6,700	6,940
TOTAL	\$ 185,765	\$ 196,836	\$ 195,744	\$ 203,029	\$ 232,014	\$ 90,199



DIVISIONS

- City Engineer

IT'S A FACT

The word engineer comes from a Latin word meaning 'cleverness'.



CITY ENGINEER DEPARTMENT SUMMARY

MISSION

The mission of the City Engineer's Department is to provide comprehensive oversight and assistance in the planning, programming, design, construction, operation, maintenance, and repair of facilities in the public right-of-way and storm drainage facilities in order to preserve and expand the city's infrastructure.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The City Engineer's Department is responsible for administering the public right-of-way and drainage facilities within the City of Cheyenne. This includes managing all road maintenance projects; reviewing and approving all construction plans for street improvements; permitting and inspecting all contractors working within the public right-of-way; approving all street closures whether for construction or special events; and coordinating with the Public Works Department, utility companies and the Wyoming Department of Transportation.
- The City Engineer's Office also reviews development proposals; maintains the City's Geographic Information System (GIS), including producing maps for City Departments; administers development with Federal Emergency Management Agency-regulated flood plains; maintains the City's survey control network; and responds to citizen concerns.
- In cooperation with the Traffic Division of the Public Works Department, the Engineering Department is responsible for the placement and operation of all traffic signals, traffic signs and pavement markings within the City.



GENERAL FUND EXPENDITURES

CITY ENGINEER DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Complete the Logan Ave. Reconstruction Project
- Complete Phase 1 of the 19th St. Rehabilitation Project
- In coordination with the West Edge Project Management Team, begin detailed design on the first phases of the West Edge Project
- Continue discussions on financial assurances for development projects
- Investigate the feasibility of public approval of a Storm Water Utility
- Commemorate the 30th anniversary of the 1985 Flood, including public education on what has been done to prevent a reoccurrence and what still needs to be done
- Continue to investigate funding opportunities for Phase 2 of the 19th St. Rehabilitation Project
- Continue to prepare design plans, identify funding sources and acquire right-of-way for Christensen Road
- Continue to work to enhance relationships between the City Engineer's office and consultants, developers, contractors, business leaders and community advocates

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Increase funding by \$10,000 for continuing education requirements necessary for staff
- Increase funding for the GIS Program by \$1,800 to reimburse Laramie County for expenses related to computer equipment and storage that Laramie County is providing on behalf of the GIS cooperative



GENERAL FUND EXPENDITURES

CITY ENGINEER DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Engineer Summary	\$ 782,666	\$ 816,435	\$ 829,222	\$ 885,449	\$ 942,408	\$ 992,907

STAFFING SUMMARY

Full Time - Number of Positions	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Engineering	11.0	11.0	10.7	10.7	10.7	10.7
TOTAL	11.0	11.0	10.7	10.7	10.7	10.7



GENERAL FUND EXPENDITURES

City Engineer

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
City Engineer	\$ 84,625	\$ 85,625	\$ 65,571	\$ 87,552	\$ 89,522	\$ 91,312
Civil Engineer	104,225	102,743	111,574	114,085	116,653	123,779
Assistant City Engineer	65,694	67,745	67,043	67,178	68,690	74,654
Traffic Engineer	40,275	55,667	58,241	59,551	60,891	64,974
Office Manager	30,805	32,221	34,300	35,072	35,861	36,578
Engineering Tech I GIS	36,000	37,000	37,000	34,680	44,582	-
Engineering Tech II	42,598	43,598	43,598	47,966	46,582	88,883
Surveyor	64,163	65,163	65,163	66,630	68,129	69,492
Engineering Tech III/GIS Coordinator	60,124	61,125	61,125	62,500	63,906	65,184
Engineering Tech Traffic	38,551	39,429	43,000	43,630	44,957	45,856
Overtime	-	-	-	63	-	-
Health Insurance	74,464	82,014	89,594	104,158	111,792	118,614
Social Security	42,526	44,403	43,783	46,141	49,408	51,010
State Pension	56,180	60,220	59,277	65,845	76,663	84,149
Workers Compensation	11,017	15,029	20,300	20,968	19,789	19,913
Longevity Pay	3,540	4,045	4,537	5,912	6,080	6,080
Uniform Allowance	110	110	110	110	150	150
Life Insurance	659	667	652	680	704	704
Subtotal	755,556	796,804	804,869	862,721	904,358	941,332

CONTRACTUAL SERVICES

Non Local Travel and Training	2,660	2,269	1,594	911	5,000	9,000
Local Meeting Expense	543	478	-	450	750	750
Dues and Subscriptions	1,626	1,024	1,133	1,782	2,000	2,000
Professional Services	395	795	-	-	-	-
Telecommunications	1,534	1,783	1,714	2,246	3,600	3,775
Maintenance	9,979	4,546	7,139	6,342	10,500	11,350
Fleet Parts and Fuel	-	-	-	-	5,700	13,700
Subtotal	16,737	10,895	11,581	11,731	27,550	40,575

PARTS AND SUPPLIES

Office Supplies	10,373	8,736	12,772	10,997	10,500	11,000
Subtotal	10,373	8,736	12,772	10,997	10,500	11,000

TOTAL

\$ 782,666	\$ 816,435	\$ 829,222	\$ 885,449	\$ 942,408	\$ 992,907
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DIVISIONS

- Development
- Building Safety
- Planning Services

IT'S A FACT

The City of Cheyenne has seen a large number of residential units platted in 2014. Platting for over 1,200 new units has either been completed or is currently in process, with more subdivisions on the horizon. This includes 11 projects for 2014 totaling 800 lots/units and the Waterford Square project with an anticipated 425 units.



PLANNING SERVICES DEPARTMENT SUMMARY

MISSION

To manage growth and change in a way that maintains and enhances the qualities that make Cheyenne the Community of Choice for all people to work, play, live and learn.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The Planning Services Department encompasses two division which strive to improve the community in which we live:
 1. The Urban Planning Office works to address long range goals of citizens to develop vision for the future, including cultivating future leaders via the Mayor's Youth Council, enhancing heritage through historic preservation efforts, motivating Downtown revitalization through projects like the West Edge initiative, and coordinating cross-departmental efforts to help address growth-related topics like the impact fee study.
 2. The Building Safety Office reviews construction plans, maintains contractor licensing and performs building inspections to ensure that buildings and structures are safely constructed for residents today and for years to come.
- Boards and Commissions that are staffed and supported by the department include the Contractor Licensing Board, the Building Code Board of Appeals, the Historic Preservation Board, the Mayor's Youth Council, and partial responsibility for the Planning Commission.



Plans developed during Fiscal Year 2014. See page 128 for results.

PLANNING SERVICES DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

Cheyenne is experiencing growth and change and must carefully and deliberatively consider the impacts of today's decisions on the future of the community. With this in mind, the Planning Services Department seeks to:

- Facilitate the implementation of PlanCheyenne to enable continued efforts to aid the community in maintaining and enhancing the qualities that make Cheyenne great
- Prepare for increases in the workload to ensure the level of customer service maintains pace with the rate of growth
- Improve transparency and access to information citizens and elected officials need to make critical decisions

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

- Complete efforts to present the Governing Body with information related to managing growth and associated service provision which allows the community's essential services to maintain an adequate level of service and infrastructure that meets the needs of existing and new residents and businesses
- Accelerate the implementation of the West Edge project to include construction of public facilities and private investment, while enabling the full complement of tools necessary to support the vision
- Fully integrate the digital plan review and permitting of the Building Safety Office with additional Innoprise modules and/or other technical support
- Implement the shift of all current development activities handled by Planning Services staff to the Development Services Department, including annexation, development agreements, and West Edge private investor development initiatives.

GENERAL FUND EXPENDITURES

PLANNING SERVICES DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Building	\$ 1,214,850	\$ 1,515,887	\$ 1,038,789	\$ 1,035,410	\$1,155,385	\$ 1,184,130
Planning	407,127	322,539	678,052	712,296	790,304	400,339
Planning Services Summary	\$ 1,621,978	\$ 1,838,426	\$ 1,716,842	\$ 1,747,706	\$1,945,689	\$ 1,584,469

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Building	18.0	18.0	15.0	15.0	15.0	15.0
Planning **	6.5	6.5	10.5	9.5	9.5	3.5
TOTAL	24.5	24.5	25.5	24.5	24.5	18.5

Part Time Employees - Budget						
Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning	-	-	-	17,500	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 17,500	\$ -	\$ -

** - as of July 1, 2015, the Development office is shown in a separate department.

GENERAL FUND EXPENDITURES

Building	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Development & Zoning	\$ -	\$ 57,114	\$ -	\$ -	\$ -	\$ -
Assistant Director	60,394	57,795	-	-	-	-
Operations Manager	6,340	39,040	39,040	39,919	40,817	-
Lead Building/Development Tech	2,840	-	-	-	-	41,630
Planner I	83,745	54,896	-	-	-	-
Senior Planner	-	32,250	-	-	-	-
Planner II	39,552	54,161	-	-	-	-
Code Inspector Plumbing	104,066	106,066	106,066	108,453	110,892	113,111
Chief Building Official	72,100	73,100	73,100	74,745	76,427	77,956
Code Inspector Mechanical	52,186	53,176	53,176	54,373	55,596	56,708
Deputy Chief Building Official	115,720	117,719	120,226	123,785	126,570	129,102
Code Inspector Electrical	53,561	54,561	68,608	55,789	57,044	58,185
Chief Code Inspector	54,784	55,784	17,996	-	-	-
Building/Development Tech	85,667	112,472	103,519	115,523	116,865	123,500
Code Inspector Combination	52,176	53,176	53,176	73,222	98,540	112,166
Development Inspector	48,137	49,137	84,222	54,361	55,584	56,695
Overtime	4,983	15,430	531	-	1,000	1,000
Health Insurance	169,667	205,055	134,552	142,354	159,736	153,677
Social Security	61,827	73,650	54,045	52,068	57,084	59,443
State Pension	76,897	94,044	63,721	67,638	88,573	98,061
Workers Compensation	17,448	21,968	25,240	23,098	20,605	20,727
Longevity Pay	7,040	9,465	7,745	7,895	7,860	7,980
Life Insurance	1,121	1,295	863	893	990	990
Subtotal	1,170,250	1,391,354	1,005,827	994,116	1,074,185	1,110,930

GENERAL FUND EXPENDITURES

Building	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CONTRACTUAL SERVICES						
Non Local Travel and Training	7,282	12,464	4,242	6,459	5,000	5,000
Local Meeting Expense	820	1,208	855	300	800	800
Dues and Subscriptions	1,294	2,722	781	674	500	500
Professional Services	2,585	17,864	590	3,412	2,000	2,000
Licenses and Fees	1,614	1,107	80	1,830	1,500	1,500
Advertising	2,479	4,577	83	-	1,500	1,500
Postage and Freight	1,950	-	-	-	200	200
Telecommunications	3,704	3,747	3,493	2,806	5,700	5,700
Fleet Parts and Fuel	-	-	-	-	40,000	30,000
Subtotal	21,727	43,689	10,124	15,480	57,200	47,200
PARTS AND SUPPLIES						
Office Supplies	18,029	24,479	20,512	25,814	24,000	24,000
Small Equipment	4,458	2,463	2,327	-	-	2,000
Subtotal	22,487	26,942	22,839	25,814	24,000	26,000
CAPITAL						
Equipment	386	53,902	-	-	-	-
Subtotal	386	53,902	-	-	-	-
TOTAL	\$ 1,214,850	\$ 1,515,887	\$ 1,038,789	\$ 1,035,410	\$ 1,155,385	\$1,184,130

Note: In 2012, the Development Office was shifted from having a Joint Budget with Building to a Joint Budget with Planning.

GENERAL FUND EXPENDITURES

Planning	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Planning Services	\$ 84,625	\$ 85,625	\$ 85,625	\$ 87,552	\$ 89,522	\$ 91,312
Director of Development & Zoning	-	-	63,000	64,418	65,867	-
Assistant Director of Development	-	-	57,795	59,095	60,425	-
Urban Planning Director	54,366	41,250	40,000	-	-	-
Planner I	8,505	-	56,564	99,225	122,700	-
Senior Planner	-	-	57,356	94,071	96,187	67,320
Office Manager	22,212	22,712	23,378	17,383	17,775	18,131
Planner II	79,091	59,341	68,541	49,685	50,803	51,819
Planning Tech I	23,972	-	-	-	-	-
Overtime	-	623	-	-	-	-
Health Insurance	53,586	45,159	104,830	95,092	121,732	61,567
Social Security	20,253	15,647	32,903	34,713	38,795	17,638
State Pension	27,059	21,450	44,846	49,885	60,195	29,097
Workers Compensation	4,575	5,167	7,589	7,082	5,887	4,394
Longevity Pay	3,120	2,405	4,010	3,840	3,840	1,980
Life Insurance	333	235	554	583	627	231
Subtotal	381,697	299,614	646,990	662,622	734,354	343,489



GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Planning						
CONTRACTUAL SERVICES						
Non Local Travel and Training	2,125	3,679	5,287	5,880	4,100	2,600
Local Meeting Expense	431	905	1,497	620	750	750
Dues and Subscriptions	2,404	1,983	3,287	3,575	4,500	2,000
Professional Services	9,146	1,876	11,567	22,931	7,500	17,500
Licenses and Fees	-	-	-	482	500	500
Advertising	1,235	3,216	3,103	4,003	4,000	1,000
Postage and Freight	417	338	135	202	500	500
Small Grant Match	5,798	6,430	1,618	6,086	27,000	27,000
Telecommunications	167	154	-	-	-	-
Maintenance	-	409	-	-	-	-
Fleet Parts and Fuel	-	-	-	-	1,100	1,000
Subtotal	21,724	18,990	26,494	43,778	49,950	52,850
PARTS AND SUPPLIES						
Office Supplies	3,006	3,571	4,569	3,959	4,800	2,800
Small Equipment	700	364	-	1,937	1,200	1,200
Subtotal	3,706	3,935	4,569	5,896	6,000	4,000
TOTAL	\$ 407,127	\$ 322,539	\$ 678,052	\$ 712,296	\$ 790,304	\$ 400,339

Note—in Fiscal Year 2016, the Development office is shown as a separate Department. See page 130 for details.



DIVISION

- Development

IT'S A FACT

The City of Cheyenne has seen a large number of residential units platted in 2014. Platting for over 1,200 new units has either been completed or is currently in process, with more subdivisions on the horizon. This includes 11 projects for 2014 totaling 800 lots/units and the Waterford Square project with an anticipated 425 units.



DEVELOPMENT SERVICES DEPARTMENT SUMMARY

MISSION

To facilitate development review by providing high quality, effective and professional planning services.

DEPARTMENT OVERVIEW/MAJOR DUTIES

- The Development Services Department facilitates current development projects and the process for reviewing development proposals by multiple agencies to ensure that all codes are met and that various utility, regulatory, and safety issues are coordinated. The Department also facilitates community discussion, where appropriate, into considerations of activities that relate to the growth and/or changing of our community.
- Boards and Commissions that are staffed and supported by the department include the Board of Adjustment, and partial responsibility for the Planning Commission.



DEVELOPMENT SERVICES DEPARTMENT SUMMARY

STRATEGIC GOALS AND OBJECTIVES

- Maintain and enhance a predictable and transparent development review process
- Provide processes where accountability can be identified between City Departments
- Provide consistent and relevant information about development in Cheyenne
- Foster the continued professional and technical growth of personnel in their ability to provide high quality planning services

PRIORITIES AND ANTICIPATED BUDGET CHANGES FOR FISCAL YEAR 2016

Hire new staff and reallocate duties to implement the shift of all current development activities handled by Planning Services staff to the Development Services Department, including annexation, development agreements, management of the Innoprise system, and West Edge private investor development initiatives

- Hire an appointed Development Director
- Hire new Senior Planner plus part time hourly administrative support to replace duties formerly handled by Planning Services Department staff, plus duties currently handled by Development Director to enable time to be spent in Executive Management meetings, budgeting, human resources, etc.

GENERAL FUND EXPENDITURES

DEVELOPMENT SERVICES DEPARTMENT SUMMARY

EXPENDITURE SUMMARY

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Development	-	-	-	-	-	635,054
Development Summary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635,054

STAFFING SUMMARY

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Adopted Budget	2016 Adopted Budget
Full Time - Number of Positions						
Development **	0.0	0.0	0.0	0.0	0.0	8.0
TOTAL	0.0	0.0	0.0	0.0	0.0	8.0
Part Time Employees - Budget						
Development	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** - Prior to July 1, 2015, the Development office was included in Planning Services.

