

CITY OF CHEYENNE
FIRE DEPARTMENT CIVIL SERVICE COMMISSION PROCEEDINGS

Office of City Clerk/Clerk of the Commission, Cheyenne, Wyoming

May 23, 2023

City of Cheyenne Fire Civil Service Commission met at 11:00 a.m. in Room 104, Municipal Building, with the following Commission members present: Mark Hardee, Scott Homar and Jeffie Wiggins-McMullen. Also attending were: Kylie Soden, Deputy City Clerk/Deputy Clerk of the Commission; Luisa McGill, Administrative Assistant, City Clerk's Office; Stefanie Boster, City Attorney; John Kopper, Chief, Cheyenne Fire Rescue; Vincent McQueeney, President, International Association of Firefighters, Local No. 279, and members of International Association of Firefighters, Local No. 279.

Chairman Mark Hardee called the meeting to order. Ms. Wiggins-McMullen, seconded by Mr. Homar, moved to approve the March 2, 2023 minutes as written. Motion carried with all members voting "yes".

Mr. Hardee advised the next item of business was to review the newest revision of the proposed changes to the Fire Commission's rules and regulations provided by the Fire Department on April 28, 2023. Cheyenne Fire Rescue Chief John Kopper provided an update explaining that the prior revision to the rules and regulations resulted in internal comments and upon review of policies, it was determined there were existing conflicts between policy and the rules and regulations. Based on the conflicts, the years of experience requirement for promotion to Lieutenant of Suppression, EMC/Coordinator, Training and CRR were updated from 2 to 4 years. Additionally, it was determined that Lieutenant of EMS and Lieutenant of Training were lacking the ability and access for promotion, so a route for promotion was created. Vincent McQueeney, Union President, noted that the prior rules and regulations revision was developed during Union labor agreement negotiations, and there were changes that were intended to be included but were inadvertently left out. Further discussion continued on the definition of the Oral Skills Test Panel in Chapter I, Section 3, Definitions, as was presented and approved in the revision from March. Chief Kopper explained "accessor" was added to the definition as the department has a hard time recruiting individuals to sit on the panel. Mr. McQueeney added that they were finding that the prior definition was too specific and the intent is to bring in professionals to evaluate oral board skills. Mr. Homar moved to amend Section 3, Definitions, subparagraph (l) to add "and qualified" after "Shall mean persons appointed..." and replace the originally proposed word "accessors" with "individuals", seconded by Ms. Wiggins-McMullen. Motion carried with all members voting "yes". Mr. Homar moved to start the formal rule making process for the proposed rules and regulations changes, seconded by Ms. Wiggins-McMullen. Motion carried with all members voting "yes".

Under other business:

Mr. Hardee expressed appreciation to the Fire Rescue Department and the Union for working progressively and positively together.

There being no further business to come before the Commission, the meeting was adjourned at 11:19 a.m.

Submitted by,



Kylie Soden
Deputy City Clerk/
Deputy Clerk of the Commission

pc: Commission members
Kris Jones, City Clerk
Chief John Kopper, Cheyenne Fire Rescue
Stefanie Boster, City Attorney
Darrin Hass, Director of Human Resources
Vincent McQueeney, President, I.A.F.F Local #279
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