

CITY OF CHEYENNE
FIRE DEPARTMENT CIVIL SERVICE COMMISSION PROCEEDINGS
Office of City Clerk/Clerk of the Commission, Cheyenne, Wyoming

October 8, 2025

City of Cheyenne Fire Civil Service Commission met at 2:30 p.m. at the Cheyenne Botanic Gardens with the following Commission members present: Mark Hardee, Scott Homar and Jeffie Wiggins-McMullen. Also attending were: Kylie Soden, City Clerk/Clerk of the Commission; Luisa McGill, Deputy City Clerk; Darrin Hass, Director of Human Resources; John Brodie, City Attorney; Commission Attorney Bill Hibbler; Chief Andrew Dykshorn and Deputy Chief Don Wood, Cheyenne Fire Rescue; Chris Thoms, President, International Association of Firefighters, Local No. 279, and TJ Haws, Brice Jacobson and Bob Mason, Cheyenne Fire Rescue Department.

Chairman Mark Hardee called the meeting to order. Mr. Homar, seconded by Ms. Wiggins-McMullen, moved to approve the September 10, 2025 minutes as written. Motion carried with all members voting “yes”.

Mr. Hardee advised the next item of business was to review the proposed changes to the Fire Commission’s rules and regulations. Ms. Wiggins-McMullen moved to meet in executive session to receive legal guidance from Bill Hibbler, Attorney representing the Commission, seconded by Mr. Homar. Motion carried with all members voting “yes”. [Clerk’s note: Executive session convened at 2:32 p.m.]. Following closure of the executive session, Chairman Hardee reconvened the Commission meeting at 2:50 p.m. Mr. Hardee stated that, following legal advice, the Commission would accept and consider all written and oral comments submitted regarding the proposed changes to the rules and regulations. After reviewing the comments, the Commission determined that it is appropriate to move forward with finalizing the rules and regulations. Mr. Hardee further noted that policies and procedures are already in place to address any grievances, and that the situations raised in comments are hypothetical in nature. Ms. Wiggins-McMullen moved to approve the proposed changes to the rules and regulations, seconded by Mr. Homar. Motion carried with all members voting “yes”.

Under other business:

Deputy Chief Don Wood advised they would be posting a Notice of Promotional Examination for Captain of Suppression following approval of the changes to the rules and regulations.

There being no further business to come before the Commission, the meeting was adjourned at 2:54 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Kylie Soden". The signature is written in a cursive, flowing style.

Kylie Soden
City Clerk/
Clerk of the Commission

pc: Commission members
File