GENERAL FUND EXPENDITURES

Development

PAYROLL

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Director of Development & Zoning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,312
Assistant Director of Development	-	-	-	-	-	61,634
Senior Planner	-	-	-	-	-	67,320
Office Manager	-	-	-	-	-	29,121
Planner I	-	-	-	-	-	81,600
Planner II	-	-	-	-	-	89,576
Health Insurance	-	-	-	-	-	94,428
Social Security	-	-	-	-	-	32,256
State Pension	-	-	-	-	-	53,211
Workers Compensation	-	-	-	-	-	5,337
Longevity Pay	-	-	-	-	-	1,080
Life Insurance	-	-	-	-	-	528
Subtotal	-	-	-	-	-	607,404

CONTRACTUAL SERVICES

Non Local Travel and Training	-	-	-	-	-	3,800
Local Meeting Expense	-	-	-	-	-	750
Dues and Subscriptions	-	-	-	-	-	4,000
Professional Services	-	-	-	-	-	5,000
Licenses and Fees	-	-	-	-	-	1,000
Advertising	-	-	-	-	-	5,500
Postage and Freight	-	-	-	-	-	500
Fleet Parts and Fuel	-	-	-	-	-	1,000
Subtotal	-	-	-	-	-	21,550

PARTS AND SUPPLIES

Office Supplies	-	-	-	-	-	4,400
Small Equipment	-	-	-	-	-	1,700
Subtotal	-	-	-	-	-	6,100

TOTAL

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 635,054
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GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Miscellaneous						
PAYROLL						
Unemployment Compensation	\$ 87,352	\$ 30,370	\$ 23,185	\$ 6,431	\$ 20,000	\$ 20,000
Employee Appreciation Pay	-	148,400	-	-	-	-
Subtotal	87,352	178,770	23,185	6,431	20,000	20,000
CONTRACTUAL SERVICES						
Dues and Subscriptions	45,817	49,385	49,385	50,916	51,000	52,500
Professional Services	110,929	223,222	209,556	185,372	260,000	249,148
Licenses and Fees	8,304	3,394	2,724	644	3,000	3,000
Postage and Freight	48,797	49,178	33,018	43,813	50,000	50,000
Telecommunications	316,168	332,637	312,593	314,280	250,000	250,000
Light, Fuel and Power	990,974	1,099,579	1,117,721	1,158,848	1,210,000	1,189,000
Maintenance	66,509	41,782	59,329	44,949	-	-
Uncollectible Accounts	90,129	88,421	-	-	-	-
Loan and Bond Payment	100,000	9,401,062	300,000	300,000	330,000	350,000
Interest Expense	408,413	521,447	232,122	223,436	215,400	208,000
Copier Leases	7,950	7,383	7,398	-	-	-
Subtotal	2,193,991	11,817,490	2,323,846	2,322,259	2,369,400	2,351,648
MISCELLANEOUS						
Tax Increment Financing	494,838	476,377	487,120	531,834	-	-
Election Expense	11,933	-	32,560	-	12,000	-
General Contingency	-	47,467	5,493	1,156	120,874	120,000
Transfer to Civic Center	264,400	270,590	201,498	200,000	200,000	200,000
Transfer to Ice and Events Center	31,080	470,000	55,000	120,000	120,000	120,000
Transfer to Other Funds	-	27,170	9,126	-	-	-
Transfer to Transit	544,762	262,220	372,617	469,830	300,000	300,000
Subtotal	1,347,013	1,553,824	1,163,414	1,322,820	752,874	740,000
TOTAL	\$ 3,628,356	\$13,550,084	\$ 3,510,445	\$ 3,651,510	\$3,142,274	\$3,111,648

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Special Projects						
CAPITAL						
Infrastructure Development	\$ 97,530	\$ 77,470	\$ -	\$ -	\$ -	\$ -
Impact Assistance Capital Investment	-	-	-	212,700	-	-
Special Distribution Designated Funds	-	-	-	568,918	-	-
Improvements	4,700	-	-	-	-	-
Parks & Rec Projects	74,406	208,894	39,938	36,549	-	-
Parks Improvements	6,868	-	-	-	-	-
Narrowband Radio Upgrade	-	-	23,429	2,972	-	-
City Website Redesign	-	-	5,041	4,283	-	-
Police Department Microsoft Upgrade	-	-	-	137,873	-	-
Misc Lions Parking Project	-	22,959	2,495	11,661	-	-
ADA Compliance Projects	81,307	2,913	-	-	-	-
Depot Plaza Special Events	47,449	(288)	19,120	7,595	-	-
Ward III Parks Projects	-	19,783	-	-	-	-
Civic Center Curtain	-	47,584	2,198	-	-	-
VA Parking Lot	120	23,109	-	-	-	-
Telephone System	-	-	-	7,400	-	-
Right of Way Maintenance Equipment	-	-	-	115,054	-	-
Municipal Bldg. Major Replacements	-	-	106,669	-	-	300,000
Vehicle and Equipment Replacement Plan	-	-	-	-	-	281,945
Quincentennial Planning	-	-	-	-	-	7,500
Belvoir Ranch Planning and Development	-	-	-	-	-	100,000
Downtown/Parking Projects	-	-	-	-	-	58,000
Boys & Girls Club	-	-	23,270	-	-	-
Right of Way Operating Costs - Forestry	-	-	-	79,641	-	-
Right of Way Operating Costs - Grounds	-	-	-	73,659	-	-
Art in Public Places	-	-	-	-	2,500	-
Greater Cheyenne Area Arts Council	-	-	-	-	2,500	-
Abandoned Building Fund	-	-	-	-	5,000	-
Subtotal	312,381	402,424	222,160	1,258,305	10,000	747,445
TOTAL	\$ 312,381	\$ 402,424	\$ 222,160	\$ 1,258,305	\$ 10,000	\$ 747,445

GENERAL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
Economic Development						
Economic Development						
LEADS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL	50,000	50,000	50,000	50,000	50,000	50,000

City-County Support

Animal Control	212,793	192,647	182,410	185,000	185,000	185,000
Emergency Management Agency	81,501	92,911	98,950	106,627	107,000	107,000
City/County Health Department	683,232	778,166	762,604	791,511	830,000	867,350
County GIS Support	33,655	32,563	40,874	64,030	37,900	49,500
TOTAL	1,011,181	1,096,287	1,084,838	1,147,168	1,159,900	1,208,850

Community Services Support

Safe Harbor	-	-	-	-	-	12,000
Alcohol Receiving Center	74,590	74,590	73,098	84,955	85,000	85,000
Symphony Youth Concerts	6,585	6,585	6,453	6,500	6,500	6,500
Laramie County Senior Service	41,578	47,355	46,408	45,000	45,000	45,000
Animal Shelter	177,024	319,192	319,192	319,192	320,000	320,000
Animal Shelter Bonds	122,020	-	-	-	-	-
TOTAL	\$ 421,797	\$ 447,722	\$ 445,151	\$ 455,647	\$ 456,500	\$ 468,500

SPECIAL REVENUE FUNDS



WEED & PEST CONTROL FUND REVENUE

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTERGOVERNMENTAL REVENUE						
Weed and Pest Subsidy	\$ 433,786	\$ 444,130	\$ 453,213	\$ 464,249	\$ 450,000	\$ 450,834
Special Equipment Subsidy	108,447	60,000	60,000	60,000	60,000	60,000
Subtotal	542,233	504,130	513,213	524,249	510,000	510,834
INTEREST						
Interest	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
MISCELLANEOUS						
Miscellaneous	7,938	2,658	4,275	4,117	-	-
Subtotal	7,938	2,658	4,275	4,117	-	-
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
TOTAL	\$ 550,171	\$ 506,788	\$ 517,488	\$ 528,366	\$ 510,000	\$ 510,834

WEED & PEST CONTROL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
WEED AND PEST - DIVISION 1202						
PAYROLL						
Director of Weed & Pest	\$ 68,824	\$ 69,824	\$ 69,824	\$ 71,395	\$ 73,001	\$ 74,462
Office Manager	42,515	43,515	43,515	44,494	45,495	46,405
Health Insurance	23,948	28,237	26,748	27,630	29,747	31,230
Social Security	8,369	8,544	8,484	8,672	9,230	9,412
State Pension	12,381	12,878	12,873	13,649	14,322	15,526
Workers Compensation	2,262	2,722	3,285	3,248	3,319	3,264
Longevity Pay	2,160	2,160	2,160	2,160	2,160	2,160
Life Insurance	111	111	111	111	132	132
Subtotal	160,569	167,991	167,000	171,359	177,407	182,590
CONTRACTUAL SERVICES						
Local Meeting Expense	-	-	365	-	500	500
Dues and Subscriptions	-	-	-	-	50	50
Professional Services	297,532	228,305	261,000	272,498	222,811	222,637
Telecommunications	2,680	2,965	2,892	3,000	3,000	3,000
Light, Fuel and Power	4,299	3,965	4,310	4,767	4,800	4,800
Maintenance	652	29	-	484	1,000	1,000
Subtotal	305,163	235,265	268,567	280,749	232,161	231,987
PARTS AND SUPPLIES						
Office Supplies	1,363	2,190	1,480	1,183	5,032	5,032
Maintenance Supplies	10,220	2,897	6,784	10,487	15,000	15,000
Small Equipment	-	181	34	-	200	200
Subtotal	11,583	5,268	8,298	11,670	20,232	20,232
INTRA CITY						
Cost Allocation	8,981	8,636	7,839	7,650	16,700	16,000
Fleet Parts Inventory and Fuel	1,952	1,807	1,147	1,134	3,500	25
Subtotal	10,933	10,444	8,986	8,784	20,200	16,025
Total Weed & Pest	488,249	418,968	452,851	472,562	450,000	450,834

WEED & PEST CONTROL FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
SPECIAL EQUIPMENT - DIVISION 1203						
CONTRACTUAL SERVICES						
Professional Services	33,009	14,047	28,269	35,881	60,000	60,000
Subtotal	33,009	14,047	28,269	35,881	60,000	60,000
PARTS AND SUPPLIES						
Maintenance Supplies	3,441	5,597	3,279	-	-	-
Subtotal	3,441	5,597	3,279	-	-	-
Total Special Equipment	36,450	19,644	31,548	35,881	60,000	60,000
TOTAL	\$ 524,698	\$ 438,612	\$ 484,399	\$ 508,443	\$ 510,000	\$ 510,834

YOUTH ALTERNATIVE GRANTS FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTEREST						
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-	-
MISCELLANEOUS						
Youth Alternatives Projects	7,799	-	-	10,510	5,000	5,000
Miscellaneous	(219)	804	32,876	1,521	2,000	2,000
Subtotal	7,580	804	32,876	12,031	7,000	7,000
GRANTS						
State Grants	-		105,537	214,709	178,000	178,000
LCSD Grants	167,875	168,173	165,410	147,757	172,000	172,000
Grants from Agencies and Individuals	550	3,880	5,249	5,200	3,000	3,000
Miscellaneous Grants	3,000	34,635	36,132	13,033	-	-
Federal Youth Alternatives Grants	122,176	169,774	314,846	169,675	267,751	267,751
Subtotal	293,601	376,462	627,174	550,374	620,751	620,751
REVENUE FROM RESERVES						
Transfer from Other Funds	-	-	-	26,068	-	-
Revenue from Reserves	-	-	-	-	144,439	101,961
Subtotal	-	-	-	26,068	144,439	101,961
TOTAL	\$ 301,181	\$ 377,267	\$ 660,050	\$ 588,473	\$ 772,190	\$ 729,712

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221						
Small Grant Match	\$ (150)	\$ -	\$ -	\$ 40	\$ 14,632	\$ 14,632
Professional Services	-	-	-	-	5,000	5,000
Magic of Giving	-	-	7,294	10,631	10,000	10,000
Subtotal	(150)	-	7,294	10,671	29,632	29,632
Cost Allocation	-	-	141	192	500	150
Subtotal	-	-	141	192	500	150
Total Youth Alternatives	(150)	-	7,435	10,863	30,132	29,782
LCSD - DIVISION 1223						
PAYROLL						
Operations Manager	-	-	-	27,547	30,121	-
Counselor III	103,892	81,947	52,012	53,182	36,156	71,930
Counselor II	25,170	22,091	22,091	3,765	-	-
Secretary	-	-	-	6,162	24,540	24,480
Temporary/Part Time	6,427	17,221	25,328	8,409	-	-
Overtime	-	279	-	-	-	-
Health Insurance	22,811	19,851	25,776	28,824	26,166	13,723
Social Security	10,292	8,619	6,625	7,504	7,016	7,444
State Pension	12,477	9,824	8,761	12,082	10,887	12,281
Workers Compensation	571	607	727	526	468	496
Longevity Pay	1,800	1,865	1,800	1,205	900	900
Life Insurance	182	152	143	160	198	198
Subtotal	183,622	162,455	143,263	149,366	136,451	131,453
CONTRACTUAL SERVICES						
Professional Services	14,919	485	-	-	121,917	121,917
Employee Development	-	-	-	-	3,000	3,000
Subtotal	14,919	485	-	-	124,917	124,917

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTRA CITY						
Cost Allocation	4,850	3,961	2,752	2,671	2,800	3,700
Fleet Parts and Fuel	-	-	-	-	20,000	15,400
Subtotal	4,850	3,961	2,752	2,671	22,800	19,100
Total LCSD	203,392	166,901	146,015	152,037	284,168	275,470
PREVENTION - DIVISION 1228						
PAYROLL						
Operations Manager	-	-	-	3,852	-	-
Counselor III	-	-	1,788	34,082	32,411	33,742
Secretary	-	-	-	11,015	-	-
Temporary/Part Time	-	-	68,055	123,109	87,576	90,000
Health Insurance	-	-	-	2,689	-	6,038
Social Security	-	-	4,558	12,308	9,179	9,466
State Pension	-	-	181	4,510	3,847	4,258
Workers Compensation	-	-	1,559	2,155	4,000	3,916
Life Insurance	-	-	6	99	66	66
Subtotal	-	-	76,147	193,819	137,079	147,486
CONTRACTUAL SERVICES						
Professional Services	-	-	16,376	32,611	33,070	33,070
Events and Activities	-	-	4,047	3,641	2,000	2,000
Subtotal	-	-	20,423	36,252	35,070	35,070
PARTS AND SUPPLIES						
Office Supplies	-	-	2,524	316	7,100	7,100
Food and Medical Supplies	-	-	4,490	8,294	-	-
Subtotal	-	-	7,014	8,610	7,100	7,100
INTRA CITY						
Cost Allocation	-	-	1,982	4,283	3,400	1,500
Subtotal	-	-	1,982	4,283	3,400	1,500
Total Prevention	-	-	105,566	242,964	182,649	191,156

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
21ST CENTURY COHORT 5 - DIVISION 1242						
PAYROLL						
Operations Manager	28,644	29,644	16,471	17,239	-	-
Temporary/Part Time	37,798	33,388	20,121	4,171	-	-
Health Insurance	5,628	6,128	2,620	6,700	-	-
Social Security	5,146	5,794	3,361	1,676	-	-
State Pension	2,830	3,000	1,423	1,619	-	-
Mileage Allowance	-	-	-	118	-	-
Life Insurance	60	60	25	28	-	-
Subtotal	80,385	78,412	44,269	31,551	-	-
CONTRACTUAL SERVICES						
Professional Services	7,762	12,225	5,030	8,475	-	-
Events and Activities	11,218	22,720	1,075	135	-	-
Telecommunications	320	283	79	47	-	-
Victims Impact Panel	3,546	300	-	-	-	-
Subtotal	22,845	35,528	6,184	8,657	-	-
PARTS AND SUPPLIES						
Office Supplies	457	3,900	2,412	610	-	-
Food and Medical Supplies	2,975	3,150	1,463	-	-	-
Subtotal	3,432	7,051	3,875	610	-	-
INTRA CITY						
Cost Allocation	3,345	2,995	873	730	-	-
Subtotal	3,345	2,995	873	730	-	-
MISCELLANEOUS						
Special Events	2,994	2,612	-	-	-	-
Summer Program	-	-	-	-	-	-
Subtotal	2,994	2,612	-	-	-	-
Total 21st Century Activities	113,002	126,599	55,201	41,548	-	-

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
21ST CENTURY COHORT 9 - DIVISION 1227						
PAYROLL						
Operations Manager	9,548	29,644	36,308	-	29,288	-
Temporary/Part Time	11,752	30,584	26,744	-	44,120	-
Health Insurance	1,215	5,046	7,231	-	13,556	-
Social Security	1,477	3,669	4,058	-	5,616	-
State Pension	966	3,000	3,674	-	3,477	-
Workers Compensation	79	244	299	-	1,998	-
Life Insurance	17	66	77	-	66	-
Subtotal	25,054	72,254	78,391	-	98,121	-
CONTRACTUAL SERVICES						
Professional Services	2,523	7,245	15,935	-	18,651	18,651
Events and Activities	4,333	24,646	1,093	-	6,000	6,000
Telecommunications	-	94	251	-	-	-
Subtotal	6,856	31,985	17,279	-	24,651	24,651
PARTS AND SUPPLIES						
Office Supplies	331	4,953	5,115	-	2,000	2,000
Food and Medical Supplies	662	3,639	1,795	-	1,000	1,000
Subtotal	993	8,592	6,910	-	3,000	3,000
INTRA CITY						
Cost Allocation	263	2,733	1,980	-	2,500	-
Fleet Parts and Fuel	-	-	-	-	14,697	14,697
Subtotal	263	2,733	1,980	-	17,197	14,697
Total 21st Century Cohort 5	33,166	115,564	104,560	-	142,969	42,348

YOUTH ALTERNATIVE GRANTS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
21ST CENTURY COHORT 8 - DIVISION 1224						
PAYROLL						
Operations Manager	-	-	4,774	43,871	29,948	63,678
Temporary/Part Time	-	-	4,397	25,392	37,620	40,000
Health Insurance	-	-	2,031	19,044	13,556	28,462
Social Security	-	-	673	5,001	5,169	7,931
State Pension	-	-	483	4,635	3,555	8,036
Workers Compensation	-	-	51	351	1,729	1,989
Life Insurance	-	-	11	99	66	132
Subtotal	-	-	12,420	98,393	91,643	150,227
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	-	478	-	-
Professional Services	-	-	1,000	29,195	19,470	19,470
Events and Activities	-	-	-	3,168	6,841	6,841
Telecommunications	-	-	16	204	-	-
Victims Impact Panel Program	-	-	-	732	268	268
Subtotal	-	-	1,016	33,777	26,579	26,579
PARTS AND SUPPLIES						
Office Supplies	-	-	-	1,472	2,000	2,000
Food and Medical Supplies	-	-	-	2,634	1,000	1,000
Subtotal	-	-	-	4,106	3,000	3,000
INTRA CITY						
Cost Allocation	-	-	257	2,441	2,250	2,350
Fleet Parts and Fuel	-	-	-	-	8,800	8,800
Subtotal	-	-	257	2,441	11,050	11,150
Total 21st Century Cohort 8	-	-	13,693	138,717	132,272	190,956
Total	\$ 349,410	\$ 409,063	\$ 432,470	\$ 586,129	\$772,190	\$729,712

DEVELOPMENT IMPACT FEES FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
TAXES AND SPECIAL ASSESSMENTS						
Park Acquisition and Infrastructure Fees	\$ 30,810	\$ 40,326	\$ 216,280	\$ 44,412	\$ 50,000	\$ 50,000
Park Enhancement Fees	144,400	119,440	534,540	127,608	100,000	100,000
Swan Ranch Development Fees	-	1,995,192	3,990,386	-	-	-
Subtotal	175,210	2,154,958	4,741,206	172,020	150,000	150,000
INTEREST						
Interest	1,435	1,654	1,154	2,095	1,000	1,175
Gain (Loss) on Investments	-	(698)	(287)	-	-	-
Subtotal	1,435	955	867	2,095	1,000	1,175
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
TOTAL	\$ 176,645	\$ 2,155,913	\$ 4,742,073	\$ 174,115	\$ 151,000	\$ 151,175



DEVELOPMENT IMPACT FEES FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CAPITAL						
Land Acquisition	\$ -	\$ 1,995,430	\$ 3,992,998	\$ 7,749	\$ -	\$ -
Parks Improvements	20,974	-	23,231	23,144	50,000	50,000
Parks Infrastructure	147,306	182,434	110,898	448,789	101,000	101,000
Subtotal	168,280	2,177,865	4,127,127	479,682	151,000	151,000
INTRA CITY						
Cost Allocation	2,550	2,947	1,875	6,301	-	175
Subtotal	2,550	2,947	1,875	6,301	-	175
TOTAL	\$ 170,830	\$ 2,180,812	\$ 4,129,002	\$ 485,983	\$ 151,000	\$ 151,175



RECREATION PROGRAMS FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHARGES FOR SERVICES						
Recreation-Basketball	\$ 40,795	\$ 37,955	\$ 44,684	\$ 37,340	\$ 43,000	\$ 43,000
Recreation-Softball Revenue	142,251	153,282	144,668	132,124	131,678	106,687
Recreation-Batting Cages	11,642	13,236	10,274	10,957	20,000	20,000
Recreation-Player Fees	51,628	62,427	78,917	91,198	60,000	60,000
Recreation-Superday	68,879	75,071	47,503	79,810	86,453	86,451
Recreation-Tour de Prairie	15,915	7,870	8,110	5,285	-	-
Recreation - Child Care Programs	405,374	463,058	521,067	540,262	479,620	520,340
Other Youth Programs	1,382	2,247	874	1,923	-	-
Recreation-Other Recreation Programs	93,785	118,353	132,927	115,237	156,276	161,273
Recreation-Youth Tackle		19,424	35,150	26,982	37,000	33,600
Birthday Parties	1,320	7,303	21,205	26,873	25,000	25,000
Subtotal	832,971	960,226	1,045,379	1,067,991	1,039,027	1,056,351
INTEREST						
Interest	1,146	406	111	118	-	-
Gain (Loss) on Investments	(477)	(416)	(44)	-	-	-
Subtotal	669	(9)	67	118	-	-
GRANTS						
State Aquatics Grant	14,599	12,345	13,896	12,607	10,000	10,000
Subtotal	14,599	12,345	13,896	12,607	10,000	10,000
MISCELLANEOUS						
Miscellaneous Donations		4,591	48,798	187	-	-
Subtotal	-	4,591	48,798	187	-	-
TOTAL	\$ 848,239	\$ 977,153	\$ 1,108,140	\$ 1,080,903	\$ 1,049,027	\$ 1,066,351

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
AQUATICS - DIVISION 1721						
CONTRACTUAL SERVICES						
Professional Services	\$ 630	\$ -	\$ 608	\$ 124	\$ -	\$ -
Credit Card Charges	-	-	1,546	1,600	-	-
Advertising	404	1,094	-	170	-	-
Maintenance	74	-	163	201	-	-
Subtotal	1,108	1,094	2,317	2,095	-	-
PARTS AND SUPPLIES						
Food and Medical Supplies	-	-	18	235	-	-
Maintenance Supplies	362	-	352	109	-	84
Recreation Supplies	10,300	4,457	6,819	6,676	10,000	9,916
Clothing	932	125	329	-	-	-
Small Equipment	2,264	-	-	-	-	-
Subtotal	13,858	4,582	7,518	7,020	10,000	10,000
CAPITAL						
Equipment	33	-	3,643	-	-	-
Subtotal	33	-	3,643	-	-	-
INTRA CITY						
Carryover from Reserves	-	-	3,822	-	-	-
Subtotal	-	-	3,822	-	-	-
Total Aquatics	14,999	5,676	17,300	9,115	10,000	10,000

PLAYER'S FEES - DIVISION 1722

CONTRACTUAL SERVICES						
Professional Services	2,865	(1,050)	-	2,503	5,000	5,000
Events and Activities	27,501	9,942	-	4,984	5,000	5,000
Maintenance	-	12,500	19,835	36,632	20,000	20,000
Subtotal	30,365	21,392	19,835	44,119	30,000	30,000

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PLAYER'S FEES - DIVISION 1722 (continued)						
PARTS AND SUPPLIES						
Maintenance Supplies	\$ 6,868	\$ 44,783	\$ 28,469	\$ 20,101	\$ 20,000	\$ 20,000
Subtotal	6,868	44,783	28,469	20,101	20,000	20,000
CAPITAL						
Equipment	-	14,623	-	-	10,000	10,000
Subtotal	-	14,623	-	-	10,000	10,000
INTRA CITY						
Carryover from Reserves	-	304	-	-	-	-
Subtotal	-	304	-	-	-	-
Total Player's Fees	37,233	81,101	48,304	64,220	60,000	60,000

YOUTH TACKLE FOOTBALL- DIVISION 1723

PAYROLL						
Miscellaneous Supervisor			270	356	1,500	1,500
Subtotal	-	-	270	356	1,500	1,500
CONTRACTUAL SERVICES						
Professional Services			7,308	5,250	7,300	8,400
Licenses and Fees			-	-	200	200
Advertising	-	445	-	979	1,000	1,000
Subtotal	-	445	7,308	6,229	8,500	9,600
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	500	500
Food and Medical Supplies	-	-	-	-	2,000	2,000
Maintenance Supplies	-	-	-	-	2,500	2,500
Recreation Supplies	-	-	555	1,160	2,500	2,500
Clothing	-	-	-	-	3,000	3,000
Memorials and Trophies	-	-	1,501	1,325	2,000	2,000
Subtotal	\$ -	\$ -	\$ 2,056	\$ 2,485	\$ 12,500	\$ 12,500

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
YOUTH TACKLE FOOTBALL- DIVISION 1723 (continued)						
CAPITAL						
Equipment	\$ -	\$ 7,863	\$ 44,248	\$ 5,570	\$ 14,500	\$ 10,000
Subtotal	-	7,863	44,248	5,570	14,500	10,000
 Total Youth Tackle Football	 -	 8,308	 53,882	 14,640	 37,000	 33,600

RECREATION - DIVISION 1730

PAYROLL						
Secretary	-	-	-	-	-	14,003
Miscellaneous Supervisor	327	116	768	446	2,000	2,000
Playground Staff	136	132	-	-	-	-
Birthday Party Staff	2,968	12,011	18,136	21,690	20,000	20,000
Overtime	-	-	-	84	-	1,000
Health Insurance	-	-	-	-	-	4,388
Social Security	-	739	1,395	1,502	1,683	2,831
State Pension	-	305	-	-	-	1,767
Workers Compensation	-	-	781	817	922	1,028
Life Insurance	-	-	-	-	-	66
Subtotal	3,431	13,303	21,080	24,539	24,605	47,083
 CONTRACTUAL SERVICES						
Non Local Travel and Training	1,299	2,270	4,690	3,306	3,000	6,750
Professional Services	7,389	9,758	16,029	14,143	14,500	14,500
Licenses and Fees	50	2	(334)	1,706	6,750	6,750
Credit Card Charges	-	-	6,164	9,963	14,000	10,000
Advertising	1,039	4,994	2,277	1,918	1,100	1,000
Events and Activities	23,325	39,048	29,565	12,561	41,302	20,000
Telecommunications	-	138	-	-	600	1,000
Rental	1,682	8,079	3,005	7,968	8,000	2,800
Maintenance	16,900	895	3,190	4,607	4,000	4,500
Subtotal	\$ 51,683	\$ 65,183	\$ 64,586	\$ 56,172	\$ 93,252	\$ 67,300

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
RECREATION - DIVISION 1730 (continued)						
PARTS AND SUPPLIES						
Office Supplies	\$ 2,849	\$ 2,788	\$ 1,137	\$ 988	\$ 2,800	\$ 2,800
Food and Medical Supplies	686	1,683	1,111	1,468	4,500	4,500
Maintenance Supplies	17,104	2,136	660	4,418	15,000	15,000
Recreation Supplies	12,993	15,286	23,835	15,860	19,520	29,000
Clothing	7,252	2,851	6,500	3,021	5,000	5,000
Supplies - Outdoor Recreation Program	-	-	-	110	5,000	5,000
Memorials and Trophies	(393)	5,464	4,518	1,274	4,600	4,600
Subtotal	40,491	30,210	37,761	27,139	56,420	65,900
INTRA CITY						
Cost Allocation	13,641	17,765	17,758	12,790	25,000	24,000
Carryover from Reserves	-	24,108	7,610	3,000	-	-
Subtotal	13,641	41,873	25,368	15,790	25,000	24,000
Total Recreation	109,246	150,569	148,795	123,640	199,277	204,283

CHILD CARE PROGRAMS - DIVISION 1731

PAYROLL						
Recreation Programmer I	36,071	37,075	37,071	37,905	38,758	39,533
Child Care Specialist	45,269	52,000	52,000	53,170	54,366	55,454
Temporary/Part Time	555	10,992	7,507	909	-	-
Playground Staff	184,943	201,770	168,985	205,192	203,565	203,565
Overtime	14,799	10,125	10,938	13,672	19,110	19,110
Health Insurance	9,528	11,570	11,869	13,058	13,093	19,220
Social Security	21,688	24,186	21,217	22,237	24,278	24,421
State Pension	8,670	9,716	9,680	10,540	11,239	12,184
Workers Compensation	7,489	9,642	10,440	10,614	9,813	9,756
Longevity Pay	-	-	195	1,430	1,560	1,560
Life Insurance	171	186	186	187	198	198
Subtotal	\$ 329,182	\$ 367,263	\$ 330,088	\$ 368,914	\$ 375,980	\$ 385,001

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHILD CARE PROGRAMS - DIVISION 1731 (continued)						
CONTRACTUAL SERVICES						
Non Local Travel and Training	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ 750
Professional Services	5,780	1,292	63	112	4,469	4,469
Licenses and Fees	-	468	-	-	300	300
Advertising	-	529	-	-	1,000	1,000
Events and Activities	16,758	30,074	19,236	24,817	30,000	35,000
Telecommunications	600	-	-	295	850	850
Rental	10,350	31,603	32,888	32,737	35,000	35,000
Interest on Inter-Fund Loans	-	16,859	6,223	4,713	-	-
Subtotal	33,489	80,825	58,410	62,674	72,369	77,369
PARTS AND SUPPLIES						
Office Supplies	804	1,383	329	374	4,500	4,500
Food and Medical Supplies	25,248	19,116	18,243	23,418	31,255	31,255
Maintenance Supplies	2,094	735	36	53	715	715
Recreation Supplies	6,184	7,203	5,281	4,895	9,800	9,800
Clothing	1,787	1,910	-	1,905	5,000	5,000
Subtotal	36,116	30,347	23,889	30,645	51,270	51,270
INTRA CITY						
Transfer to Other Funds	-	-	-	-	-	-
Fleet Parts Inventory and Fuel	-	-	-	-	5,000	6,700
Subtotal	-	-	-	-	5,000	6,700
Total Child Care Programs	\$ 398,788	\$ 478,435	\$ 412,387	\$ 462,233	\$ 504,619	\$ 520,340

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
SOFTBALL/BATTING CAGES - DIVISION 1735						
PAYROLL						
Softball Staff	\$ 5,060	\$ 8,311	\$ 5,944	\$ 9,349	\$ 16,180	\$ 16,180
Batting Cage Staff	12,623	10,124	13,292	17,553	19,390	19,390
Overtime	-	-	-	162	1,830	1,830
Social Security	1,396	1,203	1,463	1,564	2,861	2,861
Workers Compensation	544	547	818	851	1,567	1,567
Subtotal	19,623	20,185	21,517	29,479	41,828	41,828
CONTRACTUAL SERVICES						
Professional Services	73,421	77,874	72,496	72,573	70,897	70,897
Advertising	941	2,083	3,104	2,851	1,250	1,250
Events and Activities	304	10,386	-	5,750	3,560	2,989
Telecommunications	2,653	-	-	-	3,000	3,000
Maintenance	16,813	26	684	-	100	155
Subtotal	94,132	90,369	76,284	81,174	78,807	78,291
PARTS AND SUPPLIES						
Office Supplies	-	440	-	977	1,000	1,000
Food and Medical Supplies	244	119	49	54	700	700
Maintenance Supplies	8,483	2,922	2,996	1,523	10,000	9,945
Recreation Supplies	9,298	8,530	5,945	14,520	9,800	9,800
Clothing	3,454	16	6,071	6,781	180	180
Memorials and Trophies	9,598	10,017	9,627	8,455	9,363	9,934
Subtotal	31,076	22,044	24,688	32,310	31,043	31,559
Intra City Subtotal						
Carryover from Reserves	-	-	14,118	1,804	-	-
Subtotal	-	-	14,118	1,804	-	-
Total Softball/Batting Cages	\$ 144,832	\$ 132,598	\$ 136,607	\$ 144,767	\$ 151,678	\$ 151,678

RECREATION PROGRAMS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
SUPERDAY/TOUR DE PRAIRIE - DIVISION 1736						
PAYROLL						
Recreation Activities Part Time	\$ 3,808	\$ 4,237	\$ 2,220	\$ 3,450	\$ 7,000	\$ 7,000
Overtime	-	-	2,978	2,750	500	500
Social Security	-	-	-	-	574	574
Workers Compensation	-	-	-	-	314	312
Subtotal	3,808	4,237	5,198	6,200	8,388	8,386
CONTRACTUAL SERVICES						
Local Meeting Expense	71	65	-	-	80	80
Professional Services	2,903	4,514	3,840	7,180	4,575	4,575
Advertising	11,735	19,388	5,838	11,358	14,000	14,000
Events and Activities	15,113	25,616	25,669	20,300	19,760	19,760
Rental	4,900	3,046	3,543	6,500	6,500	6,500
Subtotal	34,721	52,630	38,890	45,338	44,915	44,915
PARTS AND SUPPLIES						
Office Supplies	95	30	-	31	50	50
Food and Medical Supplies	3,272	5,129	907	1,540	5,500	5,500
Maintenance Supplies	2,053	3,270	928	1,999	3,700	3,700
Recreation Supplies	12,860	6,001	10,989	5,992	11,800	11,800
Clothing	5,612	11,540	5,110	7,111	9,500	9,500
Memorials and Trophies	3,040	2,065	574	1,492	2,100	2,100
Subtotal	26,932	28,034	18,508	18,165	32,650	32,650
CAPITAL						
Equipment	-	-	-	120	500	500
Subtotal	-	-	-	120	500	500
INTRA CITY						
Carryover from Reserves	-	3,307	14	1,566	-	-
Subtotal	-	3,307	14	1,566	-	-
Total Superday/Tour De Prairie	65,462	88,208	62,610	71,389	86,453	86,451
TOTAL	\$ 770,560	\$ 944,895	\$ 879,885	\$ 890,004	\$1,049,027	\$1,066,351

COMMUNITY DEVELOPMENT BLOCK GRANT FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
GRANTS						
CDBG Grant	\$ 695,188	\$ 275,144	\$ 400,024	\$ 389,548	\$ 407,118	\$ 457,773
CDBG Program Income	8,034	6,347	4,267	13,499	-	-
HOME Program Income	484	-	7,526	-	1,000	10,925
ARRA Grant	19,082	6,604	-	-	-	-
Subtotal	722,787	288,096	411,817	403,047	408,118	468,698
TOTAL	\$ 722,787	\$ 288,096	\$ 411,817	\$ 403,047	\$ 408,118	\$ 468,698



COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CDBG GRANTS - DIVISIONS 1822-1829						
Affordable Housing	\$ 13,052	\$ 301	\$ -	\$ -	\$ -	\$ 16,706
ARRA Grant	19,082	6,604	-	-	-	-
Attention Homes	3,246	-	-	-	-	-
Boys & Girls Club	8,000	-	10,000	-	-	-
Chey Transit Bus Tokens	15,000	17,994	11,000	24,000	19,000	20,000
Cheyenne Wellness Dental Services	-	3,508	-	-	-	-
Cheyenne Wellness Radiology	6,500	-	-	-	-	-
CIHN	-	235	-	-	-	-
CLIMB Wyoming	-	-	13,000	-	19,000	17,500
CHOP	1,688	3,433	192	12	-	-
Connections Corner Circle Initiative	-	2,793	-	-	-	-
Community Action of Laramie County	14,170	6,283	4,819	7,444	20,280	55,000
COMECA	-	2,435	148,162	76,611	-	-
Family Promise	-	-	11,000	-	-	-
Fire Smoke Detectors	6,332	-	-	-	-	4,250
H&CD - HAND	12,492	9,645	16,142	19,141	-	-
Habitat for Humanity	278,976	70,000	-	-	-	23,900
Holliday Park ADA	-	-	-	159,951	-	-
Partnership - Prescriptions	16,532	17,861	-	-	-	-
LCCC-Scholarship	5,000	5,000	2,500	-	-	-
LCCP Homeless Youth Residence	-	-	-	-	-	27,000
MCE Accessible Playground	30,000	-	-	-	-	-
MLK Park	5,690	-	39,104	-	-	-
NEEDS Crisis Food Assistance	21,148	10,000	16,000	25,000	19,000	17,500
Pioneer Park	50,000	-	-	-	-	-
Safe Harbor	-	-	-	-	-	175,000
Salvation Army	45,000	-	-	-	-	-
Sidewalk Program	7,324	-	-	-	-	-

COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CDBG GRANTS - DIVISIONS 1822-1829 (continued)						
South Cheyenne Community Park	-	-	-	-	218,280	-
Slum, Spot Blight	-	-	-	-	-	20,000
Tot Park	25,217	-	-	-	-	-
Tree Program	4,866	12,907	-	-	-	-
Wyo Family Home Ownership	8,818	-	-	-	-	-
Wyo Homeless Daycare	-	-	-	-	-	-
Wyo Independent Living	6,655	34,114	55,581	13,242	29,280	-
Subtotal	604,788	203,113	327,500	325,401	324,840	376,856

CDBG ADMINISTRATION - DIVISION 1832

PAYROLL

Development Tech	25,272	2,869	(383)	-	-	-
Manager of Community Development	40,015	42,941	42,941	43,263	44,896	50,133
Temporary/Part Time	-	600	8,739	-	-	-
Health Insurance	14,348	12,381	12,193	12,593	13,556	14,231
Social Security	5,042	3,300	3,754	3,164	3,503	3,904
State Pension	6,908	4,734	4,437	4,721	5,436	6,440
Workers Compensation	947	342	626	228	234	260
Longevity Pay	780	890	900	900	900	900
Mileage Allowance	564	163	74	83	-	-
Life Insurance	132	71	66	66	66	66
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	94,008	68,291	73,347	65,018	68,591	75,935

COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CDBG ADMINISTRATION - DIVISION 1832 (continued)						
CONTRACTUAL SERVICES						
Non Local Travel and Training	1,410	2,040	173	1,525	1,500	1,500
Local Meeting Expense	205	215	217	418	400	400
Dues and Subscriptions	1,670	818	1,244	1,245	1,300	1,300
Advertising	1,107	651	563	738	750	750
Postage and Freight	415	155	283	95	300	300
Telecommunications	4,100	2,804	1,548	1,633	1,500	1,500
Light, Fuel and Power	1,572	392	-	-	-	-
Subtotal	10,479	7,075	4,028	5,654	5,750	5,750
PARTS AND SUPPLIES						
Office Supplies	1,409	2,939	1,762	292	737	737
Subtotal	1,409	2,939	1,762	292	737	737
INTRA CITY						
Cost Allocation	11,854	6,228	5,031	6,582	8,000	9,300
Fleet Parts Inventory and Fuel	250	450	150	100	200	120
Subtotal	12,104	6,678	5,181	6,682	8,200	9,420
Total CDBG Administration	118,000	84,982	84,318	77,646	83,278	91,842
TOTAL	\$ 722,788	\$ 288,095	\$ 411,818	\$ 403,047	\$ 408,118	\$ 468,698

1 % SALES TAX FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTERGOVERNMENTAL REVENUE						
1 % Optional Sales Tax	\$ 10,594,041	\$ 11,751,939	\$ 11,678,541	\$ 13,734,100	\$10,110,180	\$10,209,719
Subtotal	10,594,041	11,751,939	11,678,541	13,734,100	10,110,180	10,209,719
INTEREST						
Interest	13,687	28,626	17,412	18,355	15,000	10,000
Gain (Loss) on Invest	443,936	387,026	362,482	249,629	35,000	75,000
Change in Fair Market	(136,094)	6,498	(288,352)	83,330	-	-
Subtotal	321,529	422,150	91,542	351,314	50,000	85,000
MISCELLANEOUS						
In House Design/Construction Mgt Income	-	-	-	343,527	-	-
TOTAL	\$ 10,915,570	\$ 12,174,089	\$ 11,770,083	\$ 14,428,941	\$10,160,180	\$10,294,719



1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
1 % ADMINISTRATION - DIVISION 2610						
PAYROLL						
Deputy Director of Public Works	\$ 65,233	\$ 68,345	\$ 72,567	\$ 74,200	\$ 75,870	\$ 27,079
Civil Engineer	-	-	8,926	9,126	9,331	37,567
Engineering Services Director	-	-	7,450	7,464	7,632	7,783
Traffic Engineer	-	-	5,759	5,890	6,022	6,141
1 % Construction Inspector I	27,684	52,658	63,220	54,344	63,528	68,659
Project Information Officer	44,496	42,028	42,085	43,031	43,999	44,758
1 % Construction Manager	50,923	51,923	51,923	54,015	58,062	59,223
Concrete Finisher Foreman	39,389	40,389	40,389	41,298	42,227	43,072
Construction Inspector II	152,252	104,869	110,586	110,173	123,991	126,473
Concrete Finisher II	-	-	14,592	-	-	-
Engineering Tech I	31,882	32,882	32,882	34,340	37,900	38,658
Concrete Finisher I	61,761	39,015	30,766	39,891	63,120	64,382
Equipment Operator II	-	11,267	13,520	-	-	-
Secretary	25,059	26,059	26,059	27,154	28,286	28,853
Temporary/Part Time	35,185	23,184	14,500	5,575	15,000	10,000
Overtime	1,521	1,920	2,001	2,043	5,000	5,000
Health Insurance	105,373	129,288	163,802	156,652	195,390	192,128
Social Security	39,206	36,752	39,429	37,142	44,775	44,026
State Pension	48,359	48,077	52,542	53,337	67,656	70,736
Workers Compensation	12,417	13,422	18,009	16,081	21,687	20,423
Longevity Pay	4,445	4,400	5,248	5,379	5,320	7,862
Uniform Allowance	1,100	990	1,100	990	1,210	1,100
Life Insurance	821	804	853	803	875	996
Subtotal	747,106	728,271	818,208	778,928	916,881	904,919
CONTRACTUAL SERVICES						
Non Local Travel and Training	2,275	15,966	8,939	4,148	15,000	15,000
Local Meeting Expense	660	3,400	738	400	1,000	1,000
Dues and Subscriptions	435	8,754	1,040	870	3,000	1,500
Professional Services	30,138	40,388	52,442	35,092	40,000	40,000
Advertising	2,854	2,518	2,935	2,723	3,000	3,000
Telecommunications	8,815	10,024	8,854	9,792	10,000	12,000
Rental	15,000	15,000	15,000	15,000	15,000	15,000
Maintenance	-	-	(6,435)	400	2,000	1,000
Subtotal	60,177	96,051	83,513	68,425	89,000	88,500

1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
1 % ADMINISTRATION - DIVISION 2610 (continued)						
PARTS AND SUPPLIES						
Office Supplies	6,289	6,449	7,582	7,336	7,000	10,000
Food and Medical Supplies	713	932	1,028	579	1,000	600
Maintenance Supplies	2,171	632	297	63	1,000	1,400
Clothing	767	613	1,144	943	1,000	1,000
Small Equipment	1,729	871	419	2,367	2,000	2,000
Subtotal	11,669	9,496	10,470	11,288	12,000	15,000
CAPITAL						
Furniture and Fixtures	-	-	2,655	-	-	-
Equipment	-	1,728	1,197	-	2,000	2,000
Motor Vehicles	-	22,897	-	-	30,000	30,000
Subtotal	-	24,625	3,852	-	32,000	32,000
INTRA CITY						
Cost Allocation	171,207	175,626	174,533	219,277	119,100	112,000
Fleet Inventory Parts	23,883	16,318	10,480	19,850	51,400	51,800
Subtotal	195,090	191,944	185,013	239,127	170,500	163,800
MISCELLANEOUS						
United Way	10,500	10,500	10,500	10,500	10,500	10,500
General Contingency	-	-	-	-	5,000	5,000
Subtotal	10,500	10,500	10,500	10,500	15,500	15,500
Total 1 % Administration	1,024,542	1,060,887	1,111,556	1,108,268	1,235,881	1,219,719

1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PUBLIC WORKS - DIVISION 2611						
Deming/Waltersheid Reconstruct.	43,525	-	-	-	-	-
Total Public Works	43,525	-	-	-	-	-
FIRE DEPARTMENT - DIVISION 2612						
CONTRACTURAL SERVICES						
Non Local Travel and Training	-	-	-	2,513	-	-
Professional Services	71,626	53,031	49,901	63,567	70,000	70,000
Maintenance	28,639	36,406	37,155	51,097	60,000	60,000
Subtotal	100,265	89,437	87,056	117,177	130,000	130,000
PARTS AND SUPPLIES						
Small Equipment	18,910	35,366	36,257	23,149	20,000	28,250
Subtotal	18,910	35,366	36,257	23,149	20,000	28,250
CAPITAL						
Equipment	121,775	107,712	215,872	75,859	50,000	50,000
Motor Vehicles	225,259	53,851	16,482	99,475	100,000	100,000
Subtotal	347,034	161,563	232,354	175,334	150,000	150,000
Total Fire Department	466,209	286,366	355,667	315,660	300,000	308,250

1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
POLICE DEPARTMENT - DIVISION 2613						
CAPITAL						
Equipment	6,720	259,320	3,705	31,836	18,000	18,000
Motor Vehicles	260,196	539,857	442,339	283,793	500,000	508,250
Buildings	1,507	14,065	1,760	-	15,000	15,000
Subtotal	268,423	813,242	447,804	315,629	533,000	541,250
Total Police Department	268,423	813,242	447,804	315,629	533,000	541,250
PARKS AND RECREATION - DIVISION 2614						
PAYROLL						
Right of Way Irrigation Tech	\$ -	\$ -	\$ -	\$ -	\$ 30,839	\$ 33,577
Right of Way Arborist	-	-	-	-	28,712	31,400
Health Insurance	-	-	-	-	20,627	21,652
Social Security	-	-	-	-	4,556	4,971
State Pension	-	-	-	-	7,069	8,200
Workers Compensation	-	-	-	-	2,477	2,599
Life Insurance	-	-	-	-	132	132
Subtotal	-	-	-	-	94,412	102,531
CONTRACTURAL SERVICES						
Right of Way Operating Costs - Grounds	-	-	-	-	58,849	(1,265)
Right of Way Operating Costs - Forestry	-	-	-	-	46,039	(1,266)
Professional Services	-	50,665	15,090	14,471	35,000	18,250
Maintenance	181,755	203,469	74,355	93,409	50,000	75,000
Subtotal	181,755	254,134	89,445	107,880	189,888	90,719
CAPITAL						
Equipment	211,072	23,216	98,399	101,603	140,000	50,000
Parks Projects	-	-	-	-	-	-
Motor Vehicles	27,500	304,263	45,850	125,490	160,000	250,000
Subtotal	238,572	327,479	144,249	227,093	300,000	300,000
Total Parks and Recreation	420,327	581,613	233,694	334,973	584,300	493,250

1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
OTHER PROJECTS - DIVISION 2615						
CAPITAL						
In House Design/Construction Management	-	-	-	343,494	-	-
Equipment	129,902	156,380	121,891	233,132	179,000	179,250
Subtotal	129,902	156,380	121,891	576,626	179,000	179,250
MISCELLANEOUS						
Airport	60,000	60,000	60,000	60,000	60,000	60,000
Economic Development	159,500	200,000	200,000	200,000	200,000	200,000
Unallocated Human Service Agencies	-	-	-	250,000	250,000	250,000
Comea	22,655	10,000	10,000	-	-	-
Foster Grandparents	4,001	4,000	4,000	-	-	-
Meals on Wheels	13,892	25,000	25,000	-	-	-
Safehouse	11,114	20,000	20,000	-	-	-
WY Family Home Ownership	8,335	5,000	5,000	-	-	-
Needs Inc	28,422	26,000	26,000	-	-	-
RSVP	7,224	13,000	13,000	-	-	-
Senior Companion	3,056	2,500	2,500	-	-	-
Family Promise	11,447	10,000	10,000	-	-	-
Wyoming 2-1-1	-	5,000	5,000	-	-	-
Special Friends	7,780	10,500	10,500	-	-	-
City/County Health	41,500	70,500	70,500	70,500	70,500	70,500
Cheyenne Animal Shelter	14,000	22,500	22,500	22,500	22,500	22,500
American Red Cross	8,335	10,000	10,000	-	-	-
Boys and Girls Club	8,335	15,000	15,000	-	-	-
CASA of Laramie County	23,218	13,000	13,000	-	-	-
CHWC Dental Access	8,335	5,557	5,557	-	-	-
CHWC Healthcare Services	5,557	4,443	4,443	-	-	-
Climb Wyoming	12,225	12,000	12,000	-	-	-
Green Path	1,111	2,000	2,000	-	-	-
Laramie County Partnership	22,227	30,000	30,000	-	-	-
Peak Wellness Center	15,003	17,000	17,000	-	-	-
Safe Harbor	8,335	5,000	5,000	-	-	-
Connections Corner	13,892	5,000	5,000	-	-	-
Subtotal	519,499	603,000	603,000	603,000	603,000	603,000
Total Other Projects	649,401	759,380	724,891	1,179,626	782,000	782,250

1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
STREET AND ALLEY - DIVISION 2616						
PAYROLL						
Snow Removal Overtime	33,661	38,762	50,247	58,183	65,000	80,000
Subtotal	33,661	38,762	50,247	58,183	65,000	80,000
CONTRACTURAL SERVICES						
Professional Services	26,465	51,022	32,460	29,038	-	25,000
Emergency Snow Removal	-	-	-	-	100,000	130,000
Subtotal	26,465	51,022	32,460	29,038	100,000	155,000
PARTS AND SUPPLIES						
Street and Traffic Supplies	82,637	40,410	107,503	41,928	100,000	-
Asphalt	329,681	253,517	358,974	411,293	50,000	176,200
Sand and Aggregates	18,401	21,230	15,566	18,125	20,000	20,000
Salt	310,603	345,420	284,902	398,732	340,000	360,000
Subtotal	741,322	660,577	766,945	870,078	510,000	556,200
CAPITAL						
Equipment	-	-	-	-	-	300,000
Motor Vehicles	401,452	500,800	602,043	173,688	250,000	33,800
Facilities	-	-	-	-	-	-
Match for Federal Projects	138,645	409,419	88,809	25,358	-	-
Infrastructure Development	2,612,807	125,000	-	700,000	250,000	-
Snyder/24th to Pershing	-	80,855	323,957	440,086	-	-
Street Projects	-	100,593	1,119,995	3,497,428	180,000	-
Crack Seal	160,368	-	644,589	154,112	170,000	200,000
Miscellaneous Concrete	566,037	468,175	977,942	1,589,227	1,000,000	575,000
Concrete Street Repair	-	-	5,074	-	-	-
Mill and Overlay Projects	1,969,126	1,301,732	2,379,099	1,710,170	3,000,000	3,275,000
Mill and Overlay Design	23,463	2,400	2,040	91,265	-	-
Street Renovation	222,502	954,066	6,037	2,446,398	-	-
Slurry/Chip/Micro Projects	-	-	-	-	-	500,000
Pershing Phase 5A	-	118,223	238,267	-	-	-
Subtotal	6,094,400	4,061,263	6,387,852	10,827,732	4,850,000	4,883,800
Total Street and Alley	6,895,848	4,811,624	7,237,504	11,785,031	5,525,000	5,675,000

1 % SALES TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
TRAFFIC DIVISION -DIVISION 2617						
CONTRACTURAL SERVICES						
Professional Services	35,321	17,776	128,233	109,965	100,000	200,000
Subtotal	35,321	17,776	128,233	109,965	100,000	200,000
PARTS AND SUPPLIES						
Street and Traffic Supplies	30,726	23,384	17,121	13,289	-	-
Street and Traffic Paints	28,111	23,199	45,240	49,403	30,000	50,000
Street and Traffic Posts/ Signs	93,995	34,258	59,582	37,040	75,000	-
Subtotal	152,832	80,841	121,943	99,732	105,000	50,000
CAPITAL						
Equipment	-	-	-	-	-	25,000
Motor Vehicles	-	34,552	27,063	269,573	70,000	40,000
Traffic Signals	48,434	90,695	243,800	27,649	425,000	410,000
Traffic Controllers	72,834	-	7,470	35,168	-	-
School and Pedestrian Safety	-	1,240	67,393	-	-	-
Subtotal	121,268	126,487	345,726	332,390	495,000	475,000
Total Traffic Division	309,421	225,104	595,902	542,087	700,000	725,000
DRAINAGE - DIVISION 2618						
Drainage	213,051	822,786	61,144	88,553	375,000	400,000
Storm Sewer Maintenance	109,259	(7,913)	23,306	258,122	125,000	150,000
Subtotal	322,310	814,873	84,450	346,675	500,000	550,000
Total Drainage	322,310	814,873	84,450	346,675	500,000	550,000
PRIOR TAX CARRYOVER PROJECT - DIVISION 2625						
Greenway Projects	-	-	-	39,168	-	-
Subtotal	-	-	-	39,168	-	-
TOTAL	\$ 10,400,006	\$ 9,353,089	\$ 10,791,468	\$ 15,967,117	\$10,160,181	\$ 10,294,719

LAW ENFORCEMENT GRANT FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
GRANTS						
Victim Assistance Grant	\$ 137,396	\$ 135,020	\$ 137,876	\$ 149,685	\$ 164,880	\$ 168,852
Tobacco Prevention Grant	11,680	11,135	6,885	3,485	-	-
Underage Drinking Grant	10,501	15,601	22,899	17,484	-	-
Driving Under the Influence Enforcement Grant (DUI)	8,910	-	2,412	-	-	-
Organized Crime Drug Enforcement Highway Safety Grant	-	-	-	13,777	-	-
Task Force Grant (OCDETF)	1,437	22,241	10,531	1,658	-	-
Violence Against Women Grant (CARI)	210,504	83,620	61,461	149,780	-	-
TSA - Airport Grant	97,395	73,815	-	-	-	-
Enforcement of Underage Drinking Laws Military Grant (EUDL)	22,349	62,814	20,443	-	-	-
Community Oriented Policing Services Grant (ARRA)	414,371	330,867	176,230	-	-	-
Miscellaneous Police Grants	305,602	374,674	170,046	260,447	-	-
Subtotal	1,220,146	1,109,787	608,783	596,316	164,880	168,852
TRANSFER						
Transfers from General Fund	-	27,170	9,125	-	-	-
Subtotal	-	27,170	9,125	-	-	-
TOTAL	\$ 1,220,146	\$ 1,136,957	\$ 617,908	\$ 596,316	\$ 164,880	\$ 168,852



LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
VICTIMS ASSISTANCE - DIVISION 1516						
PAYROLL						
Operations Manager	\$ 7,390	\$ 44,003	\$ 36,773	\$ 44,993	\$ 46,005	\$ 46,925
Victim Assistant Staff Advocate	80,946	59,129	49,039	59,175	60,506	61,716
Temporary/ Part Time	-	-	-	-	-	-
Overtime	10,968	12,782	12,818	10,387	-	-
Health Insurance	7,242	22,477	11,040	12,965	13,935	14,627
Social Security	8,721	7,919	6,659	8,133	8,217	8,380
State Pension	11,219	12,443	10,559	12,574	12,750	13,824
Workers Compensation	3,452	4,306	4,496	4,940	4,468	4,382
Longevity Pay	780	900	900	900	900	900
Life Insurance	165	192	153	183	198	198
Subtotal	130,883	164,150	132,437	154,250	146,979	150,952
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	295	395	1,500	1,500
Advertising	-	-	-	-	100	100
Telecommunications	-	-	1,078	1,324	1,300	1,300
Victims Assistance	9,793	14,469	4,906	730	14,000	14,000
Subtotal	9,793	14,469	6,279	2,449	16,900	16,900
PARTS AND SUPPLIES						
Office Supplies	-	-	513	659	1,000	1,000
	-	-	513	659	1,000	1,000
Total Victims Assistance	140,676	178,619	139,229	157,358	164,879	168,852

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CORE PREVENTION - DIVISION 1517						
PAYROLL						
Core Prevention Manager	45,831	63,541	-	-	-	-
Health Insurance	3,871	5,607	-	-	-	-
Social Security	3,466	4,803	-	-	-	-
State Pension	4,638	6,285	-	-	-	-
Workers Compensation	188	325	-	-	-	-
Life Insurance	44	61	-	-	-	-
Subtotal	58,038	80,622	-	-	-	-
CONTRACTUAL SERVICES						
Non Local Travel and Training	464	3,563	-	-	-	-
Professional Services	21,946	5,987	-	-	-	-
Events and Activities	105,006	88,190	24,128	4,493	-	-
Subtotal	127,417	97,741	24,128	4,493	-	-
PARTS AND SUPPLIES						
Office Supplies	307		-	-	-	-
Small Equipment	1,541		-	-	-	-
Subtotal	1,848	-	-	-	-	-
INTRA CITY						
Cost Allocation	4,000	4,000	-	-	-	-
Subtotal	4,000	4,000	-	-	-	-
Total CORE Prevention	191,302	182,363	24,128	4,493	-	-
TOBACCO PREVENTION - DIVISION 1518						
CAPITAL						
Overtime	13,847	7,860	5,160	2,460	-	-
Subtotal	13,847	7,860	5,160	2,460	-	-
CONTRACTUAL SERVICES						
Professional Services	1,920	2,840	1,920	1,350	-	-
Subtotal	1,920	2,840	1,920	1,350	-	-
Total Tobacco Prevention	15,767	10,700	7,080	3,810	-	-

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
COPS UNIVERSAL HIRING - DIVISION 1519						
CAPITAL						
ARRA Grant	189,750	196,224	103,667	-	-	-
Subtotal	189,750	196,224	103,667	-	-	-
Total COPS Universal Hiring	189,750	196,224	103,667	-	-	-
UNDERAGE DRINKING - DIVISION 1520						
PAYROLL						
Overtime	15,679	16,427	17,159	17,304	-	-
Subtotal	15,679	16,427	17,159	17,304	-	-
CONTRACTUAL SERVICES						
Non Local Travel and Training	5,740	10,463	-	-	-	-
Professional Services	472	4,020	20	180	-	-
Subtotal	6,212	14,483	20	180	-	-
Total Underage Drinking	21,891	30,910	17,179	17,484	-	-
TASK FORCE - ARRA - DIVISION 1521						
PAYROLL						
Police Officer	-	-	-	20,435	-	-
Subtotal	-	-	-	20,435	-	-
CAPITAL						
ARRA Grant	93,370	38,642	-	-	-	-
Subtotal	93,370	38,642	-	-	-	-
Total Task Force - ARRA	93,370	38,642	-	20,435	-	-

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
DUI ENFORCEMENT - DIVISION 1526						
PAYROLL						
Overtime	6,751	1,215	-	-	-	-
Subtotal	6,751	1,215	-	-	-	-
Total DUI Enforcement	6,751	1,215	-	-	-	-
OCDETF GRANT - DIVISION 1527						
PAYROLL						
Overtime	1,437	22,241	10,531	1,658	-	-
Subtotal	1,437	22,241	10,531	1,658	-	-
Total OCDETF Grant	1,437	22,241	10,531	1,658	-	-
CARI GRANT - DIVISION 1528						
PAYROLL						
Temporary/Part Time	34,519	19,756	15,282	26,827	-	-
Overtime	37,510	30,301	22,319	39,721	-	-
Social Security	9,671	6,428	3,289	4,300	-	-
Police Pension	-	-	1,615	4,996	-	-
Workers Compensation	563	475	1,038	2,332	-	-
Subtotal	82,263	56,960	43,543	78,176	-	-
CONTRACTUAL SERVICES						
Non Local Travel and Training	4,543	-	-	1,524	-	-
Professional Services	95,520	26,660	17,773	70,491	-	-
Subtotal	100,063	26,660	17,773	72,015	-	-
PARTS AND SUPPLIES						
Office Supplies	-	-	145	136	-	-
Small Equipment	3,193	-	-	-	-	-
Subtotal	3,193	-	145	136	-	-
Total CARI Grant	185,520	83,620	61,461	150,327	-	-

LAW ENFORCEMENT GRANT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
TSA - AIRPORT - DIVISION 1529						
PAYROLL						
Overtime	105,392	69,443	-	-	-	-
Subtotal	105,392	69,443	-	-	-	-
Total TSA-Airport	105,392	69,443	-	-	-	-
MISC POLICE GRANTS - DIVISION 1530						
CAPITAL						
ARRA Grant	131,252	96,000	72,562	28,469	-	-
Subtotal	131,252	96,000	72,562	28,469	-	-
MISCELLANEOUS						
Highway Safety Grant	19,453	23,500	39,459	50,906	-	-
Alcohol Inspection	14,221	12,760	12,060	12,740	-	-
Sams Club Canine Grant	500	-	-	-	-	-
OJJDP	-	74,798	39,832	37,000	-	-
Occupant Protection Demo	9,454	-	-	-	-	-
Bulletproof Vest Program	1,230	19,414	11,958	16,369	-	-
JAG Grant	56,732	47,851	5,978	67,536	-	-
Community Enforcement	-	-	-	-	-	-
Victim's Assistance - Sam's Club Grant	380	-	-	760	-	-
EUDL Military Grant	28,567	66,616	10,423	-	-	-
Police Grants	6,355	(7,248)	11,060	40,015	-	-
Subtotal	136,892	237,691	130,770	225,326	-	-
Total Misc Police Grants	268,144	333,691	203,332	253,795	-	-
TOTAL	\$ 1,220,001	\$ 1,147,669	\$ 566,607	\$ 609,360	\$ 164,879	\$ 168,852

TRANSPORTATION PLANNING FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTERGOVERNMENTAL REVENUE						
County Subsidy	\$ 27,493	\$ 37,989	\$ 50,042	\$ 39,381	\$ 39,381	\$ 39,425
City Subsidy	27,495	37,988	50,042	39,381	39,381	39,426
Subtotal	54,989	75,976	100,084	78,762	78,762	78,851
GRANTS						
Dept Transportation thru WYDOT	604,868	791,528	952,421	749,447	749,447	750,283
Subtotal	604,868	791,528	952,421	749,447	749,447	750,283
TOTAL	\$ 659,856	\$ 867,504	\$ 1,052,505	\$ 828,209	\$ 828,209	\$ 829,134



TRANSPORTATION PLANNING FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of MPO	\$ 75,125	\$ 76,120	\$ 76,120	\$ 77,833	\$ 79,584	\$ 81,176
GIS Coordinator	3,942	48,305	48,305	49,392	50,503	56,304
Office Manager	22,212	22,712	23,378	17,384	17,779	18,129
Senior Planner	-	-	14,038	46,760	55,215	56,319
Planner II	91,719	95,539	77,373	48,861	49,960	50,959
Planning Tech II	80,388	39,551	39,551	42,016	41,352	46,120
Health Insurance	42,586	46,369	51,144	60,788	67,413	63,851
Social Security	20,507	21,204	20,736	20,869	22,801	23,919
State Pension	27,330	28,883	27,454	30,083	35,379	39,459
Workers Compensation	7,656	9,337	10,665	9,550	11,750	11,874
Longevity Pay	3,165	3,180	3,170	3,600	3,660	3,660
Life Insurance	348	348	338	347	363	363
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	374,979	391,549	392,272	407,484	435,759	452,134
CONTRACTUAL SERVICES						
Non Local Travel and Training	8,655	9,888	5,492	9,468	8,000	8,000
Local Meeting Expense	1,314	487	494	221	1,200	1,200
Dues and Subscriptions	1,636	1,624	1,515	1,683	1,700	1,700
	172,511	431,801	500,172	246,992	308,928	300,000
Advertising	2,181	4,012	6,181	6,297	8,000	8,000
Postage and Freight	258	493	315	111	600	600
Transit Planning Expense	15,642	13,102	17,300	16,416	19,000	19,000
Telecommunications	2,617	2,870	2,768	2,883	3,000	3,000
Maintenance	5,994	3,648	6,553	5,893	8,320	8,320
Subtotal	210,808	467,924	540,790	289,964	358,748	349,820
PARTS AND SUPPLIES						
Office Supplies	1,762	3,867	2,097	320	2,000	2,000
Subtotal	1,762	3,867	2,097	320	2,000	2,000
CAPITAL						
Equipment	4,638	16,360	2,436	9,059	6,700	6,700
Subtotal	4,638	16,360	2,436	9,059	6,700	6,700
INTRA CITY						
Cost Allocation	16,752	22,361	21,268	17,832	22,500	17,300
Fleet Parts Inventory and Fuel	750	393	135	1,597	2,500	1,180
Subtotal	17,502	22,754	21,403	19,429	25,000	18,480
TOTAL	\$ 609,688	\$ 902,453	\$ 958,998	\$ 726,256	\$ 828,207	\$ 829,134

TRANSIT FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTERGOVERNMENTAL REVENUE						
County Subsidy	\$ 71,348	\$ 74,915	\$ 71,170	\$ 75,000	\$ 75,000	\$ 77,500
Subtotal	71,348	74,915	71,170	75,000	75,000	77,500
INTEREST						
Interest	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
MISCELLANEOUS						
Miscellaneous Donations	83,694	85,766	81,768	84,488	66,735	66,735
Property Sales	2,418	7,998	3,534	-	-	-
Miscellaneous	29	-	-	4,000	-	-
Program Income	16,325	-	-	24,000	-	-
Subtotal	102,466	93,764	85,302	112,488	66,735	66,735
GRANTS						
State Grants	6,460	6,406	6,352	4,501	6,350	3,884
State 5311 Funds	114,000	114,000	161,795	112,290	110,000	110,000
State/TEF Funds	-	-	-	-	-	-
Federal Transportation Grant	861,224	752,410	704,833	866,164	1,503,508	1,516,704
Transportation Program Income	130,971	177,830	159,631	146,190	143,000	143,000
IIIB Federal Grants	50,824	50,563	46,365	45,573	45,114	45,114
ARRA Grant	793,736	11,193	-	-	-	-
Subtotal	1,957,214	1,112,402	1,078,976	1,174,718	1,807,972	1,818,702
TRANSFERS						
Transfers from General Fund	544,762	262,220	372,618	469,830	604,444	617,670
Subtotal	544,762	262,220	372,618	469,830	604,444	617,670
TOTAL	\$ 2,675,790	\$ 1,543,302	\$ 1,608,066	\$ 1,832,036	\$ 2,554,151	\$ 2,580,607

TRANSIT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Transit	\$ 57,323	\$ 58,323	\$ 58,323	\$ 59,635	\$ 60,977	\$ 62,197
Operations Manager	37,359	38,359	38,359	39,222	40,104	42,962
Assistant Director of Transit	44,381	45,381	45,381	46,402	47,446	48,395
Transit Operations Assistant	21,840	22,840	23,770	22,331	22,834	23,291
Mechanic III	2,773	35,432	67,560	69,080	-	-
Mechanic II	56,694	23,835	-	-	-	-
Transit Dispatch Lead	30,849	31,849	31,849	32,566	33,299	35,664
Transit Dispatch Scheduler	25,810	26,810	26,810	27,413	28,031	29,936
Transit Bus Driver	240,633	273,069	283,307	279,118	283,067	298,022
Temporary/Part Time	269,923	254,840	222,939	229,433	276,000	300,000
Overtime	3,651	6,210	6,358	6,895	7,650	8,000
Health Insurance	122,915	136,543	136,190	132,057	164,647	135,881
Social Security	59,593	61,763	60,507	62,073	61,834	65,486
State Pension	55,199	59,664	60,513	60,314	63,183	70,171
Workers Compensation	23,303	28,215	33,946	33,673	32,876	33,921
Longevity Pay	9,265	9,110	9,370	9,440	8,880	7,560
Tool Allowance	1,150	1,150	1,250	1,200	-	-
Life Insurance	1,057	1,118	1,165	1,115	1,122	1,122
Deferred Compensation Match	-	-	-	-	-	-
Termination Pay	-	-	-	-	-	-
Subtotal	1,063,718	1,114,512	1,107,597	1,111,967	1,131,950	1,162,607
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	-	-	-	-
Local Meeting Expense	699	463	683	666	800	900
Dues and Subscriptions	653	813	870	820	850	850
Professional Services	4,067	4,860	5,694	7,720	5,000	8,000
Advertising	-	-	-	-	-	-
Postage and Freight	405	640	489	578	750	750
Insurance	8,535	9,527	12,699	12,746	15,000	13,500
Non Insured Loss	-	(2,572)	(1,939)	(17,860)	5,000	5,000
Telecommunications	8,698	8,783	8,439	8,650	10,000	7,000
Light, Fuel and Power	7,814	9,558	9,843	9,212	14,000	12,000
Maintenance	1,697	6,449	3,782	4,333	6,000	6,000
Subtotal	32,569	38,521	40,560	26,865	57,400	54,000

TRANSIT FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	306	268	446	457	500	500
Maintenance Supplies	653	250	343	511	800	1,000
Petroleum Products	-	-	-	-	-	-
Clothing	-	361	576	238	1,000	1,000
Small Equipment	23,928	2,531	2,866	3,064	6,000	6,000
Subtotal	24,887	3,409	4,231	4,270	8,300	8,500
CAPITAL						
Furniture and Fixtures	-	-	-	275	1,000	1,000
Equipment	5,383	5,307	10,135	151,166	297,000	297,000
Motor Vehicles	242,314	74,324	60,123	-	405,000	407,000
Buildings	-	-	-	-	-	-
ARRA Grant	793,587	11,193	-	-	-	-
Subtotal	1,041,284	90,823	70,258	151,441	703,000	705,000
INTRA CITY						
Cost Allocation	78,553	69,185	60,081	61,155	73,000	70,000
Fleet Inventory Parts	267,966	309,356	90,722	100,845	280,000	280,000
Fleet Inventory Fuel	-	27,778	245,950	250,844	297,500	297,500
Building Maintenance	352	906	253	3,100	3,000	3,000
Subtotal	346,870	407,226	397,006	415,944	653,500	650,500
TOTAL	\$ 2,509,327	\$ 1,654,491	\$ 1,619,652	\$ 1,710,487	\$ 2,554,150	\$ 2,580,607



JUVENILE JUSTICE FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTERGOVERNMENTAL REVENUE						
County Subsidy	\$ 48,000	\$ 88,920	\$ 121,692	\$ 63,907	\$ 68,000	\$ 68,000
Subtotal	48,000	88,920	121,692	63,907	68,000	68,000
INTEREST						
Interest	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
MISCELLANEOUS						
Chemical Testing	-	-	-	2,831	-	-
Miscellaneous	52	-	11,000	-	7,200	-
Federal grants	35,000	-	-	-	-	-
Subtotal	35,052	-	11,000	2,831	7,200	-
GRANTS						
State Grants	210,240	188,650	192,100	166,541	157,800	146,868
Miscellaneous Grants	26,000	-	850	8,141	-	-
JAIBG Grant	14,452	56,650	28,928	9,253	-	-
Subtotal	250,692	245,300	221,878	183,935	157,800	146,868
TRANSFERS						
Transfers from Other Funds	40,777	-	-	-	-	-
Subtotal	40,777	-	-	-	-	-
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	2,536	-
Subtotal	-	-	-	-	2,536	-
TOTAL	\$ 374,521	\$ 334,220	\$ 354,570	\$ 250,672	\$ 235,536	\$ 214,868

JUVENILE JUSTICE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221						
PAYROLL						
Director of Youth Alternatives	\$ 33,817	\$ 44,320	\$ 18,860	\$ 9,253	\$ -	\$ -
Health Insurance	-	-	-	-	-	-
Social Security	-	-	-	-	-	-
State Pension	-	-	-	-	-	-
Workers Compensation	-	-	-	-	-	-
Longevity Pay	-	-	-	-	-	-
Life Insurance	-	-	-	-	-	-
Subtotal	33,817	44,320	18,860	9,253	-	-
Total Youth Alternatives	33,817	44,320	18,860	9,253	-	-
COUNTY - DIVISION 1222						
PAYROLL						
Counselor II	37,925	40,901	40,901	41,821	42,762	-
Social Security	2,901	3,202	3,189	3,259	3,331	-
State Pension	3,754	4,205	4,218	4,489	5,168	-
Workers Compensation	155	218	233	217	222	-
Longevity Pay	-	650	780	780	780	-
Life Insurance	66	66	66	66	66	-
Subtotal	44,802	49,241	49,387	50,632	52,329	-
CONTRACTUAL SERVICES						
Professional Services	-	-	1,782	9,009	5,400	5,400
Subtotal	-	-	1,782	9,009	5,400	5,400
INTRA CITY						
Cost Allocation	867	1,273	1,458	1,395	1,100	550
Subtotal	867	1,273	1,458	1,395	1,100	550
Total County	45,668	50,514	52,627	61,036	58,829	5,950

JUVENILE JUSTICE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
DIVERSION - DIVISION 1224						
PAYROLL						
Police Officer	2,207	-	-	-	-	-
Subtotal	2,207	-	-	-	-	-
Total Diversion	2,207	-	-	-	-	-
LARAMIE CO JUVENILE SVCS - DIVISION 1225						
PAYROLL						
Counselor III	-	23,788	-	-	-	80,787
Temporary/Part Time	-	39,434	17,494	22,115	17,500	-
Health Insurance	-	-	-	-	-	6,038
Social Security	-	3,017	1,957	1,157	1,339	6,180
State Pension	-	-	-	-	-	10,195
Workers Compensation	-	1,181	419	129	733	412
Longevity	-	-	-	-	-	780
Life Insurance	-	-	-	-	-	132
Subtotal	-	67,420	19,870	23,401	19,572	104,524
CONTRACTUAL SERVICES						
Professional Services	-	7,938	3,912	2,375	-	-
Subtotal	-	7,938	3,912	2,375	-	-
PARTS AND SUPPLIES						
Office Supplies	-	284	-	830	-	-
Food and Medical Supplies	-	309	130	351	200	200
Subtotal	-	593	130	1,181	200	200
CAPITAL						
Equipment	-	-	838	-	-	-
Subtotal	-	-	838	-	-	-
INTRA CITY						
Cost Allocation and Fleet Parts and Fuel	-	1,958	-	-	872	-
Subtotal	-	1,958	-	-	872	-
Total Laramie Co Juvenile Services	-	77,909	24,750	26,957	20,644	104,724

JUVENILE JUSTICE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
DIVERSION/TRANSITIONAL - DIVISION 1226						
PAYROLL						
Operations Manager	27,810	28,810	13,572	22,094	-	-
Counselor III	30,507	22,437	22,848	26,269	29,797	-
Counselor II	-	-	-	13,698	-	-
Temporary/Part Time	5,134	4,540	8,457	3,042	10,000	-
Health Insurance	20,775	22,618	11,907	18,224	5,753	-
Social Security	4,576	4,745	2,959	5,085	3,044	-
State Pension	5,763	6,158	4,117	6,010	3,537	-
Workers Compensation	260	343	13	633	571	-
Mileage Allowance	-	23	-	-	-	-
Longevity	-	-	-	260	-	-
Life Insurance	126	126	100	121	66	-
Subtotal	94,951	89,800	63,973	95,436	52,768	-
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	-	-	-	-	-
Professional Services	71,029	72,038	54,600	52,776	64,800	64,800
Telecommunications	534	609	508	404	-	-
Subtotal	71,563	72,647	55,108	53,180	64,800	64,800
PARTS AND SUPPLIES						
Office Supplies	-	28	-	68	100	100
Food and Medical Supplies	-	3	131	56	100	100
Subtotal	-	31	131	125	200	200
INTRA CITY						
Cost Allocation	3,222	4,192	3,280	3,462	3,300	4,100
Subtotal	3,222	4,192	3,280	3,462	3,300	4,100
Total Diversion/Transitional	169,735	166,671	122,492	152,202	121,068	69,100

JUVENILE JUSTICE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PROBATION SERVICES - DIVISION 1227						
PAYROLL						
Counselor III	12,606	-	-	-	-	-
Counselor II	8,330	-	-	-	-	-
Temporary/Part Time	26,653	-	-	-	-	-
Health Insurance	1,316	-	-	-	-	-
Social Security	2,663	-	-	-	-	-
State Pension	762	-	-	-	-	-
Workers Compensation	828	-	-	-	-	-
Life Insurance	17	-	-	-	-	-
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	53,174	-	-	-	-	-
CONTRACTUAL SERVICES						
Professional Services	49	-	-	-	-	-
Events and Activities	-	-	-	-	-	-
Subtotal	49	-	-	-	-	-
PARTS AND SUPPLIES						
Food and Medical Supplies	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
INTRA CITY						
Cost Allocation	1,029	-	-	-	-	-
Subtotal	1,029	-	-	-	-	-
Total Probation Services	54,252	-	-	-	-	-

JUVENILE JUSTICE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
ONE CHURCH ONE CHILD - DIVISION 1232						
PAYROLL						
Counselor II	4,593	-	-	-	-	-
Temporary/Part Time	5,160	-	-	-	-	-
Health Insurance	877	-	-	-	-	-
Social Security	737	-	-	-	-	-
State Pension	399	-	-	-	-	-
Workers Compensation	173	-	-	-	-	-
Life Insurance	11	-	-	-	-	-
Subtotal	11,950	-	-	-	-	-
CONTRACTUAL SERVICES						
Professional Services	338	-	-	-	34,994	34,994
Subtotal	338	-	-	-	34,994	34,994
INTRA CITY						
Cost Allocation	242	-	-	-	-	100
Subtotal	242	-	-	-	-	100
Total One Church One Child	12,530	-	-	-	34,994	35,094
TOTAL	\$ 318,210	\$ 339,414	\$ 218,729	\$ 249,449	\$ 235,535	\$ 214,868

SPECIAL FRIENDS FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTEREST						
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-	-
MISCELLANEOUS						
Duck Derby	4,642	9,939	11,479	11,225	12,000	12,000
Miscellaneous Donations	2,784	7,449	-	2,365	1,000	1,000
Miscellaneous		(799)	3,000	-	-	-
Subtotal	7,426	16,589	14,479	13,590	13,000	13,000
GRANTS						
Federal Grants	-	69,726	39,501	2,241	-	-
Grants from Agencies and Individuals	4,971	7,963	3,155	21,852	15,000	15,000
United Way	47,968	49,250	48,353	48,894	50,000	50,000
Miscellaneous Grants	-	-	-	-	-	-
Federal Youth Alternatives Grants	40,988	-	-	-	-	-
Subtotal	93,927	126,940	91,009	72,986	65,000	65,000
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	67,667	73,103
Subtotal	-	-	-	-	67,667	73,103
TOTAL	\$ 101,353	\$ 143,529	\$ 105,488	\$ 86,576	\$ 145,667	\$ 151,103

SPECIAL FRIENDS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221						
PAYROLL						
Operations Manager	\$ 14,781	\$ 24,561	\$ 22,247	\$ 2,854	\$ -	\$ -
Counselor III	4,631	-	5,826	-	-	-
Counselor II	-	-	-	54,310	65,506	66,816
Temporary/Part Time	-	7,145	7,098	24	-	-
Health Insurance	4,656	4,095	6,911	25,748	32,382	33,995
Social Security	1,203	1,958	2,510	4,095	5,011	5,111
State Pension	1,611	2,576	4,420	6,246	7,776	8,432
Workers Compensation	69	136	190	295	334	341
Longevity	-	-	-	750	900	900
Life Insurance	28	44	58	121	132	132
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	26,977	40,514	49,260	94,444	112,041	115,728
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	128	-	1,292	2,000	2,000
Dues and Subscriptions	356	27	192	-	25	25
Professional Services	5,914	2,022	1,915	2,841	3,000	3,000
Employee Development	-	-	20	-	-	-
Events and Activities	-	1,310	793	9,233	10,500	10,500
Light, Fuel and Power	1,100	1,236	1,290	1,364	1,400	1,400
Maintenance	-	35	-	85	100	100
Powers Activities Program	3,295	2,790	180	-	-	-
Subtotal	10,664	7,548	4,390	14,814	17,025	17,025
PARTS AND SUPPLIES						
Office Supplies	265	1,229	577	1,982	2,400	2,400
Food and Medical Supplies	503	312	160	917	1,000	1,000
Memorials and Trophies	-	-	72	-	500	500
Subtotal	768	1,541	809	2,899	3,900	3,900
INTRA CITY						
Cost Allocation	1,006	1,235	2,342	1,616	1,200	2,950
Subtotal	1,006	1,235	2,342	1,616	1,200	2,950

SPECIAL FRIENDS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
YOUTH ALTERNATIVES - DIVISION 1221 (continued)						
MISCELLANEOUS						
Duck Derby	4,572	5,335	1,219	3,854	4,500	4,500
Subtotal	4,572	5,335	1,219	3,854	4,500	4,500
Total Youth Alternatives	43,986	56,173	58,020	117,627	138,666	144,103
21ST CENTURY ACTIVITIES - DIVISION 1229						
CONTRACTUAL SERVICES						
Events and Activities	(799)	-	-	-	-	-
Subtotal	(799)	-	-	-	-	-
Total 21st Century Activities	(799)	-	-	-	-	-
ONE CHURCH ONE CHILD- DIVISION 1232						
PAYROLL						
Temporary/Part Time	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
MISCELLANEOUS						
Transfer to Other Funds	40,777	-	-	-	-	-
Subtotal	40,777	-	-	-	-	-
Total One Church One Child	40,777	-	-	-	-	-

SPECIAL FRIENDS FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
OUTREACH - DIVISION 1233						
PAYROLL						
Counselor III	28,796	14,258	-	-	-	-
Counselor II	-	13,997	18,746	-	-	-
Temporary/Part Time	21,305	18,164	1,910	4,865	5,000	5,000
Overtime	-	-	-	-	-	-
Health Insurance	-	2,616	5,407	-	-	-
Social Security	1,221	1,523	1,565	511	383	383
State Pension	-	1,416	1,897	-	-	-
Workers Compensation	120	139	120	117	25	25
Life Insurance	-	25	37	-	-	-
Subtotal	51,443	52,139	29,682	5,494	5,408	5,408
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	197	-	-	-	-
Events and Activities	2,365	1,962	328	389	100	100
Subtotal	2,365	2,159	328	389	100	100
PARTS AND SUPPLIES						
Office Supplies	-	223	50	-	-	-
Food and Medical Supplies	1,522	2,819	1,396	1,583	1,000	1,000
Subtotal	1,522	3,042	1,446	1,583	1,000	1,000
INTRA CITY						
Fleet Parts and Fuel	-	-	-	-	492	492
Subtotal	-	-	-	-	492	492
Total Outreach	55,330	57,340	31,456	7,465	7,000	7,000
TOTAL	\$ 139,294	\$ 113,514	\$ 89,476	\$ 125,092	\$ 145,666	\$ 151,103

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CAPITAL PROJECTS FUNDS



SPECIAL PURPOSE OPTION TAX REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTERGOVERNMENTAL REVENUE						
Special Purpose Option Tax	\$ 1,147,461	\$ 702,786	\$ 6,051,473	\$ 14,556,032	\$ -	\$ -
Subtotal	1,147,461	702,786	6,051,473	14,556,032	-	-
INTEREST						
Interest	408	2,561	730	7,013	-	-
Gain (Loss) on Investments	102,678	90,654	59,526	44,467	25,000	24,000
Change in Fair Market Value	(30,073)	1,503	(66,665)	15,624	-	-
Subtotal	73,013	94,718	(6,409)	67,104	25,000	24,000
MISCELLANEOUS						
Proceeds from Capital Financing	-	-	-	2,000,000	-	-
Subtotal	-	-	-	2,000,000	-	-
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	147,484	124,227
Subtotal	-	-	-	-	147,484	124,227
TOTAL	\$ 1,220,474	\$ 797,504	\$ 6,045,064	\$ 16,623,136	\$ 172,484	\$ 148,227



SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
SANITATION - DIVISION 1417						
CAPITAL						
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-	-
Total Sanitation	-	-	-	-	-	-
POLICE - DIVISION 1540						
CONTRACTUAL SERVICES						
Professional Services	-	-	1,965	1,138,407	-	-
Subtotal	-	-	1,965	1,138,407	-	-
CAPITAL						
Furniture and Fixtures			-	8,679	-	-
City Cost/Testing Services			43,060	(5,765)	-	-
Land Acquisition	-	-	-	1,085,383	-	-
Buildings			-	827,683	-	-
Police Communication Equipment			594,000	-	-	-
Subtotal	-	-	637,060	1,915,980	-	-
Total Police	-	-	639,025	3,054,387	-	-
AQUATICS - DIVISION 1721						
CAPITAL						
Improvements	-	-	148,992	695,950	-	-
Subtotal	-	-	148,992	695,950	-	-
Total Aquatics	-	-	148,992	695,950	-	-

SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PARKS - DIVISION 1750						
INTRA CITY						
Cost Allocation	-	21,657	46,450	66,219	20,900	24,000
Subtotal	-	21,657	46,450	66,219	20,900	24,000
Total Parks	-	21,657	46,450	66,219	20,900	24,000
LIONS PARK - DIVISION 1752						
CAPITAL						
Botanic Gardens	-	302,388	321,312	498,188	-	-
Subtotal	-	302,388	321,312	498,188	-	-
Total Lions Park	-	302,388	321,312	498,188	-	-
GREENWAY - DIVISION 1754						
PAYROLL						
Planning Manager	12,698	12,950	19,424	26,481	27,077	-
Planner II	44,174	46,207	47,237	49,186	49,387	53,149
Equipment Operator II	-	-	6,760	27,648	-	30,763
Equipment Operator I	-	27,095	17,940	-	28,270	-
Temporary/Part Time	-	11,904	-	4,288	-	-
Overtime	-	58	792	568	-	-
Health Insurance	7,137	20,518	19,625	20,388	21,439	18,848
Social Security	4,230	7,277	6,907	7,978	8,102	6,479
State Pension	5,619	9,877	9,411	11,071	12,571	10,688
Workers Compensation	1,368	2,254	3,255	3,451	3,403	3,388
Longevity	-	65	845	1,170	1,170	780
Life Insurance	77	137	150	159	165	132
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	75,303	138,342	132,346	152,388	151,584	124,227

SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
GREENWAY - DIVISION 1754 (continued)						
CONTRACTUAL SERVICES						
Non Local Travel and Training	-	434	-	-	-	-
Professional Services	-	15,211	1,472	-	-	-
Subtotal	-	15,645	1,472	-	-	-
PARTS AND SUPPLIES						
Office Supplies	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
CAPITAL						
Greenway Projects	308,661	800,869	1,862,806	79,832	-	-
Subtotal	308,661	800,869	1,862,806	79,832	-	-
Total Greenway	383,965	954,856	1,996,624	232,220	151,584	124,227
SOUTH CHEYENNE PARK - DIVISION 1755						
PAYROLL						
Planning Manager	12,698	12,950	6,475	-	-	-
Health Insurance	1,510	1,532	786	-	-	-
Social Security	909	923	454	-	-	-
State Pension	1,255	1,310	655	-	-	-
Workers Compensation	52	68	36	-	-	-
Life Insurance	17	17	8	-	-	-
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	16,440	16,800	8,414	-	-	-
CAPITAL						
Parks Projects	674	-	-	-	-	-
Subtotal	674	-	-	-	-	-
Total South Cheyenne Park	17,114	16,800	8,414	-	-	-

SPECIAL PURPOSE OPTION TAX FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
TRANSPORTATION CPG PLANNING - DIVISION 2033						
CONTRACTUAL SERVICES						
Professional Services	-	-	-	421,663	-	-
Subtotal	-	-	-	421,663	-	-
Total Transportation CPG Planning	-	-	-	421,663	-	-
NORRIS VIADUCT - DIVISION 2040						
CAPITAL						
Infrastructure Development	278,498	36,281	31,015	222,529	-	-
Subtotal	278,498	36,281	31,015	222,529	-	-
Total Norris Viaduct	278,498	36,281	31,015	222,529	-	-
FLOOD CONTROL - DIVISION 2041						
CAPITAL						
Infrastructure Development	-	-	71,728	403,515	-	-
Subtotal	-	-	71,728	403,515	-	-
Total Flood Control	-	-	71,728	403,515	-	-
GENERAL ACCOUNTS - DIVISION 2111						
INTEREST						
Interest Expense	-	-	-	39,583	-	-
Subtotal	-	-	-	39,583	-	-
Total General Accounts	-	-	-	39,583	-	-
TOTAL	\$ 679,577	\$ 1,331,982	\$ 3,263,560	\$ 5,634,253	\$ 172,484	\$ 148,227

YOUTH ACTIVITIES FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
MISCELLANEOUS						
Youth Alternatives 40/40	\$ -	\$ 32,618	\$ (6,750)	\$ 200	\$ -	\$ -
Ropes Course Fees	5,380	960	4,980	5,165	1,000	5,000
Subtotal	5,380	33,578	(1,770)	5,365	1,000	5,000
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	65,410	54,910
Subtotal	-	-	-	-	65,410	54,910
TOTAL	\$ 5,380	\$ 33,578	\$ (1,770)	\$ 5,365	\$ 66,410	\$ 59,910



YOUTH ACTIVITIES FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Temporary/Part Time	-	-	-	1,319	5,000	5,000
Social Security	-	-	-	101	385	383
Workers Compensation	-	-	-	7	25	27
Subtotal	-	-	-	1,427	5,410	5,410
CONTRACTUAL SERVICES						
Professional Services	\$ 3,450	\$ 1,934	\$ -	\$ 2,190	\$ 25,000	\$ 16,000
Maintenance	4	20	2,214	918	20,000	21,000
Office Supplies	-	-	-	-	-	1,000
Food and Medical Supplies	-	-	-	-	-	500
Subtotal	3,454	1,953	2,214	3,108	45,000	38,500
CAPITAL						
Equipment	-	-	-	1,130	15,000	15,000
Subtotal	-	-	-	1,130	15,000	15,000
MISCELLANEOUS						
Transfer to Other Funds	-	-	-	26,068	-	-
Subtotal	-	-	-	26,068	-	-
INTRA CITY						
Cost Allocation	55	34	34	409	1,000	1,000
Subtotal	55	34	34	409	1,000	1,000
TOTAL	\$ 3,509	\$ 1,987	\$ 2,248	\$ 32,141	\$ 66,410	\$ 59,910

GOLF FACILITIES FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHARGES FOR SERVICES						
Recreation-Golf Annual Memberships	\$ 206,435	\$ 213,451	\$ 193,450	\$ 187,889	\$ 220,000	\$ 204,350
Subtotal	206,435	213,451	193,450	187,889	220,000	204,350
INTEREST						
Interest	324	216	99	174	1,000	1,000
Subtotal	324	216	99	174	1,000	1,000
MISCELLANEOUS						
Miscellaneous	-	590	5,000	5,000	-	-
Subtotal	-	590	5,000	5,000	-	-
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
TOTAL	\$ 206,759	\$ 214,257	\$ 198,549	\$ 193,063	\$ 221,000	\$ 205,350



GOLF FACILITIES FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CONTRACTUAL SERVICES						
Interest on General Fund Loan	\$ 18,465	\$ 15,874	\$ 13,163	\$ 10,326	\$ 7,400	\$ 4,300
Subtotal	18,465	15,874	13,163	10,326	7,400	4,300
CAPITAL						
Equipment	67,187	105,764	105,097	116,618	100,000	100,000
Landscaping	31,704	86,442	25,170	2,414	111,600	100,000
Subtotal	98,891	192,206	130,267	119,032	211,600	200,000
INTRA CITY						
Cost Allocation	1,863	3,519	2,016	1,693	2,000	1,050
Subtotal	1,863	3,519	2,016	1,693	2,000	1,050
TOTAL	\$ 119,219	\$ 211,598	\$ 145,446	\$ 131,052	\$ 221,000	\$ 205,350

INTERNAL SERVICE FUND



FLEET MAINTENANCE FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHARGES FOR SERVICES						
Intergovernmental Services - General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,060,650	\$ 2,167,750
Intergovernmental Services - Non General Funds	-	-	-	-	2,888,900	2,483,104
Charges to Board of Public Utilities	-	-	-	-	226,181	295,000
Charges to Other Outside Entities	-	-	-	-	20,235	48,500
Subtotal	-	-	-	-	5,195,966	4,994,354
TRANSFERS						
Transfers from Other Funds	-	-	-	-	-	-
Transfers from General Fund	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,195,966	\$ 4,994,354

Prior to July 1, 2014, the Fleet Maintenance Activity was shown as a division within the Public Works Department in the General Fund. As of July 1, 2014, the Fleet Maintenance activity will be accounted for as an Internal Service Fund with charges to departments, divisions and outside agencies as the services are used.



FLEET MAINTENANCE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Fleet Maintenance	\$ 56,143	\$ 57,143	\$ 57,143	\$ 58,429	\$ 59,743	\$ 60,938
Foreman III	76,483	86,576	51,942	81,697	83,535	42,517
Secretary/Office Manager	22,495	23,495	7,832	28,287	28,923	29,501
Senior Supervisor	-	-	18,443	-	-	46,951
Welder	31,025	32,025	32,025	32,745	33,482	35,855
Mechanic III	169,855	237,766	212,537	197,312	291,345	314,145
Mechanic II	98,298	85,709	73,461	90,635	93,511	76,378
Painter/Bodyman	26,900	27,303	25,110	28,671	29,316	-
Parts Manager	33,100	34,100	34,100	34,867	35,652	38,189
Lubeperson	60,823	61,354	37,633	32,546	33,278	35,643
Steam Cleaner	54,802	-	-	-	-	-
Temporary/Part Time	27,698	31,900	24,041	31,777	30,000	36,000
Overtime	8,145	8,987	8,903	12,064	10,000	10,000
Health Insurance	161,189	189,756	189,752	220,830	265,285	250,021
Social Security	49,852	50,768	43,192	46,257	56,280	56,213
State Pension	63,432	64,923	56,888	63,387	83,690	88,116
Workers Compensation	19,204	22,922	23,923	24,708	30,604	29,466
Longevity Pay	7,870	7,555	6,120	6,510	6,900	8,700
Tool Allowance	9,000	9,650	8,250	8,800	9,000	9,000
Life Insurance	1,160	1,151	1,026	1,094	1,254	1,122
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	977,474	1,033,083	912,321	1,000,616	1,181,798	1,168,754
CONTRACTUAL SERVICES						
Non Local Travel and Training	3,549	657	-	564	1,000	2,500
Dues and Subscriptions	78	-	-	1,500	-	-
Professional Services	27,231	26,575	33,180	33,575	35,000	35,000
Postage and Freight	527	-	-	15	300	300
Telecommunications	2,227	2,119	1,767	1,978	2,100	2,100
Light, Fuel and Power	36,649	36,443	40,033	47,398	48,000	48,000
Maintenance	314,287	325,073	213,812	239,911	277,068	275,000
Subtotal	384,548	390,867	288,793	324,940	363,468	362,900

FLEET MAINTENANCE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	3,392	2,061	1,812	2,774	2,500	2,500
Food and Medical Supplies	398	459	381	668	700	700
Maintenance Supplies	16,278	21,350	4,479	7,545	4,500	6,000
Petroleum Products	14,687	14,364	3,483	12,675	14,500	7,500
Clothing	2,804	4,833	3,302	3,512	5,500	4,000
Small Equipment	40,713	63,728	20,917	54,799	65,000	40,000
Non Inventory Tires	57,280	54,718	50,829	70,962	100,000	100,000
Non Inventory Parts	26,636	39,428	371,869	539,054	400,000	400,000
Subtotal	162,189	200,941	457,073	691,989	592,700	560,700
INTRA CITY						
Cost Allocation Charge	-	-	-	-	158,000	152,000
Fleet Inventory Parts	2,239,583	465,423	751,266	799,809	750,000	750,000
Fleet Inventory Fuel	-	2,345,273	1,828,894	1,596,998	2,150,000	2,000,000
Subtotal	2,239,583	2,810,696	2,580,159	2,396,807	3,058,000	2,902,000
TOTAL	\$ 3,763,794	\$ 4,435,587	\$ 4,238,346	\$4,414,353	\$5,195,966	\$ 4,994,354

ENTERPRISE FUNDS



SOLID WASTE FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHARGES FOR SERVICES						
Sanitation-Refuse Removal	\$ 4,107,000	\$ 4,107,000	\$4,882,188	\$ 4,882,188	\$11,129,594	\$ 12,088,176
Sanitation-Landfill	7,983	12,496	6,396	337	300,000	300,000
Sanitation - Special Pickups	-	-	-	(107)	700,000	700,000
Sanitation - Transfer Station	-	-	-	-	170,000	100,000
Sanitation - Freon Removal	-	-	-	-	1,000	500
Sanitation - Hazardous Waste	-	-	-	-	6,000	4,000
Sanitation-Compost Fees	183,649	115,565	108,775	93,130	110,000	100,000
Sanitation-Recycling	78,651	101,768	45,196	41,914	40,000	45,000
Subtotal	4,377,284	4,336,830	5,042,555	5,017,462	12,456,594	13,337,676
INTEREST						
Interest	9,048	953	1,532	3,456	500	500
Gain (Loss) on Investments	166,800	147,382	120,160	91,057	62,000	75,000
Change in Fair Market Value	(55,011)	2,442	(107,408)	27,849	-	-
Subtotal	120,837	150,777	14,284	122,361	62,500	75,500
MISCELLANEOUS						
Miscellaneous Rentals and Leases	58,380	68,475	118,129	190,661	130,000	130,000
Proceeds from Capital Financing	1,553,444	1,790,000	-	50,001	2,080,543	2,053,888
Miscellaneous	-	-	95,243	105	-	-
Subtotal	1,611,824	1,858,475	213,372	240,767	2,210,543	2,183,888
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
TOTAL	\$ 6,109,944	\$ 6,346,082	\$5,270,211	\$ 5,380,590	\$14,729,637	\$ 15,597,064

Revenues from Recycling charged to City of Cheyenne customers are included in Refuse Removal revenue above.

SOLID WASTE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
SANITATION - DIVISION 1417						
PAYROLL						
Director of Sanitation	\$ -	\$ -	\$ -	\$ 69,479	\$ 71,008	\$ 72,393
Collection Foreman III	54,186	55,178	55,650	56,418	57,620	63,563
Foreman III	49,266	50,254	50,703	51,385	52,473	58,024
Foreman I	49,572	19,434	-	-	-	36,067
Office Manager	34,578	35,568	35,568	36,368	37,173	37,910
Equipment Operator III	816,941	973,999	920,305	949,093	980,720	1,091,981
Equipment Operator II	216,414	202,289	179,989	212,807	193,744	177,988
Equipment Operator I	292,345	297,014	328,689	348,370	380,433	443,689
Secretary	49,581	51,581	52,525	52,741	51,172	48,551
Transfer Station Tech	-	29,570	29,720	30,389	30,435	30,371
Temporary/Part Time	10,257	12,907	10,004	15,000	40,000	50,000
Overtime	167,553	197,050	190,869	200,000	200,000	225,000
Health Insurance	516,525	599,998	601,102	672,489	786,846	877,934
Social Security	127,953	142,283	135,352	158,301	162,449	180,831
State Pension	173,960	195,383	190,074	196,926	245,814	290,314
Workers Compensation	50,393	65,731	76,619	81,217	88,338	94,992
Longevity Pay	26,440	26,055	25,520	27,240	28,740	28,260
Life Insurance	3,188	3,485	3,551	3,828	3,828	3,960
Subtotal	2,639,152	2,957,779	2,886,240	3,162,051	3,410,793	3,811,828
CONTRACTUAL SERVICES						
Non Local Travel and Training	1,065	816	743	1,000	1,000	1,000
Professional Services	46,978	122,853	115,592	120,415	177,412	278,740
Advertising	1,539	1,529	1,485	1,628	1,500	2,000
Non Insured Loss	4,921	541	949	2,009	2,000	2,000
Telecommunications	2,558	2,866	2,060	2,700	12,700	20,700
Light, Fuel and Power	85,665	78,958	75,625	97,000	90,500	94,000
Maintenance	26,017	26,686	21,470	30,225	25,000	25,000
Subtotal	168,743	234,249	217,924	254,977	310,112	423,440

SOLID WASTE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
SANITATION - DIVISION 1417 (continued)						
PARTS AND SUPPLIES						
Office Supplies	2,498	1,706	2,888	3,968	3,500	3,500
Food and Medical Supplies	327	498	387	800	500	1,000
Maintenance Supplies	1,001	998	5,018	11,533	10,000	12,000
Clothing	35,146	35,822	34,525	37,174	36,000	36,000
Small Equipment	78,952	25,265	40,561	9,200	30,000	30,000
Subtotal	117,924	64,289	83,379	62,675	80,000	82,500
INTRACITY						
Cost Allocation	-	-	-	-	484,300	420,500
Fleet Parts and Fuel	-	-	-	-	1,919,500	2,022,000
Transfer to General Fund	-	-	-	-	1,600,000	1,285,000
Subtotal	-	-	-	-	4,003,800	3,727,500
Total Sanitation	2,925,819	3,256,317	3,187,543	3,479,703	7,804,705	8,045,268
EQUIPMENT REPLACEMENT - DIVISION 1420						
CONTRACTUAL SERVICES						
Professional Services	\$ 3,005	\$ 1,880	\$ 1,745	\$ -	\$ 2,500	\$ 2,500
Loan and Bond Payment	944,490	1,428,940	1,611,769	950,103	1,015,270	1,261,939
Interest Expense	164,530	182,318	133,416	144,006	107,974	137,430
Uncollectible Accounts	(6,340)	(1,713)	-	-	-	-
Subtotal	1,105,685	1,611,425	1,746,930	1,094,110	1,125,744	1,401,869
CAPITAL						
Equipment Acquired through Lease	1,016,101	724,937	2,962,670	-	2,080,543	2,053,888
Subtotal	1,016,101	724,937	2,962,670	-	2,080,543	2,053,888
Total Equipment Replacement	2,121,786	2,336,362	4,709,600	1,094,110	3,206,287	3,455,757

SOLID WASTE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
EQUIPMENT LEASE - DIVISION 1421						
CAPITAL						
Equipment Acquired through Lease	-	-	-	36,000	-	-
Subtotal	-	-	-	36,000	-	-
Total Equipment Lease	-	-	-	36,000	-	-
SOLID WASTE DISPOSAL FACILITY - DIVISION 1422						
CONTRACTUAL SERVICES						
Professional Services	-	-	88,456	381,581	750,000	750,000
Subtotal	-	-	88,456	381,581	750,000	750,000
Total Solid Waste Disposal Facility	-	-	88,456	381,581	750,000	750,000
RECYCLING - DIVISION 1423						
PAYROLL						
Foreman II	-	-	-	6,157	-	40,156
Foreman I	25,555	36,659	36,809	30,103	38,941	41,653
Equipment Operator I	-	-	-	14,092	23,706	25,459
Equipment Operator II	24,929	24,920	23,405	20,843	25,000	28,181
Equipment Operator III	-	-	32,506	29,158	35,539	-
Household Hazardous Waste Tech	-	-	-	-	-	38,189
Temporary/Part Time	26,682	27,928	27,809	14,448	5,000	5,000
Overtime	204	51	4,072	3,669	5,000	5,000
Health Insurance	24,648	22,618	39,599	49,574	67,400	78,072
Social Security	5,551	6,614	9,112	8,464	9,552	14,177
State Pension	4,936	6,276	9,890	11,049	14,822	22,756
Workers Compensation	1,770	2,559	4,696	4,823	5,194	7,429
Longevity Pay	-	390	1,680	1,680	1,680	1,680
Life Insurance	126	126	189	220	264	330
Subtotal	114,401	128,141	189,767	194,278	232,098	308,081
CONTRACTUAL SERVICES						
Dues and Subscriptions	-	-	-	497	500	500
Professional Services	194,934	107,932	166,072	119,676	150,000	200,000
Grant Match	-	14,376	-	-	-	-
Subtotal	194,934	122,308	166,072	120,173	150,500	200,500

SOLID WASTE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
RECYCLING - DIVISION 1423 (continued)						
PARTS AND SUPPLIES						
Office Supplies	-	-	-	2,208	1,800	1,800
Maintenance Supplies	4,767	4,277	54,056	11,702	55,000	55,000
Clothing	-	-	-	1,185	500	500
Subtotal	4,767	4,277	54,056	15,096	57,300	57,300
INTRACITY						
Cost Allocation	-	-	-	-	33,400	30,000
Fleet Parts and Fuel	-	-	-	25,861	59,800	82,226
Subtotal	-	-	-	25,861	93,200	112,226
Total Recycling	314,102	254,726	409,895	355,408	533,098	678,107

LANDFILL DIVISION 1424

PAYROLL						
Director of Solid Waste	66,950	67,950	67,950	-	-	-
Deputy Director of Public Works	17,834	18,135	18,135	18,543	18,960	27,079
Landfill Manager	-	-	18,000	55,215	56,457	57,587
Foreman II	44,664	45,564	45,814	47,175	48,236	49,150
Landfill Foreman III	53,285	54,285	61,295	-	-	-
Civil Engineer	-	-	-	-	-	28,050
Equipment Operator III	128,037	102,323	70,152	88,169	75,917	77,409
Equipment Operator II	33,185	28,636	28,636	22,201	28,650	29,224
Equipment Operator I	23,772	24,861	3,221	18,656	25,522	55,735
Landfill Attendant	26,148	28,056	28,056	34,617	29,319	29,278
Temporary/Part Time	8,670	6,530	12,840	12,940	-	10,000
Overtime	11,328	5,855	416	322	2,000	7,000
Health Insurance	112,171	108,725	85,671	78,384	91,602	125,943
Social Security	30,682	28,854	26,235	22,064	21,826	28,506
State Pension	42,268	40,813	35,739	27,836	33,867	45,764
Workers Compensation	11,874	12,998	13,585	9,297	11,869	14,932
Longevity Pay	7,494	7,049	5,969	1,950	2,250	2,120
Mileage Allowance	-	11	-	-	-	-
Life Insurance	668	606	457	428	528	583
Subtotal	619,029	581,250	522,171	437,798	447,003	588,361

SOLID WASTE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
LANDFILL DIVISION 1424 (continued)						
CONTRACTUAL SERVICES						
Non Local Travel and Training	4,465	3,538	2,373	5,255	5,000	5,000
Local Meeting Expense	-	600	-	200	1,000	1,000
Dues and Subscriptions	1,021	1,094	1,373	1,115	1,500	1,500
Professional Services	451,368	251,102	94,639	159,383	225,000	225,000
Int Solid Waste Mgt Plan	1,257	-	-	-	-	-
Printing	-	-	774	-	1,000	1,000
Advertising	902	718	465	426	1,000	1,000
Tipping Fees	1,313,586	1,302,909	1,241,254	1,156,935	1,200,000	1,200,000
Telecommunications	-	-	469	6,887	500	2,000
Rental	6,572	-	-	40,081	10,000	10,000
Maintenance	94,762	14,995	8,272	7,497	20,000	20,000
Assurance Payment to State	7,528	-	-	-	-	-
Subtotal	1,881,462	1,574,956	1,349,619	1,377,779	1,465,000	1,466,500
PARTS AND SUPPLIES						
Office Supplies	3,390	3,479	2,486	3,179	3,000	3,000
Food and Medical Supplies	101	170	191	738	1,000	1,000
Maintenance Supplies	1,168	11,794	12,365	21,925	10,000	18,000
Petroleum Products	7,947	5,834	6,123	6,998	9,000	9,000
Clothing	1,967	1,996	2,339	2,727	2,000	2,000
Small Equipment	-	-	-	376	2,000	2,000
Subtotal	14,573	23,272	23,504	35,944	27,000	35,000
CAPITAL						
Equipment	755,086	156,772	-	-	-	-
Subtotal	755,086	156,772	-	-	-	-
INTRA CITY						
Cost Allocation	97,725	96,760	107,776	54,907	60,900	101,000
Fleet Parts Inventory and Fuel	9,861	17,097	1,043	56,241	231,000	258,000
Subtotal	107,586	113,857	108,819	111,148	291,900	359,000
MISCELLANEOUS						
Transfer to Other Funds	402,400	-	-	-	-	-
Subtotal	402,400	-	-	-	-	-
Total Landfill	3,780,135	2,450,106	2,004,113	1,962,669	2,230,903	2,448,861

SOLID WASTE FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
BELVOIR RANCH - DIVISION 1425						
PAYROLL						
Ranch Manager	29,837	30,837	30,837	31,530	32,239	32,885
Temporary/Part Time	3,610	3,790	3,140	3,700	5,000	5,000
Overtime	-	-	-	806	1,000	1,000
Health Insurance	5,628	6,128	6,288	6,483	6,968	7,313
Social Security	2,596	2,704	2,621	2,765	2,526	3,044
State Pension	3,141	3,316	3,304	3,584	3,919	4,390
Workers Compensation	1,054	1,280	1,532	1,569	1,374	1,601
Longevity Pay	780	780	780	780	780	900
Uniform Allowance	110	110	110	110	110	110
Life Insurance	60	60	60	60	66	66
Deferred Compensation Match	-	-	-	-	-	-
Subtotal	46,815	49,005	48,672	51,387	53,982	56,309
CONTRACTUAL SERVICES						
Professional Services	109,892	94,117	37,416	43,369	40,000	40,000
Licenses and Fees	7,737	8,011	11,479	8,803	15,000	15,000
Property Tax	9,040	9,548	10,261	10,135	10,262	11,663
Telecommunications	-	-	87	348	500	500
Light, Fuel and Power	19,943	16,030	16,806	6,114	20,000	20,000
Subtotal	146,612	127,706	76,049	68,769	85,762	87,163
PARTS AND SUPPLIES						
Maintenance Supplies	3,103	5,010	72,052	21,196	35,000	35,000
Subtotal	3,103	5,010	72,052	21,196	35,000	35,000
CAPITAL						
Equipment	-	2,339	-	4,000	2,500	2,500
Subtotal	-	2,339	-	4,000	2,500	2,500
INTRA CITY						
Cost Allocation	-	-	-	-	8,400	8,600
Fleet Parts Inventory and Fuel	-	-	-	8,001	19,000	29,500
Subtotal	-	-	-	8,001	27,400	38,100
Total Belvoir Ranch	196,530	184,060	196,773	153,354	204,644	219,072
TOTAL	\$ 9,338,372	\$ 8,481,571	\$10,596,380	\$ 7,462,824	\$ 14,729,637	\$ 15,597,064

CIVIC CENTER FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHARGES FOR SERVICES						
Civic Center Exhibits	\$ 400	\$ 167	\$ 206	\$ 101	\$ 400	\$ 380
Civic Center Ticket Sales	641,608	672,882	477,233	483,182	573,000	585,000
Civic Center Promotional Sales	3,413	3,784	3,466	3,703	5,500	5,000
Civic Center Concessions	142	172	260	319	400	500
Civic Center Labor	51,819	24,435	37,974	43,110	45,000	64,000
Postage and Handling	183	1,973	25,051	16,959	27,000	25,000
Subtotal	697,564	703,413	544,190	547,373	651,300	679,880
INTEREST						
Gain (Loss) on Disposal of Assets		(134)		-	-	-
Subtotal	-	(134)	-	-	-	-
MISCELLANEOUS						
Civic Center Utility Surcharge	19,625	10,875	15,150	13,125	17,000	8,000
Civic Center Seat Surcharge	70	-	3,413	-	-	-
Loss on Subsidies	(9,645)	(6,977)	(16,564)	(14,383)	-	(13,000)
Civic Center Rentals	46,518	19,845	42,055	37,916	45,000	60,000
Miscellaneous Donations	-	-	-	-	-	-
Miscellaneous	38,490	17,819	83,183	23,662	60,000	50,000
Subtotal	95,057	41,562	127,237	60,320	122,000	105,000
TRANSFERS						
Transfers from General Fund	264,400	270,590	201,498	200,000	200,000	200,000
Subtotal	264,400	270,590	201,498	200,000	200,000	200,000
TOTAL	\$ 1,057,021	\$ 1,015,431	\$ 872,925	\$ 807,693	\$ 973,300	\$ 984,880

CIVIC CENTER FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Director of Civic Center	\$ 73,517	\$ 74,517	\$ 74,517	\$ 76,194	\$ 77,908	\$ 79,466
Administrative Assistant	39,860	40,860	40,860	41,779	42,719	43,573
Box Office Manager	31,133	32,133	32,133	32,856	33,595	34,267
Assistant Box Office Manager	25,059	26,059	26,059	26,645	27,245	27,789
Civic Center Technical Director	34,140	35,140	35,140	35,931	36,739	52,020
Temporary/Part Time	67,411	63,140	52,986	58,934	65,000	65,000
Health Insurance	50,391	54,854	56,276	56,208	59,493	74,908
Social Security	20,928	21,019	20,176	21,043	22,005	23,383
State Pension	20,387	21,413	21,563	22,953	26,428	30,371
Workers Compensation	5,956	6,961	7,984	8,100	5,233	5,747
Longevity Pay	2,640	2,880	4,365	4,440	4,440	3,540
Life Insurance	324	324	324	324	330	330
Termination Pay	3,817	3,327	(1,729)	1,599	-	-
Subtotal	375,563	382,626	370,654	387,005	401,135	440,393
CONTRACTUAL SERVICES						
Non Local Travel and Training	1,140	-	706	51	4,500	5,000
Local Meeting Expense	-	47	32	-	50	50
Dues and Subscriptions	141	295	367	928	950	950
Professional Services	19,895	25,270	19,293	29,425	39,514	39,000
Licenses and Fees	211	214	-	228	250	250
Credit Card Charges	41,269	20,177	34,912	27,397	32,000	30,000
Advertising	22,935	30,465	24,428	24,256	25,000	25,000
Postage and Freight	3,682	2,990	4,946	3,301	4,500	3,053
Events and Activities	283,900	417,870	255,464	315,000	312,000	290,636
Telecommunications	10,474	11,134	10,453	10,674	10,500	8,000
Light, Fuel and Power	72,462	75,278	67,806	72,130	82,000	73,348
Rental	17,491	14,928	16,177	12,086	7,500	16,000
Maintenance	17,335	18,870	17,048	17,963	17,800	16,200
Subtotal	490,935	617,537	451,632	513,439	536,564	507,487

CIVIC CENTER FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PARTS AND SUPPLIES						
Office Supplies	7,909	3,232	4,928	4,695	4,100	4,100
Food and Medical Supplies	3,382	5,213	3,846	5,292	3,000	5,000
Maintenance Supplies	6,486	7,304	7,083	8,665	7,300	7,000
Small Equipment	5,469	4,685	3,206	4,383	4,500	5,000
Subtotal	23,246	20,434	19,063	23,035	18,900	21,100
INTRA CITY						
Fleet Parts Inventory and Fuel	-	-	-	-	800	-
Building Housekeeping	14,900	15,875	15,976	15,841	15,900	15,900
Subtotal	14,900	15,875	15,976	15,841	16,700	15,900
MISCELLANEOUS						
Depreciation	104,139	103,415	98,263	97,455	-	-
Subtotal	104,139	103,415	98,263	97,455	-	-
TOTAL	\$ 1,008,782	\$ 1,139,888	\$ 955,588	\$ 1,036,775	\$ 973,299	\$ 984,880



ICE AND EVENT CENTER FUND REVENUES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CHARGES FOR SERVICES						
Ice Center Concessions	\$ 41,077	\$ 48,049	\$ 52,784	\$ 55,381	\$ 55,000	\$ 55,000
Ice Rental	96,707	121,637	124,590	130,849	135,000	135,000
Public Hockey	7,788	7,566	8,145	7,026	8,000	8,000
Adult Hockey	29,426	27,899	23,632	17,907	20,000	20,000
Youth Hockey	6,065	560	5,147	9,693	10,000	10,000
Hockey Lessons	(709)	-	(40)	160	-	-
Skate Rental Income	7,414	5,140	5,006	4,233	5,000	5,000
Open Skate	36,306	29,629	27,534	27,910	30,000	30,000
Learn to Skate	14,839	5,957	7,228	7,988	8,000	8,000
Skate Sharpening	2,890	2,770	2,608	2,456	2,500	2,500
Ice Center Birthday Parties	15,965	10,220	18,197	19,868	17,000	17,000
Ice Center Special Events	56,682	52,388	21,965	95,529	50,000	50,000
Ice Center Advertising	36,533	9,307	9,405	7,779	7,500	7,500
Ice Center Vending	5,083	4,784	3,787	4,633	5,000	5,000
Ice Center Laser Tag	12,867	17,549	26,395	24,961	35,118	35,118
Ice Center Miniature Golf	32,239	37,842	34,154	31,271	30,000	30,000
Ice Center Merchandise	2,030	2,668	1,983	1,731	2,500	2,500
Ice Center Room Rental	22,323	2,490	1,419	4,646	2,000	2,000
Ice Center Miscellaneous Activities	(358)	302	161	551	100	100
Subtotal	425,167	386,755	374,100	454,571	422,718	422,718
MISCELLANEOUS						
Miscellaneous	7,545	-	141,207	35	-	32,934
Subtotal	7,545	-	141,207	35	-	32,934
TRANSFERS						
Transfers from General Fund	31,080	470,000	55,000	120,000	120,000	120,000
Transfers from Other Funds	262,201	-	-	21,712	-	-
Subtotal	293,281	470,000	55,000	141,712	120,000	120,000
REVENUE FROM RESERVES						
Revenue from Reserves	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
TOTAL	\$ 725,993	\$ 856,755	\$ 570,307	\$ 596,318	\$ 542,718	\$ 575,652

ICE AND EVENT CENTER FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PAYROLL						
Ice & Events Coordinator	\$ 38,161	\$ 44,254	\$ 49,531	\$ 6,000	\$ 6,000	\$ 6,000
Foreman I	31,280	32,280	32,777	33,480	33,749	34,423
Recreation Programmer I	-	-	-	21,467	37,628	38,381
Maintenance Tech	-	-	-	-	-	30,763
Temporary/Part Time	32,670	47,503	59,624	65,019	52,000	52,000
Ice Rink Supervisors	90,204	71,491	58,659	39,901	75,000	75,000
Overtime	1,036	1,249	2,186	2,934	3,000	3,000
Health Insurance	1,666	744	701	4,904	19,198	12,447
Social Security	14,797	15,149	15,371	13,630	15,465	17,928
State Pension	5,836	7,861	7,342	7,857	8,565	13,547
Workers Compensation	5,790	5,610	6,797	7,275	8,449	9,582
Longevity Pay	-	965	1,530	780	780	780
Life Insurance	103	132	120	122	132	198
Termination Pay	(2,293)	15,677	(11,403)	1,117	-	-
Subtotal	219,250	242,914	223,235	204,486	259,966	294,049
CONTRACTUAL SERVICES						
Non Local Travel and Training	368	202	228	50	2,480	2,480
Dues and Subscriptions	400	570	685	619	850	850
Professional Services	7,458	10,907	8,529	18,690	16,349	16,349
Licenses and Fees	723	-	-	120	350	350
Credit Card Charges	8,507	7,493	7,644	10,133	7,500	7,500
Advertising	13,374	11,950	8,424	7,417	6,442	6,442
Events and Activities	331	447	-	2,803	1,500	1,500
Telecommunications	8,651	8,641	8,199	5,870	8,700	8,700
Light, Fuel and Power	87,753	87,483	96,292	106,449	95,000	95,000
Maintenance	16,460	27,187	20,668	26,663	30,000	30,000
Subtotal	144,025	154,880	150,669	178,812	169,171	169,171
PARTS AND SUPPLIES						
Office Supplies	1,135	829	867	1,953	2,000	2,000
Food and Medical Supplies	72	-	58	214	250	250
Maintenance Supplies	11,385	14,815	10,394	13,860	14,959	14,959
Small Equipment	9,333	5,827	5,563	1,261	6,500	6,500
Subtotal	21,924	21,470	16,882	17,287	23,709	23,709

ICE AND EVENT CENTER FUND EXPENDITURES

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
CAPITAL						
Equipment	632	920	4,341	43,362	1,000	1,000
Subtotal	632	920	4,341	43,362	1,000	1,000
COST OF GOODS SOLD						
Cost of Hockey Camp	-	-	-	-	-	-
Cost of Adult Hockey	7,690	6,997	6,635	6,693	7,500	7,500
Cost of Hockey Lessons	90	56	991	1,877	800	800
Cost of Learn to Skate	545	432	79	2,035	2,040	2,040
Cost of Skate Sharpening	177	203	-	240	500	500
Cost of Birthday Parties	3,058	5,168	6,640	3,677	7,775	7,775
Cost of Special Events	27,224	3,928	5,231	106,886	25,000	25,000
Cost of Promoter Proceeds	1,000	230	-	86	250	250
Concessions Expense	23,944	30,185	27,447	39,637	35,148	35,148
Laser Tag Expense	162	(250)	74	98	2,000	2,000
Miniature Golf Expense	995	44	311	51	3,000	3,000
Merchandise Expense	987	720	1,745	326	960	960
Subtotal	65,872	47,712	49,153	161,605	84,973	84,973
INTRA CITY						
Cost Allocation	-	-	-	-	-	-
Fleet Parts Inventory and Fuel	16	4	130	517	3,900	2,750
Subtotal	16	4	130	517	3,900	2,750
MISCELLANEOUS						
Depreciation	104,258	116,450	120,985	126,937	-	-
Subtotal	104,258	116,450	120,985	126,937	-	-
TOTAL	\$ 555,977	\$ 584,349	\$ 565,395	\$ 733,006	\$ 542,719	\$ 575,652

PERMANENT FUND



CEMETERY PERPETUAL CARE FUND

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
INTEREST						
Interest	\$ 10,640	\$ 16,156	\$ 14,295	\$ 8,153	\$ 15,000	\$ 15,000
Gain (Loss) on Investments	241	192	-	-	-	-
Subtotal	10,881	16,348	14,295	8,153	15,000	15,000
MISCELLANEOUS						
Cemetery Lots	32,892	33,683	23,200	18,800	5,000	5,000
Subtotal	32,892	33,683	23,200	18,800	5,000	5,000
TOTAL REVENUES	\$ 43,774	\$ 50,031	\$ 37,495	\$ 26,953	\$ 20,000	\$ 20,000

	2011 Actuals	2012 Actuals	2013 Actuals	2014 Actuals	2015 Adopted Budget	2016 Adopted Budget
PERPETUAL CARE						
Licenses and Fees	\$ 4,979	\$ 4,608	\$ 2,155	\$ 2,500	\$ 5,000	\$ 5,000
Subtotal	4,979	4,608	2,155	2,500	5,000	5,000
MISCELLANEOUS						
Transfer to Other Funds	13,891	11,594	12,140	5,653	15,000	15,000
Subtotal	13,891	11,594	12,140	5,653	15,000	15,000
TOTAL EXPENDITURES	\$ 18,870	\$ 16,202	\$ 14,295	\$ 8,153	\$ 20,000	\$ 20,000